

City of Norman



Monthly Departmental Report

November 2025

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT

November 2025

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	31	106	1	5
Bus Service	0	2	0	1
CDBG	1	5	0	4
City Clerk	66	390	2	10
City Manager/Mayor	4	23	5	11
City Wide Garage Sale	0	0	0	0
Code Enforcement	22	291	1	16
Finance	3	10	1	1
Fire/Civil Defense	4	19	0	1
Human Resources	14	58	0	0
I.T.	1	15	0	1
Legal	10	30	0	2
Line Maintenance	33	221	0	6
Municipal Court	4	48	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Outreach	1	20	1	6
Parks & Recreation	21	145	3	21
Permits/Inspections	71	406	0	6
Planning	12	69	0	1
Police/Parking	25	150	1	24
Public Works	9	111	3	12
Recycling	1	1	0	0
Sanitation	73	365	3	13
Sidewalks	0	0	0	20
Storm Debris	0	0	0	0
Storm Water	9	61	0	11
Streets	17	208	1	19
Streets Lights	0	4	0	1
Traffic	16	76	1	13
Utilities	100	560	4	21
WC Questions	0	0	0	0
WC Violations	0	0	0	0
November 2025 Total: 575	548	3394	27	226

LICENSES

14 new business licenses and 4 **Special Event** permits were issued during the month of November. The following is a list of types of business licenses issued in November and YTD totals:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	0	Retail Beer	0	2
Brewer	0	0	Retail Spirits Store	1	1
Coin-Operated Devices	2	5	Retail Wine	0	2
Distiller	0	0	Salvage Yard	0	0
Food	3	23	Sidewalk Dining	0	0
Game Machines	0	114	Solicitor/Peddler (30 day)	1	22
Impoundment Yard	0	0	Solicitor/Peddler (60 day)	0	15
Kennel	0	2	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	0	0	Special Event	4	18
Medical Marijuana Grower	0	3	Strong Beer & Wine/Winemaker	0	1
Medical Marijuana Processor	0	0	Taxi/Motorbus/Limousine	0	0
Medical Marijuana Testing Laboratory	0	0	Transient Amusement	0	0
Mixed Beverage	2	8	Mobile Food (one day)	0	7
Mixed Beverage/Caterer	0	0	Mobile Food (30 day)	1	8
Pawnbroker	0	0	Mobile Food (180 day)	0	13
Pedi cab	0	16	Mobile Food (Annual)	4	4
	7	171	(not including Special Events)	7	75

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Wiggins Tree Farm	3301 W Main	Solicitor Peddler – 30 Day Outdoor Fixed
Prairie Wind Soap LLC	2627 Classen Blvd, Unit 120	Coin Operated Devices – 2 machines
Elegance Hookah Lounge	232 E. Main Street	Food Service & Mixed Beverage
Capt. Jack's Wine, Rum & Spirits	2400 12 th Ave, Suite 100	Food Service & Retail Spirit Store
Bad Daddy's Burger Bar	2050 24 th Ave NW, Unit 100	Food Service & Mixed Beverage

MOBILE FOOD SERVICE LICENSES			
Annual	180 DAY	30 DAY	ONE DAY
Dogs on the Wing		Hickory Farms #18201	
Cousins Maine Lobster OKC			
Dirty Beverage Bar			
Get Fizzy With It			

RECORD REQUESTS RECEIVED

MONTH	NUMBER RECEIVED	YEAR-TO-DATE
July	64	64
August	37	101
September	45	146
October	51	197
November	49	246
December		
January		
February		
March		
April		
May		
June		

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
11/04/2025	Alfred & Deborah Downey	On 11/3/24 at 5100 E Tecumseh Rd, the City's well allegedly leaked onto property and damaged 55 hay bales stored there.	\$2,750.00
11/06/2025	Walbert Boelman	Due to alleged actions of NPD on 10/6/25 there was alleged pain & suffering; illegal incarceration; mental anguish and attempted murder by giving him the wrong medications	\$1,750,000
11/06/2025	First Freewill Baptist Church (Crosspointe Church)	On 6/17/25 an independent contractor for the City was mowing the ROW on HWY 9 and allegedly damaged a riser for sprinkler system.	\$1,297.00
11/13/2025	Orrin Holman	Alleged false imprisonment by NPD	\$10,000
11/13/2025	Jaelyn Nguyen	Sanitation truck allegedly damaged vehicle at Trailwoods & Lerkim on 10/8/2025.	\$8,222.79
11/24/2025	Joshua Strawn	Vehicle damage due to alleged water meter hole that was uncovered at Berry & Imhoff on 10/25/25	\$2,768.13
11/25/2025	John & Rebecca Clinton	Alleged damage to driveway due to water main break on Ponca on 10/3/25	\$3,000
11/26/2025	Walbert Boelman	Alleged illegal arrest by NPD; illegal incarceration; given wrong medication and attempted murder on 9/24/25	\$400,000

SPECIAL SESSION

On November 4, 2025, City Council met in Special Session to discuss three unrelated persons in residential zoning; a proposed bond election for a homeless shelter, and adjourning into Executive Session to discuss the possible purchase of real property on the Department of Mental Health and Substance Abuse property between Alameda and Main Street.

STUDY SESSION

On November 18, 2025, City Council met in Study Session to discuss the status of the FYE 2026 Capital Improvements Program Budget and preparation of FYE 2027 Capital Improvements Program.

CONFERENCE

On November 25, 2025, City Council met in Conference to discuss entering into a contract with the Cleveland County Economic Development Coalition and discussion about the Norman Economic Development Authority.

CITY MANAGER 2

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

CITY OF NORMAN

Department of Finance Monthly Report – November 2025

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects that were completed or initiated by the DOF in November are discussed below:

Treasury Division:

In the month of November, the Treasury Division processed 37,027 payments in person and over the phone, a decrease of -11.8% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 13,185 payments in November, a decrease of -15% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of November by -6.2%. Revenues from the City's largest single source of revenue, sales tax, are below target by -2.2% for the year to date and 0.77% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 26 Budget To Date	FYE 26 Actual To Date	FYE 25 Actual To Date	FYE 24 Actual To Date
Sales Tax Revenue	\$23,451,353	\$22,945,419	\$22,770,914	\$23,185,756
General Fund Revenue	\$44,634,496	\$41,844,996	\$41,531,056	\$41,347,298
General Fund Expenses	\$47,834,199	\$46,956,543	\$45,984,061	\$44,219,059

Administration Division

	FYE 26		FYE 25	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	160.00	1,440.00	320.00	1,760.00
Total Comp Time Available	1.00	4.25	1.25	14.50
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	161.00	1,444.25	321.25	1,774.50
Benefit Hours Taken	19.25	262.75	57.50	219.50
TOTAL ACCOUNTABLE STAFF HOURS	141.75	1,181.50	263.75	1,555.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 26		FYE 25	
	November	YTD	November	YTD
Total Regular Hours Available	1,120.00	6,160.00	1,120.00	6,000.00
Total Comp Time Available	4.25	38.25	0.75	13.25
Total Overtime Hours	0.25	10.00	2.25	42.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,124.50	 6,208.25	 1,123.00	 6,056.00
Benefit Hours Taken	202.50	920.00	209.50	849.00
 TOTAL ACCOUNTABLE STAFF HOURS	 922.00	 5,288.25	 913.50	 5,207.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FY 26 October	FYE 26 November	Plus/Minus
Total Revenue Received (\$)	\$6,023,427	\$5,319,341	(\$704,086)
Utility Payments - Office (#)	41,996	37,027	(4,969)
Utility Payments - Office (\$)	\$5,789,797	\$5,119,617	(\$670,180)
Paymentus (#)	15,518	13,185	(2,333)
Paymentus (\$)	\$1,742,160	\$1,457,264	(\$284,896)
Lockbox (#)	7,625	6,508	(1,117)
Lockbox (\$)	\$1,560,057	\$1,321,455	(\$238,602)
E-Lockbox (#)	3,583	3,096	-487
E-Lockbox (\$)	435,171	360,088	(\$75,084)
Bank Draft Payments (#)	12991	11838	(1,153)
Bank Draft Payments (\$)	\$1,651,681	\$1,568,832	(\$82,849)
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	152	91	(61)
Processed Return Checks (\$)	(\$21,682)	(\$10,735)	\$10,947
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	33,108	93,128	\$60,020
Municipal Court - Fines/Bonds (\$)	229,399	165,594	(\$63,805)
Municipal Court - Credit Card (#)	568	367	(201)
Municipal Court - Credit Card (\$)	114,947	76,604	(38,343)
Building Permits Cash Report (\$)	123,161	45,345	(\$77,816)
Building Permits Credit Card (#)	94	80	-14
Building Permits Credit Card (\$)	\$22,862	\$20,192	(\$2,670)
Occupational License - Bldg Insp. (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. CC (#)	0	0	0
Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
Business License - City Clerk (\$)	5,235	1,500	(\$3,735)
Accounts Receivable Billed (\$)	\$0	\$357,489	\$357,489

Building Permits/Planning/City Clerk went to a new system in the beginning of November, 2023 and is recorded in a different system. We've included the numbers per a citizen's request.

Budget Services Division

	FYE 26		FYE 25	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,760.00	320.00	1,760.00
Total Comp Time Available	0.00	1.50	0.00	0.25
Total Overtime Hours	0.25	1.25	0.00	0.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.25	1,762.75	320.00	1,760.50
Benefit Hours Taken	76.75	298.75	54.75	287.00
TOTAL ACCOUNTABLE STAFF HOURS	243.50	1,464.00	265.25	1,473.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 26		FYE 25	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	720.00	4,393.00	800.00	4,400.00
Total Comp Time Available	14.00	68.25	12.50	71.75
Total Overtime Hours	36.50	245.50	16.75	112.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	770.50	4,706.75	829.25	4,583.75
Benefit Hours Taken	133.00	937.00	149.25	937.00
TOTAL ACCOUNTABLE STAFF HOURS	637.50	3,769.75	680.00	3,646.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 26		FYE 25	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	6,160.00	1,120.00	5,741.00
Total Comp Time Available	9.25	47.00	5.75	39.50
Total Overtime Hours	31.50	211.50	38.00	389.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,160.75	6,418.50	1,163.75	6,169.50
Benefit Hours Taken	320.25	1,250.00	167.75	737.25
TOTAL ACCOUNTABLE STAFF HOURS	840.50	5,168.50	996.00	5,432.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments - FYE 2026

	Oct, 2025	Nov, 2025
Mail Payments - Lockbox	7,625	6,508
Mail Payments - E-Lockbox	3,583	3,096
Mail Payments - Office	374	219
Total Mail Payments - Subtotal	11,582	9,823
Night Deposits	153	96
Paymentus Payments	15,518	13,185
Without assistance paymnts - Subtotal	15,671	13,281
Office Payments	2,291	1,908
With assistance payments - Subtotal	2,291	1,908
Total Payments Processed - Subtotal	29,544	25,012
Bank Draft (ACH) Payments	12991	11838
Total Payments (Utility)	42,535	36,850
Total Payments	59,088	50,024

Utility Division Activity Report - FYE 2026

	FYE 26		FYE 25	
	November	YTD	November	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,903	228,239	45,440	227,446
New Deposit Ons Billed	503	3,978	531	3,880
Final Accounts Billed	512	3,574	322	3,259
TOTAL METERS READ	46,918	235,791	46,293	234,585

FIRE DEPARTMENT

4



NFD Monthly Progress Report November 2025

Incident Response Type Summary

Incident Type	Total	% of Total
Fire	42	2.39%
Hazardous Situation	48	2.73%
Law Enforcement Support	22	1.25%
Medical	963	54.81%
No Emergency	416	23.68%
Public Service	218	12.41%
Rescue	3	0.17%
Incomplete	45	2.56%
Total Incident Count (Unique Calls)	1757	100.00%
Number of Total Unit Responses	2409	

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	467	297	0:04:57
Station #2	203	336	0:05:36
Station #3	255	374	0:06:14
Station #4	177	377	0:06:17
Station #5	80	614	0:10:14
Station #6	55	500	0:08:20
Station #7	165	333	0:05:33
Station #8	137	406	0:06:46
Station #9	214	354	0:05:54

Community Outreach

Tours and Community Events	11	Tours, Career Days, Special Events, Veteran's Day Parade, ESPN Game Day Radio Event
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Burn Permits

Burn Permits Issued	111	Conditions were favorable for burning 8 days in November
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NFD Monthly Progress Report

November 2025

Total Calls By Station

Station 1

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9	
Engine 1	456	422	1	3		1	2	18	4	5	
Brush 1	5	2					1		2		
Ladder 1	97	75		2					15		5
**Chief 301	77	12	6	3						37	10
Station 1 Total	635										

Station 2

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 2	238	8	199	4	6	0	3	11	6	1
Brush 2	3	0	1	1	1		0	0	0	0
Ladder 2	15		2	0	0					
HAZMAT	67	13	6	6	3	1	4	27	4	3
Station 2 Total	323									

Station 3

[illegible]

Station 4

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 4	204	2	6	0	179	0	1	9	7	0
Brush 4	4	0	0	1	2	0	0	0	1	0
Station 4 Total	208									

Station 5

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 5	15	1	0	0	0	10	3	0	0	1
Brush 5	86	1	0	0	0	80	4	0	0	1
Station 5 Total	101									

Station 6

	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 6	24	0	0	0	0	6	15	0	0	3
Brush 6	68	0	0	0	0	5	56	0	1	6
Station 6 Total	92									

Station 7

[illegible]

Station 8

[illegible]

Station 9

[illegible]

NFD Monthly Progress Report										
November 2025										
Total Calls By Station										
Fire Prevention										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 1	5	0	0	0	1	0	1	2	1	0
Fire Marshal 2	6	1	0	0	0	2	1	2	0	0
**Fire Marshal 3	22	2	0	0	0	3	1	11	4	1
Prev. Totals	33									
Specialty Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM3	1	0	0	0	0	1	0	0	0	0
Specialty Totals	1									
Notified Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM1*	15	0	0	0	0	0	2	12	1	0
EMS1*	14	0	0	0	0	0	1	12	1	0
NFD3*	14	0	0	0	0	0	1	12	1	0
Notified Total	43									
	Totals	Total by District								
	2409	570	228	285	203	124	119	394	202	284

*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

**As of 1/1/25 all All Assistant Chiefs will be designated 301, All Battalion Chiefs 401 and all On-Shift Fire Inspectors FM3

November 2025 Fire Prevention Activity Summary

Prevention Department Update and Activities

Training	36 hours	Target Solutions Monthly Required Training
Inspections/Re-Inspections	53 hours	Inspections (88), Violations cited (59), Violations cleared (27)
Smoke Detectors	3 calls	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers
Investigations	8	Structure (5), Vehicle (2), Wildland (1)
Investigative Activities	28 hours	Fire Investigations, Report Writing, Reviewing Video, Subpoena prep, etc
Department Meetings	21 (21 hours)	Department Meetings, Officers Meetings, Shift Briefings, Evaluations
Station & Equipment Maintenance	30 hours	Daily checks, supplies replenishing, cleaning & organization, drone updates and maintenance
Public Service/Education & Special Events	9 hours	Citizen Complaint, Veteran's Day Parade, Public Safety Event

Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building Plan Reviews/ Fire Protection System Plan Reviews	39	48
Fire Inspections/Re-inspections	48	50
Meetings	10	10
Training (Target Solutions, Building Code)	4	4
Communication	N/A	10
Totals		122
Time Off (VAC, SICK, COMP, Holiday)	N/A	35

EMERGENCY MANAGEMENT DIVISION

November 2025

Regular Monthly Scheduled Activities Meetings will be held at the Robinson EOC (2801 W. Robison) unless otherwise posted
Outdoor Warning System Each morning at 7:00 am, a silent test of the outdoor warning system is conducted. The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly. For special requests the audible test may not be completed. Such requests would be large event venues such as an OU home football game or the annual Medieval Fair. The South Canadian Amateur Radio Society provided volunteering monitoring service of the system during the weekly audible test. An audible test of the outdoor warning system is conducted for 60 seconds each Saturday if conditions are favorable. Three units are sounded for 20 seconds due to being a public park venue. They are located at Griffin Park, Reeves Park and the Animal Control facility.
National Weather Service Weekly Weather Meetings Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather. A mid-week call is done on Thursday afternoons at 2 pm. Special conference calls are made during times of severe weather as the NWS determines. This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather. National Weather Service Storm Spotter Training is located on their website at www.weather.gov/OUN
South Canadian Amateur Radio Society SCARS (www.5nor.org) -SCARS is a vital preparedness partner with Emergency Management and are included in the City Emergency Operations Plan. They operate within the SKYWARN program for Norman, provide testing for amateur license, provide technical advice and service to the AUXCOM radio operation in the EOC. They participate in many community preparedness events throughout the year. -Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club. The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations. This is held at the Fire Training Center. -Each Wednesday morning at 9:15 am a communication test with state emergency management partners is conducted by the various geographical areas. This tests the local and statewide capability for various communication means across the state in preparedness for disaster operations. -Each first Thursday evening of the month is amateur radio testing night at 6:00 pm at the Fire Training Center. Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. -Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance.

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EMERGENCY MANAGEMENT DIVISION

November 2025

Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website www.w5nor.org. The Club meeting is the second Saturday of each month, 9 am at the Fire Training Center.

Local Emergency Preparedness Committee

Meets quarterly at the Wellness Center (The Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. The LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting. Meetings occur on the first Wednesday of each quarter.

Emergency Management Activities

The Emergency Operations Plan

Norman EM received approval for funding for a third party vendor to conduct a comprehensive update to the City plan in FY 27. Currently the plan is formatted in the All Hazards County format. Consideration will be to maintain the format or follow the Community Planning Guide 101 format. The current plan is valid and provides the tasks duties and responsibilities for the City Departments during disaster operations. Emergency Management is responsible for maintenance of the plan.

The Request for proposals has been delayed.

Plans and Grants

The mitigation plan is current and a required update is in process. Norman Participates in a County plan. This format strengthens the justification for mitigation projects by showing common hazards of multiple jurisdictions. The updated plan has been received by FEMA and is undergoing review.

Critical facility generator review project. The grant for funding to review the critical facilities need for generators has been completed and submitted to FEMA.

Open Disaster Operations

The wildfire from March 14 Fire Mutual Assistance Grant (FMAG). Initial documentation was provided for reimbursement and the process is ongoing.

The April 19, 2025, flooding original did not include Cleveland County\Norman due to insufficient reporting of damages by departments. Due to the knowledge and ability of the EM Coordinator an opportunity to be included in an appeals process was provided and submission of information was provided to OEM. The documentation for Norman’s part of the appeal has been completed and provided to OEM. The government has reopened and timeframe for information is TBD on status of plan reviews and grants

Norman Emergency Response Volunteers

Special Response Teams Available

There are several specialty teams available for response or community preparedness events. The Norman EM Unmanned Aerial Vehicle team, the Small Animal Response Team (SMart), The Oklahoma Large Animal Response Team (OLAFR), The MRC State Stress Response Team (OKSRT, a mental health asset) can support with coordination through Norman EM. The SmART received a grant through the OK Health Dept. This grant will assist in training and equipment purchasing. It will be managed by SmART. All of the teams are available to

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EMERGENCY MANAGEMENT DIVISION

November 2025

Incident Command through dispatch and in coordination with Norman EM. Norman EM will be requesting a review of the Volunteer program to ensure it is current within City guidelines. The program has existed for twenty years, and process and policy reviews are needed to ensure the protection of the volunteers and the City. This is still on going.

Red Cross Coordination

We have dedicated volunteers that can respond quickly to the resident need for assistance. The primary task is to ensure a burnout family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross.

Auxiliary Communications (AUXCOM)

The AUXCOM capability is a work in progress. The Section is operational and developing new capacity for alternate communications means. Recruiting for operators is ongoing. Plans for future budget requests from PSST are being completed.

Events

On November 1, 2025, The EM Division participated in the annual National Weather Festival. The federal partners were very limited on their participation due to the government shutdown. Norman EM Volunteers provided outreach for personal preparedness and raffled a NOAA weather radio as part of the effort. The OK Medical Reserve CORPS members participated and provided information on the program. The OK Small Animal Response Team participated with the new trailer. They showcased disaster response for animals and provided information on how members of the public could participate with the team through the Medical Reserve CORPS. It was a good event and as always the volunteers enjoyed interfacing with the public. On November the 9th, the EM Volunteers participated and supported the annual Ruby Grant Park Walk out of the Darkness suicide prevention community walk. Even though the weather was extremely cold the crowd turn out was very good and two members of the City Council attended. EM volunteers provided traffic\parking control, medical first aid, and other various support.

On November the 15th, the EM affiliate Envision Success for Veterans participated in the eWaste effort by the city. They collected and disposed of more than 45 electronic items, including printers, monitors, old CPU's and other items.

It is sad to report the Executive Director of Envision Success for Veterans (Gail Wilcox) has passed away. ESV was in existence for ten years and supported Norman in numerous disasters providing assistance to Norman Veterans in times of disaster operations. Unfortunately the organization will not be able to sustain and their board is in the process of closing out the program.

Response Provided

One response was provide for a single family fire this month.

EOC Operations and Facility

Planning is ongoing for exercises. The outside maintenance facility is still being finalized. The facility space assigned to EM is not accessible to place the response trailer in without modifications to the parking lot median and the loss of some parking spaces. (Still an issue) Other areas needing modification are being documented for budget requests for the next PSST agenda. Additional printers are procured and will add to the services for preparedness partners as they work in the facility. The amateur club is continuing to work on the auxiliary

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EMERGENCY MANAGEMENT DIVISION

November 2025

communications room and tower. Continued improvements and upgrades will be projected as funding is available.

The secondary control station for the outdoor warning system has been removed from the dispatch area. A meeting was held with IT and the Assistant City manager regarding the system in general. There was a very good discussion and many erroneous pieces of information regarding the system were clarified. For the record, the rogue siren activation on August 6, 2025, was confirmed to have been activated by the control station assigned to the dispatch center. The cause of the activation is unknown. EM requested a forensic review of the workstation tied to the system so some determination might be made as to what happened. This request was not honored. The remote station was installed by a technician not authorized by Whelen. This is not to say it was done incorrectly, simply it was not done by an authorized technician. Initially it was reported the system was hacked, but again this was disproved. The meeting discussed having IT create a parallel system tied to the City network in hopes of determining what issues might arise from it.

HUMAN RESOURCES 5

HUMAN RESOURCES
Monthly Report
November 2025

HUMAN RESOURCES

Total number of Employees: 987

Orientations: 2 – 3 new hires

Terminations: 4

ADMINISTRATION

- FMLA cases – 3 new cases
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
 - 72 birthdays and 35 anniversaries

BENEFITS

New Enrollments: 0

Benefit Participation		
	#	%
Medical	799	91%
Dental	797	91%
Vision	615	70%
Disability	421	48%
Supplemental Life	450	51%

Total Benefit Eligible Population: 875

Claims	
Rx Claims	
ACTIVE	\$534,587.22
RETIREE	\$18,072.59
COBRA	\$7,580.58
HSA	\$2,369.68
Medical Claims	\$918,399.00
Dental Claims	\$ 62,132.81

PERSONNEL ACTIONS

FTE New Hires – 3

Dept./Div.	Position	Number of Employees
City Manager/City Council	Councilmember	1
Police/Animal Welfare	Animal Welfare Technician	1
Public Works/Fleet Heavy	Emergency Vehicle Technician	1

Promotions – 4

Dept./Div.	Position	Number of Employees
Parks & Rec/YFAC	Lifeguard Technician	1
Fire/Suppression	Fire Driver Engineer	3

HUMAN RESOURCES
Monthly Report
November 2025

FTE Separations – 4

Temp/Seasonal Separations – 1

Total - 5

Dept./Div.	Position	Number of Employees
Parks & Rec/YFAC	Recreation Center Specialist	1
Police/Emergency Communications	Communications Officer I	1
Utilities/Sanitation	Sanitation Worker I	1
Utilities/Sanitation	Sanitation Worker II	1

TURNOVER STATS – does not include Temp/Seasonal stats

Department	No. of Employees	No. of Terminated Employees	Turnover Rate
City Manager	16		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Fire	164		0.00%
Human Resources	9		0.00%
Information Technology	19		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation	108		0.00%
Planning & Comm Dev.	39		0.00%
Police	260	1	0.38%
Public Works	125		0.00%
Utilities	164	4	2.44%

RECRUITMENT

Positions Requisitioned for Refill by Department/Division (# of vacancies)

included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT

Finance

Treasury Support Supervisor

Human Resources

Seasonal PT* Intern – Human Resources

Human Resources Manager

Human Resources Recruiter

Information Technology

AI Analyst I

Parks & Recreation

Seasonal PT* Recreation Center Specialist – All Locations

PT* Recreation Leader I - (Whittier)

PT* Lifeguard Leader (2)

Tradesworker - Electrician

PT* Recreation Technician (YFAC)

PT* Recreation Leader I (YFAC)

Seasonal PT* Laborer

Seasonal PT* Food and Beverage Tech I

Planning

**Monthly Report
November 2025**

Administrative Technician III	
Police	
Police Officer	Animal Welfare Technician
Public Works	
Administrative Technician III	Maintenance Worker I
Seasonal PT* Intern - Stormwater	Seasonal PT* Traffic Management Center Operator
Utilities	
Utility Collection Worker I	Sanitation Worker II
Solid Waste Manager	Seasonal PT* Water Reclamation Laborer (2)
Plant Operator D	Utilities Supervisor
Sanitation Worker I	

Days to fill

<u>Full Time Position</u>	<u>Date Posted</u>	<u>Offer Date</u>	<u>Days to fill</u>
EVT Mechanic II	4/30/25	11/10/25	194
Animal Welfare Technician	9/29/25	11/18/25	50

*Offer Date reflected for accurate days to fill numbers, all started in current month

*293 registrations/applications to our openings, 10 new requisitions opened.

