

City of Norman



Monthly Departmental Report

July 2022

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK**MONTHLY PROGRESS REPORT
July 2022**

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	13	13	3	3
Bus Service	0	0	0	0
CDBG	0	0	2	2
City Clerk	176	176	8	8
City Manager/Mayor	10	10	15	15
City Wide Garage Sale	0	0	0	0
Code Enforcement	73	73	4	4
Finance	10	10	0	0
Fire/Civil Defense	3	3	0	0
Human Resources	8	8	0	0
I.T.	9	9	0	0
Legal	8	8	3	3
Line Maintenance	1	1	0	0
Municipal Court	2	2	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Parks & Recreation	22	22	1	1
Permits/Inspections	56	56	0	0
Planning	13	13	1	1
Police/Parking	26	26	6	6
Public Works	28	28	2	2
Recycling	0	0	0	0
Sanitation	52	52	0	0
Sidewalks	0	0	0	0
Storm Debris	0	0	0	0
Storm Water	12	12	3	3
Streets	28	28	1	1
Street Lights	0	0	0	0
Traffic	21	21	2	2
Utilities	110	110	5	5
WC Questions	0	0	0	0
WC Violations	0	0	0	0
July Total: 737	681	681	56	56

LICENSES

Thirteen New licenses and Six Renewals were issued during the month of July. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	0	Retail Beer	0	0
Brewer	1	1	Retail Spirits Store	1	1
Coin-Operated Devices	0	0	Retail Wine	0	0
Distiller	0	0	Salvage Yard	0	0
Food	6	6	Sidewalk Dining	0	0
Game Machines	0	0	Solicitor/Peddler (30 day)	0	0
Impoundment Yard	0	0	Solicitor/Peddler (60 day)	2	2
Kennel	0	0	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	3	3	Special Event	0	0
Medical Marijuana Grower	0	0	Strong Beer & Wine/Winemaker	1	1
Medical Marijuana Processor	1	1	Taxi/Motorbus/Limousine	0	0
Medical Marijuana Testing Laboratory	0	0		0	0
Mixed Beverage	0	0	Temp Food (one day)	1	1
Mixed Beverage/Caterer	2	2	Temp Food (30 day)	0	0
Pawnbroker	0	0	Temp Food (180 day)	1	1
Pedicab	0	0	Transient Amusement	0	0
YTD License Total: 19	13	13		6	6

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Brio Bowls	1915 Classen Blvd., 123	Food Service
Noah's Amish Furniture	3623 W. Main St.	Food Service
Teriyaki Bites	3203 W. Robinson St.	Food Service
Zhi Zun Ktv	2230 W. Main St.	Mixed Beverage
Land Run Craft Brewing Company	10901 Post Oak Road	Brewer
Sooner West Liquors	110 36 th Ave. N.W.	Retail Spirits Store
Cloud 9 Wellness Dispensary 2	1811 Industrial Blvd. 115	Medical Marijuana Dispensary
High Society	1400 12 th Ave. S.E.	Medical Marijuana Dispensary
Meds & Wares	1404 W. Lindsey St.	Medical Marijuana Dispensary

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY
777 Roofing & Construction		
Apptive Environmental		

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Super Taco Loco		SnoSquatch Shaved Ice

LAW SUITS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
7-7-22	Hunter Miller Family, L.L.C.	Suing to amend Norman 2025 Land Use and Transportation Plan, requiring rezoning from R-1 Single-Family Dwelling District to Commercial. Planning Commission recommended adoption of Resolution R-2122-31 and City Council voted against this Resolution. All other corners of Lindsey Street already zoned Commercial with the exception of said properties at 1027 and 1035 Berry Road. Suit includes court costs and attorney fees.	Unknown
7-22-22	Jaclyn Jacobs	Original claim on 4/4/22 in excess of \$1 million. Claim was denied on July 5, 2022. Ms. Jacobs alleges that on March 17, 2022 her residence, located at 124 E. Johnson Street was flooded with raw sewage due to the City not properly maintaining sewer lines and that the City failed to abate or remediate the nuisance of exposure to untreated sewage. Plaintiff alleges that this is still an ongoing nuisance. The claim is for property damages, personal injury and attorney's fees and costs. Plaintiff is suing in excess of \$75,000.	In Excess of \$75,000.00 plus attorney fees and court costs.

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
7-1-22	OG&E	Alleges that the City of Norman caused damage to an underground cable located at Iowa St. and Sundown Drive. The damage was discovered on September 30, 2021. OG&E claim number 6907421 in the amount of \$5,049.29	\$5,049.29
7-11-22	Troy & Barbara Walker	Alleges that on March 31, 2022 City Line Maintenance workers hit their brick mailbox at 2905 Leaning Elm Drive. City workers were across the street repairing a broken water main. Asking for cost for repairs to mailbox.	\$1,510.00
7-22-22	Farmers Insurance for William Schmid	Alleges that at Hwy 9 and 92 nd their insured was on his way home when he entered a non-light properly marked construction zone area. Witness alleges there was no way to see lane setup or construction markings from that direction. Insured was on opposite side of the cones, left in the roadway and then drove into a hole in the road that caused him to go airborne into a ravine. Vehicle was a total loss. Claim is to replace the loss of Vehicle.	\$31,402.12
07-25-22	Jeff Schneberger	Alleges that a City of Norman unit attending OHP Driving Training Course at Burns Flat, Oklahoma on August 24, 2021. The City unit collided with a barbwire H brace corner busting the welds loose and bending the pipes. Asking for reimbursement for cost of repairs. Incident #2021-52859	\$642.00

STUDY SESSION

On July 19, 2022, City Council met in Study Session for Administering the Oath of Office and Seating of Councilmember-Elect Elizabeth Foreman, Ward 6 and additionally discussed Utility Franchise agreements.

SPECIAL SESSION

On July 12, 2022, City Council met in Special Session and adjourned into Executive Session to discuss the pending litigation in the case of Shaz Investment Group L.L.C, vs. The City of Norman case No. CJ-2021-1044-TB and Doughty et al vs. Central Square Technologies, L.L.C., Case No. CIV-20-500-G to discuss possible purchase of property located at 1210 West Robinson Street.

CITY MANAGER 2

NORMAN FORWARD 2A



Memorandum

To: Jason Olsen, The City of Norman Parks and Recreation

From: A.J. Kirkpatrick, ADG

ADG Project Number: 16-003

ADG Project Name: Norman FORWARD

Date: 07.31.2022

Re: July 2022 Monthly Report

REPORT PERIOD: July 1 through July 31, 2022

WORK THIS MONTH

1. Friday, July 1, 2022 | 9:00 a.m. | Reaves Park OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
2. Tuesday, July 5, 2022 | 3:30 p.m. | YFAC FSB/ADG Coordination Pre-meeting
 - a. Meeting with FSB to facilitate coordination of contract documents
3. Wednesday, July 6, 2022 | 10:00 a.m. | Norman Development Center - OAC Meeting
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
4. Wednesday, July 6, 2022 | 5:00 p.m. | Griffin Park Ad Hoc Meeting
 - a. Project update to citizen ad hoc committee
5. Thursday, July 7, 2022 | 9:00 a.m. | Griffin Park Phase 5 & Phase 6 OAC
 - a. Discussion of project schedule, budgets, and critical issues
6. Thursday, July 7, 2022 | 1:00 p.m. | YFAC - OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
7. Friday, July 8, 2022 | 10:00 a.m. | Cleaning Bay Discussion
 - a. Cleaning Bay discussion with project team and contractor to help organize a solution
8. Monday, July 11, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
9. Monday, July 11, 2022 | 1:30 p.m. | Cleaning Bay: Follow Up
 - a. Follow up to action items from Friday's meeting with design team
10. Tuesday, July 12, 2022 | 2:00 p.m. | Norman ECOC Bi-weekly Programming Meeting
 - a. Discussion of programming issues on the ECOC
11. Tuesday, July 12, 2022 | 3:30 p.m. | CFOB Meeting
 - a. Presentation of ADG Graphic Report to committee
12. Tuesday, July 12, 2022 | 3:30 p.m. | YFAC FSB/ADG Coordination Pre-meeting
 - a. Meeting with FSB to facilitate coordination of contract documents
13. Wednesday, July 13, 2022 | 2:00 p.m. | Recap of furniture planning for YFAC
 - a. Internal prep meeting with ADG Interiors and City of Norman staff regarding furniture planning to date
14. Thursday, July 14, 2022 | 1:00 p.m. | NF YFAC Bi-weekly Programming Meeting
 - a. Discussion of outstanding design decisions
15. Thursday, July 14, 2022 | 2:30 p.m. | Norman Senior Center OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues

16. Friday, July 15, 2022 | 9:00 a.m. | Reaves Park OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
17. Monday, July 18, 2022 | 9:30 a.m. | ECOC: Building Height Discussion
 - a. Review with Crossland and NPD on cost implications from reduction of building height
18. Monday, July 18, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
19. Monday, July 18, 2022 | 3:00 p.m. | Senior Center FFE
 - a. Review of FF&E options with Operator and City of Norman
20. Tuesday, July 19, 2022 | 10:00 a.m. | Norman Development Center - Fitness Equipment Pre-Install Meeting
 - a. Reviewing of raceway and electrical needs for fitness equipment
21. Tuesday, July 19, 2022 | 2:00 p.m. | Norman ECOC Bi-weekly Programming Meeting
 - a. Discussion of programming issues on the ECOC
22. Tuesday, July 19, 2022 | 3:30 p.m. | FSB/ADG YFAC Coordination Pre-Meeting
 - a. Meeting with FSB to facilitate coordination of contract documents
23. Wednesday, July 20, 2022 | 10:00 a.m. | Norman Development Center – OAC Meeting
 - a. Bi-weekly discussion of project schedules, budgets, and critical issues
24. Wednesday, July 20, 2022 | 3:00 p.m. | ECOC Furniture - Plan Updates/Next Steps
 - a. Review of furniture layout with NPD
25. Thursday, July 21, 2022 | 9:00 a.m. | Griffin Park Phase 5 & Phase 6 OAC
 - a. Discussion of project schedule, budgets, and critical issues
26. Thursday, July 21, 2022 | 1:00 p.m. | Norman Forward Budget reviews
 - a. Review of individual project budgets for ongoing Norman Forward projects
27. Thursday, July 21, 2022 | 1:00 p.m. | YFAC - OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
28. Thursday, July 21, 2022 | 3:00 p.m. | ECOC – Interior Signage Review Meeting
 - a. Reviewing location and wording of interior signage and finish options
29. Friday, July 22, 2022 | 9:00 a.m. | ECOC Fitness Room Follow-up
 - a. Discussion of proposed layout and fitness equipment
30. Monday, July 25, 2022 | 10:30 a.m. | Weekly N.F. Staff-ADG Coordination Mtg
 - a. Weekly discussion of project schedules, budgets, and critical issues
31. Tuesday, July 26, 2022 | 9:00 a.m. | YFAC - Public Art Meeting
 - a. Discussion of selected public art piece including pedestal design
32. Tuesday, July 26, 2022 | 10:00 a.m. | YFAC – Ad Hoc member meeting with WTI
 - a. Discussion of committee member preferences on pool design
33. Tuesday, July 26, 2022 | 3:30 p.m. | FSB/ADG YFAC Coordination
 - a. Meeting with FSB to facilitate coordination of contract documents
34. Thursday, July 28, 2022 | 8:00 a.m. | ECOC Groundbreaking Coordination
 - a. Preparations for groundbreaking event
35. Thursday, July 28, 2022 | 9:30 a.m. | Senior Center Keying Plan
 - a. Meeting with keying contractor to confirm overall plan for project
36. Thursday, July 28, 2022 | 10:30 a.m. | ECOC TMC Coordination
 - a. Discussion of TMC portion of ECOC building design
37. Thursday, July 28, 2022 | 1:00 p.m. | NF YFAC Bi-weekly Programming Meeting
 - a. Discussion of outstanding design decisions
38. Thursday, July 28, 2022 | 2:00 p.m. | Norman Senior Center OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues
39. Friday, July 29, 2022 | 9:00 a.m. | Reaves Park OAC Meeting
 - a. Discussion of project schedule, budgets, and critical issues

Construction Observation Site Visits:

- a. Griffin, Phase 5: 8
- b. Municipal Complex, City Hall: 8
- c. Municipal Complex, Development Center: 8
- d. North Base: 3
- e. Young Family Athletic Center: 10
- f. Reaves Park: 8
- g. Senior Center: 4

WORK ANTICIPATED THE UPCOMING MONTH (August 2022)

- Emergency Communications and Operations Center
 - Design development completion, design peer review and revised construction budget
 - Recurring bi-weekly programming meetings
- Griffin Park
 - Phase 5: Construction finishing up and punch walk scheduled
 - Phase 6: Construction underway; NTP issued on Aug 1
- Reaves Park
 - Construction in progress
- North Base Complex
 - Final reports for Davis Bacon compliance and deliverables
 - Finalizing amended punch list effort: Cleaning Bay resolution
- Young Family Athletic Center / Indoor Aquatic and Multi-Sport Facility
 - Recurring bi-weekly OAC meetings and programming meetings
 - Ongoing vertical construction and beginning of steel erection
- Senior Wellness Center
 - Construction underway
 - Recurring OAC meetings
 - Awaiting GMP #6 as final package
- Municipal Complex
 - Development Center: Construction underway
 - Municipal Courts: CD's underway, beginning to reengage as Development Center remobilizes
 - Building C: Design development underway
 - FF&E selection, and layout underway
- Continued Development of Standardized Contracts for Use with Architectural, Design, and Construction Consultants

PROJECT STATUS

- Norman ECOC
 - a. Schedule: Design underway
 - b. Budget: Alignment in progress
 - c. Issues: No known issues
- Griffin Park
 - a. Schedule: Phase V construction completion, Phase VI in construction
 - b. Budget: Alignment in process
 - a. Issues: No known issues
- Reaves Park
 - a. Schedule: Construction ongoing
 - b. Budget: In Budget
 - c. Issues: No known issues

- Young Family Athletic Center / Indoor Aquatic and Multi-Sport Facility
 - a. Schedule: Construction ongoing
 - b. Budget: Alignment in progress
 - c. Issues: Pool depth
- Senior Wellness Center
 - a. Schedule: Construction ongoing
 - b. Budget: Alignment in progress; GMP #6 still forthcoming
 - c. Issues: Coordination with Oceans development; Sale date of 718 N Porter
- North Base
 - a. Schedule: Punch list completion, TCO in place
 - b. Budget: In Budget
 - c. Issues: Punch list completion; Cleaning bay floor
- Ruby Grant
 - a. In operation: Final acceptance by City Council on January 18, 2022
 - b. Budget: In budget
- Westwood Indoor Tennis Facility
 - a. In operation: Opening Celebration on May 24, 2019
 - b. Budget: Within budget
 - c. Issues: Court paint warranty extended another 12 months from September 22, 2022
- East Library
 - a. In operation: Opening Celebration on July 20, 2018
 - b. Budget: Within budget
- Central Library
 - a. In operation: Opening Celebration on November 4, 2019
 - b. Budget: Within budget
- Westwood Family Aquatic Center
 - a. In operation: Opening Celebration on May 26, 2018
 - b. Budget: Final Pay App approved on July 24, 2018
- Norman Forward Program Management
 - a. Schedule: Proceeding per Implementation Plan
 - b. Budget: Proceeding per Implementation Plan
 - c. Implementation Plan: Revised/Updated March 2022
 - d. Issues: None

SUBMITTED BY: ADG – A.J. Kirkpatrick

CITY OF NORMAN

Department of Finance
Monthly Report – July 2022

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in July are discussed below:

Treasury Division:

In the month of July, the Treasury Division processed 38,414 payments in person and over the phone, a decrease of -6% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 10,321 payments in July, a decrease of -4.8% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of July by -19.2%. Revenues from the City's largest single source of revenue, sales tax, are below target by -1.7% for the year to date and -1.3% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 23 Budget To Date	FYE 23 Actual To Date	FYE 22 Actual To Date	FYE 21 Actual To Date
Sales Tax Revenue	\$4,508,142	\$4,434,031	\$4,489,960	\$3,718,474
General Fund Revenue	\$8,382,410	\$6,773,361	\$6,064,055	\$5,952,005
General Fund Expenses	\$7,712,368	\$6,573,913	\$7,247,746	\$5,976,812

Administration Division

	FYE 23		FYE 22	
	July	YTD	July	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	320.00	320.00	320.00
Total Comp Time Available	6.00	6.00	4.75	4.75
Total Overtime Hours	0.00		0.25	0.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	326.00	326.00	325.00	325.00
Benefit Hours Taken	52.00	52.00	50.00	50.00
TOTAL ACCOUNTABLE STAFF HOURS	274.00	274.00	275.00	275.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 23		FYE 22	
	July	YTD	July	YTD
Total Regular Hours Available	1,120.00	1,120.00	960.00	960.00
Total Comp Time Available	2.75	2.75	2.00	2.00
Total Overtime Hours	9.50	9.50	39.25	39.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,132.25	 1,132.25	 1,001.25	 1,001.25
Benefit Hours Taken	255.25	255.25	164.00	164.00
 TOTAL ACCOUNTABLE STAFF HOURS	 877.00	 877.00	 837.25	 837.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 23 July	FYE 22 June	
Total Revenue Received (\$)	\$4,512,082	\$5,009,444	(\$497,362)
Utility Payments - Office (#)	38,414	40,897	(2,483)
Utility Payments - Office (\$)	\$4,265,437	\$4,158,867	\$106,570
Lockbox (#)	11,897	12,323	(426)
Lockbox (\$)	\$1,187,980	\$1,171,923	\$16,057
IVR Credit Card (#)	0	0	0
IVR Credit Card (\$)	\$0	\$0	\$0
Click to Gov (#)	0	0	0
Click to Gov (\$)	\$0	\$0	\$0
Paymentus (#)	\$10,321	\$10,840	(\$519)
Paymentus (\$)	\$1,414,202	\$1,454,609	(\$40,407)
UT Credit Card Payments (#)	0	0	0
UT Credit Card Payments (\$)	\$0	\$0	\$0
Art Donations (#)	0	0	0
Art Donations (\$)	\$0	\$0	\$0
Bank Draft Payments (#)	13,817	15,276	(1,459)
Bank Draft Payments (\$)	\$1,377,642	\$1,440,248	(62,606)
Utility Deposits (#)	0	0	0
Utility Deposits (\$)	\$0	\$0	\$0
Fix Payments (#)	0	0	0
Fix Payments (\$)	\$0	\$0	\$0
Processed Return Checks (#)	104	113	(9)
Processed Return Checks (\$)	(\$11,290)	(\$10,080)	(\$1,210)
Other Revenue Transactions (#)	0	0	0
Other Revenue Received (\$)	\$0	\$0	\$0
Accounts Receivable Payments (\$)	\$172,539	\$366,104	(\$193,565)
Accounts Receivable - Credit Card #	0	0	0
Accounts Receivable - Credit Card \$	\$0	\$0	\$0
Municipal Court - Fines/Bonds (\$)	\$7,402	\$107,085	(\$99,683)
Municipal Court - Credit Card (#)	15	261	(246)
Municipal Court - Credit Card (\$)	\$3,329	\$56,188	(\$52,859)
Municipal Court - C2G (#)	0	0	0
Municipal Court - C2G (\$)	\$0	\$0	\$0
Building Permits Cash Report (\$)	\$139,261	\$263,348	(\$124,087)
Building Permits Credit Card (#)	373	353	20
Building Permits Credit Card (\$)	\$120,079	\$136,160	(\$16,081)
Building Permits C2G (#)	0	0	0
Building Permits C2G (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$5,866	\$6,613	(\$747)
Occupational License - Bldg Insp. CC (#)	30	24	6
Occupational License - Bldg Insp. CC (\$)	\$4,391	\$5,288	(\$897)
Business License - City Clerk (\$)	\$7,620	\$11,900	(\$4,280)
Business License - City Clerk CR CD (#)	0	0	0
Business License - City Clerk CR CD (\$)	\$0	\$0	\$0
Convenience Fees - All Payments (#)	0	0	0
Convenience Fees - All Payments (\$)	\$0	\$0	\$0
Bank Drafts Billed (#)	0	0	0
Bank Drafts Billed (\$)	\$0	\$0	\$0
Interdepartmental Billing (#)	0	0	0
Interdepartmental Billing (\$)	\$0	\$0	\$0
Accounts Receivable Billed (\$)	\$82,345	\$1,036,611	(\$954,266)

Budget Services Division

	FYE 23		FYE 22	
	July	YTD	July	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	320.00	320.00	320.00
Total Comp Time Available	0.00	0.00	2.75	2.75
Total Overtime Hours	0.25	0.25	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.25	320.25	322.75	322.75
Benefit Hours Taken	67.75	67.75	88.00	88.00
TOTAL ACCOUNTABLE STAFF HOURS	252.50	252.50	234.75	234.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 23		FYE 22	
	July	YTD	July	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	800.00	800.00	800.00
Total Comp Time Available	6.25	6.25	25.50	25.50
Total Overtime Hours	45.50	45.50	25.00	25.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 851.75	 851.75	 850.50	 850.50
Benefit Hours Taken	159.50	159.50	226.25	226.25
 TOTAL ACCOUNTABLE STAFF HOURS	 692.25	 692.25	 624.25	 624.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

UTILITY 3C

Utility Division

	FYE 23		FYE 22	
	July	YTD	July	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	1,120.00	2,400.00	2,400.00
Total Comp Time Available	15.75	15.75	25.75	25.75
Total Overtime Hours	73.00	73.00	111.00	111.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,208.75	1,208.75	2,536.75	2,536.75
Benefit Hours Taken	334.25	334.25	561.00	561.00
TOTAL ACCOUNTABLE STAFF HOURS	874.50	874.50	1,975.75	1,975.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Office Services

	FYE 23		FYE 22	
	July	YTD	July	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	320.00	320.00	320.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	56.50	56.50	42.00	42.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	376.50	376.50	362.00	362.00
Benefit Hours Taken	85.75	85.75	56.00	56.00
TOTAL ACCOUNTABLE STAFF HOURS	290.75	290.75	306.00	306.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments

	FYE 22 June	FYE 23 July
Mail Payments - Lockbox	14,639	13,892
Mail Payments - Office	41	108
Mail Payments - Subtotal	14,680	14,000
Night Deposit	113	115
Click-to-Gov Payments	0	0
Paymentus Payments	12,323	11,897
IVR Payments	0	0
Without assistance payments - Subtotal	12,436	12,012
Drive-up window & inside counter	2,261	2,144
Credit Card machine payments (swipe)	0	0
Credit Card machine payments (phone)	0	0
With assistance payments - Subtotal	2,261	2,144
Total Payments Processed - Subtotal	29,377	28,156
Bank Draft (ACH) Payments	11,477	10,246
Total Payments (Utility)	40,854	38,402
Total Convenience Fees - all Payments	0	0
Grand Total Payments	40,854	38,402

Traffic Counter at Drive-up Facility

Night Drop *	0	0
8-5 Drive-up Window Customers *	0	0
Total Traffic Counter	0	0

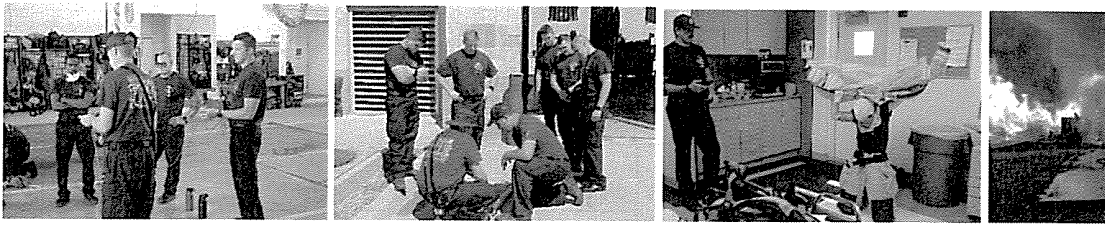
* These figures are included in the above Total Customer Contact Payments.

