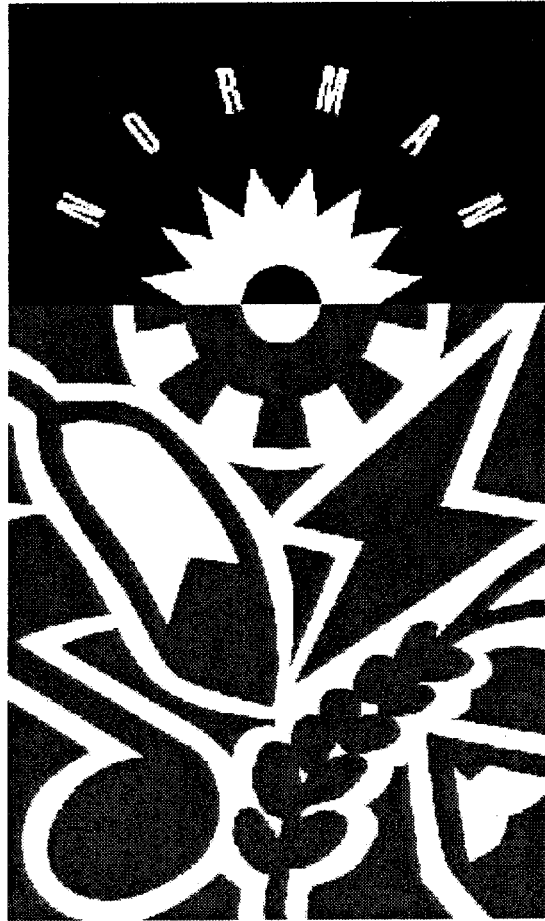


City of Norman



Monthly Departmental Report

April 2022

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT

April 2022

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	14	60	0	19
Bus Service	0	3	0	0
CDBG	3	72	4	25
City Clerk	78	695	9	78
City Manager/Mayor	4	50	13	48
City Wide Garage Sale	0	205	0	6
Code Enforcement	69	388	4	45
Finance	6	127	0	5
Fire/Civil Defense	0	14	0	3
Human Resources	7	36	0	1
I.T.	2	68	0	4
Legal	5	48	1	12
Line Maintenance	7	102	0	11
Municipal Court	1	39	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Parks & Recreation	24	158	1	23
Permits/Inspections	52	365	0	16
Planning	15	132	0	7
Police/Parking	29	177	8	108
Public Works	19	128	2	16
Recycling	0	0	0	0
Sanitation	69	411	4	41
Sidewalks	0	5	0	3
Storm Debris	0	0	0	0
Storm Water	17	87	8	31
Streets	28	209	3	29
Street Lights	0	40	2	2
Traffic	28	167	2	11
Utilities	87	386	3	33
WC Questions	0	0	0	0
WC Violations	0	0	0	0
April Total: 628	564	4172	64	577

LICENSES

Twenty-four New licenses and Five hundred–seventy-eight Renewals were issued during the month of April. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	3	7	Retail Beer	17	79
Brewer	2	6	Retail Spirits Store	3	30
Coin-Operated Devices	328	475	Retail Wine	7	58
Distiller	0	0	Salvage Yard	0	1
Food	106	471	Sidewalk Dining	6	15
Game Machines	32	210	Solicitor/Peddler (30 day)	0	8
Impoundment Yard	0	4	Solicitor/Peddler (60 day)	1	17
Kennel	9	20	Solicitor/Peddler (one day)	0	2
Medical Marijuana Dispensary	19	51	Special Event	2	6
Medical Marijuana Grower	15	70	Strong Beer & Wine/Winemaker	7	20
Medical Marijuana Processor	9	17	Taxi/Motorbus/Limousine	4	13
Medical Marijuana Testing Laboratory	0	0		0	0
Mixed Beverage	12	61	Temp Food (one day)	1	12
Mixed Beverage/Caterer	12	45	Temp Food (30 day)	1	17
Pawnbroker	1	4	Temp Food (180 day)	4	22
Pedicab	0	0	Transient Amusement	1	2
YTD License Total: 1743	548	1441		54	302

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Jay Casey	1204 Melrose Dr.	Bee Keeper
Ashley Taylor	609 Riverwalk Ct.	Bee Keeper
Gallion Sports Nutrition	2228 W. Main St.	Food Service
Hurts Donuts Coco. Norman	746 Asp Ave.	Food Service
Papa John's 1196	1915 Classen Blvd. 101	Food Service
Falcanna	457 W. Gray St.	Medical Marijuana Dispensary
Steel House Organics	220 S. Porter Ave.	Medical Marijuana Dispensary
Emerald Gemini	7006 Lago Ranchero Dr.	Medical Marijuana Grower
De La Beu Oil	1228 Lindsey Plaza Dr. 100	Medical Marijuana Processor
Pharmer's Market on Lindsey Street	530 W. Lindsey St.	Medical Marijuana Processor
Sunshine Unlimited	3429 Charleston Rd.	Medical Marijuana Processor
Top Terpz	704 Research Park Blvd 110	Medical Marijuana Processor
Medieval Fair	121 E. Constitution St	Special Event
Norman Lions Club	999 Unable to find	Special Event
Norman Lions Club	999 Unable to find	Transient Amusement
Airport Express, Inc.	999 Outside of City	Taxi/Motorbus/Limousine
I Drive Norman	4008 Bluestem Circle	Taxi/Motorbus/Limousine
SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY
777 Roofing & Construction		

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
GOPUFF Kitchen (mobile)	Seafood Connect	B's Smokehouse
Summer Now Entertainment		
Tacos Jalisco		
Ted's Café Escondido (food truck)		

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
04-04-22	Jaclyn Jacobs	Ms. Jacob's alleges that on March 17, 2022 her residence, located at 124 E. Johnson Street, was flooded with raw sewage due to the City's negligence in properly maintaining sewer lines and that the City failed to abate or remediate the nuisance of exposure to untreated sewage. The claim is for property damages, personal injury and attorney's fees and costs.	In Excess of \$1,000,000.00 or amount allowed by law.
04-05-22	Geoffrey Arce	On June 19, 2021 at Hog Creek Boat Ramp, Lake Thunderbird, claimant alleges that the City of Norman Fire Department was negligent in treatment of OC spray injuries, resulting in further injury. Filing claim for \$2,000.00 for the hospital bill and \$4,000.00 for pain and suffering.	\$6,000.00
04-14-22	Tya Taylor	Ms. Taylor alleges that on March 20, 2022, a City employee backed into my mailbox located at 4512 Tuscany Drive while transporting the Clermont-Ferrand Delegation from their residence, which was across the street from her home, to their hotel. She is filing for replacement cost of the mailbox.	\$1,135.00
04-25-22	Timothy & Alison Marci	On April 6 th , 2022 The Marci's allege that a city trash truck (#267) was traveling North on Flood Ave. in the left lane and had debris coming out of it. The Marci's were traveling North on Flood Ave., in the right lane when debris hit their car windshield and cracked it. They are seeking reimbursement for replacing their windshield.	\$517.88
04-25-22	Michael D. Sheriff	On April 2, 2022, Mr. Sheriff alleges that a City of Norman backhoe backed into his brick mailbox during Big Trash day and destroyed his mailbox. He is filing for replacement cost of the mailbox.	\$1,200.00

STUDY SESSION

On April 19, 2022, City Council met in Study Session for discussion regarding FYE 2023 City of Norman Budget, the General Fund and Special Revenue Funds. Additionally discussed the licensure and zoning requirements for restaurants and bars.

SPECIAL SESSION

On April 12, 2022, City Council met in Special Session and Adjourned into Executive Session to discuss pending litigation, associated with Magnum Energy vs. The Board of Adjustment, SD 117, 912. Doughty vs. Centralsquare Technologies ,L.L.C., ET AL, Oklahoma District Court, CJ-2020-451; U.S. District Court, Western District, CIV-2020-500 and to discuss the possible purchase of property located at 3101 Silverado Way.

FINANCE COMMITTEE

On April 21, 2022, the Finance Committee met and discussed proposed amendments to the FYE 2023 City of Norman budget. The Monthly Revenue and Expenditures Report was discussed and the Open Positions Report was submitted.

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On April 07, 2022, the Business and Community Affairs Committee met and discussed fees for special events.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On April 28, 2022, the Community Planning and Transportation Committee met and the Public Transit Report was submitted. Discussed a Traffic Study on West Lindsey Street following the Lindsey Street Bond Project, received an update on the Historical Sign Installation Project. Then the Final Summary of the Campus Corner Infrastructure Project was presented.

OVERSIGHT COMMITTEE

On April 14, 2022, the Oversight Committee met and there was a presentation by Mark Nanny, Chairman of the Greenbelt Commission regarding recommendations from the Greenbelt Commission: Purpose, Vision and Proposals. Discussed the rezoning policies, procedures and processes, additionally discussed possible modifications to the total allowable coverage on a lot and height of fence in front of the Front Building Setback Line, and received Staff report on Homeless activity.

CITY MANAGER 2

NORMAN FORWARD 2A



Memorandum

To: Jason Olsen, The City of Norman Parks and Recreation

From: A.J. Kirkpatrick, ADG

ADG Project Number: 16-003

ADG Project Name: Norman FORWARD

Date: 04.30.2022

Re: April 2022 Monthly Report

REPORT PERIOD: April 1 through April 30, 2022

WORK THIS MONTH

1. Monday, April 4, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
2. Monday, April 4, 2022 | 1:00 p.m. | Municipal Complex Budget Review
 - a. Reviewed project budgets and funding sources
3. Tuesday April 5, 2022 | 10:00 a.m. | FSB/ADG YFAC Coordination
 - a. Meeting with FSB to facilitate coordination of contract documents
4. Tuesday April 5, 2022 | 10:30 a.m. | Norman Municipal Complex – FFE Chair Tests
 - a. Tested and assessed chair options
5. Thursday, April 7, 2022 | 2:30 p.m. | Senior Wellness Center Bi-Weekly Programming Meeting
 - a. Discussion of programming issues on the Senior Wellness Center Project
6. Monday April 11, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
7. Monday April 11, 2022 | 1:30 p.m. | Norman City Hall - Phase 3 Punch
 - a. Punch walk for Phase 3 of construction
8. Tuesday, April 12, 2022 | 2:00 p.m. | Norman ECOC Bi-Weekly Programming Meeting
 - a. Discussion of programming issues on the ECOC
9. Tuesday, April 12, 2022 | 3:00 p.m. | City of Norman ECOC Discussion
 - a. Meeting with AT&T to ask about technological support, wifi, etc.
10. Wednesday, April 13, 2022 | 10:00 a.m. | Norman Development Center – OAC Meeting
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
11. Wednesday, April 13, 2022 | 2:00 p.m. | YFAC Plat/Improvements Update
 - a. Project update meeting with key City of Norman Development Review staff
12. Thursday, April 14, 2022 | 1:00 p.m. | YFAC - OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
13. Thursday, April 14, 2022 | 2:30 p.m. | Griffin Park Phase 5 OAC & Phase 6 Programming
 - a. Discussion of project schedule, budgets, and critical issues
14. Friday, April 15, 2022 | 9:00 a.m. | Reaves Park OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
15. Monday, April 18, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues

16. Monday, April 18, 2022 | 2:00 p.m. | ECOC Interior Finishes Review
 - a. Reviewed interior architectural finishes for project
17. Tuesday, April 19, 2022 | 9:00 a.m. | NF YFAC Stormwater Estimates - ADG/GEJ
 - a. Updating GE Johnson on cost estimates for two stormwater alternates being presented to developer of surrounding land
18. Tuesday, April 19, 2022 | 10:00 a.m. | YFAC - ADG/FSB Coordination
 - a. Meeting with FSB to facilitate coordination of contract documents
19. Tuesday, April 19, 2022 | 2:00 p.m. | Norman Senior Bid Package
 - a. Opening bids for GMP #4
20. Tuesday, April 19, 2022 | 2:00 p.m. | North Base Punch vs. Warranty Review
 - a. Reviewed punch list and assessed progress on each items, made new spreadsheet
21. Wednesday, April 20, 2022 | 1:15 p.m. | Senior Center Bid/Budget Comparison
 - a. Comparing results of previous day's bidding event to most recent project budget
22. Thursday, April 21, 2022 | 1:30 p.m. | North Base Wash Bay Scope/ Fee Review
 - a. Review Golf Cart Lift installation and assess other punch list items
23. Thursday, April 21, 2022 | 2:30 p.m. | Senior Wellness Center Bi-Weekly Programming Meeting
 - a. Discussion of programming issues on the Senior Wellness Center Project
24. Thursday, April 21, 2022 | 3:30 p.m. | Senior Alternate Meeting
 - a. Follow-up meeting with City of Norman staff to decide which alternates from most recent bidding event they wanted to accept
25. Friday, April 22, 2022 | 1:30 p.m. | North Base Wash Bay Discussion.
 - a. Discussion on Wash Bay scope
26. Monday, April 25, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
27. Tuesday, April 26, 2022 | 9:00 a.m. | Transit/Public Safety Facility Roof Leak Test (Fire Apparatus)
 - a. Water testing with fire truck to determine extent of roof leaks
28. Tuesday, April 26, 2022 | 10:00 a.m. | YFAC - ADG/FSB Coordination
 - a. Meeting with FSB to facilitate coordination of contract documents
29. Tuesday, April 26, 2022 | 2:00 p.m. | Norman ECOC Bi-weekly Programming Meeting
 - a. Discussion of programming issues on the ECOC
30. Tuesday, April 26, 2022 | 5:30 p.m. | City Council Study Session
 - a. Presentation to City Council regarding budget for Senior Center
31. Wednesday, April 27, 2022 | 8:30 a.m. | YFAC Discussion PR#04
 - a. Meeting with GE Johnson and City of Norman regarding depth of parking lot and ongoing conversation with developer of surrounding properties
32. Wednesday, April 27, 2022 | 11:00 a.m. | Norman Development Center – OAC Meeting
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
33. Thursday, April 28, 2022 | 9:00 a.m. | YFAC Infrastructure
 - a. Meeting with developer of surrounding properties to present cost split analysis
34. Thursday, April 28, 2022 | 11:45 a.m. | Senior Center GMP
 - a. Meeting with Crossland and City of Norman staff regarding need to split up remaining bids into two separate GMPs.
35. Thursday, April 28, 2022 | 1:00 p.m. | YFAC OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
36. Thursday, April 28, 2022 | 2:30 p.m. | Griffin Park Phase 5 OAC & Phase 6 Programming
 - a. Discussion of programming issues on Griffin Park

- Reaves Park
 - a. Schedule: Construction ongoing
 - b. Budget: In Budget
 - c. Issues: No known issues
- Young Family Athletic Center / Indoor Aquatic and Multi-Sport Facility
 - a. Schedule: GMP #4
 - b. Budget: Alignment in progress
 - c. Issues: Site utilities (stormwater and water line); newly discovered existing water line
- Senior Wellness Center
 - a. Schedule: GMP #4 for 5.10.22 Council and GMP #5 for 5.24.22
 - b. Budget: In Budget
 - c. Issues: Finalize permitting. Land closing and Notice to Proceed.
- North Base
 - a. Schedule: Punch list item completion, TCO in place
 - b. Budget: In Budget
 - c. Issues: Punch list completion
- Ruby Grant
 - d. Schedule: Final acceptance by City Council on January 18, 2022
 - e. Budget: In budget
 - f. In operation
- Westwood Indoor Tennis Facility
 - a. Schedule: Opening Celebration on May 24, 2019
 - b. Budget: Within budget
 - c. In operation: Court paint warranty extended another 12 months from September 22, 2022
- East Library
 - a. Schedule: Opening Celebration on July 20, 2018
 - b. Budget: Within budget
 - c. In operation
- Central Library
 - a. Schedule: Opening Celebration on November 4, 2019
 - b. Budget: Within budget
 - c. In operation
- Westwood Family Aquatic Center
 - a. Schedule: Opening Celebration on May 26, 2018
 - b. Budget: Final Pay App approved on July 24, 2018
 - c. In operation
- Norman Forward Program Management
 - a. Schedule: Proceeding per Implementation Plan
 - b. Budget: Proceeding per Implementation Plan
 - c. Implementation Plan: Revised/Updated January 30, 2019
 - d. Issues: None

SUBMITTED BY: ADG – A.J. Kirkpatrick

FINANCE 3

CITY OF NORMAN

Department of Finance Monthly Report – April 2022

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in April are discussed below:

Treasury Division:

In the month of April, the Treasury Division processed 38,348 payments in person and over the phone, a decrease of -10% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 10,198 payments in April, a decrease of -16% from last month.

Utility Services Division:

The Meter Reading Division read 42,032 meters. Out of 77 meter reading routes, 33 (43%) were read within the targeted 30-day reading cycle. 61 routes (79%) were read by the 32nd day, and all routes were read by the 34th day. Seventeen routes were estimated in April.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are above target for the month of April by 6.6%. Revenues from the City's largest single source of revenue, sales tax, are above target by 17.9% for the year to date and 22.1% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 22 Budget To Date	FYE 22 Actual To Date	FYE 21 Actual To Date	FYE 20 Actual To Date
Sales Tax Revenue	\$38,464,757	\$45,339,734	\$37,147,981	\$34,219,097
General Fund Revenue	\$74,032,712	\$78,861,901	\$78,602,888	\$64,190,155
General Fund Expenses	\$77,481,005	\$69,798,130	\$76,717,008	\$69,043,146

Administration Division

	FYE 22		FYE 21	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	480.00	3,520.00	480.00	3,680.00
Total Comp Time Available	12.00	93.00	4.75	33.00
Total Overtime Hours	0.00	0.50	0.00	2.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	492.00	3,613.50	484.75	3,715.00
Benefit Hours Taken	46.25	567.00	30.25	711.75
TOTAL ACCOUNTABLE STAFF HOURS	445.75	3,046.50	454.50	3,003.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 22		FYE 21	
	April	YTD	April	YTD
Total Regular Hours Available	1,680.00	11,512.00	1,440.00	11,040.00
Total Comp Time Available	4.25	33.00	1.50	46.25
Total Overtime Hours	5.00	150.00	37.25	247.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,689.25	 11,695.00	 1,478.75	 11,333.25
Benefit Hours Taken	297.50	1,906.00	162.75	1,753.75
 TOTAL ACCOUNTABLE STAFF HOURS	 1,391.75	 9,789.00	 1,316.00	 9,579.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 22 March	FYE 22 April	
Total Revenue Received (\$)	\$5,517,876	\$4,365,736	\$1,152,140
Utility Payments - Office (#)	42,568	38,348	4,220
Utility Payments - Office (\$)	\$4,739,908	\$3,773,964	\$965,944
Lockbox (#)	12,757	12,123	634
Lockbox (\$)	\$1,200,502	\$1,109,247	\$91,255
IVR Credit Card (#)	0	0	0
IVR Credit Card (\$)	\$0	\$0	\$0
Click to Gov (#)	0	0	0
Click to Gov (\$)	\$0	\$0	\$0
Paymentus (#)	\$12,126	\$10,198	\$1,928
Paymentus (\$)	\$1,422,546	\$1,175,128	\$247,418
UT Credit Card Payments (#)	0	0	0
UT Credit Card Payments (\$)	\$0	\$0	\$0
Art Donations (#)	0	0	0
Art Donations (\$)	\$0	\$0	\$0
Bank Draft Payments (#)	15,175	14,199	976
Bank Draft Payments (\$)	\$1,299,488	\$1,178,877	120,611
Utility Deposits (#)	0	0	0
Utility Deposits (\$)	\$0	\$0	\$0
Fix Payments (#)	0	0	0
Fix Payments (\$)	\$0	\$0	\$0
Processed Return Checks (#)	98	63	35
Processed Return Checks (\$)	(\$7,872)	(\$8,557)	\$685
Other Revenue Transactions (#)	0	0	0
Other Revenue Received (\$)	\$0	\$0	\$0
Accounts Receivable Payments (\$)	\$551,830	\$260,131	\$291,699
Accounts Receivable - Credit Card #	0	0	0
Accounts Receivable - Credit Card \$	\$0	\$0	\$0
Municipal Court - Fines/Bonds (\$)	\$144,229	\$145,040	(\$811)
Municipal Court - Credit Card (#)	361	375	(14)
Municipal Court - Credit Card (\$)	\$84,300	\$78,519	\$5,781
Municipal Court - C2G (#)	0	0	0
Municipal Court - C2G (\$)	\$0	\$0	\$0
Building Permits Cash Report (\$)	\$409,947	\$233,854	\$176,093
Building Permits Credit Card (#)	418	377	41
Building Permits Credit Card (\$)	\$307,587	\$197,526	\$110,061
Building Permits C2G (#)	0	0	0
Building Permits C2G (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$30,788	\$18,210	\$12,578
Occupational License - Bldg Insp. CC (#)	105	77	28
Occupational License - Bldg Insp. CC (\$)	\$7,678	\$12,527	(\$4,849)
Business License - City Clerk (\$)	\$220,190	\$96,082	\$124,108
Business License - City Clerk CR CD (#)	0	0	0
Business License - City Clerk CR CD (\$)	\$0	\$0	\$0
Convenience Fees - All Payments (#)	0	0	0
Convenience Fees - All Payments (\$)	\$0	\$0	\$0
Bank Drafts Billed (#)	0	0	0
Bank Drafts Billed (\$)	\$0	\$0	\$0
Interdepartmental Billing (#)	0	0	0
Interdepartmental Billing (\$)	\$0	\$0	\$0
Accounts Receivable Billed (\$)	\$835,813	\$840,153	(\$4,340)

Budget Services Division

	FYE 22		FYE 21	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	480.00	3,519.50	480.00	3,680.00
Total Comp Time Available	3.00	11.00	5.25	11.75
Total Overtime Hours	0.00	1.00	0.00	1.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 483.00	 3,531.50	 485.25	 3,692.75
Benefit Hours Taken	6.25	535.50	28.25	485.25
 TOTAL ACCOUNTABLE STAFF HOURS	 476.75	 2,996.00	 457.00	 3,207.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Treasury Division

	FYE 22		FYE 21	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,200.00	8,368.25	1,200.00	9,200.00
Total Comp Time Available	1.25	93.50	23.75	183.00
Total Overtime Hours	60.25	426.00	55.00	315.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,261.50	8,887.75	1,278.75	9,698.00
Benefit Hours Taken	146.50	1,326.25	211.00	1,811.50
TOTAL ACCOUNTABLE STAFF HOURS	1,115.00	7,561.50	1,067.75	7,886.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 22		FYE 21	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	3,822.00	26,340.25	4,080.00	30,311.00
Total Comp Time Available	20.50	252.75	31.25	305.00
Total Overtime Hours	209.25	1,218.25	199.25	2,401.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	4,051.75	27,811.25	4,310.50	33,017.75
Benefit Hours Taken	431.50	4,241.50	412.00	5,273.00
TOTAL ACCOUNTABLE STAFF HOURS	3,620.25	23,569.75	3,898.50	27,744.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 22		FYE 21	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	480.00	3,517.75	480.00	3,264.00
Total Comp Time Available	0.00	0.00	3.25	3.25
Total Overtime Hours	46.75	331.75	55.50	369.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 526.75	 3,849.50	 538.75	 3,636.75
Benefit Hours Taken	32.00	507.50	8.00	476.50
 TOTAL ACCOUNTABLE STAFF HOURS	 494.75	 3,342.00	 530.75	 3,160.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

Drive-up Window and Mail Payments

	FYE 22 April	FYE 22 March
Mail Payments - Lockbox	13,762	16,055
Mail Payments - Office	76	135
Mail Payments - Subtotal	13,838	16,190
Night Deposit	145	189
Click-to-Gov Payments	0	0
Paymentus Payments	12,123	12,757
IVR Payments	0	0
Without assistance payments - Subtotal	12,268	12,946
Drive-up window & inside counter	2,153	2,423
Credit Card machine payments (swipe)	0	0
Credit Card machine payments (phone)	0	0
With assistance payments - Subtotal	2,153	2,423
Total Payments Processed - Subtotal	28,259	31,559
Bank Draft (ACH) Payments	10,635	11,246
Total Payments (Utility)	38,894	42,805
Total Convenience Fees - all Payments	0	0
Grand Total Payments	38,894	42,805

Traffic Counter at Drive-up Facility

Night Drop *	0	0
8-5 Drive-up Window Customers *	0	0
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

Meter Reading Division

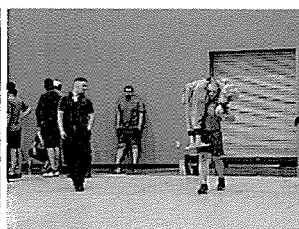
	FYE 22		FYE 21	
	April	YTD	April	YTD
Number of Meters Read	38,892	386,780	38,468	340,018
New Service	717	7,045	647	6,771
Request for Termination	741	7,008	683	6,743
Delinquent On(s)	204	2,139	296	2,348
Delinquent Offs	211	2,237	397	2,728
Collect Deposit Tags Hung	0	0	0	60
Collect Deposit Cut Offs	0	0	0	12
Blue Tags	0	0	21	126
Number of Meters Re-read	1,228	12,722	790	6,577
Meters Cleaned	3	136	8	313
Customer Assists	0	0	0	277
Meters Pulled	3	10	2	2
Meters Re-set	0	0	0	0
Meter Exchanges	33	387	97	617
TOTAL	42,032	418,464	41,409	366,592

Utility Division Activity Report

	FYE 22		FYE 21	
	April	YTD	April	YTD
STATUS REPORT				
Regular Utility Accounts Billed	44,077	440,972	43,801	437,892
New Ons	758	7,232	462	8,119
Final Accounts Billed	799	6,207	604	6,493
TOTAL ACCOUNTS BILLED	45,634	454,411	44,867	452,504

FIRE DEPARTMENT

4



NFD Monthly Progress Report

April 2022

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	39	2.61%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	879	58.91%
4 - Hazardous Conditions (No Fire)	26	1.74%
5 - Service Call	138	9.25%
6 - Good Intent Call	331	22.18%
7 - False Alarm & False Call	62	4.16%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	1	0.07%
Incomplete Reports	16	1.07%
Total Incident Count (Unique Calls)	1492	100.00%
Number of Total Unit Responses	1938	

Total Fire Loss \$257,225.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	308	271	0:04:31
Station #2	194	343	0:05:43
Station #3	265	348	0:05:48
Station #4	167	310	0:05:10
Station #5	58	555	0:09:15
Station #6	65	560	0:09:20
Station #7	130	356	0:05:56
Station #8	102	352	0:05:52
Station #9	190	401	0:06:41

Community Outreach

Tours and Special Events	7	School Carnivals, Leadership Norman, Tours, Make-A-Wish
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Burn Permits

Burn Permits Issued	70	Conditions were favorable for burning 2 days in April
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Training

Total Personnel Training Hours	2700	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, etc.
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NFD Monthly Progress Report

April 2022

Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9																		
Chief 301	13	1	0	2	3	0	0	2	2	3																		
Chief 302	13	5	3	1	2	0	0	2	0	0																		
Chief 303	10	3	1	2	0	0	1	1	1	1																		
Chief 304	13	3	2	1	1	0	0	2	3	1																		
Chief 401	13	1	0	2	2	3	0	1	0	4																		
Chief 402	11	3	1	1	0	3	2	0	1	0																		
Chief 403	17	4	1	3		1	4	1	0	3																		
Chief 404	3	0	1	1		0	0	0	0	1																		
Engine 1	339	303	3	13	2		1	3	1	13																		
Brush 1	11	4	1	1	0		1	1	0	3																		
Ladder 1	16	9	2	4	1		0	0	0	0																		
Engine 2	208	3	191	4	2						4	2	2															
Brush 2	4	0	1	0	0						0	1	2															
Ladder 2	19	7	7	4	1						0	0	0	0														
Engine 3	281	7	1	264	0						0	3	1	5														
Brush 3	5	0	0	1							0	0	0	4														
Engine 4	175			4	0						166	0	1	3	1													
Brush 4	5			0	0	0					4	0	0	1	0													
Engine 5	31										0	0	27	3	0	0	1											
Brush 5	67												62	4	0	0	1											
Engine 6	29						1	5	18	0			0	5														
Brush 6	77							1	6	64			0	0	6													
Rescue 7	1						0	0	0	0			0	1	0	0												
Squad 7	169													13	6	6	2	0	128	9	5							
Brush 7	6													0	0	0	1	0	2	1	2							
Engine 8	116	1	5														9		100	1								
Brush 8	8	0	0														3		0	5	0							
Tanker 8	5			2	1	0											1			1								
Engine 9	218			12	0	8					1	4					4			2	0	187						
Brush 9	18			2		0					1	0					4			3	1	0	7					
Tanker 9	14			0							0						1			0	4	2	1	0	6			
Gator 1	1			1													0				0	0	0	0	0	0		
EM1	12			6			1	3	1	0			1														0	0
EMS1	4			1			0	0	0	0			1														0	0
Fire Marshal 1	6			4			0	1	0	0			1	0	0	0												
	1938			392			227	326	199	119			111	165	132	267												




EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division

Comments: April 2022

Regular Monthly Scheduled Activities	Unless otherwise noted all meetings are held at the Norman Fire Training Center 2207 Goddard Ave, Norman, OK
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly
Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.	This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.
Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)	The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations
Each Wednesday Morning 9:15 am	Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State office and to other jurisdictions.
Each first Thursday evening of the month is amateur radio testing night at 6:00 pm	Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. Effective date is April 19, 2022 Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.

Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website www.w5nor.org	
Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps	The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.
Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross	Meetings are conducted at the Fire Training Center and usually held on an as needed basis.
Local Emergency Preparedness Committee	Meets quarterly (normally at the Norman Regional hospital on Porter) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information
Other Emergency Management Activities	
Local Response	
There were no Red Cross Coordination for burn outs in April	With the robust reorganization in the Red Cross and the turmoil of having an in home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance.
Support of Newcastle H.S. for Career Expo and recruiting for Youth Camp	April 27
Youth Camp	
Planning of the 2022 Youth Preparedness Camp to be held at Northeastern University in Tahlequah, OK is underway. Dates are	In 2019, the first youth preparedness camp was held at NSU in Tahlequah. 35 students from around the state participated and

<p>July 16-22, 2022. In January 2022, active recruitment will begin for students and volunteer adults.</p> <p>The initial walk through and planning meeting was conducted on Feb 4, 2022. Now the administrative process is ready to formally announce the camp. Facebook and Twitter link is below.</p> <p>Oklahoma City Office of Emergency Management Facebook</p> <p>(19) OKC Office of Emergency Management (OKC OEM) on Twitter: "SAVE THE DATE for the Oklahoma Youth Preparedness Camp at @NSURiverHawks, 07/17-22. The free overnight camp is open to students grades 9-12. Have fun & learn community action planning, basic emergency response & leadership skills. Register by 06/01 at https://t.co/S0payyOrdb https://t.co/33nL1slZ6B" / Twitter</p>	<p>supported by 25 adults. This program trained students in two primary areas. 1: The Citizens Emergency Response Training program and 2: A course of Community Preparedness Training. Students and staff were housed in the dorms and logistic support was provided by NSU emergency Management. The course was very robust and kept the students and staff highly engaged in training and learning hands on skills critical in disaster operations. The FEMA Region 6 representative indicated the camp was the best he had seen so far. The camp was nationally recognized by Bill Bischof, FEMA Region 6, National Preparedness Division</p>
<div data-bbox="311 947 376 1010"></div> <p>OKYPC Brochure.pdf</p> <div data-bbox="522 947 587 1010"></div> <p>OKYPC Poster.pdf</p>	<div data-bbox="880 947 945 1010"></div> <p>OKYPC Sponsor Letter 2022.pdf</p>
<p>For the Youth Camp, The American Legion Post 20, Fort Gibson has offered to be the primary sponsor for the camp.</p>	<p>A presentation is planned to the Post leadership for April 30, 2022</p>
<p>The Norman Art Walk conducted each second Friday.</p>	<p>Response Volunteers mingle with the crowd on various dates and provide information regarding preparedness tips and weather tips</p>
<p>Norman EM coordinates the activities of the Cleveland County Medical Reserve CORPS Unit 0333 in collaboration with the Cleveland County Health Department. During the COVID response by the health department the MRC was vital in operating numerous points of distribution for the vaccine injections. More than 3000 volunteer hours were provided during the height of the response.</p>	<p>The Emergency Management Coordinator met with the State Coordinator and the Cleveland County Local Response Coordinator (LRC) to discuss the reorganization of the health departments and the management of the MRC Unit. Cleveland County is now assigned to take care of solely Cleveland County. Previously they supported 5 counties. The reassignment identifies the health department as Region 10, Cleveland County. This will assist in the collaboration of the MRC unit and will continue to enhance the Norman Emergency Volunteer response.</p>

The Emergency Management Association of Southwest Oklahoma conducted an annual workshop on March 9-11, in El Reno Oklahoma.	This workshop highlighted the active shooter movie of Run Hide Fight (2019) starring Elizabeth May of 1883 fame. The film showed a twist to the normal way it is anticipated for an active shooter to attack a school.
The annual Oklahoma Emergency Management Association conference	This year it was held at the Grand Casino in Durant Oklahoma. It is noted this is the first year in the association history that OEMA funded the entire conference.
GRANTS STATUS	
Norman Safe Room Grant	Completed
National Association of City/County Health Officials	
2020 Operational Readiness Award	GF 0024 \$7,500 Active
2021 Operational Readiness Award	GF 0025 \$10,000 Active
2022 Operational Readiness Award	GF 0026 \$10,000 Active
RESPOND, INNOVATE, SUSTAIN, EQUIP Award	GF TBD \$75,000 Pending Council Item
RISE Technical Assistance Call	April 18
Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
Disaster DR-4222 2015	Federal portion paid, State portion of \$91,808.32 is pending
Disaster Dr-4575 October 2021	The federal portion of \$3,878,113.68 was paid to the City of Feb 8, 2022. The Federal Government has passed a resolution to pay Cities 90% instead of the normal 75%. This adjustment is to be paid automatically as the government works out the details. This will result in an additional \$776, 044 in payment to the City. This would also affect the State down to \$258,564.34
Disaster 4587 February 2021	FEMA determined the expenses from this disaster. Cleveland County Was approved only for emergency protective measures. Removal of snow and ice was not approved for reimbursement.

Mitigation Grant Status	
Norman Safe Room grant program	This program was closed and final payments made to the City. The COVID response delayed processing the additional payments to participants. As of the end of March 2022, all supplemental payments except one has been completed. Effort is being taken to find the last resident. \$2992.91 was paid in supplement payments.
FEMA has announced an increase of mitigation money to 90% from the DR-4575 and 4587 disasters.	Norman EM Division previously was approved to apply for mitigation money to increase the number of outdoor warning sirens. That effort was placed on hold due to the I-35 construction. With this opportunity the program will be revitalized and updated for submission to the State Hazard Mitigation Office. It is anticipated that up to 6 additional sirens are needed.
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)
Seasonal Webinars are being conducted in preparation of the upcoming year	Check the Norman NWS website for details when webinars are being conducted.
Severe Weather Response on April 23, 2022	There are issues with the message coming from the RAVE system that imply Norman is under warnings when they are not. Discussion on this issue and resulting changes will be monitored for clarity in the message.

HUMAN RESOURCES

5

HUMAN RESOURCES

Monthly Report

April 2022

ADMINISTRATION

A. Administrative Support

- Processed Monthly Department Report
- Processed invoices and reconciled expense accounts
- Tracked Employee Recognition gifts & delivered accordingly
- Finalized the FOP FYE 22 Collective Bargaining Agreement and presented it to the FOP President and City Manager for signature.
- Drafted the FYE 22 IAFF Collective Bargaining Agreement for IAFF's attorney to review.

BENEFITS

- Processed enrollment forms, terminations, and changes to health, life, and supplemental products for general health/dental changes
- Reconciled health, dental, and supplemental products
- Continued education of plan documents
- Worked with Healthy Merits and EHealth Biometrics to maintain success in scheduling wellness screenings on site. This year's onsite clinics were successfully concluded having seen between 80 and 100 employees per day. The wellness participation portal enrollment has been extended through May 30, 2022.

PERSONNEL ACTIONS

New Hires – 58

Dept./Div.	Position	Number of Employees
Public Works/Streets	Maintenance Worker I	1
Utilities/Sewer Line Maint	Utility Collection Worker I	1
Parks/Westwood Pool	PT Pool Personnel (PT)	56

Separations – 19

Dept./Div.	Position	Number of Employees
Public Works/Streets	Maintenance Worker I	3
Public Works/Engineering	Utility Coordinator	1
Utilities/Water Treatment	Plant Operator D	1
Utilities/Water Treatment	Laboratory Technician	1
Utilities/Water Treatment	Plant Operations/Maint Tech	1
Police/Patrol	Police Officer	2
Police/Emergency Comm	Communications Officer I	1
Fire/Admin	Deputy Fire Chief	1
Fire/Prevention	Fire Inspector	1
Fire/Suppression	Firefighter	2
Parks/Park Maint	Maintenance Worker I	2
Parks/Park Maint	Maintenance Worker II	1
Finance/Utilities	Meter Reader	1
Human Resources	Benefits Specialist	1

Promotions – 6

Dept./Div.	Position	Number of Employees
Utilities/Sanitation	Sanitation Worker II	2
Utilities/Sanitation	Utilities Supervisor	1
Fire/Prevention	Inspector	3

SURVEYS

- Completed compensation survey request for Edmond, OK

RECRUITMENT**Accepted applications for the following positions:**

Department/Division	Position
Finance/Revenue/Meter Services	Meter Reader
Municipal Court	Municipal Court Officer
Parks & Recreation/Admin	Park Planner
Parks & Recreation/Park Maintenance	Maintenance Worker I
Parks & Recreation/Park Maintenance	Temporary Laborer (PT)
Parks & Recreation/Recreation	Food & Beverage Tech I (PT)
Parks & Recreation/Recreation	Recreation Center Supervisor - Whittier
Parks & Recreation/Recreation-12 th Ave	Recreation Center Specialist (PT)
Parks & Recreation/Recreation-Irving	Recreation Center Specialist (PT)
Parks & Recreation/Recreation-Irving	Recreation Leader I (PPT)
Parks & Recreation/Recreation-Little Axe	Recreation Center Specialist (PT)
Parks & Recreation/Recreation-Whittier	Recreation Center Specialist (PT)
Parks & Recreation/Westwood Family Aquatic Center	Admissions Clerk I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Admissions Clerk II (PT)
Parks & Recreation/Westwood Family Aquatic Center	Assistant Aquatic Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Aquatic Facility Maintenance I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Aquatic Facility Maintenance II (PT)
Parks & Recreation/Westwood Family Aquatic Center	Aquatic Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concession Cashier I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concession Cashier II (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concession Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Head Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Office Manager (PT)
Parks & Recreation/Westwood Family Aquatic Center	Slide And Gate Attendant (PT)
Parks & Recreation/Westwood Family Aquatic Center	Swim Instructor (PT)
Parks & Recreation/Westwood Tennis Center	Tennis Shop Attendant (PT)
Planning/CDBG	Emergency Shelter Case Manager (PT)
Police/Animal Welfare	Animal Welfare Technician
Police/Animal Welfare	Shelter Veterinarian
Police Department	Police Officer
Police/Emergency Communications Bureau	Communications Officer I
Police/Emergency Communications Bureau	Communications Officer II
Police/Staff Services	Parking Service Officer
Police/Staff Services	Police Records Clerk
Public Works/Engineering	Engineering Assistant
Public Works/Engineering	Utility Coordinator
Public Works/Fleet	EVT Mechanic II

Public Works/Fleet	Mechanic II – Light Duty
Public Works/Fleet	Mechanic Apprentice
Public Works/Streets	Maintenance Worker I
Utilities/Sanitation	Sanitation Worker I
Utilities/Sewer Line Maintenance	Utility Collection Worker I
Utilities/Water Line Maintenance	Utility Distribution Worker I
Utilities/Water Reclamation Facility	Temporary Laborer (PT)
Utilities/Water Treatment Plant	Laboratory Technician
Utilities/Water Treatment Plant	Maintenance Worker I
Utilities/Water Treatment Plant	Plant Operator D
Utilities/Water Treatment Plant	Temporary Laborer (PT)

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	400	Written Exams	2
Phone	515	Practical Testing/Assment Ctr	2
Mail	305	Panel Board Interviews	17
Email	300	Promotions	3
Total Subscribers on E-mail Vacancy List	1,497	Oral Interviews	30
Total Page Views for HR Website	6,568	Hiring/Promotion Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	46	Advertisements Placed	44
Pre-Employment Drug Screens	60	Applications Received	618
Pre-Employment Physicals	45	Job Announcements Emailed	80
Pre-Employment OSBI	23	Job Announcements to CON Depts.	360

TRAINING AND DEVELOPMENT

Provided Advanced Supervisory Academy Session 7 on the topic of Supervisory Management Part 2 for 34 employees in management, supervisory, lead and crew chief roles from various departments. The session culminated in participant projects including presentations highlighting topics covered during the academy.

Conducted training for four new employees on the topics of Understanding, Responding to and Preventing Workplace Harassment, ADA, Workplace Violence, City of Norman Code of Ethics and Code of Conduct, Customer Service Give em the Pickle, Computer Networks and Communications Policy, and Social Media Policy.

Presented Core Value Awards with Utilities Department Head to eight members of the Water Reclamation staff in recognition of help on their own time to complete the setup and organization of the new Household Hazardous Waste Facility. Presented Core Value Award with Utilities Supervisor to Utility Collection Worker Joshua VanGorder for stepping up to fill in as acting Administrative Technician and improving the Line Maintenance revenue and deposit recordkeeping system. Provided Core Value Award for City Manager presentation to Utility Collection Worker Jeffrey Powell for his courageous action when sustaining injury while on the job in order to rescue a coworker and resident from a vicious dog attack.

The Computer Training Lab was the site for a City Intranet demonstration, Munis Risk Management training, Arc Flash and Confined Space training, and IT ERP weekly meetings.

SAFETY

- Safety material documents were sent to divisions each week
- Conducted one (1) Return to Work Meeting for Sanitation
- Conducted two (2) Fitness for Duty Meetings (Parks & Streets)
- Conducted four (4) new employee orientations
- Certified five (5) employees in Adult First Aid/CPR/AED
- Certified twenty-one (21) employees in NFPA 70E Arc Flash Awareness
- Trained forty-three employees (43) in Permit Required Confined Space Entry Procedures

Recordable Injuries – 0

Dept./Division	Nature of the Injury	Activity	Prognosis
-----------------------	-----------------------------	-----------------	------------------

Recordable Injuries per calendar year. CY 2021 is current year to date:

2022	2021	2020	2019	2018	2017
15	64	57	65	71	59

Vehicle Collisions: 1

Division	Description of Collision	Status
Storm Water	Driver was backing into a parking spot when another vehicle tried to drive behind the City vehicle hit the other vehicle on its driver's side.	"No Fault"

Current number of "at fault" Vehicle Collisions per fiscal year:

2022	2021	2020	2019	2018	2017
1	10	3	8	5	17

INFORMATION TECHNOLOGY

6

CITY OF NORMAN

Information Technology Department
Monthly Report – April 2022.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	In Progress –Project team has completed implementation work on Incode for Municipal Court, Munis for Financials, Advanced Utilities for utility billing, Tyler EAM for Work Orders, as well as Intellitime for Time and Attendance. Munis for HR Module has completed. CityView for Planning and Permits began May 2021.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	Ongoing: New core switching has been implemented and speed enhanced at main 201 W Gray campus. IT Network staff are in implementation and testing of networking and security appliances.
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilities Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC in case of lost service from the main connection.	Awaiting Approval possible launch in FYE23
New Building construction support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress
Main Street Roadway Lighting and Signal Interconnect (Main at Santa Fe, Peters, Crawford, and Porter)	Increase the coverage of traffic signals and the IT Fiber infrastructure which will require IP addresses for viewing in Centracis	In Progress
IT Security training efforts for all network and email users at the City of Norman.	Increase the knowledge and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who uses the network and email.	Ongoing
Installation of fiber optic cable along 36th Avenue NW from Robinson Street to Main Street with switches at Brookhollow Road, Quail Drive, River Oaks Drive, and a new signal at Havenbrook Street.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	In Progress

Installation of fiber optic cable along 12th Avenue SE from Highway 9 to Cedar Lane Road with a switch at a new signal at Campus Crest Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	Expected completion in Q1 or Q2 2019
Installation of fiber optic cable along 12th Avenue NE from Robinson Street to Alameda Street with switches at Main Street, Norman Public Schools Bus Barn, and Morren Drive.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	In Progress
Installation of fiber optic cable along 12th Avenue NE from Rock Creek Road to Robinson Street with switches at Rock Creek Road and a modified traffic signal at High Meadows Drive	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	
Installation of fiber optic cable along Classen Boulevard from Highway 9 to Cedar Lane Road with switches at new signals at Ann Branden Boulevard, Renaissance Drive, and Southlake Boulevard.	Increase the coverage of traffic signals and the IT Fiber infrastructure--will require IP addresses	

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of April 2022.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 26 emails from the groups shown were sent from city servers using city resources – of those 39,355 were delivered to outside mailboxes for the month of April 2022. The city servers generated mass communications to Norman citizens of 39,355 messages from only 26 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 295,997 attempted incoming and 109,241 outgoing messages for the month of April 2022. Incoming messages totaling 124,310 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents nearly 42% of our inbound mail. This percentage continues to be the norm for malicious email/spam. The IT Department has made the decision to block inbound traffic from countries with known malicious attackers that constantly try to impact our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

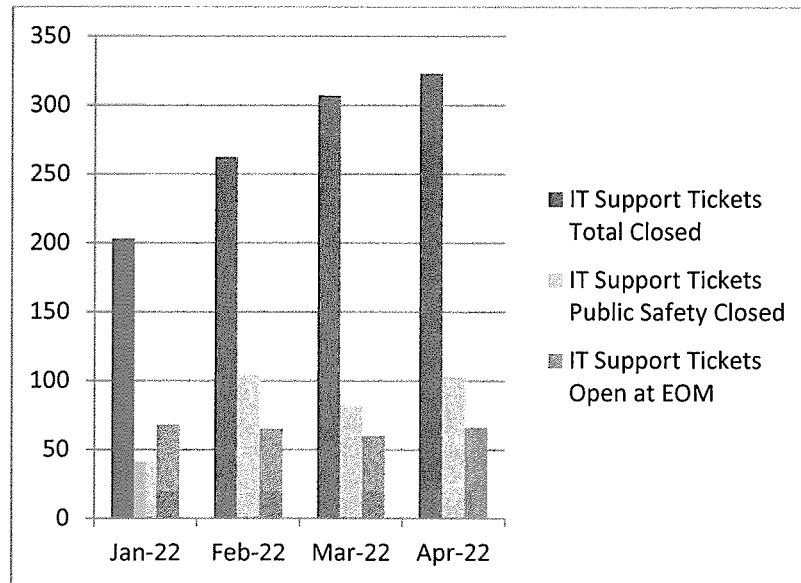
The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of April 2022, the City of Norman's web site had 113,383 individual web sessions access the web site for 231,424 total page views. Of those sessions, 62,907 were identified as New Users to view content on the City web site (see **IT Table 4**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has reduced and more relevant information as well as the ability to function seamlessly from mobile devices and tablets.

ERP Project Implementation Progress:

The chart below shows the current progress of the ERP Implementation Project. The project began in January of 2018 and is expected to run through FYE22. The City Council has approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once complete the city will have enhanced automated services and web services for our citizen base as well as the employees who use and track their daily work with these business systems. The IT Department has

completed implementation of Parks and Rec software (Vermont Systems), Municipal Court software (Incode), Finance software (Munis), Utility Billing software (CIS Infinity), and Payroll (Munis). Human Resource Management (HRM), and EAM for Work Orders is our focus for the Months of Feb through July/August 2021. Daily work continues on these systems as well as additional training and configuration on the Utility Billing software. Server installation and configuration for Planning and Community Services (CityView) application began in May of 2021. The COVID-19 pandemic had an adverse effect on the completion of CIS Infinity and the starting of CityView because of vendor resource availability and travel restrictions in Canada (both companies are Harris owned and based in Canada). The final phase of our software upgrades, City View, is expected to be completed by the end of FYE22 or the start of FYE23.

		2018												2019												2020												2021											
Community / Phase	Legacy	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	
City of Norman Implementation Plan																																																	
Parks & Rec: Vermont	Manual																																																
Municipal Court: Tyler Incode	Custom																																																
Phase 1: Financial Management	HTE																																																
Utility Billing: Advanced Utilities	HTE																																																
Phase 2: EAM: Facilities, Line Maint, Storm water	HTE																																																
Planning and Community Dev.: Cityview	HTE																																																
Phase 3: Human Resource Management	HTE																																																
Time & Attendance: IntelliTime	Manual																																																
Website Re-Design	Custom																																																
Phase Months:		0	1	2	2	1	3	3	3	2	2	2	2	2	3	2	2	3	3	3	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	3	2	2	0	0	1	0	1	0	0	1	1

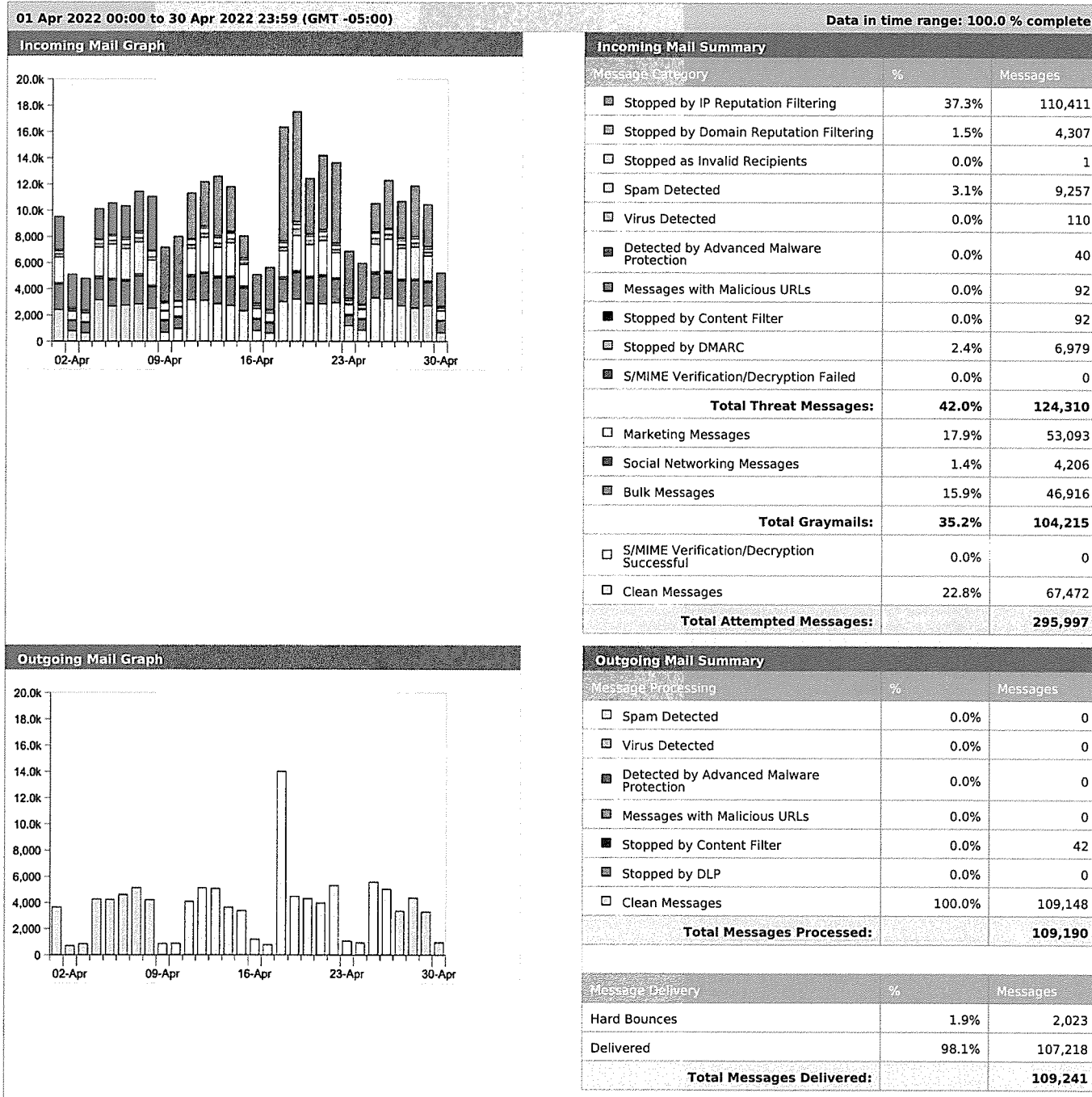
Table 1**Table 2**

April 2022 LIST SERVER REPORT			
Group	Active Members	Mailings	Total Delivered
Affirmative Action Group	16	5	80
Job Posting	1503	5	7515
Norman News	1985	16	31760
Totals	3504	26	39355



Executive Summary

ironport.example.com



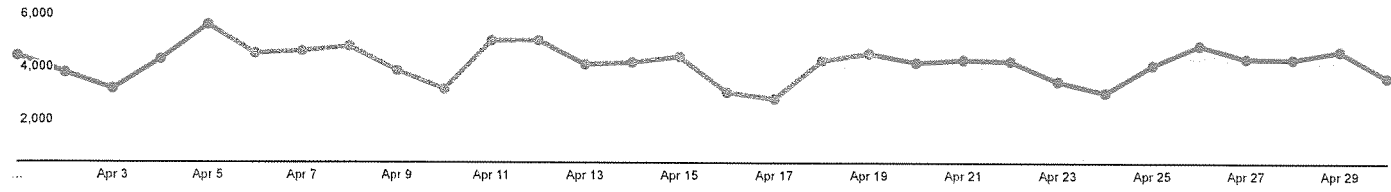
Site Traffic

Apr 1, 2022 - Apr 30, 2022

All Users
100.00% Sessions

Report Tab

Sessions



Day of the month	Sessions	Pages / Session	Pageviews	Users	New Users	Bounce Rate	Avg. Time on Page
	113,383 of Total 100.00% (113,383)	2.04 Avg for View: 2.04 (0.00%)	231,424 % of Total: 100.00% (231,424)	72,833 % of Total: 100.00% (72,833)	62,907 % of Total: 100.00% (62,907)	45.94% Avg for View: 45.94% (0.00%)	00:01:38 Avg for View: 00:01:38 (0.00%)
1. 05	5,229 (4.61%)	2.01	10,527 (4.55%)	4,526 (4.59%)	2,955 (4.70%)	51.14%	00:01:41
2. 12	4,636 (4.09%)	1.98	9,200 (3.98%)	4,110 (4.17%)	2,771 (4.40%)	52.24%	00:01:43
3. 11	4,628 (4.08%)	2.00	9,257 (4.00%)	4,056 (4.11%)	2,657 (4.22%)	48.23%	00:01:34
4. 26	4,461 (3.93%)	2.04	9,117 (3.94%)	3,835 (3.89%)	2,423 (3.85%)	45.35%	00:01:41
5. 08	4,417 (3.90%)	1.91	8,450 (3.65%)	3,924 (3.98%)	2,572 (4.09%)	51.66%	00:01:34
6. 29	4,252 (3.75%)	2.02	8,599 (3.72%)	3,630 (3.68%)	2,270 (3.61%)	43.86%	00:01:48
7. 07	4,232 (3.73%)	2.08	8,794 (3.80%)	3,728 (3.78%)	2,518 (4.00%)	48.94%	00:01:35
8. 19	4,158 (3.67%)	2.06	8,582 (3.71%)	3,630 (3.68%)	2,319 (3.69%)	45.62%	00:01:42
9. 06	4,142 (3.65%)	2.17	8,970 (3.88%)	3,577 (3.63%)	2,170 (3.45%)	43.53%	00:01:33
10. 01	4,049 (3.57%)	2.23	9,012 (3.89%)	3,504 (3.55%)	2,154 (3.42%)	41.81%	00:01:35

Rows 1 - 10 of 30

MONTHLY REPORT - LEGAL DEPARTMENT
April 2022 Report
(Submitted May 6, 2022)

MONTHLY HIGHLIGHTS:

There were no significant decisions this month.

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

Harmon et al. v. City of Norman et al., CIV-18-0688; 18-6187; 22-6019 (K)

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Doughty v. CentralSquare Technologies LLC, et al., CJ-2020-451; CIV-2020-500 (K)

Thompson v. City of Norman, et al., CJ-2019-71; CIV-19-13 (K)

Shaw, Austin, et al. v. City of Norman, et al., CIV-21-1124-J (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

AMF Development v. City of Norman, et al., CJ-2018-1134; SD 119,677 (K)

Fleske Holding Company LLC v. City of Norman, CV-2018-956; SD 119,649

Kevin Easley v. City of Norman, CV-2012-346; DF-115811 & SD-119536

Golden Tribe LLC v. City of Norman, CV-2018-1142, DF-119107

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. General Lawsuits

Arce, Geoffrey v. Board of County Commissioners for Cleveland County, and District #2 Commissioner, Darryl Stacy in his capacity as County Commissioner and a master of its employee and agent Zachary Paulk in the course of employment, and Norman Fire Department, CJ-2022-204 (K)

Armstrong v. City of Norman, CJ-2012-1638 (K)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFE, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al., CV-2012-748 (K, W)

City v. Stachmus, Aaron & Anglin, Bryson, CJ-2021-445 (S)

City of Norman v. Aaron Stachmus and Bryson Anglin, CJ-2022-424 (S)

This case was filed on April 19, 2022. It arises out of an illegal zoo maintained by the defendants. This was a second seizure on record. On April 22, 2022, the Defendants agreed to relinquish the animals seized by the City and to pay the City for their care from April 12, 2022 through April 22, 2022. The total amount awarded by the court is \$10,000. The Defendants paid \$5,000 to the City on April 22, and payments of \$1,000 will be made monthly on the 15th of each month beginning in May 2022 through September 2022 until the remaining \$5,000 balance is paid in full. This case will remain on the Monthly Report until the judgment is satisfied.

Etter v. City of Norman, CJ-2021-731 (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Florez v. City of Norman & John Doe, CJ-2021-1051

Caleb Fulton v. Loyal Reich, Reich Dozer Services, LLC, City of Norman, Board of County Commissioners of Cleveland County, State of Oklahoma, CJ-2020-797 (K)

Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)

Henderson, et al. v. City of Norman, et al., Case No. CJ-2016-610 (K)

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)

B. Condemnation Proceedings

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)

City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)

City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)

City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)

City of Norman v. The Uplands Development Co., LLC, et al., CJ-2021-227 (M)

City of Norman v. Hallbrooke Development Group One, LLC, et al., CJ-2021-228 (M)

City of Norman v. Ronald A. Ashley, et al., CJ-2021-337 (M) – A Motion to Enter the court's jury docket was filed on April 21, 2022 and a scheduling hearing was set for June 13th.

City of Norman v. D&J Land, LLC, et al. CJ-2022 (M) – This matter was filed March 10 and a commissioners were appointed on April 13, 2022. The commissioners performed their site inspection on May 3, 2022 and a Report of Commissioners is expected in the coming weeks.

City of Norman v. Rieger, LLC, et al, CJ-2022-252 (M) – This matter was filed March 10, commissioners were appointed on March 28, but the matter was thereafter amicably settled by the parties and the a dismissal with prejudice filed on April 21, 2022. This matter will be removed from this report going forward.

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

D. *Municipal Court Appeals*

None

E. *Small Claims Court*

Almost Home Investment, et al. v. City of Norman, SC-2014-3027 (K)

F. *Board of Adjustment Appeals*

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)

AFSCME Grievance FYE 21-05 – (Brooks & Stephens)

AFSCME Grievance FYE 21-06 – (Parks HEOs and MWIIs)

AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)

AFSCME Grievance FYE 22-08 – (Sherri Cole – Negative Evaluation)

AFSCME Grievance FYE 22-09 – (Sherri Cole – Harassment)

AFSCME Grievance FYE 22-10 – (Danny Millsap – Working Environment)

AFSCME Grievance FYE 22-11 – (Kay Johnson – Discipline/Unsatisfactory Work Performance)

AFSCME Grievance FYE 22-12 – (Stephanie Shelton – Discipline/3 Day Suspension)

AFSCME Grievance FYE 22-13 – (Stephanie Shelton – Discipline/5 Day Suspension)

IAFF Grievance FYE 21 – (Carl Smith – Improper Compensation)

IAFF Grievance FYE 22 – (Battalion Chief)

IAFF Grievance FYE 22 – (Clymer Promotion)

IAFF Grievance FYE 22 – (Fire Training Officer)

IAFF Grievance FYE 22 – (Source Documents)

IAFF Grievance FYE 22 – (Chris Beirne)

IAFF Grievance FYE 22 – (Chris Beirne)

IAFF Grievance FYE 22 – (Fire Marshal Grievance)

IAFF Grievance FYE 22 – (Fire Inspector Grievance)

FOP Arbitration FYE 22 (FOP - 2022 Agreement) – the City and FOP have agreed to a contract for FYE 2022. Consequently, this request for arbitration will no longer appear on the Monthly Report.

B. *Equal Employment Opportunity Commission (EEOC)*

Candice Smith, 564-2022-00673 (Discrimination)

C. *Contested Unemployment Claims (OESC)*

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through April 2022. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 20	FYE 21	FYE 22	FYE 20	FYE 21	FYE 22	FYE 20	FYE 21	FYE 22
JULY	640	545	*275	35	23	11	15	16	7
AUG	683	444	236	10	11	9	15	14	5
SEPT	497	520	263	17	10	9	14	13	5
OCT	581	325	269	23	4	12	18	7	6
NOV	390	259	228	9	0	2	11	6	6
DEC	444	279	162	25	6	1	12	7	3
JAN	522	134	185	32	3	9	15	0	6
FEB	597	178	787	22	1	8	13	0	8
MAR	420	270	282	22	6	13	7	5	9
APR	104	420	323	0	6	12	0	13	10
MAY	137	507		2	10		0	13	
JUNE	528	422		25	0		9	11	
TOTALS / YTD	5,543	4,303	3,010	222	80	86	129	105	65

* Correction

WORKERS' COMPENSATION COURT

The total number cases pending as of April 2022 are 21. Two settlements are set to be considered by Council on May 24, 2022. Five new workers compensation cases were received during the month of April 2022. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 22 CASES	FYE21 CASES	FYE20 CASES	FYE19 CASES
Fire	Suppression	5	3	2	2	4
Fire	Prevention	1	1			
Parks/Rec.	Park Maintenance	1				1
Parks/Rec	Westwood Pool	1	1			
Planning	Development Services					
Police	Animal Welfare	2		2	1	
Police	Criminal Investigation	1	1			
Police	Patrol	7	3	1	2	1
Police	Administration	1	2			
Public Works	Street Maintenance	2	1	1	1	3
Public Works	Vehicle Maintenance					
Public Works	Storm Water					
Utilities	Line Maintenance				1	
Utilities	Sanitation					
TOTALS		21	12	6	7	9

List of Pending Cases

Adams, Malia Jessie v. City of Norman, CM-2020-01069 Q

(Police, Animal Welfare, Animal Welfare Officer, R. Hip, Low Back with Radicular Symptoms, Mid-Back Consequential; + Thoracic Spine)

Adams, Malia Jessie v. City of Norman, CM-2021-02000 A

(Police, Animal Welfare, Animal Welfare Officer, R. Ankle, Mid/Low Back)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Crews, William “Will” Bryan v. City of Norman, CM-2021-04764 A

(Police, Patrol, Sergeant, Neck, L Shldr., L. Arm, L. Hand)

Crews, William “Will” Bryan v. City of Norman, CM-2021-04762 Q

(Police, Patrol, Sergeant, Back, Neck, L. Shldr, L. Arm, L. Hand)

Crews, William “Will” Bryan v. City of Norman, CM-2021-04763 X

(Police, Patrol, Sergeant, Back, Neck, Both Shldrs., Both Arms, Both Hands)

A settlement in the above case (CM-2021-04762 Q) is set to be considered by Council on May 24th.