SAFETY**RECORDABLE INJURIES – OSHA**

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Utilities/Sanitation	Right ring finger	Reached into pocket with open utility knife inside	Stitches	Caution and awareness
Public Works/Streets	Left thumb	Thumb pinched while hooking up chain to tow	Stitches	Caution and awareness/wear gloves/use strap instead of chain
Parks & Rec/Park Maintenance	Left ankle	Table flipped/rolled into ankle	TBD	Caution and awareness

CURRENT NUMBER OF "AT FAULT" VEHICLE COLLISIONS PER CALENDAR YEAR:

2025*	2024	2023
28	40	11

*CY2025 is current YTD

CURRENT NUMBER OF "AT FAULT" VEHICLE COLLISIONS PER FISCAL YEAR:

2026	2025	2024
18	41	14

RECORDABLE INJURIES PER CALENDAR YEAR:

2025*	2024	2023
35	80	78

*CY2025 is current YTD

HUMAN RESOURCES
Monthly Report
November 2025

RECORDABLE INJURIES PER FISCAL YEAR:

2026	2025	2024
12	65	62

CITY OF NORMAN

Information Technology Department
Monthly Report –October 2025.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for Finance, Purchasing, AR/AP, Courts, HR, Payroll, Personnel, Parks and Rec, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, Planning, and Parks to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Data storage migration	The IT Department through a grant has purchased new data storage for the city's critical data.	In Progress. Implementation of the hardware is complete, configuration is on going.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilities Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as penetration testing of the city network and improvements from the pen test results.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades and improvements as necessary.	In Progress
Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Progress – customer portal configuration in progress. Communication radios installation in progress. Project more than half implemented.
OS and software upgrade/migration	The city is moving to a new OS and software suite to replace older Microsoft OS and software.	In Progress: We are targeting the end of the calendar yr 2025 as completion date.

Network Infrastructure Improvements	Utilize Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD and Moore PD	Complete. Additional segmentation for OU and Moore PD presence with NPD during OU Football is in progress.
Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	In Progress: Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2025 if all tests of the new facility functionality are successful.

Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. **IT Table 1** below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 246,438 attempted incoming emails in October 2025. A total of 205,517 messages were delivered, while 40,921 total incoming messages were considered Spam or hazardous e-mails by our email-filtering appliance and were quarantine or filtered (see **IT Table 3**). This number represents 16.7% of our inbound mail. This percentage has decreased significantly from previous months because of the IT Department's implementation of a new and more modern appliance. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of October 2025, the City of Norman's web site had 158,739 individual web sessions access the web site for 232,374 total page views. Of those sessions, 116,213 were identified as Users to view content on the City web site (see **IT Table 4a and 4b**). Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and tablets.

Data Storage:

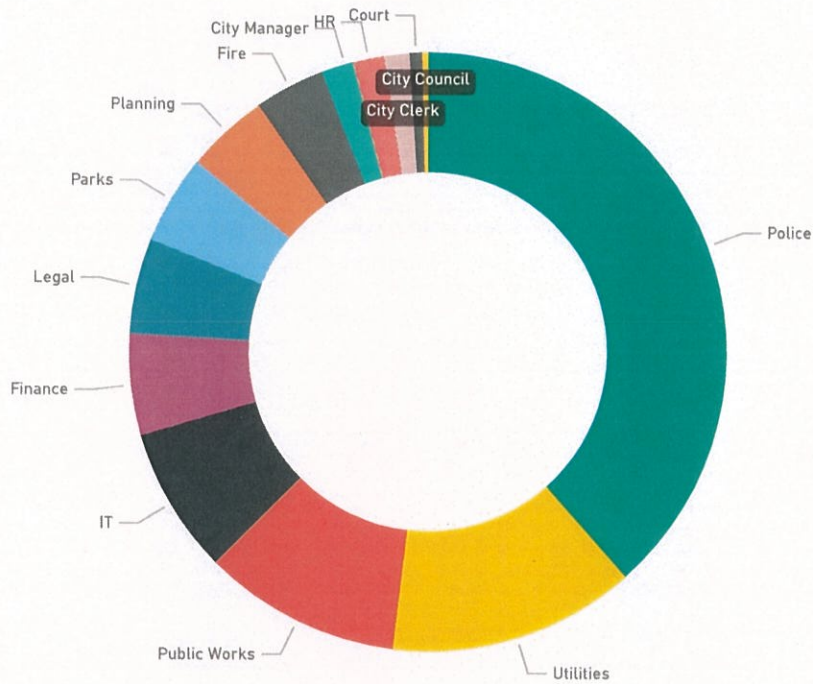
The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (See **IT Charts A,B, and C**) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

ERP Project Implementation Progress:

This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Although

because of constant efforts to improve this project is never fully complete. The city now has enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software (x 2), Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendance, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software. The IT Department is currently reviewing a new option for Time and Attendance to improve automation of this function.

Tickets by Department



New Tickets

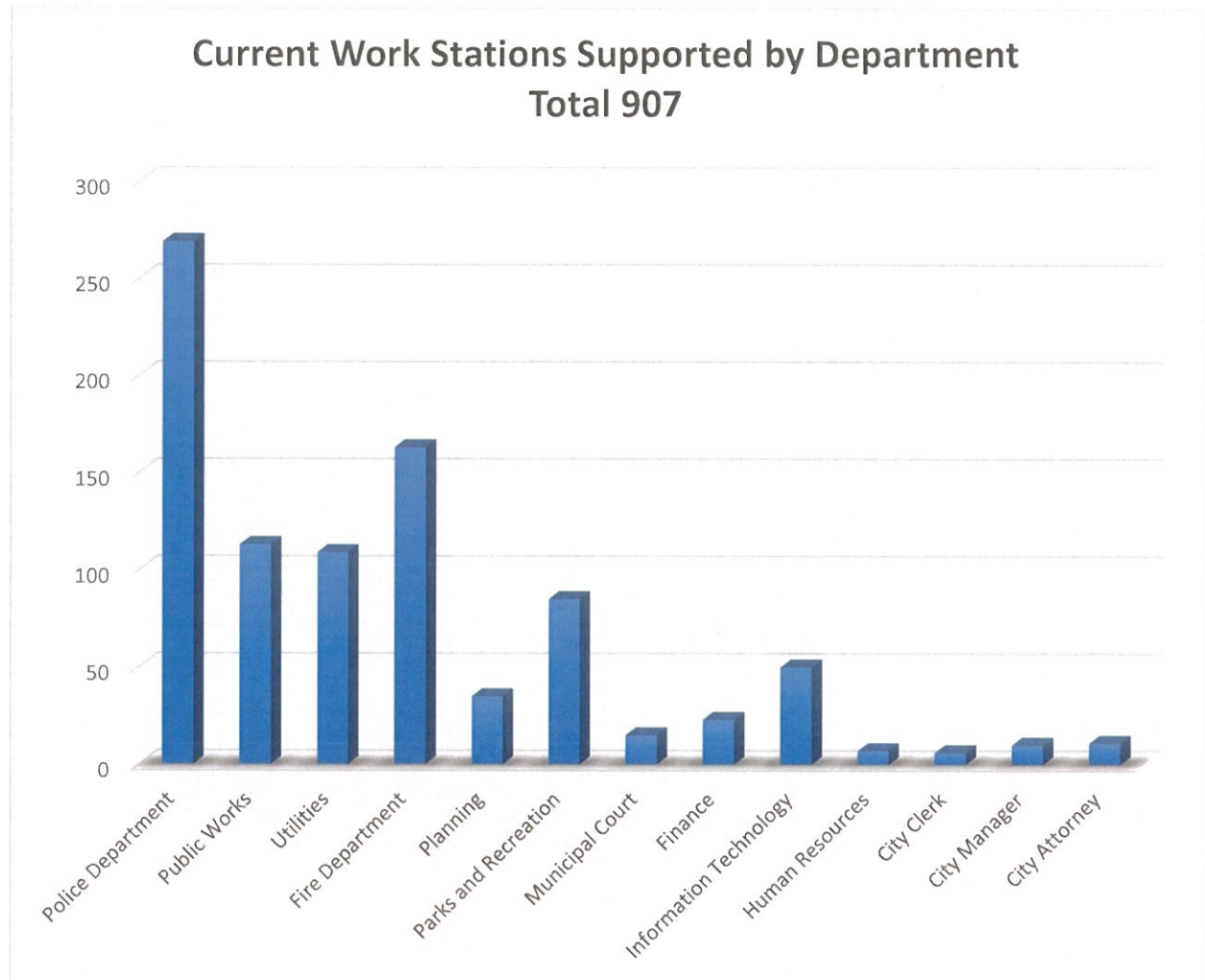
291

Department	Created	Closed
City Clerk	4	4
City Council	1	1
City Manager	5	5
Court	2	2
Finance	16	16
Fire	11	11
HR	5	5
IT	23	23
Legal	15	15
Parks	14	13
Planning	13	12
Police	112	104
Public Works	31	29
Utilities	39	36
Total	291	267

Police had the highest Ticket Count at 112, followed by Utilities and Public Works. City Council had the lowest Ticket Count at 1.

Police accounted for 38.49% of Ticket Count.

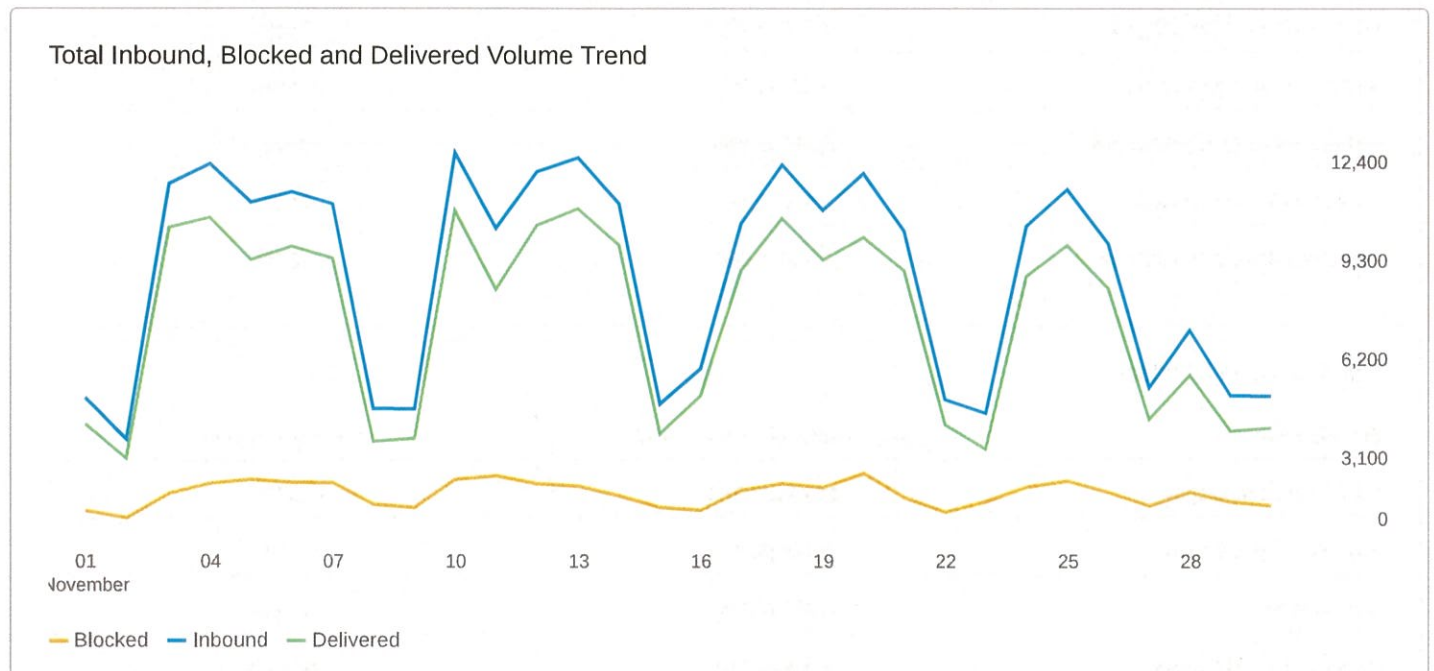
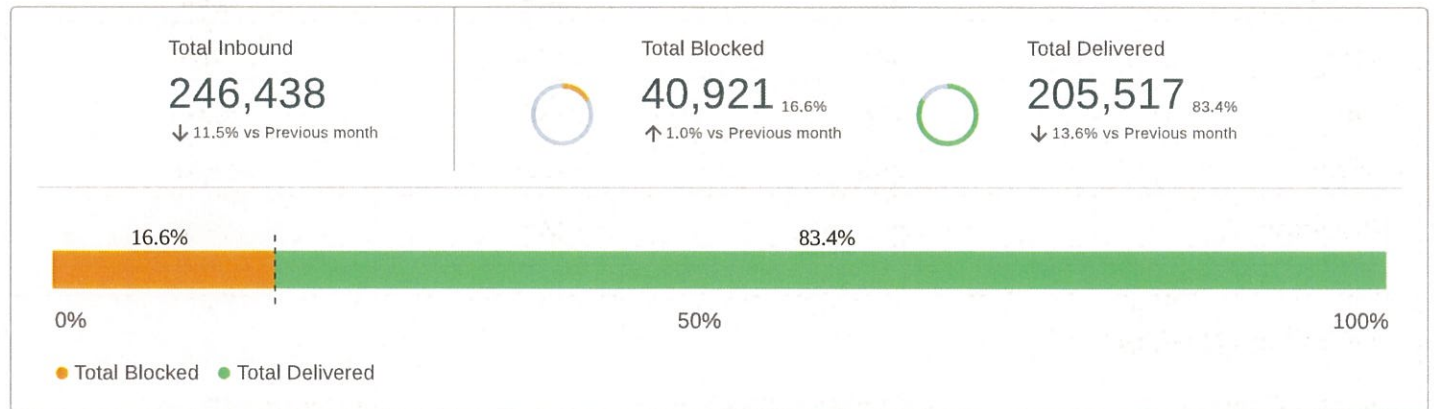
Table 2



Inbound Email Summary

Statistics of messages from external users to internal users and domains.

2025/11/01 00:00:00 - 2025/12/01 00:00:00 (UTC)



Total Blocked by Category

Category	% of Total Inbound	Messages	vs Previous month
Threats	1.5%	3,634	+ 9.8%
Spam	8.4%	20,670	- 7.1%
Bulk	1.3%	3,103	- 3.3%
Others	5.5%	13,514	+ 14.9%
Total Blocked	16.7%	40,921	+ 1.0%

Top 5 Inbound Recipients

Envelope Recipient	Messages(% of Total Inbound)	vs Previous month
jason.redden@normanok.gov	6,895 (3.7%)	+ 9.8%
devra.smith@normanok.gov	4,302 (2.3%)	+ 16.0%
barbara.andros@normanok.gov	3,550 (1.9%)	- 1.4%
esther.rojo@normanok.gov	3,126 (1.7%)	- 24.9%
frederick.duke@normanok.gov	2,730 (1.5%)	- 28.1%

Top 5 Inbound Senders

Envelope Sender	Messages(% of Total Inbound)	vs Previous month
noreply@normanok.gov	14,496 (7.9%)	- 29.0%
Pager@ci.norman.ok.us	9,785 (5.4%)	- 9.7%
<no domain>	4,493 (2.5%)	- 10.2%
root@s0u1rnm.vida.local	4,216 (2.3%)	+ 304.2%
VTINotifications@normanok.gov	3,028 (1.7%)	- 21.2%

Top 5 Inbound Receiving Domains

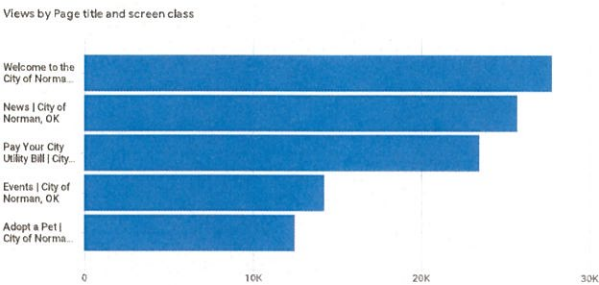
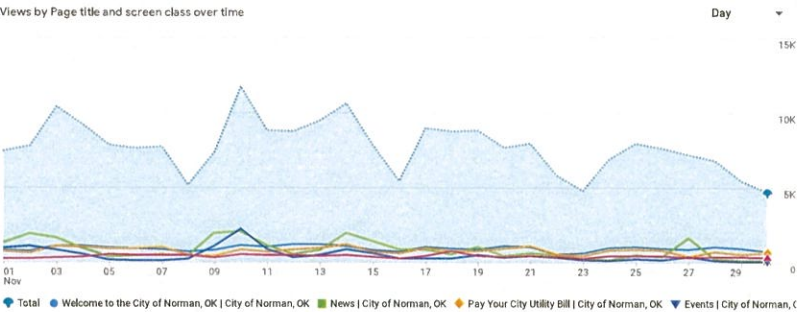
Envelope Receiving Domain	Messages(% of Total Inbound)	vs Previous month
normanok.gov	225,720 (91.6%)	- 11.8%
ci.norman.ok.us	11,152 (4.5%)	- 6.7%
sms.normanok.gov	9,497 (3.9%)	- 7.9%
cucpub.ci.norman.ok.us	69 (0.0%)	+ 16.9%
-	-	-

Top 5 Inbound Sending Domains

Envelope Sending Domain	Messages(% of Total Inbound)	vs Previous month
normanok.gov	29,682 (13.2%)	- 25.6%
ci.norman.ok.us	11,884 (5.3%)	- 7.4%
bounce.sears.com	6,563 (2.9%)	+ 6.7%
in.constantcontact.com	6,445 (2.9%)	- 15.1%
gmail.com	5,036 (2.2%)	- 22.7%

Monthly Page Views

Add filter



Plot rows

Search

Rows per page: 10

Go to: 1

1-10 of 2451

	Page title and screen class	Views	Active users	Views per active user	Average engagement time per active user	Event count
						All events
<input checked="" type="checkbox"/>	Total	232,374 100% of total	116,213 100% of total	2.00 Avg 0%	28s Avg 0%	728,882 100% of total
<input checked="" type="checkbox"/>	1 Welcome to the City of Norman, OK City of Norman, OK	27,770 (11.95%)	16,487 (14.19%)	1.68	14s	76,020 (10.43%)
<input checked="" type="checkbox"/>	2 News City of Norman, OK	25,689 (11.06%)	27,761 (23.89%)	0.93	4s	96,799 (13.28%)
<input checked="" type="checkbox"/>	3 Pay Your City Utility Bill City of Norman, OK	23,451 (10.09%)	12,544 (10.79%)	1.87	21s	84,218 (11.55%)
<input checked="" type="checkbox"/>	4 Events City of Norman, OK	14,209 (6.11%)	15,120 (13.01%)	0.94	5s	55,002 (7.55%)
<input checked="" type="checkbox"/>	5 Adopt a Pet City of Norman, OK	12,454 (5.36%)	5,404 (4.65%)	2.30	35s	26,014 (3.57%)
<input type="checkbox"/>	6 Online Payments City of Norman, OK	9,612 (4.14%)	6,259 (5.39%)	1.54	10s	23,208 (3.18%)
<input type="checkbox"/>	7 Animal Welfare City of Norman, OK	8,721 (3.75%)	5,045 (4.34%)	1.73	13s	27,185 (3.73%)
<input type="checkbox"/>	8 Page not found City of Norman, OK	4,990 (2.15%)	4,887 (4.21%)	1.02	4s	18,999 (2.61%)
<input type="checkbox"/>	9 Job Opportunities City of Norman, OK	4,906 (2.11%)	2,784 (2.4%)	1.76	1m 10s	14,517 (1.99%)
<input type="checkbox"/>	10 Department Activity Reports City of Norman, OK	4,266 (1.84%)	1,924 (1.66%)	2.22	41s	25,236 (3.46%)

All Users Add comparison

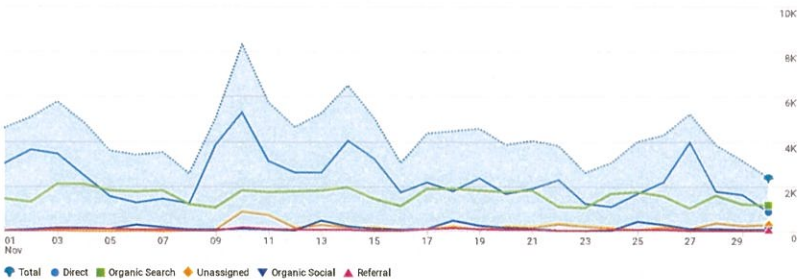
Custom Nov 1 - Nov 30, 2025

Monthly Site Traffic

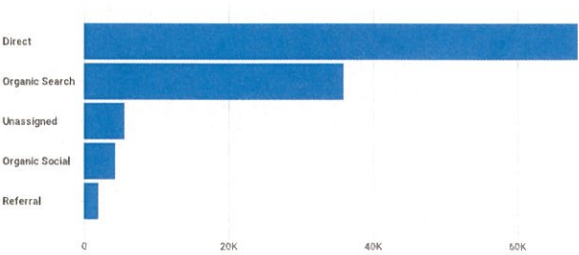
Add filter

Active users by Session primary channel group (Default Channel Group) over time

Day

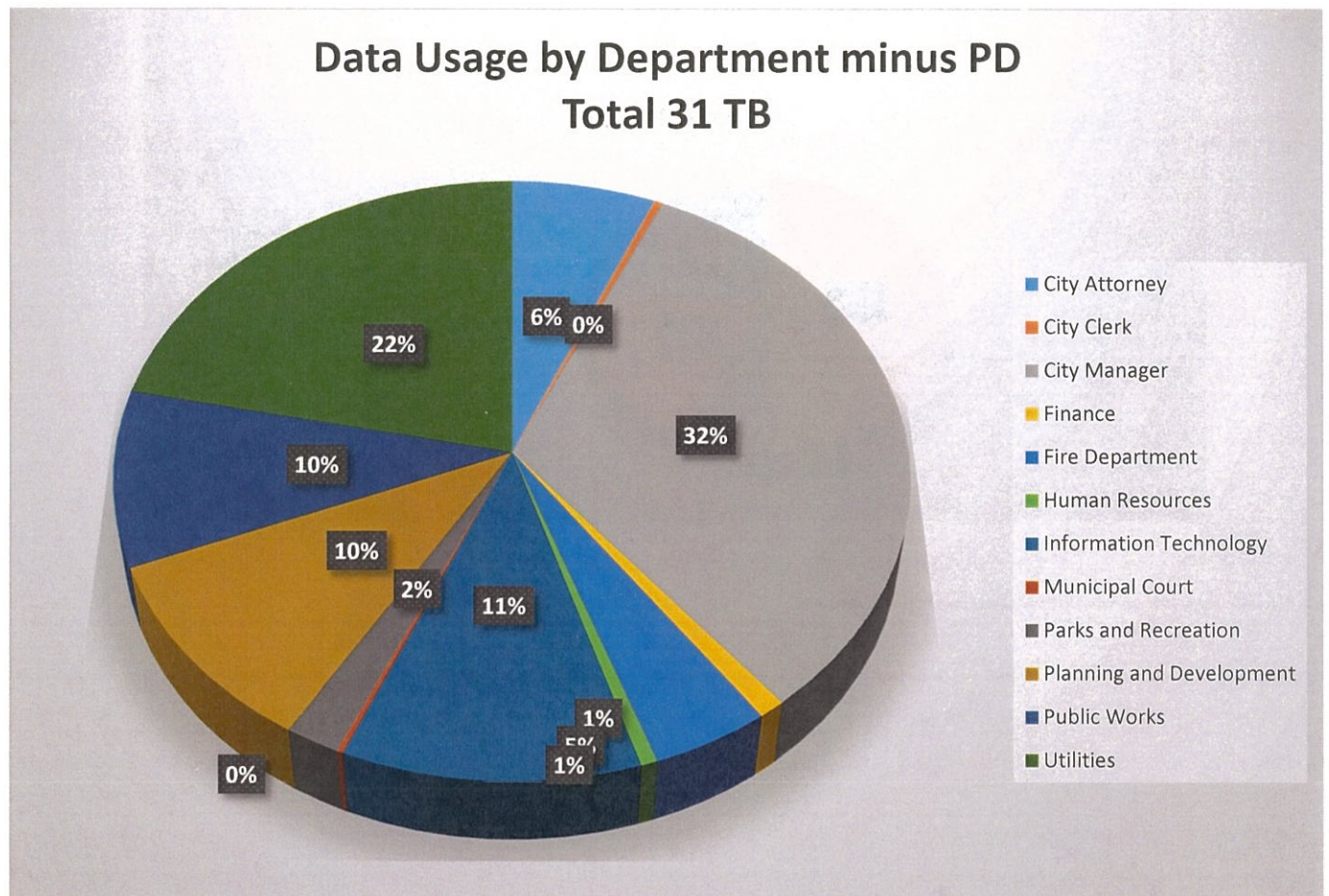


Active users by Session primary channel group (Default Channel Group)