Utility Division Activity Report

	FYE 23		FYE 22	
	July	YTD	July	YTD
STATUS REPORT				
Regular Utility Accounts Billed	44,111	44,111	43,721	43,721
New Ons	1,044	1,044	929	929
Final Accounts Billed	672	672	834	834
TOTAL ACCOUNTS BILLED	45,827	45,827	45,484	45,484

FIRE DEPARTMENT

4



NFD Monthly Progress Report July 2022

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	53	3.13%
2 - Overpressure Rupture, explosion, Overheat - No Fire	1	0.06%
3 - Rescue & emergency	970	57.23%
4 - Hazardous Conditions (No Fire)	37	2.18%
5 - Service Call	159	9.38%
6 - Good Intent Call	376	22.18%
7 - False Alarm & False Call	74	4.37%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	1	0.06%
Incomplete Reports	24	1.42%
Total Incident Count (Unique Calls)	1695	100.00%
Number of Total Unit Responses	2346	

Total Fire Loss \$1,570,500.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	336	286	0:04:46
Station #2	194	337	0:05:37
Station #3	271	371	0:06:11
Station #4	206	324	0:05:24
Station #5	85	622	0:10:22
Station #6	83	600	0:10:00
Station #7	163	349	0:05:49
Station #8	125	394	0:06:34
Station #9	223	376	0:06:16

Community Outreach

Tours and Special Events	17	Fireworks Support, Parades, Tours, Ride Alongs, Parks Event Support
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Burn Permits

Burn Permits Issued	22	Conditions were only favorable for burning 1 day in July
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Training

Total Personnel Training Hours	1693	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, etc.
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NFD Monthly Progress Report

July 2022


Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
NFD3	11			1	3	3		3		1
Chief 301	29	3	3	4	3			10	5	1
Chief 302	16	2	4	1	1	1	2	2	2	1
Chief 303	16	2			2		1	3	6	2
Chief 304	4	2						2		
Chief 401	26	1		1	3	6	6	6	2	1
Chief 402	14	2		1	1	6	1			3
Chief 403	8	1		1	1	4	1			
Chief 404	9			1		3	2	2		1
Engine 1	369	333		7	3	1		16	4	5
Brush 1	11	4		2			1		2	2
Ladder 1	23	3	1	4	4		1	8		2
Engine 2	217	5	187	3	12			9		1
Brush 2	11	1	8		1				1	
Ladder 2	21	2		4	5			8		2
Engine 3	295	5	3	269	2	2	1	7		6
Brush 3	5		1	1		1	1		1	
Engine 4	224	4	4		203			6	7	
Brush 4	10		2		1				7	
Tanker 4	4				1				3	
Engine 5	56					48	7		1	
Brush 5	91					82	7		1	
Engine 6	54			1	2	15	29	5	1	
Brush 6	116	1		1		21	85	5	1	
Rescue Boat 6	2					2				
Rescue 7	1							1		
Squad 7	191	7	5	4	8	1	1	157	5	3
Brush 7	4	1	1				1		1	
Engine 8	134	3			3			4	124	
Brush 8	11	1							10	
Tanker 8	12					5	2		5	
Engine 9	265	9		15	2	4	6	8		221
Brush 9	11	1		2		1	3		1	3
Tanker 9	17	1				6	8		1	1
EMS1	1	1								
Fire Marshal 1	3	1		1						1
Fire Marshal 2	11		1		2	1	1	5	1	
Fire Marshal 3	22	1	1	2	4	3	3	7	1	
Fire Marshal 4	9		1	2	1	1		2	2	
Fire Marshal 5	12			2	1	3	3	1		
	2346	397	222	330	269	220	173	277	195	263

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division	Comments: July 2022
Regular Monthly Scheduled Activities	Unless otherwise noted all meetings are held at the Norman Fire Training Center 2207 Goddard Ave, Norman, OK
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly
Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.	This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.
Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)	The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations
Each Wednesday Morning 9:15 am	Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State office and to other jurisdictions.
Each first Thursday evening of the month is amateur radio testing night at 6:00 pm	Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. Effective date is TBD

Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website www.w5nor.org	Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue. Note: The units are not tested to full capacity.
Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps	The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.
Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross	Meetings are conducted at the Fire Training Center and usually held on an as needed basis.
Local Emergency Preparedness Committee	Meets quarterly (normally at the Norman Regional hospital on Porter) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information
Other Emergency Management Activities	
Local Response	
Red Cross Coordination for burn outs. In July there were two fires responded to in order to assist families with immediate needs.	With the robust reorganization in the Red Cross and the turmoil of having a in home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance.
Youth Camp	
The 2022 Youth Preparedness Camp was held at Northeastern University in Tahlequah, OK is underway. Dates were July 16-22, 2022.	This Camp was the second Youth Preparedness Camp conducted by the Oklahoma Youth Preparedness Council. There were 34 students and 14 adults participating in the camp. This program trained students in two primary areas. 1:

	<p>The Citizens Emergency Response Training program and 2: A course of Community Preparedness Training. Students and staff were housed in the dorms and logistic support was provided by NSU emergency Management. The course was very robust and kept the students and staff highly engaged in training and learning hands on skills critical in disaster operations. The FEMA Region 6 representative indicated the camp was the best he had seen so far. The camp was nationally recognized by Bill Bischof, FEMA Region 6, National Preparedness Division</p>
	
<p>The Norman Art Walk conducted each second Friday contacted the EM Division for support of a cooling station.</p>	<p>On Request, the Norman Emergency Response Volunteer Team provides various support to the Art walk. It can be cooling fans, basic first aid or providing promotional and information preparedness material.</p>
<p>Norman EM coordinates the activities of the Cleveland County Medical Reserve CORPS Unit 0333 in collaboration with the Cleveland County Health Department. During the COVID response by the health department the MRC was vital in operating numerous points of distribution for the vaccine injections. More than 3000 volunteer hours were provided during</p>	<p>The Emergency Management Coordinator met with the State Coordinator and the Cleveland County Local Response Coordinator (LRC) to discuss the reorganization of the health departments and the management of the MRC Unit. Cleveland County is now assigned to take care of solely Cleveland County.</p>

the height of the response.	Previously they supported 5 counties. The reassignment identifies the health department as Region 10, Cleveland County. This will assist in the collaboration of the MRC unit and will continue to enhance the Norman Emergency Volunteer response. The Unit applied for and received a \$75K grant that is intended to focus on those issues from the COVID response to make things better.
Grants Status	
National Association of City and County Health Officials	
2020 Operational Readiness Award	GF0024 completed with less than \$50
2021 Operational Readiness Award	GF0025 55% completed
2022 Operational Readiness Award	GF0026 \$1686 remaining
RESPOND, INNOVATE, SUSTAIN, EQUIP Award	GF0027 Issues with the execution of the grant ha delayed in receiving the first 1/3 payment
Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
Disaster DR-4222 2015	Federal portion paid, State portion of \$91,808.32 is pending
Disaster Dr-4575 October 2021	The federal government has changed the reimbursement reported in the April report from 90% to 100%. This supplement will be processed automatically and provided to the City at a future date.
Mitigation Grant Status	
Norman Safe Room grant program	All supplemental checks mailed with one exception. Efforts to locate the party has not been successful at this time.
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)

July 2022 Fire Prevention Activity Summary

Prevention Department Update and Activities

In the month of July, three of the Fire Inspectors moved to 24 hour shifts in order to better support the community and Fire Suppression. This allows for a quicker response time for Fire Investigations and makes someone available to address Fire Prevention concerns at all times.

Training	17.5 unit hours	Medical, Fire & Arson
Inspections/Re-Inspections	79 hours	Annual, Certificate of Occupancy, Daycare, Fire Alarm, Fire Suppression System, General, Occupancy
Smoke Detectors	7	Install Smoke Detectors/Replace Batteries
Investigations	19	12 Closed, 4 Complete, 3 Pending
Investigative Activities	74.5 hours	Fire Scene Investigation, evidence to evidence shed, OSBI, interviews/Interrogation
Department Meetings	17 (58 hours)	Software Presentations, Mandatory Alcohol Training, Spotlight Interviews, Fire Watch Information, etc
Station & Equipment Maintenance	32 hours	Moving/Organization of items at NIC & NIC Library, Building/Painting office & living quarters for 24 hr shift personnel at Fire Station 8.
Public Education	9.5 hours	Fire Drill and Extinguisher Training for Citizens. Smoke Detectors, etc.

Planning Officer Activities

Activites	Notes	Number	Staff Hours
Building Permits/Development Review Team		14	20
Inspections/Re-Inspections		30	35
Citizen Calls for Information		6	5
Training - Plan Review Training		7	56
Meetings		8	8
Totals		65	124

HUMAN RESOURCES 5

HUMAN RESOURCES
Monthly Report
July 2022

ADMINISTRATION

Administrative Support

- Processed Monthly Department Report
- Processed invoices and reconciled expense accounts
- Personnel Actions Entered for Pay Periods 14, 15, and 16
- Labor Relations: Coordinate meetings for August negotiations with all three unions.
 - Provided Chief Negotiator with information requested

BENEFITS

- Conducted three (3) new hire orientations
- Processed enrollment forms, terminations, and changes to health, life, and supplemental products for general health/dental changes
- Reconciled health, dental, and supplemental products
- Continued education of plan documents
- Fielded phone calls to discuss benefits, claims and wellness screenings

PERSONNEL ACTIONS

New Hires – 21

Dept./Div.	Position	Number of Employees
Fire/Suppression	Firefighter Recruit	14
Parks & Rec/Park Maint.	Laborer	1
Utilities/Meter Services	Meter Reader	1
Police/Emergency Comm.	Communications Officer I	1
Police/Emergency Comm.	Communications Officer II	1
Utilities/WLM	Utility Distribution Worker I	2
Utilities/WTP	Laborer	1

Separations – 20

Dept./Div.	Position	Number of Employees
Parks & Rec/Custodial Svcs	Custodian	1
Parks & Rec/Recreation	Recreation Leader I	1
Police/Patrol	Police Officer	1
Parks & Rec/WW Pool	Admissions Clerk (PT)	1
Planning/CDBG	Emergency Shelter Case Manager	15
Utilities/WTP	Laborer-Temp	1

Promotions – 8

Dept./Div.	Position	Number of Employees
Human Resources/Admin	Benefits Administrator	1
Fire/Prevention	Fire Inspector	3
Public Works/Fleet	Mechanic I	1
Public Works/Stormwater	Maintenance Worker II	1

Fire/Admin	Planning Officer	1
Utilities/WTP	Plant Operations/Maint. Tech	1

RECRUITMENT

Accepted applications for the following positions:

Department/Division	Position
Finance/Revenue/Meter Services	Meter Reader
Human Resources/Administration	Compensation Specialist
Parks & Recreation/Facility Maintenance	Custodian (PPT)
Parks & Recreation/Park Maintenance	Maintenance Worker I
Parks & Recreation/Recreation	Food & Beverage Tech I (PT)
Parks & Recreation/Recreation-12 th Ave	Recreation Leader I
Parks & Recreation/Recreation-Little Axe	Recreation Center Specialist (PT)
Parks & Recreation/Recreation-Little Axe	Recreation Leader I
Parks & Recreation/Westwood Family Aquatic Center	Admissions Clerk I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Aquatic Facility Maintenance I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Concession Cashier I (PT)
Parks & Recreation/Westwood Family Aquatic Center	Head Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Lifeguard (PT)
Parks & Recreation/Westwood Family Aquatic Center	Slide And Gate Attendant (PT)
Parks & Recreation/Westwood Family Aquatic Center	Swim Instructor (PT)
Parks & Recreation/Westwood Golf Center	Golf Course Attendant (PT)
Planning/Code Compliance	Code Compliance Inspector
Planning/Planning Services	Administrative Technician III
Police/Administration	Police Public Information Officer
Police Department	Police Officer
Police/Emergency Communications Bureau	Communications Officer I
Police/Emergency Communications Bureau	Communications Officer II
Police/Staff Services	Parking Service Officer (PPT)
Police/Staff Services	Police Records Clerk
Public Works/Fleet	EVT Mechanic II
Public Works/Fleet	Mechanic I
Public Works/Planning Services	Administrative Technician III
Public Works/Stormwater	Maintenance Worker I
Public Works/Streets	Maintenance Worker I
Public Works/Traffic	Traffic Management Center Engineer
Public Works/Traffic	Traffic Signal Technician
Utilities/Sanitation	Sanitation Worker I
Utilities/SLM	Utility Collection Worker I
Utilities/Water Line Maintenance	Utility Distribution Worker I
Utilities/Water Reclamation Facility	Plant Operator D
Utilities/Water Reclamation Facility	Temporary Laborer (PT)
Utilities/Water Treatment Plant	Plant O & M Technician
Utilities/Water Treatment Plant	Temporary Laborer (PT)

Recruitment & Hiring Statistics:

Contacts/Inquiries		Selection Process Elements	
In Person	375	Written Exams	2
Phone	470	Practical Testing/Assessment Center	1
Mail	305	Panel Board Interviews	15
Email	320	Promotions	7
Total Subscribers-E-mail Vacancy List	1,425	Oral Interviews	3
Total Page Views for HR Website	5,635	Hiring/Promotion Board	0

Hiring Statistics		Recruitment Statistics	
Pre-Employment Background Investigations	18	Advertisements Placed	28
Pre-Employment Drug Screens	17	Applications Received	134
Pre-Employment Physicals	13	Job Announcements Emailed	75
Pre-Employment Criminal Backgrounds	9	Job Announcements to CON Depts.	405

TRAINING AND DEVELOPMENT

Conducted training for three (3) new employees on the topics of Understanding, Responding to and Preventing Workplace Harassment, ADA, Workplace Violence, City of Norman Code of Ethics and Code of Conduct, Customer Service Give em the Pickle, Computer Networks and Communications Policy, and Social Media Policy.

Provided Commercial Driver License A (CDLA) Theory and Learner's Permit training conducted through the Moore Norman Technology Center, CDL Entry-Level Driver Training program for two employees in Utilities, Line Maintenance Division. Topics included Basic Operation, Orientation, Control Systems/Dashboard, Pre- and Post-Trip Inspections, Basic Control and Operating Practices.

Provided Alcohol Awareness, Signs, Symptoms, and Consequences training conducted by the City of Norman's EAP provider for 113 employees in the Norman Fire Department.

The Computer Training Lab was the site for Tyler Technologies Munis software training and IT ERP weekly meetings.

SAFETY

- Safety material documents were sent to divisions each week
- Trained 252 employees in Active Shooter Response
- Conducted three (3) new employee orientations
- Safety meetings were held covering Personal Protective Equipment & Safe Lifting Techniques

Recordable Injuries – 3

Dept./Division	Nature of the Injury	Activity	Prognosis
Fire/Firefighter	Strained left foot	Jumped while doing PT & landed on the outside of left foot	Off work
Police/Community Outreach	Strained left knee	While stepping out of Unit # 1051, knee was twisted and he heard a pop	Work restrictions

Utilities/ Meter Services	Strained left side of chest	Experienced pain in left side chest area while reading meters	Work restrictions
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Recordable Injuries per calendar year. CY 2021 is current year to date:

2022	2021	2020	2019	2018	2017
29	64	57	65	71	59

Vehicle Collisions: 2

Division	Description of Collision	Status
Utilities/ Sanitation	Driver misjudged stopping distance & struck a dump truck at an intersection causing damage to vehicles	"At Fault"
Public Works/ Traffic Control	City vehicle was headed east on Robinson St. when another vehicle pulled onto Robinson St. hitting the passenger rear side of City vehicle	"No Fault"

Current number of "at fault" Vehicle Collisions per fiscal year:

2023	2022	2021	2020	2019	2018
1	3	10	3	8	5

CITY OF NORMAN

Information Technology Department
Monthly Report – July 2022.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	In Progress –Project team has completed implementation work on Incode for Municipal Court, Munis for Financials, Advanced Utilities for utility billing, Tyler EAM for Work Orders, as well as Intellitime for Time and Attendance. Munis for HR Module has completed. CityView for Planning and Permits began May 2021 and will continue into first quarter 2023.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization.	Ongoing: New core switching is implemented and speed enhanced at main 201 W Gray campus. IT Network staff are in implementation and testing of networking and security appliances, as well as virtual upgrades.

Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing
Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation possible launch in FYE23
New Building construction support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – Sanitation, Line Maintenance, Sr. Center, YFAC, EOC, Building D, Building A, Building C, Bus Station, Building Maint.
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Planning – to be complete by end of calendar year 2022.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who uses the network and email.	Ongoing

Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress
Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Planning
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning
Print Shop Move to IT	Transition the Print Shop from the Finance Department in to the IT Department.	In Planning
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Planning

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of July 2022.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 29 emails from the groups shown were sent from city servers using city resources – of those 47,290 were delivered to outside mailboxes for the month of July 2022. The city servers generated mass communications to Norman citizens of 47,290 messages from only 29 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 304,492 attempted incoming and 93,231 outgoing messages for the month of July 2022. Incoming messages totaling 150,400 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents nearly 49% of our inbound mail. This percentage continues to be the norm for malicious email/spam. The IT Department has made the decision to block inbound traffic from countries with known malicious attackers that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

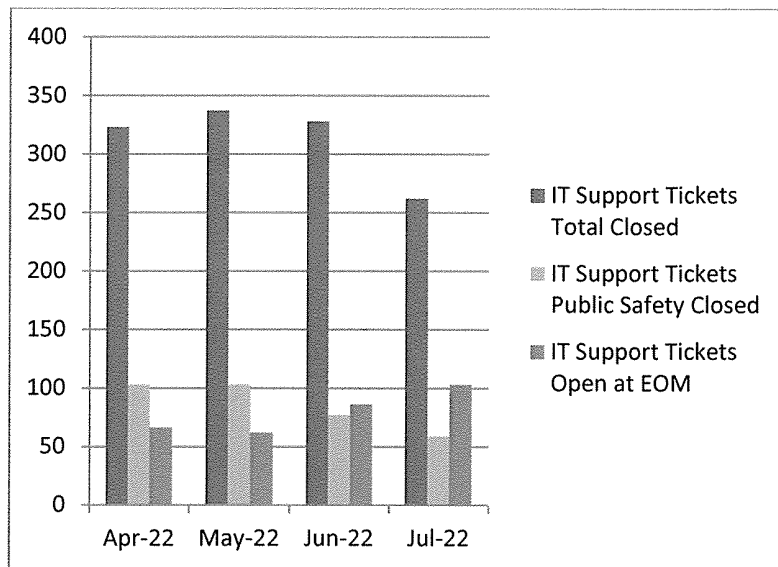
The City of Norman's web site is hosted, updated, and maintained by the IT Department. In the month of July 2022, the City of Norman's web site had 134,261 individual web sessions access the web site for 274,219 total page views. Of those sessions, 73,793 were identified as New Users to view content on the City web site (see **IT Table 4**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has reduced and more relevant information as well as the ability to function seamlessly from mobile devices and tablets.

ERP Project Implementation Progress:

The chart below shows the path that we have followed through our ERP Implementation Project. The project began in January of 2018 and is expected to run through FYE23. The City Council has approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once complete the city will have enhanced automated services and web services for our citizen base as

well as the employees who use and track their daily work with these business systems. The IT Department has completed implementation of Parks and Rec software (Vermont Systems), Municipal Court software (Incode), Finance software (Munis), Utility Billing software (CIS Infinity), and Payroll (Munis). Human Resource Management (HRM), and EAM for Work Orders is our focus for the Months of Feb through July/August 2021. Daily work continues on these systems as well as additional training and configuration on the Utility Billing software. Server installation and configuration for Planning and Community Services (CityView) application began in May of 2021. The COVID-19 pandemic had an adverse effect on the completion of CIS Infinity and the starting of CityView because of vendor resource availability and travel restrictions in Canada (both companies are Harris owned and based in Canada). The final phase of our software upgrades, City View, is expected to complete during the first quarter of FYE23. We will continue to evaluate each of these systems moving forward starting with a review of the HR Systems in FYE23.

