



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 04/14/2026

**REQUESTER:** Ken Giannone, P.E., Capital Projects Engineer

**PRESENTER:** Ken Giannone, P.E., Capital Projects Engineer

**ITEM TITLE:** CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2526-112: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND HALFF ASSOCIATES, INC., IN THE AMOUNT OF \$107,500 TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE CARTER WATER LINE REPLACEMENT PROJECT. (WARD 4)

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### **BACKGROUND:**

Existing water lines between Carter Avenue and Cockrel Avenue from Robinson Street to Main Street are aging and have experienced increased maintenance and failure concerns. This project includes the replacement of approximately 5,500 linear feet of 8-inch and 12-inch water mains to improve system reliability and reduce future maintenance needs.

On July 17, 2025, NUA issued Request for Qualifications (RFQ) 2526-8 to engineering firms for various water and wastewater infrastructure projects including Carter Water Line Replacement project (Project WA0388). Halff was selected to provide professional engineering services for this project.

### **DISCUSSION:**

This contract provides for Halff to perform the following services:

1. Preliminary Design Phase;
2. Final Design Phase;
3. Bid Phase Services;
4. Limited Construction Administration; and
5. Production of As-Built Record Documents.

The total fee for this work is \$107,500. Funding for this work will be from the Carter Water Line Replacement project design account (31996683-46201 / Project WA0388) which has an available balance of \$120,000.

**RECOMMENDATION:**

Staff recommends the Norman Utilities Authority approve Contract K-2526-112 in the amount of \$107,500 with Halff for professional engineering services associated with Carter Water Line Replacement project.