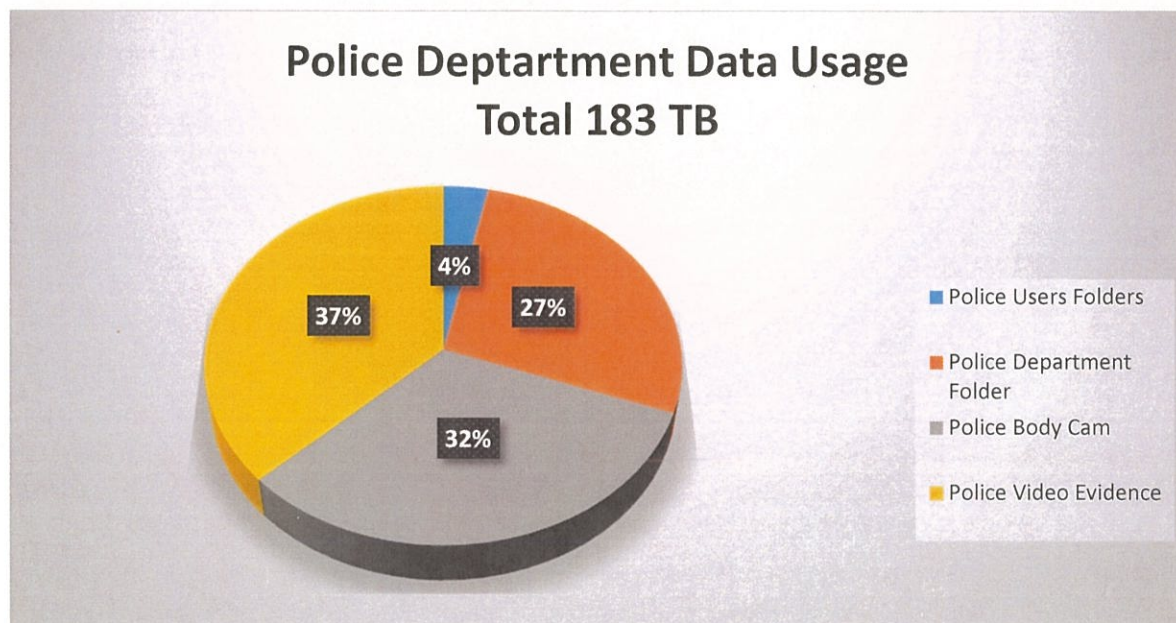


Plot rows		Search									Rows per page	1-7 of 7
Session primary_Channel Group		Active users	Sessions	Engaged sessions	Average engagement time per session	Engaged sessions per active user	Events per session	Engagement rate	Event count	Session key event rate	10	
									All events	All events		
<input checked="" type="checkbox"/>	Total	116,213 100% of total	158,739 100% of total	59,121 100% of total	21s Avg 0%	0.51 Avg 0%	4.59 Avg 0%	37.24% Avg 0%	728,882 100% of total	0%		
<input checked="" type="checkbox"/>	1 Direct	68,389 (58.85%)	75,341 (47.46%)	13,305 (22.5%)	7s	0.19	4.12	17.66%	310,576 (42.61%)	0%		
<input checked="" type="checkbox"/>	2 Organic Search	35,863 (30.86%)	72,879 (45.91%)	43,000 (72.73%)	35s	1.20	5.16	59%	376,169 (51.61%)	0%		
<input checked="" type="checkbox"/>	3 Unassigned	5,555 (4.78%)	5,693 (3.59%)	103 (0.17%)	8s	0.02	1.21	1.81%	6,898 (0.95%)	0%		
<input checked="" type="checkbox"/>	4 Organic Social	4,274 (3.68%)	5,125 (3.23%)	1,582 (2.68%)	10s	0.37	3.65	30.87%	18,701 (2.57%)	0%		
<input checked="" type="checkbox"/>	5 Referral	1,936 (1.67%)	3,059 (1.93%)	1,593 (2.69%)	33s	0.82	5.39	52.08%	16,500 (2.26%)	0%		
<input type="checkbox"/>	6 Email	7 (<0.01%)	7 (<0.01%)	1 (<0.01%)	3s	0.14	4.00	14.29%	28 (<0.01%)	0%		
<input type="checkbox"/>	7 Organic Video	2 (<0.01%)	4 (<0.01%)	0 (0%)	0s	0.00	2.50	0%	10 (<0.01%)	0%		

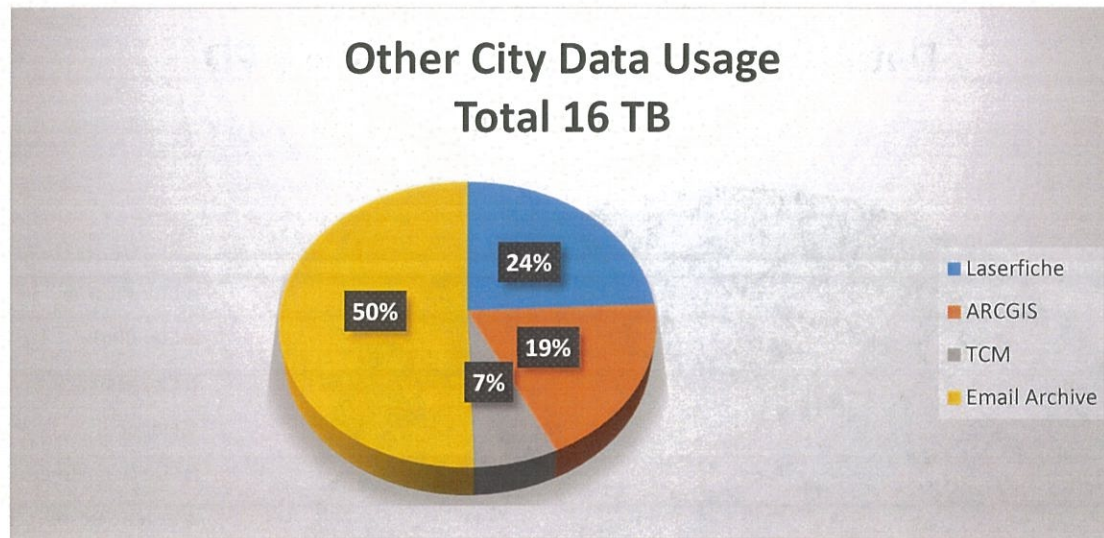
IT Table A



IT Table B



IT Table C



MONTHLY REPORT - LEGAL DEPARTMENT
November 2025 Report
(Submitted December 5, 2025)

MONTHLY HIGHLIGHTS:

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Yoon v. City of Norman, Case No. CIV-2025-804 D

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Allison et al v. Post et al, CV-24-3374, SC 122946
Bad Day Towing & Recovery v. City of Norman, SD-123,329; CV-2024-2032 (K)

COURT OF CRIMINAL APPEALS

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318

Armstrong v. City of Norman, CJ-2012-1638 (K)

Etter v. City, CJ-2021-731 (K)

Flores v. City of Norman & John Doe, CJ-2021-1051 (K)

FOP v. City of Norman, CV-2011-876 L (K)

This case has been dormant since January 30, 2019, and will no longer appear on the Monthly Report.

City v. Arces, CV-2024-3662 (K, M, S)

City v. Haddock, CV-2010-357 TS (K, S)

This case has been dormant since May 9, 2011, and will no longer appear on the Monthly Report.

Hare v. Norman Municipal Authority, et al, CJ-2025-857

On November 6, 2025, the City received an Amended Petition filed October 31, 2025. The original Petition was filed May 21, 2025. It alleges an injury from black mold at the Norman Central Branch Library.

City v. IAFF, CV-2011-48 L; DF-109447 (K)

This case has been dormant since June 27, 2013, and will no longer appear on the Monthly Report.

The Norman Petition Initiative No. 2021-1, CV-2020-2384 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

This case has been dormant since September 11, 2017, and will no longer appear on the Monthly Report.

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Hodges, CV-2020-2922

McCarver v. City of Norman, CJ-2013-128 TS (K)

This case has been dormant since August 24, 2015, and will no longer appear on the Monthly Report.

Norman Hospitality, Inc. v. City, CV-2025-2015 (K, R)

Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

This case has been dormant since August 19, 2005, and will no longer appear on the Monthly Report.

Pioneer Library System v. City of Norman et al., CJ-2025-1260 (K, R)

Grace v. City of Norman, CJ-2025-873 (K, R)

Remy v. Hall, et al., CV-2017-1853 (K, S)

This case has been dormant since May 25, 2021, and will no longer appear on the Monthly Report.

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)

State of Oklahoma Department of Mental Health & Substance Abuse Services Trust v. City of Norman, et. al. CV-2025-2582

University Town Center, LLC v. City of Norman et al, CJ-2024-1405

Wattie Wolfe Company, Inc. v. City of Norman, et. al., CJ-2025-1366 TB (K, R)

B. *Condemnation Proceedings*

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)

City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)

City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)

City of Norman v. Apex Properties, LLC, et al., CJ-2021-221 (M)

City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):

City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

C. *Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

Katy Construction Co., CV-2024-2213

US Bank National Association v. Hudson et al., CJ-2024-996

US Bank National Association v. Vermillion et al., CJ-2024-1019

Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824

First Bank & Trust Co. v. Norman Hospitality, Inc. et al., CJ-2025-749

D. ***Municipal Court Appeals***

None

E. ***Small Claims Court***

None

F. ***Board of Adjustment Appeals***

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. ***Grievance & Arbitration Proceedings***

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)

AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)

AFSCME Grievance FYE-24-09 – (James Salley – Termination)

AFSCME Grievance FYE-26-01 – (Susie Block - Termination)

FOP Grievance FYE-26 – (Kaidee Monroe – Discipline)

IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)

IAFF Grievance FYE 23 – (Matt Ferris – Discipline)

IAFF Grievance FYE-24 – (Non-Emergency Call Back)

IAFF Grievance FYE-24 – (Failure to Staff Personnel)

IAFF Grievance FYE-25 – (Failure to Follow Progressive Discipline)

IAFF Grievance FYE-25 – (Paid Convention Leave)

B. ***Equal Employment Opportunity Commission (EEOC)***

Worthly v. City of Norman – Charge No. 564-2025-01069

C. Contested Unemployment Claims (OESC)

Application of Dawn James – Claim ID 487173815

This Application was denied on November 10, 2025, and will no longer appear on the Monthly Report.

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through November 2025. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 24	FYE 25	FYE 26	FYE 24	FYE 25	FYE 26	FYE 24	FYE 25	FYE 26
JULY	464	359	514	11	25	10	10	11	11
AUG	341	493	585	7	6	18	16	13	13
SEPT	295	395	473	18	11	11	8	10	13
OCT	346	420	440	7	13	14	11	10	11
NOV	292	246	356	11	15	13	10	6	7
DEC	163	314		9	13		4	8	
JAN	280	419		9	11		5	12	
FEB	338	318		20	0		12	6	
MAR	466	464		8	16		10	10	
APR	443	621		11	3		14	11	
MAY	430	546		26	10		10	12	
JUNE	333	463		7	15		9	10	
TOTALS / YTD	4,191	4,858	2,368	144	138	66	119	119	55

WORKERS' COMPENSATION COURT

A total of 17 cases were pending as of November 30, 2025. In November, two new claims were filed, and one Joint Petition settlement was approved by the City Council. The remaining cases are proceeding in active litigation in the Oklahoma Workers’ Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers’ Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 26 CASES	FYE 25 CASES	FYE24 CASES	FYE23 CASES
Fire	Suppression	12	4	8	3	9
Fire	Prevention					
Parks/Rec	Facility Maintenance			1		

DEPARTMENT	DIVISION	PENDING CASES	FYE 26 CASES	FYE 25 CASES	FYE24 CASES	FYE23 CASES
Parks/Rec.	Park Maintenance					
Parks/Rec	Westwood Pool					
Police	Criminal Investigation					
Police	Patrol	4	1		2	1
Police	Administration					
Public Works	Street Maintenance			1		
Public Works	Fleet	1		1	1	
Public Works	Storm Water				2	
Public Works	Traffic Control					1
Utilities	Line Maintenance					1
Utilities	Sanitation					1
TOTALS		17	5	11	8	13

List of Pending Cases

Bernhardt, Jefferson B. v. City of Norman, CM-2025-04357 A

(FD/Suppression/Fire Captain, L Knee, (Denied) Whole Body

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee + Other – Left Side of Face, Left Eye)

Edwards, Brian v. City of Norman, CM-2025-05523 H

(FD/Suppression, Fire Captain, L Shoulder, Right Knee, Lower Back)

Faught, David v. City of Norman, CM3-2025-02198 A

(Fire, Suppression, Firefighter, Lower Back)

Hambrick, John v. City of Norman, CM-2023-02469 K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Lewis, Brian K. v. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Littleton, Charles v. City of Norman, CM-2025-06298 P

(Fire, Suppression, Fire Driver Engineer, Other – Cancer, Body As Whole

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

McCawley, Billy v. City of Norman, CM-2025-03486 L

(FD/Suppression, Fire Driver Engineer, Right Shoulder)

Mohrmann, Noel v. City of Norman, CM-2025-02034 P

(Fire, Suppression, Fire Driver Engineer, L Shoulder, Left Arm & Left Hand)

Moring, Barry v. City of Norman, CM-25-00042 J

(Fire, Suppression, Fire Captain, Cancer, Body as a Whole

Musgrove, Nicholas v. City of Norman, CM-25-03313 M

(Fire, Suppression, Fire Captain, Right Lower Leg and Right Knee)

A Joint Petition settlement in the above claim was approved by the City Council on November 25, 2025 and will no longer appear on the monthly report.

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Skelly, Gregory D. v. City of Norman, CM-2025-01674 M

(Fire, Suppression, Asst. Fire Chief, Lungs, Respiratory System, Heart, Trachea)

Steele, Spencer v. City of Norman, CM-2025-06362 H

(Police, Patrol, Master Police Officer, Neck, Spine)

TORT CLAIMS

Due to deadline changes, Tort Claims activity through November 2025 was not available in time for this report.

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
NOVEMBER - FY '26**

CASES FILED

	<u>NOVEMBER</u>	<u>FY 26</u>	<u>Y-T-D</u>	<u>NOVEMBER</u>	<u>FY 25</u>	<u>Y-T-D</u>
Traffic	847		5,491	688		3,516
Non-Traffic	281		1,722	239		1,345
SUB TOTAL	1,128		7,213	927		4,861
Parking	554		3,399	606		4,615
GRAND TOTAL	1,682		10,612	1,533		9,476

CASES DISPOSED

	<u>NOVEMBER</u>	<u>FY 26</u>	<u>Y-T-D</u>	<u>NOVEMBER</u>	<u>FY 25</u>	<u>Y-T-D</u>
Traffic	945		6,105	574		3,701
Non-Traffic	297		1,385	163		1,339
SUB TOTAL	1,242		7,490	737		5,040
Parking	412		2,677	884		3,880
GRAND TOTAL	1,654		10,167	1,621		8,920

REVENUE

	<u>NOVEMBER</u>	<u>FY 26</u>	<u>Y-T-D</u>	<u>NOVEMBER</u>	<u>FY 25</u>	<u>Y-T-D</u>
Traffic	\$ 93,617.57		\$ 671,693.80	\$ 59,089.29		\$ 398,164.60
Non-Traffic	\$ 22,302.51		\$ 118,746.22	\$ 13,618.79		\$ 101,531.59
SUB TOTAL	\$ 115,920.08		\$ 790,440.02	\$ 72,708.08		\$ 499,696.19
Parking	\$ 16,110.00		\$ 101,165.00	\$ 35,610.00		\$ 138,463.00
GRAND TOTAL	\$ 132,030.08		\$ 891,605.02	\$ 108,318.08		\$ 638,159.19

EARLY SETTLEMENT MEDIATION

Basic Monthly Statistical Report

Program

NORMAN

Month/Year

NOVEMBER

2025

REFERRAL SOURCE	
Better Business Bureau	
Court Clerk	
District/City Attorney	20
Judge	
Juvenile Services	
Law Enforcement	
Legal Aid	
Private Attorney	
Self	
Social Services	
Sponsor	
Other:	
Other:	
*TOTAL	20

RELATIONSHIP OF PARTIES	
Acquaintances	3
Business/Consumer	
Coworker	
Debtor/Creditor	
Employer/Employee	
Ex-Mates	
Family	
Landlord/Tenant	
Mates	
Merchant/Merchant	
Neighbors	12
Real Estate	
Stranger	5
Victim/Adult Offender	
Victim/Juvenile Offender	
Other:	
*TOTAL	20

NATURE OF DISPUTE	
Consumer Dissatisfaction	
Disturbing the Peace	5
Employment	
Harassment	
Misdemeanor Assault	8
Money	
Property	2
Relationship	
Trespass	
Other:	5
*TOTAL	20

*Each Total should reflect the same number

OUTCOME OF CASES CLOSED	
Referred to other Agencies	
Total Cases Referred	20
Resolved w/ Program Contact	1
Party(s) Withdrew / Refused	9
Lost Contact	5
Cconciliation	
Total Scheduled	5

MEDIATIONS SCHEDULED	
Party(s) No Show	2
*Mediations Held	3
Number of Sessions	

NUMBER OF PARTICIPANTS	
Parties	6
Attorney (s)	
Mediator (s)	4
Other:	8
TOTAL	18

STAGE MEDIATION TERMINATED	
Introduction	
Information Exchange	
Negotiations	
Partial Agreement	
Agreement	3
*TOTAL	3

*Total should equal total mediations held

TIME INVOLVED	
Wait/Trav Time (#1)	1.75
Wait/Trav Time (#2)	
Screening Time (#1)	
Screening Time (#2)	
Mediation Time (#1)	2.5
Mediation Time (#2)	
Office Time	25
TOTAL TIME (HOURS)	29.25

(Round time to the nearest 1/2 hour)

**REPORTS ARE DUE BY THE 15TH
OF THE FOLLOWING MONTH**

PARKS AND RECREATION 9

Park Development Activities November 2025

Young Family Athletic Center (YFAC):



Crews finished installing the new landscape plants and hardscape materials on the east side of the Young Family Athletic Center in November. The design features a mix of nursery-grown plants in the areas surrounding the pickleball and sand volleyball courts, and native prairie plants along the walking trail north of that area, which will be planted from seed next spring. We

are awaiting the delivery of new site furniture for the area, which will include café-style seating with umbrellas and bench seating along the edge of the courtyard. This arrangement will allow for food trucks and other event-specific traffic to rearrange the area as needed once the outdoor sports leagues resume next spring. A ribbon-cutting will be scheduled this fall to officially open the outdoor sports courts for use.

Forestry:



We held a tree giveaway event on the morning of November 21 at Griffin Community Park for Norman residents. People were able to pick from four different species to take home and plant in their yard to help expand our urban forest. The event is always popular; and we gave away 300 trees in less than two hours. Event sponsors were Grissom Landscape Nursery, 1st United Bank, OEC and the

Norman Park Foundation.

We are also planning several tree planting and tree replacement projects in various parks for this winter, and monitoring tree health in all of our parks.

Westwood Park:

Crews worked throughout the month to replace the court lighting on the oldest courts at the facility. These six courts still had old halogen light fixtures that had long-outlived their normal lifespan as other courts were built over the years with modern down-light, full cutoff fixtures. The new LED fixtures from MUSCO Lighting were purchased and installed through a project approved using Room Tax funds for them, along with new court surfacing, fence repairs, clubhouse improvements, and windscreen replacements over the past two years. We hope to someday completely redesign and rebuild all of the outdoor and indoor paddle sport facilities at Westwood, along with the golf clubhouse and hosting facilities, as part of a Master Plan project to be voted on by the public. In the meantime, we will continue to upgrade our facilities as needed to maintain our commitment to offering high-quality, affordable public tennis courts, golf, and aquatics at Westwood.

Neighborhood Parks:

RFP's were issued in November for the replacement of three neighborhood playgrounds and the installation of play equipment in a new park. We will receive bids on December 18 for replacements at Northeast Lions, Sutton Place and Eagle Cliff Parks and the new project at Bluestem Park (next to The Links Apartment neighborhood). We also paved the gravel walking trail at Eagle Cliff and will plant trees in that park along the trail as part of the NORMAN FORWARD project of park renovations. Other work was done in 2024 at Sutton Place to pour a new basketball half-court, replace the park furniture, and add a practice soccer goal, along with the installation of trees and landscaping in that park in 2023. Northeast Lions will have its new play equipment placed in the area of that park we recently combined with the original park layout which is adjacent to the Eisenhower School site. This new location will be a major upgrade for the security and longevity of the playground equipment in NE Lions, since the old playground was isolated from view, resulting in constant damage and vandalism to that equipment over the decades.

NOVEMBER 2025 PARK MAINTENANCE DIVISION

	FY26	FY26	FY25	FY25
SAFETY REPORT	MTD	YTD	MTD	YTD
On-The-Job Injuries	0	1	2	6
Vehicle Accidents	0	0	0	0
Employee responsible	0	0	0	0
ROUTINE ACTIVITIES	Total Man Hours		Total Man Hours	
Ballfield Maintenance	8	56.00	107.50	921.50
Big Mowing	2	865.50	76.00	1140.00
Bike Racks	0	27.25	0.00	106.50
Carpentry/Project Building	0	191.50	48.00	1971.75
Chemical Spraying/Fertilization	2	295.50	49.00	870.50
Christmas Setup/Repair/Removal	1105	1227.00	0.00	1377.50
Concrete/Masonry	8	176.00	0.00	102.00
Dirt/Sand/Mulch/Gravel Work	131.25	336.75	0.00	314.00
Equipment Maintenance/Service	34	430.25	223.00	2609.25
Equipment Repair	93.5	618.25	0.00	499.75
Equipment Transport	2	19.00	0.00	140.50
Events	250.5	1088.00	18.00	1466.00
Fence Repairs	0	41.00	0.00	347.00
Homeless Camp Cleanup	0	93.75	0.00	135.00
Landscape Maintenance	179	674.75	257.00	2294.00
Material Hauling	7	185.75	40.00	749.50
Office Work/Planning/Supervision	218	1342.00	26.00	1375.75
Painting	0	8.00	0.00	162.50
Park Tree Work	66	253.50	0.00	323.00
Playground Inspection	52.25	1277.50	188.00	2362.75
Playground Maintenance	52	872.00	107.00	1089.50
Powerwashing	104	191.50	0.00	39.00
Purchasing Parts/Supplies	77	303.50	0.00	118.75
Recycling	8.5	32.50	0.00	24.00
Restroom Maintenance	0	72.00	0.00	262.50
Seasonal City Cleanups	76.5	103.50	0.00	314.25

Seeding/Sodding	49.75	329.50	13.00	196.50
Sign Maintenance/Flags	0	84.00	0.00	164.25
Snow/Ice Removal/Ice Melt	24	25.50	0.00	538.50
Sprinkler Maintenance	0	648.25	188.00	1710.25
Street Tree Work/Storm Damage	74.5	401.75	60.00	506.50
Stump Grinding	0	349.75	0.00	94.00
Trail Maintenance	24	158.50	52.00	363.00
Training (Safety/CEU's)	8	194.25	0.00	334.75
Trash Maintenance	61	1174.75	248.50	3705.25
Trim Mowing	290	3474.00	667.00	5603.00
Vandalism Repair	14.5	595.25	23.50	298.00
Vector Control	0	70.00	19.00	141.50
Watering	0	82.50	31.00	151.50
Welding	2	35.00	0.00	68.50
Shopping Carts (by cart, not hours)	9	120.00	0.00	186.00

**NOVEMBER 2025
RECREATION DIVISION
MONTHLY REPORT**

Little Axe Community Center: For November, our after-school program had twenty-one students enrolled, with an average of fourteen attending each day. November was a wonderfully busy month filled with meaningful events. We began with free community flu shots, open to anyone who needed them. The Center also partnered with Mobile Smiles, a nonprofit dental care program, to provide free dental services to our community. The Center hosted a Harvest Celebration to honor the season and the traditions of the Little Axe Community. The event highlighted land stewardship practices, cultural traditions, native plants, and local wildlife. We were also proud to showcase artwork from local Little Axe artists in the community garden. The Center partnered with the Pioneer Library System twice this month to offer free story time and a free craft class for families. We also enjoyed a community bingo and ice cream social, and we continued our Third Wednesday Arts and Activities class with Little Axe High School. Additionally, we continued our weekly food pantry and held storytime sessions twice throughout the month.

12th Avenue Recreation Center: The 12th Avenue Recreation Center continued its after-school program, with an average of 36 students in attendance each day. There was no after-school program from the 24th through the 26th due to Thanksgiving Break. During that break, 12th Avenue held a Thanksgiving Break Camp that had 36 campers enrolled, averaging 27 campers per day. Staff assisted with various special events the City held this month, from Ratatouille at the YFAC to the Veterans Day Parade at Reaves Park.

Irving Recreation Center: This month at Irving, we had a total of 17 enrolled in our program. We had 211 total visits with an average of 14 students per day. Irving has had a few visits from the library and has spent time playing in the gym and outside when available. The last day before break, Irving enjoyed a Charlie Brown Thanksgiving feast with toast, popcorn, and more!

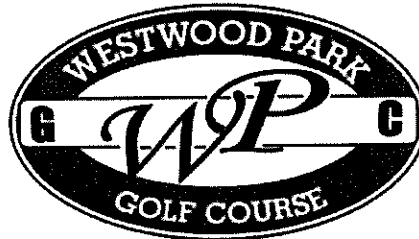
Whittier Recreation Center: This month, the Whittier Recreation Center continued with 17 kids enrolled. We have been engaging in daily activities every day, and we try to introduce a new craft, game, tournament, or challenge the kids to work on their reading skills.

FACILITY ATTENDANCE:	Month	Year to Date
Little Axe Community Center	456	3,116
12th Avenue Recreation Center	1,085	5,918
Irving Recreation Center	211	1,271
Whittier Recreation Center	201	1,558
Reaves Center	300	1,200
Tennis Center	2,125	15,254

YOUNG FAMILY ATHLETIC CENTER
NOVEMBER 2025

	FYE 2026 MTD	FYE 2026 YTD
YFAC Memberships	\$4,400.00	\$21,600.00
YFAC Day Passes	\$149.00	\$593.00
YFAC Gym Passes	\$3,422.00	\$13,968.00
YFAC Aqua Class/Camp	\$0.00	\$0.00
YFAC GYM Class/Camp	\$0.00	\$10,024.25
YFAC Misc Class/Camp	\$0.00	\$0.00
YFAC POOL Rental	\$0.00	\$12,460.63
YFAC GYM Rental	\$255.00	\$8,959.00
YFAC MISC Rental	\$0.00	\$275.86
YFAC POOL Tournament	\$0.00	\$0.00
YFAC GYM Tournament	\$2,564.00	\$72,824.00
YFAC Leases	\$0.00	\$0.00
YFAC Other Revenue/Advertising	\$13,646.00	\$44,776.61
YFAC Leagues	\$976.00	\$976.00
TOTAL INCOME	\$25,412.00	\$186,457.35
YFAC GYM Expenditures	\$10,668.30	\$65,410.68
YFAC POOL Expenditures	\$13,994.58	\$104,952.09
EXPENDITURES	\$24,662.88	\$170,362.77
Income vs. Expenditures	\$749.12	\$16,094.58

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



NOVEMBER 2025

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	NOV FYE 26	NOV FYE 25
Regular Green Fees	813	379
Senior Green Fees	348	266
Junior Fees	142	99
School Fees (high school golf team players)	482	6
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	624	748
Employee Comp Rounds	159	325
Golf Passport Rounds	0	0
9-Hole Green Fee	248	87
2:00 Fees	161	74
Dusk Fees or 5:00 Fees	13	15
PGA Comp Rounds	2	7
*Rainchecks (not counted in total round count)	14	83
Misc Promo (bday, plyrs cards, OU student & military)	161	215
Green Fee Adjustments (fee difference on rainchecks)	9	2
Total Rounds (*not included in total round count)	3162	2223
% change from FY '25	42.24%	
Range Tokens	2675	1122
% change from FY '25	138.41%	
18 - Hole Golf Carts	118	66
1/2 18 - Hole Golf Carts	954	467
9 - Hole Golf Carts	27	29
½ 9 - Hole Golf Carts	205	87
Total Carts	1304	649
% change from FY '25	100.92%	
TOTAL REVENUE	\$134,239.30	\$ 65,898.68
% change from FY '25	103.71%	

NOVEMBER 2025
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT				
	FY 2026	FY 2026	FY 2025	FY 2025
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
FINANCIAL INFORMATION				
	FY 2026	FY 2026	FY 2025	FY 2025
	MTD	YTD	MTD	YTD
Green Fees	\$46,332.69	\$295,291.25	\$21,213.47	\$189,982.46
Driving Range	\$13,415.00	\$98,542.00	\$4,488.00	\$56,820.00
Cart Rental	\$22,077.28	\$159,650.62	\$10,696.15	\$106,136.58
Golf Classes	\$0.00	\$96.00	\$0.00	\$0.00
Golf Shop Rentals	\$507.75	\$2,667.80	\$175.18	\$1,450.76
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$1,631.45	\$11,418.81	\$868.48	\$8,126.96
Golf Merchandise	\$21,529.01	\$126,677.03	\$13,916.96	\$91,232.93
Restaurant	\$14,811.95	\$118,590.00	\$5,851.33	\$83,306.95
Golf Membership	\$13,463.52	\$89,306.61	\$8,551.91	\$55,589.95
Interest Earnings	\$470.65	\$2,888.67	\$137.20	\$11,631.85
TOTAL INCOME	\$134,239.30	\$905,128.79	\$65,898.68	\$592,234.32
Expenditures	\$123,742.18	\$558,786.07	\$104,617.37	\$632,613.22
Income vs Expenditures	\$10,497.12	\$346,342.72	-\$38,718.69	-\$40,378.90
Rounds of Golf	3,162	17,548	2,223	15,625

The irrigation system is operating optimally & tree trimming continues to be a priority, especially to make mowing roughs more streamlined and ease the pace of play. The newly renovated grass bunkers on holes 3, 14, and 16 have been properly drained and are ready for sod. This will be finished when the sod work is performed on the driving range. The driving range in-house renovation project is in full swing and will remain closed until this project is completed sometime in the spring. The greens are going dormant and the quality rating is 98%.