		2018												2019												2020												2021												
Community / Phase	Legacy	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
City of Norman Implementation Plan																																																		
Parks & Rec: Vermont	Manual																																																	
Municipal Court: Tyler Incode	Custom																																																	
Phase 1: Financial Management	HTE																																																	
Utility Billing: Advanced Utilities	HTE																																																	
Phase 2: EAM: Facilities, Line Maint, Storm water	HTE																																																	
Planning and Community Dev.: Cityview	HTE																																																	
Phase 3: Human Resource Management	HTE																																																	
Time & Attendance: IntelliTime	Manual																																																	
Website Re-Design	Custom																																																	
Phase Months:		0	1	2	2	1	3	3	3	2	2	2	2	2	3	2	2	3	3	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	3	2	2	0	0	1	0	1	0	1	0	0	1	1	1	

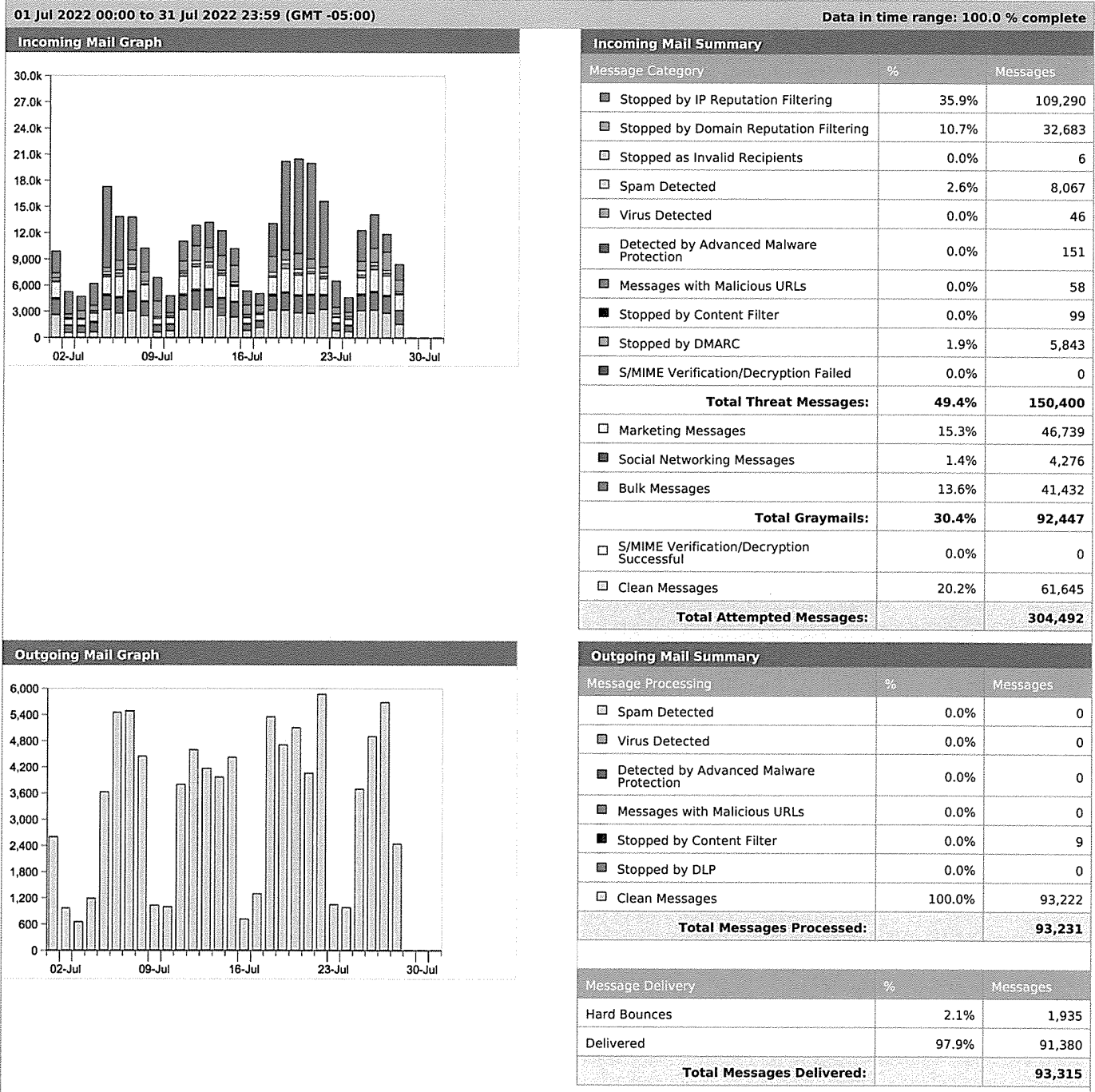
Table 1**Table 2**

July 2022 LIST SERVER REPORT			
<i>Group</i>	<i>Active Members</i>	<i>Mailings</i>	<i>Total Delivered</i>
Affirmative Action Group	15	5	75
Job Posting	1425	5	7125
Norman News	2110	19	40090
Totals	3550	29	47290



Executive Summary

ironport.example.com



Jul 7 Jul 9 Jul 11 Jul 13 Jul 15 Jul 17 Jul 19 Jul 21 Jul 23 Jul 25

	Sessions ↓	Pages / Session	Pageviews	Users	New Users	Bounce Rate
	134,261 % of Total: 100.00% (134,261)	2.04 Avg for View: 2.04 (0.00%)	274,219 % of Total: 100.00% (274,219)	84,007 % of Total: 100.00% (84,007)	73,793 % of Total: 100.04% (73,764)	4 Avg for View: 4.00% (4.00%)
	8,392 (6.25%)	1.97	16,558 (6.04%)	7,220 (6.25%)	5,171 (7.01%)	5
	7,302 (5.44%)	1.74	12,677 (4.62%)	6,043 (5.24%)	4,424 (6.00%)	5
	5,477 (4.08%)	2.06	11,296 (4.12%)	4,669 (4.04%)	2,799 (3.79%)	4
	5,409 (4.03%)	2.07	11,183 (4.08%)	4,643 (4.02%)	2,862 (3.88%)	4
	5,176 (3.86%)	2.06	10,658 (3.89%)	4,468 (3.87%)	2,546 (3.45%)	4
	5,110 (3.81%)	2.17	11,066 (4.04%)	4,312 (3.74%)	2,549 (3.45%)	4
	4,827 (3.60%)	2.07	10,007 (3.65%)	4,215 (3.65%)	2,659 (3.60%)	4
	4,608 (3.43%)	1.90	8,770 (3.20%)	3,967 (3.44%)	2,463 (3.34%)	5
	4,569 (3.40%)	2.08	9,496 (3.46%)	3,937 (3.41%)	2,575 (3.49%)	4
	4,486 (3.34%)	2.12	9,524 (3.47%)	3,853 (3.34%)	2,448 (3.32%)	4

MONTHLY REPORT - LEGAL DEPARTMENT
July 2022 Report
(Submitted August 12, 2022)

MONTHLY HIGHLIGHTS:

Kevin Easley v. City of Norman, CV-2022-2830

This case is an appeal from the July 27, 2022, Board of Adjustment decision denying the Plaintiff's request for a variance. After purchasing 549 South Lahoma in 2011, the Plaintiff replaced a number of windows without obtaining a certificate of appropriateness as required by the City's Historic District Ordinances. This is the third case that involves windows at 549 South Lahoma. The prior cases resulted in judgments in favor of the City.

AMF Development v. City of Norman, et al, CJ-2018-1134; SD 119,677 (K)

On July 22, 2022, the Court of Civil appeals affirmed summary judgment in favor of the City. The Plaintiff's claim against the City arises out of a temporary moratorium the City placed on residential construction on certain lots in the Summit Valley addition to allow the Oklahoma Water Resources Board to evaluate whether a dam that bordered the lots was a high hazard dam. The OWRB subsequently determined that the dam was not a high hazard dam and the moratorium was lifted.

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

Harmon et al. v. City of Norman et al., CIV-18-0688; 18-6187; 22-6019 (K)

Shaw, Austin, et al. v. City of Norman, et al., CIV-21-1124-J; 22-6106; CJ-2019-1313 (K)

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Doughty v. CentralSquare Technologies LLC, et al., CJ-2020-451; CIV-2020-500 (K)

Thompson v. City of Norman, et al., CJ-2019-71; CIV-19-13 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Fleske Holding Company LLC v. City of Norman, CV-2018-956; SD 119,649

Henderson, et al. v. City of Norman, et al., Case No. CJ-2016-610 (K); DF-120316

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (K)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

City of Norman v. Aaron Stachmus and Bryson Anglin, CJ-2021-445 (S)

City of Norman v. Aaron Stachmus and Bryson Anglin, CJ-2022-424 (S)

City of Norman v. Aaron Stachmus and Bryson Anglin, CJ-2022-647 (S)

This case arises out of a third search warrant for animals on the Defendants' property that appeared to be neglected or abused.

Etter v. City of Norman, CJ-2021-731 (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Florez v. City of Norman & John Doe, CJ-2021-1051

Caleb Fulton v. Loyal Reich, Reich Dozer Services, LLC, City of Norman, Board of County Commissioners of Cleveland County, State of Oklahoma, CJ-2020-797 (K)

Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)

Jaclyn Jacobs v. City of Norman, CJ-2022-794 (K)

This case was filed on July 18, 2022. It arises out of a sewer backup at 124 East Johnson Street. Staff's investigation indicates that the backup was caused by an obstruction in a lateral sewer line that services 124 East Johnson and 923 Julia Avenue.

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

Hunter Miller Family v. City of Norman, CV-2022-683 (K)

This case was filed on February 28, 2022 but is was not served on the City until July 7, 2022. It arises out of Council's decision to deny the Plaintiff's request for PUD zoning at 1035 and 1027 South Berry Road.

Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Walling v. Norman Regional Health System, et al, CJ-2014-874 (K)

B. *Condemnation Proceedings*

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietzsort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. The Uplands Development Co., LLC, et al., CJ-2021-227 (M)
City of Norman v. Hallbrooke Development Group One, LLC, et al., CJ-2021-228 (M)
City of Norman v. D&J Land, LLC, et al. CJ-2022-251 (M)

A Joint Application and Agreed Order for Disbursing Funds to the owner were filed effective August 4, 2022. Disbursement of funds to the owner occurred on August 9, 2022 according to the online court docket.

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

D. *Municipal Court Appeals*
None

E. *Small Claims Court*

Almost Home Investment, et al. v. City of Norman, SC-2014-3027 (K)

F. *Board of Adjustment Appeals*
None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (K)*
This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)
AFSCME Grievance FYE 21-05 – (Brooks & Stephens)
AFSCME Grievance FYE 21-06 – (Parks HEOs and MWIIIs)
AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)
AFSCME Grievance FYE 22-08 – (Sherri Cole – Negative Evaluation)
AFSCME Grievance FYE 22-09 – (Sherri Cole – Harassment)
AFSCME Grievance FYE 22-10 – (Danny Millsap – Working Environment)
AFSCME Grievance FYE 22-11 – (Kay Johnson – Discipline/Unsatisfactory Work Performance)

AFSCME Grievance FYE 22-12 – (Stephanie Shelton – Discipline/3 Day Suspension)
AFSCME Grievance FYE 22-13 – (Stephanie Shelton – Discipline/5 Day Suspension)

IAFF Grievance FYE 21 – (Carl Smith – Improper Compensation)
IAFF Grievance FYE 22 – (Battalion Chief)
IAFF Grievance FYE 22 – (Clymer Promotion)
IAFF Grievance FYE 22 – (Fire Training Officer)
IAFF Grievance FYE 22 – (Source Documents)
IAFF Grievance FYE 22 – (Chris Beirne)
IAFF Grievance FYE 22 – (Chris Beirne)
IAFF Grievance FYE 22 – (Fire Marshal Grievance)
IAFF Grievance FYE 22 – (Fire Inspector Grievance)
IAFF Grievance FYE 22 – (Planning Officer)

B. *Equal Employment Opportunity Commission (EEOC)*

Candice Smith, 564-2022-00673 (Discrimination)

C. *Contested Unemployment Claims (OESC)*

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through July 2022. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
Month	FYE 21	FYE 22	FYE 23	FYE 21	FYE 22	FYE 23	FYE 21	FYE 22	FYE 23
JULY	545	275	165	23	11	7	16	7	9
AUG	444	236		11	9		14	5	
SEPT	520	263		10	9		13	5	
OCT	325	269		4	12		7	6	
NOV	259	228		0	2		6	6	
DEC	279	162		6	1		7	3	
JAN	134	185		3	9		0	6	
FEB	178	787		1	8		0	8	
MAR	270	282		6	13		5	9	
APR	420	323		6	12		13	10	
MAY	507	582		10	21		13	12	
JUNE	422	268		0	7		11	11	
TOTALS / YTD	4,303	3,860	165	80	114	7	105	88	9

WORKERS' COMPENSATION COURT

The total number cases pending as of July 2022 are 17. One settlement was approved by Council on July 12, 2022. There was one new workers compensation case received during the month of July 2022. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 23 CASES	FYE22 CASES	FYE21 CASES	FYE20 CASES
Fire	Suppression	3		4	2	2
Fire	Prevention	1		1		
Parks/Rec.	Park Maintenance	1				
Parks/Rec	Westwood Pool			1		
Planning	Development Services					
Police	Animal Welfare	2			2	1
Police	Criminal Investigation	2		1		
Police	Patrol	4	1	4	1	2
Police	Administration	2		2		
Public Works	Street Maintenance	2		1	1	1
Public Works	Vehicle Maintenance					
Public Works	Storm Water					
Utilities	Line Maintenance					1
Utilities	Sanitation					
TOTALS		17	1	14	6	7

List of Pending Cases

Adams, Malia Jessie v. City of Norman, CM-2020-01069 Q

(Police, Animal Welfare, Animal Welfare Officer, R. Hip, Low Back with Radicular Symptoms, Mid-Back Consequential; + Thoracic Spine)

Adams, Malia Jessie v. City of Norman, CM-2021-02000 A

(Police, Animal Welfare, Animal Welfare Officer, R. Ankle, Mid/Low Back)

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, MPO, L. Shoulder, Neck, L. Hand, L. Arm, L. Hip, R. Knee

Ericksen, Tammy L. v City of Norman, CM-2021-06871 E

(Police/Emergency Communications/Communications Supervisor, R. Hip, R. Knee, R. Shoulder, Back)

Ericksen, Tammy L. v City of Norman, WCC-2022-15003 K

(Police/Emergency Communications/Communications Supervisor, Both Ears)

Henderson, Fred L. v. City of Norman, CM-2022-01483 Y

(Fire, Prevention, Fire Marshal, Both Knees)

Hiett, Darin v. City of Norman, CM-01014 Q

(Public Works, Streets, HEO, Neck, R. Shoulder, R. Hand)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee/Reopen Request)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire/Suppression/Fire Driver Engineer, Neck, Back UNS, L Knee, L. Leg)

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant (Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach

Newell, Richard v. City of Norman, WCC-2022-15014 H

(Police, Narcotics, Police Sergeant, R. Knee)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Stamper, Jonathan A. v. City of Norman, CM-2022-03706 J

(Fire, Suppression, Firefighter, Low Back, R Knee)

Tushmann, Sean Michael v. City of Norman, CM-2022-04310 H

(Police/Patrol/Lieutenant, L Shoulder, Elbow, Hand)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

Younts, Jerry Wayne v. City of Norman, CM-2020-06911 F

(Public Works/Street Maintenance/HEO, L Shoulder, Neck)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through July 2022.

DEPARTMENT	FYE 23 Month	FYE 23 YTD	FYE 22 YTD	FYE 21	FYE 20
Animal Control			2	1	
Finance – IT				1	
Fire			2	1	4
Legal				2	
Other			6	11	10
Parks			2	4	6
Planning			2		
Police	1	1	8	3	5
Public Works – other			2	2	3
Public Works – Stormwater			1		2
Public Works – Engineering				1	2
Public Works – Streets	2	2	10	9	11
Utilities – Water	1	1	6	11	11
Utilities – Sanitation			6	12	12
Utilities – Sewer			4	5	5
TOTAL CLAIMS	4	4	51	63	71

CURRENT CLAIM STATUS	FYE 23 TO DATE	FYE 22	FYE 21	FYE 20
Claims Filed	4	51	63	71
Claims Open and Under Consideration	3	10	0	0
Claims Not Accepted Under Statute/Other	0	3	10	11
Claims Paid Administratively	0	13	11	13
Claims Paid Through Council Approval	0	2	7	14
Claims Resulting in a Lawsuit for FY	0	1	3	1
Claims Barred by Statute (No Further Action Allowed)	0	13	32	32
Claims in Denied Status (Still Subject to Lawsuit)	1	9	0	0

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
JULY - FY '23**

CASES FILED

	<u>JULY</u>	<u>FY23</u>	<u>Y-T-D</u>	<u>JULY</u>	<u>FY22</u>	<u>Y-T-D</u>
Traffic	261		261	338		338
Non-Traffic	223		223	147		147
SUB TOTAL	484		484	485		485
Parking	348		348	356		356
GRAND TOTAL	832		832	841		841

CASES DISPOSED

	<u>JULY</u>	<u>FY23</u>	<u>Y-T-D</u>	<u>JULY</u>	<u>FY22</u>	<u>Y-T-D</u>
Traffic	297		297	419		419
Non-Traffic	215		215	198		198
SUB TOTAL	512		512	617		617
Parking	298		298	414		414
GRAND TOTAL	810		810	1,031		1,031

REVENUE

	<u>JULY</u>	<u>FY23</u>	<u>Y-T-D</u>	<u>JULY</u>	<u>FY22</u>	<u>Y-T-D</u>
Traffic	\$ 33,968.33		\$ 33,968.33	\$ 56,303.53		\$ 56,303.53
Non-Traffic	\$ 12,753.23		\$ 12,753.23	\$ 25,349.83		\$ 25,349.83
SUB TOTAL	\$ 46,721.56		\$ 46,721.56	\$ 81,653.36		\$ 81,653.36
Parking	\$ 10,930.00		\$ 10,930.00	\$ 11,400.00		\$ 11,400.00
GRAND TOTAL	\$ 57,651.56		\$ 57,651.56	\$ 93,053.36		\$ 93,053.36

MUNICIPAL COURT - MONTHLY REPORT
July 2022

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 18 new cases and closed 12 cases during the month of July 2022. 1 Mediation was held.

PARKS AND RECREATION 9

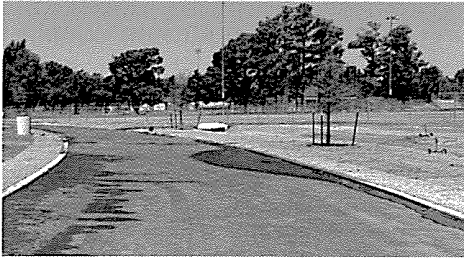
JULY 2022 PARK MAINTENANCE DIVISION

Park Maintenance crews performed routine trash removal & leaf clean-up in City Parks as well as restroom/shelter cleaning & landscape maintenance in City Parks.

SAFETY REPORT	FYE-23 MTD	FYE-23 YTD		FYE-22 MTD	FYE-22 YTD
On-The-Job Injuries	0	0		1	1
Vehicle Accidents	0	0		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man	Hours YEAR-TO-DATE		Total Man	Hours YEAR-TO-DATE
Big Mowing	77.00	77.00		145.50	145.50
Trim Mowing	777.00	777.00		941.00	941.00
Chemical Spraying	165.00	165.00		43.00	43.00
Fertilization	4.00	4.00		0.00	0.00
Park Tree Work	204.00	204.00		0.00	0.00
Street Tree Work	12.00	12.00		0.00	0.00
Trash Maintenance	57.00	57.00		24.00	24.00
Sprinkler Maintenance	192.00	192.00		0.00	0.00
Watering	0.00	0.00		64.00	64.00
Painting	0.00	0.00		116.00	116.00
Landscape Maintenance	131.00	131.00		0.00	0.00
Seeding/Sodding	0.00	0.00		19.00	19.00
Ballfield Maintenance	0.00	0.00		0.00	0.00
Fence Repairs	0.00	0.00		0.00	0.00
Equipment Repairs/Maintenance	146.50	146.50		0.00	0.00
Material Hauling	12.00	12.00		93.00	93.00
Snow/Ice Removal	0.00	0.00		8.00	8.00
Christmas Setup	0.00	0.00		0.00	0.00
Vector Control	59.00	59.00		0.00	0.00
Events	96.00	96.00		8.00	8.00
Vandalism Repair	4.00	4.00		0.00	0.00
Trail Maintenance	0.00	0.00		0.00	0.00
Playground Maintenance	221.50	221.50		119.00	119.00
Restroom Maintenance	0.00	0.00		27.50	27.50
Carpentry/Welding	33.50	33.50		0.00	0.00
Shop Time	43.00	43.00		0.00	0.00
Special Projects	159.00	159.00		70.00	70.00
Miscellaneous	299.75	299.75		181.75	181.75

Park Development Activities July 2022

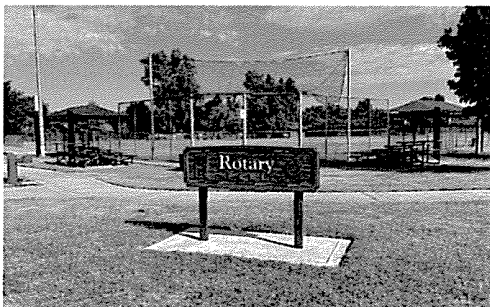
NORMAN FORWARD Reaves Park:



Flintco is continuing to work on the improvements to the baseball & softball complex at Reaves Park. The trees and sod along the new park road were planted and watered in July by the landscape subcontractor. OG&E has set new transformers to serve the enhanced vendor areas at the new lots on the south end of the

park. This will enhance the many festivals (including Medieval Fair, 4th Fest, Juneteenth and other annual events) that have requested expanded capacity for food trucks and other vendor areas as we improve the park. Crews also installed asphalt and concrete on the new parking lots and road; and the new restroom and concession building for the new 4-plex of fields is making good progress. The backstop posts for the new T-ball complex are being installed, along with prep work for the lights for these fields. We hosted a successful July 4th event in the park. Now we are working with the Ball Clubs of Norman to make repairs and improvements to the existing fields, ahead of their next season of youth leagues, which will start in the late summer. We plan to shrink the work area down to the southern end of the park by the time fall sports start up. A similar work site reduction was done in March, when the north parking lot and walkways were completed prior to the spring sports season. This allows us to make more of the park available for daily use and league play prior to the entire project being completed.