Both CM-2021-04764 A and CM-2021-04763 X were combined into case CM-2021-04762 Q by the Court.

Ericksen, Tammy L. v City of Norman, CM-2021-06871 E

(Police/Emergency Communications/Communications Supervisor, R. Hip, R. Knee, R. Shoulder, Back)

Ericksen, Tammy L. v City of Norman, WCC-2022-15003 K

(Police/Emergency Communications/Communications Supervisor, Both Ears)

Harris, Reagan v. City of Norman, CM-2021-04817 K

(P&R, Westwood Pool, Life Guard, L. Wrist)

A settlement in the above case is set to be considered by Council on May 24th

Henderson, Fred L. v. City of Norman, CM-2022-01483 Y

(Fire, Prevention, Fire Inspector, Both Knees)

Hiatt, Darin v. City of Norman, CM-01014 Q

(Public Works, Streets, HEO, Neck, R. Shoulder, R. Hand)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee/Reopen Request)

Koscinski, Christopher v. City of Norman, CM-2020-06955 J

(Fire, Suppression, Firefighter, R. Shoulder, R. Arm)

Koscinski, Christopher v. City of Norman, CM-2021-04927 L

(Fire, Suppression, Firefighter, Back)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire/Suppression/Fire Driver Engineer, Neck, Back UNS, L Knee, L. Leg)

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant (Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. &

L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach

Nelson, Keith v. City of Norman, CM-2022-01836 F

(Fire, Suppression, Fire Training Officer, R. Shldr)

Newell, Richard v. City of Norman, WCC-2022-15014 H

(Police, Criminal Investigation, Police Sergeant, R. Knee)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

Younts, Jerry Wayne v. City of Norman, CM-2020-06911 F

(Public Works/Street Maintenance/HEO, L Shoulder, Neck)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through April 2022.

DEPARTMENT	FYE 22 Month	FYE 22 YTD	FYE 21	FYE 20	FYE 19
Animal Control		1	1		
Finance – IT			1		
Fire	1	2	1	4	
Legal			2		
Other	1	4	11	10	9
Parks		1	4	6	6
Planning		2			
Police		8	3	5	10
Public Works – other		2	2	3	
Public Works – Stormwater		1		2	
Public Works – Engineering			1	2	
Public Works – Streets		8	9	11	6
Utilities – Water		6	11	11	12

Utilities – Sanitation	2	5	12	12	10
Utilities – Sewer	2	3	5	5	3
TOTAL CLAIMS	6	43	63	71	56

CURRENT CLAIM STATUS	FYE 22 TO DATE	FYE 21	FYE 20	FYE 19
Claims Filed	43	63	71	56
Claims Open and Under Consideration	13	0	0	0
Claims Not Accepted Under Statute/Other	3	10	11	8
Claims Paid Administratively	8	11	13	10
Claims Paid Through Council Approval	2	7	14	12
Claims Resulting in a Lawsuit for FY	1	3	1	4
Claims Barred by Statute (No Further Action Allowed)	2	32	32	22
Claims in Denied Status (Still Subject to Lawsuit)	14	0	0	0

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
APRIL - FY '22**

CASES FILED

	<u>APRIL</u>	<u>FY22</u>	<u>Y-T-D</u>	<u>APRIL</u>	<u>FY21</u>	<u>Y-T-D</u>
Traffic	420		3,435	895		7,586
Non-Traffic	293		2,025	232		2,145
SUB TOTAL	713		5,460	1,127		9,731
Parking	592		5,569	600		4,736
GRAND TOTAL	1,305		11,029	1,727		14,467

CASES DISPOSED

	<u>APRIL</u>	<u>FY22</u>	<u>Y-T-D</u>	<u>APRIL</u>	<u>FY21</u>	<u>Y-T-D</u>
Traffic	274		3,639	1,042		8,086
Non-Traffic	269		2,415	193		2,025
SUB TOTAL	543		6,054	1,235		10,111
Parking	494		6,330	388		3,055
GRAND TOTAL	1,037		12,384	1,623		13,166

REVENUE

	<u>APRIL</u>	<u>FY22</u>	<u>Y-T-D</u>	<u>APRIL</u>	<u>FY21</u>	<u>Y-T-D</u>
Traffic	\$ 54,143.61		\$ 414,169.17	\$ 126,717.10		\$ 847,081.51
Non-Traffic	\$ 24,852.96		\$ 199,001.02	\$ 29,343.94		\$ 236,666.27
SUB TOTAL	\$ 78,996.57		\$ 613,170.19	\$ 156,061.04		\$ 1,083,747.78
Parking	\$ 16,830.00		\$ 213,169.26	\$ 12,500.00		\$ 81,714.00
GRAND TOTAL	\$ 95,826.57		\$ 826,339.45	\$ 168,561.04		\$ 1,165,461.78

MUNICIPAL COURT - MONTHLY REPORT
April 2022

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 31 new cases and closed 25 cases during the month of April 2022. 4 Mediations were held.

PARKS AND RECREATION 9

APRIL 2022
RECREATION DIVISION
MONTHLY REPORT

Norman Senior Center: The Norman Senior Center saw a monthly attendance of 888. On Thursday, April 7, the Norman Senior Center hosted the Educational Seminar "Home Fire Safety Tips", sponsored by the Norman Fire Department and led by Norman Fire Marshall Matthew Elliott. On Wednesday, April 13, the Norman Senior Center took a day trip to the Oklahoma Historical Center. AARP concluded the tax aide service on Thursday, April 14. On Wednesday, April 27, the center hosted Bingo. To close out the month, the center hosted the Education Seminar "Fight the Blue Light", sponsored by Natural Grocers and led by Ryan Adkins.

Little Axe Community Center: Gabby McGarrh, Supervisor, is on maternity leave, but continues to work from home and goes into the office when needed. The After School program is starting to wind down with the school year ending. The Senior Citizens activities continue to big hit and the Library usage continues to go up. The warmer weather brings out more seniors asking about upcoming activities to include Senior Bingo and Ice Cream Social. OHCE Sunshine Group meet monthly and sews pillow cases for children in area hospitals.

12th Avenue Recreation Center: The 12th Avenue Recreation Center averaged 28 students per day in the afterschool program. Students participated in a facility wide egg hunt on April 14th. The Pioneer Library Systems has a weekly activity program that provides fun reading and story time opportunities for the younger students and technology based learning for older students. Momleta will no longer be using the facility and will return to using outdoor parks for their fitness class. The center held multiple rentals throughout April for birthday parties and basketball practices.

Irving Recreation Center: The Irving Recreation Center had one facility rental this month. The Junior Jammer Volleyball season continued and Irving hosted a weekly practice for a Senior division team as well as hosted three evenings of games from the Jammer and Senior division teams. Irving had members of the National Pan-Hellenic Council from the University of Oklahoma come out and volunteer at the recreation center. The last free teen art class, held by CCC, concluded this month for the 2021-22 school year. CCC will continue to offer free teen classes during the school year and look forward to starting again in August. Irving and Loveworks have plans to conduct a joint event called "Afterschool for All", which will highlight the importance of afterschool and leadership programs for youth and teens. This event will take place during the month of May.

Whittier Recreation Center: Whittier Recreation Center had two rentals in April. The Whittier Discovery Camp enrolled its final camper this month. Field trips are planned for Camp, as well as some exciting on-site activities throughout the summer! Whittier continued its Junior Jammer Volleyball throughout the month, averaging 150 patrons total per night. The Senior group finished their season on April 28th.

FACILITY ATTENDANCE:	Month	Year to Date
Norman Senior Center	888	6,980
Little Axe Community Center	1,426	6,703
12th Avenue Recreation Center	1,604	14,951
Irving Recreation Center	1,803	17,892
Whittier Recreation Center	589	18,994
Reaves Center	300	3,000
Tennis Center	3,102	29,810

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Senior	925	873	785	759	713		623	500	914	888		6,980
Axe	75	69	95	768	622	432	597	1,185	1,434	1,426		6,703
twelveth	1,024	868	1,067	1,512	2,089	1,512	1,840	1,377	1,543	1,604		14,951
Irving	628	634	851	2,727	2,307	1,243	1,040	3,264	3,395	1,803		17,892
Whittier	500	255	1,320	1,730	2,185	2,335	2,310	5,555	2,215	589		18,994
Reaves	300	300	300	300	300	300	300	300	300	300		3,000
Tennis	3,844	3,038	3,570	3,280	2,844	2,129	2,552	2,372	3,079	3,102		29,810

APRIL 2022 PARK MAINTENANCE DIVISION

Park Maintenance crews performed routine trash removal & leaf clean-up in City Parks as well as restroom/shelter cleaning & landscape maintenance in City Parks. Crews also assisted with the setup for the Annual Spring Egg & Candy Hunt.

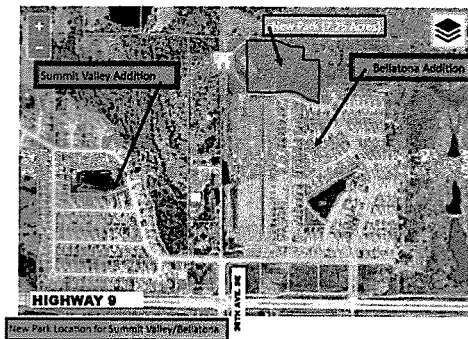
SAFETY REPORT	FYE-22MTD	FYE-22YTD		FYE-21MTD	FYE-21YTD
On-The-Job Injuries	0	0		0	6
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man	Hours YEAR-TO-DATE		Total Man	Hours YEAR-TO-DATE
Big Mowing	171.00	679.00		122.50	494.50
Trim Mowing	643.50	3649.00		485.00	3554.50
Chemical Spraying	141.00	534.00		64.00	349.50
Fertilization	8.00	72.00		0.00	12.00
Park Tree Work	126.00	126.00		0.00	1.00
Street Tree Work	19.00	172.00		24.00	113.00
Trash Maintenance	168.50	984.50		65.50	3312.50
Sprinkler Maintenance	116.50	166.50		160.00	177.00
Watering	0.00	319.75		8.00	0.00
Painting	8.00	524.00		123.00	0.00
Landscape Maintenance	64.00	519.00		0.00	893.75
Seeding/Sodding	0.00	571.00		0.00	52.25
Ballfield Maintenance	0.00	139.00		0.00	8.00
Fence Repairs	40.00	0.00		85.00	454.50
Equipment Repairs/Maintenance	160.00	381.00		0.00	834.75
Material Hauling	2.00	612.25		0.00	1007.00
Snow/Ice Removal	0.00	67.27		0.00	470.50
Christmas Setup	8.00	302.00		83.00	0.00
Vector Control	0.00	80.00		10.00	144.00
Events	75.00	284.00		0.00	834.75
Vandalism Repair	6.75	6.75		0.00	62.50
Trail Maintenance	0.00	0.00		0.00	461.00
Playground Maintenance	19.00	322.00		8.00	119.00
Restroom Maintenance	0.00	691.00		2.00	1075.50
Carpentry/Welding	0.00	350.00		36.00	36.00
Shop Time	135.25	170.25		21.00	21.00
Special Projects	303.00	892.00		0.00	1071.00
Miscellaneous	72.50	625.25		0.00	560.00

Park Planning Activities April 2022

NORMAN FORWARD Reaves Park:

Construction work continued on the new youth baseball/softball fields in the area of the park where the Park Maintenance Facility used to stand and OG&E is working to re-lay the service lines underground in that area to the new ballfields and old festival power pedestals in the park. Several of the areas received sod in April, including the re-designed drainage channel in the park. We are getting all the dirt needed for the project from the new detention pond at the east end of the drainage system, as designed by our team from Halff Associates. Contractors made final field improvements on a remodeled “flex field” on the eastern edge of the park for use this season. The work area will continue to shrink southward as more of the interior parking lots and grading are completed this summer. The next large community events in the park will be the Juneteenth Festival on June 19, and the Annual 4th of July celebration. Work is anticipated to be done in December of this year, including all final tree planting, ballfield and support facility construction and redesigned park roads and parking.

NORMAN FORWARD Neighborhood Parks:



We met with the naming sub-committee of the Norman Board of Park Commissioners in April to consider naming the new neighborhood park located in the Bellatona/Summit Valley area in honor of Lionel Bentley—the former director of Norman Parks and Recreation, who died unexpectedly last month, at the age of 75. We are beginning the process of getting feedback from the residents in the area to help guide the design of the new park; and we will

bid out the construction of the project in the coming Fiscal Year. Besides his service as the Parks and Recreation Director in the 1970's, Lionel and his wife had recently made a generous donation to the Norman Park Foundation to help fund improvements to Westwood Golf Course and other park projects.

Accessibility Projects in Parks:

Work continues on the ADA upgrades at Lions Park. Several sections of sidewalk that were either damaged to the point of being hazardous and non-compliant or designated for removal as part of the building accessibility remodel were removed and replaced late in the month. The work will continue for several weeks, and should be finishing-up as we start our summer events in this popular central Norman park.

Forestry:

In an effort to get as much late-season trimming done as possible, our Forester has been visiting several parks and beautification areas. He has continued to trim the elms in downtown, focusing on trimming the trees away from the buildings in the downtown area, and raising the canopy on the newer trees west of the railroad tracks and the recent replacement plantings east of the tracks.

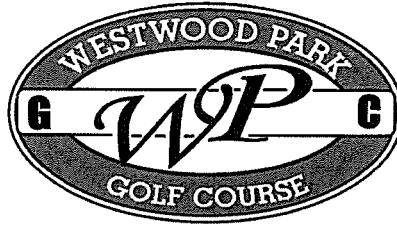
The Forester also visited several neighborhood parks to evaluate the health of our existing trees and schedule removal of any trees or parts of trees that may pose a hazard to the public. Finally, Staff planted two “Survivor Elms” to honor the service of the Norman Police and Fire crews who responded to the Murrah Building bombing over 20 years ago. The trees have been grown for several years from seeds of the elm from that site, and will be placed at the Fire Administration Building on East Main Street (NFD) and at Legacy Park (NPD), where police have their annual memorial for officers, behind the pond, near the flag plaza.

Public Landscape:



Crews re-planted the pollinator areas along the main entry drive at the Norman Central Library. After several discussions with staff and user groups, it was agreed that the area needed help in gaining control of the countless volunteer trees and grassy weeds that had invaded the area and made the original design almost unrecognizable. We will continue to work with the library to help this be a more successful planting project of native flowers, grasses and other plants along with boulders, that will attract wildlife throughout the year, while also providing a safe line-of-sight for pedestrians and drivers as they enter and pass-by the site.

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



APRIL 2022

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	APRIL FYE'22	APRIL FYE'21
Regular Green Fees	716	533
Senior Green Fees	369	145
Junior Fees	96	103
School Fees (high school golf team players)	6	5
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	846	547
Employee Comp Rounds	349	234
Golf Passport Rounds	0	0
9-Hole Green Fee	202	174
2:00 Fees	198	198
4:00 Fees	300	121
Dusk Fees or 6:00 Fees	78	50
PGA Comp Rounds	3	0
*Rainchecks (not counted in total round count)	12	7
Misc Promo Fees (birthday, players cards, OU student)	502	699
Green Fee Adjustments (fee difference on rainchecks)	17	3
Total Rounds (*not included in total round count)	3682	2812
% change from FY '20	30.94%	
Range Tokens	4200	3435
% change from FY '20	22.27%	
18 - Hole Carts	146	155
9 - Hole Carts	44	55
½ / 18 - Hole Carts	1273	974
½ / 9 - Hole Carts	475	277
Total Carts	1938	1461
% change from FY '20	32.65%	
18 - Hole Trail Fees	1	1
9 - Hole Trail Fees	0	1
18 - Hole Senior Trail Fees	2	1
9-Hole Senior Trail Fees	1	0
Total Trail Fees	4	3
% change from FY '20	33.33%	
TOTAL REVENUE	\$128,562.73	\$96,381.02
% change from FY '20	33.39%	

APRIL 2022
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT	FY 2022 MTD	FY 2022 YTD	FY 2021 MTD MTD	FY 2021 YTD YTD
Injuries On The Job	0	0	0	2
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FYE 2022 MTD	FYE 2022 YTD	FY 2021 MTD	FYE 2022 YTD
Green Fees	\$61,148.12	\$454,761.65	\$47,664.40	\$405,458.67
Driving Range	\$17,387.73	\$110,559.83	\$12,328.57	\$103,867.58
Cart Rental	\$33,569.37	\$256,471.20	\$26,525.01	\$230,347.52
Restaurant	\$16,263.36	\$142,832.75	\$9,799.03	\$102,860.40
Insufficient Check Charge	\$0.00	\$0.00	\$0.00	\$158.91
Interest Earnings	\$194.15	\$2,784.17	\$64.01	\$1,299.19
TOTAL INCOME	\$128,562.73	\$967,409.60	\$96,381.02	\$843,992.27
Expenditures	\$74,164.45	\$1,035,312.31	\$64,481.41	\$686,668.60
Income vs Expenditures	\$54,398.28	(\$67,902.71)	\$31,899.61	\$157,323.67
Rounds of Golf	3682	29954	2812	26410

Staff is presently installing a foundation drainline on the east side of the cart building to correct standing water inside, after rain events.

Staff completed #10 and #1 greenside bunkers on the Sand Bunker renovation. #18 greenside bunker is now under construction and is being constructed with a sod stack face.

The well is now running directly into the irrigation pond via #11/#17/#4 waterway. Also serving as a water feature.

The greens have been mowed several times and are performing very well with greenspeed. Broadleaf weed control is now underway in all rough areas.

APRIL 2022
WESTWOOD POOL
MONTHLY REPORT

FINANCIAL INFORMATION

	FY2022 MTD	FY2022 YTD	FY21-22 TOTAL
Swim Pool Passes	\$31,250.00	\$59,009.50	\$191,747.00
Swim Pool Gate Admission	\$0.00	\$382,084.00	\$284,993.00
Swim Lesson Fees	\$15,635.00	\$36,507.00	\$33,547.50
Pool Rental	\$400.00	\$42,212.00	\$28,128.00
Locker Fees	\$0.00	\$0.00	\$0.00
Pool Classes	\$9,555.00	\$18,440.00	\$6,495.22
Pool Merchandise Sales	\$0.00	\$0.00	\$0.00
Concessions	\$0.00	\$213,671.52	\$127,066.89
TOTAL INCOME	\$56,840.00	\$751,924.02	\$671,977.61
Expenditures	\$13,104.74	\$833,896.54	\$624,044.12
Income verses Expenditures	\$43,735.26	(\$81,972.52)	\$84,856.65

ATTENDANCE INFORMATION

	Season to Date April FYE 2022	2021 YTD May 2020 - Oct 2020	2020 YTD May 2019-Oct 2019
a. Pool Attendance	0	43,187	68,202
b. Adult Lap Swim Morning/Night	0	581	282
c. Water Walkers	0	2,990	1,607
d. Toddler Time	0	2,723	2,314
e. Water Fitness	0		
f. Swim Team	0	1,221	3,167
g. Scuba Rentals	0		
h. Scuba Participants	0		
i. Swim Lessons	0	579	1,214
j. Private Swim Lessons	0		
g. Movie Night/Special Events	0	0	3,391
h. Party / Rentals	0	91	323
TOTAL ATTENDANCE	0	51,372	80,500

FACILITY MAINTENANCE

9B

**City of Norman Facility Maintenance
April 2022 Monthly Hourly Materials Cost Report**

Location	Labor Hrs	Labor Cost	Materials Cost	Total
Misc				
Facility Maint	18.00	\$602.46	\$560.27	\$1,162.73
City Hall	2.00	\$66.94	\$0.00	\$66.94
Bldg A	1.00	\$31.42	\$0.00	\$31.42
Bldg B	8.00	\$267.76	\$140.50	\$408.26
Library	7.50	\$239.75	\$0.00	\$239.75
Animal Welfare	4.00	\$133.88	\$0.00	\$133.88
Fire Stations	3.00	\$98.36	\$3,000.00	\$3,098.36
Parks	12.50	\$411.20	\$32,964.22	\$33,375.42
Rec Centers	12.50	\$392.75	\$0.00	\$392.75
Senior Center	1.00	\$33.47	\$0.00	\$33.47
Sooner Theater	1.00	\$33.47	\$0.00	\$33.47
WW Golf	3.00	\$96.31	\$0.00	\$96.31
WW Pool	13.00	\$416.66	\$20.80	\$437.46
Fleet	2.00	\$62.84	\$0.00	\$62.84
Total	88.50	\$287.27	\$36,685.79	\$39,573.06
Electrical				
Facility Maint	14.50	\$481.08	\$251.70	\$732.79
City Hall	10.00	\$333.16	\$0.00	\$333.16
Bldg A	5.00	\$166.58	\$0.00	\$166.58
Bldg B	12.00	\$400.87	\$0.00	\$400.87
Bldg C	17.50	\$580.72	\$291.38	\$872.10
Library	18.00	\$602.46	\$93.09	\$695.55
PD Auxillary	8.50	\$284.50	\$80.27	\$364.77
Fire Admin	1.00	\$33.47	\$26.85	\$60.32
Fire Stations	18.00	\$590.91	\$0.00	\$590.91
Parks	64.00	\$2,139.77	\$477.16	\$2,616.93
Rec Centers	29.00	\$948.30	\$116.58	\$1,064.88
WW Golf	14.00	\$468.58	\$494.38	\$962.96

**City of Norman Facility Maintenance
April 2022 Monthly Hourly Materials Cost Report**

	WW Pool	4.50	\$150.23	\$0.00	\$150.23
	Traffic	5.00	\$163.50	\$349.90	\$513.40
	Streets	6.00	\$196.20	\$394.59	\$590.79
	Fleet	27.00	\$885.98	\$277.33	\$1,163.31
	Sanitation	8.50	\$281.42	\$52.40	\$333.82
	WTP	1.00	\$33.47	\$0.00	\$33.47
	WRF	17.00	\$555.90	\$14.84	\$570.74
Total		280.50	\$9,297.10	\$2,920.48	\$12,217.58
HVAC					
	Facility Maint	60.00	\$1,812.00	\$40.30	\$1,852.30
	City Hall	24.00	\$777.12	\$0.00	\$777.12
	Bldg A	18.00	\$569.76	\$0.00	\$569.76
	Bldg B	18.00	\$582.24	\$47.57	\$629.81
	Bldg C	34.00	\$1,059.50	\$0.00	\$1,059.50
	Library	24.00	\$764.04	\$0.00	\$764.04
	Animal Welfare	4.00	\$133.88	\$942.85	\$1,076.73
	NIC	24.00	\$575.50	\$0.00	\$575.50
	PD Auxillary	24.00	\$803.28	\$108.00	\$911.28
	Shooting Range	2.00	\$60.40	\$0.00	\$60.40
	Fire Stations	20.00	\$669.40	\$0.00	\$669.40
	Parks	10.00	\$321.62	\$43.53	\$365.15
	Rec Centers	4.00	\$133.88	\$0.00	\$133.88
	Senior Center	2.00	\$60.40	\$0.00	\$60.40
	Sooner Theater	8.00	\$267.76	\$27.97	\$295.73
	Firehouse Art	4.00	\$133.88	\$0.00	\$133.88
	WW Golf	2.00	\$60.40	\$0.00	\$60.40
	WW Tennis	8.00	\$254.68	\$0.00	\$254.68
	Traffic	4.00	\$120.80	\$0.00	\$120.80
	Streets	4.00	\$133.88	\$0.00	\$133.88

**City of Norman Facility Maintenance
April 2022 Monthly Hourly Materials Cost Report**

Stormwater	4.00	\$133.88	\$0.00	\$133.88
Fleet	4.00	\$120.80	\$0.00	\$120.80
Sanitation	4.00	\$120.80	\$0.00	\$120.80
Line Maint	2.00	\$60.44	\$0.00	\$60.40
WTP	4.00	\$120.80	\$0.00	\$120.80
WRF	2.00	\$328.16	\$0.00	\$328.16
Total	318.00	\$10,179.26	\$1,210.22	\$11,389.48
Plumbing				
Facility Maint	16.00	\$502.72	\$0.00	\$502.72
City Hall	14.50	\$550.54	\$84.04	\$634.58
Bldg A	4.50	\$141.39	\$26.56	\$167.95
Bldg B	13.00	\$391.39	\$0.00	\$391.39
Bldg C	3.50	\$190.57	\$0.00	\$109.97
Library	11.50	\$361.33	\$34.43	\$395.76
Animal Welfare	3.00	\$98.36	\$0.00	\$98.36
NIC	10.50	\$329.91	\$0.00	\$329.91
Fire Admin	1.00	\$31.42	\$0.00	\$31.42
Fire Stations	21.00	\$670.07	\$393.39	\$1,063.46
Parks Maint	3.50	\$109.97	\$69.60	\$179.57
Parks	84.00	\$2,766.38	\$4,510.49	\$7,276.87
Rec Centers	7.50	\$235.65	\$458.49	\$694.14
Senior Center	5.00	\$159.15	\$0.00	\$159.15
Sooner Theater	1.00	\$31.42	\$0.00	\$31.42
Firehouse Art	0.50	\$15.71	\$0.00	\$15.71
WW Pool	15.00	\$456.28	\$502.28	\$958.56
Streets	2.00	\$62.84	\$0.00	\$62.84
Fleet	3.00	\$94.26	\$0.00	\$94.26
Sanitation	14.00	\$420.76	\$33.65	\$454.41
Line Maint	1.00	\$31.42	\$9.86	\$41.28
WTP	1.00	\$31.42	\$0.00	\$31.42
WRF	3.00	\$96.31	\$0.00	\$96.31

**City of Norman Facility Maintenance
April 2022 Monthly Hourly Materials Cost Report**

Total		239.00	\$7,698.67	\$6,122.79	\$13,821.46
Custodial					
	City Hall	154.00	\$2,370.88	\$1,764.44	\$4,495.32
	Bldg A	155.00	\$2,745.49	\$1,606.94	\$4,352.43
	Bldg B	233.00	\$3,921.06	\$618.15	\$4,539.21
	Bldg C	154.00	\$2,730.80	\$1,606.94	\$4,337.20
	Fire Stations	16.00	\$407.84	\$2,665.68	\$3,073.52
	Library	12.00	\$305.88	\$2,025.07	\$2,330.95
	Facility Maint	0.00	\$0.00	\$56.32	\$56.32
	Parks	0.00	\$0.00	\$7,240.88	\$7,240.88
Total		724.00	\$12,842.03	\$17,584.42	\$30,426.45
Total		1650.00	\$42,904.33	\$64,523.70	\$107,428.03

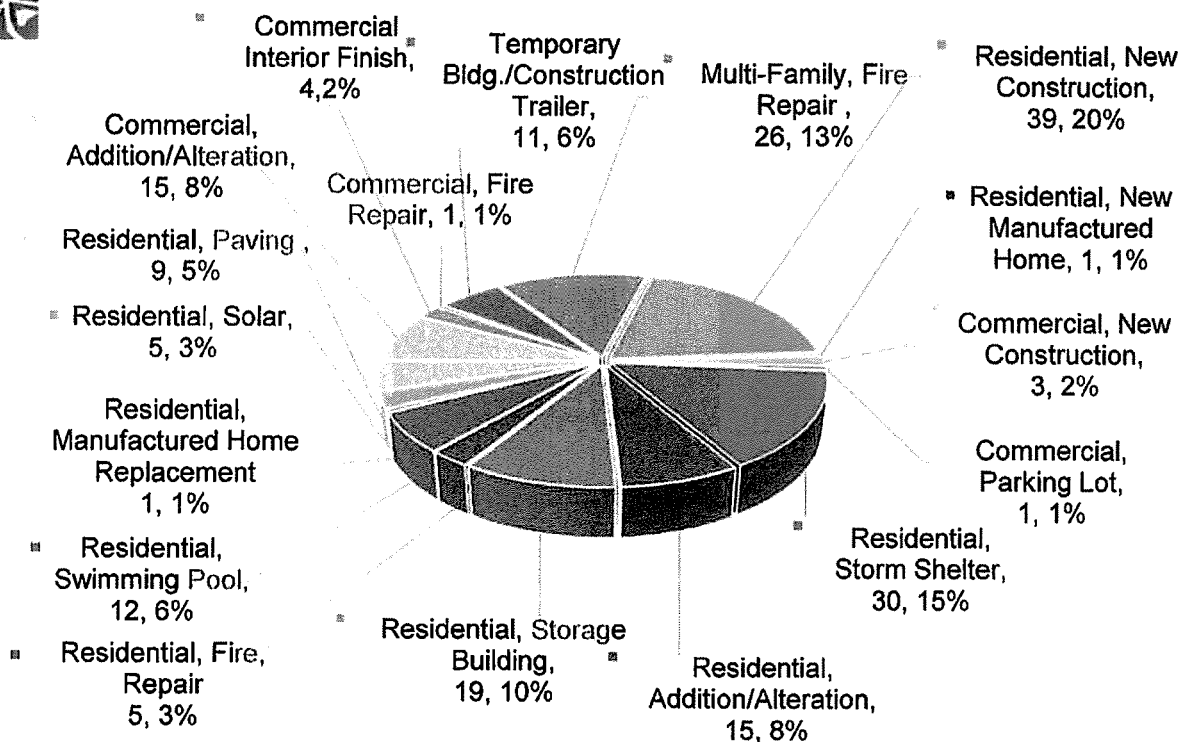
PLANNING AND COMMUNITY DEVELOPMENT 10



CITY OF NORMAN

DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY

APRIL 2022 REPORT



Permit Type	Count	Valuation
Residential, New Construction	39	\$ 12,328,710
Residential Duplex, New Construction	0	\$ -
Residential, New Manufactured Home	1	\$ 190,000
Commercial, New Construction	3	\$ 3,686,434
Commercial, Parking Lot	1	\$ 75,000
Commercial, Shell Building	0	\$ -
Residential, Storm Shelter	30	\$ 112,745
Residential, Addition/Alteration	15	\$ 981,967
Residential, Carport	0	\$ -
Residential, Storage Building	19	\$ 1,321,837
Residential, Fire Repair	5	\$ 222,161
Residential, Swimming Pool	12	\$ 739,998
Residential, Manufactured Home Repl	1	\$ 17,000
Residential, Solar	5	\$ 121,162
Residential, Paving	9	\$ 133,046
Commercial, Addition/Alteration	15	\$ 36,157,888
Commercial, Interior Finish	4	\$ 340,000
Commercial, Fire Repair	1	\$ 62,000
Commercial, Foundation	0	\$ -
Temporary Bldg./Construction Trailer	11	\$ 177,150
Multi-Family, New	0	\$ -
Multi-Family, Addition/Alteration	0	\$ -
Multi-Family, Foundation	0	\$ -
Multi-Family, Fire Repair	26	\$ 299,000
Group Quarters	0	\$ -
197		\$ 56,966,098