NOVEMBER 2025
WESTWOOD FAMILY AQUATIC CENTER
MONTHLY PROGRESS REPORT

FINANCIAL INFORMATION				
	FY 2026 MTD	FY 2026 YTD	FY 2025 MTD	FY 2025 YTD
Swim Pool Passes	\$0.00	\$3,330.00	\$0.00	\$200.00
Swim Pool Gate Admission	\$0.00	\$222,234.00	\$0.00	\$189,589.00
Swim Lesson Fees	\$0.00	\$7,080.00	\$0.00	\$1,638.00
Swim Pool Rental	\$0.00	\$48,860.68	\$0.00	\$55,181.37
Swim Pool Classes	\$0.00	\$410.00	\$0.00	\$700.00
Swim Pool Merchandise Sales	\$0.00	\$936.12	\$0.00	\$336.58
Swim Pool Concessions	\$9,984.01	\$127,241.32	\$0.00	\$98,762.76
TOTAL INCOME	\$9,984.01	\$410,092.12	\$0.00	\$346,407.71
Expenditures	\$23,594.77	\$641,652.10	\$25,712.64	\$591,869.58
Income vs Expenditures	-\$13,610.76	-\$231,559.98	-\$25,712.64	-\$245,461.87
ATTENDANCE INFORMATION				
	FY 2026 MTD	FY 2026 YTD	FY 2025 MTD	FY 2025 YTD
Pool Attendance	0	50829	0	17394
Adult Lap Swim Morning/Night	0	87	0	3458
Water Walkers	0	1317	0	922
Toddler Time	0	1026	0	1127
Water Fitness	0	136	0	768
Swim Team	0	156	0	38
Scuba Rentals	0	0	0	38
Scuba Participants	0	54	0	340
Swim Lesson	0	346	0	30
Private Swim Lessons	0	19	0	5
Special Events	0	1926	0	11
Party/Rentals	0	74	0	39663
TOTAL FY 2025 ATTENDANCE	0	55970	0	18921
ATTENDANCE INFORMATION MAY 2025 TO SEPTEMBER 2025				
	Pool Attendance		91,524	
	Adult Lap Swim Morning/Night		123	
	Water Walkers		1,618	
	Toddler Time		1,421	
	Water Fitness		323	
	Swim Team		428	
	Scuba Rentals		0	
	Scuba Participants		72	
	Swim Lesson		924	
	Private Swim		48	
	Special Events		3,910	
	Party/Rentals		119	
	TOTAL ATTENDANCE		100,510	

FACILITY MAINTENANCE

9B



Cost by Building with Maint Type

<u>Building</u>	<u>Maint Type</u>	<u>Total Cost</u>	<u>Labor</u>	<u>Supplies</u>	<u>Equipment</u>	<u>Inventory</u>	<u>Outsourcing</u>	<u>Overhead</u>
12TH AVE REC CENTER - 1701 12TH AVE NE A - COURTS - 321 N WEBSTER	ELECTRICAL	118.32	80.87	37.45	0.00	0.00	0.00	0.00
	PLUMBING	141.52	141.52	0.00	0.00	0.00	0.00	0.00
	Totals:	259.83	222.38	37.45	0.00	0.00	0.00	0.00
	HVAC	472.24	472.24	0.00	0.00	0.00	0.00	0.00
	PLUMBING	291.11	161.73	129.38	0.00	0.00	0.00	0.00
ADULT WELLNESS AND EDUCATION CENTER - 602 N FINDLAY	Totals:	763.35	633.97	129.38	0.00	0.00	0.00	0.00
		226,647.77	0.00	0.00	0.00	226,647.77	0.00	0.00
	ELECTRICAL	196.30	121.30	75.00	0.00	0.00	0.00	0.00
	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	HVAC	215.79	215.79	0.00	0.00	0.00	0.00	0.00
ANDREWS PARK - 200 W ANIMAL WELFARE - 3428 S JENKINS	PLUMBING	60.65	60.65	0.00	0.00	0.00	0.00	0.00
	Totals:	227,160.95	438.18	75.00	0.00	226,647.77	0.00	0.00
	HVAC	65.76	65.76	0.00	0.00	0.00	0.00	0.00
	Totals:	65.76	65.76	0.00	0.00	0.00	0.00	0.00
	HVAC	101.19	101.19	0.00	0.00	0.00	0.00	0.00
B - POLICE DEPT -112 W DAWES	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	Totals:	182.06	182.06	0.00	0.00	0.00	0.00	0.00
	GENERAL	323.47	323.47	0.00	0.00	0.00	0.00	0.00
	HVAC	460.33	460.33	0.00	0.00	0.00	0.00	0.00
	PLUMBING	707.58	707.58	0.00	0.00	0.00	0.00	0.00
C - HR, IT - 313 N WEBSTER	Totals:	1,491.38	1,491.38	0.00	0.00	0.00	0.00	0.00
	GENERAL	101.08	101.08	0.00	0.00	0.00	0.00	0.00
	HVAC	202.17	202.17	0.00	0.00	0.00	0.00	0.00
	PLUMBING	121.30	121.30	0.00	0.00	0.00	0.00	0.00
	Totals:	424.55	424.55	0.00	0.00	0.00	0.00	0.00
CALYPSO COVE	HVAC	65.76	65.76	0.00	0.00	0.00	0.00	0.00

RADIO TOWER -	Totals:	65.76	65.76	0.00	0.00	0.00	0.00	0.00
CITY HALL - 201	ELECTRICAL	57.38	40.43	16.95	0.00	0.00	0.00	0.00
W GRAY	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	HVAC	333.91	333.91	0.00	0.00	0.00	0.00	0.00
	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	Totals:	512.59	495.64	16.95	0.00	0.00	0.00	0.00
D -	ELECTRICAL	706.73	256.23	450.50	0.00	0.00	0.00	0.00
DEVELOPMENT	GENERAL	548.47	323.47	225.00	0.00	0.00	0.00	0.00
CENTER - 225 N	HVAC	398.08	398.08	0.00	0.00	0.00	0.00	0.00
WEBSTER	PLUMBING	341.26	121.30	219.96	0.00	0.00	0.00	0.00
	Totals:	1,994.53	1,099.07	895.46	0.00	0.00	0.00	0.00
ECC WATER	HVAC	260.38	260.38	0.00	0.00	0.00	0.00	0.00
RADIO TOWER -	Totals:	260.38	260.38	0.00	0.00	0.00	0.00	0.00
EMERGENCY		60,930.14	0.00	0.00	0.00	60,930.14	0.00	0.00
COMMUNICATI	Totals:	60,930.14	0.00	0.00	0.00	60,930.14	0.00	0.00
FIRE STATION 1 -	HVAC	123.86	123.86	0.00	0.00	0.00	0.00	0.00
411 E MAIN	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	Totals:	204.73	204.73	0.00	0.00	0.00	0.00	0.00
FIRE STATION 3 -	HVAC	337.31	337.31	0.00	0.00	0.00	0.00	0.00
500 E	PLUMBING	155.87	80.87	75.00	0.00	0.00	0.00	0.00
CONSTITUTION	Totals:	493.18	418.18	75.00	0.00	0.00	0.00	0.00
FIRE STATION 4 -	HVAC	27.03	27.03	0.00	0.00	0.00	0.00	0.00
4145 W	PLUMBING	423.47	323.47	100.00	0.00	0.00	0.00	0.00
ROBINSON	Totals:	450.50	350.50	100.00	0.00	0.00	0.00	0.00
FIRE STATION 5 -	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00
1000 NE 168TH	Totals:	161.73	161.73	0.00	0.00	0.00	0.00	0.00
FIRE STATION 6 -	HVAC	67.57	67.57	0.00	0.00	0.00	0.00	0.00
7405 E	PLUMBING	696.44	276.44	420.00	0.00	0.00	0.00	0.00
ALAMEDA	Totals:	764.01	344.01	420.00	0.00	0.00	0.00	0.00
FIRE STATION 7 -	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
2207 GODDARD	Totals:	40.43	40.43	0.00	0.00	0.00	0.00	0.00
FIRE STATION 9 -	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00

3001 E	Totals:	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
FIREHOUSE ART	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
CENTER - 444 S	HVAC	27.03	27.03	0.00	0.00	0.00	0.00	0.00	0.00
FLOOD	Totals:	107.90	107.90	0.00	0.00	0.00	0.00	0.00	0.00
FLEET	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE -	PLUMBING	141.52	141.52	0.00	0.00	0.00	0.00	0.00	0.00
1301 DAVINCI	Totals:	181.95	181.95	0.00	0.00	0.00	0.00	0.00	0.00
JIM BLUE CREEK	HVAC	131.52	131.52	0.00	0.00	0.00	0.00	0.00	0.00
RADIO TOWER -	Totals:	131.52	131.52	0.00	0.00	0.00	0.00	0.00	0.00
LINDSEY YARD -	PLUMBING	181.95	181.95	0.00	0.00	0.00	0.00	0.00	0.00
STREETS - 668 E	Totals:	181.95	181.95	0.00	0.00	0.00	0.00	0.00	0.00
LIONS PARK -	PLUMBING	60.65	60.65	0.00	0.00	0.00	0.00	0.00	0.00
450 S FLOOD	Totals:	60.65	60.65	0.00	0.00	0.00	0.00	0.00	0.00
LITTLE AXE REC	GENERAL	95.87	80.87	15.00	0.00	0.00	0.00	0.00	0.00
CENTER - 1000	HVAC	197.28	197.28	0.00	0.00	0.00	0.00	0.00	0.00
NE 168TH AVE	Totals:	293.15	278.15	15.00	0.00	0.00	0.00	0.00	0.00
MOORE-	GENERAL	60.65	60.65	0.00	0.00	0.00	0.00	0.00	0.00
LINDSAY	Totals:	60.65	60.65	0.00	0.00	0.00	0.00	0.00	0.00
NEIGHBORHOOD	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
D PARKS	GENERAL	230.87	80.87	150.00	0.00	0.00	0.00	0.00	0.00
	PLUMBING	828.67	808.67	20.00	0.00	0.00	0.00	0.00	0.00
	Totals:	1,140.40	970.40	170.00	0.00	0.00	0.00	0.00	0.00
NORMAN	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
INVESTIGATION	Totals:	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
NORMAN	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	Totals:	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
NORMAN	PLUMBING	303.25	303.25	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	Totals:	303.25	303.25	0.00	0.00	0.00	0.00	0.00	0.00
POLICE	PLUMBING	60.65	60.65	0.00	0.00	0.00	0.00	0.00	0.00
SHOOTING	Totals:	60.65	60.65	0.00	0.00	0.00	0.00	0.00	0.00
REAVES PARK -	ELECTRICAL	783.60	242.60	541.00	0.00	0.00	0.00	0.00	0.00
515 E	Totals:	783.60	242.60	541.00	0.00	0.00	0.00	0.00	0.00

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ROTARY PARK -	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
1501 W BOYD	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
SANITATION -	HVAC	67.46	67.46	0.00	0.00	0.00	0.00	0.00	0.00
2301 GODDARD	Totals:	67.46	67.46	0.00	0.00	0.00	0.00	0.00	0.00
SHOP TIME	GENERAL	444.77	444.77	0.00	0.00	0.00	0.00	0.00	0.00
	HVAC	134.93	134.93	0.00	0.00	0.00	0.00	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	620.13	620.13	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFER	GENERAL	380.87	80.87	300.00	0.00	0.00	0.00	0.00	0.00
STATION - 3901	Totals:	380.87	80.87	300.00	0.00	0.00	0.00	0.00	0.00
TRANSIT	PLUMBING	202.17	202.17	0.00	0.00	0.00	0.00	0.00	0.00
CENTER - 320 E	Totals:	202.17	202.17	0.00	0.00	0.00	0.00	0.00	0.00
WARMING	GENERAL	190.55	80.87	109.68	0.00	0.00	0.00	0.00	0.00
SHELTER - 109	Totals:	190.55	80.87	109.68	0.00	0.00	0.00	0.00	0.00
WATER	HVAC	404.78	404.78	0.00	0.00	0.00	0.00	0.00	0.00
RECLAMATION -	Totals:	404.78	404.78	0.00	0.00	0.00	0.00	0.00	0.00
WATER	HVAC	433.30	433.30	0.00	0.00	0.00	0.00	0.00	0.00
TREATMENT	Totals:	433.30	433.30	0.00	0.00	0.00	0.00	0.00	0.00
WESTWOOD	ELECTRICAL	69.93	40.43	29.50	0.00	0.00	0.00	0.00	0.00
GOLF COURSE -	GENERAL	67.46	67.46	0.00	0.00	0.00	0.00	0.00	0.00
2400	HVAC	81.09	81.09	0.00	0.00	0.00	0.00	0.00	0.00
WESTPORT DR	PLUMBING	505.42	505.42	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	723.90	694.40	29.50	0.00	0.00	0.00	0.00	0.00
WESTWOOD	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
POOL - 1017	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
WESTWOOD	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
TENNIS CENTER	Totals:	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
YOUNG	GENERAL	5,692.80	431.36	5,261.44	0.00	0.00	0.00	0.00	0.00
FAMILY	HVAC	711.12	711.12	0.00	0.00	0.00	0.00	0.00	0.00
ATHLETIC	PLUMBING	725.63	525.63	200.00	0.00	0.00	0.00	0.00	0.00
CENTER - 2201	Totals:	7,129.56	1,668.12	5,461.44	0.00	0.00	0.00	0.00	0.00

ACCESSIBILITY & CULTURE

9C

ACCESSIBILITY & CULTURE
NOVEMBER 2025

Accessibility:

Complaints	Resolutions

Culture:

Employee Resource Groups (ERGs): LGBTQ+ Alliance's next meeting is to be determined. The Alliance of Black Employees (ABE) The next meeting is on December 4, 2025, and the annual Kwanza event is scheduled for December 30, 2025.

Community Coat Drive from November 2nd to December 2nd. Drop off at various Parks & Recreation facilities around the city.

Committees:

Human Rights Commission (HRC) – The monthly meeting was scheduled to take place on Monday, November 24, 2025, at City Hall, however there was no quorum. Two items were discussed, but no items were voted on since there was no quorum. In lieu of the next meeting, the Interfaith Breakfast will take place on Monday, January 19, 2025, at 9:00 a.m. The next meeting outside of the breakfast is scheduled for Monday, February 23, 2025, at City Hall.

ADA Citizen's Advisory Committee –The next quarterly meeting is scheduled for Monday, December 8, 2025, at City Hall.

Cleveland County disABILITY Coalition – The monthly meeting took place on Tuesday, November 4, 2025, at United Way. The purpose of the Cleveland County disABILITY Coalition is to increase awareness of all disabilities, to identify community needs and to develop solutions to those needs. Updates from the ADA Committee and Transportation were given. The presenter at this meeting was Dan Lusk with Momentum Refresh, which provides ADA compliant portable toilets and accessible restroom rentals. He discussed the background of the service as well as provided a sample of reports and testimonials. He fielded questions about cost and reservation process as the group brainstormed potential community events that could benefit from the service.

Upcoming Events:

- Oklahoma Caregiver Conference on November 6th, available at 5 locations and online, with registration open now.
- Oklahoma Transition Institute (OTI) Conference in Owasso November 12-14, 2025

The next meeting is scheduled for Tuesday, December 2, 2025, at United Way.

PLANNING AND COMMUNITY DEVELOPMENT 10



November 2025 Residential Permit Activity

Category	Permit	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Valuation
Residential, Accessory Dwelling Unit	PRADU202504116	2025-11-18	467 COLLEGE AVE	650	R-1	4	LINCOLN ADD	POWER ROOFING & CONSTRUCTION	\$ 250,000.00
	1								\$ 250,000.00
Residential, Accessory Structure	PRAB202503922	2025-11-20	3305 120TH AVE NE	1600	A-2	5	H & L 2	YOUNG, BRITTANY	\$ 6,000.00
	PRAB202504253	2025-11-07	10903 N TIMBERLINE DR	640	R-1	5	WHISPERING HILLS	BETTER BARN	\$ 5,000.00
	2								\$ 11,000.00
Residential, Addition / Alteration	PRAD202504013	2025-11-04	735 S LAHOMA AVE	2280	R-1	4	LINDSEY'S ADD	HIGH PERFORMANCE BUILDING PRODUCTS LLC	\$ 80,000.00
	PRAD202504731	2025-11-04	2810 CYNTHIA CIR	280	R-1	2	SMOKING OAKS SOUTH	COOPER CUSTOM BUILDS LLC	\$ 225,000.00
	PRAD202504733	2025-11-07	2682 BRENTWOOD DR	485	R-1	2	NORMANDY PARK	GLENN SECREST	\$ 65,000.00
	PRAD202504739	2025-11-03	4901 STONEHENGE LN	20	RE	5	WOODLAND OAK RIDGE 1	RENEWAL BY ANDERSON OF OKLAHOMA	\$ 1,535.00
	PRAD202504782	2025-11-13	733 ELMWOOD DR	683	R-1	4	VALLEY VIEW ADD - REPLAT	CLEAVE ADAMSON CUSTOM HOMES	\$ 50,000.00
	PRAD202504839	2025-11-13	501 MANOR HILL CT	285	R-1	3	BROOKHAVEN NO 33 ADDITION	DENALI HOMES LLC	\$ 14,250.00
	PRAD202504843	2025-11-07	2220 WESTWOOD DR	900	R-1	2	WESTWOOD EST NORTH ADD	MATT PEACOCK	\$ 30,000.00
	PRAD202504846	2025-11-12	4515 CRITTENDEN DR	295	PUD	8	ASHTON GROVE ADD SEC 2	HARBOR HOMES INC	\$ 5,000.00
	PRAD202504984	2025-11-19	7051 E ROCK CREEK RD	1216	A-2	5	NOT SUBDIVIDED	TITAN BUILDING CO	\$ 13,600.00
	9								\$ 484,385.00
Residential, Carport	PRCP202505050	2025-11-24	1203 CAMDEN WAY	200	R-1	2	EDGEMERE 3RD ADD	MIKE CUMMINGS	\$ 2,500.00
	1								\$ 2,500.00
Residential, Demolition	PRDE202504656	2025-11-18	4909 PULLIN LN		A-2	6	NOT SUBDIVIDED	YUCHENG FAN	N/A
	PRDE202504680	2025-11-05	742 S LAHOMA AVE		R-1	4	LINDSEY'S ADD	ERIKA EVANS	N/A
	PRDE202504736	2025-11-03	6576 156TH AVE NE		A-2	5	NOT SUBDIVIDED	FMJ JR ENTERPRISES LLC	N/A
	3								N/A
Residential, New Single Family	PRSF202503663	2025-11-05	1738 CLASSEN BLVD	2047	R-1	4	SOUTHRIDGE ADD	GARRETT MAPLES HOMES LLC	\$ 500,000.00
	PRSF202504497	2025-11-12	1921 DELPHINE DR	1744	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 207,200.00
	PRSF202504498	2025-11-03	1937 DELPHINE DR	1744	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 115,892.00
	PRSF202504508	2025-11-12	2042 DELPHINE DR	1744	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 207,200.00
	PRSF202504535	2025-11-03	1941 DELPHINE DR	1964	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 233,100.00
	PRSF202504682	2025-11-05	1907 BURNING TREE	4132	R-1	6	HALLBROOKE ADD SEC 6	HOMESTEAD CUSTOM HOMES & CONST	\$ 583,600.00

	PRSF202504709	2025-11-03	4015 ABINGDON DR	2162	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	\$	302,680.00
	PRSF202504741	2025-11-03	3727 EUREKA DR	2786	PUD	8	FLINT HILLS ADDITION SECTION 2	IDEAL HOMES OF NORMAN, LP	\$	299,040.00
	PRSF202504808	2025-11-06	3912 SKYLER WAY	3007	R-1	7	CEDAR LANE SEC III	HOMESTEAD CUSTOM HOMES & CONST	\$	411,640.00
	PRSF202504894	2025-11-10	708 LEGACY AVE	4112	PUD	6	VINTAGE CREEK ADDITION	LANDMARK FINE HOMES, LP	\$	500,000.00
	PRSF202504872	2025-11-18	3006 FLORENCE TER	3209	PUD	1	SIENA SPRINGS ADD SEC 2	DP GAMBLE HOMES, INC	\$	400,000.00
	PRSF202504875	2025-11-18	3010 FLORENCE TER	3062	PUD	1	SIENA SPRINGS ADD SEC 2	DP GAMBLE HOMES, INC	\$	385,000.00
	PRSF202504879	2025-11-18	3014 FLORENCE TER	2907	PUD	1	SIENA SPRINGS ADD SEC 2	DP GAMBLE HOMES, INC	\$	390,000.00
	PRSF202504899	2025-11-25	14300 PERRY DR	4800	A-2	5	PRIDE 034	RENEE REED	\$	450,000.00
	PRSF202504954	2025-11-24	4007 ALTA VISTA DR	2440	PUD	8	FLINT HILLS ADDITION SECTION 2	IDEAL HOMES OF NORMAN, LP	\$	234,640.00
	PRSF202504965	2025-11-19	3928 ABINGDON DR	2743	R-1	5	BELLATONA ADD SEC 4	HOME CREATIONS, INC	\$	384,100.00
	PRSF202505040	2025-11-24	514 BASIN WAY	3916	PUD	6	PINE CREEK ADD	LANDMARK FINE HOMES, LP	\$	550,000.00
	17									\$
Residential, Pool	PRPO202504802	2025-11-19	1165 ROBINHOOD LN	300	R-1	4	SHERWOOD FOREST 4	PLEASANT POOLS	\$	45,000.00
	PRPO202504826	2025-11-14	512 LEGACY CT	1900	PUD	6	VINTAGE CREEK ADDITION	ARTISTIC POOLS	\$	118,665.00
	PRPO202504866	2025-11-14	2618 Highbury DR	700	PUD	8	VILLAS AT ASHTON GROVE SEC 1	ARTISTIC POOLS	\$	89,760.00
	PRPO202504953	2025-11-19	3909 OXFORD WAY	1076	R-1	3	BROOKHAVEN 2ND	AQUATIC DESIGNS POOL & SPA	\$	100,000.00
	4									\$
Residential, Solar	PRSO202504678	2025-11-12	1201 CHERRY STONE ST		R-1	2	BERRY EST	OKIE SOLAR	\$	20,000.00
	PRSO202504803	2025-11-24	4404 BROOKFIELD DR		R-1	3	TROPHY CLUB	BLUE SKY ELECTRIC	\$	78,929.54
	PRSO202504820	2025-11-04	1911 RIDGEWOOD DR		R-1	1	OAKHURST ADD SEC 06-REPLAT	TRIBE SOLAR AND ELECTRIC LLC	\$	15,000.00
	PRSO202504864	2025-11-07	2002 JOE TAYLOR ST		R-1	2	ROLLING HILLS ESTATES	OKIE SOLAR	\$	34,000.00
	PRSO202505008	2025-11-14	2200 OAKRIDGE DR		RE	5	OAKRIDGE EST 2	TRIBE SOLAR AND ELECTRIC LLC	\$	46,000.00
	5									\$
Residential, Storm Shelter	PRSS202504874	2025-11-05	718 FLORENCE TER		PUD	1	SIENA SPRINGS ADD SEC 2	DP GAMBLE HOMES, INC	\$	2,550.00
	PRSS202504916	2025-11-07	917 OLD FRISCO RD		PUD	8	GREENLEAF TRAILS ADD SEC 8	DONALD CLOUSE	\$	4,195.00
	PRSS202504921	2025-11-18	3555 120TH AVE SE		A-2	5	WHISPERING OAKS	DOUG GUY	\$	6,400.00
	PRSS202504936	2025-11-10	1716 DARTMOUTH CT		R-1	6	HALL PARK 3	SURVIVAL ZONE, LLC	\$	7,500.00
	PRSS202504950	2025-11-12	3060 HUMMINGBIRD CT		PUD	6	FROST CREEK	ROSE SNOOK OR TOM POLLARD	\$	5,000.00
	PRSS202504960	2025-11-12	1460 GRAY FOX DR		PUD	6	FROST CREEK	GROUND ZERO SHELTERS	\$	4,695.00
6									\$	30,340.00