Park Planning:



Crews installed new dugout covers at Rotary Park in July. These were paid for from the funds donated to the City of Norman over the past few years from the Rotary Club. The ballfield at Rotary is one of our busiest rental facilities year-round. The new shade will greatly improve the comfort of those using the place for baseball, softball, kickball, football, soccer

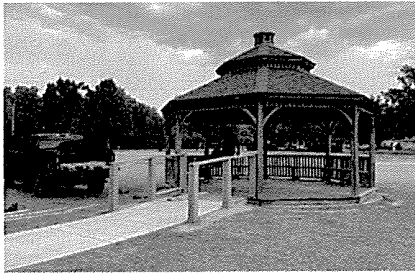
and any other sports, while also improving the aesthetics of the park. We look forward to continued partnerships with all of the Norman Rotary Clubs and other service organizations who often donate to park projects.

Forestry:

Our forester is continuing to monitor the health of several recently planted trees on city property throughout Norman. He also posted helpful advice on our Facebook Page to help residents do the best they can during this stretch of abnormally high temperatures. The post included advice on watering, composting and general advice about how trees respond to these extreme conditions, while also reminding people to always remain in accordance with any

possible water restrictions and to not over-react to temporary leaf browning and even leaf loss, which is a tree's natural coping mechanism to drought, and is usually only temporary.

Lions Park:



Crews are working to finish the restroom building and gazebo renovation project. This is being done in conjunction with the ADA Coordinator; and will result in ADA-compliant facilities at the park as replacements for non-compliant ones. We will also re-stripe the Pickard Street parking lot to move the accessible parking spaces to line-up with the new curb-cut at the east end of the lot, where the parking surface is more level. We will also make improvements to other sidewalk areas and park furniture as the project continues this summer, while keeping the space as available as possible for events like our movies in the park and the Summer Breeze Concerts.

NORMAN FORWARD Neighborhood Parks:



Work continues on the new playground at Vineyard Park. The equipment is installed; and the padded turf system under the equipment has begun to be installed. We also trimmed trees between the road and playground and will be installing solar security lights to help improve the visibility of the new equipment—since this park has experienced severe vandalism and arson in the past.

We also had a section of sidewalk and bench pad installed at Doubletree Park to connect the playground entry to another seating area at the back of the park. The new bench pad is for a bench in honor of Jerry Lang—the former council member representing Ward 6. Other council member plaques and benches are coming soon to Colonial Estates, Andrews, and Pebblebrook Parks.

We are also working to have a new half-court basketball court and additional picnic table area built in Sutton Place Park, as we continue our program of making smaller improvements in some parks ahead of the larger-scale playground and trail improvements that are slated for many of our older parks. Staff is also evaluating other parks that are due for playground replacement to plan for what order those will happen, while also doing smaller park improvements in other parks as the Norman Forward Project Budget allows.

JULY 2022
RECREATION DIVISION
MONTHLY REPORT

Norman Senior Center: The Norman Senior Center saw a monthly attendance of 771. On Monday, July 4, the Norman Senior Center was closed in observation of the Independence Day Holiday. The Mac and Joe Luncheon and Mystery Dinner scheduled for Thursday, July 7 and July 11 respectively, were canceled due to a small group of patrons being exposed to Covid. Grill and Games took place on Friday, July 22, and on Wednesday, July 27, the Norman Senior Center hosted Bingo, sponsored by Coyote Insurance. To close out the month, on Thursday, July 28, the Norman Public Library had a team on site to issue library cards, answer questions about the library, and assisted those with their digital devices.

Little Axe Community Center: Senior citizens continue to visit to the Center and dominoes has started again, growing to 20 participants. The Little Axe Community Center hosted "This Is Place" art festival on Saturday, July 9 with over 100 people in attendance to view the art of local artists.

12th Avenue Recreation Center: The 12th Avenue Recreation Center averaged 28 kids a day for the month of July. Campers took trips to Jasmine Moran Children Museum, Sam Noble Museum, and the AMC Robinson Crossing Theater to see Minions Rise of Gru on opening day. Brickz 4 Kids and the Pioneer Library came to the camp weekly to help with STEM based learning activities. 19 sports continued to rent the facility for their educational basketball league.

Irving Recreation Center: The Irving Explorer Camp continued the month of July. Campers enjoyed activities such as a field trip to Urban Air Trampoline Park, swimming at Westwood Pool, a field trip to the Museum of Osteology, visited the Science Museum OKC, participated in Lego Robotics with Bricks 4 Kidz and an Inflatable Obstacle Course competition. Campers also enjoyed a trip to the Warren Theater, a trip to the OKC Hall of Fame, making Tie-Dye shirts and taking a field trip to Brickopolis.

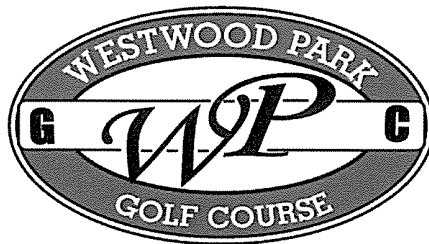
Whittier Recreation Center: The Whittier Discovery Camp averaged 27 kids per day for the month of July. Campers got to visit the Science Museum in Oklahoma City, see the new Minions movie, and play with Battle Darts of Oklahoma! The librarian continued her visits, as well, with books to read and crafts to do. Whittier also opened up its After School Program enrollment to the general public. Whittier held its annual Summer Sports Basketball Camp from July 5 – July 7 and averaged 24 campers per day. Campers had a blast learning new basketball skills and techniques and finished the week with a visit from Kona Ice snow cones. The clogging classes continued on their Tuesday and Thursday evening practice schedule throughout July.

FACILITY ATTENDANCE:

	Month	Year to Date
Norman Senior Center	771	771
Little Axe Community Center	1,004	1,004
12th Avenue Recreation Center	2,815	2,815
Irving Recreation Center	717	717
Whittier Recreation Center	652	652
Reaves Center	300	300
Tennis Center	3,488	3,488

[illegible]

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



JULY 2022

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	JULY FYE'23	JULY FYE'22
Regular Green Fees	1376	1074
Senior Green Fees	306	429
Junior Fees	328	344
School Fees (high school golf team players)	0	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	898	771
Employee Comp Rounds	379	421
Golf Passport Rounds	0	0
9-Hole Green Fee	308	226
2:00 Fees	255	177
4:00 Fees	1	314
Dusk Fees or 6:00 Fees	291	127
PGA Comp Rounds	3	6
*Rainchecks (not counted in total round count)	36	39
Misc Promo Fees (birthday, players cards, OU student)	134	448
Green Fee Adjustments (fee difference on rainchecks)	8	17
Total Rounds (*not included in total round count)	4287	4354
% change from FY '20	-1.54%	
Range Tokens	4188	4188
% change from FY '20	0.00%	
18 - Hole Carts	192	164
9 - Hole Carts	64	60
½ / 18 - Hole Carts	1581	1629
½ / 9 - Hole Carts	548	536
Total Carts	2385	2389
% change from FY '20	-0.17%	
18 - Hole Trail Fees	0	2
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	4
9-Hole Senior Trail Fees	0	3
Total Trail Fees	0	9
% change from FY '20	-100.00%	
TOTAL REVENUE	\$144,466.59	\$150,972.34
% change from FY '20	-4.31%	

**JUNE 2022
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT**

SAFETY REPORT	FY 2023	FY 2023	FY 2022	FY 2022
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FYE 2023	FYE 2023	FY 2022	FYE 2022
	MTD	YTD	MTD	YTD
Green Fees	\$62,920.21	\$62,920.21	\$72,215.44	\$72,215.44
Driving Range	\$14,091.92	\$14,091.92	\$14,749.83	\$14,749.83
Cart Rental	\$33,782.81	\$33,782.81	\$36,720.61	\$36,720.61
Restaurant	\$33,417.01	\$33,417.01	\$27,180.05	\$27,180.05
Insufficient Check Charge	\$0.00	\$0.00	\$0.00	\$0.00
Interest Earnings	\$254.64	\$254.64	\$106.41	\$106.41
TOTAL INCOME	\$144,466.59	\$144,466.59	\$150,972.34	\$150,972.34
Expenditures	\$87,468.51	\$87,468.51	\$112,497.41	\$112,497.41
Income vs Expenditures	\$56,998.08	\$56,998.08	\$38,474.93	\$38,474.93
Rounds of Golf	4287	4287	4093	4093

The following is a list of Tasks and Goals for Golf Maintenance.

Irrigation and water management has consumed a large portion of our maintenance hours. Sand bunker renovation is on hold until mid-September. Thank you to the Lionel Bentley Family, the Park Foundation and the Parks and Recreation Department for supporting efforts to make Westwood the best public golf course in the area. Greens have been holding up pretty well and our greenspeed is good. Quality rating is 89%. Nutsedge and Dallasgrass has been our targeted weeds for control in the rough areas.

JULY 2022
WESTWOOD POOL
MONTHLY REPORT

FINANCIAL INFORMATION

	FYE 2023 MTD	FYE 2023 YTD	FYE 2022 TOTAL
Swim Pool Passes	\$184.00	\$184.00	\$280,436.50
Swim Pool Gate Admission	\$129,386.00	\$129,386.00	\$333,721.00
Swim Lesson Fees	\$3,835.00	\$3,835.00	\$63,442.00
Pool Rental	\$20,113.00	\$20,113.00	\$47,806.00
Locker Fees	\$0.00	\$0.00	\$0.00
Pool Classes	\$0.00	\$0.00	\$24,633.00
Pool Merchandise Sales	\$0.00	\$0.00	\$0.00
Concessions	\$74,517.60	\$74,517.60	\$203,526.27
TOTAL INCOME	\$228,035.60	\$228,035.60	\$953,564.77
Expenditures	\$212,283.83	\$212,283.83	\$693,322.52
Income versus Expenditures	\$15,751.77	\$15,751.77	\$260,242.25

ATTENDANCE INFORMATION

	FYE 2022 MTD Jul-22	FYE 2022 YTD April 22 - Present	2021 YTD April 21 - Oct 21
a. Pool Attendance	42,035	100,494	75,468
b. Adult Lap Swim Morning/Night	360	425	1,802
c. Water Walkers	1,560	2,530	4,923
d. Toddler Time	1,800	3,378	5,421
e. Water Fitness	660	1,435	2,826
f. Swim Team	55	1,380	4,423
g. Scuba Rentals	8	496	54
h. Scuba Participants	96	148	100
i. Swim Lessons	605	1,465	1,697
j. Private Swim Lessons	19	53	51
g. Movie Night/Special Events	350	1954	1,298
h. Party / Rentals	84	149	116
TOTAL ATTENDANCE	47,632	113,907	98,179

FACILITY MAINTENANCE 9B

Facility Maintenance - July 2022 - Labor/Materials Cost Report

Comprehensive Costs

Grand Total Cost: \$53,371.55

Total Misc. Cost (Materials/Contract Labor): \$17,915.35

Total Labor Cost: \$35,456.20

Total Labor Hours: 1,343.50

Total Cost by Request Type

Plumbing: \$9.69K – 18%

HVAC: \$7.8K – 15%

General Maintenance: \$2.09K – 4%

Electrical: \$6.15K – 12%

Custodial: \$18.83K – 35%

Administrative: \$8.42K – 16%

Other: \$383.03 – 1%

/Pest Control: \$383.03

Top Buildings by Cost

Indirect: \$21.22K

City Hall (Complex): \$3.82K

201B (NPD - Complex): \$2.46K

201C (Complex): \$2.43K

201A (Complex): \$2.35K

Westwood Golf: \$2.22K

12th Ave Recreation Center: \$2.05K

Central Library: \$1.84K

Neighborhood Parks: \$1.32K

Fire Station #2: \$1.27K

Transit/EVT: \$1.16K

Norman Investigation Center: \$771.82

Shooting Range (NPD): \$688.75

Fire Station #3: \$626.01

201D (Complex): \$609.59

East Library: \$606.71

Westwood Pool: \$589.06

Transfer Station: \$587.62

Animal Welfare: \$576.96

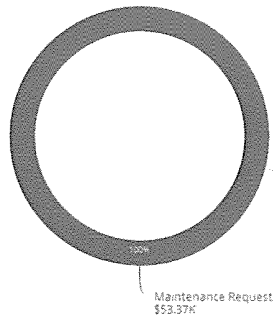
Westwood Tennis: \$484.43

Grand Total Cost
\$53,371.55
 Total Misc Cost \$17,915.35

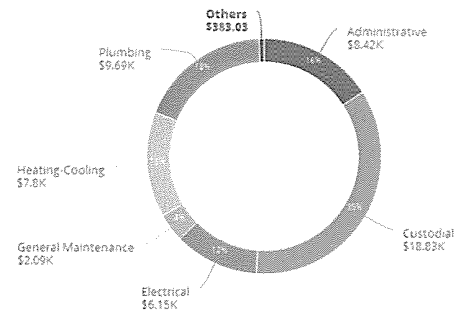
Total Labor Cost
\$35,456.20
 Total Labor Hours 1,343.50

Total Inventory Cost
#N/A

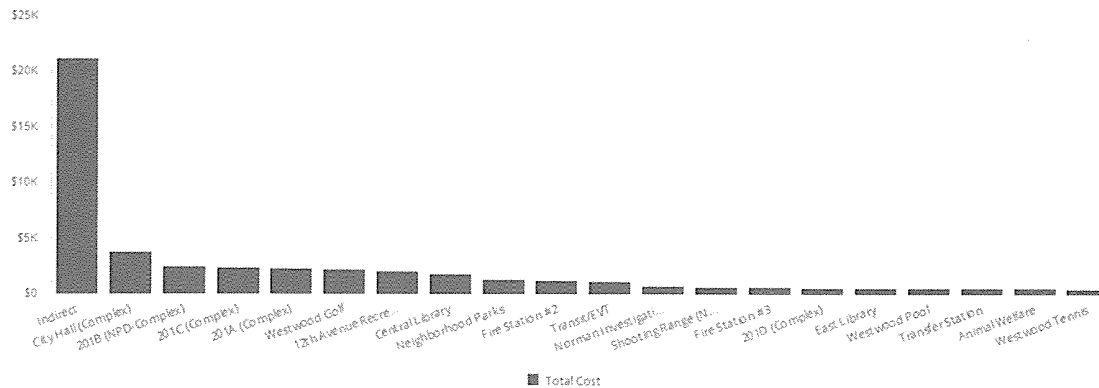
Total Cost by Module



Total Cost by Request Type



Top Buildings by Cost



Comprehensive Operations

Maintenance Requests – Total: 155

Plumbing: 45 – 29%

HVAC: 54 – 35%

General Maintenance: 10 – 6%

Electrical: 22 – 14%

Custodial: 19 – 12%

Other: 5 – 3%

/Administrative: 1

/Pest Control: 4

Finalized Requests – Total: 155

Number of Requests by Building

Central Library: 12

Westwood Golf: 9

Indirect: 9

Animal Welfare: 8

Norman Investigation Center: 7

201C (Complex): 7

201B (NPD – Complex): 7

Westwood Tennis: 6

Neighborhood Parks: 5

201A (Complex): 5

Fire Station #1: 5

Shooting Range (NPD): 4

Fire Station #2: 11

East Library: 4

Westwood Pool: 4

Fire Station #2: 4

Fire Station #9: 4

Fire Station #7: 4

Little Axe Recreation Center: 4

Reaves Park: 3

Water Treatment Plant: 3

Transit/EVT: 3

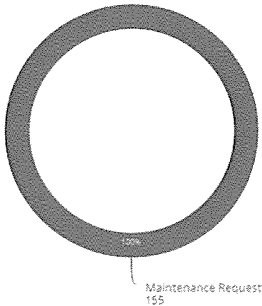
Fire Station #3: 3

Fleet: 3

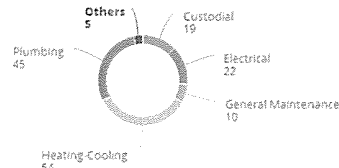
City Hall (Complex): 3

12th Ave Recreation Center: 3

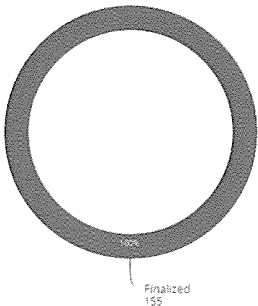
Requests by Module



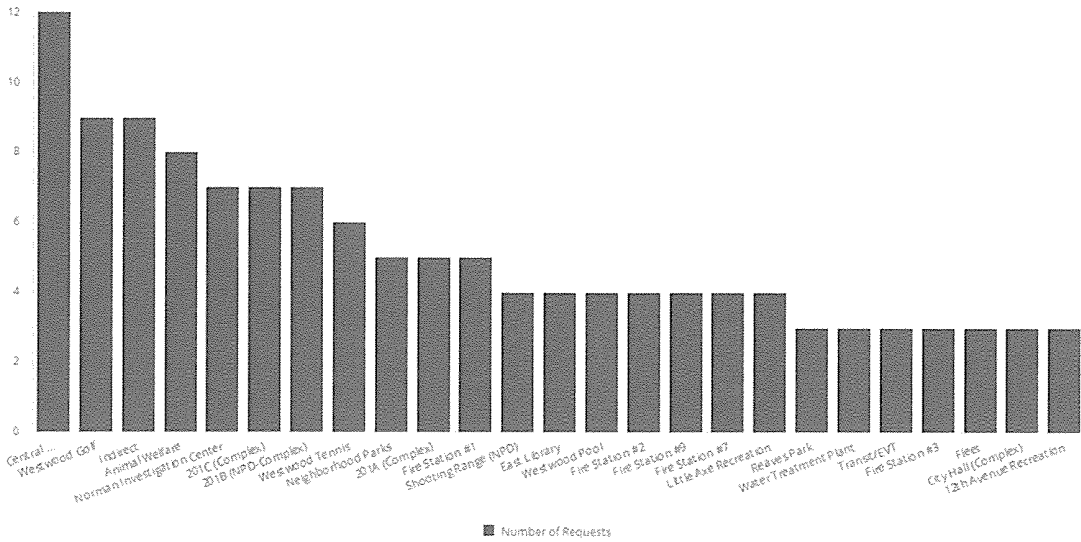
Requests by Type



Requests by Current Status



Requests by Building



Work Summary

PM & Work Requests by Current State

Completed – on time: 2 – 1%

Completed – overdue: 152 – 99%

***This segment is not 100% accurate, the numbers are based on the physical date that the work orders were closed out versus the date they were entered as closed.

PM & Work Requests Assigned by User

Robert B.: 36 – 20%

Kathy L.: 22 – 12%

Jerry W.: 19 – 11%

Jeff L.: 33 – 18%

Don A.: 13 – 7%

Brian J.: 26 – 15%

Bill S.: 13 – 7%

Others: 17 – 9%

/Eduardo A.: 4

/Ivan R.: 4

/Jason M.: 4

/Josh H.: 4

/Nate M.: 1

PM & Work Requests by Type

Plumbing: 45 – 29%

HVAC: 53 – 34%

General Maint.: 10 – 6%

Electrical: 22 – 14%

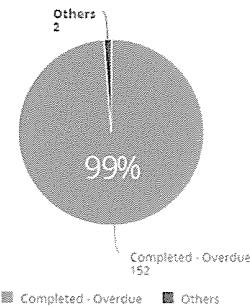
Custodial: 19 – 12%

Others: 5 – 5%

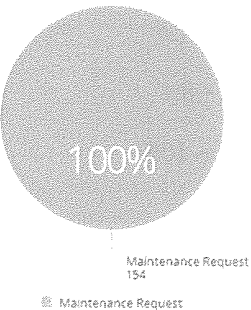
/Administrative: 1

/Pest Control: 4

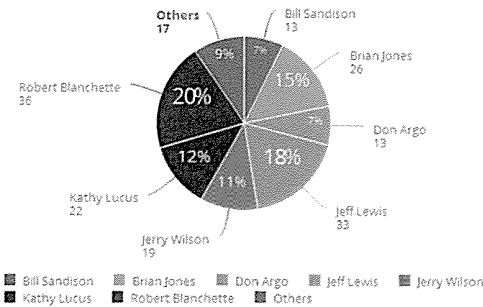
PM and Work Requests By Current State



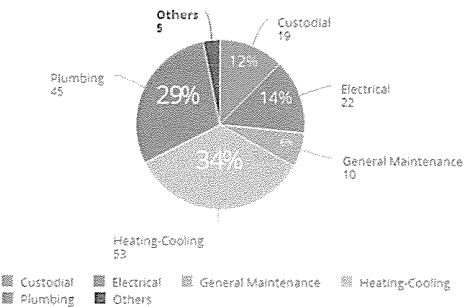
Requests By Module



PM and Work Requests Assigned By User



PM and Work Requests By Type



Team Performance

Labor Hours by User

Robert B.: 170 – 13%

Kathy L.: 146.5 – 11%

Josh H.: 90 – 7%

Jerry W.: 118 – 9%

Jeff L.: 114 – 8%

Jason M.: 144 – 11%

Ivan R.: 120 – 9%

Eddie A.: 48 – 4%

Don A.: 112 – 8%

Brian J.: 140 – 10%

Bill S.: 140 – 10%

Nate M.: 1 – 0%

Labor Hours by Building

201A (Complex): 119.25

201B (NPD – Complex): 123.25

201C (Complex): 122.75

Central Library: 46

City Hall (Complex): 125.75

*Indirect: 443

Westwood Golf: 59

12th Ave Recreation Center: 11

201D (Complex): 10

Andrews Park: 4

Animal Welfare: 17

East Library: 14

Facility Maint.: 3

Fire Station #1: 9

Fire Station #2: 22

Fire Station #3: 13.5

Fire Station #4: 5.5

Fire Station #5: 5.5

Fire Station #6: 3.5

Fire Station #7: 7.5

Fire Station #8: 3.5

Fire Station #9: 6.5

Fleet: 11.5

Irving Recreation Center: 1

Legacy Park: 2.5

Line Maint.: 1

Lions Memorial Park: 5

Little Axe Recreation Center: 7

N. E. Lions Park: 3.5

Neighborhood Parks: 21.5

Norman Investigation Center: 22

Reaves Park: 12

Senior Center: 4.5

Shooting Range (NPD): 16.5

Sooner Theater: 4.5

Streets: 3.5

Transfer Station: 6

Transit/EVT: 12

Water Reclamation Facility: 1.5

Water Treatment Plant: 6.5

Westwood Pool: 12

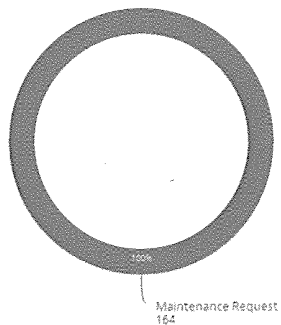
Westwood Tennis: 14

Whittier Recreation Center: 1

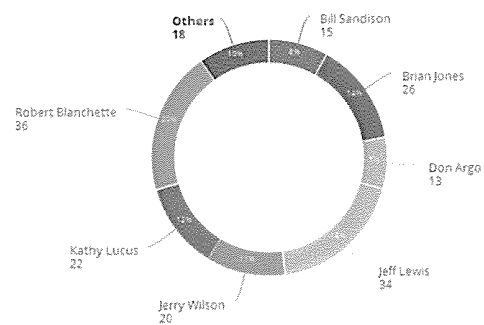
Total Labor Hours
1,343.5
Total Labor Cost \$35,456.20