CITY OF NORMAN
Building Permit Activity-APRIL 2022

	DESCRIPTION	2022 YEAR TO-DATE	VALUATION	2021 TOTALS	2021 TOTAL VALUATION
	Residential, New Construction.....	177	\$ 52,858,816	559	\$ 171,447,259
	Residential, New Dwelling Unit Attached.....	0	\$ -	0	\$ -
	Residential, New Manufactured Home.....	4	\$ 489,604	2	\$ 65,000
	Residential, New Non Dwelling Unit.....	0	\$ -	0	\$ -
	Residential Duplex, New Construction.....	12	\$ 2,220,000	2	\$ 400,000
	Residential, Garage Apartment.....	0	\$ -	0	\$ -
	Multi-Family, New Construction 3-4 DU.....	0	\$ -	1	\$ 750,000
	Multi-Family, New Construction 5+ DU.....	0	\$ -	9	\$ 22,230,000
	Multi-Family, Fire Repair.....	45	\$ 463,450	13	\$ 284,798
	Multi-Family, Foundation.....	0	\$ -	3	\$ 170,000
	Multi-Family, Addition/Alteration.....	2	\$ 17,540	2	\$ 16,000
	Residential, Addition/Alteration.....	45	\$ 2,680,136	185	\$ 11,219,201
	Residential, Carport.....	1	\$ 1,795	4	\$ 73,710
	Residential, Storm Shelter.....	105	\$ 406,979	307	\$ 1,174,221
	Residential, Storage Building.....	43	\$ 3,156,877	141	\$ 4,708,996
	Residential, Fire Repair.....	9	\$ 312,661	31	\$ 1,558,116
	Residential, Swimming Pool.....	37	\$ 2,702,453	145	\$ 9,332,054
	Residential, Manufactured Home Replacement	3	\$ 195,535	7	\$ 582,151
	Residential, Solar.....	33	\$ 1,078,379	16	\$ 461,303
	Residential, Paving.....	34	\$ 652,237	111	\$ 1,737,557
	Group Quarters.....			0	\$ -
	TOTAL	550	\$ 67,236,462	1538	\$ 226,210,366
NON-RESIDENTIAL	Commercial, New Construction.....	11	\$ 11,789,518	51	\$ 263,453,985
	Commercial, New Shell Building.....	3	\$ 2,195,000	11	\$ 9,242,000
	Commercial, Addition/Alteration.....	73	\$ 102,321,885	143	\$ 45,783,076
	Commercial, Interior Finish.....	15	\$ 3,444,600	40	\$ 3,374,700
	Commercial, New Foundation.....	2	\$ 208,200	7	\$ 10,740,000
	Commercial, Fire Repair.....	1	\$ 62,000	8	\$ 888,000
	Commercial, Parking Lot.....	1	\$ 75,000	7	\$ 682,640
	Commercial, Temporary Bldg./Const Trailer....	16	\$ 204,650	29	\$ 351,391
	TOTAL	122	\$ 120,300,853		\$ 334,515,792
OTHER ACTIVITY	Electrical Permits.....	558		1663	
	Heat/Air/Refrigeration Permits.....	528		1405	
	Plumbing and Gas Permits.....	612		1891	
	Sign Permits.....	135		475	
	Water Well Permits.....	7		44	
	Garage Sale Permits.....	120		782	
	Structure Moving Permits.....	10		16	
	Demo-Residential Permits.....	8		31	
	Demo-Non-Residential Permits.....	3		10	
	Temp. Const. Bldgs. & Roll-off Permits.....	45		173	
	Lot Line Adjustments Filed.....	3		25	
	Certificate of Occupancy (CO).....	339		1070	
	All Field Inspections.....	9032		27583	
	Net Residential Demos & Removals.....	-8		-28	
	TOTAL VALUATION		\$ 187,537,315		\$ 560,726,158



City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL BUILDING PERMITS
Issued April 2022 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Date Issued	Address	Lot	Block	Subdivision	Zoning	Valuation	Project Area	KW
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1189	4/4/2022	3008 WOODCREST CRE	DR	6	14	WOODLAND ESTATES THE	R1	\$	
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1262	4/4/2022	2725 SUMMIT CROSSING	PKY	7	3	SUMMIT LAKES ADD #11	R1	\$	2,695
1 & 2 FAMILY STORM SHELTER	EPF TORNADO SHELTERS	1265	4/1/2022	1518 STUBBEMAN	AVE	4	4	NORTH ACRES	R1	\$	4,195
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1268	4/1/2022	2212 DIANA	DR	41	1	ALAMEDA PARK ADD #3	R1	\$	5,676
1 & 2 FAMILY STORM SHELTER	RANDY'S SKYLINE CONSTRUCTION	1294	4/8/2022	4405 72ND	AVE	17	1W	NOT SUBDIVIDED	A2	\$	2,895
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1352	4/8/2022	2309 NORWOOD	DR	6	2	BELLATONA SEC #2	R1	\$	3,300
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1361	4/7/2022	1509 ORIOLE	DR	3	3	SUTTON PLACE ADD #2	R1	\$	2,895
1 & 2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	1467	4/13/2022	3833 KINGS CANYON	RD	11	5	RED CANYON RANCH SEC 2	PUD	\$	2,595
1 & 2 FAMILY STORM SHELTER	STORM SAFE TORNADO SHELTERS	1409	4/14/2022	2914 GULLIVER	ST	6	3	TRAILWOODS SEC 12	PUD	\$	3,300
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	1441	4/11/2022	4120 CASTLEROCK	RD	2	1	CASTLEROCK ADD #4	R1	\$	2,503
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1442	4/11/2022	4225 EAGLE CLIFF	DR	4	1	EAGLE CLIFF SOUTH ADD #5	R1	\$	4,600
1 & 2 FAMILY STORM SHELTER	BIGGS BACKHOE, INC	1451	4/14/2022	10215 DARE	LN	10	1W	H & L #1 (SURVEY)	R1	\$	3,195
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1457	4/14/2022	704 HAVASU	DR	8	2	RED CANYON RANCH SEC 3	A2	\$	3,500
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	1458	4/12/2022	1523 WILSHIRE	AVE	4	2	WESTLAND ADD	R1	\$	2,895
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1481	4/13/2022	1125 SPARROW HAWK	DR	6	2	EAGLE CLIFF ADD #12	R2	\$	3,900
1 & 2 FAMILY STORM SHELTER	BETTER BARNS	1482	4/15/2022	1601 112TH	AVE	23	1W	SAXON ADDITION	A2	\$	3,095
1 & 2 FAMILY STORM SHELTER	STORM SAFE	1513	4/14/2022	3104 MONTANE	CT	5	1	GREENLEAF TRAILS ADD 9	PUD	\$	7,630
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1515	4/15/2022	1034 BOYD	ST	8	1	ETHERINGTON HEIGHTS	R1	\$	2,450
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	1523	4/15/2022	2103 LA DEAN	DR	17	2	UNIVERSAL HEIGHTS 2ND ADD	R1	\$	2,795
1 & 2 FAMILY STORM SHELTER	GROUND ZERO SHELTERS	1538	4/21/2022	708 PONCA	AVE	1	8	CLASSEN-MILLER ADDITION	R1	\$	3,600
1 & 2 FAMILY STORM SHELTER	BIGGS BACKHOE, INC	1597	4/19/2022	4401 HIGHLAND HILLS	DR	1	1	HIGHLAND HILLS #2	RE	\$	2,895
1 & 2 FAMILY STORM SHELTER	BIGGS BACKHOE, INC	1597	4/19/2022	2824 72ND	AVE	18	1W	NOT SUBDIVIDED	A2	\$	4,195
1 & 2 FAMILY STORM SHELTER	BEANS CONSTRUCTION, LLC	1598	4/20/2022	8209 BERT	LN	4	3	CONNELLY PARK #2	RE	\$	6,200
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1597	4/22/2022	3509 CARNOSTIE	DR	49	1	CASCADE ESTATES PUD #4	PUD	\$	7,200
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	1669	4/22/2022	3304 OUTPOST	CIR	5	1	PRARIE CREEK	R1	\$	2,755
1 & 2 FAMILY STORM SHELTER	LANDMARK FINE HOMES, LP	1692	4/28/2022	4221 MOORGATE	DR	4	1	CARRINGTON PLACE ADD #13	R1	\$	3,700
1 & 2 FAMILY STORM SHELTER	TORNADO SAFE NORMAN	1700	4/28/2022	641 VILLAVARDE	CT	6	2	MONTEIRO RIDGE SEC #1	R1	\$	3,800
1 & 2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	1711	4/25/2022	2205 DIANA	DR	12	4	ALAMEDA PARK ADD #3	PUD	\$	4,000
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	1714	4/25/2022	505 GREENS	PKY	11	1	HIGHLAND VILLAGE ADD SEC 10	R1	\$	4,500
1 & 2 FAMILY STORM SHELTER	FLAT SAFE TORNADO SHELTERS	1835	4/28/2022	4112 NIGHT HAWK	DR	7	1	EAGLE CLIFF ADD # 8	R1	\$	2,150
1 & 2 FAMILY, ADD OR ALTER	PAUL LITTLE CONSTRUCTION	927	4/4/2022	3760 GLENBROOK	DR	1	5	BROOKHAVEN #19	R1	\$	5,700
1 & 2 FAMILY, ADD OR ALTER	OWNER	941	4/12/2022	7801 LETT	C/R	25	1W	LETT FARMS COS	A2	\$	40,990
1 & 2 FAMILY, ADD OR ALTER	EISEL ROOFING & CONSTRUCTION	977	4/4/2022	521 MILLER	AVE	16	3	CLASSEN-MILLER ADDITION	R1	\$	80,000
1 & 2 FAMILY, ADD OR ALTER	OWNER	1014	4/11/2022	2651 TREATON	RD	15	5	NORWANDY PARK	R1	\$	150,000
1 & 2 FAMILY, ADD OR ALTER	OWNER	1240	4/7/2022	3205 RIVERWALK	DR	9	1	WILLOWBEND SEC 3	R1	\$	11,000
1 & 2 FAMILY, ADD OR ALTER	TAYLOR MADE RENOVATIONS	1245	4/20/2022	3712 HIDDEN HILL	RD	9	1	WILLOWBEND SEC 3	R1	\$	1,700
1 & 2 FAMILY, ADD OR ALTER	MOHR CONSTRUCTION, LLC	1280	4/8/2022	503 TULSA	ST	27	2	BROOKHAVEN #25	R1	\$	28,000
1 & 2 FAMILY, ADD OR ALTER	FREDGREN, TOM	1391	4/27/2022	1109 IDAHO	ST	28	3	SOUTHRIDGE ADD	R1	\$	4,600
1 & 2 FAMILY, ADD OR ALTER	J. HOWELL CONSTRUCTION, INC	1398	4/15/2022	117 KEITH	ST	33	5	CLASSEN-MILLER ADDITION	R1	\$	150,000
1 & 2 FAMILY, ADD OR ALTER	LAWRENCE, JIM	1478	4/15/2022	2511 MCGEE	DR	4	4	SMOKING OAK #1-REPLAT	R3	\$	65,000
1 & 2 FAMILY, ADD OR ALTER	INFINITY & BEYOND LLC	1507	4/25/2022	434 COLLEGE	AVE	47	1	WEST UNIVERSITY ADD	R3	\$	100,000
1 & 2 FAMILY, ADD OR ALTER	EDWARDS CONTRACTING & CONST	1595	4/25/2022	1309 LINCOLN	AVE	15	2	HARDIE RUCKER ADDITION	R1	\$	59,000
1 & 2 FAMILY, ADD OR ALTER	OWNER	1675	4/27/2022	6650 E ROCK CREEK	RD	19	1W	NOT SUBDIVIDED	A2	\$	4,717
1 & 2 FAMILY, ADD OR ALTER	OWNER	1681	4/28/2022	5514 PIONEER	CIR	3	5	MARLATT ADD	R1	\$	33,000
1 & 2 FAMILY, ADD OR ALTER	OWNER	1697	4/28/2022	5500 HICKORY BEND	DR	10	3	QUAIL CREEK ACRES #1	RE	\$	20,000
1 & 2 FAMILY, FIRE REPAIR	LEC PROPERTIES, LLC	1273	4/1/2022	2232 DONNA	DR	42	3	BOYD VIEW #1	R1	\$	9,308
1 & 2 FAMILY, FIRE REPAIR	SERVICEMASTER RESTORE BY RSI	1356	4/8/2022	1817 RIDGEWOOD	DR	5	18	OAKHURST ADD #05	R1	\$	137,253
1 & 2 FAMILY, FIRE REPAIR	OWNER	1358	4/8/2022	2909 HANOVER	DR	3	3	BERKELEY ADD #5	R1	\$	60,000
1 & 2 FAMILY, FIRE REPAIR	OWNER	1537	4/21/2022	521 FRANK	ST	29	2W	NOT SUBDIVIDED	R1	\$	8,000
1 & 2 FAMILY, FIRE REPAIR	OWNER	1553	4/18/2022	5601 CEDAR	LN	1	2	BLUE RIDGE ACRES	RE	\$	7,500
1 & 2 FAMILY, PAVING	PALMCRETE CONSTRUCTION LLC	1248	4/8/2022	4319 BRIARCREST	DR	7	5	BROOKHAVEN #04	R1	\$	16,000
1 & 2 FAMILY, PAVING	OWNER	1281	4/18/2022	1712 CLASSEN	BLVD	11	13	SOUTHRIDGE ADD	R1	\$	65,000
1 & 2 FAMILY, PAVING	A & L CONCRETE	1351	4/12/2022	3205 SCOTT'S BLUFF	DR	11	2	WILLOWBEND SEC 3	R1	\$	3,200
1 & 2 FAMILY, PAVING	A & L CONCRETE	1379	4/19/2022	504 PONCA	AVE	10	2	COLLEY'S #1	R1	\$	9,445
1 & 2 FAMILY, PAVING	A & L CONCRETE	1455	4/19/2022	334 WESTCHESTER	CIR	33	1	TOWN & COUNTRY ESTATES #2	R1	\$	4,000
1 & 2 FAMILY, PAVING	MITCHCO RR CONSTRUCTION, INC.	1477	4/14/2022	2225 BUD WILKINSON	DR	38	3	PEARSON EST #1	R1	\$	16,000
1 & 2 FAMILY, PAVING	M & A CONSTRUCTION	1582	4/21/2022	805 KETTLE	RD	5	3	GREENLEAF TRAILS ADD 10	PUD	\$	1,900
1 & 2 FAMILY, PAVING	TUFF SHED INC	1644	4/22/2022	1110 SIENA SPRINGS	DR	9	1	SIENA SPRINGS ADD #1	PUD	\$	5,000
1 & 2 FAMILY, PAVING	DL CONCRETE	1753	4/29/2022	3104 EPOKA	DR	1	2	MONTEIRO RIDGE SEC #2	PUD	\$	12,500
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA/FORME	1255	4/1/2022	4300 CONOUR	DR	7	3	EAGLE CLIFF SOUTH ADD #5	R1	\$	8,880
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA/FORME	1261	4/1/2022	9918 FRANKLIN	RD	10	1W	H & L #1 (SURVEY)	A2	\$	58,461
1 & 2 FAMILY, SOLAR	EIGHTWENTY	1382	4/15/2022	3844 ALEX	CT	8	3	SUMMIT ADD	RM6	\$	13,320
1 & 2 FAMILY, SOLAR	MR ELECTRIC(JEREMY SMITH)	1643	4/28/2022	500 FRANKLIN	RD	7	2W	NOT SUBDIVIDED	A2	\$	16,000
1 & 2 FAMILY, SOLAR	PAIC SOLAR	1757	4/27/2022	417 W MOSES	ST	14	2	SOONER HOMES ADD	R1	\$	24,501
1 & 2 FAMILY, STORAGE BLDG	OWNER	1023	4/12/2022	5635 N BROADWAY	DR	2	2W	DOLLAR FAMILY ESTATES (COS)	A2	\$	58,000
1 & 2 FAMILY, STORAGE BLDG	VICTOR ORTEGA	1098	4/4/2022	12400 BUCKSKIN PASS	DR	7	1W	CH #1	A2	\$	65,000
1 & 2 FAMILY, STORAGE BLDG	REX MASSEY CONSTRUCTION, INC	1100	4/1/2022	2351 COTTONWOOD CR	CIR	12	1	COTTONWOOD CREEK	RE	\$	500,000
1 & 2 FAMILY, STORAGE BLDG	BARGAIN BARNS & BUILDINGS, LLC	1116	4/7/2022	6502 CROOKED OAK	CIR	12	1	FLAMING OAKS ESTATES	RE	\$	8,091
1 & 2 FAMILY, STORAGE BLDG	BLUE JAY FENCE	1194	4/8/2022	2150 84TH	AVE	5	1W	TRIBBLE ESTATES	A2	\$	31,000
1 & 2 FAMILY, STORAGE BLDG	LEHNICK, GARRETT	1208	4/4/2022	13965 STELLA	RD	19	1E	NOT SUBDIVIDED	A2	\$	43,000
1 & 2 FAMILY, STORAGE BLDG	OWNER	1249	4/1/2022	17901 BLACKBERRY	RD	3	1E	H & L #5 (SURVEY)	A2	\$	12,000
1 & 2 FAMILY, STORAGE BLDG	OWNER	1291	4/1/2022	5703 PORTER	AVE	5	2W	BEAUCHAMP MEADOWS COS 2021-14	A2	\$	150,000
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED INC	1274	4/1/2022	1833 ROLLING HILLS	ST	6	1	WEST ADD	R1	\$	6,000
1 & 2 FAMILY, STORAGE BLDG	GOTCHA COVERED INC.	1286	4/8/2022	2801 168TH	AVE	15	1E	REYNOLDS LAKE ADD (SURVEY)	A2	\$	37,000
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED	1373	4/11/2022	1414 DORCHESTER	DR	8	4	WOODSLAWN ADD #1	R1	\$	7,345
1 & 2 FAMILY, STORAGE BLDG	OWNER	1377	4/13/2022	629 NEBRASKA	ST	11	10	NORMAN HEIGHTS ADDITION	R1	\$	11,000
1 & 2 FAMILY, STORAGE BLDG	ONE WAY STEEL, LLC	1395	4/22/2022	1400 BURLWOOD	RD	24	2W	BURLWOOD COUNTRY ESTATES (COS)	A2	\$	60,000
1 & 2 FAMILY, STORAGE BLDG	RYAN BUCK CONSTRUCTION	1524	4/20/2022	6301 144TH	AVE	32	5	STELLA HILLS ESTATES COS	A2	\$	60,000
1 & 2 FAMILY, STORAGE BLDG	OWNER	1554	4/27/2022	824 FLOOD	AVE	36	5	PARSONS ADDITION	R1	\$	87,000
1 & 2 FAMILY, STORAGE BLDG	OWNER	1589	4/21/2022	2213 MERIDIAN	DR	19	5	COLONIAL EST # 9	R1	\$	4,500
1 & 2 FAMILY, STORAGE BLDG	TUFF SHED INC	1644	4/22/2022	1110 SIENA SPRINGS	DR	9	1	SIENA SPRINGS ADD #1	PUD	\$	5,000
1 & 2 FAMILY, STORAGE BLDG	J.P METAL BUILDINGS, LLC	1688	4/28/2022	7900 FRANKLIN	RD	8	1W	NOT SUBDIVIDED	A2	\$	150,000
1 & 2 FAMILY, STORAGE BLDG	BARN BROTHERS	1694	4/27/2022	1715 CHAUCER	DR	10	9	WOODSLAWN ADD #2	R1	\$	9,900

1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	850	4/25/2022	437	COLLEGE	AVE	7	1	LINCOLN ADD	R1	\$	80,000	682
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	851	4/27/2022	3421	MONTILLA	CT	15A	2	MONTORO RIDGE SEC #1	PUD	\$	112,000	1203
1 & 2 FAMILY, SWIMMING POOL	AQUAMARINE POOLS OF OKLAHOMA	1200	4/8/2022	3911	NORTHBRIDGE	RD	2	1	BROOKHAVEN #04	R1	\$	58,992	800
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	1291	4/8/2022	4160	FRANKLIN	RD	11	2W	NOT SUBDIVIDED	A2	\$	83,700	1285
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	1350	4/12/2022	7400	LETT	CT	25	1W	LETT FARMS COS	A2	\$	2,595	2595
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	1474	4/25/2022	4207	CORDOVA	CT	5	2	LAS COLINAS SEC #2	R1	\$	60,000	992
1 & 2 FAMILY, SWIMMING POOL	COUNTRY LEISURE	1480	4/14/2022	513	SPERRY	DR	1	5	INDEPENDENCE VALLEY SEC #1	R1	\$	7,761	254
1 & 2 FAMILY, SWIMMING POOL	SIGNATURE CUSTOM POOLS	1521	4/20/2022	2660	CARIBOU	CT	15	6	DEERFIELD ADD SEC 6	RE	\$	65,000	2110
1 & 2 FAMILY, SWIMMING POOL	ROCK CREEK POOLS	1528	4/20/2022	3001	ALLSPICE RUN	RD	18	1	CINNAMON RUN	RE	\$	50,650	648
1 & 2 FAMILY, SWIMMING POOL	OKLAHOMA POOL AND PATIO	1612	4/22/2022	6155	108TH	AVE	35	1W	NOT SUBDIVIDED	A2	\$	28,000	430
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	1622	4/27/2022	4503	GREEN FIELD	CT	4	3	BROOKHAVEN #08	R1	\$	80,000	970
1 & 2 FAMILY, SWIMMING POOL	DUNFORD POOLS	1676	4/25/2022	701	VILLAVARDE	DR	3	2	MONTORO RIDGE SEC #1	PUD	\$	59,000	2235
1 FAMILY, MANUF HOME REPLACE	OWNER	1394	4/13/2022	2201	108TH	AVE	23	1W	NOT SUBDIVIDED	A2	\$	17,000	1120
1 FAMILY, MANUFACTURED HOME	OWNER	1257	4/17/2022	3255	64TH	AVE	6	1W	NOT SUBDIVIDED	A2	\$	150,000	2283
1 FAMILY, NEW CONSTRUCTION	JONES-COWART HOMES, LLC	540	4/8/2022	1412	ZACHARY	LN	41	3	CEDAR LAKE SEC #1	R1	\$	290,000	2804
1 FAMILY, NEW CONSTRUCTION	STONEWALL HOMES, LLC	733	4/8/2022	2915	MORNING GLORY	DR	14	3	HANSMEYER HEIGHTS #1	RE	\$	475,000	4753
1 FAMILY, NEW CONSTRUCTION	AARON TATUM CUSTOM HOMES	840	4/14/2022	2174	72ND	AVE	19	1W	SMITH RANCH	A2	\$	650,000	5953
1 FAMILY, NEW CONSTRUCTION	WAGNER CONSTRUCTION SVCS, LLC	883	4/12/2022	4515	OAKBROOK	DR	7	7	WHISPERING HILLS	R1	\$	175,000	1694
1 FAMILY, NEW CONSTRUCTION	STONEWALL HOMES, LLC	1143	4/8/2022	713	MAPLE HILL	RD	12	7	VINTAGE CREEK ADDITION	PUD	\$	625,000	5110
1 FAMILY, NEW CONSTRUCTION	BLOOM FINE HOMES, LLC	1228	4/19/2022	3109	BIRMINGHAM	DR	3	2	ST JAMES PARK ADD 5	R1	\$	270,000	3003
1 FAMILY, NEW CONSTRUCTION	OWNER	1254	4/13/2022	11751	TORRANS	LN	35	1W	TORRANS ADD (SURVEY)	A2	\$	448,550	3991
1 FAMILY, NEW CONSTRUCTION	BRAD PERRY CONTRACTING, LLC	1267	4/8/2022	10801	MYSTIC ISLE	CT	35	1W	ENCHANTED HOLLOW EST. (NRCOS)	A2	\$	141,120	2348
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	1482	4/27/2022	2007	ALLORA	CT	9	6	SUMMIT VALLEY #2	R1	\$	283,962	3029
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	1493	4/27/2022	1312	MONTREY	DR	2	4	MONTREY ADD #2	R1	\$	296,600	2874
1 FAMILY, NEW CONSTRUCTION	DP GAMBLE HOMES, INC.	1494	4/27/2022	1308	TORREY PINES	RD	13	2	MONTREY ADD #2	R1	\$	281,680	2785
1 FAMILY, NEW CONSTRUCTION	BROOKFIELD CUSTOM HOMES, LLC	1605	4/25/2022	5511	WINDSTONE	LN	1	3	GLENRIDGE SEC #1	PUD	\$	404,400	3877
1 FAMILY, NEW CONSTRUCTION	BROOKFIELD CUSTOM HOMES, LLC	1607	4/28/2022	5519	WINDSTONE	DR	4	2	GLENRIDGE SEC #3	PUD	\$	347,760	3606
1 FAMILY, NEW CONSTRUCTION	BROOKFIELD CUSTOM HOMES, LLC	1608	4/28/2022	5411	WINDSTONE	LN	4	3	GLENRIDGE SEC #3	PUD	\$	414,120	3994
1 FAMILY, NEW CONSTRUCTION	BROOKFIELD CUSTOM HOMES, LLC	1654	4/28/2022	5518	WINDSTONE	LN	3	1	GLENRIDGE SEC #3	PUD	\$	335,420	3295
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP	1111	4/4/2022	1033	PIPER	ST	11	1	TRAILWOODS SEC 12	PUD	\$	233,840	2444
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP	1115	4/4/2022	1037	PIPER	ST	10	1	TRAILWOODS SEC 12	PUD	\$	193,600	1930
1 FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	1219	4/8/2022	2302	ARCADY	AVE	7	2	BELLATONA SEC #3	R1	\$	218,120	2017
1 FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	1222	4/8/2022	2302	ARCADY	AVE	7	2	BELLATONA SEC #3	R1	\$	235,480	2204
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1269	4/11/2022	3801	BLACK MESA	RD	19	3	RED CANYON RANCH SEC 7	PUD	\$	266,950	3088
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1271	4/11/2022	3047	WISTER	RD	2	3	GREENLEAF TRAILS ADD 11	PUD	\$	222,740	2050
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1272	4/11/2022	606	OZARK	LN	3	4	GREENLEAF TRAILS ADD 11	PUD	\$	222,740	2050
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1283	4/11/2022	1110	ZARA	ST	8	2	TRAILWOODS SEC 12	PUD	\$	164,430	1827
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP	1302	4/11/2022	904	EPORA	DR	25	1	MONTORO RIDGE SEC #2	PUD	\$	620,000	4242
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1368	4/14/2022	3810	BLACK MESA	RD	24	1	RED CANYON RANCH SEC 7	PUD	\$	331,800	3092
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1411	4/14/2022	2814	GULLIVER	ST	8	3	TRAILWOODS SEC 12	PUD	\$	204,540	2204
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1412	4/14/2022	2721	GULLIVER	ST	11	4	TRAILWOODS SEC 12	PUD	\$	215,600	2205
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1413	4/14/2022	1105	ZARA	ST	9	2	TRAILWOODS SEC 12	PUD	\$	214,340	2197
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1496	4/18/2022	907	MOUNT IRVING	WAY	9	1	RED CANYON RANCH SEC 7	PUD	\$	274,620	2838
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP	1541	4/22/2022	405	SONORA	LN	1	4	UTILE RIVER TRAILS SEC #3	PUD	\$	530,000	3920
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP	1546	4/22/2022	407	MAYBURY	DR	10	3	UTILE RIVER TRAILS SEC #3	PUD	\$	500,000	3870
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1549	4/25/2022	2013	GULLIVER	ST	6	3	TRAILWOODS SEC 12	PUD	\$	193,500	2026
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1550	4/25/2022	2005	GULLIVER	ST	6	3	TRAILWOODS SEC 12	PUD	\$	261,240	2556
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1551	4/25/2022	2817	GULLIVER	ST	6	4	TRAILWOODS SEC 12	PUD	\$	172,750	1871
1 FAMILY, NEW CONSTRUCTION	HOME CREATIONS, INC.	1655	4/23/2022	2307	ARCADY	AVE	6	2	BELLATONA SEC #3	R1	\$	216,020	2058
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1657	4/28/2022	2805	GULLIVER	ST	9	4	TRAILWOODS SEC 12	PUD	\$	239,250	2394
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1661	4/28/2022	2801	GULLIVER	ST	10	4	TRAILWOODS SEC 12	PUD	\$	224,280	2227
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	1662	4/28/2022	523	MOUNT IRVING	WAY	5	1	RED CANYON RANCH SEC 7	PUD	\$	294,700	2984
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP	1739	4/28/2022	541	VILLAVARDE	CT	6	2	MONTORO RIDGE SEC #1	PUD	\$	630,000	4421
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1404	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1416	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1417	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1418	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1419	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1420	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1421	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1422	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1423	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1424	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1425	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1426	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1427	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1428	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1429	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1430	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1431	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1432	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1433	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1434	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1435	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1436	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1437	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1438	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1439	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
3+ FAMILY, FIRE REPAIR	FLORES CONSTRUCTION & REMODEL	1440	4/11/2022	4701	HERITAGE PLACE	DR	1	1	HERITAGE PLACE II SEC 5	RMS	\$	11,500	100
TEMPORARY ROLL-OFF, OTHER	ENDSLEY, BRIAN S.	1557	4/12/2022	6150	DAY	DR	18	1W	SMITH RANCH	A2	\$	-	0
TEMPORARY ROLL-OFF, OTHER	TIPLER, KATHREEN	1559	4/18/2022	1109	IDAHO	ST	20	4	FACULTY HEIGHTS ADD	R1	\$	-	0
TEMPORARY ROLL-OFF, OTHER	JUNCTION PROPERTIES, LLC	1665	4/18/2022	1628	EAGLE NEST	DR	1	3	SUTTON PLACE ADD	R1	\$	-	0
TEMPORARY ROLL-OFF, OTHER	EQUITY REALTY	1628	4/25/2022	2600	VAN BUREN	ST	7	1	GREYSTONE	C2	\$	-	40
TEMPORARY ROLL-OFF, OTHER	NORMAN HOSPITALITY, INC.	1650	4/21/2022	1000	INTERSTATE	DR	1	1	SPRING BROOK #4-REPLAT	C2	\$	-	0
TEMPORARY ROLL-OFF, OTHER	TOUCHSTONE MANAGEMENT	1720	4/25/2022	101	TRIAD VILLAGE	DR	3	1	TRIAD ADD #4	C2	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	FRANZ, LISA	1482	4/8/2022	355	160TH	AVE	15	1E	NOT SUBDIVIDED	A2	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	INMAN, DOROTHY	1481	4/14/2022	1601	112TH	AVE	23	1W	SAXON ADDITION	A2	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	MORSE, CLAYTON	1568	4/18/2022	1601	NAVAJO	RD	12	2	INDIAN HILLS ESTATES	RE	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	PHILLIPS, MATTHEW	1631	4/20/2022	3312	VALLEY BROOK	CT	2	3	SUMMIT VALLEY	R1	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	GRIFFITH, JOE C	1634	4/20/2022	600	66TH	AVE	31	1W	NOT SUBDIVIDED	A2	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	KAPLAN, SARA	1693	4/22/2022	101	HIMES	ST	19	14	HIGHLAND ADDITION	R2	\$	-	0
TEMPORARY ROLL-OFF, RESIDENTIAL	HICKS, DEBORAH	1705	4/25/2022	2804	BELKNAP	AVE	12	8	ROLLING HILLS ESTATES #2	R1	\$	-	0