Residential, Water Well	PRWL202504939	2025-11-24	3005 GOLDEN VALLEY RD		A-2	3		LOMAN DRILLING		N/A
	1									N/A
Total	49							\$		1,479,671.54



November 2025 Residential Permit Activity

Category	Count	Valuation
Residential, Accessory Dwelling Unit	1	\$ 250,000.00
Residential, Accessory Structure	2	\$ 11,000.00
Residential, Addition / Alteration	9	\$ 484,385.00
Residential, Carport	1	\$ 2,500.00
Residential, Demolition	3	N/A
Residential, New Single Family Dwelling	17	\$ 6,154,092.00
Residential, Pool	4	\$ 353,425.00
Residential, Solar	5	\$ 193,929.54
Residential, Storm Shelter	6	\$ 30,340.00
Residential, Water Well	1	N/A
Total	49	\$ 7,479,671.54

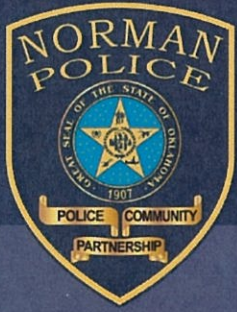
Category	Permit	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Tenant	Valuation
Commercial, Addition / Alteration	PRAD202504580	2025-11-10	2401 OAK FOREST DR	2542	R-1	6	DOUBLE TREE AT HALL PARK	COUNCIL FOR DEVELOPMENTAL	ABLE HOUSING AND VO-TECH TRAINING	\$ 125,000.00
	PRAD202504683	2025-11-19	598 24TH AVE SE	100	A-2	1	NOT SUBDIVIDED	CROWN CASTLE USA INC	VERIZON WIRELESS	\$ 36,000.00
	PRAD202504699	2025-11-20	708 24TH AVE NW	3650	M-1	2	WESTPORT PROFESSIONAL PARK	ROB ELLIOTT	RETINA CONSULTANTS	\$ 186,000.00
	PRAD202504838	2025-11-21	3126 36TH AVE NE	1	A-2	6	NOT SUBDIVIDED	FULLERTON ENGINEERING	AT&T	\$ 15,000.00
	PRAD202505171	2025-11-26	401 12TH AVE SE 125	70	RM-6	1	TRIAD 2	MARISSA SHARP	JESSICA HUGHES	\$ 8,750.00
	5									\$ 370,750.00
Commercial, Demolition	PRDE202504825	2025-11-24	201 W DAWS ST		R-1	4	NOT SUBDIVIDED	CITY OF NORMAN		N/A
	PRDE202504840	2025-11-13	1220 E ROBINSON ST		C-1	6	REPLAT BLOCK 2 SONOMA PARK	BRANDON YBARRA		N/A
	2									N/A
Commercial, Fire	7									\$ 2,448,596.00
Commercial, New Commercial Building	PRNR202503036	2025-11-14	3617 CLASSEN BLVD	1480	C-2	5	CLUB CARWASH AT ST JAMES CENTR	TATCO CONSTRUCTION	7BREW COFFEE SHOP	\$ 620,000.00
	1									\$ 620,000.00
Commercial, RCF/RDCF	1									N/A
Total	16									\$ 3,439,346.00



November 2025 Non-Residential Permit Activity

Category	Count	Valuation
Commercial, Addition / Alteration	5	\$ 370,750.00
Commercial, Demolition	2	N/A
Commercial, Fire	7	\$ 2,448,596.00
Commercial, New Commercial Building	1	\$ 620,000.00
Commercial, RCF/RDCF	1	N/A
Total	16	\$ 3,439,346.00

POLICE 11



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



NOVEMBER | 2025

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2025	5-YEAR AVERAGE	2024
MURDER	0	0	0
SEXUAL ASSAULTS	8	14	15
ROBBERY	2	4	9
AGGRAVATED ASSAULTS	17	26	25
BURGLARY OF BUILDING	30	43	44
LARCENY/THEFT	178	194	182
MOTOR VEHICLE THEFT	22	31	18
ARSON	0	0	1
KIDNAPPING	0	2	3
FRAUD/FORGERY	71	71	54
DUI/APC	29	32	34
PUBLIC INTOXICATION	39	45	47
RUNAWAYS	30	27	37
DRUG VIOLATIONS	77	55	56
THREATS/HARASSMENT	22	33	28
VANDALISM	49	87	85
OTHER	566	581	628
TOTAL REPORTED OFFENSES	1,142	1,245	1,266
TOTAL ARRESTS:	657	654	674
PROTECTIVE CUSTODY:	45	77	56
TOTAL CASE REPORTS*	881	968	983
COLLISIONS	183	204	213
FATALITY	2	2	3
INJURY	21	25	34
NON-INJURY	160	178	176
NUMBER OF PEOPLE INJURED	40	35	47
CITATIONS & WARNINGS	2,697	2,326	2,852
TRAFFIC CITATIONS	756	541	642
TRAFFIC WARNINGS	1,392	1,188	1,607
PARKING CITATIONS & WARNINGS	549	597	603

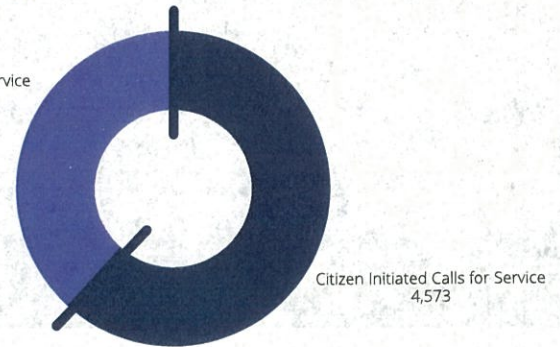
COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 5,167
NON-EMERGENCY CALLS TAKEN: 14,383
TOTAL INCOMING CALLS: 19,550
TOTAL CALLS FOR SERVICE GENERATED: 11,256

POLICE CALLS FOR SERVICE: 7,391
OFFICER INITIATED: 2,818
CITIZEN INITIATED: 4,573

OTHER CAD ACTIVITY:
NORMAN FIRE: 1,762
EMSSTAT: 2,103

Officer Initiated Calls for Service
2,818



INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 172
CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 63
CASES CLOSED DURING REPORTING PERIOD: 444
CLEARED BY ARREST / WARRANT: 9
CLEARED BY EXCEPTION: 22
COP FOLLOW-UP: 18
DEACTIVATED: 278
DEACTIVATED DUE TO STAFFING: 38
MISSING PERSONS RECOVERED: 11
REFERRED INTERNALLY: 37
UNFOUNDED: 31

ANIMAL WELFARE

INTAKES: 180
LIVE RELEASES: 315
LIVE OUTCOME RATE: 93%
ANIMALS FOSTERED: 108
VOLUNTEER HOURS: 373

RECORDS

CUSTOMER SERVICE CONTACTS: 2,087
IN-PERSON CONTACTS: 743
PHONE CONTACTS: 715
EMAIL CONTACTS: 629

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184
ACTUAL EMPLOYED: 177
AVAILABLE FOR ASSIGNMENT: 163**

AUTHORIZED NON-COMMISSIONED: 76
ACTUAL NON-COMMISSIONED: 73
AVAILABLE FOR ASSIGNMENT: 71**

*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report

November 2025



IN SHELTER ANIMAL COUNTS

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	54	78	132	91	142	233	101	77%
Ending	62	57	119	60	62	122	3	3%

ANIMAL INTAKES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	111	82	193	72	60	132	(61)	-32%
Owner Relinquish	3	13	16	10	21	31	15	94%
Owner Intended Euth	3	1	4	2	1	3	(1)	-25%
Transfer In	0	0	0	0	2	2	2	#DIV/0!
Other Intakes*	2	0	2	7	2	9	7	350%
Returned Animal	9	7	16	0	3	3	(13)	-81%
TOTAL LIVE INTAKES	128	103	231	91	89	180	(51)	-22%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2024		2025		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0!
Dog Collected (DOA)	2	2	1	1	(1)	-50%
Cat Collected (DOA)	2	2	3	3	1	50%
Wildlife Transferred	0	0	0	0	0	#DIV/0!
Intake Horses	0	0	0	0	0	#DIV/0!
Intake Cows	2	2	0	0	(2)	-100%
Intake Goats	0	0	0	0	0	#DIV/0!
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	0	0	0	0	0	#DIV/0!
Intake Pigs	0	0	1	1	1	#DIV/0!
Intake Other	1	1	1	1	0	0%
TOTAL OTHER ITEMS	7	7	6	6	(1)	-14%

LENGTH OF STAY (DAYS)

	2024	2025
Dog	13.8	19
Cat	9.3	19

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	70	68	0	138

Norman Animal Welfare Monthly Statistical Report

November 2025



LIVE ANIMAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	39	81	120	57	109	166	46	38%
Return To Owner	44	12	56	28	3	31	(25)	-45%
Transferred Out	29	1	30	24	46	70	40	133%
Returned to Field	0	21	21	0	26	26	5	24%
Returned to Owner in Field	37	0	37	22	0	22		
TOTAL LIVE OUTCOMES	149	115	264	131	184	315	51	19%

OTHER ANIMAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	6	6	1	3	4	(2)	-33%
Lost in Care	0	0	0	0	0	0	0	#DIV/0!
Shelter Euth	4	2	6	11	7	18	12	200%
Owner Intended Euth	3	1	4	2	1	3	(1)	-25%
TOTAL OTHER OUTCOMES	7	9	16	14	11	25	9	56%

TOTAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	149	115	264	131	184	315	51	19%
Total Other Outcomes	7	9	16	14	11	25	9	56%
TOTAL OUTCOMES	156	124	280	145	195	340	60	21%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	2	5	0	7	39%
Medical - Injured	2	2	0	4	22%
Behavior - Aggressive	4	0	0	4	22%
Behavior - Other	3	0	0	3	17%
TOTAL EUTHANASIA	11	7	0	18	

MONTHLY LIVE RELEASE RATE

2024	2025
95.7%	93.5%

Live Outcomes / (Total Outcomes - Owner Int Euth)

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
November 2025

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed one (1) Norman Rural Certificate of Survey and three (3) preliminary plats for Planning Commission and 3 Final Plats for the Development Committee. The Development Engineer reviewed 25 sets of construction plans and five (5) punch list items. There were 75 permits reviewed and/or issued. Fees were collected in the amount of \$52,027.51.

CAPITAL PROJECTS:

Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue.

The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. An additional 35 days have been added with additional days expected due to multiple delays to progress, not the least of which has been greater than average weather delays throughout the spring and summer. The latest revised construction schedule shows paving complete by the second week of January 2026 and final completion of landscaping will be in early spring. In the meantime, staff continues to look for ways to accelerate the construction schedule while keeping the disturbance to surrounding businesses to a minimum.

Proposed improvements include:

- New sidewalks, landscaping, and pedestrian safety improvements
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Decorative paving elements
- New curb and gutter
- Modified decorative traffic signals
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

As of the last pay application on 10/31/25, 45.29% of the total contract amount has been expended. Through 10/31/25, 90.63% of the contract time has expired.

The contractor's activities this month were as follows:

- *Completed parking paving, curb and gutter, driveways, and sidewalks between Peters Avenue and Santa Fe Avenue*
- *Continued construction of new/relocated traffic signals and equipment between Santa Fe Avenue and University Avenue*
- *Continued construction of irrigation mains on south side of Gray Street*
- *Continued reconstruction of damaged irrigation on north side of Gray Street*
- *Began coordination with BNSF for construction within the railroad right of way*
- *Removal and reconstruction of the Gray Street and James Garner Avenue intersection to begin in December*

Jenkins Avenue 2019 Bond Project:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of nineteen (19) transportation improvement projects. The Jenkins Avenue 2019 Bond Project consists of widening and reconstruction of Jenkins Avenue between Imhoff Road and Lindsey Street.

The total construction cost for the project is approximately \$15.52 million. Of that, approximately \$10.25 million will be paid by federal grants and the remaining \$5.27 million will come from the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation conducted a bid opening on October 10, 2024, for the Jenkins Avenue 2019 Bond Project. The low bidder was Silver Star Construction Company, Inc. of Moore, Oklahoma. ODOT awarded the project on November 4, 2024. Construction started on Monday, March 3, 2025. There are 540 calendar days in the project, which will likely require approximately 2 years to complete, taking into account weather days. The Oklahoma Department of Transportation is administering the construction of this project.

Proposed improvements include:

- New 4-lane roadway with raised median
- Realignment of Imhoff Road and Constitution Street with a new roundabout
- Realigned Timberdell Road intersection
- New 4-legged intersection at Stinson Street
- New decorative traffic signals at Timberdell Road and Stinson Street intersections
- New 10-foot multi-use trails and sidewalks
- Landscaping
- Pedestrian safety improvements
- Improved storm drainage pipeline system

Phase 2 construction is underway through January 2026, which includes the east half of Jenkins Avenue from Reaves Park Road to the north project limits near Lindsey Street. The contractor's activities this month on Phase 2 were as follows:

- Finished installing inlets on the east side of Jenkins Avenue between Timberdell Road and Reaves Park Road
- Installed all curb and gutter between Timberdell Road and Lindsey Street
- Started installing curb and gutter between Timberdell Road and Reaves Park Road
- Completed paving the east leg of Stinson Street and northbound Jenkins Avenue from Stinson Street to Lindsey Street
- Rough grading and subgrade stabilization has been completed between Cross Center Drive and Reaves Park Road

Sidewalk Programs:

12th Ave NE and W Brooks Street Sidewalk Project This project is 80% funded through an ACOG grant and is being facilitated by ODOT for construction. This project will include new and replacement sidewalks, ramps, and driveways along 12th Avenue NE from East Robinson Street to East Rock Creek Road and Brooks Street from Pickard Avenue to Wylie Road. Plans are complete and bids were advertised by ODOT. Parathon Construction was selected as the contractor for this project and construction began the first week of October with project oversight provided by Hudson Prince Engineering. During the month of November, the contractor completed 60% of sidewalk, ramp and driveways along 12th Avenue NE have been completed.

State Highway 9 Multi Use Path This project is 80% funded through an ACOG grant. This project will include the construction of a 10' wide Multi Use Path from 48th Ave SE to 72nd Ave SE along the north side of State Highway 9. Construction is anticipated to start in the winter of 2025. Oklahoma Department of Transportation conducted a bid opening on November 20th and submitted bids are now in review.

CCTIF Alleys This project utilized funds from the Center City Tax Increment Financing District (CCTIF). This project reconstructed 3 alleys within the Center City Form Base Code overlay area, Eddington Alley South of Eddington Street from Monnet to BNSF Railroad right of way, Linn Alley South of Linn Street from Santa Fe Avenue to Jenkins Avenue and Apache Alley Apache Street south to connect Alley between Jenkins Avenue and Santa Fe Avenue. Construction began on September 29, 2025, and was completed on November 17, 2025.

Street Maintenance Bond Programs:

FYE 2025 Street Maintenance Bond – Urban Reconstruction Projects

The FYE 2025 urban road reconstruction project bids were opened on March 3, 2025. Seven bids were received, and the contract was awarded on April 22, 2025, to Ellsworth Construction in the amount of \$940,547.29. The project consists of roadway reconstruction for the following locations: South Pickard Avenue from West Imhoff Road to 2719 South Pickard Avenue, Oakbrook Drive from Fairfield Drive to South Pickard Avenue, and North Base Avenue from West Main Street to Kansas Street. All three streets are located in established residential neighborhoods. The current roadways are constructed of concrete pavement. The concrete pavement is in poor condition, and the substructure has failed in several locations. The reconstruction project involves removal of the existing pavement and curb, stabilizing the subgrade, and placing new concrete panels. During the month of November, the contractor continued concrete panel replacement on North Base Avenue.

FYE 2025 & 2026 Street Maintenance Bond – Asphalt Pavement

The FYE 2025 & 2026 asphalt pavement project bids were opened on April 24, 2025. Six bids were received, and the contract was awarded on May 27, 2025, to First Water Contracting, LLC, in the amount of \$1,794,115.75. The project consists of asphalt roadway mill and overlay operations on the following locations: Flood Avenue from Lindsey Street to Boyd Street, Peters Avenue from Frank Street to Robinson Street, Imhoff Road from Walnut Road to Berry Road, Peters Avenue from Frank Street to Robinson Street, Barkley Street from Lindsey Street to Brooks Street, Keith Street from Ponca Avenue to Classen Boulevard, Macy Street from Oklahoma Avenue to Classen Boulevard, Astor Drive from Tecumseh Road to Crail Drive, Crail Drive from 36th Ave NW to Astor Drive, Goddard Avenue from Flood Avenue to 2113 Goddard Avenue, 48th Avenue NE from Robinson Street to Alameda Street, Robinson Street from 48th Avenue NW to 60th Avenue NW, and Robinson Street from 60th Avenue NE to 84th Avenue NE. The project is anticipated to be completed by November of 2025. During the month of November, the contractor completed milling and paving operations on Astor Drive, Goddard Avenue, and Crail Drive.

Bridge Maintenance Bond

East Post Oak Road Bridge Replacement

Bids were opened for the East Post Oak Road Bridge Replacement project on June 12, 2025. Six bids were received and on September 12, 2025, City Council approved Contract K-2526-33 with K&R Builders, Inc., in the amount of \$622,795.38 for the replacement of the East Post Oak Bridge of a tributary to Jim Blue Creek. On September 25, 2025, K&R Builders, Inc., mobilized to the bridge site. This project is scheduled for a duration of 120 days. During the month of November, the contractor completed the construction of the new bridge deck and completed stabilization of the roadway.

TRANSIT AND PARKING DIVISION

PUBLIC TRANSIT

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022, Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023, after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward with the next steps as recommended in the plan. Recent work includes:

Fleet Maintenance & Vehicle Procurement (upgrades and standardization)

- o City Fleet Maintenance staff continue to ensure that the transit fleet is in operational condition each morning for line up.
 - Of the City's 27 revenue vehicles in the Transit Fleet, there are only 3 vehicles remaining which

Monthly Progress Report
Public Works (November 2025)

were received from the University and have surpassed their useful life and are eligible to be retired according to FTA standards, all of which are in fixed route service. Council accepted grant funding, appropriation of funds, and authorized the purchase of replacements for these vehicles on October 14, 2025. One additional unit in the paratransit fleet is also eligible to be retired and replaced. Grant funding is also available for this vehicle, but a future Council authorization to purchase is needed.

- On February 15, 2024, the Association of Central Oklahoma Governments (ACOG) awarded The City of Norman \$1,078,880 in Public Fleet Conversion Grant Program funding which will require a local match of \$269,270 (which has been identified in the Public Transportation Fund) to install pantograph EV bus charging infrastructure at the Norman Transit Center. This overhead infrastructure will allow the City's battery electric buses to rapidly recharge while stopped at the Transit Center during operation thereby extending the time before these EV buses need to return to the Transit maintenance facility to fully recharge. The total cost of this project is estimated to be \$1,348,600. This equipment purchase has been delayed while staff sought a procurement option that meets all of the requirements of the grant funding and federal and state statutes, however a request for authorization to purchase is being prepared for City Council's meeting on December 9.

Service Expansion Priorities

Following implementation of the new route network in October 2023, and then increasing the frequency of service on Route 112 (West Lindsey) from 60 minutes to 30 minutes (*priority 2*), City Transit staff continue to review the next priorities recommended by the Go Norman Transit Plan:

- Priority 1: Sunday Service – Proposed Sunday service span and trip frequencies would match current Saturday service levels. Sunday transit service is currently being offered and evaluated as part of the Norman On-Demand microtransit pilot program.
- Priority 3: Increased Frequency on Route 110 – This service expansion upgrades the trip frequency of Route 110 (Main St/24th Ave NW) from 60 minutes to 30 minutes. Following direction from the Council Community Planning and Transportation Committee on October 23, staff are seeking cost estimates for implementation of this priority.
- Priority 4: Implementation of New Route 113 – This service expansion would add a new route in Southeast Norman operating with a 30-minute frequency. The proposed route, as recommended in the plan, would operate along Classen Blvd, Constitution St, Oak Tree Ave, 12th Ave SE, Cedar Ln and then turnaround near Cedar Ln and Classen Blvd.

Microtransit Pilot Program with Via Transportation – Norman On-Demand

Funding for fiscal year ending 2026 was approved as a budget amendment, and Council approved contract amendments with Via Transportation and the University of Oklahoma on July 8, 2025, to extend the service through June 30, 2026. Staff are reviewing options to transition this from its current status as a pilot program with contract extensions into a standard ongoing agreement for fiscal year ending 2027. These options will be presented to Council and City leadership for consideration. More details regarding operations can be found in the attached monthly performance report for this service, named Norman On-Demand.

Transit Monthly Performance Reports

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Report for October 2025.

STREET DIVISION

CONCRETE PROJECTS

- At 1011 Elmwood Street crews replaced concrete panels that required 3 cubic yards of concrete and resulted in over 22 square yards repaired.
- At 3708 Astor Drive crews replaced concrete panels that required 35.50 cubic yards of concrete and resulted in over 135 square yards repaired

ROADSIDE OPERATIONS

- During November routine pothole patching operations used approximately 4.05 tons of asphalt.

STORMWATER DIVISION

Boyd Street Storm Sewer Replacement

Monthly Progress Report

Public Works (November 2025)

On November 8, 2023, the Action Center received an email from a citizen expressing concerns over an area of settlement located on Boyd Street near the South Lahoma Street intersection. On November 13, 2024, Staff mobilized the Stormwater camera truck to investigate the complaint. Upon review of the camera footage, it was found that a section of the existing stormwater line had detached at a joint and fallen approximately 18 inches. This failure led to a loss of backfill material, which caused the roadway above to sink.

On December 19, 2023, City crews completed repairs of the failed line. When the area was excavated, City crews determined that the existing line was 20 inch clay pipe that was installed in 3 foot sections. A final asphalt patch was completed on January 10, 2024. After the repairs were completed, Staff discussed the necessary next steps. City crews remobilized the camera truck to determine the extents of the clay pipe beneath Boyd Street. It was discovered that the 20 inch clay pipe runs from College Avenue to South Pickard Avenue. This project is to reconstruct that section of storm sewer beneath Boyd Street. The start date for the project was May 19, 2025. During the month of November, the contractor reached substantial completion of this project.

Lower Imhoff Channel Stabilization Project

The 2009 Storm Water Master Plan (SWMP) recommended the design and installation of stream bank stabilization along segments of Imhoff Creek. The identified problem in the SWMP is severe bank erosion along both banks beginning at the upstream face of Highway 9 to approximately 2,000 feet upstream of Imhoff Road. The erosion along the banks has caused property fences and trees to fall into the creek. According to a hydraulic report produced by Wood, INC. in 2022, the erosion rate is 6" of bank erosion per year, or approximately 1300 cubic yards of bank erosion per year.

On July 8, 2025, City Council approved Contract K-2526-16 with Cimarron Construction Co., in the amount of \$5,499,994.00 for the Lower Imhoff Creek Bank Stabilization Project. This project is to stabilize the eastern bank of the channel utilizing reverse gabion baskets containing a growable media to allow for vegetative cover over time as well as install rock toe revetments on the west bank and install live staked trees to encourage the regrowth of tree canopy in the years that follow the completion of construction. The construction began on September 2, 2025, and has a construction duration of 548 days with an estimated completion in February 2027. During the month of November, the contractor completed approximately 250 additional feet of the new SierraScape retaining wall on the east side of Lower Imhoff channel.

Misty Lake Dam Rehabilitation Project

Misty Lake Dam was reclassified by Oklahoma Water Resources Board (OWRB) as a high-hazard dam on March 16, 2011. Following this reclassification an emergency order was issued on March 20, 2015, a hearing on April 14, 2015, and issuance of a Consent Order on July 8, 2015, that stated the POAs were required to lower the lake level and submit engineering plans. Cardinal Engineering completed plans on May 3, 2019, but due to repair costs estimated between \$595,000 and \$700,000, the POAs sought assistance from the Developer and the City of Norman, prompting multiple City Council discussions through 2017. Council approved a participation agreement on June 27, 2017, and later Amendment No. 1 on January 1, 2021, granting the City necessary easements. A Construction Manager at Risk (CMaR) was selected through RFQ 2122-11, culminating in an October 12, 2021, contract with Downey Contracting, but the Guaranteed Maximum Price submitted on December 9, 2021 (\$1,085,088.90) was rejected. The City then pursued FEMA's High Hazard Potential Dam Grant, and after approving related documents on March 26, 2024, was notified in June 2025 that the project had been awarded \$1.15 million, with the City contributing the required local match through already-collected project funds. On June 24, 2025, Council formally accepted the grant under Contract K-2425-137.

Bid documents were advertised on July 30 and August 6, 2025, with four bids opened on August 21, 2025. The low bid was submitted by C-P Integrated Services (C-PI) at \$580,672.50, which was 44.9% below the engineer's estimate of \$1,053,700. After federal compliance adjustments, including BABAA, Davis-Bacon, and DBE requirements, the contractor confirmed its ability to comply, resulting in a revised contract amount of \$750,600.00, which remains nearly \$50,000 lower than the next lowest bid and within budget. Construction

Monthly Progress Report

Public Works (November 2025)

began on October 14, 2025, with a project duration of 90 days. During the month of November, the contractor completed clearing and grubbing operations, removed the sidewalk, and began dewatering the lake.

STORMWATER MAINTENANCE

WORK ORDER RESPONSE

- The Stormwater Division received 23 work order requests and closed 21 work orders.

INFRASTRUCTURE MAINTENANCE

- Crews repaired a washout and repaired the drainage ditch at 48th Avenue S.E.
- Crews replaced a section of sidewalk and a section of failed stormwater pipe at Robinson Street and Crossroads Boulevard.

CHANNEL MAINTENANCE

- Crews removed drifts and drainage debris from the following locations: Crestland Park, 401 E. Boyd Street, Acres Street and Hughbert Street.
- Crews cleaned flumes at the following locations: Armory Channel flume and Sundance Court flume.
- Mowing operations were paused for the season.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

- Crews continued the seasonal OU gameday sweep schedule.
- Crews swept 221 lane miles in November, resulting in the removal of approximately 87.43 tons of debris from the stormwater system.
- The Camera Crew completed visual inspection of 412 linear feet of stormwater infrastructure.

