




office memorandum

DATE: August 11, 2022

TO: Beth Muckala, Assistant City Attorney



FROM: Ken Danner, Subdivision Development Manager 

SUBJECT: Consent to Encroach No. 2223-1
Lot 16, Block 1,
Villas at Ashton Grove Section 1, a PUD
2506 Brixton Drive

Public Works/Engineering staff does not oppose the proposed driveway encroaching into a fifteen- foot (15') utility easement. The location of the drive approach does not violate City standards. We do yield to the Utilities Department regarding any possible sanitary sewer mains that might be located within the easement. The City and /or utility companies should be held harmless in the course of maintaining their facilities if any are located within the utility easement. Attached are responses from the utility companies.

If you have further questions, please feel free to contact me.

KD

Reviewed by: Scott Sturtz, City Engineer 
Reviewed by: Shawn O'Leary, Director of Public Works 

cc: Brenda Hall, City Clerk
Chris Mattingly, Director of Utilities
Jane Hudson, Director of Planning and Community Development



August 10, 2022

City of Norman
201-A West Gray Street
Norman, OK 73069

Attn: Ken Danner

RE: Revocable Permit –Letter of No Objection for 2506 Brixton Drive Norman OK

Cox Communications has no objection to the City of Norman granting a revocable permit to construct a concrete driveway that will encroach in the right-of-way or public easement for the property located at 2506 Brixton Drive Norman OK. Please be advised that Cox Communications does have an underground facility in the vicinity; therefore, proceeding with caution is recommended and requested. If relocation of said facilities is necessary to accommodate your excavation or construction, Cox will provide a cost estimate upon request. A geographical depiction of our facilities is attached; however, this is not engineering scale and for the exact location of our facilities, Cox recommends calling in utility locates.

Prior to beginning any digging and/ or trenching activities, please call OKIE–ONE 1-800-522-6543 for exact location of our facilities. Cost to repair ANY Cox Communications facility damage caused during construction of this project will be the responsibility of the damaging party. If any future repairs are necessary, Cox Communications is not responsible for any damages to any structures placed on or in the utility easements.

If you have any questions or concerns, please feel free to email OKCROW@cox.com.

Sincerely,

Tara Eppler

Tara Eppler
Cox Communications
Land use Contactor
tara.eppler@cox.com

Ken Danner

From: Wes White <wwhite@okcoop.org>
Sent: Wednesday, August 10, 2022 6:28 AM
To: Ken Danner
Subject: EXTERNAL EMAIL : RE: [External]Consent to Encroach for 2506 Brixton Drive - Villas at Ashton Grove Section 1, a PUD

Oklahoma Electric Cooperative has **no objection** to the consent to encroach a portion of a 15' utility easement located at 2506 Brixton Drive, Lot 16, Block 1, Villas at Ashton Grove Section 1. Let me know if you need anything else.

Thanks,
Wes

Wesley White

Manager of Field Design
Oklahoma Electric Cooperative

 405.217.6617
 wwhite@okcoop.org
 www.okcoop.org
 2520 Hemphill Dr | PO Box 1208
Norman, OK 73070

From: Ken Danner <Ken.Danner@NormanOK.gov>
Sent: Monday, August 8, 2022 8:03 AM
To: 'CILKE, CARRIE L' <cc3527@att.com>; 'pd7342@att.com' <pd7342@att.com>; 'mel.garner@cox.com' <mel.garner@cox.com>; 'CCI CEN - OKC ROW' <okcrow@cox.com>; Wes White <wwhite@okcoop.org>; baileyjtj@oge.com; 'Hill, Marti L.' <Marti.Hill@onegas.com>; drew.nixon@onegas.com
Cc: Rick Byrd <oucontractor@gmail.com>; Ellen Usry <Ellen.Usry@NormanOK.gov>; Sarah Encinias <Sarah.Encinias@NormanOK.gov>; Jack Burdett <Jack.Burdett@NormanOK.gov>
Subject: [External]Consent to Encroach for 2506 Brixton Drive - Villas at Ashton Grove Section 1, a PUD

[EXTERNAL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

The applicant has made a request to encroach a portion of a 15' utility easement located at 2506 Brixton Drive, Lot 16, Block 1, Villas at Ashton Grove Section 1. The proposal is a concrete driveway. Site plan shows the encroachment. Please respond as soon as possible so that the building permit application will not be held up for a lengthy period of time. This will take City Council action. Thanks for your cooperation.

