



CITY OF NORMAN, OK
CITY COUNCIL FINANCE COMMITTEE MEETING
Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069
Thursday, March 19, 2026 at 4:00 PM

MINUTES

The City Council Finance Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Executive Conference Room in the Municipal Building, on Thursday, March 19, 2026 at 4:00 PM, and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray and on the City website at least 24 hours prior to the beginning of the meeting.

CALL TO ORDER

PRESENT

Councilmember Ward 6 - Chair Joshua Hinkle
Councilmember Ward 1 David Gandesbery
Councilmember Ward 3 Robert Bruce
Councilmember Ward 4 Helen Grant

ABSENT

None

OTHERS

Mayor Stephen Holman
Bryce Holland, Multimedia Specialist
Clint Mercer, Director of Finance
Dannielle Risenhoover, Admin. Tech IV
Darrel Pyle, City Manager
Jacob Huckabaa, Budget Analyst
Jane Hudson, Director of Planning
Jason Murphy, Stormwater Program Manager
Kim Coffman, Budget Manager
Lisa Krieg, CDBG Grants Manager
Tara Reynolds, CDBG Financial Management Analyst
Scott Martin, Norman Chamber of Commerce

AGENDA ITEMS

1. DISCUSSION REGARDING MONTHLY REVENUE AND EXPENDITURE REPORTS.

City of Norman Director of Finance Clint Mercer gave the report. As of February 28, 2026, revenues were up 1.73% from the prior month; however, revenues were down about 1.1% from the year-to-date budget projections. The year-to-date hotel-motel room tax was up approximately 32% from last year. The General Fund expenses are down approximately 2.5% from budget projections. Mercer credits this to "Staff tightening the belt." The City still has about \$760,000 of its 1% reserve. Sales tax from March puts the City at 1.59% above the end of year revenue budget projections.

Items submitted for the record:
Monthly Financial Reports

2. CONTINUED DISCUSSION AND REVIEW OF OUTSIDE AGENCY FUNDING FOR
FYE 2027.

Kim Coffman led the discussion. She explained that in 1973 the Social and Voluntary Services Commission was established to evaluate community needs and to support coordination among social service agencies. This agency receives annual funding from the Norman City Council and distributes it to eligible 201(c)3 organizations serving Norman. Norman City Council also has a history of providing funding to support other organizations, including the Center for Children & Families, the Norman Economic Development Coalition (NEDC), Firehouse Art Center, Moore-Lindsay Historical House Museum, Sooner Theater, and The Depot/Performing Arts Studio, several of which operate out of City-owned facilities without being charged rent. "The support for the organizations in City operated facilities includes a direct cash contribution and then the City also pays (a portion of the) utilities and facility upgrades," Coffman said. These agencies fill out a funding request packet each year that is presented to Council. The requests for Fiscal Year 2027 equal \$910,381. "Funding decisions, including approval, denial, or adjustments to prior funding levels are made by consensus of the Finance Committee," Coffman said. She proposed a new process to help determine the amount of funding contributed to each outside agency applicant in the arts and cultural event categories. Coffman recommended that the Parks Board create their own application and evaluation process with the Finance Committee determining the total amount of funding available. "The Parks Board would award funding within those parameters set by Council (Finance Committee); so, you'd still have Council oversight in the process," Coffman said. "We're asking Council if you would be amenable to agreeing on the total contribution for these four categories or organizations. Because we didn't make any cuts in fiscal year 26 to any of these agencies, we are recommending cutting a total of 8% from fiscal year '26 levels. That does include utilities but does not include capital projects because we anticipate that we're still going to have to maintain these facilities that some of these organizations operate in. It would be staff's recommendation to fund a total of \$784,343 (for fiscal year 2027), with the Social and Voluntary Services' funding remaining the same (\$275,000 in funding)." Coffman reiterated her recommendation for the Parks Board to vet and determine the individual contributions for these organizations.

Several Committee Members expressed approval of Coffman's recommendations; however, Councilmember Bruce continued to express concerns. Councilmember Gandesbery stated, "I think that we've kind of met our objective for the night with the guest that we have and everything and definitely this conversation needs to be continued for sure."

Items submitted for the record:
"Outside Agency" PowerPoint Presentation

ADJOURNMENT

Chair Hinkle adjourned the meeting at approximately 5:00 PM.

ATTEST:

City Clerk

Stephen Tyler Holman, Mayor