INLET CLEARING OPERATIONS

- Crews inspected and cleared 1,021 inlets, resulting in the removal of 2.5 tons of debris in Wards 2, 3, and 4.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Monthly Progress Report

Public Works (November 2025)

Preventative Maintenance Services: This is the number of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

50

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities. Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

ENGINEERING DEVELOPMENT & PERMIT REVIEW

November 2025

Subdivision Development

Planning Commission:

Norman Rural Cert of Survey.....	1
Final Plats.....	0
Preliminary Plats.....	3
Short Form Plat.....	0
Center City Form Based Code.....	0
Concurrent Constr. Request.....	0

City Council:

Norman Rural Cert of Survey.....	1
Preliminary Plat.....	0
Final Plats	1
Certificate of Plat Correction.....	0
Encroachment.....	0
Easements.....	1
Closure.....	0
Release of Deferral.....	0

Development Committee:

Final Plats.....	3
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Permits Reviewed/Issued

Single Family.....	17
Commercial.....	16
Multi-Family.....	0
Addition/Alteration.....	9
House Moving.....	1
Paving Only.....	7
Storage Building.....	2
Swimming Pool.....	4
Storm Shelters.....	6
Public Improvements.....	2
Temporary Encroachments.....	0
Fire Line Pits/Misc.....	3
Franchise Utilities	8
Flood Plain.....	0
Total Permits	75

Fees Collected

	November	October	FY Total
Development	\$7,980.00	\$13,113.53	\$122,867.53
Permit	\$44,047.51	\$10,498.53	\$121,719.34
Grand Total	\$52,027.51	\$23,612.06	\$228,568.30
Construction Plan Review within 10 days	25	35	450
Punch List Within 1 day of Final Inspection	5	4	43
Single Family Permit review within 3 days	17	37	232
Commercial Permit review within 7 days	16	20	211
Final Plat Review within 10 days	1	4	48

100% of Plan Review Achieved

PERFORMANCE REPORT

Summary of Services Table: October 2025

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP October FY26	FY26 YTD	FY25 YTD	Service Profile	October FY26	October FY25
Fixed Routes (M-F)	1,920	160,679	149,225	Weekdays	21	20
Fixed Routes (Sat)	770	14,572	9,715	Saturdays	4	4
PLUS (M-F)	97	8,216	6,381	Gamedays	2	3
-Zone 1*	97	8,216	4,621	Holidays	1	1
-Zone 2**	0	0	1,760	Weather	3	1
PLUS (Sat)***	20	334	270	Fiscal YTD Days	77	77
				Cal. YTD Days	231	231

*Requires ¾ mile

**Zone 2 operated weekdays until 7pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 26 YTD	FY 26 Targets	
# of Norman fixed-route passenger trips provided	128,007	500,000	●
# of Norman paratransit trips provided	6,249	26,000	▲
% of on-time Norman paratransit pick-ups	87.46%	98.58%	▲
# of Norman bus passengers per service hour, cumulative	13.23	22.29	◆
# of Norman bus passengers per day, average	1,664*	800*	●
% of Norman required paratransit pick-ups denied due to capacity	0.00%*	0.00%	●
% of on-time fixed-route arrivals	71.30%	75.00%	●

*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.



Performance Report

Microtransit Pilot Program Performance Report

October 2025

Purpose

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Service Hours		Pricing	
Monday-Wednesday	7pm – 1am	First Passenger	\$3.00
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email address during SafeRide hours)	Free
Sunday	10am – 6pm		

ADA/Wheelchair Accessible Vehicles available upon request.

**Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am*

Key Performance Indicator Measures

Measure	Target	Fiscal Year to Date (07/01/25 – 10/31/25)	October		Year Over Year Service
			2025	2024	
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles	0.06 miles	0% (no change)
Maximum Walking Distance	0.25 miles	0.37 miles	0.25 miles	0.35 miles	-28.57%
Average Rider Wait Time*	<15 min	24.0 min	16.6 min	20.8 min	-20.19%
Maximum Rider Wait Time*	20 min	68.2 min*	47.0 min*	76.7 min*	-38.72%
Percent of Ride Requests Picked Up in 20min	>80%	45.56%**	69.42%**	51.19%**	+26.26%

*OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.

**Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.

ADDITIONAL PERFORMANCE MEASURES

Ridership

Norman On-Demand completed 2,077 rides in October 2025, which is a 29.06% decrease from the September 2025 total of 2,928. The fiscal year to date ridership for October FY26 is 10,437, which is a 37.06%

Ridership	Fiscal Year to Date (07/01/25 – 10/31/25)	October		Year Over Year Service
		2025	2024	
Total Number of Riders	10,437	2,077	4,145	-49.89%
Total # of Completed Trips	7,049	1,452	2,654	-45.29%
# of Completed Trips Requesting WAV	103	17	36	-52.78%
Ridership Per Service Hour (RPSH)	4.9	3.9	6.5	-40.00%

decrease from the October FY25 fiscal year to date ridership of 16,583. There were a total of 17 completed trips requesting a WAV or wheelchair accessible vehicle in October 2025. Ridership per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Rider Experience

Approximately 9.9% of all completed rides during FYE26 received a rating, of which 94.9% were rated five out of five stars. The system includes an

Rider Experience	Fiscal Year to Date (07/01/25 – 10/31/25)	October		Year Over Year Service
		2025	2024	
Average Ride Duration (in minutes)	11.3 minutes	10.8	11.8	-9.26%
Average Ride Distance (in miles)	3.4 miles	3.2	3.4	-5.88%
Average Ride Rating (5 stars scale)	4.9 stars	4.9	4.9	0% (no change)

automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. Three complaints were reported to Via in the month of October, representing 1.44 complaints per 1000 rides provided. There were two complaints regarding the rudeness of the driver and one complaint regarding the behavior of another passenger.

Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 16, 2023, a total of 14,903 individual accounts have been created, which is a 3.11% increase over the September 2025 service to date total of 14,439 and a 41.67% increase over the October 2024 service to date total of 8,693. Of these accounts more than half of them (51.74%) have utilized the service at least once and about a third (4,464 or 29.95%) have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 10/31/2025)		
App Accounts Created Since Launch	14,903	
OU Accounts (as of 10/28/2025)	3,690	24.76%
Active Accounts*	10,514	70.54%
Rider Accounts**	7,712	51.74%
Repeat Rider Accounts***	6,298	42.25%
*accounts with user engaging w/ ride requests at least once		
**accounts with at least 1 completed ride		
***accounts with at least 2 completed rides		

Accidents and Vehicles

No accidents or incidents were reported in October, for a total of zero accidents and zero incidents reported in FY26. Six of seven vehicles were in active service during the month of October, which just meets the target fleet availability. A Chrysler airbag recall for 2022-2025 Voyager & Pacifica vehicles and an abundance of caution impacted the ability to maintain the use of the full fleet of seven vehicles. Some temporary replacement vehicles were borrowed from another program run by our partner Via and are operating with magnetic side decals instead of full vehicle wraps. Riders have in-app and email messages making them aware and keeping them up to date.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2026

STREET DIVISION					
	FYE 2026 November 2025	FYE 2026 November 2025	Year to Date	Year to Date	FYE 2026
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Respond to all Action Center requests within 24 hour period	100%	100%	190	100%	400
Maintain up to 10 miles of asphalt roadway within capital program for given fiscal year	-	0%	1.5	0%	10
Maintain up to 2,000 square yards of concrete roadway within capital program for given fiscal year	143.00	7%	1230	62%	2000
Mow rural and urban routes citywide 8 times per year	0.25	3%	4.25	53%	8
Debris Removal – issue notice to proceed/task order within 48 hours of storm event	0%	0%	0	0%	100%
Street Maintenance Bond Program - Contract all selected project categories for the bond within the same fiscal year	0	0%	1	20%	5
Bridge bond program - contract all selected project categories for the bond within the same fiscal year	-	0%	3	100%	3

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2026

STORMWATER DIVISION FYE 2026 FYE 2026 Nov, 2025 Nov, 2025 Year to Date Year to Date FYE26					
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours	100%	100%	100%	100%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	221	44%	1,674	28%	85%
Inspect and clean 100% of the urban drainage inlets three times per year.	1,021	82%	4,606	31%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	0	0%	4,012,932	29%	70%
Permit all floodplain activities as appropriate.	0	100%	17	100%	95%
Camera Stormwater Infrastructure to inspect and identify. (4 grids per month)	0.00	0%	0	0%	85%
*Camera map grids identified in FY24. Program is transitioning to proactive inspection.					
Camera Stormwater Infrastructure Inspections (as needed in linear feet)	412	N/A	412	N/A	N/A
Repond to 100% of Okie calls within 72 hours of request	190	100%	1,360	100%	100%

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

November 2025

IN GALLONS	FYE 2026	FUEL REPORT		
	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>	
Internal pumps	20,192.00	20,422.00	25,776.56	
Outside - sublet	670.00	326.00	1,982.92	
TOTAL	20,862.00	20,748.00	27,759.48	
	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	20,613.80	19,777.30	25,776.56	1,982.92

FYE 2026 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	143,957.70	167,006.30	176,717.46	10,447.91

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$1.98	Low	\$1.83	UNLEADED	High	\$2.05	Low	\$2.00
DIESEL	High	\$2.72	Low	\$2.37	DIESEL	High	\$2.65	Low	\$2.46
CNG	High	\$0.63	Low	\$0.63	CNG	High	\$2.10	Low	\$2.10

CONSUMABLE PARTS PURCHASED			PUBLIC CNG SALES		
REPAIR PARTS	\$99,369.26		Month Total Public CNG Sales	\$4,086	
OILS/FLUIDS	\$9,725.23		FYE 2026 To Date Public Sales	\$21,397	
TIRES	\$26,178.94		LIFE TO DATE CNG GAS GALLON EQUIVALENT		
SUBLET REPAIRS	\$6,328.63		Total Sold Gallons Life To Date	1,130,214	
			Total Gross Sales Life To Date	\$1,696,589	
TOTAL SPENT ALL Parts/Sublet	\$141,602.06		Life To Date CNG Gas Gallon Equivalent		
			Total Public/City Through-Put CNG Gallons @ Station:	4,165,314	

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	2	0	11
EMERGENCY ROAD CALLS	7	13	13	43
PM SERVICES	86	141	108	541
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	145	192	214	930
SCHEDULED REPAIRS	99	134	132	594
NON SCHEDULED REPAIRS	46	58	82	328

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	11	22	5	46
EMERGENCY ROAD CALLS	7	17	17	81
PM SERVICES	40	60	40	228
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	101	153	159	727
SCHEDULED REPAIRS	33	51	55	251
NON SCHEDULED REPAIRS	68	102	104	451

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	1
EMERGENCY ROAD CALLS	1	0	4	5
PM SERVICES	10	23	17	53
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	47	46	80	245
SCHEDULED REPAIRS	45	43	66	242
NON SCHEDULED REPAIRS	2	3	14	22

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	2
EMERGENCY ROAD CALLS	3	0	2	5
PM SERVICES	20	5	8	37
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	43	43	32	152
SCHEDULED REPAIRS	40	39	27	135
NON SCHEDULED REPAIRS	3	4	5	17

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	11	24	5	60
EMERGENCY ROAD CALLS	18	30	36	135
PM SERVICES	156	229	173	871
INCLEMENT WEATHER	0	0	0	
WORK ORDERS	336	434	485	2,120
SCHEDULED REPAIRS	217	267	280	1,246
NON SCHEDULED REPAIRS	119	167	205	822

**FLEET DIVISION
INVENTORY
November 2025**

FUEL

WESTWOOD GOLF	450.2	gallons	UNLEADED	@	2.350	\$ 1,057.97
WESTWOOD GOLF	573.2	gallons	DIESEL	@	2.520	\$ 1,444.46
NORTH BASE	6,127.4	gallons	UNLEADED	@	1.930	\$ 11,825.98
NORTH BASE	5,930.7	gallons	DIESEL	@	2.550	\$ 15,123.36
FIRE STATION #5	263.9	gallons	UNLEADED	@	2.050	\$ 541.00
FIRE STATION #5	337.0	gallons	DIESEL	@	2.650	\$ 893.05
FIRE STATION #6	327.4	gallons	UNLEADED	@	2.030	\$ 664.62
FIRE STATION #6	387.8	gallons	DIESEL	@	2.560	\$ 992.77
BULK TANKS	1,200.0	gallons	DIESEL	@	2.550	\$ 3,060.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	7,168.9	\$ 14,089.56
DIESEL	8,428.7	\$ 21,513.64

PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
NOVEMBER FYE 2026

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearToDate Non-Compliance Trend
CITY COUNCIL					0%	0%
CITY MANAGER					0%	100%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	0%
					0%	0%
PLANNING						
PLANNING	1	1			0%	100%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	2			2	100%	100%
PUBLIC WORKS						
PW ADMIN					0%	0%
ENGINEERING	1	1			0%	50%
STREETS	16	17			0%	85%
STORMWATER	5	3		2	40%	93%
TRAFFIC	4	5			0%	68%
FLEET	2	9			0%	100%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	2	1		1	50%	50%
POLICE ADMINISTRATION	1	1			0%	75%
POLICE STAFF SERVICES					0%	50%
POLICE CRIMINAL INVESTIGATIONS	3	5			0%	57%
POLICE PATROL	22	19	3	4	18%	53%
POLICE SPECIAL INVESTIGATIONS	4	4			0%	17%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION	2	3			0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION	1	1			0%	0%
FIRE SUPPRESSION	1	1			0%	25%
FIRE DISASTER PREPAREDNESS	1		1		0%	100%
PARKS & RECREATION						
PARK MAINTENANCE	9	7	2		0%	71%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE					0%	0%
PARKS FORESTRY					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	13	11	1	3	23%	61%
PSST POLICE CRIMINAL INVESTIGATIONS					0%	0%
PSST FIRE SUPPRESSION	2	2			0%	0%
PSST SRO					0%	100%
					0%	0%
CDBG						
PLANNING CDBG	1	1			0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT	3	2		1	33%	33%
WATER PLANT	1		1		0%	150%
WATER PLANT WELLS					0%	133%
WATER PLANT LAB					0%	100%
LINE MAINTENANCE ADMIN					0%	0%
WATER LINE MAINTENANCE	14	13		1	7%	59%
UTILITIES INSPECTOR	1	1			0%	0%
UTILITIES WRF						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	5	6			0%	17%
WRF OPERATIONS					0%	100%
SEWER LINE MAINTENANCE	5	4		1	20%	62%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	14	9	2	4	29%	72%
SANITATION COMMERCIAL	8	6	1	1	13%	54%
SANITATION TRANSFER	6	6			0%	59%
SANITATION COMPOST	1	1			0%	50%
SANITATION RECYCLE	1	1			0%	0%
SANITATION YARD WASTE	1	1			0%	80%
					0%	0%
UTILITIES EVIROMENTAL						
ENVIROMENTAL & SUSTAINABILITY					0%	200%
CITYWIDE TOTAL	153	142	11	20	13%	67%

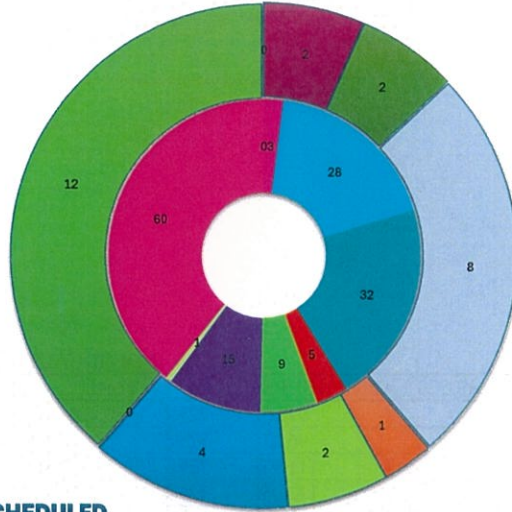
Fleet Management Division
PM Past Due Report

PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE DETAIL REPORT
NOVEMBER FYE 2026

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past	ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
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**PM Compliance Report September
FYE 2026**



INNER RING - MONTHLY # SCHEDULED
OUTER RING - MONTHLY # MISSED/LATE

- City Clerk
- Municipal Court
- Information Technology
- Human Resources
- Planning
- Public Works
- Police
- Fire
- Parks & Rec.
- PSST
- CDBG
- Utilities

Department	Scheduled	Missed/Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	0	0	0.0%
Human Resources	0	0	0.0%
Planning	3	2	66.7%
Public Works	28	2	7.1%
Police	32	8	25.0%
Fire	5	1	20.0%
Parks & Rec.	9	2	22.2%
PSST	15	4	26.7%
CDBG	1	0	0.0%
Utilities	60	12	20.0%
Citywide Total	153	31	20.3%

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2026

November 2025

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY				TOTAL HOURS
		GOAL	ACTUAL	DIFFERENCE		
497	91.65	72%	63.6%	-8.4%		144.00
1554	96.22	72%	66.8%	-5.2%		144.00
1676	111.97	72%	82.3%	10.3%		136.00
2098	112.05	72%	82.4%	10.4%		136.00
2495	110.36	72%	81.1%	9.1%		136.00
2745	101.14	72%	74.4%	2.4%		136.00
3001	119.44	72%	78.6%	6.6%		152.00
3151	114.81	72%	84.4%	12.4%		136.00
3167	83.36	72%	61.3%	-10.7%		136.00
3502	125.44	72%	78.4%	6.4%		160.00
3572	116.93	72%	86.0%	14.0%		136.00
3968	115.91	72%	85.2%	13.2%		136.00
4033	123.51	72%	81.3%	9.3%		152.00
4192	99.34	72%	73.0%	1.0%		136.00
4303	119.95	72%	86.9%	14.9%		138.00
4310	98.13	72%	72.2%	0.2%		136.00
4316	107.73	72%	79.2%	7.2%		136.00
4529	39.53	72%	29.1%	-42.9%		136.00

DIRECT LABOR HOURS	1847.94
TOTAL AVAILABLE HOURS	2386.00
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	77.4%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

NOVEMBER 2025	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
	Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%	78	78	100%	558	558	100%
Provide information requested by citizens within 7 days	95%	78	78	100%	558	558	100%
Complete traffic engineering studies within 45 days.	99%	1	1	100%	9	7	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	14	14	100%	169	169	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		0	0	0.00	716	354.25	0.49
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		0.09	1	11.11	1.69	16	9.47
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		15	15	100%	73	73	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		11	11	100%	60	60	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	24	24	100%	90	90	100%
Lower Priority all other signs within one day	90%	13	13	100%	201	201	100%
Street Name Signs within two weeks	90%	85	85	0%	190	190	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		2584	0	0.00	15808	0	0.00

Monthly Report

November 2025

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 100%
- 1357 12th NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%
- Page Street – 100%
- Crail Drive – 0% Hold – Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove project has been completed. Sutton Place project has been completed. Park Hill project has been completed.

Water Line Breaks Total – 11 in November

Water Lines Hit by Contractor – 1- (1" poly)

Sewer Line Data

- Total obstruction service requests – 15
- Private Plumbing: 14
- City Infrastructure: 1
- Sanitary Sewer Overflows: 1 on private side, 1 on city side

Lift Station D Flows:

- Days – 30
- Average daily flow: .9631 MGD
- Total Monthly flow: 28.89 MG

WASTEWATER PROJECTS:

Bishop Creek Emergency Sewer Line Repair (WW0212): On May 7, 2025, Utilities Department Line Maintenance staff were advised that an 18-inch sewer aerial crossing over Bishop Creek in the general vicinity of 730 Stinson Street had failed and sewage was discharging into the creek. Due to the risk to the environment, the City Manager authorized emergency repairs to prevent further sewage discharge. Under this emergency declaration, staff first received verbal price quotes to lease bypass pumps and appurtenances for temporarily diverting flow and verbal bids to mobilize a contractor for an immediate, but temporary, reconnection of the piping. This work was completed at 10:00 p.m. on May 7, 2025, which eliminated the discharge for the short term. It did not, however, restore the structural integrity of the crossing.

Subsequent to completion of this temporary repair, staff mobilized Garver Engineers under their current on-call contract to prepare an expedited design to replace the existing, failed aerial crossing, while Utilities Department Staff prepared Bidding Documents. Drawings and Bidding Documents were completed and issued to potential bidders on May 19, 2025. On May 20, 2025 Bids were opened and the lowest and best bidder was deemed to be Krapff-Reynolds Construction Co. with a bid of \$748,550.00. During the last week of May 2025, Contract was executed, Notice to Proceed was Issued, and clearing and procurement activities commenced. On June 10, 2025, City Council ratified the emergency declaration and all resulting actions.

In July 2025, Norman Utilities Staff was advised that Oklahoma Water Resources Board (OWRB) has a grant program to assist utility owners in paying for emergency projects like this one. On August 12, 2025, City Council authorized an application for the grant and staff completed the application immediately thereafter. In September, OWRB announced that a grant in the maximum allowable amount of \$100,000.00 had been approved. By the end of the month, Finance had commenced drawing down those grant funds.

Work on this project has proceeded continuously since Notice to Proceed was issued. During the month of October 2025, KRCC completed restoration activities. On October 24, 2025 a punchlist inspection convened, and a punchlist was prepared based thereon. Final amendment and final invoice are currently being negotiated and project should be ready for presentation to City Council for Final Acceptance in January 2026.

Engineer: Garver LLC (Michael Nguyen)/Norman Utilities Staff (Ken Giannone)

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2024, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted their draft final report to an "Independent Advisory Panel" consisting of independent industry experts who will review results and recommendations, deliberate among themselves, and, finally, issue recommendations regarding the report and its conclusions. A technical orientation with the panel members, NUA, and Garver convened on August 28, 2024. This was followed by a half-day workshop on December 17, 2024 during which Garver described the finer details of the pilot test, the data obtained, and their conclusions, and ended with an extended question and answer session. On March 4, 2025, NWRI submitted their final report in the form of a technical memorandum. The report generally concurred with Garver's conclusions but included some recommendations for making any future IPR process as robust as practical. Neither Garver nor NUA had any comments on NWRI's final report so this project is now considered complete.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A

workshop to review alternatives and select the best convened in August 2024. No additional funding has been authorized for FYE 2025 so project work will not progress to a pilot sized wetland or a wetland design, but some funding in the original grant has not yet been exhausted and compilation of deliverables including a final report and conclusions is still ongoing so the team continues to meet on a semi-regular basis to discuss and coordinate. During the month of October 2025, Norman Utilities Department staff continued to assist with preparation of maps and graphics for final project report and addressed comments on conceptual layout of a potential demonstration wetland (on the City's old landfill south of the Norman Water Reclamation Facility which could be used by BOR and United States Geological Survey (USGS) to seek further grants to possibly advance a design and potential construct a demonstration wetland.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions. Once these questions were resolved, an additional workshop with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver addressed all questions raised in this workshop and made a standing offer to BOR and COMCD for them to use the PLOT tool to analyze historical droughts that are part of an unrelated grant project on which they are working. All direct work on this project is complete, and the PLOT tool remains available for NUA use as needed. During August 2025, NUA drew down remaining grant funds and filed final paperwork to close out the grant.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has

advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details of grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing approval and procurement processes commenced immediately thereafter.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

During June 2025, GEA and Crossland completed testing, commissioning and training for Centrifuge No. 1. During August 2025, Crossland did the same for Centrifuge No. 2, and both centrifuges are now in service. During the month of October 2025, Crossland, with assistance of the manufacturer, was able to make some temporary adjustments to the existing segment of conveyor that had previously been a bottleneck, which allowed both centrifuges to test up to their maximum capacity, which had not been previously possible. Garver is currently awaiting final report on testing and commissioning from manufacturer in order to review and officially confirm equipment meets all Contract Requirements. During the month of November, Crossland also continued working on punchlist items.

Garver has previously been directed to prepare specifications both new sludge pumps and a new conveyor that will permanently increase system capacity to allow each centrifuge to comfortably operate at their design capacity if/when needed. During the month of December, a contract amendment will be negotiated with Garver to reimburse them for any associated design costs for these items not covered by their original contract. Once this design is complete, this additional work will be added to Crossland's contract by change order.

Since the lead time for new sludge pumps and new conveyor section are likely to be in the vicinity of 6 months, it is anticipated that Crossland will complete remaining punchlist work on the project, except for the change order work by January 2026. At that time, a Certificate of Substantial Completion will be issued for the centrifuges and polymer feed system, and Crossland will demobilize from the project. When new equipment associated with the change order work is delivered, they will remobilize and complete installation. After that, project will likely be closed out, likely in the summer of 2026.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Storage Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision was made to defer construction of this project for two additional years, until FY 2026.

As noted above in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Funding Grant in the amount of \$5,000,000 for that project. For several reasons, a request for a "Technical Correction" was made to EPA to allow for the grant funds to be instead allocated to this project (and the WRF Blower Replacement project which is discussed elsewhere in this report). This request was approved by EPA in September 2024. During the month of September 2025, EPA indicated that the grant was formally awarded to Norman Utilities Authority to fund this project. Due to the Federal Government shutdown which was in effect during October 2025, City of Norman was unable to access those funds, however, once shutdown is resolved, no further impact is anticipated.

The EPA grant comes with additional conditions that will impact the bidding and construction of the project. In order to meet these conditions, revisions to the bidding documents will be required. As a result, Greely Hansen has requested a Contract Amendment to reimburse them for resultant additional costs. Details of this potential amendment are being negotiated at this time. It is expected that any Amendment will be finalized and presented to City Council for approval in early 2026. Upon approval of Amendment, Greely Hansen will immediately proceed with final revisions to bidding documents. Assuming no permit-related delays, this should allow project to be bid in the first quarter of 2026 with construction commencing by late spring 2026 and project completion in spring 2027.

Engineer: TYLin (formerly Greely and Hansen LLC) (John Schmidt)

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting

techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is now nearing completion. During the month of November 2025, staff received CCTVs for all sewer lines rehabilitated during the project, and prepared a preliminary punchlist. Staff has also commenced work on final amendment/change order and final invoice. Assuming no major issues are discovered in review of CCTVs, project should be ready for Final Acceptance in January 2026.