Thanks



Ken Danner
Subdivision Development Manager
City of Norman
201-A West Gray Street
Norman, OK 73069

405-366-5458 (Office)
405-366-5418 (Fax)



AUGUST 8, 2022

KEN DANNER, DEVELOPMENT COORDINATOR
NORMAN PLANNING COMMISSION
P. O. BOX 370
NORMAN, OK. 73070

RE: Applicant: Rick Byrd
Request to encroach into a fifteen foot (15') utility easement along north side of lot
Location: 2506 Brixton Drive
Legal: Part of Lot 16, Block 1, Villas At Ashton Grove, Section 1
Encroachment No. 2122-3

Mr. Danner;

Oklahoma Gas and Electric Company (OG&E) has reviewed the request by the property owner at 2506 Brixton Drive in Norman.

OG&E has not yet installed our underground facilities in this addition. However, our records show we will have no facilities in this utility easement. OG&E has no objection to granting the above requested encroachment.

If you have any questions, or if I can provide you with any other information, please contact me at (405) 553-5174.

Sincerely,

A handwritten signature in black ink that reads "Timothy J. Bailey". The signature is written in a cursive style with a large initial "T".

Timothy J. Bailey
Right-Of-Way Agent



**Oklahoma
Natural Gas®**

A Division of ONE Gas

5848 E 15th St

Tulsa, OK 74114

918-831-8371 oklahomanaturalgas.com

August 8, 2022

Ken Danner
Subdivision Development Manager
City of Norman
201-A West Gray Street
Norman, OK 73069

RE: 2506 Brixton Drive - Villas at Ashton Grove Section 1, a PUD
Revocable Permit

Letter of No Objection

Dear Mr. Danner,

Oklahoma Natural Gas Company, a division of ONE Gas, Inc. ("ONG") has no objection to the City of Norman granting a revocable permit to Byrd Building that will encroach the easement 2506 Brixton Drive, Lot 16, Block 1, Villas at Ashton Grove Section 1. Please be advised that ONG has underground/aboveground facilities in the area. If you need our facilities relocated to accommodate your excavation or construction, ONG will provide you a cost estimate.

Prior to any excavation, please contact OKIE-ONE 1-800-522-6543 a minimum of forty-eight (48) hours for exact location of our facilities. ONG will hold the damaging party responsible for any repairs to our facilities. If any repairs are necessary, ONG is not responsible for any damage to any structures or landscaping on or in the utility easement.

Sincerely,

Marti Hill

Marti Hill
Project Designer III

Ken Danner

From: LATHROP, SIMON P <sl4915@att.com>
Sent: Monday, August 08, 2022 2:19 PM
To: CILKE, CARRIE L
Cc: Ken Danner
Subject: EXTERNAL EMAIL : RE: Consent to Encroach for 2506 Brixton Drive - Villas at Ashton Grove Section 1, a PUD

Ken,

AT&T has no issue with this request.....

Simon Lathrop

Mgr. OSP Planning & Engineering Design
AT&T OKLAHOMA
405-338-5406
sl4915@att.com

From: CILKE, CARRIE L <cc3527@att.com>
Sent: Monday, August 8, 2022 10:35 AM
To: LATHROP, SIMON P <sl4915@att.com>
Subject: RE: Consent to Encroach for 2506 Brixton Drive - Villas at Ashton Grove Section 1, a PUD

Good morning Simon,

Please see the attached Encroachment request at 2506 Brixton Dr. Can you please reply to Ken Danner at Ken.Danner@normanok.gov and CC me with your response.

Thanks and have a good day!

Carrie Cilke

Manager ROW (KC Metro KS, MO & OK)
2121 E 63rd Street
Building C, Room C1NE6
Kansas City, MO 64130
(816) 772-0465



From: Ken Danner <Ken.Danner@normanok.gov>
Sent: Monday, August 8, 2022 8:03 AM
To: CILKE, CARRIE L <cc3527@att.com>; DESPAIN, PAUL E <pd7342@att.com>; 'mel.garner@cox.com' <mel.garner@cox.com>; 'CCI CEN - OKC ROW' <okcrow@cox.com>; 'wwhite@okcoop.org' <wwhite@okcoop.org>; baileyjt@oge.com; 'Hill, Marti L.' <Marti.Hill@onegas.com>; drew.nixon@onegas.com