Average Response Time (Days)
0.06
Average Resolution Time (Days) 6.19

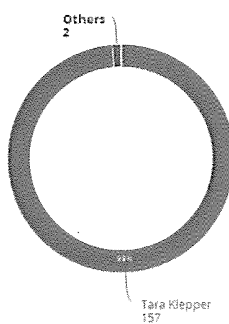
Requests by Module



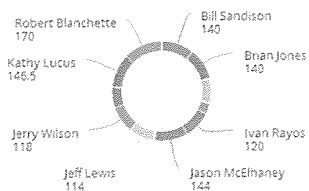
Assigned Requests by User



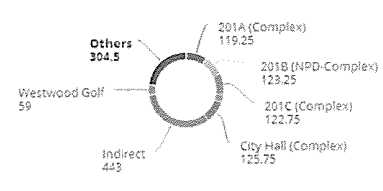
Resolutions by User



Labor Hours by User



Labor Hours by Building



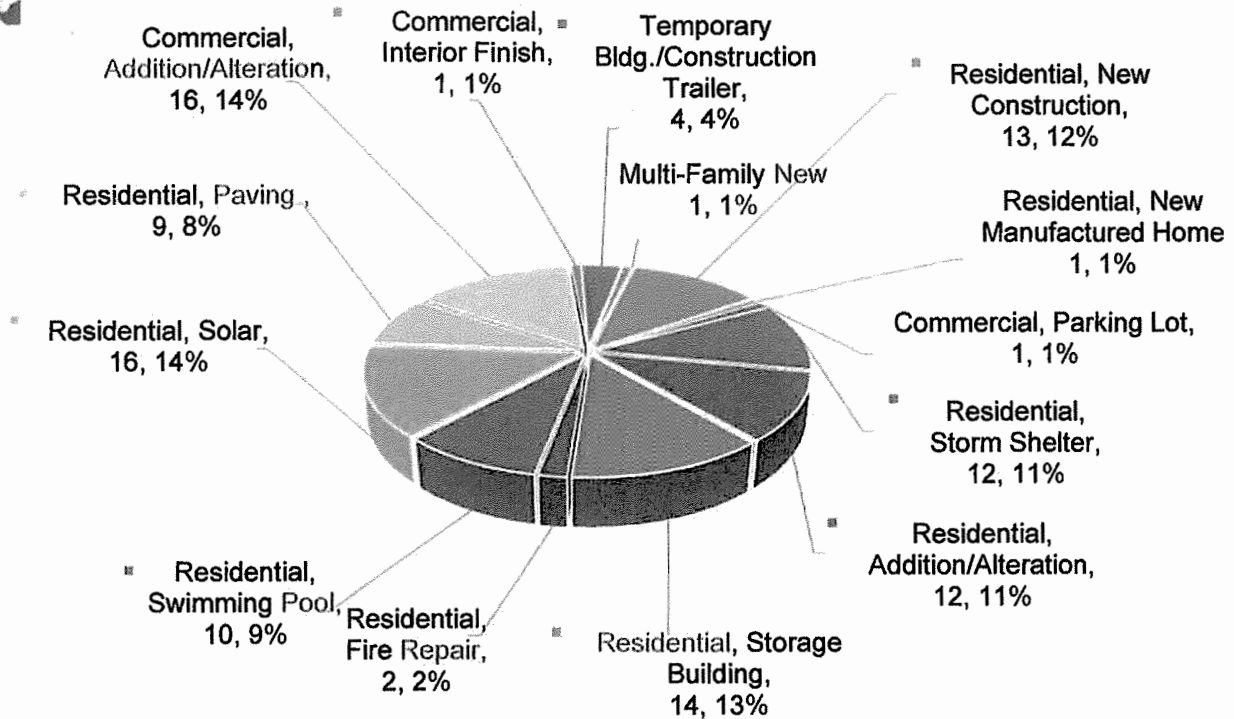
PLANNING AND COMMUNITY DEVELOPMENT 10



CITY OF NORMAN

DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY

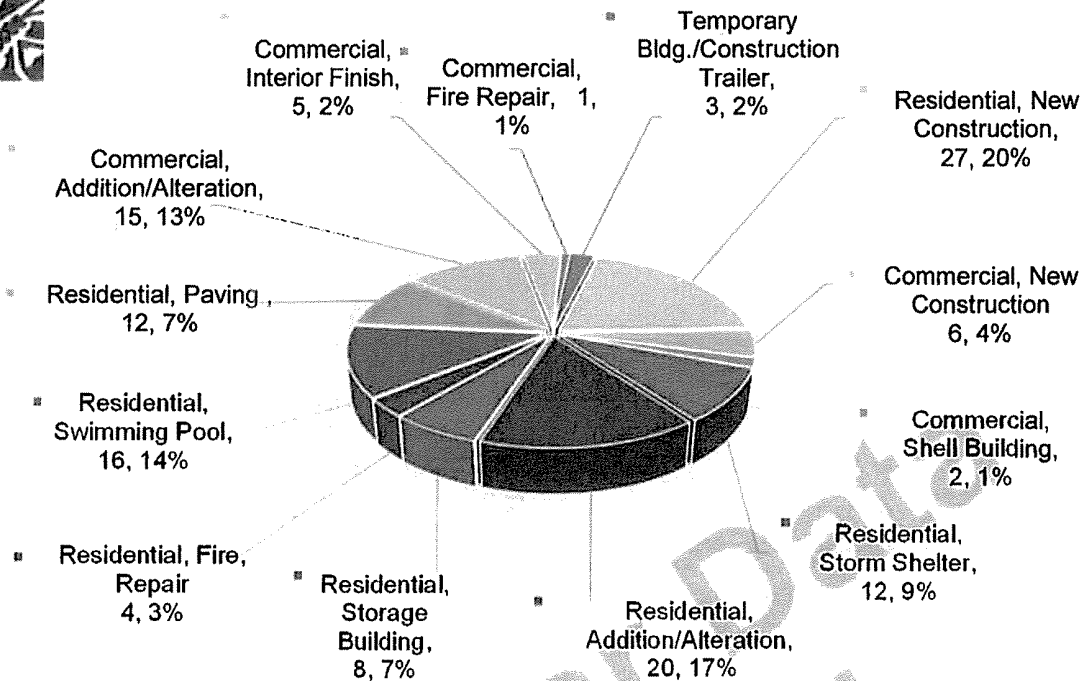
JULY 2022 REPORT



Permit Type			Valuation
Residential, New Construction	13		\$ 9,540,660
Residential Duplex, New Construction	0		\$ -
Residential, New Manufactured Home	1		\$ 40,000
Commercial, New Construction	0		\$ -
Commercial, Parking Lot	1		\$ 13,000
Commercial, Shell Building	0		\$ -
Residential, Storm Shelter	12		\$ 113,335
Residential, Addition/Alteration	12		\$ 1,124,881
Residential, Carport	0		\$ -
Residential, Storage Building	14		\$ 578,331
Residential, Fire Repair	2		\$ 235,537
Residential, Swimming Pool	10		\$ 903,129
Residential, Manufactured Home Repl	0		\$ -
Residential, Solar	16		\$ 484,079
Residential, Paving	9		\$ 87,282
Commercial, Addition/Alteration	16		\$ 571,500
Commercial, Interior Finish	1		\$ 50,000
Commercial, Fire Repair	0		\$ -
Commercial, Foundation	0		\$ -
Temporary Bldg./Construction Trailer	4		\$ 13,500
Multi-Family, New	1		\$ 800,000
Multi-Family, Addition/Alteration	0		\$ -
Multi-Family, Foundation	0		\$ -
Multi-Family, Fire Repair	0		\$ -
Group Quarters	0		\$ -
	112		\$ 14,555,234



CITY OF NORMAN
DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY
JULY 2021 REPORT



Permit Type	Count	Valuation
Residential, New Construction	27	\$ 8,310,576
Residential Duplex, New Construction	0	\$ -
Residential, New Manufactured Home	0	\$ -
Commercial, New Construction	6	\$ 11,020,100
Commercial, Parking Lot	0	\$ -
Commercial, Shell Building	2	\$ 1,217,000
Residential, Storm Shelter	12	\$ 51,845
Residential, Addition/Alteration	20	\$ 945,849
Residential, Carport	0	\$ -
Residential, Storage Building	8	\$ 337,330
Residential, Fire Repair	4	\$ 45,154
Residential, Swimming Pool	16	\$ 976,025
Residential, Manufactured Home Repl	0	\$ -
Residential, Paving	12	\$ 76,320
Commercial, Addition/Alteration	15	\$ 4,755,249
Commercial, Interior Finish	5	\$ 905,000
Commercial, Fire Repair	1	\$ 100,000
Commercial, Foundation	0	\$ -
Temporary Bldg./Construction Trailer	3	\$ 14,548
Multi-Family, New	0	\$ -
Multi-Family, Addition/Alteration	0	\$ -
Multi-Family, Foundation	0	\$ -
Multi-Family, Fire Repair	0	\$ -
Group Quarters	0	\$ -
131		\$ 28,754,996



CITY OF NORMAN
Building Permit Activity-JULY 2022

	DESCRIPTION	2022 YEAR TO-DATE	VALUATION	2021 TOTALS	2021 TOTAL VALUATION	
	Residential, New Construction.....	276	\$ 90,108,189	559	\$ 171,447,259	
	Residential, New Dwelling Unit Attached.....	0	\$ -	0	\$ -	
	Residential, New Manufactured Home.....	6	\$ 642,004	2	\$ 65,000	
	Residential, New Non Dwelling Unit.....	0	\$ -	0	\$ -	
	Residential Duplex, New Construction.....	12	\$ 2,220,000	2	\$ 400,000	
	Residential, Garage Apartment.....	0	\$ -	0	\$ -	
	Multi-Family, New Construction 3-4 DU.....	0	\$ -	1	\$ 750,000	
	Multi-Family, New Construction 5+ DU.....	1	\$ 800,000	9	\$ 22,230,000	
	Multi-Family, Fire Repair.....	50	\$ 650,270	13	\$ 284,798	
	Multi-Family, Foundation.....	1	\$ 60,000	3	\$ 170,000	
	Multi-Family, Addition/Alteration.....	3	\$ 82,540	2	\$ 16,000	
	Residential, Addition/Alteration.....	87	\$ 5,810,952	185	\$ 11,219,201	
	Residential, Carport.....	2	\$ 5,195	4	\$ 73,710	
	Residential, Storm Shelter.....	152	\$ 673,263	307	\$ 1,174,221	
	Residential, Storage Building.....	94	\$ 4,878,224	141	\$ 4,708,996	
	Residential, Fire Repair.....	13	\$ 1,048,198	31	\$ 1,558,116	
	Residential, Swimming Pool.....	69	\$ 5,489,731	145	\$ 9,332,054	
	Residential, Manufactured Home Replacement	3	\$ 195,535	7	\$ 582,151	
	Residential, Solar.....	71	\$ 2,732,772	16	\$ 461,303	
	Residential, Paving.....	61	\$ 872,676	111	\$ 1,737,557	
	Group Quarters.....	0	\$ -	0	\$ -	
	TOTAL	901	\$ 116,269,549	1538	\$ 226,210,366	
NON-RESIDENTIAL	Commercial, New Construction.....	21	\$ 24,661,625	51	\$ 263,453,985	NON-RESIDENTIAL
	Commercial, New Shell Building.....	6	\$ 3,895,000	11	\$ 9,242,000	
	Commercial, Addition/Alteration.....	113	\$ 111,802,782	143	\$ 45,783,076	
	Commercial, Interior Finish.....	25	\$ 4,819,600	40	\$ 3,374,700	
	Commercial, New Foundation.....	4	\$ 870,200	7	\$ 10,740,000	
	Commercial, Fire Repair.....	2	\$ 302,814	8	\$ 888,000	
	Commercial, Parking Lot.....	2	\$ 88,000	7	\$ 682,640	
	Commercial, Temporary Bldg./Const Trailer...	29	\$ 298,981	29	\$ 351,391	
	TOTAL	202	\$ 146,739,002		\$ 334,515,792	
OTHER ACTIVITY	Electrical Permits.....	965		1663		OTHER ACTIVITY
	Heat/Air/Refrigeration Permits.....	1036		1405		
	Plumbing and Gas Permits.....	1104		1891		
	Sign Permits.....	226		475		
	Water Well Permits.....	18		44		
	Garage Sale Permits.....	401		782		
	Structure Moving Permits.....	15		16		
	Demo-Residential Permits.....	19		31		
	Demo-Non-Residential Permits.....	4		10		
	Temp. Const. Bldgs. & Roll-off Permits.....	97		173		
	Lot Line Adjustments Filed.....	5		25		
	Certificate of Occupancy (CO).....	653		1070		
	All Field Inspections.....	16,182		27583		
	Net Residential Demos & Removals.....	-21				
	TOTAL VALUATION		\$ 263,008,551		\$ 560,726,158	

City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL BUILDING PERMITS
Issued July 2022 - Sorted by Permit Type

Permit Type	Contractor	Permit #	Date Issued	Address	Lot	Block	Subdivision	Zoning	Valuation	Project Area	RW
1.6.2 FAMILY STORM SHELTER	STORM SHELTER, INC	2653	7/5/2022	903	10	2	RED CANYON RANCH SEC 7	PUD	\$ 2,500	21	
1.6.2 FAMILY STORM SHELTER	FLAT SAFE TORMADO SHELTERS	2877	7/1/2022	3006	10	1	LAS COLINAS SEC #1	R1	\$ 3,500	24	
1.6.2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	2878	7/1/2022	3605	2	3	INDEPENDENCE VALLEY SEC #1	R1	\$ 3,165	24	
1.6.2 FAMILY STORM SHELTER	BRENT CORNMANN CONSTRUCTION	3151	7/1/2022	4101 E	11	2W	NOT SUBDIVIDED	A2	\$ 72,000	140	
1.6.2 FAMILY STORM SHELTER	OWENS SEPTIC SERVICE	3229	7/1/2022	1180	2	1W	KIRBY RANCH COS 1819-2	A2	\$ 5,000	40	
1.6.2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	3232	7/1/2022	1501	32	1E	STELLA HILLS ESTATES COS	A2	\$ 3,445	41	
1.6.2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	3243	7/20/2022	3004	30	3	CASCADE ESTATES PUD #7	PUD	\$ 3,165	24	
1.6.2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	3248	7/25/2022	3134	13	2	GREENLEAF TRAILS ADD #11	PUD	\$ 3,300	21	
1.6.2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	3283	7/19/2022	1381	9	2	FROST CREEK ADD	PUD	\$ 3,500	26	
1.6.2 FAMILY STORM SHELTER	PREFERRED SHELTERS	3319	7/27/2022	2733 S	1	1	LAKEMOOD PARK	R1	\$ 3,000	48	
1.6.2 FAMILY STORM SHELTER	STORM SAFE SHELTERS, LLC	3330	7/22/2022	1909	4	10	OAKHURST ADD #08	R1	\$ 5,500	40	
1.6.2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	3443	7/26/2022	1017 S	1	19	PICKARD ACRES	R1	\$ 5,100	70	
1.6.2 FAMILY, ADD OR ALTER	LAWRENCE, JIM	1162	7/12/2022	2113	9	1	BLUE CREEK	RE	\$ 250,000	2265	
1.6.2 FAMILY, ADD OR ALTER	SUNROOMS & MORE	1872	7/18/2022	1725	7	2	WOODCREEK ADD	R1	\$ 25,568	126	
1.6.2 FAMILY, ADD OR ALTER	OKKE SOLAR	2078	7/12/2022	2916	25	1	TRAILWOODS SEC 7	PUD	\$ 49,270	468	
1.6.2 FAMILY, ADD OR ALTER	ROCKING A CONSTRUCTION	2695	7/5/2022	1901	7	2	QUAIL CREEK SEC #1	RE	\$ 2,800	18	
1.6.2 FAMILY, ADD OR ALTER	BLOOM FINE HOMES, LLC	2797	7/26/2022	2247	19	1W	NOT SUBDIVIDED	A2	\$ 200,000	3373	
1.6.2 FAMILY, ADD OR ALTER	METRO CONTRACTORS	2810	7/18/2022	2007	2	4	TRAILS ADD	R1	\$ 75,000	863	
1.6.2 FAMILY, ADD OR ALTER	OWNER	2922	7/8/2022	4304	12	3	QUAILBROOK ADD #6	R1	\$ 165,000	1421	
1.6.2 FAMILY, ADD OR ALTER	SOUND BUILDS, LLC	2980	7/8/2022	3708	19	1	INDIAN POINT ESTATES	RE	\$ 12,000	120	
1.6.2 FAMILY, ADD OR ALTER	POWER ROOFING & CONSTRUCTION	3016	7/20/2022	3101	6	1	SIENA SPRINGS ADD #1	PUD	\$ 30,000	1084	
1.6.2 FAMILY, ADD OR ALTER	OWNER	3033	7/11/2022	1220 W	11	1	ETHERINGTON HEIGHTS #2	R1	\$ 225,000	2125	
1.6.2 FAMILY, ADD OR ALTER	BLUE JAY CONSTRUCTION, LLC	3069	7/15/2022	4408	3	1	BROOKHAVEN #29	R1	\$ 2,500	232	
1.6.2 FAMILY, ADD OR ALTER	OWNER	3163	7/22/2022	326	13	21	CLASSEN-MILLER ADDITION	R	\$ 83,745	1484	
1.6.2 FAMILY, FIRE REPAIR	ELITE PRO CONTRACTING	3142	7/14/2022	809	11	2	PARK VILLAGE MOBILE HOME #1	RM4	\$ 400	150	
1.6.2 FAMILY, PAVING	COLONY FINE HOMES, LLC	3244	7/20/2022	1201	31	2W	SHADOWLAKE ADD #5	R1	\$ 235,137	1428	
1.6.2 FAMILY, PAVING	BANANA PATCH COMPANY, LLC	1485	7/12/2022	1201	31	2W	TURTLE CROSSING	PUD	\$ 3,000	168	
1.6.2 FAMILY, PAVING	H & H CONSTRUCTION	2572	7/6/2022	1704	6	4	HALL PARK #3	R1	\$ 6,782	972	
1.6.2 FAMILY, PAVING	GREEN, GARY	2984	7/6/2022	541 S	16	2	ROSS ADDITION	R1	\$ 10,000	1065	
1.6.2 FAMILY, PAVING	FINE LINE FINISHES OKLAHOMA	3104	7/14/2022	700	15	2	WOODSLAWN ADD #1	R3	\$ 9,000	480	
1.6.2 FAMILY, PAVING	GRE-TAL CONCRETE LLC	3216	7/15/2022	416	7	1	PARKVIEW ADDITION	R1	\$ 2,000	1800	
1.6.2 FAMILY, PAVING	SHEPPARD CONCRETE	3248	7/29/2022	528 S	13	4	WESTBROOK ADD	R1	\$ 6,000	845	
1.6.2 FAMILY, PAVING	HITCHCOCK, GREG	3249	7/22/2022	617 S	10	3W	LARSH ADD #1	RE	\$ 12,000	1100	
1.6.2 FAMILY, PAVING	GIBBS, JEFF	3340	7/26/2022	4101	3	1	NOT SUBDIVIDED	R1	\$ 25,000	3500	
1.6.2 FAMILY, SOLAR	MY ROOF	2693	7/11/2022	2909	13	1	ROYAL OAKS ADD #2	R1	\$ 38,577	8	
1.6.2 FAMILY, SOLAR	PAAC SOLAR	2690	7/7/2022	801	13	1	UNIVERSAL HEIGHTS 2ND ADD	R1	\$ 42,545	8	
1.6.2 FAMILY, SOLAR	SHINE SOLAR DBA SHINE AIR	2942	7/5/2022	4025	8	3	BROOKHAVEN #36	R	\$ 15,872	5	
1.6.2 FAMILY, SOLAR	GREEN LIGHT SOLAR	3043	7/14/2022	2119	8	3	CRESTLAND ESTATES 2ND	R1	\$ 15,872	5	
1.6.2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA/FORMER	3160	7/14/2022	4324	8	1	CARRINGTON PLACE ADD #9	R1	\$ 25,680	4	
1.6.2 FAMILY, SOLAR	PAAC SOLAR	3169	7/21/2022	705 N	8	3	NORMAN, ORIGINAL TOWNSHIP	PUD	\$ 79,163	7	
1.6.2 FAMILY, SOLAR	ADT SOLAR, LLC	3201	7/16/2022	3001	8	3	GREENLEAF TRAILS ADD 9	R1	\$ 11,680	0	
1.6.2 FAMILY, SOLAR	GREEN LIGHT SOLAR	3214	7/16/2022	724	10	3	SONOMA PARK #5	PUD	\$ 13,870	7	
1.6.2 FAMILY, SOLAR	SHINE SOLAR DBA SHINE AIR	3251	7/20/2022	218	6	3	LITTLE RIVER TRAILS SEC #2	PUD	\$ 29,315	6	
1.6.2 FAMILY, SOLAR	DELTA ENERGY AND DESIGN	3301	7/25/2022	1261	37	2	WESTERN VIEW #1	PUD	\$ 29,475	7	
1.6.2 FAMILY, SOLAR	GREEN LIGHT SOLAR	3337	7/25/2022	1024	7	3	FROST CREEK ADD	PUD	\$ 23,120	11	
1.6.2 FAMILY, SOLAR	ADT SOLAR, LLC	3358	7/25/2022	1824	33	16	RED CANYON RANCH SEC 8	PUD	\$ 42,488	0	
1.6.2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA/FORMER	3352	7/26/2022	4304	6	3	OAKHURST ADD #05	R1	\$ 26,600	7	
1.6.2 FAMILY, SOLAR	PAAC SOLAR	3384	7/26/2022	3152	3	3	EAGLE CLIFF SOUTH ADD #5	PUD	\$ 20,594	3	
1.6.2 FAMILY, SOLAR	EIGHT TWENTY	3428	7/26/2022	723	21	2	GREENLEAF TRAILS ADD 1	PUD	\$ 42,000	2400	
1.6.2 FAMILY, STORAGE BLDG	GENESIS FINE HOMES, LLC	1941	7/22/2022	5105	23	1W	NOT SUBDIVIDED	A2	\$ 70,000	1800	
1.6.2 FAMILY, STORAGE BLDG	HUDSON POST FRAME, LLC	2277	7/13/2022	3001	17	1W	HIDDEN VALLEY EST	A2	\$ 49,000	1500	
1.6.2 FAMILY, STORAGE BLDG	BETTER BARNS	2631	7/1/2022	6321 E	18	1W	NOT SUBDIVIDED	A2	\$ 20,700	1500	
1.6.2 FAMILY, STORAGE BLDG	EVERETT, CHAD	2786	7/22/2022	609	28	2W	NOT SUBDIVIDED	A2	\$ 48,600	2000	
1.6.2 FAMILY, STORAGE BLDG	OWNER	3064	7/14/2022	6000 E	1	2	BLUE CREEK ESTATES 2	PUD	\$ 70,000	2400	
1.6.2 FAMILY, STORAGE BLDG	OWNER	3138	7/16/2022	1429	26	1	HOLLYWOOD ADD	R1	\$ 6,679	128	
1.6.2 FAMILY, STORAGE BLDG	BYFORD, JAMES	3145	7/16/2022	3009	41	14	WHISPERING HILLS	R1	\$ 11,816	240	
1.6.2 FAMILY, STORAGE BLDG	PYLE, DEVYN	3208	7/25/2022	2890	8	2	H & L #9 (SURVEY)	A2	\$ 10,000	2000	
1.6.2 FAMILY, STORAGE BLDG	TUFF SHED	3239	7/22/2022	2941	11	2	NOT SUBDIVIDED	PUD	\$ 9,295	192	
1.6.2 FAMILY, STORAGE BLDG	C.A. MCCARTY CONSTRUCTION LLC	3258	7/26/2022	4744	1	1	TRAILWOODS SEC 11	RE	\$ 165,000	1356	
1.6.2 FAMILY, STORAGE BLDG	ONE WAY STEEL LLC	3360	7/25/2022	6801	34	1W	GRANDVIEW EST NORTH #8	A2	\$ 60,000	3600	
1.6.2 FAMILY, STORAGE BLDG	GOBER POST FRAME CONSTRUCTION	3381	7/26/2022	5620	5	4	NOT SUBDIVIDED	A2	\$ 25,850	1800	
1.6.2 FAMILY, STORAGE BLDG	OWNER	3381	7/26/2022	2603	27	2	BLUE LAKES ADDITION	A2	\$ 1,200	162	
1.6.2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	2446	7/13/2022	314	14	5	ROYAL OAKS ADD #4	PUD	\$ 118,000	1542	
1.6.2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	2725	7/13/2022	600	35	2W	LITTLE RIVER TRAILS SEC #2	A2	\$ 115,000	1411	
1.6.2 FAMILY, SWIMMING POOL	SCHINDLER DESIGN CO	2657	7/12/2022	4101	10	3W	NOT SUBDIVIDED	RE	\$ 220,000	3988	
1.6.2 FAMILY, SWIMMING POOL	SEA BREEZE POOLS	2699	7/1/2022	2708	19	11	FOREST HILLS ADD	R1	\$ 72,000	900	
1.6.2 FAMILY, SWIMMING POOL	THUNDER POOLS & SPAS, LLC	2687	7/1/2022	7333	11	1	VISTA SPRINGS ESTATES ADD 2	RE	\$ 110,800	2400	
1.6.2 FAMILY, SWIMMING POOL	OKG POOL SERVICES	3029	7/1/2022	1616	16	10	WOODSLAWN ADD #2	R1	\$ 85,000	1563	
1.6.2 FAMILY, SWIMMING POOL	HERNANDEZ CONSTRUCTION	3276	7/25/2022	3006	3	9	WINEYARD PHASE II	R1	\$ 97,000	868	
1.6.2 FAMILY, SWIMMING POOL	OKLAHOMA POOL AND PATIO	3315	7/25/2022	4651	34	1W	LAKEMOOD ACRES (COS)	A2	\$ 14,489	576	
1.6.2 FAMILY, SWIMMING POOL	ATLANTIC POOLS	3353	7/26/2022	805	16	2	EAGLE CLIFF SOUTH ADD #7	R1	\$ 42,500	504	
1.6.2 FAMILY, SWIMMING POOL	REFLECTION POOLS & SPAS, LLC	3074	7/15/2022	1325	2	1	LITTLE RIVER TRAILS SEC #2	PUD	\$ 48,500	1276	
1.6.2 FAMILY, SWIMMING POOL	OWNER	3074	7/15/2022	1325	2	1	INDIAN MERIDIAN EST	RE	\$ 48,500	1152	