Engineer: Parkhill (Sara Senyondo)

Sewer Maintenance Project (SMP) FYE 2024 (WW0337): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The Sewer Maintenance Project FYE 2024 (SMP-24) study area is generally bounded by Lindsey Street and Alameda Street and 12th Ave SE and 24th Avenue SE. Project will replace approximately 32,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques and/or cast-in-place pipe lining techniques along with rehabilitation or replacement of 130 manholes.

On August 14, 2025, proposals were received for the design of SMP-19, and, on September 15, 2025, the Norman Utilities Authority Evaluation Committee met and completed evaluation of the proposals. The committee selected Cowan Group (Cowan) of Oklahoma City, OK as the best design engineer for the project, and Cowan was informed on October 1, 2025. A meeting to discuss the proposed scope of work convened in November 2025, and Cowan's first draft of scope, fee, and schedule should be submitted for review during December 2025. Staff anticipates completing negotiations and submitting a contract for City Council approval in January 2026. Schedule for design, bidding and construction will also be finalized as part of negotiations with Cowan and will be made part of the contract.

Engineer: Cowan Group (TBD)

Lift Station D Condition Assessment (WW0344): The City of Norman wastewater collection is composed of two major sewersheds due to the ridge along the north side of the City which separates the Little River and South Canadian River sewersheds. Wastewater in the South Canadian River sewershed is conveyed by sewer interceptors directly to the Norman Water Reclamation Facility (WRF). Wastewater flows from the Little River sewershed are conveyed by interceptors to Lift Station D which pumps flow into a force main, which, in turn, drains into adequately sized interceptors which then flow to WRF.

In recent years, Lift Station D has been experiencing decreasing levels of service, and due to its critical role in Norman's wastewater collection system, Utilities Department proposes to have an engineer complete a thorough condition assessment of all systems and equipment in the Lift Station and make prioritized recommendations for necessary repairs. For this reason, RFP-2526-8 was issued requesting proposals from engineers to perform this assessment. On August 14, 2025, proposals were received, and, on September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Garver of Norman, Oklahoma as the best design engineer for the project. Garver was informed of their selection on October 1, 2025, and a meeting to review the proposed contract scope convened on October 21, 2025. In November 2025, Garver submitted a draft scope of work, but this draft did not include a fee proposal. Negotiations on scope and fees are expected to continue through the end of the year and engineering contract may be ready to present to City Council for approval in January 2026. A more detailed schedule for the project will be formalized as part of contract.

Engineer: Garver (TBD)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

Following CIP discussions in January 2025, Digester #3 has been moved ahead of Digester #1 in digester cleanout projects. Digester #3 will be cleaned out as early as July 2025 for internal structural assessment of the digester and its roof, as well as to prepare the interior portion of the roof for a temporary fix. July 2025 is the beginning of FY 2026, which is when the next digester cleanout is scheduled. The temporary fix will be welding a metal plate over the exterior portion of the crack in the roof. The permanent roof replacement will likely happen in 2028 when more funds are available for the WRF to execute the full replacement for this CIP project. No changes were made in February with regard to executing the repair. Digester #3 will be cleaned out instead of Digester #1 as early as July. It will not happen earlier than July as the next digester cleanout project is budgeted for FY 26.

In April 2025, a scope and fee for the condition assessment of Digester No. 3's roof was received from Garver. The condition assessment includes an internal visual assessment of the digester roof, and will be used to determine the extent of the repair required.

At the start of FY26, WRF staff will begin preparing for the digester cleanout capital project. During this period, Garver's assessment scope will be finalized and they will be prepared for the internal assessment after the digester is cleaned out.

Bid opening for Digester No. 3 Cleanout occurred on October 2, 2025. Hodges Farms & Dredging, LLC was the lowest bidder at \$444,000.

In October 2025, WRF staff investigated methods and processes to reduce the costs of present and future digester cleanouts. For this project, Hodges can install geotubes on the WRF berms to further dewater biosolids (decreasing weight and hauling costs), and WRF staff will investigate draining the digester as much as possible to reduce the volume of biosolids that needs to be cleaned out of the digester.

In November 2025, WRF staff furthered their efforts to reduce the cost of the Digester No. 3 cleanout project by draining as much of the digester's contents as possible. This reduced the volume of biosolids to be removed from the digester from 800,000 gallons to 500,000 gallons. Attempts were made to drain additional material. However, the remaining biosolids were too viscous to drain further.

Engineer: Garver – On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

From an email from Parkhill on 12-05-24 the preliminary SMP-18 plans for review are expected before January 1, 2025.

NUA staff had a meeting with the new engineering team assigned to this project at Parkhill on January 30, 2025. From this meeting, plans are expected to be in-hand by mid-February 2025.

Final plans to be in hand on November 17, 2025. Bidding documents to be compiled and advertised in November 2025.

Final plans were received, but require corrections that will be conducted internally.

Engineer: Staff with assistance from Lemke Surveying

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of the end of November 2024, the sampling plan is in development. Equipment for the biosolids holding bins and plumbing to be acquired in February, after sampling plan review.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

As of December 2024, the WRF land application permit and soil testing is being reviewed by Garver to begin finalizing the sampling plan. A review of sampling needs will take place in January 2025.

An onsite meeting with Garver was conducted in January 2025. During this meeting, Garver announced plans to conduct baseline sampling for the liquid and solid treatment trains at the WRF in February 2025. Also occurring in February 2025, NUA staff will begin mixing biosolids and yard clippings to create Class-A compost, specifically for use in the biosolids troughs that will be created and regularly sampled throughout the duration of this project.

Delays in receiving sampling bottles have pushed sampling of the liquid and solid treatment trains to mid April. Materials for the class-A compost sampling troughs are being procured as the compost develops.

Initial sampling of the solid and liquid trains began in late April and is expected to conclude in May. The Class-A compost being developed for this project is near completion and should be fully developed by the end of May, which is also when the equipment for the Class-A compost troughs is expected to arrive on-site.

The initial sampling is expected to conclude in June with sampling of the solids treatment train. Delivery of materials for construction of the pilot beds is also expected in the month of June 2025.

Delivery of materials has started at the WRF, and the experimental troughs are expected to be completed by the end of July. Sampling to begin after the bins have been constructed.

As of September, results from sampling the solids/liquids treatment trains are still under analysis at Eurofins and the University of Oklahoma. The experimental troughs are assembled, and dry/wet sampling of the troughs will begin in October.

Regular sampling of the experimental troughs has begun and is ongoing. If the weather is unexpectedly dry throughout the Winter and Spring, potable water will be used to simulate rain events, in an effort to sample runoff and leachate.

In November 2025, initial sampling results for PFOS constituents and micro plastics were received. Garver is compiling the data and will present the initial findings in December 2025.

Engineer: Garver (Bryce Callies)

Water Reclamation Facility (WRF) Aeration Blower Replacements: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already on-site. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This was originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

As of the end of November 2024, the first turbo blower has been placed on its concrete pedestal and delays in electrical equipment has prevented finalization of the installation of the blower. Even with this delay, the project is still expected to be on schedule, with both turbo blowers installed by the end of February 2025.

As of December 2024, the project has experienced no further delays and the first turbo blower is still on pace to have its installation completed by the end of February 2025.

As of January 2025, the complete installation of the first turbo blower and WRF staff blower training is expected to occur in mid to late February 2025.

As of March 2025, installation of Turbo Blower No. 5 is nearly complete. Turbo Blowers No. 5 and 6 will be tied into the WRF's Supervisory Control and Data Acquisition System (SCADA) in April 2025, and will be followed by testing, training, and then release.

As of April 2025, the network tie-in of Turbo Blowers No. 5 and 6 require an additional site visit from Atlas Copco to complete the work. Once this work is performed, Garver will then perform a site visit to connect Turbo Blowers No. 5 and 6 to the WRF's SCADA system.

Atlas Copco performed their final site visit in May, and Garver is expected to complete the SCADA Integration in June 2025. Final commissioning of the turbo blowers is expected to be done following this integration.

The centrifugal blowers are expected to be delivered in late July or early August. In the meantime, Crossland Heavy and Atlas Copco are working on adjusting the automated controls for the turbo blowers to fit WRF staff needs.

At the end of July 2025, Atlas Copco was procuring a new Rover for the aeration blowers at the WRF. The Rover will collect operational and system data of the blowers, which will then be used to diagnose and resolve existing issues with automation of the new turbo blowers.

As of August 29, 2025. Atlas Copco will be sending personnel to the WRF to resolve the automation control issues before mid September. VFDs for the centrifugal blowers nos. 1, 2, 3, and 4 have been received and VFD installation will begin on centrifugal blowers no. 1 and 2 in early September.

The issues with the turbo blower automation controls were resolved in September, and both turbo blowers are now fully installed and functioning properly. The centrifugal blower delivery has been delayed until October 28th. Install of the centrifugal blowers will begin once they arrive.

The centrifugal blowers arrived in late October and installation began in early November. The week of November 17, 2025 WRF staff will be trained on the use of the new centrifugal blowers.

In late November 2025, Centrifugal Blower No. 1 and 2 were installed. Centrifugal Blowers No. 3 and 4 will be installed in December, while training for the new blowers will be conducted in early January.

Engineer: Garver (Michael Nguyen)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

During the Southwest American Water Works Association Conference, Peter met with Brian Conroy from Duke's in regard to inadequate data produced from several iTrackers in the project period. A follow-up meeting will be held in November to discuss what Duke's will do to resolve the gap in data.

Following discussion with Duke's staff, NUA produced a spreadsheet detailing the data issues with specific iTracker units. A follow-up meeting will be held with Duke's to determine how this issue may be compensated.

In a discussion regarding the meeting needs, a discrepancy between the Duke's iTracker flow out of the Ashton Grove Basin and NUA flow monitoring devices very near to the Ashton Grove Basin was discussed. The NUA flow values are to be given to Duke's for their evaluation and included in a January 2025 meeting.

Following the January 2025 meeting, Duke's reviewed the provided flow data and requested a February follow-up meeting so they can provide more details on the data provided and the study's performance. The goal of a more detailed data analysis is to identify specific areas in Ashton Grove for smoke testing to detect infiltration and inflow issues.

In the second meeting with Duke's they identified two keys areas that are candidates for smoke testing.

Duke's will perform smoke testing in the Ashton Grove area in late October 2025. The smoke testing will cover 10,000 linear feet of sanitary sewer line and will be focused on areas identified as having potential infiltration and inflow issues from the basin study.

The smoke testing was performed and completed on October 22, 2025. Duke's will transmit deliverables for the smoke testing on November 17, 2025. Deliverables will include any defects found and noted during the smoke testing.

Following the November deliverables meeting with Duke's, NUA staff requested a technical follow-up meeting to further discuss the severity of the defects found during smoke testing. This meeting will occur in December 2025.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. This project was placed on hold while staff worked through the AIM Comprehensive Land Use Plan and associated wastewater master plan. With the completion of these efforts, staff will begin to incorporate the new projects into the long-term capital plan.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. This project was placed on hold while staff worked through the AIM Comprehensive Land Use Plan and associated wastewater master plan. With the completion of these efforts, staff will begin to incorporate the new projects into the long-term capital plan.

WATER PROJECTS:

Robinson Water Line: 24th Ave NE to 12th Ave NE (WA0242) – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24thAve NE to 12thAve NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until at least Fiscal Year 2023/24. From that point, it was agreed that Jacobs could schedule final design work and easement acquisition at a pace intended to synchronize completion of final design, receipt of permit, and purchase of all easements with this revised construction schedule. However, Jacobs encountered issues with their chosen alignment, largely associated with a previously-identified and currently-unused OG&E easement along Robinson Avenue in front of large, adjacent properties owned by the United States Department of Veterans Affairs and J.D. McCarty. OG&E has now given formal authorization for Norman Utilities to encroach on their easement as needed for this project so preparation of final plans and easement acquisitions can now proceed.

Due to the critical nature of the project and the delayed progress in finalizing design for bid, meetings convened between NUA and Jacobs on January 6 and February 20, 2025. In these meetings, Jacobs and NUA committed to close coordination and working together toward the goal of completing final design as well as obtaining easements and permits in order to advertise the project in Summer of 2025. During April 2025, engineering and line maintenance staff reviewed current design documents, walked the alignment, and convened a review meeting on April 18, 2025. The major recommendation arising from this review was to move as much of the alignment as practical and acceptable into Robinson Avenue. As a result, a meeting convened with Norman Utilities Engineering, Utilities Line Maintenance and Public Works staff on June 26, 2025, and Public Works staff approved moving alignment into Robinson. Immediately following the meeting, Norman Utilities Department's final comments on drawings (which included a new alignment largely in Robinson) were forwarded to Jacobs. During the month of October, Jacobs submitted a proposed Contract Amendment for Norman Utilities' consideration. The initial proposal was rejected but negotiations are ongoing. During the month of **December**, work on the final plans and negotiations on the Contract Amendment should continue. Contract Amendment should be negotiated and ready for presentation to City Council for Approval in January 2026.

Schedule may be revised in a more formal manner as part of any amendment with Jacobs, but tentatively, project should be ready for bid during the first quarter of 2026. Construction would then commence in the spring of 2026 and be complete by the end of 2026.

Engineer: Jacobs Engineering (Lisa Cox, PE)

Robinson Water Line: 12th Ave NE to Porter (WA0242 – Phase V) – On August 14, 2025, Proposals were received for Project WA0242, Phase V and Phase VI, the final two segments of the Robinson Avenue 30" Water Line, which, upon completion, will increase transmission capacity between the Norman WTP and the west side of Norman. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of the proposals. The committee selected Ardurra of Oklahoma City, OK as the best design engineer for the Phase V, 12th Ave NE to Porter segment. During October 2025, a meeting to discuss contract scope convened, and a draft scope of work (without proposed fees) was submitted in November 2025. Review of this draft and negotiations over the contract should continue during December 2025, and an engineering contract may be ready to present to City Council for approval in January 2026. Schedule for design, bidding and construction will also be formalized as part of negotiations and made part of the contract.

Engineer: Ardurra (TBD)

Various Urban Area Water Line Replacements (WA0381): On August 14, 2025, Proposals were received for Project WA0381, Various Urban Area Water Line Replacements, which consists of the replacement of approximately 3,200 LF of 6" and 8" water lines that have reached the end of their useful lives and the replacement of lead service lines. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Parkhill of Oklahoma City, OK as the best design engineer for the project. Parkhill was informed of their acceptance on October 1, 2025. A scoping meeting convened on October 14, 2025 and Parkhill submitted a first draft of their proposed cost and scope on October 17, 2025. During the month of December 2025, it is anticipated that negotiations over scope and fee will be completed, and an engineering contract should be ready to present to City Council for approval in January 2026. Schedule for design, bidding and construction will also be formalized as part of negotiations.

Engineer: Parkhill (Sara Senyondo)

Westwood Estates Water Line Replacements (WA0387): On August 14, 2025, Proposals were received for Project WA0387, Westwood Estates Water Line Replacements, which consists of the replacement of approximately 10,000 LF of 6" and 8" water lines that have reached the end of their useful lives and replacement of lead service lines in Westwood Estates east of 24th Ave between Crestmont and Dakota. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Benham of Oklahoma City, OK as the best design engineer for the project. Benham was informed of their acceptance on October 1, 2025, and a meeting convened on November 14, 2025 to discuss project scope. A first draft of scope and fee are anticipated to be submitted during December 2025. Staff will review upon receipt and contract negotiations will continue until a final scope and fee have been agreed upon. This should occur and contract should be ready to present to City Council for approval in January 2026. Schedule for design, bidding and construction will also be formalized as part of negotiations and made part of the contract.

Engineer: Benham (TBD)

Carter Avenue Area Water Line Replacements (WA0388): On August 14, 2025, Proposals were received for Project WA0388, Carter Avenue Area Water Line Replacements, which consists of approximately 5,300 LF of 6" and 12" water lines that have reached the end of their useful lives and replacement of lead service lines along and adjacent to Carter Avenue between Acres and Robinson. On September 15, 2025, the Norman Utilities Authority Evaluation Committee convened to complete evaluation of those proposals. The committee selected Halff of Oklahoma City, OK as the best design engineer for the project. Halff was informed of their acceptance on October 1, 2025, and a meeting convened in late October to discuss project scope. Halff has committed to submitting a first draft of their scope and fee during the first week of December 2025. Staff will review upon receipt and contract negotiations are expected to continue through the remainder of December 2025. An engineering contract should be ready to present to City Council for approval in

January 2026. Schedule for design, bidding and construction will be formalized as part of negotiations and made part of the contract.

Engineer: Halff (TBD)

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24th to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

The technical memorandum was received in December with 35% plans, and is being reviewed by NUA staff.

As of January 2025, the 35% plans are still under review. Utilities staff met with Public Works in February 2025 to ensure there are no future conflicts with projects Public Works has planned in the same area.

NUA staff to meet with Plummer in early April to review Plummer's response to NUA's comments on 30% plans. Following this meeting, Plummer will begin working on 60% plan set.

As of April 2025, Plummer continues to work on the 60% plans.

In late May 2025, Utilities staff received the final Technical Memorandum from Plummer. 60% plans are expected in June or July 2025.

Plummer provided an update at the end of January to let City Staff know that the 65% and the subsequent 95% plans will be completed by July or late August.

NUA staff met with Plummer engineers on August 15, 2025 about finalizing the 65% plans. Plans are expected in September.

In September 2025, the need for additional survey along the I-35 crossing was identified. Plummer will perform the additional survey work, as well as procure easement documentation for two buildings in the project alignment under an amendment for this project that will be executed in November 2025.

The amendment for additional survey was approved in the November 25, 2025 City Council Meeting. Plummer will now conduct the additional survey, and procure the easement documentation for the two buildings in the project alignment.

Engineer: Plummer (*Robert Weinert*)

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The

final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkhill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

From a 12-5-24 update email, NUA expects to receive the completed plans by January 1, 2025.

The Parkhill engineer on this project has moved to a different company and a meeting with the new project manager at Parkhill will take place in January 2025. As the initial plans were already received by NUA and returned to Parkhill with NUA comments to address, the final plans are expected to come in January or February 2025. NUA staff will meet with the new project manager in January to determine how close Parkhill is to tendering final plans.

During the meeting with the new Parkhill team assigned to this project, Parkhill determined the final plans will be ready by mid-February. Bid specifications are being prepared and bidding is slated to be advertised in March.

Bids were received and opened on May 1, 2025. The lowest bid received was from Southwest Water Works, LLC in the amount of \$1,585,350. The contract is expected to be awarded at the City Council regular meeting on June 10.

Construction to begin on this project on November 12, 2025, and notification of construction work to Brookhaven residents will be sent on October 13, 2025.

Construction began on November 12, 2025, and the project continues to progress as-scheduled.

Engineer: Parkhill (Sean Price)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. Meter upgrades are past 70 percent complete and approximately 30,000 meters have been upgraded to-date. Importing reads into production for billing is ongoing as routes are substantially complete. The Customer Engagement Portal is currently in development but roll-out is being pushed further back to better align with completion of the meter installations.

Consultant: E Source (Alyssa Pourciau)

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a

minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. The Planning Committee approved the revised platting/zoning for the location. Staff are reviewing the 90% submittal and staff is working on revisions to proposed Amendment 2 of the engineering contract.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)
Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)
Disinfection System Engineer: Plummer Associates (Alan Swartz)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was submitted to the DEQ on October 16, 2024. Service line verification was completed for Norman schools and as requested by Voda.AI for their analysis.

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A kick-off meeting was held on February 15, 2022 after 60% streetscape plans were completed. Additional items were added to the project so an amendment will be brought to City Council for approval. This project will be completed in combination with the Public Works project to reduce overall restoration costs and impacts to the public. Project was bid but was over budget for the roadway portion of the work. Staff will work to amend the contract with the Engineer to bid the water line portion separately.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water meter plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the

widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. ODOT has bid the project and awarded contract. Water line installation on this project is currently ongoing with all of the 12-inch water line installed from Timberdell to Lindsey. Additional work to be completed will be lowerings and extension of the 24-inch line from Constitution past the proposed traffic circle. Water work is completed the level it can be until the next phase of the project.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results were provided in November. Staff reviewed the information in December and had modifications/corrections. Updated information provided and staff have reviewed the information. The project will be continued for the next 4 years with the information used as an input to identify future projects.

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

SANITATION CAPITAL PROJECTS:

Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with

customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergint) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process beginning in December. This project doesn't have the same priority as projects with federal or state funding window constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

This project is expected to go out for bid in January or early February 2025. A request was made for Tricore to tender plans to Development Services for review while the bidding documents are finalized and the bidding process begins.

The project went out for bid in January and bid opening will be on March 20, 2025. As of March 2025, received bids are being evaluated before proceeding.

Following the evaluation of bids, Contract and Bonds have been sent to the lowest bidder WL McNatt & Company in the amount of \$1,787,506. This exceeds the budget for this project, and a change order has been negotiated and sent to WL McNatt & Co., reducing the scope of work on this project to bring costs into alignment with budgetary constraints. The contract and change order for this project is expected to be awarded and approved in the last City Council regular meeting in May.

Contract was awarded at the May 27, 2025 City Council Regular Meeting and contract documents signed by CoN personnel were received on June 4, 2025. A preconstruction meeting will be held in June 2025 where a construction schedule will be set.

As of July 2025, submittals are undergoing the approval process with mobilization to follow.

As of October 2025, submittals are being reviewed by City Staff. Construction will not begin until submittals have been reviewed and approved.

As of November 2025, submittals have been reviewed and approved. Work will begin on the compost facility scale house in late November or early December.

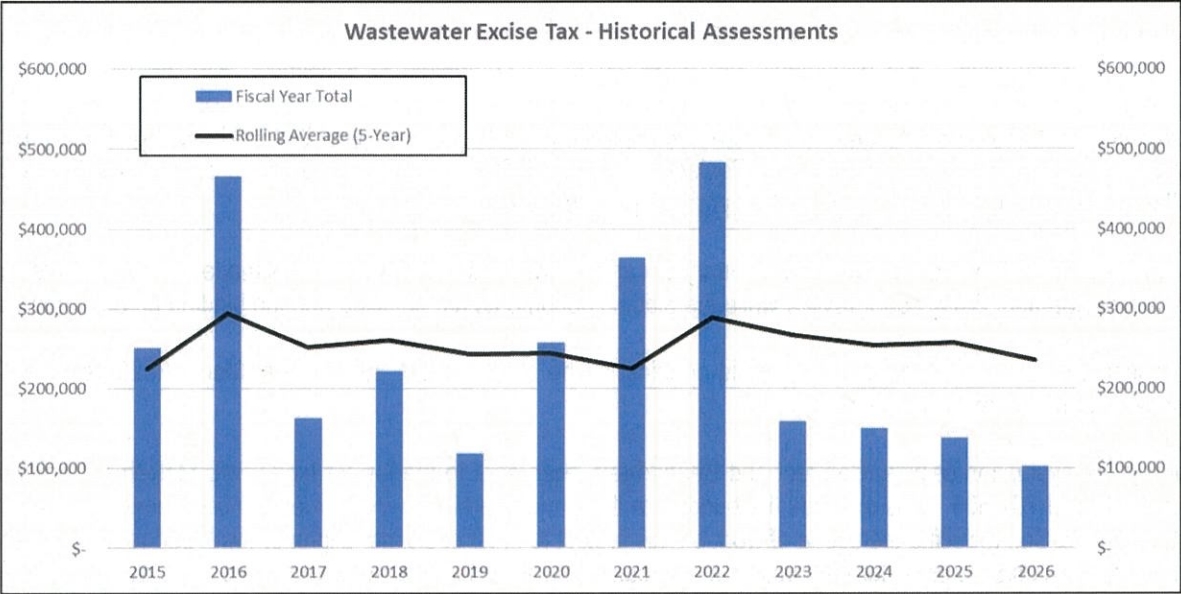
The contractor is reviewing the grading plan CAD files before breaking ground on the project. The work will begin the second week of December 2025.

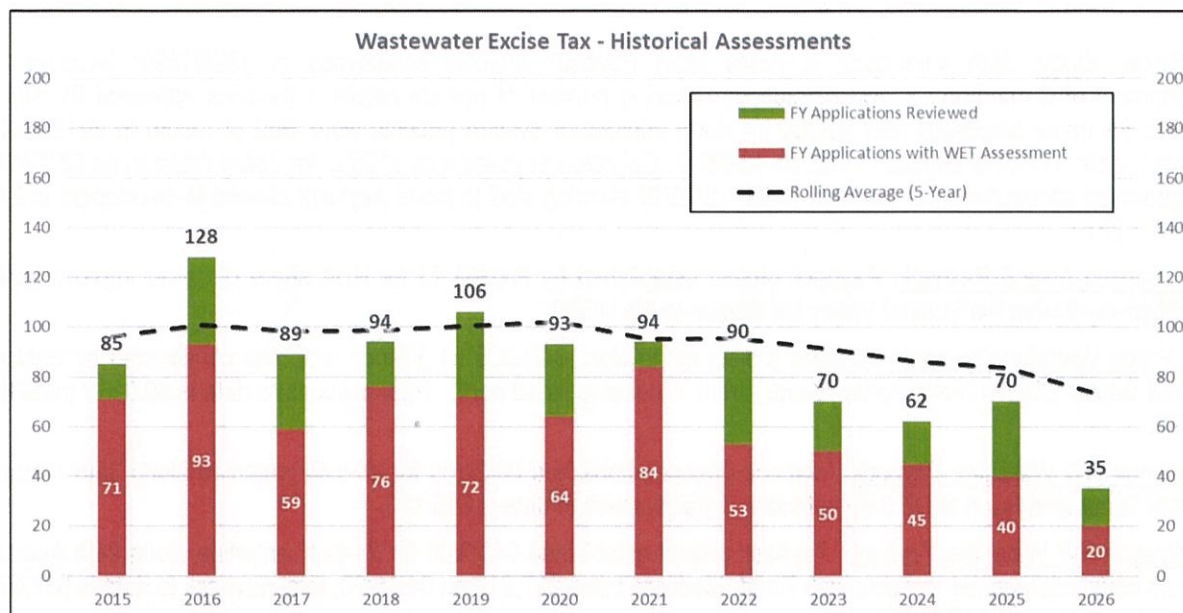
Engineer: TriCore Group, LLC (Greg Vance)

Sanitation Cost-of-Service Study (SA0025): This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Raftelis is currently working through the data to ensure that the billing and revenue models are correctly configured.