TOTAL PERMITS (EXCLUDING TEMP ROLL-OFF)		182	AVERAGE VALUATION TOTAL VALUATION		\$ \$	101,852 16,467,626	AVERAGE PROJECT AREA TOTAL PROJECT AREA		1,175 190,312
Permit Type		Permit Counts	Unit Count	Valuation			Permit Type	Permit Counts	
1 & 2 FAMILY, STORM SHELTER		30		\$	112,745		RESIDENTIAL STORAGE CONTAINER	0	
1 & 2 FAMILY, ADD OR ALT		15		\$	981,967		TEMPORARY ROLL-OFF, RESIDENTIAL	7	
1 & 2 FAMILY, CARPORT		0		\$	-		TEMPORARY ROLL-OFF, OTHER	0	
1 & 2 FAMILY, FIRE REPAIR		5		\$	222,161		SEASONAL STORAGE CONTAINER	0	
1 & 2 FAMILY, PAVING		9		\$	133,046				
1 & 2 FAMILY, SOLAR		5		\$	121,182				
1 & 2 FAMILY, STORAGE BLDG		19		\$	1,321,637				
1 & 2 FAMILY, SWIMMING POOL		12		\$	739,996				
1 FAMILY, MANUFACTURED HOME REPLACEMENT		1		\$	17,000				
1 FAMILY, MANUFACTURED HOME NEW		1		\$	190,000				
1 FAMILY, NEW CONSTRUCTION		39		\$	12,328,710				
2-FAMILY, NEW CONSTRUCTION		0		\$	-				
3-FAMILY, NEW CONSTRUCTION		0		\$	-				
3-FAMILY, FIRE REPAIR		26		\$	299,000				
3-FAMILY, FOUNDATION		0		\$	-				
3-FAMILY, ADD/ALT		0		\$	-				
GROUP QUARTERS		0		\$	-				
GROUP QUARTERS		0		\$	-				
TOTAL		182		\$	16,467,626		TOTAL DEMO-NET DWELLING UNITS	-3	



City of Norman
BUILDING PERMITS AND INSPECTIONS

NON-RESIDENTIAL BUILDING PERMITS
Issued April 2022- Sorted by Permit Type

Permit Type	Contractor	Tenant Name	Permit #	Issued	Street #	Dir	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT	JE DUNN CONSTRUCTION CO	NRH GARDEN LEVEL RENOVATION	135	4/8/2022	3300		HEALTHPLEX	PKY	29A	2	NRH MEDICAL PARK WEST #2	PUD	\$ 29,000,000	87000
COMMERCIAL, ADD/ALT	RISE COLLECTIVE	REGAL ENTERTAINMENT GROUP	718	4/12/2022	1100		INTERSTATE	DR	1A		SPRING BROOK #12	C2	\$ 5,000,000	55207
COMMERCIAL, ADD/ALT	AUGUSTA CONTRACTING	OECU REMODELCANOPY	870	4/12/2022	1320 E		LINDSEY	ST	3	1	EAST LINDSEY PLAZA #2	C2	\$ 200,000	2592
COMMERCIAL, ADD/ALT	CALIBER 1 CONSTRUCTION	JOANN FABRICS	993	4/7/2022	530		ED NOBLE	PKY	1	1	PARKWAY PLAZA ADD #2	C2	\$ 1,217,888	30342
COMMERCIAL, ADD/ALT	GEDDES-ARMSTRONG CONSTRUCTION,	OEC LOBBY RENOVATION	1181	4/21/2022	2520		HEMPHILL	DR	1	1	OEC HEMPHILL	C1	\$ 150,000	690
COMMERCIAL, ADD/ALT	NEXIUS	AT&T MOBILITY	1183	4/8/2022	10790 E		LINDSEY	ST	3	1W	NOT SUBDIVIDED	A2	\$ 11,500	100
COMMERCIAL, ADD/ALT	ABADI, MOHAMED	VAPOR LAX	1188	4/6/2022	320		12TH	AVE	2	1	BEL-AIRE ADD SEC 4	PUD	\$ 150,000	1670
COMMERCIAL, ADD/ALT	CAVINS CONSTRUCTION, LLC.	BOYD STREET VENTURES	1209	4/27/2022	329 W		BOYD	ST	27	1	LARSH'S UNIVERSITY ADD	C3	\$ 200,000	4893
COMMERCIAL, ADD/ALT	NEXIUS	AT&T MOBILITY	1392	4/14/2022	2545 W		MAIN	ST	26	3W	NOT SUBDIVIDED	C2	\$ 15,000	100
COMMERCIAL, ADD/ALT	EASTEX TOWER, LLC.	VERIZON WIRELESS	1405	4/11/2022	6098 W		ROBINSON	ST	29	3W	NOT SUBDIVIDED	A2	\$ 150,000	240
COMMERCIAL, ADD/ALT	NEXIUS	AT&T MOBILITY	1465	4/13/2022	2950 W		FRANKLIN	RD	11	3W	NOT SUBDIVIDED	A2	\$ 15,000	100
COMMERCIAL, ADD/ALT	VELEX	AT&T MOBILITY	1504	4/19/2022	996		ED NOBLE	PKY	2	1	NORMCO ADD #2	C2	\$ 10,000	100
COMMERCIAL, ADD/ALT	PRECISION BUILDERS, LLC	36 NORTH LLC	1636	4/29/2022	2751		36TH	AVE	1	1	36TH NORTH BUSINESS PARK	PUD	\$ 12,500	977
COMMERCIAL, ADD/ALT	OWNER	CAMP ROCK CREEK STORAGE	1638	4/27/2022	4606 E		ROCK CREEK	RD	23	2W	NOT SUBDIVIDED	A2	\$ 1,000	1500
COMMERCIAL, ADD/ALT	SBA COMMUNICATIONS CORPORATION	VERIZON WIRELESS	1725	4/26/2022	1295		CROSSROADS	BLVD	4	1	TOWNE WEST VILLAGE	C2	\$ 25,000	150
COMMERCIAL, FIRE REPAIR	SHELLBACK GENERAL CONTRACTING	RIVERSIDE BALCONY REPAIR	1627	4/25/2022	2600		VAN BUREN	ST	7	1	GREYSTONE	C2	\$ 52,000	120
COMMERCIAL, INTERIOR FINISH	TC GRISSOM BUILDING CO.	CITY OF NORMAN BUILDING MAINTENANCE	1073	4/20/2022	1910		RESEARCH PARK	BLVD	33B	3	NORMAN RESEARCH PARK	IT	\$ 105,000	10500
COMMERCIAL, INTERIOR FINISH	IRONHEAD CORPORATION	ROMANTIX	1205	4/15/2022	1915		GLASSEN	BLVD	1	1	CLASSEN LANDING ADDITION	C2	\$ 118,000	2722
COMMERCIAL, INTERIOR FINISH	GEDDES-ARMSTRONG CONSTRUCTION,	OEC RELOCATED OFFICES	1263	4/13/2022	480		24TH	AVE	1	1	SKM ADD, REPLAT OF MADISON SQ	C2	\$ 50,000	7300
COMMERCIAL, INTERIOR FINISH	BROOKFIELD CUSTOM HOMES, LLC.	BALANCE HORMONE OFFICES	1345	4/21/2022	3321 W		ROCK CREEK	RD	2	1	LEGACY BUSINESS PARK SEC. #1	C2	\$ 75,000	4805
COMMERCIAL, NEW CONSTRUCTION	E LIGHT ELECTRIC SERVICES, INC	CITY OF NORMAN SOLAR ARRAY	1013	4/26/2022	3800		JENKINS	AVE	18	2W	NOT SUBDIVIDED	A2	\$ 3,514,434	99290
COMMERCIAL, NEW CONSTRUCTION	AGUIRRE SERVICES	LEXINGTON CROSSING STORAGE	1463	4/28/2022	800		LEXINGTON	ST			PARK VILLAGE MOBILE HOME #1	RMA	\$ 132,000	1200
COMMERCIAL, NEW CONSTRUCTION	CONNECT CONSTRUCTION SERVICES	ABSENTEE SHAWNEE PUMP HOUSE FOR SHOP	1583	4/29/2022	15951		LITTLE AXE	DR	1	1	ABSENTEE SHAWNEE HEALTH CENTER	PUD	\$ 40,000	120
COMMERCIAL, PARKING LOT	ELLSWORTH CONSTRUCTION OKC	NORMAN CHURCH OF CHRIST	226	4/12/2022	1680		24TH	AVE	4	2W	24TH AVENUE CHURCH OF CHRIST	A2	\$ 75,000	10997
TEMPORARY BLDG/CONST	BUENDIA, ADRIAN	BEANSTOCK SNOW CONE STAND	795	4/11/2022	1100 E		CONSTITUTION	ST		37	NAVAL AIR TECH TRAINING CENTER	C2	\$ 10,000	80
TEMPORARY BLDG/CONST	BUENDIA, ADRIAN	BEANSTOCK SNOW CONE STAND	797	4/11/2022	1724 W		LINDSEY	ST		A	HOLLYWOOD ADD	C2	\$ 10,000	80
TEMPORARY BLDG/CONST	JE DUNN CONSTRUCTION CO	JE DUNN TEMPORARY TENT	1514	4/29/2022	3361		HEALTHPLEX	PKY	27	2	NRH MEDICAL PARK WEST #2	PUD	\$ 15,000	2400
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL STAGE 1	1613	4/27/2022	129 W		MAIN	ST	19	67	NORMAN, ORIGINAL TOWNSHIP	ROW	\$ 20,000	1500
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL STAGE 2	1615	4/27/2022	332 E		MAIN	ST	13	23	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 20,000	1600
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL STAGE 3	1616	4/27/2022	204 E		GRAY	ST	23	14	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 20,000	1600
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL STAGE 4	1617	4/27/2022	308 E		GRAY	ST	28	22	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 20,000	1600
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL TENT 1	1618	4/27/2022	115 W		MAIN	ST	7	66	NORMAN, ORIGINAL TOWNSHIP	ROW	\$ 20,000	500
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL TENT 2	1620	4/27/2022	306 E		MAIN	ST	3	23	NORMAN, ORIGINAL TOWNSHIP	ROW	\$ 20,000	600
TEMPORARY BLDG/CONST	NORMAN MUSIC ALLIANCE, INC.	NORMAN MUSIC FESTIVAL TENT 3	1621	4/27/2022	208 E		GRAY	ST	23	14	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 20,000	500
TEMPORARY BLDG/CONST	PONEE, CARMEN	RED BRICK BAR TEMPORARY TENTS	1777	4/28/2022	311 E		MAIN	ST	6	22	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 2,150	1200

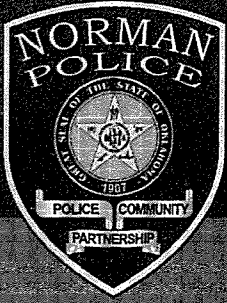
TOTAL PERMITS 35

AVERAGE VALUATION \$1,157,099
TOTAL VALUATION \$40,498,472

AVERAGE PROJECT AREA 9,944
TOTAL PROJECT AREA 348,055

Permit Type	Permit Counts	Valuation	New Construction Business Information (New Construction and New Shell Building)		
COMMERCIAL, ADD/ALT	15	\$ 36,157,888	Building Size (SF)	User/Classification	Business
COMMERCIAL, FOUNDATION PERMIT	0	\$ -	99,290	INSTITUTIONAL	CITY OF NORMAN SOLAR ARRAY
COMMERCIAL, FIRE REPAIR	1	\$ 62,000		or industrial?	
COMMERCIAL, INTERIOR FINISH	4	\$ 340,000			
COMMERCIAL, NEW CONSTRUCTION	3	\$ 3,686,434			
COMMERCIAL, NEW SHELL BLDG	0	\$ -			
COMMERCIAL, PARKING LOT	1	\$ 75,000			
TEMPORARY BLDG/CONST TRAILER	11	\$ 177,150			
TOTAL	35	\$ 40,498,472			

POLICE 11



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



APRIL | 2022

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED CRIMES	2022	5-YEAR AVERAGE	2021
MURDER	0	0	0
SEXUAL ASSAULTS	16	14	22
ROBBERY	4	4	2
AGGRAVATED ASSAULTS	22	18	16
BURGLARY OF BUILDING	41	50	47
LARCENY/THEFT	246	224	191
MOTOR VEHICLE THEFT	27	28	32
ARSON	1	1	1
KIDNAPPING	2	2	2
FRAUD/FORGERY	60	81	70
DUI/APC	40	36	22
PUBLIC INTOXICATION	52	45	37
RUNAWAYS	23	32	31
DRUG VIOLATIONS	52	78	28
THREATS/HARASSMENT	24	26	39
VANDALISM	80	88	74
OTHER	498	473	434
TOTAL REPORTED CRIME	870	871	778
TOTAL ARRESTS:	526	580	406
PROTECTIVE CUSTODY:	102	108	97
TOTAL CASE REPORTS*	1,058	1,068	926
COLLISIONS	159	191	177
FATALITY	2	0	0
INJURY	46	59	55
NON- INJURY	111	131	122
NUMBER OF PEOPLE INJURED	67	81	77
CITATIONS & WARNINGS	1,637	3,829	2,537
TRAFFIC CITATIONS	405	1,230	885
TRAFFIC WARNINGS	663	1,701	1,064
PARKING CITATIONS & WARNINGS	569	899	588

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 6,100

NON-EMERGENCY CALLS TAKEN: 17,424

TOTAL INCOMING CALLS: 25,350

TOTAL CALLS FOR SERVICE GENERATED: 11,331

POLICE CALLS FOR SERVICE: 7,666

OFFICER INITIATED: 1,806

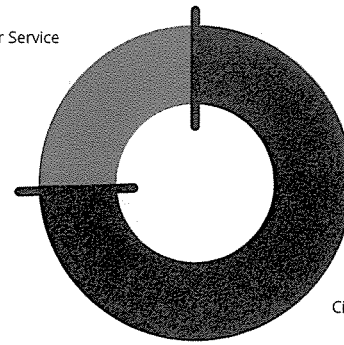
CITIZEN INITIATED: 5,338

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,606

EMSSTAT: 2,037

Officer Initiated Calls for Service
1,806



Citizen Initiated Calls for Service
5,338

INVESTIGATIONS ACTIVITY

CASES CURRENTLY OPEN (2020 TO PRESENT): 332

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 75

CASES CLOSED DURING REPORTING PERIOD: 573

CLEARED BY ARREST / WARRANT: 15

CLEARED BY EXCEPTION: 39

COP FOLLOW-UP: 6

DEACTIVATED: 457

DEACTIVATED DUE TO STAFFING: 50

UNFOUNDED: 6

ANIMAL WELFARE

INTAKES: 283

LIVE RELEASES: 214

LIVE OUTCOME RATE: 93.4%

ANIMALS FOSTERED: 104

ANIMALS LICENSED: 83

VOLUNTEER HOURS: 523

RECORDS

CUSTOMER SERVICE CONTACTS: 1,708

IN-PERSON CONTACTS: 816

PHONE CONTACTS: 892

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED OFFICER POSITIONS: 171

CURRENT COMMISSIONED OFFICERS: 157 (9 VACANCIES | 5 IN POLICE ACADEMY)

OFFICERS AVAILABLE FOR ASSIGNMENT: 146

11 ARE UNAVAILABLE DUE TO OJI, LONGTERM MEDICAL; MILITARY LEAVE; FIELD TRAINING

AUTHORIZED NON-COMMISSIONED POSITIONS: 71

INCLUDES ANIMAL WELFARE, DISPATCH, PARKING SERVICES, RECORDS, AND ADMINISTRATIVE TECHNICIANS

CURRENT NON-COMMISSIONED POSITIONS: 62 (9 VACANCIES)

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report April 2022



IN SHELTER ANIMAL COUNTS

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	38	16	54	73	49	122	68	126%
Ending	55	100	155	106	70	176	21	14%

ANIMAL INTAKES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	87	103	190	124	52	176	(14)	-7%
Owner Relinquish	34	16	50	35	28	63	13	26%
Owner Intended Euth	2	1	3	0	0	0	(3)	-100%
Transfer In	0	2	2	1	0	1	(1)	-50%
Other Intakes*	9	15	24	20	13	33	9	38%
Returned Animal	5	2	7	6	4	10	3	43%
TOTAL LIVE INTAKES	137	139	276	186	97	283	7	3%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2021		2022		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	1	1	0	0	(1)	-100%
Dog Collected (DOA)	0	0	0	0	0	0%
Cat Collected (DOA)	1	1	0	0	(1)	-100%
Wildlife Transferred	3	3	0	0	(3)	-100%
Intake Horses	0	0	0	0	0	0%
Intake Cows	0	0	1	1	1	100%
Intake Goats	0	0	0	0	0	0%
Intake Sheep	0	0	0	0	0	0%
Intake Rabbits	0	0	0	0	0	0%
Intake Pigs	0	0	0	0	0	0%
Intake Other	1	1	147	147	146	14600%
TOTAL OTHER ITEMS	6	6	148	148	142	2367%

LENGTH OF STAY (DAYS)

	2021	2022
Dog	10.1	11.7
Puppy	7	4
Cat	7	9.2
Kitten	1.4	3.1

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	165	6	0	171

Norman Animal Welfare Monthly Statistical Report

April 2022



LIVE ANIMAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	63	32	95	71	61	132	37	39%
Return To Owner	41	5	46	59	4	63	17	37%
Transferred Out	4	12	16	14	2	16	0	0%
Returned to Field	0	3	3	0	3	3	0	0%
Other Outcome	0	0	0	0	0	0	0	0%
TOTAL LIVE OUTCOMES	108	52	160	144	70	214	54	34%

OTHER ANIMAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	1	1	2	1	3	4	2	100%
Lost in Care	0	0	0	0	0	0	0	0%
Shelter Euth	9	1	10	8	3	11	1	10%
Owner Intended Euth	2	1	3	0	0	0	(3)	-100%
TOTAL OTHER OUTCOMES	12	3	15	9	6	15	0	0%

TOTAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	108	52	160	144	70	214	54	34%
Total Other Outcomes	12	3	15	9	6	15	0	0%
TOTAL OUTCOMES	120	55	175	153	76	229	54	31%

SHELTER EUTHANASIA DATA

	2021			2022	
	Canine	Feline	Other	Total	Percentage
Medical - Sick	2	2	0	4	36%
Medical - Injured	1	1	0	2	18%
Behavior - Aggressive	4	0	0	4	36%
Behavior - Other	1	0	0	1	9%
TOTAL EUTHANASIA	8	3	0	11	

MONTHLY LIVE RELEASE RATE

2021	2022
93.0%	93.4%

Live Outcomes / (Total Outcomes - Owner Int Euth)

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
April 2022

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed one (1) Final Plat to the Development Committee; one (1) Short form Plat and one (1) Preliminary Plat for Planning Commission and one (1) Rural Certificate of Survey, one (1) Preliminary Plat and one (1) Final Plat to City Council. The Development Engineer reviewed 30 sets of construction plans and 4 punch lists. There were 213 permits reviewed and/or issued. Fees were collected in the amount of \$19,115.89.

CAPITAL PROJECTS:

Robinson Street West of I-35 Widening Project:

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on November 19, 2020, for the Robinson Street West of I-35 Project, located from I-35 to west of Rambling Oaks Drive/Cross Roads Boulevard intersection. The low bidder was Redlands Contracting, L.L.C. of Warr Acres, Oklahoma in the amount of \$5,025,867.62. ODOT awarded this project at the December 7, 2020, Transportation Commission Meeting. Redlands started construction on Monday, April 5, 2021. This project has a 270-calendar day construction schedule. Taking into account weather days, staff estimates a mid-April 2022 completion. ODOT is administering the construction of this project because federal transportation funds are being used.

The project involves the following items:

- Widen Robinson Street for the addition of right turn and left turn lanes
- Relocate & reconfigure Interstate Drive/Robinson Street intersection east of current location
- Intersection improvements to Crossroads Boulevard/Rambling Oaks Drive/Robinson Street intersection
- New street lights, traffic signals, street signs and traffic signal interconnect along the project
- Interstate 35 on and off ramp reconstruction south of Robinson Street
- Continuous sidewalks and accessibility
- Stormwater improvements

The contractor's activities this month were as follows:

- Completed sidewalk installations on Phase 3, the north leg of Crossroads Boulevard and area in front of 7-Eleven convenience store
- Completed traffic signal installations at Crossroads Boulevard/Robinson Street intersection
- OG&E completed the installation of the street lighting system within the project

This project is now substantially complete and only a few punch list items remain.

Alameda Street Widening Project:

The City of Norman conducted a bid opening on December 16, 2021, for the Alameda Street Widening Project, located from Ridge Lake Boulevard to east of 48th Avenue East. The low bidder was Silver Star Construction, Inc. of Moore, Oklahoma in the amount of \$3,616,910.70. City Council approved the award of this project on January 25, 2022. This project had a delayed start date to allow the private utility companies enough time to relocate their utilities in conflict with this project. Silver Star started work on Monday, April 18, 2022. This project will be constructed in two separate phases. The Urban Project Phase will be from Ridge Lake Boulevard to east of 36th Avenue East. The Rural Project Phase will be from east of 36th Avenue East to east of 48th Avenue East. The City of Norman is administering the construction of this project.

Proposed improvements for the Alameda Street Project include:

- Widening East Alameda Street from 2 lanes to 3 lanes between Ridge Lake Boulevard and 36th Avenue S.E.
- Add 10-foot shoulders to East Alameda Street between 36th Avenue S.E. and 48th Avenue S.E.
- Intersection improvements at East Alameda Street/36th Avenue S.E. and East Alameda Street/48th Avenue S.E.
- Continuous sidewalks on the south side of East Alameda Street to 36th Avenue S.E.
- Stormwater improvements

The contractor's activities this month were as follows:

- Install erosion control along the project
- Begin the water line installation on the north side of Alameda Street between Ridge Lake Drive and 36th Avenue East

36th Avenue Northwest Phase 2 Waterline Relocations Project- Tecumseh Road to Market Place:

The City of Norman conducted a bid opening on February 11, 2022, for the 36th Avenue Northwest Phase 2 Waterline Relocations Project. The low bidder was Matthews Trenching Co., Inc. of Oklahoma City, Oklahoma in the amount of \$799,630.00. The Norman City Council awarded the project at the March 8, 2022 City Council Meeting. Construction began on April 18, 2020. This project has a 180-calendar day construction schedule. Staff estimates a October 2022 completion.

The project involves the following items:

- Relocation of approximately 5400 L.F. of 6", 8" and 12" waterline to alleviate conflicts with the future widening of 36th Avenue NW from Franklin Road to Market Place.

The contractor's activities this month were as follows:

- *Begin waterline between Market Place and Indian Hills Road*
- *Construct bore pit at Indian Hills Road.*

FYE 2022 Street Maintenance Bond – Urban Road Reconstruction – Grover Lane

Bids were opened October 14, 2021 with seven (7) bids received. The low bidder was Parathon Construction LLC. The contract was awarded in the amount of \$205,225 with a January 3, 2022, start date. Parathon chose not mobilize until February 1, 2022, but anticipates completing the project within the 120-day contract period.

This street reconstruction project includes new concrete pavement with curb and gutter over a compacted aggregate base.

During the month of April, the contractor completed 957 square yards of concrete pavement and 473 feet of curb. Construction is substantially complete. Final completion is delayed by supply chain issues slowing delivery of the bollards.

Imhoff Bridge Emergency Repairs Project

On Thursday, July 29, 2021, City Staff were made aware of the failure of the southeast wing wall attached to the West Imhoff Road Bridge, NBI No. 18958. Upon initial inspections performed by City Staff, the condition of the bridge was found to be severe enough to warrant immediate closure.

On August 10, 2021, Haskell Lemon Construction Co., mobilized to the West Imhoff Road Bridge to begin removing the debris from the channel that was restricting the flow of Imhoff Creek which was part of the original scope of work listed in the FYE 2022 Bridge Maintenance Program contract. On August 11, 2021, Haskell Lemon Construction Co., investigated spalling on the northwest wing wall that was also identified in the FYE 2022 Bridge Maintenance Program contract scope. During their investigations a large portion of concrete came loose exposing the joint between the wing wall and the bridge structure. The wing wall was found to have approximately 1.5" of separation from the bridge structure with no reinforcing tie-ins. This wing wall has three (3) utility lines routed through it: a sanitary sewer line, a 4" gas line, and a potable water line. The wing wall is in danger of a full-scale failure, which failure would affect these three utilities as well as the structure's stability.

On August 14, 2021, City Council declared the situation at the Bridge to be an emergency.

On March 22, 2022, City Council approved Change Order No. 1 to Contract K-2122-59 which added the removal and installation of a potable water and sanitary sewer line to the scope of the project.

During the month of April, Haskell Lemon Construction Co. reached substantial completion of this project and the roadway was reopened to traffic.

FYE 2022 Street Maintenance Bond – Urban Road Reconstruction – Grover Lane

Bids were opened October 14, 2021 with seven (7) bids received. The low bidder was Parathon Construction LLC. The contract was awarded in the amount of \$205,225 with a January 3, 2022, start date. Parathon chose not mobilize until February 1, 2022, but anticipates completing the project within the 120-day contract period.

This street reconstruction project includes new concrete pavement with curb and gutter over a compacted aggregate base.

During the month of March, the contractor completed 1,073 square yards of concrete pavement, 53 square yards of drive approaches, and 395 feet of curb. Construction is complete west of Hall Avenue and completion of the short section east of Hall Avenue is anticipated in April.

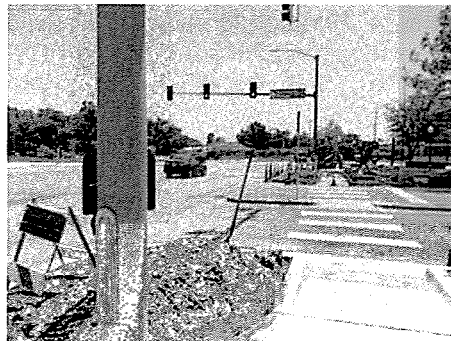
Sidewalk Programs:

FYE 2022 Annual Sidewalk Program. Bids were received on June 3, 2021. City Council awarded the contract to Nash Construction Co. in the amount of \$313,109.00, on July 13, 2021. Change Order #1 increasing the Citywide contract amount of \$56,665.00 by \$45,000.00 was approved by City Council on September 28, 2021. Construction began August 10, 2021. The Schools and Arterials, Sidewalks & Trails, Sidewalk Accessibility and Downtown Sidewalk and Curbs projects are complete. To date, we've expended an estimated \$103,529.04 on 51 Citywide projects, which includes the "50/50 program," and have another 14 projects in queue at an estimated cost of \$24,529.51. Proposed Change Order #2 adding an additional \$80,000.00 to the Citywide program is projected to meet City Council on January 18, 2022. If approved, this will extend the program until the end of FYE 2022, or until funds are depleted.

Citywide Sidewalk Reconstruction				
FYE 22 Projects Completed	FYE 22 Citizen Contributions	Total Open Projects	Open Projects Estimate	Open Projects Scheduled: City Responsibility/Resident Participation
51	\$22,558.06	18	\$33,767.46	3

FYE 2022 Capital Improvement Project – 24th Avenue NW. Bids were received on August 5, 2021 and the project was awarded to Parathon Construction by City Council on September 14, 2021. This project addresses a significant portion of the City of Norman's 2018 Americans with Disabilities Act Transition Plan. The 24th Avenue project area is large and is broken down into four phases. This construction addresses Phase I and includes significant repairs along a 1.1-mile sidewalk corridor on 24th Avenue NW, from Main Street to Robinson Street (east side) and comprises 1365 square yards of sidewalk repairs, 800 square yards of driveway approach reconstruction and 216 square yards of ramps and curb cuts. The project began November 8, 2021 and is currently 90% complete. Change Order #1 was approved by Council on December 14, 2021, which increased the contract amount by \$120,066.00 enabling a continuation into Phase II of the project. Phase II consists of the same stretch as Phase I, but along the west side of 24th Avenue NW and is projected to begin March 1, 2022. Phase III and IV, which continues along the east and west sides of 24th Avenue SW, from Main Street to Lindsey Street will be programmed for future years.

During the month of April, the contractor has completed sidewalk, ADA ramps and driveways from W. Robinson St. to Boardwalk St. Parathon Construction will continue with operations on the west side of 24th Ave. from Boardwalk St. to Hemphill Dr.



PUBLIC TRANSIT

Public Transit Response to COVID-19 (coronavirus)

Below are actions that have continued to be taken by City and EMBARK staff altering transit service in response to COVID-19.

- Enhanced cleaning of vehicles.
- Route 144-Social Security – scheduled to resume May 3, 2022 in response to the reopening of walk in services at the Social Security Offices.
- Mandatory face coverings while using transit services, a federal requirement on public transit, due to Federal judicial ruling, was overturned with immediate effect on April 19, 2022 and is no longer in effect.

Battery Electric Bus Purchases

The City is currently in the process of purchasing 2 battery electric busses. A group of transit staff members visited the manufacture's facility at the beginning of November to perform a pre-production meeting. Staff anticipates receiving these vehicles in August/September 2022. Below is background information on both battery electric bus projects:

- An authorization to purchase the City's first battery electric vehicle, a transit bus, was approved at Council's May 25, 2021 meeting. A purchase order was issued on May 27, 2021 to the manufacturer. Approximately 50% of the vehicle purchase price will be reimbursed through a grant received from Oklahoma Department of Environmental Quality through the Volkswagen Settlement Fund.
- An authorization to purchase the City's second battery electric transit bus was approved at Council's August 10, 2021 meeting. A purchase order was issued on August 13, 2021 to the manufacturer. Approximately 70% of the vehicle purchase price will be reimbursed through a grant received from the FTA's 2021 Low- or No-Emission Vehicle Program. The City's project was 1 of 49 projects selected in the nation.
- Council granted approval for additional funds to be allocated to both bus builds on December 14, 2021. These additional funds were used add charge rails to the top of the busses so that in the future an overhead pantograph charging system could be utilized.

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

- The Go Norman Transit Plan was approved by resolution by Council at its June 22nd, 2021 meeting. Staff are continuing exploratory work on the next steps as recommended in the plan. Recent work includes:
 - The acquisition of property downtown, 318-320 Comanche Street, to be used as a transit center, which Council approved the purchase sale agreement on January 18. The City and the seller finalized the sale process on March 4, 2022. The City will begin working with consultants to design the site into a new, City Transit Center.
 - On October 1, 2021 ACOG announced the grant cycle for their Air Quality Small Grant Program was open. This program seeks to improve air quality in Central Oklahoma by reducing reliance on single-occupancy vehicle trips. Small transportation infrastructure projects and transit improvements as well as projects focused on congestion relief efforts are all eligible. Staff submitted an application on November 19, 2021 requesting funding to install 80 new bus stops associated with the recommended route changes in the Go Norman Transit Plan. Council supported this application by approving a programming resolution on November 30, 2021 for the project. On January 13, 2022 the ACOG MPO Technical Committee recommended a list of projects be approved for funding, of which the City's was one of them. Then the ACOG MPO Policy Committee reviewed the list of projects on January 27, 2022 and approved them for funding. City staff have worked with ACOG on a contract agreement for the project which was brought to the March 8th Council meeting and approved.
 - Staff have worked with Nelson/Nygaard, the consultant that worked with the City to create the Go Norman Transit Plan, on an amendment to their contract which was approved by Council on March 8. This amendment will make minor changes to the Go Norman Transit Plan to reflect the property at 318-320 Comanche Street to be used as a Transit Center, rather than The Depot.

