



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 10/11/2022

**REQUESTER:** Joseph Hill, Streets Program Manager

**PRESENTER:** Shawn O'Leary, Director of Public Works

**ITEM TITLE:** CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2223-36: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ADOPTING UPDATES TO THE CITY OF NORMAN DISASTER DEBRIS MANAGEMENT PLAN.

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### **BACKGROUND:**

Natural Disasters commonly occur in Oklahoma including windstorms, ice storms, flooding, and tornadoes. When faced with natural disasters and recovery from these disasters, planning is the key to preparedness. The City of Norman utilizes a Disaster Debris Management Plan (DDMP) to ensure a quicker, more thorough and calculated response in the event of a natural disaster. The Federal Emergency Management Agency (FEMA) strongly recommends that local government agencies develop and adopt a DDMP. In fact, at time of initial adoption of the City's DDMP in 2009, FEMA would provide an incentive of an additional 5 percent in disaster relief funds to municipalities that had an adopted, certified DDMP. FEMA also recommends that the DDMP be updated at least every 10 years.

The City of Norman's current Disaster Debris Management Plan was adopted by City Council in 2009 in response to the City's largest debris removal program (\$6 Million) in the winter of 2008 following the December 9, 2007 ice storm. Since 2009, the City of Norman has implemented its DDMP 12 times including three ice storms, three tornadoes and two microburst storms within Norman. The total cost of debris removal for these eight weather events exceeded \$13.6 million.

In October of 2021, City staff solicited a request for proposal (RFP#2122-27) for updating the current Disaster Debris Management Plan to meet local, state, and federal requirements (Project WS0002). On November 4, 2021, Staff received proposals from two consultants.

Upon receiving the two consultant proposals on November 4<sup>th</sup>, 2021 for the Disaster Debris Management Plan update, a five-person committee comprised of two City of Norman Citizens Mr. Greg Hall, retired Street Superintendent, Mr. Sean Marley, CPA and three City of Norman staff members, Ricky Wilkerson, Streets Supervisor, Jacob Huckabaa, Budget Technician, and Joseph Hill, Streets Program Manager completed review, ranking and selection of the submitted proposals. As a result of this selection, Tetra Tech, Inc. was selected as the most qualified firm for this project.

On January 18, 2022, City Council approved Contract K-2122-85 with Tetra Tech, Inc. for consultant services to provide update to the City's Disaster Debris Management Plan in the amount of \$26,641. Over the past eight months, City staff from eleven City departments have collaborated on the update of the DDMP. Public Works presented this information in the Council Community Planning and Transportation Committee meeting on Thursday September 22, 2022.

**DISCUSSION:**

The Disaster Debris Management Plan provides the City of Norman with key information that will help the City coordinate and effectively manage a turnkey debris removal effort if the City is affected by a major debris-generating incident. This plan has been updated to represent the City of Norman, as it exists today, accounting for both land-based and population-based changes that have developed since original adoption in 2009. Approval of this item will allow the City of Norman to continue providing high levels of service and response for our residents when disaster strikes and also qualifying for up to 87.5 percent cost reimbursement from the Federal Emergency Management Agency (FEMA) and Oklahoma Emergency Management (OEM).

**RECOMMENDATION:**

Staff recommends the approval of Resolution K-2223-36 adopting updates to the City of Norman Disaster Debris Management Plan.