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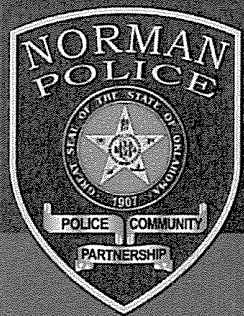


City of Norman
BUILDING PERMITS AND INSPECTIONS

NON-RESIDENTIAL BUILDING PERMITS
Issued July 2022- Sorted by Permit Type

Permit Type	Contractor	Tenant Name	Permit #	Issued	Street #	Dir	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL ADD/ALT	VELEX	AT&T MOBILITY ANTENNAS	2034	7/11/2022	628 E		LINDSEY	ST	5	2W	NOT SUBDIVIDED	R1	\$ 10,000	100
COMMERCIAL ADD/ALT	POWERHOUSE RETAIL SERVICES, LL	BEST BUY INTERIOR REMODEL	2043	7/12/2022	400		26TH	AVE	7	2	PARK CENTRAL ADD	C2	\$ 10,000	1057
COMMERCIAL ADD/ALT	KEL-CC CONSTRUCTION	HENRY HOME INTERIOR REMODEL	2208	7/12/2022	3720 W		ROBINSON	ST	1	1	BROOKHAVEN VILLAGE AT #3	C1	\$ 150,000	2881
COMMERCIAL ADD/ALT	PICKERING, LARRY	EQUITY BREWING REMODEL	2281	7/12/2022	109 E		TONHAWA	ST	1	3	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 15,000	1020
COMMERCIAL ADD/ALT	LEASEE (TENANT)	PRESSURE EXTRACTS-MEDICAL MARIJUANA PROCESSING REMODEL	2695	7/12/2022	4212		CLASSEN	CIR	2	1	SOUTH CLASSEN INDUSTRIAL PARK	I1	\$ 60,000	2975
COMMERCIAL ADD/ALT	DURANTE CONSTRUCTION	WPH RENOVATION OF 4TH AND 5TH FLOORS	2795	7/15/2022	3300		HEALTHPLEX	PKY	29A	2	NRH MEDICAL PARK WEST #2	PUD	\$ 100,000	1300
COMMERCIAL ADD/ALT	CAVINS CONSTRUCTION, LLC.	328 PARTNERS LANDLORD IMPROVEMENT	2805	7/14/2022	331 W		BOYD	ST	27	1	LARSH'S UNIVERSITY ADD	C1	\$ 75,000	1342
COMMERCIAL ADD/ALT	LEASEE (TENANT)	DR. DAVE INC., MEDICAL MARIJUANA PROCESSING REMODEL	2855	7/21/2022	328 E		ROBINSON	ST	7	5	HIGHLAND ADDITION	C2	\$ 8,000	1060
COMMERCIAL ADD/ALT	LEASEE (TENANT)	STUDIO 323 REMODEL	2870	7/5/2022	1150		CEGAR LANE	RD	1	1	EAGLE CLIFF ADD #14	C3	\$ 1,000	1000
COMMERCIAL ADD/ALT	LEASEE (TENANT)	COTTONWOOD RIDGE RENOVATION	2956	7/12/2022	323		WHITE	RD	40	1	LARSH'S UNIVERSITY ADD	C2	\$ 3,000	1273
COMMERCIAL ADD/ALT	ALFARO PROPERTIES	CLASSEN LANDING WHITE BOX	3072	7/12/2022	401		12TH	AVE	118		TRIAD #2	RM6	\$ 8,000	150
COMMERCIAL ADD/ALT	PRECISION BUILDERS, LLC.	CLASSEN LANDING WHITE BOX	3100	7/25/2022	1915		CLASSEN	BLVD	1	1	CLASSEN LANDING ADDITION	C2	\$ 10,000	1381
COMMERCIAL ADD/ALT	PRECISION BUILDERS, LLC.	INNOVATIVE DESIGN WHITE BOX	3101	7/25/2022	1915		CLASSEN	BLVD	1	1	CLASSEN LANDING ADDITION	C2	\$ 10,000	1381
COMMERCIAL ADD/ALT	INNOVATIVE DESIGN, LLC.	SWEET BASIL INTERIOR REMODEL	3274	7/28/2022	211 W		MAIN	BLVD	6	72	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 80,000	2135
COMMERCIAL ADD/ALT	LEASEE (TENANT)	LIFETIME NUTRITION REMODEL	3316	7/28/2022	2274 W		MAIN	ST	2	1	JENNINGS ESTATES #1	C2	\$ 30,000	829
COMMERCIAL ADD/ALT	WONG, PHILIP	HOSSAIN, AMAD	3347	7/26/2022	1811		INDUSTRIAL	BLVD	8	3	NORMAN INDUSTRIAL TRACT	I2	\$ 1,500	1400
COMMERCIAL ADD/ALT	PRECISION BUILDERS, LLC.	FADE N UP TENANT FINISH	2041	7/6/2022	1915		CLASSEN	BLVD	1	1	CLASSEN LANDING ADDITION	C2	\$ 50,000	1555
COMMERCIAL PARKING LOT	FULLER PAVING	RIVER OAKS HOLDING	3045	7/26/2022	1621		DESKIN	DR	7	1	NORTHEDGE IND PARK #4	I1	\$ 3,000	5403
TEMPORARY BLDG/CONST	RICE, TRAVIS	THE MEETING PLACE STREETERY	744	7/25/2022	121 E		MAIN	ST	11	5	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 4,000	374
TEMPORARY BLDG/CONST	MYX PRODUCTIONS	NORMAN PRIDE TEMPORARY STAGE	1683	7/11/2022	201 W		DAVIS	ST	10	32	CITY PROPERTY	R1	\$ 4,000	440
TEMPORARY BLDG/CONST	SWANSON, STEPHEN	LAZY CIRCLES STREETERY	2413	7/12/2022	422 E		MAIN	ST	1	22	NORMAN, ORIGINAL TOWNSHIP	CO	\$ 2,000	600
TEMPORARY BLDG/CONST	MARIANNE'S RENTALS	RUSTY'S CUSTART TEMPORARY TENT	3159	7/15/2022	301 E		MAIN	ST	1	22	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 2,500	1600
TOTAL PERMITS														
												AVERAGE VALUATION \$	1,464	
												TOTAL VALUATION \$	32,212	
												AVERAGE PROJECT AREA		
												TOTAL PROJECT AREA		

Permit Type	Permit Counts	Valuation	Building Size (SF)	Use/Classification
COMMERCIAL ADD/ALT	16	571,500		Business
COMMERCIAL FOUNDATION PERMIT	0	-		
COMMERCIAL FIRE REPAIR	0	-		
COMMERCIAL INTERIOR FINISH	1	50,000		
COMMERCIAL NEW CONSTRUCTION	0	-		
COMMERCIAL NEW SHELL BLDG	0	-		
COMMERCIAL PARKING LOT	1	13,000		
TEMPORARY BLDG/CONST TRAILER	4	13,500		
TOTAL		645,000		



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



July | 2022

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED CRIMES	2022	5-YEAR AVERAGE	2021
MURDER	0	0	0
SEXUAL ASSAULTS	18	15	13
ROBBERY	4	5	4
AGGRAVATED ASSAULTS	21	15	20
BURGLARY OF BUILDING	34	53	44
LARCENY/THEFT	251	239	263
MOTOR VEHICLE THEFT	40	31	39
ARSON	2	1	1
KIDNAPPING	1	2	2
FRAUD/FORGERY	72	73	84
DUI/APC	31	36	28
PUBLIC INTOXICATION	37	55	44
RUNAWAYS	19	22	11
DRUG VIOLATIONS	30	79	36
THREATS/HARASSMENT	37	33	47
VANDALISM	92	88	96
OTHER	437	442	454
TOTAL REPORTED CRIME	878	858	911
TOTAL ARRESTS:	421	556	429
PROTECTIVE CUSTODY:	67	104	78
TOTAL CASE REPORTS*	981	1,062	1,023
COLLISIONS	138	163	148
FATALITY	4	0	0
INJURY	46	57	52
NON- INJURY	89	106	96
NUMBER OF PEOPLE INJURED	64	80	74
CITATIONS & WARNINGS	1,049	4,000	1,358
TRAFFIC CITATIONS	244	1,263	324
TRAFFIC WARNINGS	465	1,835	680
PARKING CITATIONS & WARNINGS	340	902	354

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 6,341

NON-EMERGENCY CALLS TAKEN: 16,924

TOTAL INCOMING CALLS: 24,642

TOTAL CALLS FOR SERVICE GENERATED: 10,547

POLICE CALLS FOR SERVICE: 6,759

OFFICER INITIATED: 1,377

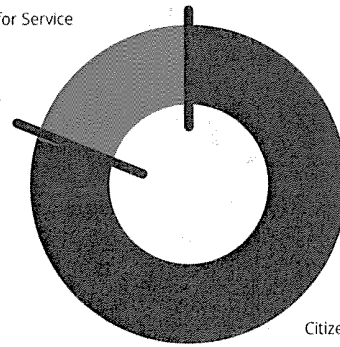
CITIZEN INITIATED: 5,382

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,691

EMSSTAT: 2,056

Officer Initiated Calls for Service
1,377



Citizen Initiated Calls for Service
5,382

INVESTIGATIONS ACTIVITY

CASES CURRENTLY OPEN (2020 TO PRESENT): 337

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 169

CASES CLOSED DURING REPORTING PERIOD: 558

CLEARED BY ARREST / WARRANT: 13

CLEARED BY EXCEPTION: 53

COP FOLLOW-UP: 9

DEACTIVATED: 451

DEACTIVATED DUE TO STAFFING: 23

REFERRED TO PATROL 7

UNFOUNDED: 2

ANIMAL WELFARE

INTAKES: 247

LIVE RELEASES: 280

LIVE OUTCOME RATE: 93.1%

ANIMALS FOSTERED: 117

ANIMALS LICENSED: 91

VOLUNTEER HOURS: 411

RECORDS

CUSTOMER SERVICE CONTACTS: 1,431

IN-PERSON CONTACTS: 754

PHONE CONTACTS: 677

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED OFFICER POSITIONS: 180

CURRENT COMMISSIONED OFFICERS: 154 (22 VACANCIES | 4 IN POLICE ACADEMY)

OFFICERS AVAILABLE FOR ASSIGNMENT: 144

10 ARE UNAVAILABLE DUE TO OJI, LONGTERM MEDICAL; MILITARY LEAVE; FIELD TRAINING

AUTHORIZED NON-COMMISSIONED POSITIONS: 71

INCLUDES ANIMAL WELFARE, DISPATCH, PARKING SERVICES, RECORDS, AND ADMINISTRATIVE TECHNICIANS

CURRENT NON-COMMISSIONED POSITIONS: 63 (8 VACANCIES)

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report

July 2022



IN SHELTER ANIMAL COUNTS

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	79	147	226	102	125	227	1	0%
Ending	109	111	220	80	88	168	(52)	-24%

ANIMAL INTAKES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	163	83	246	79	91	170	(76)	-31%
Owner Relinquish	4	10	14	15	25	40	26	186%
Owner Intended Euth	4	1	5	1	0	1	(4)	-80%
Transfer In	0	9	9	0	7	7	(2)	-22%
Other Intakes*	14	19	33	16	5	21	(12)	-36%
Returned Animal	11	8	19	7	1	8	(11)	-58%
TOTAL LIVE INTAKES	196	130	326	118	129	247	(79)	-24%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2021		2022		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	1	1	0	0	(1)	-100%
Dog Collected (DOA)	0	0	0	0	0	0%
Cat Collected (DOA)	0	0	2	2	2	100%
Wildlife Transferred	0	0	0	0	0	0%
Intake Horses	0	0	0	0	0	0%
Intake Cows	0	0	0	0	0	0%
Intake Goats	0	0	0	0	0	0%
Intake Sheep	0	0	0	0	0	0%
Intake Rabbits	0	0	1	1	1	100%
Intake Pigs	0	0	0	0	0	0%
Intake Other	2	2	14	14	12	600%
TOTAL OTHER ITEMS	3	3	17	17	14	467%

LENGTH OF STAY (DAYS)

	2021	2022
Dog	15.2	26.5
Puppy	10.3	11.4
Cat	11.9	19.7
Kitten	11.7	10.6

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	92	51	0	143

Norman Animal Welfare Monthly Statistical Report

July 2022



LIVE ANIMAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	83	103	186	81	134	215	29	16%
Return To Owner	46	1	47	20	3	23	(24)	-51%
Transferred Out	22	41	63	26	16	42	(21)	-33%
Returned to Field	1	7	8	0	0	0	(8)	-100%
Other Outcome	0	0	0	0	0	0	0	
TOTAL LIVE OUTCOMES	152	152	304	127	153	280	(24)	-8%

OTHER ANIMAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	0	7	7	1	4	5	(2)	-29%
Lost in Care	0	0	0	0	0	0	0	
Shelter Euth	10	6	16	10	9	19	3	19%
Owner Intended Euth	4	1	5	1	0	1	(4)	-80%
TOTAL OTHER OUTCOMES	14	14	28	12	13	25	(3)	-11%

TOTAL OUTCOMES

	2021			2022			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	152	152	304	127	153	280	(24)	-8%
Total Other Outcomes	14	14	28	12	13	25	(3)	-11%
TOTAL OUTCOMES	166	166	332	139	166	305	(27)	-8%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	1	9	0	10	53%
Medical - Injured	0	0	0	0	0%
Behavior - Aggressive	8	0	0	8	42%
Behavior - Other	1	0	0	1	5%
TOTAL EUTHANASIA	10	9	0	19	

MONTHLY LIVE RELEASE RATE

2021	2022
93.0%	92.1%

Live Outcomes / (Total Outcomes - Owner Int Euth)

PUBLIC WORKS

12

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
July 2022

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed one (1) Rural Certificate of Survey for City Council. The Development Engineer reviewed 37 sets of construction plans and 6 punch lists. There were 117 permits reviewed and/or issued. Fees were collected in the amount of \$3,589.68.

CAPITAL PROJECTS:

Alameda Street Widening Project:

The City of Norman conducted a bid opening on December 16, 2021, for the Alameda Street Widening Project, located from Ridge Lake Boulevard to east of 48th Avenue East. The low bidder was Silver Star Construction, Inc. of Moore, Oklahoma in the amount of \$3,616,910.70. City Council approved the award of this project on January 25, 2022. This project had a delayed start date to allow the private utility companies enough time to relocate their utilities in conflict with this project. Silver Star started work on Monday, April 18, 2022. This project will be constructed in two separate phases. The Urban Project Phase is from Ridge Lake Boulevard to east of 36th Avenue East. The Rural Project Phase is from east of 36th Avenue East to east of 48th Avenue East. The City of Norman is administering the construction of this project.

The current project schedule is as follows:

- Complete urban section from Ridge Lake Dr. to the intersection at 36th Ave. SE by end of Sept. 2022
- Close 36th Avenue SE and complete the intersection by the end of October 2022
- Complete rural section from 36th Ave. SE through the intersection at 48th Ave. SE by the end of May 2023

Proposed improvements for the Alameda Street Project include:

- Widening East Alameda St. from 2 lanes to 3 lanes between Ridge Lake Blvd. and 36th Ave. S.E.
- Add 10-foot shoulders to East Alameda Street between 36th Avenue S.E. and 48th Ave. S.E.
- Intersection improvements at East Alameda St./36th Ave. S.E. and East Alameda St./48th Ave. S.E.
- Continuous sidewalks on the south side of East Alameda Street to 36th Avenue S.E.
- Stormwater improvements

The contractor's activities this month were as follows:

- Finished the water line installation on the north side of Alameda Street between Ridge Lake Drive and 36th Avenue East
- Finished extending the reinforced concrete box (RCB) culverts on Alameda Street between Ridge Lake Boulevard and east of 48th Avenue East
- Started installing the concrete storm inlets for the new storm pipeline system on Alameda Street between Ridge Lake Boulevard and 36th Avenue East
- Finished milling the Urban Project between Ridge Lake Boulevard and 36th Avenue East.
- Started grading the Urban Project between Ridge Lake Boulevard and 36th Avenue East.
- Started installing reinforced concrete pipes (RCP) at the drives on the Rural Project between 36th Avenue East and 48th Avenue East

36th Avenue Northwest Phase 2 Waterline Relocations Project- Tecumseh Road to Market Place:

The City of Norman conducted a bid opening on February 11, 2022, for the 36th Avenue Northwest Phase 2 Waterline Relocations Project. The low bidder was Matthews Trenching Co., Inc. of Oklahoma City, Oklahoma in the amount of \$799,630.00. The Norman City Council awarded the project at the March 8, 2022 City Council Meeting. Construction began on April 18, 2022. This project has a 180-calendar day construction schedule. Staff estimates an October 2022 completion.