- Using an existing on-call contract with the City, staff have started preliminary work to partner with McKinney Partnership Architects, P.C, for architectural and engineering design services for renovations to the 320 E Comanche St location to be used as a Transit Center for the City of Norman. A contract proposal is being drafted and will be sent to City Council for review in May.

Temporary Transfer Station for OU Spring Game

- Arrangements were made in coordination with EMBARK to set up a temporary transfer station as has been done previously to accommodate for University of Oklahoma football games. The Spring Game was played on Saturday April 23rd and the buses used the city's municipal complex where a temporary transfer station with the appropriate amenities was set up.
- The temporary transfer station was successful with no reported issues.

Earth Day Festival 2022

- One of the City's CNG buses was scheduled to be an exhibit at the 2022 Earth Day Festival with staff and/or a driver on hand to talk with festival-goers about public transit in the city of Norman. Next year for this event, staff plan to send one of the City's new fully electric buses, which should be delivered in August/September of this year.
- Unfortunately this event was cancelled due to inclement weather.

Transit Monthly Performance Report

Attached is the transit performance report for March 2022.

STREETS DIVISION

CAPITAL PROJECTS:

CRUCE STREET-WYLIE ROAD TO MCGEE

Streets crews replaced damaged concrete panels on Cruce Street-Wylie Road to McGee. This repair required 154.50 cubic yards of concrete and resulted in over 390.50 square yards repaired.

TECUMSEH ROAD: 156TH AVENUE NE TO 180TH AVENUE NE – DEEP PATCH

Streets crews worked a deep patch at Tecumseh Road: 156th Avenue NE to 180th Avenue NE and required 4,686.04 tons of asphalt for the repair.

ROCK CREEK ROAD: 156TH AVENUE NE TO 168TH AVENUE NE – DEEP PATCH

Streets crews worked a deep patch at Rock Creek Road: 156th Avenue NE to 168th Avenue NE and required 15.13 tons of asphalt for the repair.

CONCRETE OPERATIONS:

2129 CRESTMONT STREET

Streets crews replaced concrete panels on 2129 Crestmont Street. This repair required 17.5 cubic yards of concrete and resulted in over 43.50 square yards repaired.

OTHER:

MOWING OF ROADSIDE RIGHTS-OF-WAY

Streets Roadside Mowing crew continued their summer mowing schedule. During April, 2022, 93 miles of rural rights-of way and 3,295,607 sq. ft. of urban rights-of-way were mowed.

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 5.80 tons of asphalt was utilized in routine pothole patching operations.

STORMWATER

WORK ORDER RESPONSE

Stormwater Division received 22 work order requests and closed 23 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance crew repaired sinkhole on NE 12th and Central Parkway by sealing a leaking stormwater pipe joint. The Infrastructure Maintenance crew sealed another leaking stormwater joint causing sinkholes at 112 Highland Terrace. The Infrastructure Maintenance Crew dipped a ditch on the east side of 48th between Lindsey and Alameda to help the water flow off 48th Street. The crew finished a washout repair at Highland Village Park by installing sod, grass mat and seed. The crew also did an emergency repair at 1306 Cherry Stone. The crew had to replace the pipe and both brick boxes on either side of the road. The Infrastructure Maintenance crew checked 264 inlets and cleaned 35 inlets totaling .5 tons of debris removed from street inlets.

CHANNEL MAINTENANCE

The Channel Maintenance crew removed debris from Willow Grove, Midway Channel, Oakhurst flume, which resulted in 84 tons of debris removed. The Channel Maintenance Crew removed 15 tons of debris at the OU gate at HWY 9. The Channel Maintenance crew also helped with Stormwater Quality's rain barrel distribution. The crew removed a shopping cart, wheelchair and mattress from Colonial Estates. The Maintenance crew also spent a total of five days priming, helping and sealing for the 2022 Artful Inlets Program. The Channel Maintenance Crew was able to mow 1.1 million square feet of stormwater channels. The crew checked 328 inlets and cleaned 37 inlets totaling 1.50 tons of debris removed from street inlets.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

A total of 404 lane miles were swept in April resulting in the removal of approximately 137.41 tons of debris from various curb lined streets throughout the city. The Street Sweeping crew also helped with Stormwater Quality's rain barrel distribution. The sweeping crew also began the litter crew this month and was able to remove more than 8 tons of litter from channels and ROW in the city of Norman. The crew checked 238 inlets and cleaned 86 inlets totaling 1 ton of debris removed.

STORMWATER OKIE LOCATES

During the month of April, 3904 Call 811 Okie Spots were received. Of those requests, 130 were stormwater pipe locates, 56 were marked, and 516 were referred to other departments.

CONSTRUCTION SITE STORMWATER MANAGEMENT

Performed 135 inspections of 124 active sites.

Issued 0 citations and 1 NOV to active sites.

Issued 5 Earth Change Permits to new projects.

MS4 OPERATIONS

Received and responded to 33 citizen calls.

Conducted 10 outfall inspections.

Conducted 32 detention/retention pond inspections.

On April 1, Ms. Michelle Chao, Mr. Jason Murphy and Mr. Hans Osgood attended the Public Works leadership retreat.

On April 1-2, Ms. Chao and Mr. Murphy participated in the City of Norman rain barrel pick-up event.

On April 4-6, Mr. Murphy met with the FEMA representatives and participated in a citywide audit of floodplain properties.

On April 5, Ms. Chao toured the Norman HHW facility with City of Tulsa stormwater staff. Tulsa staff shared successful BMPs that were implemented in response to the pandemic.

On April 6, Mr. Murphy met with homeowners to discuss the Vineyard Drainage project.

*Monthly Progress Report
Public Works (April 2022)*

On April 9, Ms. Chao and Ms. Boteler facilitated a watershed clean-up event at NE Lions Park where 228 lb. of trash were removed from the watershed.

On April 14-15, Mr. Murphy attended the OFMA Spring Technical Conference in Tulsa, OK.

On April 16, Ms. Chao and Ms. Boteler, in partnership with Norman Environmental Services, facilitated a watershed event at Prairie Creek Park where 127 lb. of trash were removed from the watershed, a pollinator garden was planted, and a mural featuring pollinators and native plants was completed on the park sidewalk.

On April 18, Ms. Chao attended the Bishop Creek Watershed Management Plan kickoff meeting where stakeholders were introduced and a plan was developed for moving forward with the watershed management plan.

On April 19, Ms. Chao and Ms. Boteler, in partnership with Norman Environmental Services, facilitated a watershed event at Andrews Park where 13 lb. of trash were removed from the watershed.

On April 20, Ms. Chao attended the OKC Virtual Webinar series where Malarie Gotcher and Rachel Ware presented topics related to water conservation, stormwater, soil, and LID practices.

On April 20, Ms. Chao attended the Lake Thunderbird TMDL monthly update meeting.

On April 20, Mr. Murphy attended the monthly ECAB meeting.

On April 22-23, Ms. Chao, Mr. Murphy, and Mr. Osgood in partnership with stormwater maintenance crews and Norman Environmental Services, facilitated the 4th annual Artful Inlets.

On April 27, Ms. Chao attended a virtual meeting with DEQ representatives Myles Mungle and Mike Moe to discuss MS4 questions and jurisdictional boundaries with neighboring MS4s.

On April 28, Ms. Chao met with Aaron Parker to discuss stormwater/stabilization requirements.

On April 28, Ms. Chao and Mr. Murphy attended the BASCO Associates Showcase and gave a brief presentation about Norman's stormwater inspection and enforcement procedures.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

April 2022
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2022 Associated Fees

Planning Commission/Dev Comm Review: This Month Last Month FY Total

*Norman Rural Cert of Survey... 0
 *Final Plats..... 0
 *Preliminary Plats..... 1
 *Short Form Plat..... 1
 *Center City Form Based Code.. 0
 *Concurrent Constr. Request..... 0

City Council Review:

Certificate of Survey..... 1
 Preliminary Plat..... 1
 Final Plats 1
 Certificate of Plat Correction..... 0
 Encroachment..... 0
 Easements..... 0
 Closure..... 0
 Release of Deferral..... 0

\$ 16,094.50

Development Committee:

Final Plats..... 1
 Fee-In-Lieu of Detention..... 0

\$0.00

Subtotal:

\$16,094.50

\$2,755.00

\$70,789.50

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family..... 46
 ***Commercial..... 14
 Multi-Family..... 0
 Addition/Alteration..... 28
 House Moving..... 1
 Paving Only..... 11
 Storage Building..... 19
 Swimming Pool..... 15
 Storm Shelters..... 34
 Public Improvements..... 0
 Temporary Encroachments..... 2
 Fire Line Pits/Misc..... 0
 Franchise Utilities 16
 Other revenue..... 0
 Flood Plain (@\$100.00 each)..... 1

Total Permits.....

Grand Total.....

****Construction Plan Review Occurrences

*****Punch Lists Prepared.....

\$0.00	\$0.00	
\$100.00	\$0.00	\$1,300.00
\$2,920.89	\$7,999.99	\$49,722.84
\$19,115.39	\$10,754.99	\$121,922.34
30	31	240
4	4	45

* All Final Plat review completed within ten days..... PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days..... PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

April 2022

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	4	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	46	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	14	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	30	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	2	100%



PERFORMANCE REPORT

Summary of Services Table

March 2022

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.





EMBARC Norman Service Summary	ADP Mar FY22	FY22 YTD	FY21 YTD	Service Profile	Mar FY22	Mar FY21	Feb FY22
Fixed Routes (M-F)	895	166,999	142,795	Weekdays	23	23	21
Fixed Routes (Sat)	442	13,670	10,395	Saturdays	4	4	3
PLUS (M-F)	89	14,885	11,401	Gamedays	0	0	0
-Zone 1*	70	11,786	9,022	Holidays	0	0	1
-Zone 2**	21	3,099	2,395	Weather	1	0	4
PLUS (Sat)***	20	554	374	Fiscal YTD Days	229	225	202
				Cal. YTD Days	75	76	48

* Requires ¾ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 22 YTD	FY 22 Targets	
# of Norman fixed-route passenger trips provided	180,699	265,054	
# of Norman paratransit trips provided	15,439	19,000	
% of on-time Norman paratransit pick-ups	98.45%	95.00%	
# of Norman bus passengers per service hour, cumulative	12.65	13.14	
# of Norman bus passengers per day, average	788	N/A*	N/A*
% of Norman required paratransit pick-ups denied due to capacity	0.01%	N/A*	N/A*

*These LFR targets are unavailable for this fiscal year. We hope to have them for FY23.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2022

STREET DIVISION					
	FYE 2022 April 2022	FYE 2022 April 2022	Year to Date	Year to Date	FYE 2022
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	5.80		60.30		
Overlay/pave 10 miles per year.	-	0%	12.25	123%	100%
Replace 2,000 square yards of concrete pavement panels	431.50	22%	3,139.50	157%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	15.00	4%	114.50	27%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	3,295,607.00	26%	16,134,755.50	127%	100%
Mow 148 miles of Rural Right-of-way three times per year	93.00	21%	1,157.00	261%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	0%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	0%
Bridge - Maintain 5 non-deficient bridges in a year	-	0%	-	0%	0%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	0%
Bridge - Replace one functionally obsolete bridge per year	-	0%	-	0%	0%
Bond Program - Complete all selected projects for the bond year within the same fiscal year	-	0%	-	0%	0%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2022

STORMWATER DIVISION					
	FYE 2022 April, 2022	FYE 2022 April, 2022	Year to Date	Year to Date	FYE 2022
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	404.00	81%	4,278.00	71%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	866.00	9%	9,340.00	93%	70%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	1,117,830.00	8%	5,117,274.00	38%	90%
Apply chemical vegetative control to open drainage channels, one time per year.	-	0%	-	0%	90%
Permit all earth disturbing operations over 1 acre in size.	5.00	95%	27.00		95%
Permit all floodplain activities as appropriate.	-	0%	15.00		100%
Submit all necessary reports and documentation as required to comply with state stormwater regulations within 15 days of deadlines. (1)	-	0%	1.00		100%
Perform erosion control inspections of permitted sites within 30 days.	135.00	109%	1,056.00		100%
Respond to stormwater complaints within 24 hours of the time reported	33.00	100%	192.00		100%
Inspect City facilities identified as potential stormwater pollution sources.	-	0%	1.00		50%
Inspect stormwater outfalls.	10.00	16%	20.00		100%

**FLEET MANAGEMENT
INVENTORY
April 2022**

FUEL

WESTWOOD GOLF	768.7	gallons	DIESEL	@	2.830	\$ 2,175.42
WESTWOOD GOLF	703.6	gallons	UNLEADED	@	2.790	\$ 1,963.04
NORTH BASE	5,286.6	gallons	UNLEADED	@	3.430	\$ 18,133.08
NORTH BASE	5,718.9	gallons	DIESEL	@	4.560	\$ 26,078.23
FIRE STATION #5	404.5	gallons	UNLEADED	@	3.390	\$ 1,371.36
FIRE STATION #5	218.1	gallons	DIESEL	@	4.310	\$ 940.01
FIRE STATION #6	291.3	gallons	DIESEL	@	3.390	\$ 987.51
FIRE STATION #6	409.3	gallons	UNLEADED	@	4.310	\$ 1,764.08
BULK TANKS	1,200.0	gallons	DIESEL	@	4.560	\$ 5,472.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	6,804.0	\$ 23,231.56
DIESEL	8,197.0	\$ 35,653.16

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

April 2022

IN GALLONS		FYE 2022	FUEL REPORT	
		UNLEADED PURCHASED	DIESEL PURCHASED	CNG PURCHASED
Internal pumps		19,995.00	23,805.00	22,006.51
Outside - sublet		1,207.00	541.00	6,047.21
TOTAL		21,202.00	24,346.00	28,053.72
TOTAL Consumption		UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED PUBLIC CNG CONSUMED
		19,668.33	24,623.57	26,609.40 6,047.21

FYE 2022 TO DATE CONSUMPTION				
TOTAL Consumption	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
	208,453.82	212,679.07	308,633.77	51,075.73

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$3.43	Low	\$3.19	UNLEADED	High	\$3.43	Low	\$3.19
DIESEL	High	\$4.56	Low	\$3.57	DIESEL	High	\$4.56	Low	\$3.57
CNG	High	\$1.19	Low	\$0.84	CNG	High	\$1.89	Low	\$1.49

FASTER CONSUMABLE PARTS PURCHASED			PUBLIC CNG SALES		
REPAIR PARTS		\$69,248.43	Month Total Public CNG Sales		\$9,310
BATTERIES		\$2,491.98	FYE 2022 To Date Public Sales		\$69,965
OILS/FLUIDS		\$8,185.96	LIFE TO DATE CNG GAS GALLON EQUIVALENT		
TIRES		\$13,431.91	Total Sold Gallons Life To Date		1,010,640
SUBLET REPAIRS		\$5,244.93	Total Gross Sales Life To Date		\$1,451,571
TOTAL SPENT ALL parts/sublet		\$98,603.21	Life To Date CNG Gas Gallon Equivalent		
			Total Public/City Through-Put CNG Gallons @ Station		2,803,709

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	1	2	2	54
EMERGENCY ROAD CALLS	2	2	5	63
PM SERVICES	73	73	75	1,222
INCLEMENT WEATHER	0	0	3	26
WORK ORDERS	189	241	215	3,411
SCHEDULED REPAIRS	80	80	90	1,376
NON SCHEDULED REPAIRS	109	100	72	1,154

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	3	7	9	94
EMERGENCY ROAD CALLS	27	28	7	263
PM SERVICES	34	44	30	542
INCLEMENT WEATHER	0	2	30	66
WORK ORDERS	221	200	196	2,981
SCHEDULED REPAIRS	35	44	34	670
NON SCHEDULED REPAIRS	186	113	106	1,767

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	1	1	1	26
EMERGENCY ROAD CALLS	2	3	2	13
PM SERVICES	14	11	5	133
INCLEMENT WEATHER	0	0	2	6
WORK ORDERS	60	66	71	903
SCHEDULED REPAIRS	15	11	5	123
NON SCHEDULED REPAIRS	45	53	43	668

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	2	4	4	21
EMERGENCY ROAD CALLS	1	3	1	11
PM SERVICES	7	6	9	40
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	23	22	21	128
SCHEDULED REPAIRS	10	13	9	61
NON SCHEDULED REPAIRS	13	3	7	29

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	7	14	16	182
EMERGENCY ROAD CALLS	32	36	15	338
PM SERVICES	132	137	119	1868
INCLEMENT WEATHER	0	2	35	99
WORK ORDERS	505	545	514	7405
SCHEDULED REPAIRS	144	151	139	2177
NON SCHEDULED REPAIRS	361	275	231	3584

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2022

April 2022

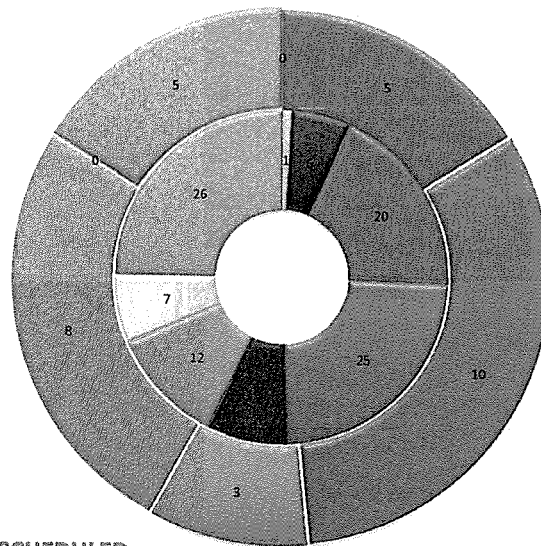
MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY	INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	DIFFERENCE
# 001	154.18	72%	113.0%	41.0%
# 002	149.79	72%	109.7%	37.7%
# 003	107.82	72%	79.0%	7.0%
# 004	61.55	72%	45.1%	-26.9%
# 006	171.11	72%	125.4%	53.4%
# 007	120.53	72%	88.3%	16.3%
# 008	108.69	72%	79.6%	7.6%
# 009	93.50	72%	68.5%	-3.5%
# 010	126.46	72%	92.6%	20.6%
# 011	197.62	72%	144.8%	72.8%
# 012	99.22	72%	72.7%	0.7%
# 013	127.67	72%	93.5%	21.5%
# 018	93.34	72%	68.4%	-3.6%
# 021	108.93	72%	79.8%	7.8%
# 028	158.13	72%	115.8%	43.8%
# 031	64.16	72%	47.0%	-25.0%
# 037	128.79	72%	94.4%	22.4%
#038	27.10	72%	92.6%	20.6%

DIRECT LABOR HOURS	2098.59
TOTAL AVAILABLE HOURS	2349.75
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	89.3%

PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
 April FYE 2022

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
POLICE										
1203	2018 Ford Interceptor	Patrol	27240	27207	-33	miles	4/14/2022	Light Repair	PMC	10/13/2021
1141	2017 Ford Interceptor	Patrol	63571	63036	-535	miles	3/7/2022	Light Repair	PM-G	10/15/2019
1188	2015 Polaris Ranger	Patrol	1031	854	-177	hours	4/19/2022	Light Repair	PM-D	4/17/2021
1188t	2016 Bigtex Utility	Patrol	5/1/2022	4/16/2022	-15	days	4/19/2022	Light Repair	PM-A	4/16/2021
STREETS										
0119	2017 John Deere Grader	Streets	871	873	2	hours	4/18/2022	Heavy Repair	PM-C	6/3/2021
0131	2009 Ingersoll SX-170H	Streets	5/1/2022	4/27/2022	-4	days	4/27/2022	Light Repair	PM-C	4/27/2021
669P	2002 Buyers Snowdog	Streets	5/1/2022	4/27/2022	-4	days	4/27/2022	Light Repair	PM-B	10/27/2021
FIRE										
0001	2018 Ford F150	Prevention	44001	43434	-567	miles	3/21/2022	Light Repair	PM-C	10/4/2021
2006	2011 Toro Zmaster Mow	Suppression	5/1/2022	4/5/2022						
UTILITIES										
0557	2017 John Deere Gator	Water Treatment	5/1/2022	3/15/2022	-47	Days	3/22/2022	Light Repair	PM-C	9/15/2021
SANITATION										
281T	2019 Holt Trailer	Commercial	5/1/2022	1/28/2021	-458	hours	3/19/2021	Heavy Repair	PM-A	1/27/2020
0282	2014 Ford F350	Residential	130551	129417	-1134	hours	3/4/2022	Heavy Repair	PM-C	9/30/2021
0282	2014 Ford F350	Residential	130551	125267	-5284	hours	3/4/2022	Heavy Repair	PM-N	4/8/2020
5236	2013 Mack	Commercial	4723	4554	-169	hours	4/14/2022	Heavy Repair	PM-C	10/28/2021
0281	2020 Ford F150	Residential	11971	10132	-1839	miles	3/7/2022	Heavy Repair	PM-C	9/10/2021
PARK MAINTENANCE										
441BU	2020 Patriot Crane	Park Maintenance	4/1/2022	1/1/2022	-90	days	2/1/2022	Light Repair	PM-C	1/1/2021
434S	2012 Henderson Spreader	Park Maintenance	5/1/2022	3/17/2022	-45	days	3/22/2022	Light Repair	PM-B	9/17/2022
0420	1998 IHC 4700 Winch Truck	Park Maintenance	37679	36838	-841	miles	4/11/2022	Heavy Repair	PM-C	9/21/2021
406B	2011 John Deere Rotary Cutt	Park Maintenance	5/1/2022	3/29/2022	-33	days	4/14/2022	Heavy Repair	PM-B	3/29/2021
21444	2021 Ford F250	Park Maintenance	6315	4000	-2315	miles	2/16/2022	Light Repair	PM-C	N/A



PM Compliance Report
April FYE 2022

- Finance
- Planning
- Public Works
- Police
- Fire
- Parks & Rec.
- PSST
- Utilities

INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE

Department	Scheduled	Missed/Late	% Late
City Clerk	1	0	0.0%
Finance	1	0	0.0%
Planning	6	0	0.0%
Public Works	20	5	25.0%
Police	25	10	40.0%
Fire	8	3	37.5%
Parks & Rec.	12	8	66.7%
PSST	7	0	0.0%
Utilities	26	5	19.2%
citywide total	105	31	29.5%

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT**

April FYE 2022

Industry Standard Compliance: Not To Exceed 5%

	Number of PMs					
Department/Division	Number of PMs Scheduled	Completed On Time	Number of PMs Completed LATE	Number of PMs Still Past Due	Current % PENDING	YearToDate Non-Compliance Trend
CITY CLERK						
CITY COUNCIL	1	1			0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	67%
					0%	0%
FINANCE						
METER SERVICES	1	1			0%	0%
PLANNING						
PLANNING	4	4			0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	2	2			0%	100%
PUBLIC WORKS						
ENGINEERING	1	1			0%	21%
STREETS	11	6	2	3	27%	64%
STORMWATER	4	4			0%	50%
TRAFFIC	2	2			0%	50%
STORMWATER QUALITY					0%	0%
FLEET	2	2			0%	0%
TRANSIT					0%	200%
POLICE						
ANIMAL CONTROL	2	2			0%	133%
POLICE ADMINISTRATION	1	1			0%	1300%
POLICE STAFF SERVICES	1	1			0%	300%
POLICE CRIMINAL INVESTIGATIONS	1		1	1	100%	48%
POLICE PATROL	18	11	3	5	28%	67%
POLICE SPECIAL INVESTIGATIONS	1	1			0%	0%
POLICE EMERGENCY COMMUNICATION	1	1			0%	0%
FIRE						
FIRE ADMINISTRATION	1	1			0%	133%
FIRE TRAINING	2	2			0%	22%
FIRE PREVENTION	1		1		0%	12%
FIRE SUPPRESSION	3	1	1	1	33%	67%
FIRE DISASTER PREPAREDNESS	1	1			0%	1100%
PARKS & RECREATION						
PARK MAINTENANCE	9	3	3	3	33%	26%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE	2	1	1	1	50%	144%
PARKS FORESTRY	1	1			0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	4	4			0%	0%
PSST POLICE CRIMINAL INVESTIGATION	1	1			0%	0%
PSST FIRE SUPPRESION	2	2			0%	0%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT	3	2		1	33%	33%
WATER PLANT					0%	0%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	4	4			0%	0%
UTILITIES INSPECTOR	1	1			0%	0%
UTILITIES WRF						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	1	1			0%	0%
WRF OPERATIONS	1	1			0%	0%
SEWER LINE MAINTENANCE	2	2			0%	950%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	6	5		1	17%	100%
SANITATION COMMERCIAL	4	2		2	50%	275%
SANITATION TRANSFER	2	1	1		0%	10150%
SANITATION COMPOST	1	1			0%	0%
SANITATION RECYCLE	1	1			0%	0%
SANITATION YARD WASTE					0%	18%
CITYWIDE TOTAL	106	78	13	18	17%	18%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

APRIL 2022	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
	Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	95	95	100%	788	788	100%
Provide information requested by citizens within 7 days	95%	95	95	100%	788	788	100%
Complete traffic engineering studies within 45 days.	99%	8	8	100%	32	32	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	35	35	100%	415	415	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		8	14	1.75	1696	613.75	0.36
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		3.59	38	10.58	6.56	56	8.54
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		14	14	100%	131	131	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		21	21	100%	206	206	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	8	8	100%	71	71	100%
Lower Priority all other signs within one day	90%	96	96	100%	453	453	100%
Street Name Signs within two weeks	90%	21	21	100%	216	216	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3360	0	0.00	32840	16	0.00

Monthly Report

April 2022

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 0%
- 1357 12th NE Avenue – 0%
- Crest Court – In Progress
- Barb Court – 100%

Barb Court: WA0358: - Complete. Crest Court: WA0357 – Began April 1, 2022 and are in final stages of clean up. Final completion expected within 7 days.

Water Line Breaks – 4 in April

Sewer Line Data

- Total obstruction service requests - 18
 - Private Plumbing: 17
 - City Infrastructure: 1
 - Sanitary Sewer Overflows: 0 on private side

Lift Station D Flows:

- Days - 30
- Average daily flow: 1.214 MGD
- Total Monthly flow: 36.43 MG

UTILITIES ENGINEERING:

Line Maintenance Building: Project will construct new building for Line Maintenance Division consisting of 49 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year. Contract K-2122-115 was approved by Council and the Architect and Contractor are working through the process with GMP expected in September 2022.

Solar Arrays at WRF and WTP: Project will utilize areas in the vicinity of the Water Reclamation Facility and the Water Treatment Plant to install new solar arrays that will offset electrical use from the grid. This project moves the Utilities Department forward and closer to meeting the *Mayors Climate Protection Agreement* and the *Ready for 100* initiatives. This performance guaranty contract has requirements such that the City will be reimbursed if sufficient energy is not generated.

Construction is ongoing at both sites. At the WTP, all panels are installed and wiring is being pulled. For the WRF, site work is ongoing but borings and electrical work is also being performed within the site.

WASTEWATER PROJECTS:

Sewer Maintenance Project FYE17 (WW0307): Annual project will replace 28,500 feet of deteriorated sewer lines with high density polyethylene (HDPE) pipe and rehabilitate or replace 161 manholes. Area is bounded by Cavecreek Street and Pinecrest Street to the north, Sequoyah Trail and Woodcrest Creek Drive to the west, Rock Creek Road to the south and 12th Avenue NE to the east. Change Order No. 1 was a no-cost change order approved with the contract award. Change Order No. 2 was approved and added approximately 1,000 feet of 12-inch pipe replacement along Chautauqua Avenue from Symmes Street north to just south of Main Street. Change Order No. 3 was added to the project to address unforeseen storm sewer conflicts along Chautauqua and to also eliminate cleanouts for sewer service lines. The contractor has replaced approximately 23,000 feet of line. All work has been completed. Staff is reviewing the final CCTV video to confirm the proper installation was completed.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): Annual project may replace about 22,000 feet of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by W Lindsey St. to the North, 24th Ave SW to the west, Westbrook Terrace to the south, and Berry Road to the East. Preliminary project layout and scope definition are in progress.

Engineer: Staff with assistance from local surveyor

12th Avenue NE Manhole Replacements (WW0330): This project will replace the existing 36 manholes on the existing 24-inch sanitary sewer line generally running along 12th Avenue NE from Alameda Street to north of Robinson Street. Due to the high hydrogen sulfide concentrations, rehabilitation was deemed to not be feasible for the project. The existing manholes have deteriorated such that replacement is warranted. Material delivery challenges have delayed the start of the project. The initial manhole deliveries were received on November 8, 2021. Manhole replacements began in December once all materials were received and nineteen manholes have been replaced to-date.

WRF Reuse Pilot Study (WW0317) – Project is considering treatment alternatives to produce highly treated effluent at the WRF suitable for discharge in Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, recommend best treatment technologies to allow reuse to be implemented. In July 2020, NUA approved Amendment No. 1 to Garver's contract which fully consolidated all pilot study tasks including procurement/rental of treatment equipment for alternative treatment trains, temporary installation and eventual removal of all pilot study equipment into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consists of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. During June 2021, WRF staff was able to commence operating both trains as intended and commenced full sampling and testing regimen as per Garver's pilot testing protocol. As of November 2021, the Phase II temporary skids for advanced tertiary treatment had been installed, tested, and placed into service. Trailers with advanced treatment equipment that is part of Phase II of the study, were delivered to the WRF in early January 2022 and were placed into service in February 2022. Phase I, II, and III are now running concurrently and regular sampling is ongoing. This should continue until June 2022. Garver's final report is expected to be submitted no later than December 2022.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 to assist in funding project. Grant contract was fully executed during September 2021. In early October 2021, NUA learned that it

has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of a future reuse program. This grant includes \$209,824 in funds for 2022 and can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. A kick-off meeting for the Green Infrastructure grant convened in early November 2021 and initial work (mostly research at this point) is ongoing.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Current centrifuges are approaching the end of their useful lives, and thus require excessive maintenance and repairs, and, due to poor service provided by manufacturer, often require extended downtime before necessary repairs can be completed to keep them operational. NUA approved a Contract with Garver, LLC on December 8, 2020, and design for this project commenced immediately thereafter. During the first half of 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff. WRF and NUA Engineering staff also made several site visits at plants in the region to observe other manufacturers/technologies in operation. These demonstrations and observations generally showed that the various screw press technologies could not meet the minimum requirement of consistently producing 20% solids sludge. In response, one manufacturer, PW Tech using their Volute Dewatering Press performed a followup demonstration with a new mixing technology that was supposed to increase percent solids and reduce polymer demand. However, the demonstration failed to show either. Based on these results, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During December 2021 and early January 2022, Garver and NUA met with several reputable centrifuge manufactures to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, four (4) manufacturers have been approved for inclusion in the project specifications.