Wastewater Excise Tax – Non-Residential:

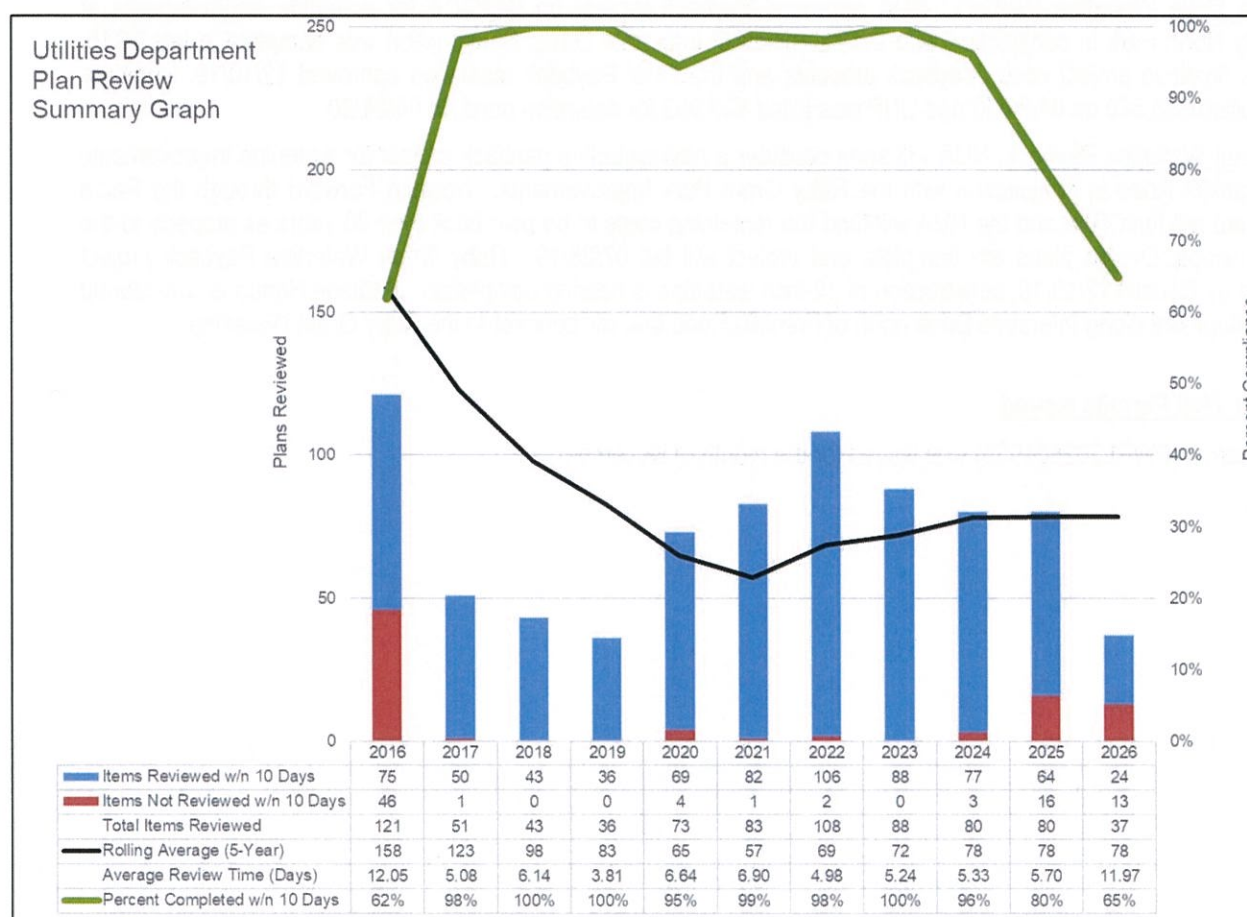
WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on six commercial entities last month. Two applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, 33 commercial properties have been reviewed and a total of \$98,044.47 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed.





PLAN REVIEW:

Six plan sets were reviewed this past month. Staff has reviewed 37 plans for the current fiscal year with an average review time of 11.97 days and with 65 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

1 water well permit (PWRL202504939) was issued for the month of November.

DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY November 2025 SUMMARY		
STORMWATER CONSTRUCTION SW		
	MONTHLY	YEAR-TO-DATE
INSPECTIONS	95	470
ACTIVE SITES	96	465
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
SWOS	0	0
ECPS	3	16

STORMWATER MS4 OPERATIONS		
ACTION CENTER	3	19
PWSTORMWATER	0	1
CALLS	0	17
OTHER	10	60
TOTAL INQUIRIES	13	97
OUTFALL INSPECTIONS	7	7
MCM 5 INSPECTIONS	64	109
MCM 6/P2 INSPECTIONS	0	0

PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM		
FOG INSPECTIONS	20	125
FOOD LICENSE APPROVAL	1	12
SIU INSPECTIONS	0	17
SIU SITES SAMPLED	0	13
TABLE II MONITORING (%)	0	100
TABLE III MONITORING (%)	0	100

HOUSEHOLD HAZARDOUS WASTE		
HHWF: CARS SERVED	63	402
SWAP SHOP VISITS	3	55
OIL DISPOSED	2450	10808
ANTIFREEZE DISPOSED	900	4140
TIRES DISPOSED	9765	57825
HHW MATERIAL COLLECTED	4447.5	22583
E-WASTE: CARS SERVED	806	806
E-WASTE COLLECTED	47596	47596
TOTAL CARS SERVED	869	1192
TOTAL MATERIAL COLLECTED	52043.5	69782.5

REVENUE		
FOG PROGRAM	\$ 50.00	\$ 550.00
SURCHARGE	\$ 12,127.11	\$ 53,989.25
LAB ANALYSIS RECOVERY	\$ -	\$ -
INDUSTRIAL DISCAHRGE PERMIT	\$ -	\$ -
TOTAL	\$ 12,177.11	\$ 57,271.23

ACTIVITIES
ECAB
Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research.
Facilitated Yard by Yard, Composting and Recycling Education Information
Continued work on meeting about US MCPA.
Planning for participation in upcoming events
DoERS
On November 3, Artful Inlets and Earth Day discussions kicked off.
On November 4, DoERS attended a presentation on landscape management with goats.
On November 4, Loudenback and Mattingly attended the first interdepartmental quarterly stormwater meeting.
On November 6, Chao and Boteler facilitated a cleanup and invasive species removal at Eastwood park.
On November 8, Chao hosted a table at This is Place.
On November 12, Loudenback attended ACOG's sustainable supply chain presentation.
On November 13, Loudenback and Chao facilitated the LTWP meeting.
On November 14, Loudenback won the Towering Spirit award from KOB and DoERS attended the celebration.
On November 15, the fall ewaste event was held with the largest turnout so far.
On November 16, Boteler and Chao facilitated a Colonial Estates Park cleanup.
On November 18, a project coordination meeting with 820 and Thunderbird clubhouse occurred.
On November 18, a kickoff meeting for pollinators pathways was held.
On November 20, DoERS attended the IP/SW quarterly DEQ meeting.

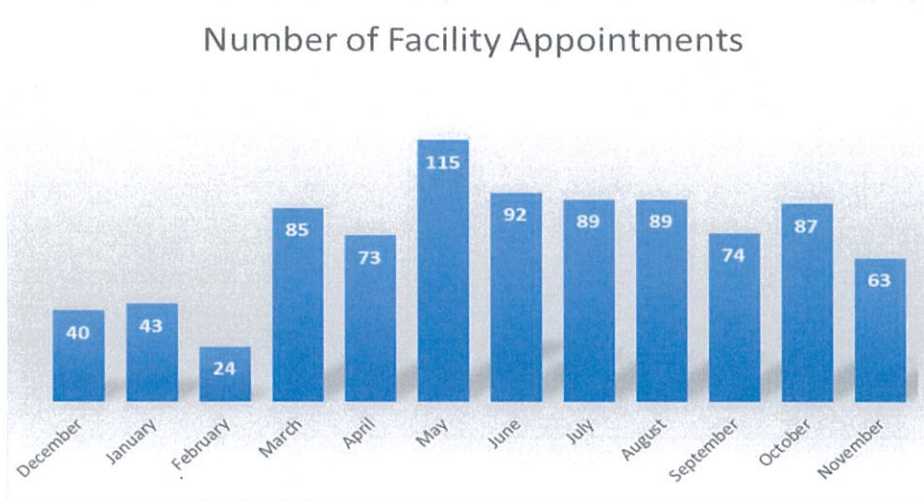
Upcoming Events:

6-Dec Blue Thumb Conference

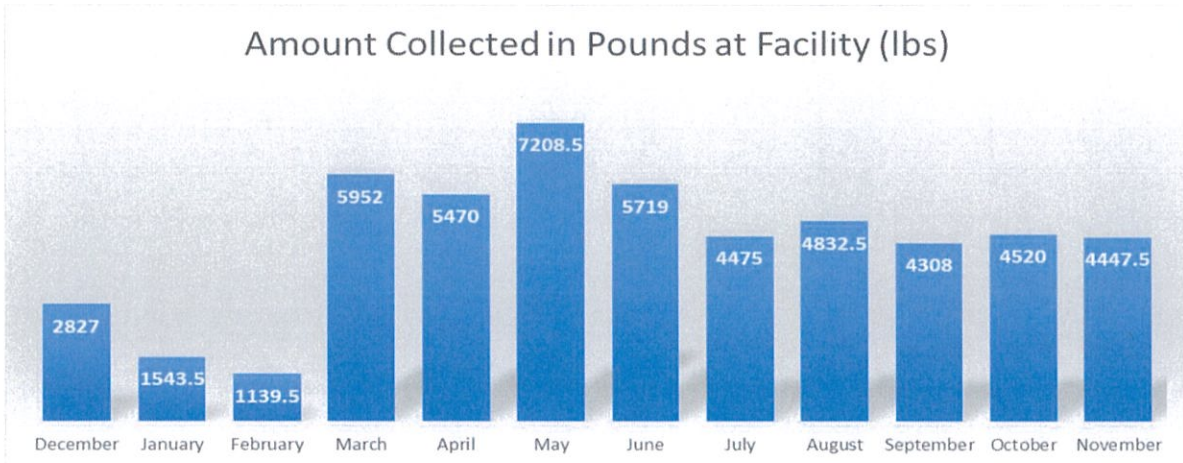
Upcoming Projects:

Hazmatt Ribbon Cutting
Pond Retrofit

Number of Facility Appointments



Amount Collected in Pounds at Facility (lbs)



CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2026		FYE 2025	
November 2025	MONTH	YTD	MONTH	YTD
New Meter Sets:	44	157	16	197
Number Short Sets	44	156	16	183
Number Long Sets	0	1	0	14
Average Meter Set Time	5.00	5.53	8.66	5.85
Number of Work Orders:				
Service Calls	497	2,479	420	2,772
Meter Resets	0	3	0	2
Meter Removals	10	36	6	20
Meter Changes	23	91	12	302
Locates Completed	419	2,939	475	2,861
Number of Water Main Breaks	11	74	14	79
Average Time Water Off	1.35	1.87	1.72	1.46
Number of Water Leaks	79	383	52	279
Fire Hydrants:				
New	0	1	0	1
Replaced	0	2	2	5
Maintained	52	394	31	269
Number of Valves Exercised	117	815	81	549
Feet of Main Construction	0	360	0	0
Hours of Main Construction	0	572	0	0
Meter Changeovers	0	4	0	0
OJI's	0	0	0	0
Hours Flushing/Testing New Mains	56.70	152	5	73
Hours Worked Outside of Division	0.00	0.00	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2026		FYE 2025	
November 2025	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	1	6	1	7
Property Owner Responsibility	14	87	12	82
TOTAL	15	93	13	89
Number of Feet of Sewer Cleaned:				
Cleaned	74,621	454,650	90,884	522,936
Rodded	4,201	14,951	3,085	14,144
Foamed	0	60,012	0	60,484
SL-RAT	5,150	5,150	0	2,825
TOTAL	83,972	534,763	93,969	600,389
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	1	0	1
Obstruction	1	1	0	1
Private	0	4	0	0
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	1	6	0	2
Feet of Sewer Lines Televised	28,703	155,425	42,729	200,715
Locates Completed	229	1,451	221	1,429
Manholes:				
Inspected	925	5,950	1,073	6,339
New	0	1	0	0
Raised	0	27	0	12
Repaired	0	14	0	11
Feet of Sewer Lines Replaced/Repaired	0.00	39.50	0	4
Hours Worked at Lift Station	56.90	220.05	57	252
Hours Worked for Other Departments	0.57	17.19	4.47	37.77
OJI's	0	3	0	1
Square Feet of Concrete	0	198	0	0
Average Response Time (Minutes)	21.00	24.39	20.00	21.76
Number of Claims	0.00	0.00	0.00	0.00

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
November 1-30 2025
Flow Statistics

	FYE 2026		FYE 2025	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	302.5	1634.5	358.5	1701.4
Total Effluent Flow (M.G.)	289.2	1536.7	354.4	1638.8
Influent Peak Flow (MGD)	13.6	16.8	19.5	25.0
Effluent Peak Flow (MGD)	14.0	14.0	18.6	24.2
Daily Avg. Influent Flow (MGD)	10.1	10.8	12.0	11.2
Daily Avg. Effluent Flow (MGD)	9.6	10.1	11.8	10.9
Precipitation (inches)	1.8	20.3	28.4	42.7

Discharge Monitoring Report Stats

EPA minimum percentage removal 85%

5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	82	157
Effluent Carbonaceous Total	2	2.1
Percent Removal	92.6	98.7
Total Suspended Solids:		
Influent (mg/L)	208	184
Effluent (mg/L)	8	4.3
Percent Removal	96.2	97.7
Dissolved Oxygen:		
Influent (min)	1.0	0.4
Effluent (min)	7.0	6.2
pH		
Influent (Low)	6.6	6.4
(High)	7.3	7.4
Effluent (Low)	6.4	6.8
(High)	7.0	7.2
Ammonia Nitrogen		
Influent (mg/L)	41.0	30.0
Effluent (mg/L)	2.0	2.4
Percent Removal	95.5	92.0

Utilities

Electrical				
Total kWh Used (Plant wide)	449,180	2,202,020	437,520	2,370,560
Aeration Blowers	115,800	693,000	113,000	644,000
UV Facility	54,800	342,400	54,200	430,600
Natural Gas				
Total cubic feet/day (plant wide)	442,000	1,386,000	665,000	1,346,000
Public Education (Tours)	1	13	2	26
Total Attendees for FYE 26	53		141	
OU Golf Course	3.0	31.3	0.2	75.2
E.coli geometric mean average for November 2025	63 MPN (Limit is 630)			

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: November-2025

	FYE 2026		FYE 2025	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	319.00	1993.34	292.52	1936.60
Well Production (MG)	40.63	337.06	48.82	546.06
Oklahoma City Water Used (MG)	29.76	152.79	30.04	150.72
Total Water Produced (MG)	389.38	2483.18	371.38	2633.37
Average Daily Production	12.98	16.23	12.38	17.21
Peak Day Demand				
Million Gallons	18.01	21.14	13.78	23.15
Date	11/6/2025	8/18/2025	11/1/2024	8/6/2024
System Capacity (see note 1)	30.34	30.34	30.34	30.34
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note 1: 2024- system capacity updated to reflect actual firm capacity from all sources				
Costs				
Plant	\$706,577.32	\$3,637,733.48	\$681,800.42	\$3,524,763.95
Wells	\$214,368.39	\$1,108,094.53	\$230,843.86	\$1,236,364.74
OKC	\$108,925.60	\$555,653.48	\$104,998.83	\$492,022.32
Total	\$1,029,871.31	\$5,301,481.49	\$1,017,643.11	\$5,253,151.01
Cost per Million Gallons				
Plant	\$2,215.00	\$1,824.95	\$2,330.76	\$1,820.08
Wells	\$5,276.11	\$3,287.58	\$4,728.76	\$2,264.16
OKC	\$3,660.50	\$3,636.71	\$3,495.18	\$3,264.54
Total	\$2,644.87	\$2,134.95	\$2,740.16	\$1,994.84
Water Quality				
Bacterial Samples in Compliance	96	496	100	501
Bacterial Samples out of Compliance	16	16	0	2
Total number of inquiries (Note 2)	0	5	0	9
Total number of complaints (Note 2)	4	21	1	14
Number of complaints per 1000 service connections	0.10	0.51	0.02	0.33
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	6	0	0
Public Education				
Number of tours conducted	1	14	1	9
Number of people on tours	4	187	9	116

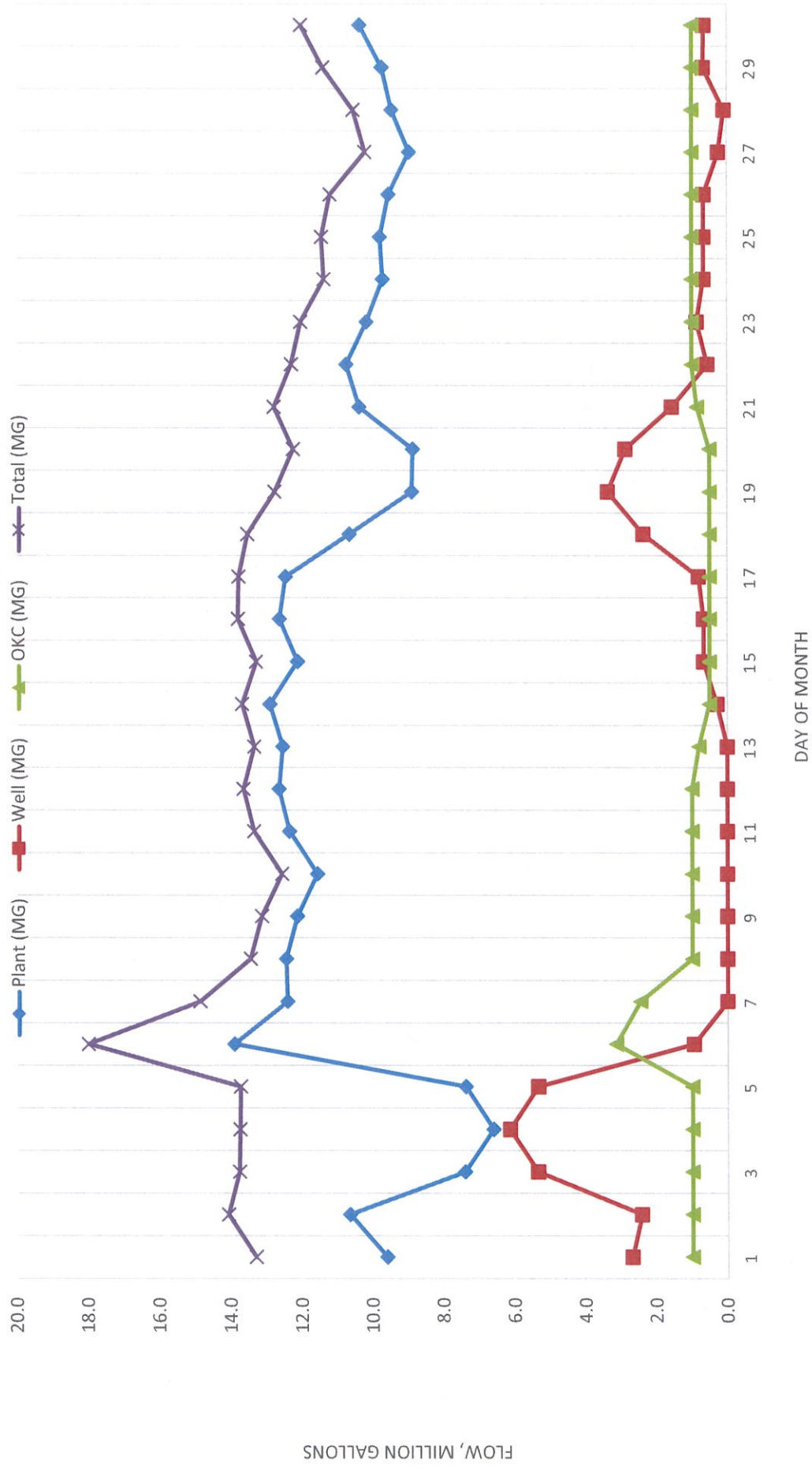
Notes:

Replaced turbidity meter at well 43.

Replaced bulbs and seals in UV generator 2.

Staff emptied and cleaned out the Ferric storage and day tanks. Staff returned tanks to normal usage.

WATER PRODUCTION FOR NOVEMBER 2025



MONTHLY TRANSFER STATION REPORT

November 2025

	TONS PER MONTH	REVENUE PER MONTH
O.U.	381.76	\$22,501.54
STANDARD GATE	799.72	\$89,785.20
RESIDENTIAL	229.34	\$9,370.60
MATTRESS		\$325.00
TOTALS:	1,410.82	\$121,982.34

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	397.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	7535.86
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
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TOTAL LOADS BROUGHT TO LANDFILLS:	397.00
GRAND TOTAL TONS TO LANDFILLS	7,535.86

DISPOSAL COST PER TON (OKC)	\$21.75
TIPPING FEE'S FOR DUMPING AT OKC:	\$163,904.96
GRAND TOTAL TIPPING FEE'S	\$163,904.96

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	531.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	3524.74
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# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	460.00
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# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	2747.75
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TOTAL LOADS BROUGHT TO TRANSFER STATION:	991.00
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TOTAL TONS BROUGHT TO TRANSFER STATION:	6272.49
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	90.83
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TOTAL TONS RECEIVED AT TRANSFER STATION	6363.32
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SANITATION DIVISION PROGRESS REPORT

SUMMARY 2026

	FYE 26	
	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	2	6
<u>On The Job Injuries</u>	1	3
<u>Bulk Pickups</u>	50	297
<u>Refuse Complaints</u>	125	562
<u>New Polycarts Requests</u>	39	241
<u>Polycarts Exchanges</u>	1	25
<u>Additional Polycart Requests</u>	15	205
<u>Replaced Stolen Polycarts</u>	21	119
<u>Replaced Damaged Polycarts</u>	37	292
<u>Polycarts Repaired</u>	26	133

COMPOST MONTHLY REPORT

NOVEMBER 2025

MONTH

TONS BROUGHT IN BY COMPOST CREWS:	383.18
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 8,334.17

TONS BROUGHT IN BY PUBLIC:	1,920.00
TONS BROUGHT IN BY CONTRACTORS :	4,864.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	1,000.00
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 169,302.00

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 177,636.17
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REVENUE COLLECTED FROM COMPOST SALES:	\$160.00
REVENUE COLLECTED FROM GATE SALES:	\$6,080.00

TOTAL TONS COLLECTED	8,167.18
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MULCH CUBIC YDS
MONTH

PARKS DEPT.	
ROAD & CHANNEL	
LINE MAINTENANCE	
STREET DEPT.	
WATER TREATMENT	
MURPHY PRODUCTS OKC	2,000
SELF LOADING BIN	80
DRYING BEDS	1,000
COMPOST SOLD BY CUBIC YARDS	
MULCH SOLD BY CUBIC YARDS	
TOTAL:	3,080

COMPOST CUBIC YDS
MONTH

	80
	1,000
	48
	1,128

CURBSIDE MONTHLY RECYCLING REPORT	
	Nov-25

PROGRAM STATISTICS	
	AVERAGE MONTH
SET OUT/PARTICIPATION RATE:	86%
AVERAGE TONS PER DAY :	13.11
POUNDS PER HOME:	15.29

COMMODITY BY TON		
	% of Total	TONS
ALUMINUM BEVERAGE CAN	2.10%	6.96
#1 PET	5.50%	18.23
NEWS	0.00%	0
GLASS CONTAINERS	5.72%	18.96
MIX PAPER	33.40%	110.72
PLASTIC FILM	0.57%	1.89
#2 NATURAL	0.90%	2.98
#2 COLOR	1.10%	3.65
#3-#7	0.00%	0
METAL	0.82%	2.72
RIGIDS	0.89%	2.95
TIN-STEEL SCRAP	3.30%	10.94
TRASH	28.30%	93.81
OCC	17.40%	57.68
TOTAL	100.00%	331.49

	MONTH
SERVICE CALLS (MISSES)	6
HOUSESIDE	0
REMINDER	0
SCATTERED	0
MISC.	0
REPAIR	5
NEW	26
ADD	15
MISSING	4
EXCHANGE	0
REPLACE	3
PICK UP	23
TOTAL CALLS	82.00

	MONTH
LANDFILL COST AVOIDANCE	\$7,209.91

Drop Center Report November 2025

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$950.00	\$0.00		0	0	\$21.75	270.66	\$5,886.86
PLASTICS:	\$0.00	\$0.00						
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$0.00	\$0.00						
CARDBOARD:	\$20.00	\$0.00						

RECYCLING CENTER DATA:	#9	Westwood	Hollywood	Transfer	Total Tons	PRO/FEE	Revenues	Net
ALUMINUM:	TONS	TONS	TONS	TONS				
	0.3	0.1	0.5	0	0	\$0.00	\$855.00	\$855.00
PLASTICS:	2.64	0.65	7.19	0	0	\$0.00	\$0.00	\$0.00
STEEL CANS:	0.3	0.1	0.5	0	0	\$0.00	\$0.00	\$0.00
MIXED OFFICE PAPER:	2.84	1.51	3.21	0	0	\$0.00	\$0.00	\$0.00
CARDBOARD:	33.44	17.34	48.99	2.11	101.88	\$0.00	\$2,037.60	\$2,037.60
RECYCLING CENTER TOTALS:	39.52	19.7	60.39	2.11	121.72	\$0.00	\$2,892.60	\$2,892.60

Commercial Cardboard Containers	Compactors	Glass
TONS	TONS	TONS
58.88	Revenues	0
	\$1,177.60	\$311.80

Expenses	Average hrly+ benefits	\$26.78
Hours	Cage Rolloff	Cardboard
	36	192
Labor \$	\$964.08	\$5,141.76
Vehicle cost	\$674.28	\$1,286.45
		Occ Compact
		14
		\$374.92
		\$267.80
		\$187.30
		\$2,410.25

Customer Revenue
\$12,264.09

Total All Recycle and Cardboard	Total Recycle Only	Total Cardboard
TONS	TONS	TONS
196.19	Revenues	Revenues
	\$4,382.00	176.35
		\$3,527.00

Revenue	Income	Expense	Net
	\$16,646.09	\$9,158.81	\$ 7,487.28