The project involves the following items:

- Relocation of approximately 5400 L.F. of 6", 8" and 12" waterline to alleviate conflicts with the future widening of 36th Avenue NW from Franklin Road to Market Place.

The contractor's activities this month were as follows:

- *Lines Bored under Sterling Street and Pioneer Street.*
- *Existing line lowered at Della Street to accommodate bore.*
- *Installation of Waterline from Crystal Springs Drive Bore to Della Street.*

Sidewalk Programs:

FYE 2023 Annual Sidewalk Program. This project is scheduled to go before council on 8/23/2023, and construction is expected to start in September 2022.

FYE 2022 Capital Improvement Project – 24th Avenue NW. Bids were received on August 5, 2021 and the project was awarded to Parathon Construction by City Council on September 14, 2021. This project addresses a significant portion of the City of Norman's 2018 Americans with Disabilities Act Transition Plan. The 24th Avenue project area is large and is broken down into four phases. This construction addresses Phase I and includes significant repairs along a 1.1-mile sidewalk corridor on 24th Avenue NW, from Main Street to Robinson Street (east side) and comprises 1365 square yards of sidewalk repairs, 800 square yards of driveway approach reconstruction and 216 square yards of ramps and curb cuts. The project began November 8, 2021 and is currently 95% complete. Change Order #1 was approved by Council on December 14, 2021, which increased the contract amount by \$120,066.00 enabling a continuation into Phase II of the project. Phase II consists of the same stretch as Phase I, but along the west side of 24th Avenue NW and is projected to begin March 1, 2022. Phase III and IV, which continues along the east and west sides of 24th Avenue SW, from Main Street to Lindsey Street will be programmed for future years.

The contractor has completed sidewalk, Handicap ramps and driveways on 24th Ave. NW from W. Robinson St. to Hemphill Dr. Parathon Construction is continuing with operations to install sidewalk and handicap ramps on the west side of 24th Avenue from Hemphill Drive to Main Street.

FYE 2023 Sidewalk Concrete Projects. Currently out for advertisement for bids. This contract includes Citywide Sidewalk Reconstruction Project, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Curbs and Sidewalks and Trials. This contract is anticipated to be underway in mid to late summer.

FYE2023 Sidewalk Horizontal Saw Cutting Project. Currently of for advertisement for bids. This contract will be to horizontally saw cut sidewalk tripping hazards in various locations throughout the city. This contract is anticipated to be underway in mid to late summer.

PUBLIC TRANSIT

Vehicle Procurement

- The City is currently in the process of purchasing 2 battery electric buses, the first electric vehicles in the City's fleet. It is anticipated that staff will visit the manufacturing facility while the vehicles are on the assembly line to ensure the vehicles are built to specifications. Delivery of the vehicles is anticipated in September 2022. Below is background information on both battery electric bus projects:
 - An authorization to purchase the City's first battery electric transit bus, was approved by Council on May 25, 2021. A purchase order was issued on May 27, 2021 to the manufacturer. Grant funding from Oklahoma Department of Environmental Quality through the Volkswagen Settlement Fund will reimburse approximately 50% of the vehicle purchase price.
 - An authorization to purchase the City's second battery electric transit bus was approved by Council on August 10, 2021. A purchase order was issued on August 13, 2021 to the manufacturer. Grant funding from FTA's 2021 Low- or No-Emission Vehicle Program will reimburse approximately 70% of the vehicle purchase price. The City's project was 1 of 49 projects selected in the nation.
 - Council granted approval for additional funds to be allocated to both bus builds on December 14, 2021. These additional funds were used add charge rails to the top of the busses so that in the future an overhead pantograph charging system could be utilized.
- On June 14, 2022 Council approved a contract with ODOT to utilize Surface Transportation Block Grant (STBG) funds to purchase 2 35' CNG buses. Funds were from FY 2021 and 2022 and the total grant amount is \$959,855 (80%) with the local match requirement at \$239,964 (20%). An Authorization for Purchase with be forthcoming to Council for the purchase of these vehicles at the August 23, 2022 council meeting.

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

- The Go Norman Transit Plan was approved by resolution by Council at its June 22nd, 2021 meeting. Staff are continuing to move forward on plan recommendations. Recent work includes:
 - The acquisition of property downtown, 320 Comanche Street, to be used as a transit center was approved by Council on January 18, 2022 and finalized with the seller on March 4, 2022. On May 10, 2022 Council then approved a task order for on-call architectural and engineering services with McKinney Partnership Architects P.C. Staff have regular meetings with the architects to finalize renovation plans for the property.
 - On March 8, 2022 Council approved an amendment to a contract with Nelson/Nygaard, the consultant firm hired for the Go Norman Transit Plan. This amendment provided for minor changes to the Go Norman Transit Plan to reflect the property at 320 E Comanche Street to be used as a Transit Center, rather than The Depot. Staff presented the changes to the Council Community Planning and Transportation Committee on June 23, 2022. The next steps are to begin public hearings to receive feedback and finalize the route changes.
 - Staff applied to ACOG's Air Quality Small Grant Program on November 19, 2021, requesting funding to install 80 new bus stops associated with the recommended route changes in the Go Norman Transit Plan. Council supported this application by approving a programming resolution on November 30, 2021 for the project. On January 27, 2022 the ACOG MPO Policy Committee reviewed and approved funding for the list of projects recommend for award, of which Norman's was one. Council approved a contract with ACOG for the project on March 8, 2022. Following the public hearing process, to finalize the route changes, Staff can proceed with the bus stops along the new routes.

Staff have begun work with partner agencies, such as EMBARK and Tyler Media, in preparation to seek public feedback on implementing the recommended route network in the Go Norman Transit Plan. These service changes will include a public participation process to finalize the route changes, implementing the bus stop changes, renovating the new Transit Center, and marketing.

Grants

- FY22 RAISE Grant: Staff are awaiting news of an application for purchase and installation of 2 pantograph chargers, providing for in service charging for the new EV buses. Council supported the application by resolution on April 12 and it was submitted on April 14.
- FY22 FTA Bus and Bus Facilities Grant (5339b): Staff are awaiting news of an application proposing to replace 2 CNG 35' fixed route buses and 4 paratransit vans. Council supported the application by resolution on May 24, and it was submitted on May 31.
 - Staff submitted the 2 CNG 35' buses to both the 5339b and 5339c grants, with the request to FTA to fund the replacement through one grant or the other, not both.
- FY22 FTA Low- or No-Emissions Vehicle Program (5339c): Staff are awaiting news of an application proposing to replace 2 CNG 35' fixed route buses. Council supported the application by Resolution on May 24, and it was submitted on May 31.
 - Staff submitted the 2 CNG 35' buses to both the 5339b and 5339c grants, with the request to FTA to fund the replacement through one grant or the other, not both.

Regional Transportation Authority (RTA) Updates

- In addition to Midwest City (who withdrew last fall), Del City and Moore expressed their intent on withdrawing from the RTA in May of 2022. An agenda item updating the RTA Trust Indenture due to these departures will be forthcoming to Council. RTA has stated that FY 2023 funding contributions will not change.

Transit Monthly Performance Report

Attached is the transit performance report for June 2022.

STREETS DIVISION

CAPITAL PROJECTS:

SUMMIT VALLEY ADDITION

Streets crews replaced damaged concrete panels on Summit Valley Addition. This repair required 76 cubic yards of concrete and resulted in over 206 square yards repaired.

IMHOFF ROAD: HIGHWAY 9 TO 132ND AVENUE SE – DEEP PATCH

Streets crews worked a deep patch at Imhoff Road: Highway 9 to 132nd Avenue SE and required 468.76 tons of asphalt for the repair.

144TH AVENUE SE: LINDSEY STREET TO IMHOFF ROAD – DEEP PATCH

Streets crews worked a deep patch at 144th Avenue SE: Lindsey Street to Imhoff Road and required 1,863.14 tons of asphalt for the repair.

ROCK CREEK ROAD: 72ND AVENUE NE TO 84TH AVENUE NE – DEEP PATCH

Streets crews worked a deep patch at Rock Creek Road: 72nd Avenue NE to 84th Avenue NE and required 837.81 tons of asphalt for the repair.

ASPHALT OPERATIONS:

2900 WATERLEAF DRIVE (DEEP PATCH)

Streets crews worked a deep patch at 2900 Waterleaf Drive and required 12.19 tons of asphalt for the repair.

800 FAIRWAY DRIVE (DEEP PATCH)

Streets crews worked a deep patch at 800 Fairway Drive and required 9.90 tons of asphalt for the repair.

ROADSIDE OPERATIONS:

MOWING OF ROADSIDE RIGHTS-OF-WAY

Streets Roadside Mowing crew continued their summer mowing schedule. During July, 2022, 303 miles of rural rights-of way and 4,113,038 sq. ft. of urban rights-of-way were mowed.

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 8.87 tons of asphalt was utilized in routine pothole patching operations.

STORMWATER

WORK ORDER RESPONSE

Stormwater Division received 12 work order requests and closed 11 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance crew repaired a washout along a concrete flume at 107 Monticello Drive. The Infrastructure Maintenance crew started and finished a pipe installation at 701 Summit Hollow. The crew installed 220 feet of HDP pipe, using 5 yards of concrete, 83 tons of TBSC, 7 tons of Rip Rap, 151 tons of select fill, and 165 tons of top soil. The crew attended active shooter training.

CHANNEL MAINTENANCE

The Channel Maintenance crew started and finished a comprehensive cleaning of Imhoff Channel. They were able to remove 149 tons of debris from the channel. The Channel Maintenance Crew was able to mow 371,000 thousand square feet of stormwater channels. The Channel Maintenance crew attended active shooter training.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

A total of 528 lane miles were swept in July resulting in the removal of approximately 110.18 tons of debris from various curb lined streets throughout the city. The litter crew removed more than 8.71 tons of litter from channels and ROW in the City of Norman. The crew attended active shooter training.

STORMWATER OKIE LOCATES

During the month of July, 3192 Call 811 Okie Spots were received. Of those requests, 90 were stormwater pipe locates, 52 were marked, and 874 were referred to other departments.

CONSTRUCTION SITE STORMWATER MANAGEMENT

Performed 147 inspections

Issued 0 citations and 2 NOVs to active sites

Issued 1 Earth Change Permit to new projects

MS4 OPERATIONS

Received and responded to 22 citizen calls

Conducted 1 outfall inspection.

On July 8, Ms. Chao attended the S&T Constructed Wetlands meeting.

On July 8, all but three members of the Stormwater personnel attended Active Shooter Training for the City.

On July 11, Mr. Murphy attended a Zoom meeting with Ms. Ellen Stevens concerning future development in and around the floodplain in the City

On July 11, Ms. Chao attended a tour of the Eufaula wetlands classroom. Steve Patterson, the designer of the original project, offered insight into the construction of the project, plant selection, and O&M concerns.

On July 13, Ms. Chao attended the Lake Thunderbird Watershed Partnership meeting.

On July 14, Mr. Murphy attended the Planning Commission meeting to present an application for an amendment to the City's Floodplain Ordinance.

On July 15, Mr. Murphy attended an informal meeting with Mr. O'Leary, Mayor Heikkila and former members of the Stormwater Citizen Committee to discuss stormwater concerns in the City.

On July 15, Mr. Murphy attended a meeting with Mr. O'Leary, Mr. Sturtz and Mr. Miles along with Mr. Logsdon, the owner of the Railyard, to discuss stormwater concerns on Mr. Logsdon's property.

On July 18, Ms. Chao and Mr. Murphy attended the Bishop Creek stakeholder meeting to discuss the watershed based-plan implementation.

On July 18, Mr. Murphy attended and gave the staff report at the Floodplain Permit Committee meeting.

On July 20, Mr. Murphy, Ms. Chao, Ms. Boteler, and Mr. Shumate attended the OFMA Stormwater Technical Workshop in Norman.

On July 24, Ms. Chao and Ms. Boteler coordinated the Love Your Lakes: DIY Rain Chain workshop where 12 attendees were provided with tools and supplies to make rain chains.

On July 25, Mr. Murphy attended a webinar hosted by the OWRB on the Oklahoma Flood Plan.

On July 27, Ms. Chao attended the monthly ECAB meeting.

On July 28, Mr. Murphy and Ms. Chao attended a portion of the Lake Thunderbird watershed modeling update meeting.

On July 28, Ms. Chao attended the OK Compost Conference planning meeting.

On July 30, Ms. Chao and Ms. Boteler coordinated the Love Your Lakes: Clean-up and Workshop at the Lake Thunderbird where 75 pounds of trash were removed from the watershed. In addition, presenters from Blue Thumb, Lake Thunderbird Watershed Alliance, and OSU Extension discussed volunteer opportunities and ways to improve water quality at home.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

June 2022
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2022 Associated Fees

Planning Commission/Dev Comm Review:	This Month	Last Month	FY Total
*Norman Rural Cert of Survey...	0		
*Final Plats.....	0		
*Preliminary Plats.....	0		
*Short Form Plat.....	0		
*Center City Form Based Code..	0		
*Concurrent Constr. Request.....	0		
City Council Review:			
Certificate of Survey.....	0		
Preliminary Plat.....	1		
Final Plats	1		
Certificate of Plat Correction.....	0		
Encroachment.....	0		
Easements.....	0		
Closure.....	0		
Release of Deferral.....	0		
	\$ 6,050.00		
Development Committee:			
Final Plats.....	1		
Fee-In-Lieu of Detention.....	0		
	\$0.00		
Subtotal:	\$6,050.00	\$10,830.00	\$87,669.50

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family.....	35			
***Commercial.....	9			
Multi-Family.....	1			
Addition/Alteration.....	28			
House Moving.....	1			
Paving Only.....	9			
Storage Building.....	15			
Swimming Pool.....	10			
Storm Shelters.....	8			
Public Improvements.....	1			
Temporary Encroachments.....	2			
Fire Line Pits/Misc.....	1			
Franchise Utilities	7			
Other revenue		\$40.00	\$0.00	
Flood Plain (@\$100.00 each).....	1	\$100.00	\$0.00	\$1,400.00
Total Permits.....		\$3,484.46	\$1,922.13	\$57,051.56
Grand Total.....		\$9,674.46	\$12,752.13	\$157,101.06
***Construction Plan Review Occurrences	33	46	365	
****Punch Lists Prepared.....	6	7	65	

* All Final Plat review completed within ten days..... PI # 13

** All Single Family Permits were reviewed and completed within three days....PI # 10

*** All Commercial Permits were reviewed and completed within seven days..... PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

June 2022

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	6	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	35	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	9	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	33	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	2	100%



PERFORMANCE REPORT

Summary of Services Table: June 2022

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARCK Norman Service Summary	ADP Jun FY22	FY22 YTD	FY21 YTD		Service Profile	Jun FY22	Jun FY21	May FY22
Fixed Routes (M-F)	855	224,844	175,199		Weekdays	22	22	21
Fixed Routes (Sat)	463	19,638	14,465		Saturdays	4	4	4
PLUS (M-F)	92	20,752	15,764		Gamedays	0	0	0
-Zone 1*	79	16,700	12,451		Holidays	1	0	1
-Zone 2**	13	4,052	3,113		Weather	3	3	4
PLUS (Sat)***	22	873	574		Fiscal YTD Days	305	302	280
					Cal. YTD Days	151	153	126

* Requires ¾ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 22 YTD	FY 22 Targets	
# of Norman fixed-route passenger trips provided	244,482	265,054	▲
# of Norman paratransit trips provided	21,625	19,000	■
% of on-time Norman paratransit pick-ups	98.42%	95.00%	●
# of Norman bus passengers per service hour, cumulative	12.85	13.14	●
# of Norman bus passengers per day, average	801	N/A*	N/A*
% of Norman required paratransit pick-ups denied due to capacity	0.01%	N/A*	N/A*

*These LFR targets are unavailable for this fiscal year. We hope to have them for FY23.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2023

STREET DIVISION					
	FYE 2023 July 2022	FYE 2023 July 2022	Year to Date	Year to Date	FYE 2023
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	-		8.87		
Overlay/pave 10 miles per year.	-	0%	0.80	8%	100%
Replace 2,000 square yards of concrete pavement panels	-	0%	206.00	10%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	-	0%	5.00	1%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	-	0%	4,113,038.00	32%	100%
Mow 148 miles of Rural Right-of-way three times per year	-	0%	303.00	68%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	0%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	0%
Bridge - Maintain 5 non-deficient bridges in a year	-	0%	-	0%	0%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	0%
Bridge - Replace one functionally obsolete bridge per year	-	0%	-	0%	0%
Bond Program - Contract all selected projects for the bond year within the same fiscal year		0%	-	0%	0%
Capital Program – Complete all selected projects within the same fiscal year		0%	-	0%	0%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2018

STORMWATER DIVISION					
	FYE 2023 JULY, 2022	FYE 2023 JULY, 2022	Year to Date	Year to Date	FYE 2023
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	528.00	106%	528.00	9%	50%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	-	0%	-	0%	70%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	371,060.00	3%	371,060.00	3%	90%
Apply chemical vegetative control to open drainage channels, one time per year.	-	0%	-	0%	90%
Collect 60 tons annually of litter from rights of way in the urban & rural areas.	8.10	95%	-		95%
Permit all earth disturbing operations over 1 acre in size.	1.00	100%	1.00		95%
Permit all floodplain activities as appropriate.	1.00	1%	1.00		100%
Submit all necessary reports and documentation as required to comply with state stormwater regulations within 15 days of deadlines.	-	0%	-		100%
Perform erosion control inspections of permitted sites within 30 days.	147.00	137%	147.00		100%
Inspect City facilities identified as potential stormwater pollution sources.	-	0%	-		50%
Inspect stormwater outfalls.	15.00	0%	15.00		20%

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

July 2022

IN GALLONS	FYE 2023	FUEL REPORT	
	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	17,820.00	19,203.00	21,547.20
Outside - sublet	1,371.00	1,364.00	6,569.39
TOTAL	19,191.00	20,567.00	28,116.59
	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>
TOTAL	22,146.88	22,759.85	26,293.80
Consumption			PUBLIC CNG CONSUMED
			6,569.39

FYE 2023 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	22,146.88	22,759.85	26,293.80	6,569.39

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$4.15	Low	\$3.15	UNLEADED	High	\$4.15	Low	\$3.15
DIESEL	High	\$4.35	Low	\$3.62	DIESEL	High	\$4.35	Low	\$3.62
CNG	High	\$1.19	Low	\$1.19	CNG	High	\$1.89	Low	\$1.89

FASTER CONSUMABLE PARTS PURCHASED					PUBLIC CNG SALES				
REPAIR PARTS		\$68,288.90			Month Total Public CNG Sales		\$12,489		
BATTERIES		\$2,209.42			FYE 2023 To Date Public Sales		\$12,489		
OILS/FLUIDS		\$11,341.24			LIFE TO DATE CNG GAS GALLON EQUIVALENT				
TIRES		\$29,292.43			Total Sold Gallons Life To Date		1,028,373		
SUBLET REPAIRS		\$13,963.45			Total Gross Sales Life To Date		\$1,485,080		
TOTAL SPENT ALL parts/sublet		\$125,095.44			Life To Date CNG Gas Gallon Equivalent				
					Total Public/City Through-Put CNG Gallons @ Station		2,878,599		

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	3	4	0
EMERGENCY ROAD CALLS	2	6	8	2
PM SERVICES	83	84	79	83
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	204	245	221	204
SCHEDULED REPAIRS	91	86	86	91
NON SCHEDULED REPAIRS	113	104	78	113

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	1	6	6	1
EMERGENCY ROAD CALLS	23	26	24	23
PM SERVICES	47	44	38	47
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	189	210	183	189
SCHEDULED REPAIRS	50	54	40	50
NON SCHEDULED REPAIRS	139	124	114	139

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	1	3	0	1
EMERGENCY ROAD CALLS	0	1	3	0
PM SERVICES	10	12	6	10
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	54	79	83	54
SCHEDULED REPAIRS	11	15	7	11
NON SCHEDULED REPAIRS	43	58	66	43

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	8	10	2	8
EMERGENCY ROAD CALLS	2	4	1	2
PM SERVICES	7	5	7	7
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	29	30	27	29
SCHEDULED REPAIRS	16	6	9	16
NON SCHEDULED REPAIRS	13	5	11	13

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	10	22	12	10
EMERGENCY ROAD CALLS	27	37	36	27
PM SERVICES	152	146	130	152
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	488	574	524	488
SCHEDULED REPAIRS	174	154	142	174
NON SCHEDULED REPAIRS	314	297	275	314

PUBLIC WORKS
FLEET DIVISION
Technician Productivity
Report

FYE 2023

July 2022

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	DIFFERENCE	
# 001	95.86	72%	73.7%	1.7%	
# 002	139.20	72%	107.1%	35.1%	
# 003	97.74	72%	75.2%	3.2%	
# 004	97.46	72%	75.0%	3.0%	
# 006	129.24	72%	99.4%	27.4%	
# 007	112.04	72%	86.2%	14.2%	
# 008	82.68	72%	63.6%	-8.4%	
# 009	98.39	72%	75.7%	3.7%	
# 010	166.76	72%	128.3%	56.3%	
# 011	60.57	72%	46.6%	-25.4%	
# 012	123.95	72%	95.3%	23.3%	
# 013	100.67	72%	77.4%	5.4%	
# 018	129.97	72%	100.0%	28.0%	
# 021	123.74	72%	95.2%	23.2%	
# 028	115.98	72%	89.2%	17.2%	
# 031	60.28	72%	46.4%	-25.6%	
# 037	125.10	72%	96.2%	24.2%	
#038	105.08	72%	359.2%	287.2%	