Based on feedback from the meetings with centrifuge manufacturers, it appears that the current lead time on centrifuge manufacture is approximately 7 months (1.5 months to produce shop drawings + 0.5 months to review and approve shop drawings + 5 months to manufacture). Based on this long lead time and its likely impact on a traditional design-bid-build construction schedule, various alternative project delivery methods have been considered, and early procurement of the centrifuge equipment has been deemed the most practical means to expedite delivery of the project. Early procurement will allow the shop drawing preparation and review to be completed followed by commencement of the fabrication process simultaneously with Garver completing final design (using details and input furnished by the selected manufacturer) and with the bid phase of the project. This should allow delivery of the equipment to be well-synchronized with the Award of the construction contract and completion of preliminary construction work by the contractor to accommodate the new equipment upon delivery. Under this schedule, procurement of centrifuges should commence in May 2022 and a manufacturer should be selected in June 2022. Shop drawings should then be approved and final design completed/construction project advertised in July 2022. Award of the construction contract and Notice to Proceed would then follow in August 2022. The first centrifuge should then be delivered and installed in the Autumn of 2022, and all construction should be complete in Spring 2023.

Engineer: Garver LLC (Michael "Cole" Niblett)

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff expects to bring a contract forward to NUA in August, 2021.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

Lift Station D Force Main Replacement (WW0091): Another portion of the Lift Station D 16" ductile iron force main along 12th Ave N.E. is severely deteriorated and in need of replacement. Approximately 3,500 feet of this force main to just south of Rock Creek Road was replaced with 20-inch PVC in 2009. The area needing replacement because of continued breaks is on the west side of 12th from the end of the previous project to the point where it begins to gravity flow near the 12th Avenue Recreation Center. The project is expected to require 2,300 feet of new 20-inch piping, three air release vaults, and a new receiving manhole. After discussions with the Parks Department, the City of Norman will continue to lease the property needed for this project and will not purchase the property outright. Therefore, the project was kicked back off to identify the best alignment and then move forward to final design, easement acquisition (as necessary), bidding and construction. Design is progressing based on field investigations and 90% plans were submitted in November. Staff has reviewed the plans and there are constructability concerns regarding the proposed alignment. Staff have reviewed the alternative alignment on the east side of 12th Avenue NE and this corridor appears to be more constructible due to reduced utility conflicts. Council approved the amendment for the design contract to allow for the design of the new alignment along the east side of the road.

Engineer: PEC, Inc. (Chris Grizer)

Class A Sludge / Co-Composting (WW0312): This Project includes evaluation of biosolids co-composting via the windrow method to achieve Class A Biosolids for the Norman Utilities Authority (Owner) in Norman, Oklahoma. An evaluation of sites near the Water Reclamation Facility (WRF) will be evaluated as well. This scope of services also includes modification and update to Norman Water Reclamation Facility's existing Sludge Management Plan. Technologies were screened and Windrow Composting was determined by the Engineer to be the best alternative due to capital cost and operational familiarity considerations. The project was put on hold pending further discussions with landowners for land application of bio-solids that is a lower cost option than co-composting.

Engineer: Garver, Inc. (Steve Rice)

Septage Receiving Facility (WW0319): The Water Reclamation Facility (WRF) is often contacted regarding the possibility of taking trucked wastewater from hauling companies. Delivery of trucked wastes is not typically approved due to the undocumented quality of the trucked waste. Oklahoma City is currently the only municipal location in the metropolitan area for haulers to dispose of septage. The WRF could potentially generate revenue from companies hauling septage (septic tank clean-outs) and other acceptable wastes. Additionally, City of Norman residents utilizing a private sewage system could benefit through their private haulers having a closer disposal solution. To allow for the new facility, the current WRF treatment processes must be protected which may require temporary storage of the trucked wastes delivered to the WRF while water quality testing is performed to verify its acceptability. Preparation of an engineering study and design is budgeted for FYE19 while construction is budgeted for FYE20. This project is not a high priority for service reliability and has been deferred due to funding availability.

Engineer: Olsson, Inc. (Kevin Rood)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, either traditional design/bid/build or Construction Manager at Risk (CMaR) project so they will be covered as a single project here. Due to recent plant improvements projects, space formerly used for spare part storage has been incorporated into plant operations space, leaving a shortage of viable storage space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned. The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes as well as the main laboratory have not been replaced or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA decided to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022. Bid process would not commence until the spring of 2023, and Notice to Proceed with Construction is anticipated on July 1, 2023. Construction is then expected to take one calendar year.

Engineer: Greeley and Hansen LLC (Ana Stagg)

WATER PROJECTS:

Waterline Relocation: I-35 Widening (WA0196): Unbudgeted project necessitated by ongoing widening of I-35. Total budget of about \$500,000 estimated for replacing three waterlines associated with the I-35 project (24-inch at Briggs Street, 12-inch at Brooks Street and 12-inch at 24th Avenue SW and Highway 9). Team of SAIC/Poe and Associates will prepare design plans as an amendment to the Lindsey Street widening project. ODOT expected to reimburse waterline relocation costs at end of project. NUA approved design contract with SAIC and ODOT relocation agreements on 10/22/13. ODOT required I-35 crossing at Briggs Street to be deepened to 28 feet below grade; construction costs will increase approximately \$450,000. Project advertised 04/29/14 and three bids were opened 05/22/14; Matthews Trenching was the low bidder at \$997,875. NUA approved contract on 06/10/14; work began 06/11/14. \$840,780 has been previously reimbursed by ODOT for this project. Staff requested reimbursement for the rest of the construction portion in December 2021 and received payment in the amount of \$215,320 from ODOT in February 2021. Staff received Audit Reports from ODOT in April 2021 for reimbursements in the amount of \$36,300 and \$8,700 for design agreements. A rebuttal letter with invoices were sent to ODOT on April 21, 2021 in order to receive reimbursement. However, after review, ODOT explained that they need the invoices to show how much of each invoice went towards each agreement. None of the invoices were broken up showing this distinction, so staff reached out to Benham (who took over SAIC) on June 9, 2021 so that they could provide us with that information. Staff has followed up with Benham and they are still in the process of getting the information needed.

Waterline Replacement: Interstate Drive (WA0245): Project will replace approximately 8,600 feet of failing ductile iron water lines with PVC pipe to reduce service disruptions to customers and damage to driveways and streets. The project is located along North Interstate Drive from Sooner Fashion Mall north to Northwest Boulevard and along Copperfield Drive from Northwest Blvd. to Interstate Drive with an extension west into Springbrook Addition. New piping will include about 8,600 feet of 6, 8, and 12-inch PVC pipe. The project was advertised and bids were opened on December 3, 2020. Cimarron Construction Co. was the lowest, responsible bidder and the contract was awarded on January 12, 2021. Public Notice letters were sent to home and business owners on February 24, 2021 and the contract started on March 3, 2021. Contractors started mobilization on March 10, 2021. The change order and final pay claim were approved by Council on March 8, 2022. Final payment was made this month.

Engineer: Cardinal Engineering/Parkhill Engineering

Waterline Transmission: Robinson Avenue Water Line Replacement (Phase III) – 24th Avenue NW to Flood Ave (WA0242): Project has installed approximately 6,800 feet of 30-inch PVC C900 along the north side of Robinson Avenue from just east of the 24th Avenue NW to Flood Avenue. The new 30-inch line replaced the existing 16-inch line. This project also replaced approximately 3,000 feet of 12-inch water line on the south side of Robinson in the same vicinity. The project was bid and the contract was awarded to Garney Companies, Inc. (Garney) in the amount of \$1,978,875.00 on July 14, 2020. As of the end of May 2021, all 12" and 30" water line was installed, tested, and placed into service with only restoration work remaining. On July 22, 2021, a final inspection convened with representatives from Garney, City of Norman and OU Grounds staff in attendance, and a preliminary punchlist was generated. On October 8, 2021, a final punchlist was forwarded to Garney, and all work was deemed complete on November 2, 2021. Project was final accepted by City Council at February 22, 2022 Council Meeting.

Engineer: Alan Plummer and Associates, Inc. (Chris Ferguson)

Flood Avenue Waterline Replacement (WA0328):

Project will replace approximately 12,700 feet of 16-inch water line from Robinson Street to Tecumseh Road, and about 2,900 feet of 12-inch from Tecumseh to Venture Drive with 16-inch C900 PVC pipe. The existing ductile iron pipe is not compatible with the corrosive clay soils. It is failing, causing service disruptions to customers and damage to driveways, streets, and yards. In combination with this project, the potential for using existing wells along Flood for blending back into the water system using the existing pipe after rehabilitation will be evaluated. Total bids for construction ranged from \$2.9 million to \$3.8 million. Southwest Waterworks was determined to be the lowest responsible bidder at \$2,854,724.50. City Council approved the contract with Southwest Water Works on September 14, 2021 in the amount of \$2,854,724.50. A pre-construction meeting was held on October 6, 2021. Construction began November 3, 2021 and will continue for 330 calendar days. The James Garner waterline between Acres and Robinson was added onto the contract for this project in February, with an additional 75 days added onto the project and a revised contract amount of \$3,325,518.50. Contractors finished the James Garner section between Acres and Robinson this month. Staff is taking samples and contractors are working on pouring concrete in order to open up the trail this month. The railroad bore at Lexington was schedule for May 23, 2022.

Engineer: CP&Y, Inc. (John Levitt/John Gjendem/Richard Taylor)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. Staff are currently reviewing the draft report prior to finalizing the report. The procurement phase, specifically the generation of the Request for Proposal, will begin in November. With the failure of the rate increase proposition, staff is re-evaluating this project and its implementation.

Consultant: E Source (Alyssa Pourciau)

FYE15 Water Wells and Supply Lines: Staff issued RFP 08/18/15 for water rights permitting, well field design, test and production well design, well house design and distribution system improvements. 14 proposals were received 09/14/15; staff selected several consultants and followed with contract negotiations. On 02/09/16 the NUA approved APAI contract K-1516-85 to update of our city wide water model; NUA approved contract with Cowan to perform water right permitting through the OWRB on 02/26/16 and approved contract with Carollo to perform well field design, and test/production well design on 06/14/16. On 2/14/17 NUA approved contract with Garver to study pros and cons for utilizing horizontal well technologies for one of our wells. Each project is broken out below.

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop

preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. Staff is still waiting on the Technical Memo from Carollo. Staff met with Plummer Associates, LLC, who have provided hydraulic modeling in the past for this project, to discuss the design of the disinfection system following receipt of the Technical Memo from Carollo. A contract with Plummer is being reviewed and before adding to the next Council docket.

Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo received modeling information from APAI which allowed them to proceed with optimizing the best well sites based on proposed groundwater treatment plant sites. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 20 of the 45 well sites stand out as sites to begin with. Carollo and staff prepared an addendum to their contract and it was approved by NUA 2/13/18. The next step is to approach land owners to negotiate test well sites. A Frequently Asked Questions sheet has been drafted and will be utilized with potential well site land owners. Test wells are expected to begin in September 2018. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements for potential well sites. Approximately 8 landowners are interested and staff is moving forward with securing documents for 5 of them. Well Construction bids were opened and read aloud October 18, 2018. Layne Christiansen was low bidder and a contract in the amount of \$4,714,421.72 was approved November 27, 2018 at NUA meeting. Held kick off meeting January 23, 2019 and again met February 27, 2019.

Layne has drilled all test holes and plan to begin final well drilling January 2020. All 11 well site easements and deeds were approved by NUA on October 22, 2019. The NUA also approved CO#1 December 10, 2019 for Layne's contract to add 3 additional wells to the original 6 as shown in the contract. This change order also added days to contract and completion date is now December 2020. Held kick off meeting January 23, 2019 and since Layne had drilled all test holes, the plan was to begin final well drilling January 2020. Layne's rig was under repair so final well drilling didn't begin until February 18, 2020. Crews have completed all wells and are now complete with all 6 monitoring wells. 1 deep monitor well failed and was re-drilled in September. Well house construction is complete and all wells are ready for pumping. Contractor finalized disinfection on well house lines and are in the final clean up stages. Project is substantially complete and final payment will be made upon final re-development of Park Well.

Engineer: Carollo Engineers (Rebecca Poole)

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18. Staff is designing a project along Robinson that will front the J.D. McCarty Center and the Veteran's Center. Staff is planning to meet with State officials as part of that effort. Staff has been unable to establish a meeting with MNTC. Though MNTC,

JD McCarty, and Veterans Center are not onboard with installing master meters at this time, staff will work with USPS to install 2 additional meters at their facility. Our consultants for the Robinson water line project 24th NE to 12th NE have begun discussion with OMES and Department of Mental health regarding easements for both water line and meter vaults. Staff anticipates having an agreement established by December 2021.

Water Metering / Billing Audit Project – This project began in March 2018. Staff is working along with a meter consultant to randomly check approximately 130 domestic meters for accuracy. Meters were sent April 10, 2018 to a third party testing facility that will be used to verify accuracy of measurements. The consultant will compile findings within a report for staff review. Report was received October 2018 and after reviewing results, the ROI was not favorable on the meter inaccuracies alone but staff has contracted with E Source to lead Norman through the best path of obtaining Advanced Metering Infrastructure (AMI). This is the last report for this project and all reporting will be covered under the AMI project.

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted for NUA review, and, during March 2021, several Zoom calls convened to review NUA comments and address questions that arose from the comments. Based on these discussions and further review of existing conditions, Jacobs proposed a fairly substantial revision to the alignment, which includes an open cut crossing of 12th Ave N.E. and relocating approximately 900 LF of the line into the traffic lanes of Robinson. NUA staff and Norman Public Works staff have reviewed the alignment and deemed it acceptable with some minor conditions. NUA has compiled list of these conditions and forwarded to Jacobs, and Jacobs has commenced detailed design and easement acquisition.

Two large property owners with whom easement agreements must be negotiated, J.D. McCarty and U.S. Department of Veterans Affairs, are also customers with multiple meters with whom NUA intends to negotiate an agreement on master metering. The current intent is to negotiate both easement purchase and master metering agreement concurrently and to incorporate master meter installation for both into this project.

During April 2022, the decision was made to defer construction on this project until Fiscal Year 2024. As a consequence, Final Design and Easement Acquisition will be completed during the remainder of 2022 and, if necessary, continuing into early 2023. Project will then be advertised in April 2023, and Bids opened in May 2023. Contract award is anticipated in June 2023, and Notice to Proceed with construction would then follow on July 1, 2023. Project completion is projected for June 2024.

Engineer: Jacobs Engineering (Arun Srinivasan)

Water Line Replacement, Parsons Addition (WA0246): A contract (K-1819-87) with Cabbusiness Engineering, LLC was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, and 2022, Phase II was delayed until Spring of 2021, 2022 and 2023, respectively. Assuming the project is not deferred again for budgetary reasons, it is now scheduled to advertise during the early Spring of 2023 in

order for the Low Bidder to start ordering long-lead materials in April 2023 (to offset potential supply chain-related delays), ensuring that Contractor can start pipe installation work promptly when Notice to Proceed is issued immediately upon the end of OU's spring 2023 semester in mid-May 2023. Assuming this schedule is maintained, it is anticipated that construction would continue through summer and major work would be completed before the start of the fall semester in August 2023.

Engineer: Garver/Cabbiness Engineering, LLC (Sean Price)

Water Wells Water Line: 108th & Tecumseh – Cardinal Engineering was selected as the consultant for one of the well water line projects, and NUA approved their contract November 12, 2019. Project design was completed during the first half of 2020, and project was advertised for bid on July 23 and July 30, 2020. Bids were opened August 13, 2020 and Hammer Construction was deemed lowest and best bidder. NUA approved Contract K-2021-11 with Hammer on September 8, 2020. Notice to Proceed with construction was issued on October 10, 2020. On October 6, 2021, a final inspection convened and all pipe, appurtenances and restoration on the project were deemed complete except for final testing of pipelines, which was ongoing as of the inspection date. The final pipeline section was successfully bacteriologically-tested on November 30, 2021 and all project work has been deemed complete as of that date. The final change order and final acceptance was approved by City Council on April 12, 2022. Project is complete.

Engineer: Cardinal Engineering (Josh Risley)

Water Wells Water Line: 60th and Franklin – Garver Engineers were selected as the consultant for one of the well water line projects, and NUA approved their contract November 26, 2019. Design was completed during the first half of 2020, and project was advertised for bid on July 16 and July 23, 2020. Bids were opened August 6, 2020, and SMC Utility Construction was deemed lowest and best bidder at \$1,082,550. NUA approved Contract K-2021-12 with SMC on August 25, 2020, and Notice to Proceed with construction was issued on September 10, 2020. As of June 18, 2021, all 12" diameter well water lines had been installed, tested and were ready for service when needed by NUA. During June and July 2021, SMC worked on restoration of the project. Informal punchlist inspections were made in July 2021 and November 2021, with partial inspections regularly occurring in between.

Engineer: Garver Engineers (Jeff Chavez)

Lindsey Water Tower Rehabilitation and Non-Potable Water Expansion Study - Lindsey Tower was decommissioned several years ago because it is not high enough to act as viable potable water system storage at current system operating pressures. Recently the coatings on the tower have begun to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA will await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a proposed scope and fee to analyze the possibility of extending a non-potable reuse system from the Norman Water Reclamation Facility (WRF) to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's 2060 Strategic Water Supply Plan. This reuse system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer has also been directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for the new reuse system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. A kickoff meeting convened on January 6, 2022 and Plummer has commenced work on the study. The study is ongoing and preliminary results should be available by June 2022 with a final report delivered in July 2022.

Assuming the Plummer study affirms repurposing Lindsey Tower as dedicated non-potable storage, a Contract for Dunham to prepare bidding documents for, and to inspect construction of, rehabilitation work on Lindsey Tower would be immediately submitted to Council in July 2022. Bidding Documents would then be completed and project advertised in August 2022, and Bids would be opened, Contracts awarded, and Notice to Proceed issued in September 2022.

Rehabilitation work would require approximately 3 months, and thus project would then be complete by the end of 2022.

If Plummer's report does not recommend repurposing Lindsey Tank for non-potable storage, tank will be further evaluated to determine if it can be recommissioned and viably used for potable water storage. Depending on the outcome of this final evaluation, there is a range of possibilities for the future of Lindsey Tank. If no viable use can be found for Lindsey Tower at this point, it may be recommended for demolition. If it is determined that construction of additional infrastructure (for example a booster station) could make Lindsey Tower viable as potable water storage for the Norman system again, it could be part of a future project that combines rehabilitation of Lindsey Tower with construction of the identified new infrastructure that would see the rehabilitated tower returned to service upon completion of construction.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Dexter May) for Non-potable Water System Study.

Water Treatment Plant Filter Effluent Pipe Improvements – During construction of the Phase II improvements at the Water Treatment Plant, staff discovered that the existing filter effluent line at the plant did not include an isolation valve, and, as a result, any future inspections or repair work on the 60+ year old line would require shutting down the entire treatment plant. To address this, a valve and inspection port will be cut into the existing filter effluent line that would allow portions of the plant to remain in service even if filter effluent line must be inspected and/or repaired in the future. NUA approved a Contract with Carollo Engineers on November 24, 2020. Bids were opened on December 18, 2020, and Contract was awarded to W.E.B. Construction (W.E.B.) on January 12, 2021. Notice to Proceed was issued on January 25, 2021 and W.E.B. mobilized to the project site in February 2021. Final inspection convened on July 14, 2021 with representatives from W.E.B., Carollo and NUA in attendance, and all parties agreed work was complete. Water Treatment Filter Effluent Pipe Improvements project is complete and was final accepted by NUA on August 24, 2021.

Engineer: Carollo Engineers (Tom Crowley)

Water Distribution System Sampling Stations (WA0350): Project will install 43 sampling stations throughout the water distribution system in order to meet federal and state requirements of the Revised Total Coliform Rule. The number of sites and location of each site is approved by the Oklahoma Department of Environmental Quality (ODEQ). These stations will allow staff to collect samples representing the entire distribution system at all times, rather than staff collecting samples from homes and businesses which may not be accessible at certain times of the year. In addition, each station will be tapped directly into a main water line, which will give us a better representation of the water supplied by the City. Each station will be constructed of stainless steel, surrounded by a cover with Norman logo and cyber lock, with a concrete pad. NUA will purchase stations directly from vendor, who will send the stations directly to the approved contractor for storage and installation. Staff obtained 4 quotes for stations and Ferguson Waterworks was the low bidder. Invitation to bid was published on March 4 and March 11, 2021. Staff received 8 bids that ranged from \$85,100 – \$264,400; the low bidder being Sooner Sight Utility & Construction. City Council approved the contract with Sooner Sight Utility on April 27, 2021. The contract transmittal was sent on May 27, 2021 with a start date of June 29, 2021. Contractors started work on August 4, 2021. Final payment was made this month. GIS staff is finalizing the map that will be used for monthly sampling.

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and staff are currently reviewing the deliverable.

Blending of Wells 5, 6, and 52 at the Water Treatment Plant (WA0369): This project will blend wells 5, 6, and 52, at the Water Treatment Plant (WTP) before entering the distribution system. Blending these wells will only require samples be taken at the blending site as opposed to each well, which will minimize time and money spent on sampling each month. This project will require approximately 2,200 feet of 8-inch waterline to bring well 52 to the 36th Avenue NE and Robinson

Street intersection where it will combine with the line coming from well 5. An existing 12-inch waterline will then be converted to a non-potable line as it moves west on Robinson Street before it combines with well 6 and the distribution system at the WTP. In addition, two bores consisting of approximately 260 linear feet of 8-inch and 6-inch waterline under Robinson Street will be required to connect the neighborhoods on the north side of Robinson Street with the existing high pressure line on the south side of Robinson Street. An existing 10-inch waterline and old 24-inch concrete line at the WTP will be abandoned as part of this project. As part of a previous project, Freese and Nichols, Inc. recently designed the project to extend water transmission lines from the WTP to 24th Avenue NE. Since they are familiar with the lines in the area and the interconnection requirements at the WTP and would be able to provide design services for this project, staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this project as well. City Council approved the contract with Freese and Nichols, Inc. on May 11, 2021 for \$47,850. Staff had a project kick-off meeting with engineers on May 27, 2021. Staff is reviewing the final set of plans received in March before starting the bid process.

Engineer: Freese and Nichols, Inc. (Clay Herndon)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water master plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Engineers are waiting for the roadway plans to be finished before sending 50% plans for this project so that the roadway and waterlines don't conflict with each other.

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work will be determined in March, which will determine when the waterline project needs to begin. The waterline will need to be completed before the roadway work begins. Staff will send Notice-to-Proceed to the Engineers once the roadway funding is determined.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Phase II – Porter Avenue Waterline Replacement (WA0354):

This project will replace approximately 1,500 feet of aging 8-inch and 5,000 feet of 12-inch waterline along Porter Avenue from Robinson Street to Alameda Street in conjunction with the Public Works Department Porter and Avenue Streetscape project. Part of this project (Main Street to Rich Street) was already completed as part of Public Work's ODOT funded Transportation Bond project. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cabiness Engineering, LLC (Garver Engineering) in February 2021 in the amount of \$58,100. Staff received final design plans and sent an invitation to bid to the *Norman Transcript* for publication on December 23, 2021 and December 30, 2021. A mandatory pre-bid was held on January 4, 2022 and the bid opening will be held on January 20, 2022. Bids were opened on February 3, 2022 and four contractors submitted bids. Cimarron Construction Company, LLC submitted the lowest and best bid for the Base Bid and Alternate B at \$2,039,328. The Contract and Bonds were signed and approved by Council on February 22, 2022. A kick-off meeting was held on March 4, 2022. City staff and the Engineer are in the process of reviewing submittals provided by the Contractor. The Engineer is also working on getting a final conformed set of plans together showing the alternate bid that was awarded.

Construction start date for the Notice-to-Proceed will be March 14, 2022. Rather than a number of days for construction completion, this project has an end date for construction of July 15, 2022. This is to ensure the waterline work is finished prior to the streetscape work. Work began on March 14, 2022. Contractors started on the south end of the project and are working their way north. Contractors will need to use different fittings for the waterline on the south end to accommodate the contaminated soil in the area. Based on detections following soil sampling, contractors will install ductile iron pipe and fittings for the waterline crossing Porter Ave at Apache, Eufaula, and Main. All other crossings on the south section will be installed with PVC and ductile fittings. All of the waterline along Porter Avenue from Alameda to Gray has been installed to date.

Engineer: Garver Engineering (Bret Cabiness/Sean Price)

Water Treatment Plant Carbon Dioxide Tank Replacement Tank (WA0374):

The existing carbon dioxide tank at the City's Water Treatment Plant is aging and vendors are not able to supply replacement parts to the model any longer. Carbon Dioxide is used to adjust the pH of the drinking water which effects its scaling and corrosivity potential, so a new tank is necessary. This project will involve removal of the existing 30-ton carbon dioxide tank at the water treatment plant, complete installation of new tank 30-ton tank of correct make and model specified or approved equal, demonstrating correct operation and dosages both manually and remotely, and training water treatment staff on operation and maintenance. Staff awarded the removal and installation to Wynn Construction Co. for \$75,000. Staff awarded the purchase and delivery of the tank to Tomco Systems in the amount of \$228,975 in December. The purchase authorization was approved by Council on January 18, 2021. Tomco made revisions to the submittals this month. After staff approval, Tomco moved forward with ordering the tank on April 25, 2022.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Staff met with SRB to discuss revisions to the 95% plans received in April. Final plans will be received later this month.

Engineer: SRB (Bryan Mitchell)

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. Staff received preliminary budget estimates and life cycle cost analyses of three scenarios for rehabbing these clarifiers, which ranged from \$3-4 million for both clarifiers. Engineers looked into adding alternates to reduce these

costs this month. Staff will have a meeting with Engineers on May 12, 2022 to discuss these revisions and possibly determine how to move forward with the rehabilitation of one or both of these clarifiers.

SANITATION CAPITAL PROJECTS:

Truck Wash Facility (SA0015)/ Container Maintenance Facility (SA0009) / Household Hazardous Waste Facility (SA0012): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF and will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. The Truck Wash Facility will be available to all City vehicles, but designed primarily for large equipment. For the container maintenance facility, the proposed location is adjacent to the Truck Wash Facility to allow for efficient operations by staff. Upon learning of the potential bus wash facility to be constructed at the North Base Campus, Utilities and Public Works have begun discussions regarding coordination of the facilities and the potential to combine efforts into facility capable of meeting needs for both departments and the City.

A Household Hazardous Waste Facility will also be included within this project. This Facility is necessary to allow for City residents a timely disposal option for household wastes that cannot be disposed using their normal polycart service. Currently, an annual collection day is held for City residents to dispose of their items but this has proven to be challenging in recent years.

Preliminary design efforts have identified potential improvements to the final product that warrant modifications to the project scope that required a contract amendment with the Architect. Amendment No. 1 was approved by City Council in February 2020 and included changes to the site for the Household Hazardous Waste and Container Maintenance facilities and entry drive modifications to the Transfer Station facility to improve accessibility and safety for vehicles entering and leaving the facility.

The property has been rezoned to add Municipal Use for the property to meet current code requirements. The final plans were completed and advertised. Bids were opened and contract K-2021-10 was awarded to the Landmark Construction Group on January 12, 2021. The Household Hazardous Waste building is complete and the ribbon cutting was held on February 1, 2022. All finals have been obtained for the Container Maintenance building and the Certificate of Occupancy should be issued in February. Both projects are complete and in operation. Minor items of work still remain but should be completed in June.

Architect: Studio Architects, LLC (George Winters)

New Sanitation Office Building: The Sanitation Department has outgrown their current office space. Because their existing facility cannot be readily expanded and because it is not laid out in a way that would allow for renovations to create a more efficient workspace, a new facility must be constructed. On January 12, 2021, Norman Municipal Utilities Authority (NMUA) approved a design contract with The McKinney Partnership Architects PC (TMP) to design this new facility, and design commenced immediately thereafter. TMP completed Design Development level plans and specifications in April 2021 and final plans and specifications in January 2022.

Project was advertised on February 10 and 17, 2022 and bids will be opened on March 3, 2022. TCS Construction was the apparent low bidder, but a review of their bid package revealed several flaws including an inability to meet experience requirements and a failure to provide an irrevocable guarantee from their surety. For these reasons, NUA has deemed the second low bidder, Crossland Construction, to be Lowest and Best Bidder in accordance with City of Norman regulations and the State of Oklahoma Competitive Bidding Act. Contract Award was approved by City Council on April 26, 2022 and Notice to Proceed was issued on April 29, 2022. Construction should be complete in Spring 2023.

Architect: The McKinney Partnership Architects PC (Toni Bragg)

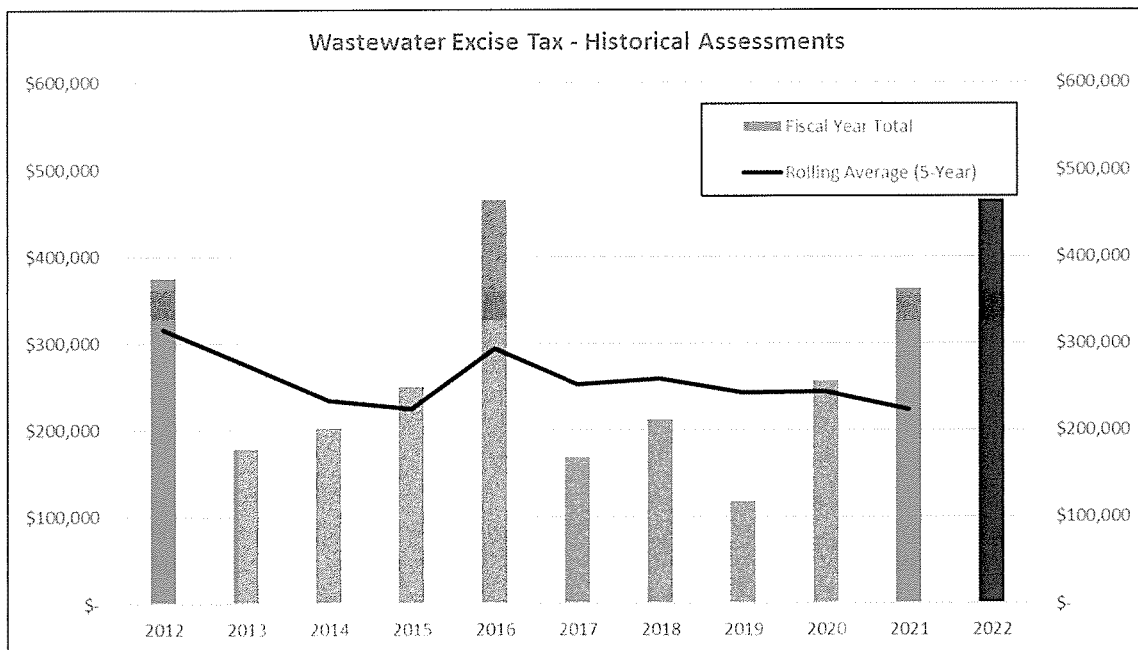
Compost Facility Scale House (SA0019):

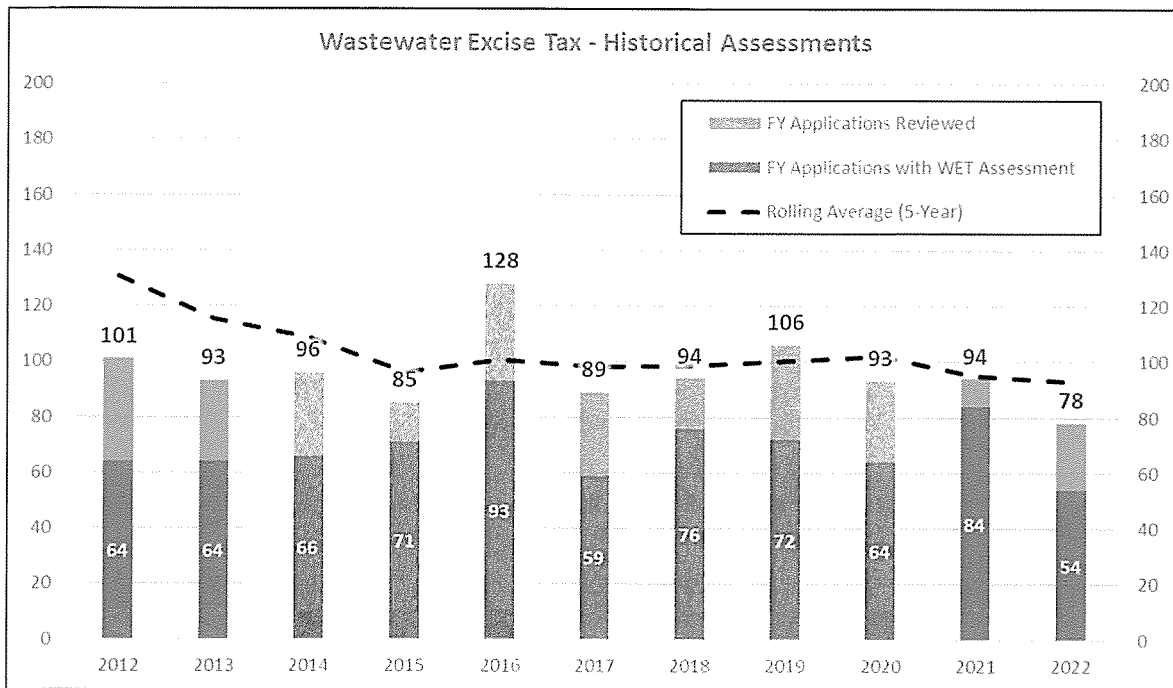
This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely

deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. Staff will meet with Engineers in May to discuss the architectural design and revisions to the layout.
Engineer: TriCore Group, LLC (Greg Vance)

Wastewater Excise Tax – Non-Residential:

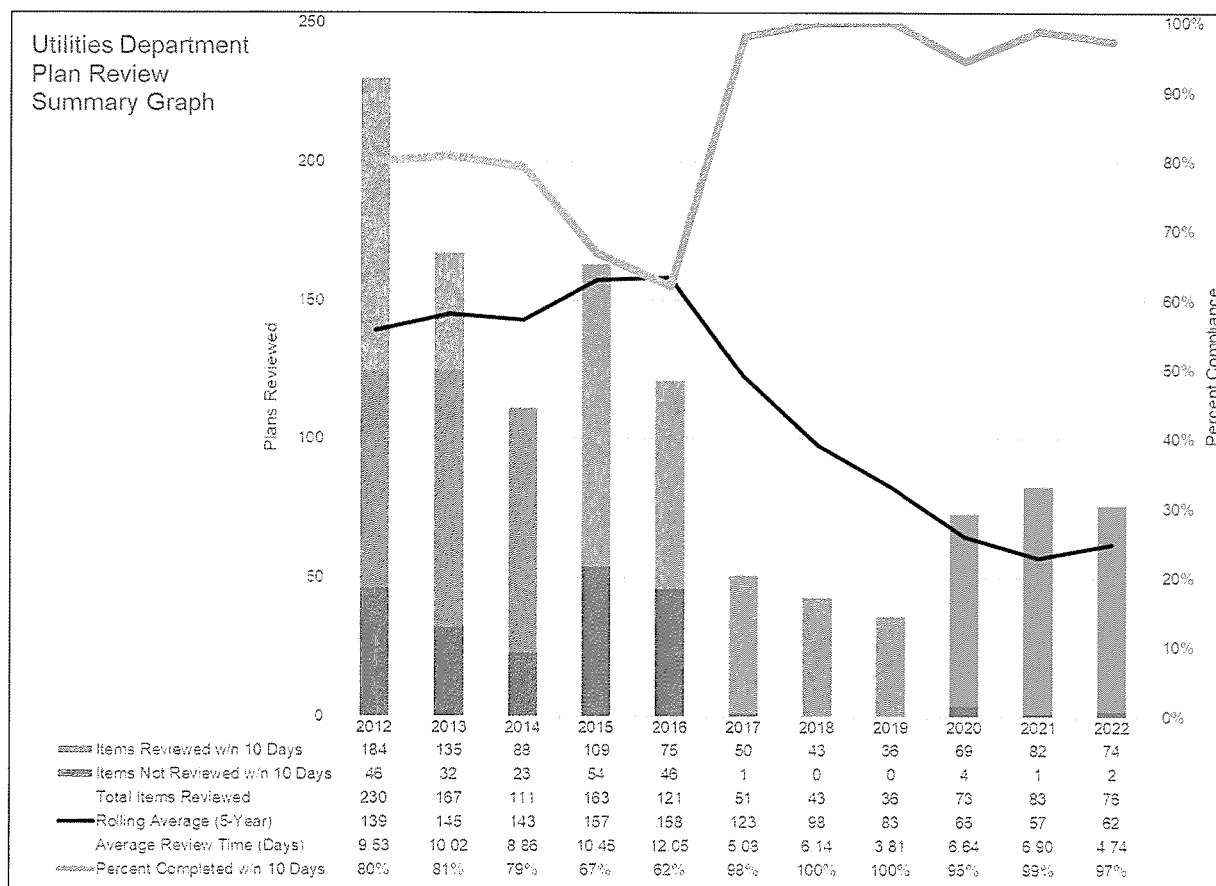
WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on 7 commercial entities last month. Of the 7 applications, 4 applications were assessed since the applications were determined to increase wastewater flows over the previous use of the site. Through April, 78 commercial properties were reviewed and a total of \$464,348.52 was assessed to the 54 entities that will increase wastewater flows for the respective property. Below are graphs showing the amount assessed and the number reviewed.





PLAN REVIEW:

Eight plan sets were reviewed during April. Staff have reviewed 76 plans for FYE2022 with an average review time of 4.74 days and with 97 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

4 Water Well Permits (22-1485, -1569, -1572, and -1734) were issued for the month of April.

April 2022
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT

INSPECTIONS

	April	Year to date
Fats, oil and grease (FOG) program	28	68
Food license approval	3	2
Significant Industrial Users	1	27
Total inspections	32	97

ROUTINE ACTIVITIES

	April	Year to date
Significant Industrial User sites sampled	1	27
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	100%	100%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	50%	50%
HHWF: cars served	82	190
Pounds of Material Collected	8630.5	20492.5

REVENUE

	April	Year to date
FOG Program	\$2,400.00	\$30,250.00
Surcharge	\$9,626.01	\$86,112.31
Lab Analysis Recovery	\$14,090.00	\$16,827.23
Industrial Discharge Permit	\$0.00	\$500.00
Total revenue	\$26,116.01	\$133,689.54

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

- 1 Provided staff liaison support including agenda setting, meeting attendance, minutes preparation, and issue research. April 20th
- 2 Hosting Artful Inlet educational event with ECAB April 23rd
- 3 Facilitating Yard by Yard and composting Program at Wellness Center April 13th
- 4 Hosted a Big Event work site on April 2 -Sutton Wilderness
- 5 Great American Clean-up Praire Creek Park April April 16th
- 6 Created the ECAB James O. Harp Environmental Recognition Award and awarded it to James Harp posthumously
- 7 Tabled at Artful Inlets installation on April 23
- 8 Began discussing the Mayor's Climate Agreement and subcommittees

MISCELLANEOUS ACTIVITIES

- 1 Staff maintain and loan out recycling containers for special events. Containers are routinely used at the OKC Memorial Marathon, Earth Day, May Fair, Summer Breeze concerts, Midsummer Nights Fair, Groovefest, and 2nd Friday Art Walks.
- 2 Working on Phase II of the Fats, Oils and Grease Program (FOG) - to include OU businesses, fraternities, sororities, and long-term care facilities.
- 3 Staff is working with other departments to increase energy efficiency - i.e. turning off computers, duplex printing, anti-idling, methane recovery, and retrofitting pumps with variable speed drives.
- 4 Acts as President of LTWA providing support including agenda setting, issue research and collaboration
- 5 Facilitated the Compost: From Trash to Treasure presentation at the Well on April 13 (Jerry)
- 6 Spoke to OU College of Law Class on Ready for 100 and other sustainability initiatives on April 5
- 7 Attended Artist meetings for Artful Inlets at Lions Park the evenings of April 6 and 7

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2022		FYE 2021	
April 2022	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	1	11	1	20
Property Owner Responsibility	17	179	26	231
TOTAL	18	190	27	251
Number of Feet of Sewer Cleaned:				
Cleaned	83,832	1,011,493	144,986	913,761
Rodded	2,065	27,527	11,095	53,853
Foamed	0	74,476	0	81,695
SL-RAT	9,897	32,727	0	112,739
TOTAL	95,794	1,146,223	156,081	1,162,048
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	0	4	0	5
Private	0	9	0	6
Other (Lift Station, Line Break, etc.)	0	0	0	1
Total Overflows	0	13	0	12
Feet of Sewer Lines Televised	20,496	196,159	27,710	211,573
Locates Completed	351	2,940	315	2,674
Manholes:				
Inspected	1,262	10,340	1,457	10,911
New	0	2	0	0
Rebuilt	0	0	0	0
Repaired	4	36	0	0
Feet of Sewer Lines Replaced/Repaired	19.00	70.00	4	69
Hours Worked at Lift Station	82.31	915.23	89	1,406
Hours Worked for Other Divisions	3.48	51.44	18.04	80.75
OJI's	0	2	0	0
Square Feet of Concrete	0	0	0	324
Average Response Time (Minutes)	34	26	26	26
Number of Claims	0	0	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2022		FYE 2021	
April 2022	MONTH	YTD	MONTH	YTD
New Meter Sets:	60	460	65	561
Number Short Sets	60	446	65	559
Number Long Sets	0	14	0	2
Average Meter Set Time	4.83	4.20	3.92	4.64
Number of Work Orders:				
Service Calls	403	4,290	340	4,803
Meter Resets	0	3	1	12
Meter Removals	6	27	1	22
Meter Changes	33	362	44	633
Locates Completed	373	7,761	1,931	8,268
Number of Water Main Breaks	4	133	19	190
Average Time Water Off	1.68	15.41	2.90	2.11
Fire Hydrants:				
New	0	2	0	2
Replaced	0	5	0	7
Maintained	45	1,138	76	1,092
Number of Valves Exercised	181	1,764	105	2,022
Feet of Main Construction	310	1,222	224	2,123
Hours of Main Construction	501.25	2,283	213	2,291
Meter Changeovers	9	19	0	32
OJI's	0	1	0	1
Hours Flushing/Testing New Mains	29.93	1,682	17	612
Hours Worked Outside of Division	0.00	425.83	146	803

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
April 1-30, 2022
Flow Statistics

	FYE 2022		FYE 2021	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	333.0	3271.8	393.4	3496.0
Total Effluent Flow (M.G.)	307.6	3048.8	367.2	3415.9
Influent Peak Flow (MGD)	16.0	25.5	21.7	21.7
Effluent Peak Flow (MGD)	15.5	25.5	21.2	21.2
Daily Avg. Influent Flow (MGD)	11.1	10.9	11.2	11.3
Daily Avg. Effluent Flow (MGD)	10.3	10.0	10.0	11.0
Precipitation (inches)	4.3	16.4	4.8	23.1

Discharge Monitoring Report Stats

EPA minimum percentage removal 85%

5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	208	151
Effluent Carbonaceous Total	2	3
Percent Removal	99.1	98.0
Total Suspended Solids:		
Influent (mg/L)	265	381
Effluent (mg/L)	4	5
Percent Removal	98.5	98.7
Dissolved Oxygen:		
Influent (min)	1.5	0.6
Effluent (min)	7.0	5.7
pH		
Influent (Low)	6.8	7.03
(High)	7.4	7.51
Effluent (Low)	6.5	6.94
(High)	7.2	7.36
Ammonia Nitrogen		
Influent (mg/L)	31.6	24.5
Effluent (mg/L)	0.1	2.2
Percent Removal	99.7	91.0

Utilities

Electrical

Total kWh Used (Plant wide)	527,380	5,521,641	480,620	5,032,300
Aeration Blowers	210,300	2,345,940	193,900	1,795,900
UV Facility	27,800	533,900	28,600	509,600

Natural Gas

Total cubic feet/day (plant wide)	528,000	4,522,000	489,000	5,082,000
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Public Education (Tours)	3	18	0	0
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Total Attendees for FYE 21	81		34	
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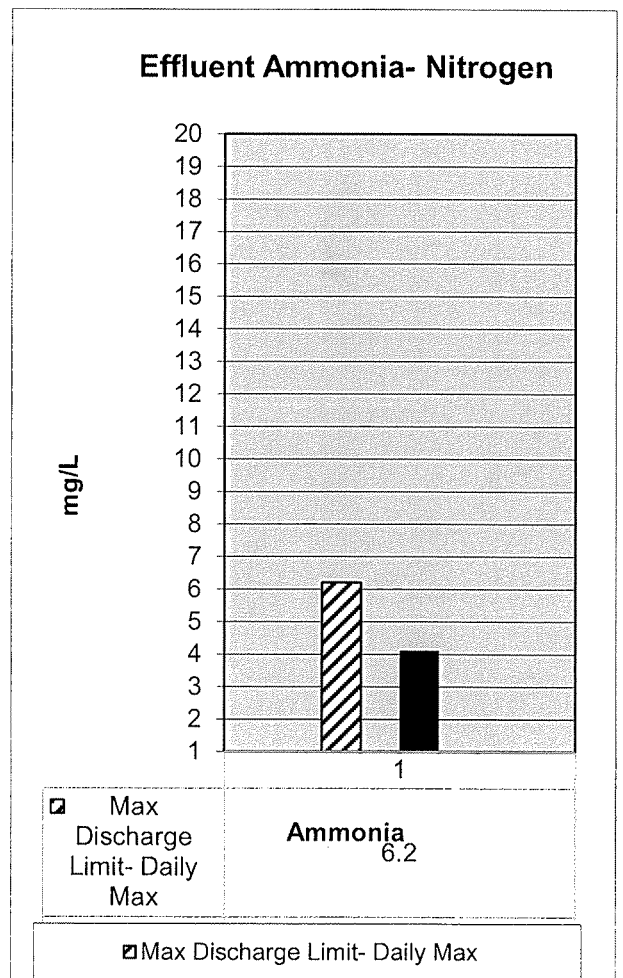
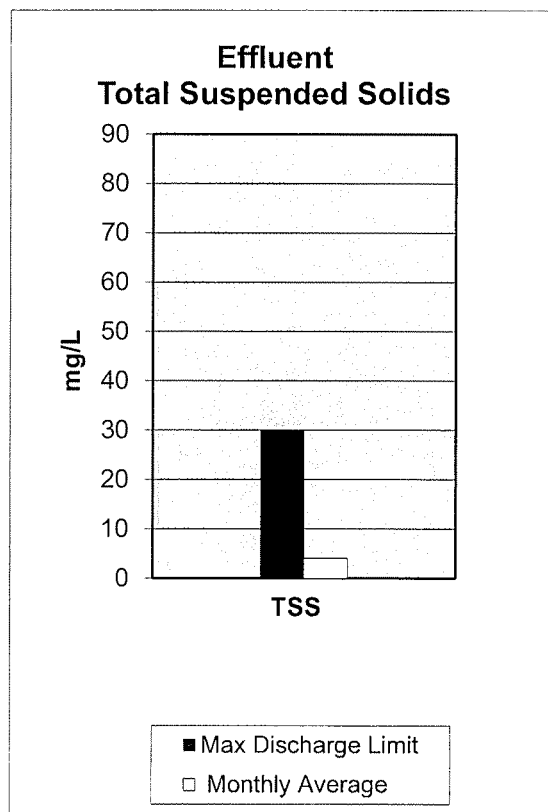
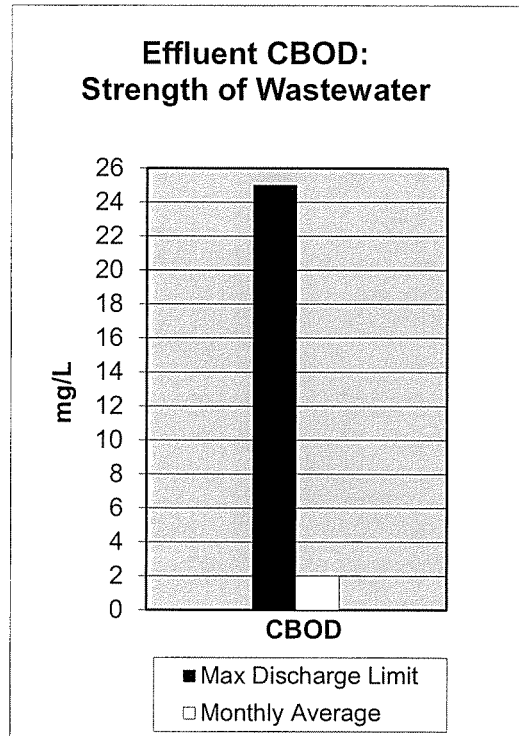
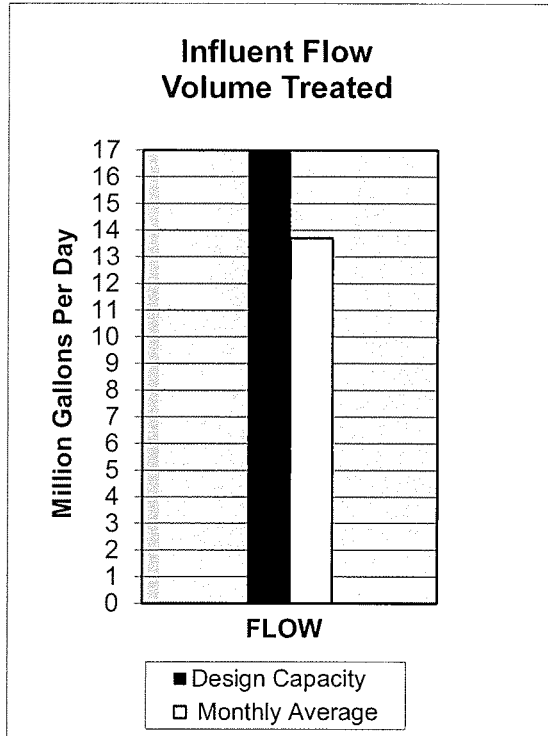
Reclaimed Water System (MG)	0.0	0.0	0.0	
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OU Golf Course	4.4	55.9	4.8	51.4
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E. coli average for April 2022 69 MPN (Limit is 630)

**CITY OF NORMAN
WATER RECLAMATION FACILITY**

April 2022



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

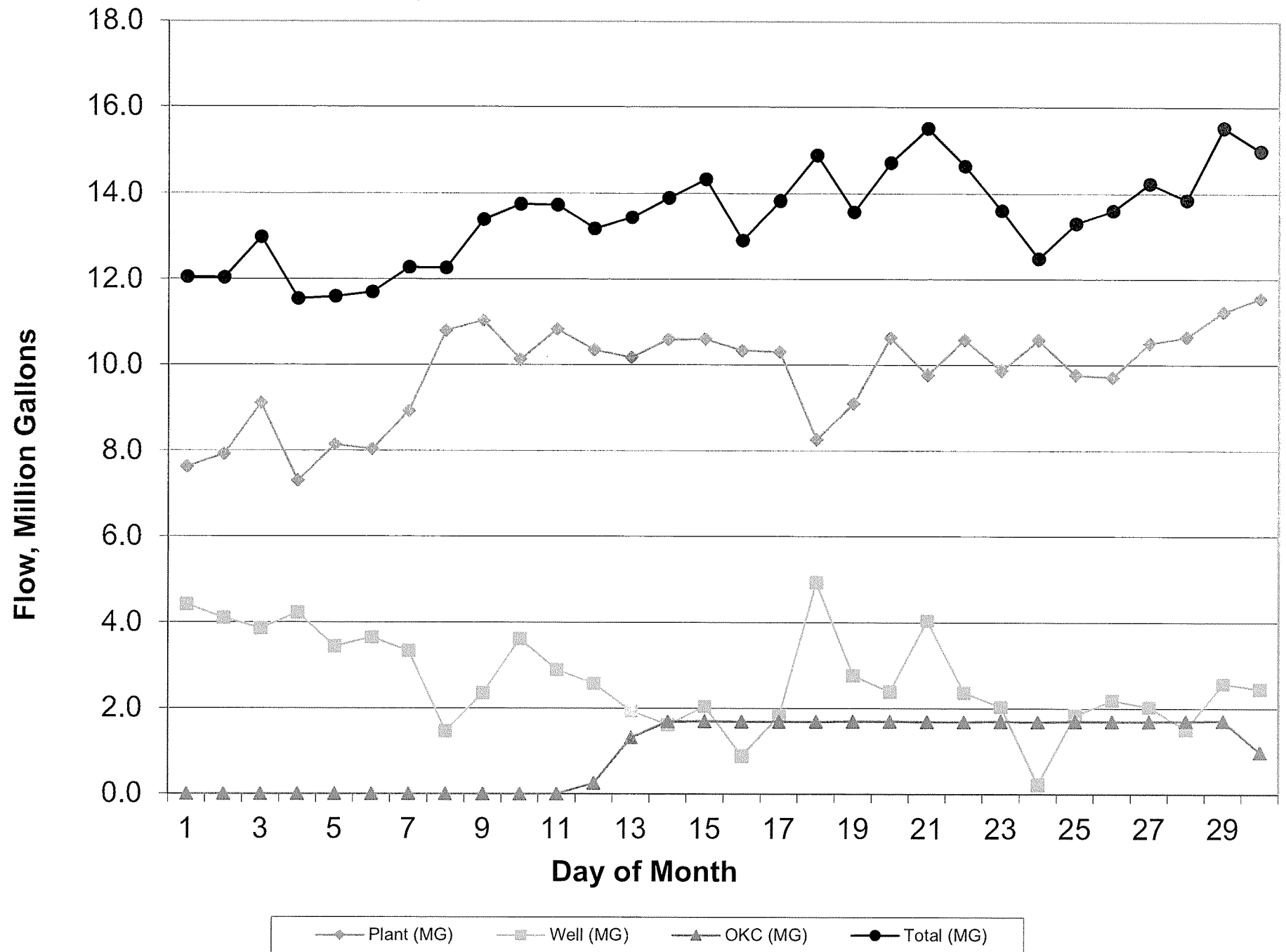
MONTH: April-2022

	<u>FYE 2022</u>		<u>FYE 2021</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	294.52	2930.02	245.88	3091.92
Well Production (MG)	79.70	1051.84	119.64	832.29
Oklahoma City Water Used (MG)	29.62	298.05	29.52	305.75
Total Water Produced (MG)	403.84	4279.90	395.05	4229.96
Average Daily Production	13.46	14.08	13.17	13.91
Peak Day Demand				
Million Gallons	15.52	26.00	15.68	26.00
Date	4/29/2022	8/23/2020	4/11/2021	8/23/2020
System Capacity (see note 1)	25.78	25.78	23.35	23.35
Demand Above Capacity (Peak Day)	0.00	0.22	0.00	2.65
Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water. (Plant + Wells + OKC)				
Costs				
Plant	\$656,073.23	\$6,698,983.52	\$731,328.63	\$7,414,748.59
Wells	\$217,224.15	\$2,260,021.31	\$213,050.84	\$2,164,921.86
OKC	\$94,335.68	\$815,683.09	\$81,451.20	\$835,843.66
Total	\$967,633.06	\$9,774,687.92	\$1,025,830.67	\$10,415,514.11
Cost per Million Gallons				
Plant	\$2,227.61	\$2,286.33	\$2,974.32	\$2,398.10
Wells	\$2,725.56	\$2,148.65	\$1,780.75	\$2,601.17
OKC	\$3,184.76	\$2,736.73	\$2,758.91	\$2,733.73
Total	\$2,396.09	\$2,283.86	\$2,596.74	\$2,462.32
Water Quality				
Total Number of Bacterial Samples	106	962	90	892
Bacterial Samples out of Compliance	3	15	0	2
Total number of inquiries (Note 2)	1	30	1	26
Total number of complaints (Note 2)	0	33	1	35
Number of complaints per 1000 service connections	0.00	0.86	0.02	0.87
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	0	3	1	2
Public Education				
Number of tours conducted	2	15	1	1
Number of people on tours	14	187	1	1

Notes:

Staff replaced SCC 4 mixer speed reducer. Staff started SCC 4. Emergency signage and others were added to all plant built
Meyers started cleaning Lagoon 2. Well 41 pump and motor replaced, back in service.
Solar project has started. Replaced cooling fans in ozone generator cabinets.

Water Production for April 2022



MONTHLY TRANSFER STATION REPORT

April 2022

	TONS PER MONTH	REVENUE PER MONTH
O.U. TONS	298.22	\$15,072.99
STANDARD TONS	2,015.29	\$117,168.21
CASH TONS:	534.00	\$15,226.40
TOTALS:	2,847.51	\$147,467.60

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	534.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	10456.67
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	
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TOTAL LOADS BROUGHT TO LANDFILLS:	534.00
GRAND TOTAL TONS TO LANDFILLS	10,456.67

DISPOSAL COST PER TON (OKC)	\$21.47
TIPPING FEE'S FOR DUMPING AT OKC:	\$224,504.70
GRAND TOTAL TIPPING FEE'S	\$224,504.70

# OF LOADS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	639.00
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# OF TONS BROUGHT TO TRANSFER STATION BY COMMERCIAL SANITATION TRUCKS:	3885.77
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# OF LOADS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	1088.00
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# OF TONS BROUGHT TO TRANSFER STATION BY RESIDENTIAL SANITATION TRUCKS:	4027.98
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TOTAL LOADS BROUGHT TO TRANSFER STATION:	1727.00
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TOTAL TONS BROUGHT TO TRANSFER STATION:	7913.75
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	168.16
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TOTAL TONS RECEIVED AT TRANSFER STATION	21386.09
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Drop Center Report APRIL 2022

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$1,780.00	\$0.00		0	0	0%	\$21.47	\$2,558.15
PLASTICS:	\$15.00	\$0.00						
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$55.00	\$0.00						
CARDBOARD:	\$135.00	\$0.00						

RECYCLING CENTER DATA:	#9	Westwood	Hollywood	Transfer					
	TONS	TONS	Tons	Tons	Total Tons	PRO/FEE	Revenues	Net	
ALUMINUM:	0.4	0.24	0.61		1.25	\$0.00	\$2,225.00	\$2,225.00	
PLASTICS:	2.5	1.48	3.41		7.39	\$0.00	\$110.85	\$110.85	
STEEL CANS:	0.29	0.16	0.35		0.8	\$0.00	\$0.00	\$0.00	
MIXED OFFICE PAPER:	4.67		10.55	2.06	17.28	\$0.00	\$950.40	\$950.40	
CARDBOARD:	7.82	4.65	23.38	3.05	38.9	\$0.00	\$5,251.50	\$5,251.50	
RECYCLING CENTER TOTALS:	15.68	6.53	38.3	5.11	65.62	\$0.00	\$8,537.75	\$8,537.75	

Other Cardboard Containers		Compactors		Wood		Glass		Metal	
TONS	Revenues	TONS	Revenues	TONS	Revenues	TONS	Revenues	TONS	Revenues
70.49	\$9,516.15	18.79	\$2,536.65	4.48	\$0.00	20.44	\$0.00	4.95	\$594.00
								Cost	\$170.00
								Profit	\$424.00

Expenses	Average hrly+ benefits					
	Cage Rolloff	Cardboard	Occ Compact	MXD Office	Total	
Hours	44	176.25	10	16	246.25	
Labor \$	\$1,178.32	\$4,719.98	\$267.80	\$428.48	\$6,594.58	
Vehicle cost	\$18.04	\$1,850.11	\$4.15	\$6.56	\$1,878.86	

Revenue	Income	Expense	Net	Customer Revenue
	\$32,840.38	\$8,473.44	\$ 24,366.95	\$11,825.83

Total All Recycle and Cardboard	
Tons	Revenues
184.77	\$21,014.55

Total Recycle Only	
Tons	Revenues
56.59	\$3,710.25

Total Cardboard	
Tons	Revenues
128.18	\$17,304.30

CURBSIDE MONTHLY RECYCLING REPORT**APRIL****PROGRAM STATISTICS**

	AVERAGE
	MONTH
SET OUT/PARTICIPATION RATE:	91%
AVERAGE TONS PER DAY :	10.99
POUNDS PER HOME:	20.18

COMMODITY BY TON

	% of Total	TONS
ALUMINUM BEVERAGE CAN	1.96%	6.46
#1 PET	4.08%	13.44
NEWS	0.00%	0
GLASS CONTAINERS	10.07%	33.18
MIX PAPER	29.67%	97.76
PLASTIC FILM	0.60%	1.98
#2 NATURAL	1.11%	3.66
#2 COLOR	1.66%	5.47
#3-#7	0.00%	0
METAL	0.30%	0.99
RIGIDS	0.26%	0.86
TIN-STEEL SCRAP	2.14%	7.05
TRASH	27.91%	91.96
OCC	20.24%	66.69
TOTAL	100.00%	329.50

	MONTH
SERVICE CALLS (MISSES)	47
HOUSESIDE	2
REMINDER	2
SCATTERED	0
MISC.	0
REPAIR	16
NEW	35
ADD	3
MISSING	9
EXCHANGE	0
REPLACE	3
PICK UP	5
TOTAL CALLS	122.00

	MONTH
LANDFILL COST AVOIDANCE	\$6,507.63

SANITATION DIVISION PROGRESS REPORT

SUMMARY 2022

	FYE 21		FYE 22	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	1	6	0	10
<u>On The Job Injuries</u>	0	8	0	5
<u>Bulk Pickups</u>	0	256	0	291
<u>Refuse Complaints</u>	130	1020	130	1060
<u>New Polycarts Requests</u>	67	698	57	558
<u>Polycarts Exchanges</u>	10	87	2	90
<u>Additional Polycart Requests</u>	123	753	71	874
<u>Replaced Stolen Polycarts</u>	11	183	23	248
<u>Replaced Damaged Polycarts</u>	95	879	69	771
<u>Polycarts Repaired</u>	59	401	42	412

COMPOST MONTHLY REPORT

APRIL

	MONTH
TONS BROUGHT IN BY COMPOST CREWS:	171.99
LANDFILL TIPPING FEE'S	\$ 21.47
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 3,692.63
TONS BROUGHT IN BY PUBLIC:	700.00
TONS BROUGHT IN BY CONTRACTORS :	1,700.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	50.00
LANDFILL TIPPING FEE'S	\$ 21.47
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 52,601.50
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 56,294.13
REVENUE COLLECTED FROM COMPOST SALES:	\$3,520.00
REVENUE COLLECTED FROM GATE SALES:	\$17,960.00
TOTAL TONS COLLECTED	2,621.99
TOTAL REVENUE COLLECTED	\$21,480.00

	MULCH CUBIC YDS MONTH	COMPOST CUBIC YDS MONTH
PARKS DEPT.		
ROAD & CHANNEL		
LINE MAINTENANCE		
STREET DEPT.		
WATER TREATMENT		
MURPHY PRODUCTS OKC		
SELF LOADING BIN	50	
DRYING BEDS	420	
COMPOST SOLD BY CUBIC YARDS		849
MULCH SOLD BY CUBIC YARDS	4,491	
TOTAL:	4,961	849