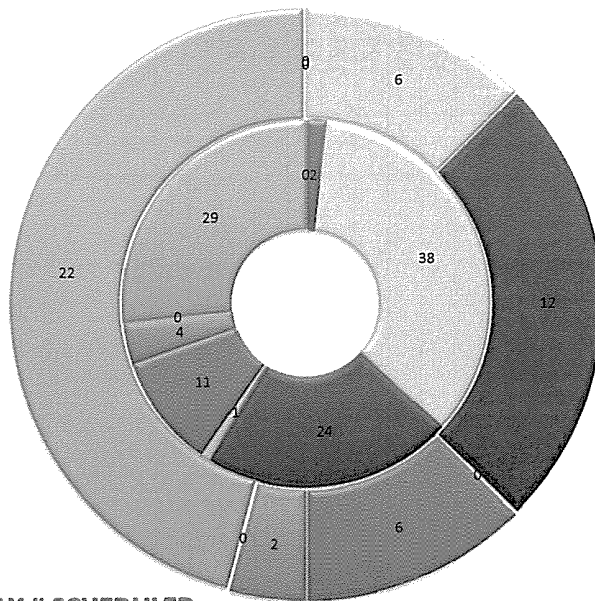
DIRECT LABOR HOURS	1964.71
TOTAL AVAILABLE HOURS	2340.00
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	84.0%

PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
 July FYE 2023

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
POLICE										
1157	2017 Chevy Tahoe	PD Admin	47031	46320	-711	miles	7/27/2022	Light Repair	PM-C	11/2/2021
1161T	2011 Haul Mark HLC	Patrol	8/1/2022	7/2/2022	-30	days	6/9/2022	Light Repair	PM-A	7/2/2021
1117	2020 Chevy Tahoe	Patrol	28960	28000	-960	Miles	7/29/2022	Light Repair	PM-D	N/A
1117	2020 Chevy Tahoe	Patrol	28960	28000	-960	miles	7/29/2022	Light Repair	PM-G	N/A
1151	2011 Ford Crown Vic	Patrol	115437	114427	-1010	miles	7/19/2022	Light Repair	PM-C	3/1/2022
PUBLIC WORKS										
669P	2002 Buyers Snowdog	Streets	8/1/2022	4/27/2022	-96	days	4/27/2022	Light Repair	PM-B	10/27/2021
0850	2012 Chevy 2500	Stormwater Maintenance	8/1/2022	6/19/2022	-43	days	7/11/2022	Light Repair	PM-N	6/19/2020
0108	2000 Bartel Wacky Packer	Streets	7/1/2022	6/12/2022	-19	days	6/21/2022	Light Repair	PM-D	6/14/2021
UTILITIES										
281T	2019 Holt Trailer	Commercial Sanitation	8/1/2022	1/28/2021	-550	days	3/19/2021	Heavy Repair	PM-A	1/27/2020
0277	2016 Ranger 225 Welder	Commercial Sanitation	8/1/2022	6/28/2022	-34	days	6/27/2022	Light Repair	PM-C	6/28/2021
22236	2022 PB Frontloader	Commercial Sanitation	1457	1154	-303	hours	7/7/2022	Heavy Repair	PM-C	3/25/2022
0229	2012 PB Frontloader	Commercial Sanitation	11240	10955	-285	hours	7/21/2022	Heavy Repair	PM-C	3/11/2022
5224	2010 PB Frontloader	Recycle Sanitation	9516	9312	-204	hours	7/15/2022	Heavy Repair	PM-C	3/3/2022
PARK MAINTENANCE										
0430	2010 John Deere 310SJ	Park Maintenance	3676	3662	-14	hours	5/16/2022	Heavy Repair	PM-D	1/20/2022
21444	2021 Ford F250	Park Maintenance	6873	4000	-2873	miles	2/16/2022	Light Repair	PM-C	N/A
0457	1997 Stone 95CM	Park Maintenance	8/1/2022	5/6/2022	-87	days	6/27/2022	Light Repair	PM-C	5/6/2021

PM Compliance Report July FYE 2023



INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE

- City Clerk
- Municipal Court
- Information Technology
- Human Resources
- Finance
- Planning
- Public Works
- Police
- Fire
- Parks & Rec.
- PSST
- CDBG
- Utilities

Department	Scheduled	Missed/Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	0	0	0.0%
Human Resources	0	0	0.0%
Finance	0	0	0.0%
Planning	2	0	0.0%
Public Works	38	6	15.8%
Police	24	12	50.0%
Fire	1	0	0.0%
Parks & Rec.	11	6	54.5%
PSST	4	2	50.0%
CDBG	0	0	0.0%
Utilities	29	22	75.9%
Citywide Total	109	48	44.0%

MUNICIPAL COURT					
MUNICIPAL COURT				0%	0%
INFORMATION TECHNOLOGY					
INFORMATION TECHNOLOGY				0%	0%
HUMAN RESOURCES					
HUMAN RESOURCES				0%	0%
				0%	0%
FINANCE					
METER SERVICES				0%	0%
PLANNING					
PLANNING	2			0%	0%
BUILDING INSPECTIONS				0%	0%
CODE COMPLIANCE	2	2		0%	0%
PUBLIC WORKS					
ENGINEERING	1		1	0%	100%
STREETS	12	14	1	0%	8%
STORMWATER	9	7		22%	22%
TRAFFIC	5	4	1	20%	40%
STORMWATER QUALITY				0%	0%
FLEET	11	11		0%	0%
TRANSIT				0%	0%
POLICE					
ANIMAL CONTROL	1		1	100%	200%
POLICE ADMINISTRATION	1			100%	100%
POLICE STAFF SERVICES				0%	0%
POLICE CRIMINAL INVESTIGATIONS	5	5	1	20%	40%
POLICE PATROL	17	15	1	35%	41%
POLICE SPECIAL INVESTIGATIONS				0%	0%
POLICE EMERGENCY COMMUNICATIONS				0%	0%
FIRE					
FIRE ADMINISTRATION				0%	0%
FIRE TRAINING				0%	0%
FIRE PREVENTION		1		0%	0%
FIRE SUPPRESSION	1	1		0%	0%
FIRE DISASTER PREPAREDNESS				0%	0%
PARKS & RECREATION					
PARK MAINTENANCE	11	6		55%	55%
PARKS & RECREATION				0%	0%
CUSTODIAL				0%	0%
FACILITY MAINTENANCE				0%	0%
PARKS FORESTRY				0%	0%
PUBLIC SAFETY SALES TAX (PSST)					
PSST POLICE PATROL	4	5	1	25%	50%
PSST POLICE CRIMINAL INVESTIGATIONS				0%	0%
PSST FIRE SUPPRESION				0%	0%
CDBG					
PLANNING CDBG				0%	0%
UTILITIES WATER					
UTILITIES ADMINISTRATION				0%	0%
WATER TREATMENT PLANT				0%	0%
WATER PLANT	1		1	100%	200%
WATER PLANT WELLS				0%	0%
WATER PLANT LAB				0%	0%
LINE MAINTENANCE ADMIN.				0%	0%
WATER LINE MAINTENANCE				0%	0%
UTILITIES INSPECTOR				0%	0%
UTILITIES WRF					
WRF ADMIN				0%	0%
WRF INDUSTRIAL	1	1		0%	0%
WRF BIOSOLIDS				0%	0%
WRF OPERATIONS				0%	0%
SEWER LINE MAINTENANCE	4	4		0%	0%
UTILITIES SANITATION					
SANITATION ADMINISTRATION				0%	0%
SANITATION RESIDENTIAL	8	8	4	50%	100%

**FLEET MANAGEMENT
INVENTORY
July 2022**

FUEL

WESTWOOD GOLF	851.2	gallons	DIESEL	@	4.500	\$ 3,830.40
WESTWOOD GOLF	756.3	gallons	UNLEADED	@	4.460	\$ 3,373.10
NORTH BASE	1,293.2	gallons	UNLEADED	@	3.150	\$ 4,073.66
NORTH BASE	5,334.7	gallons	DIESEL	@	3.620	\$ 19,311.78
FIRE STATION #5	345.9	gallons	UNLEADED	@	3.410	\$ 1,179.62
FIRE STATION #5	53.2	gallons	DIESEL	@	3.820	\$ 203.22
FIRE STATION #6	222.4	gallons	UNLEADED	@	3.250	\$ 722.80
FIRE STATION #6	295.0	gallons	DIESEL	@	3.840	\$ 1,132.80
BULK TANKS	1,200.0	gallons	DIESEL	@	3.620	\$ 4,344.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	2,617.9	\$ 9,349.18
DIESEL	7,734.1	\$ 28,822.20

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

JULY 2022		PROJECTED GOAL	THIS MONTH				YEAR TO DATE			
		Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met		
Provide initial response to citizen inquiries within 2 days		100%	80	80	100%	80	80	100%	Percentage Met	
Provide information requested by citizens within 7 days		95%	80	80	100%	80	80	100%	Percentage Met	
Complete traffic engineering studies within 45 days.		99%	0	0	100%	0	0	100%	Percentage Met	
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.		95%	18	18	100%	18	18	100%	Percentage Met	
Worker Hours Per Gallon of Paint Installed.		0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage	Percentage	
			745	161.75	0.22	745	161.75	0.22	0.22	
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%		Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average	Average	
			1.63	11	6.77	1.63	11	0.00	0.00	
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%		Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met	Percentage Met	
			19	19	100%	19	19	100%	Percentage Met	
Response to reports on traffic signal malfunctions within one hour.	99%		Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met	Percentage Met	
			25	25	100%	25	25	100%	Percentage Met	
Response to reports of sign damage:	Percentage									
High Priority Stop or Yield Signs within one hour	99%		2	2	100%	2	2	100%	Percentage Met	
Lower Priority all other signs within one day	90%		37	37	100%	37	37	100%	Percentage Met	
Street Name Signs within two weeks	90%		31	31		31	31	100%	Percentage Met	
Percent of work hours lost due to on the job injuries.	<.01%		Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met	Percentage Met	
			2736	41.5	0.02	2736	41.5	0.02	0.02	

UTILITIES

13

Monthly Report

July 2022

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 0%
- 1357 12th NE Avenue – 85%
- Crest Court – 100%
- Barb Court – 100%

Staff has completed the Crest Court project. Staff in progress on the 12th AVE NE project, estimate completion the end of August weather pending – project is 85% complete.

Water Line Breaks – 18 in June

Sewer Line Data

- Total obstruction service requests - 18
- Private Plumbing: 18
- City Infrastructure: 0
- Sanitary Sewer Overflows: 1 on private side

Lift Station D Flows:

- Days - 31
- Average daily flow: 1.114 MGD
- Total Monthly flow: 34.534 MG

UTILITIES ENGINEERING:

Line Maintenance Building: Project will construct new building for Line Maintenance Division consisting of 49 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year. Contract K-2122-115 was approved by Council and the Architect and Contractor are working through the process with GMP expected in September 2022.

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and reviewed by staff.

Solar Arrays at WRF and WTP: Project will utilize areas in the vicinity of the Water Reclamation Facility and the Water Treatment Plant to install new solar arrays that will offset electrical use from the grid. This project moves the Utilities Department forward and closer to meeting the *Mayors Climate Protection Agreement* and the *Ready for 100* initiatives. This performance guaranty contract has requirements such that the City will be reimbursed if sufficient energy is not generated.

The WTP array was energized on August 2, 2022, and is currently producing power for the WTP. Final testing and monitoring equipment installation are still required before this site is completed. For the WRF, all panels should be installed by mid-August. Tie-ins will be required thereafter.

WASTEWATER PROJECTS:

WRF Reuse Pilot Study (WW0317) – Project is considering treatment alternatives to produce highly treated effluent at the WRF suitable for discharge in Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, recommend best treatment technologies to allow reuse to be implemented. In July 2020, NUA approved Amendment No. 1 to Garver's contract which fully consolidated all pilot study tasks including procurement/rental of treatment equipment for alternative treatment trains, temporary installation and eventual removal of all pilot study equipment into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consists of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. During June 2021, WRF staff was able to commence operating both trains as intended and commenced full sampling and testing regimen as per Garver's pilot testing protocol. As of November 2021, the Phase II temporary skids for advanced tertiary treatment had been installed, tested, and placed into service. Trailers with advanced treatment equipment that is part of Phase II of the study, were delivered to the WRF in early January 2022 and were placed into service in February 2022. Phase I, II, and III are now running concurrently and regular sampling is ongoing. This should continue until June 2022. Garver's final report is expected to be submitted no later than December 2022.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 to assist in funding project. Grant contract was fully executed during September 2021 and remains active. In early October 2021, NUA learned that it the BOR received an internal grant and want to perform their work in Norman. This green infrastructure grant is to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of a future reuse program. This grant includes \$209,824 in funds for Fiscal Year 2022 for research and investigations and can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. A kick-off meeting for the Green Infrastructure grant convened in early November 2021 and initial work (research and preliminary data gathering) is ongoing. In April 2022, NUA learned that a third grant from BOR had been authorized. The third grant was an applied science grant for \$148,000 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data, weather and seasonal weather forecasts, and data specific to Lake Thunderbird and its watershed to determine the best times to add.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Current centrifuges are approaching the end of their useful lives, and thus require excessive maintenance and repairs, and, due to poor service provided by manufacturer, often require extended downtime before necessary repairs can be completed to keep them operational. NUA approved a Contract with Garver, LLC on December 8, 2020, and design for this project commenced immediately thereafter. During the first half of 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff. WRF and NUA Engineering staff also made several site visits at plants in the region to observe other manufacturers/technologies in operation. These demonstrations and observations generally showed that the various screw press technologies could not meet the minimum requirement of consistently producing 20% solids sludge. In response, one manufacturer, PW Tech using their Volute Dewatering Press performed a followup demonstration with a new mixing technology that was supposed to increase percent solids and reduce polymer demand.

However, the demonstration failed to show either. Based on these results, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with several reputable centrifuge manufactures to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, two (2) manufacturers have been approved for inclusion in the project specifications.

Garver is currently preparing preliminary design documents, which will be submitted for NUA review in August 2022. A review meeting will then convene in September 2022. Garver should then complete, final Bidding Documents in November 2022. Contract would then be advertised in December 2022, and bids opened in January 2023. Construction contract should be awarded and Notice to Proceed with construction should be issued in February 2023. Construction should be complete by February 2024.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, either traditional design/bid/build or Construction Manager at Risk (CMaR) project so they will be covered as a single project. Due to recent plant improvements projects, space formerly used for spare part storage has been incorporated into plant operations space, leaving a shortage of viable storage space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned. The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA decided to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During May 2022, Greeley Hansen submitted 60% design documents and a review meeting also convened. Greeley Hansen expects to have a 95% design complete in September 2022. Then, as noted, construction project will be put on hold until Spring 2023. Bidding will be scheduled so Notice to Proceed can be issued on or about July 1, 2023. Construction would then take one calendar year.

Engineer: Greeley and Hansen LLC (Ana Stagg)

Lift Station D Force Main Replacement (WW0091): Another portion of the Lift Station D 16" ductile iron force main along 12th Ave N.E. is severely deteriorated and in need of replacement. Approximately 3,500 feet of this force main to just south of Rock Creek Road was replaced with 20-inch PVC in 2009. The area needing replacement because of continued breaks is on the west side of 12th from the end of the previous project to the point where it begins to gravity flow near the 12th Avenue Recreation Center. The project is expected to require 2,300 feet of new 20-inch piping, three air release vaults, and a new receiving manhole. After discussions with the Parks Department, the City of Norman will continue to lease the property needed for this project and will not purchase the property outright. Therefore, the project was kicked back off to identify the best alignment and then move forward to final design, easement acquisition (as necessary), bidding and construction. Design is progressing based on field investigations and 90% plans were submitted in November. Staff has reviewed the plans and there are constructability concerns regarding the proposed alignment. Staff have reviewed the alternative alignment on the east side of 12th Avenue NE and this corridor appears to be more constructible due to reduced utility conflicts. Council approved the amendment for the design contract to allow for the design of the new alignment along the east side of the road. Additional survey work has been completed

Engineer: PEC, Inc. (Chris Grizer)

Class A Sludge / Co-Composting (WW0312): This Project includes evaluation of biosolids co-composting via the windrow method to achieve Class A Biosolids for the Norman Utilities Authority (Owner) in Norman, Oklahoma. An evaluation of sites near the Water Reclamation Facility (WRF) will be evaluated as well. This scope of services also includes modification and update to Norman Water Reclamation Facility's existing Sludge Management Plan. Technologies were screened and Windrow Composting was determined by the Engineer to be the best alternative due to capital cost and operational familiarity considerations. The project was put on hold pending further discussions with landowners for land application of bio-solids that is a lower cost option than co-composting.

Engineer: Garver, Inc. (Steve Rice)

Septage Receiving Facility (WW0319): The Water Reclamation Facility (WRF) is often contacted regarding the possibility of taking trucked wastewater from hauling companies. Delivery of trucked wastes is not typically approved due to the undocumented quality of the trucked waste. Oklahoma City is currently the only municipal location in the metropolitan area for haulers to dispose of septage. The WRF could potentially generate revenue from companies hauling septage (septic tank clean-outs) and other acceptable wastes. Additionally, City of Norman residents utilizing a private sewage system could benefit through their private haulers having a closer disposal solution. To allow for the new facility, the current WRF treatment processes must be protected which may require temporary storage of the trucked wastes delivered to the WRF while water quality testing is performed to verify its acceptability. Preparation of an engineering study and design is budgeted for FYE19 while construction is budgeted for FYE20. This project is not a high priority for service reliability and has been deferred due to funding availability.

Engineer: Olsson, Inc. (Kevin Rood)

Sewer Maintenance Project FYE17 (WW0307): Annual project will replace 28,500 feet of deteriorated sewer lines with high density polyethylene (HDPE) pipe and rehabilitate or replace 161 manholes. Area is bounded by Cavecreek Street and Pinecrest Street to the north, Sequoyah Trail and Woodcrest Creek Drive to the west, Rock Creek Road to the south and 12th Avenue NE to the east. Change Order No. 1 was a no-cost change order approved with the contract award. Change Order No. 2 was approved and added approximately 1,000 feet of 12-inch pipe replacement along Chautauqua Avenue from Symmes Street north to just south of Main Street. Change Order No. 3 was added to the project to address unforeseen storm sewer conflicts along Chautauqua and to also eliminate cleanouts for sewer service lines. The contractor has replaced approximately 23,000 feet of line. All work has been completed. Staff is reviewing final CCTV video to confirm the proper installation was completed.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east. Plans have been prepared by consultant and staff completed the review July 2022.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): Annual project may replace about 22,000 feet of residential sanitary sewer lines and rehabilitate or replace about 108 manholes in the area bounded by W Lindsey St. to the North, 24th Ave SW to the west, Westbrook Terrace to the south, and Berry Road to the East. Preliminary project layout and scope definition are in progress.

Engineer: Staff with assistance from local surveyor

12th Avenue NE Manhole Replacements (WW0330): This project will replace the existing 36 manholes on the existing 24-inch sanitary sewer line generally running along 12th Avenue NE from Alameda Street to north of Robinson Street. Due to the high hydrogen sulfide concentrations, rehabilitation was deemed to not be feasible for the project. The existing manholes have deteriorated such that replacement is warranted. Material delivery challenges delayed the start of the project. The initial manhole deliveries were received on November 8, 2021. Manhole replacements began in December once all materials were received and only one manhole still requires replacement and two manholes need to be coated.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan and the outcome effects of a possible turnpike.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

WATER PROJECTS:

Blending of Wells 5, 6, and 52 at the Water Treatment Plant (WA0369): This project will blend wells 5, 6, and 52, at the Water Treatment Plant (WTP) before entering the distribution system. Blending these wells will only require samples be taken at the blending site as opposed to each well, which will minimize time and money spent on sampling each month. This project will require approximately 2,200 feet of 8-inch waterline to bring well 52 to the 36th Avenue NE and Robinson Street intersection where it will combine with the line coming from well 5. An existing 12-inch waterline will then be converted to a non-potable line as it moves west on Robinson Street before it combines with well 6 and the distribution system at the WTP. In addition, two bores consisting of approximately 260 linear feet of 8-inch and 6-inch waterline under Robinson Street will be required to connect the neighborhoods on the north side of Robinson Street with the existing high pressure line on the south side of Robinson Street. An existing 10-inch waterline and old 24-inch concrete line at the WTP will be abandoned as part of this project. As part of a previous project, Freese and Nichols, Inc. recently designed the project to extend water transmission lines from the WTP to 24th Avenue NE. Since they are familiar with the lines in the area and the interconnection requirements at the WTP and would be able to provide design services for this project, staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this project as well. City Council approved the contract with Freese and Nichols, Inc. on May 11, 2021 for \$47,850. Staff had a project kick-off meeting with engineers on May 27, 2021. Edits to the final bid documents are being made before starting the bid process.

Engineer: Freese and Nichols, Inc. (Clay Herndon)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water master plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project

kick-off meeting with engineers on May 27, 2021. Staff received 50% engineering plan. Mark ups will be discussed on our August 19, 2022 meeting.

Flood Avenue Waterline Replacement (WA0328):

Project will replace approximately 12,700 feet of 16-inch water line from Robinson Street to Tecumseh Road, and about 2,900 feet of 12-inch from Tecumseh to Venture Drive with 16-inch C900 PVC pipe. The existing ductile iron pipe is not compatible with the corrosive clay soils. It is failing, causing service disruptions to customers and damage to driveways, streets, and yards. In combination with this project, the potential for using existing wells along Flood for blending back into the water system using the existing pipe after rehabilitation will be evaluated. Total bids for construction ranged from \$2.9 million to \$3.8 million. Southwest Waterworks was determined to be the lowest responsible bidder at \$2,854,724.50. City Council approved the contract with Southwest Water Works on September 14, 2021 in the amount of \$2,854,724.50. A pre-construction meeting was held on October 6, 2021. Construction began November 3, 2021 and will continue for 330 calendar days. The James Garner waterline between Acres and Robinson was added onto the contract for this project in February, with an additional 75 days added onto the project and a revised contract amount of \$3,325,518.50. Contractors are currently installing waterline north of Atchison and recently tied in all waterline south of DaVinci, with the exception of the bore under Lexington St that still needs testing.

Engineer: CP&Y, Inc. (John Levitt/John Gjendem/Richard Taylor)

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. Staff received the Draft Technical Memo from Carollo this month. Final revisions to the memo are being made. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. A contract with Plummer is in the process of being completed before approval by Council.

Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work will be determined in March, which will determine

when the waterline project needs to begin. The waterline will need to be completed before the roadway work begins. A Notice to Proceed was sent on August 11, 2022 for a start date of August 15, 2022.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Phase II – Porter Avenue Waterline Replacement (WA0354):

This project will replace approximately 1,500 feet of aging 8-inch and 5,000 feet of 12-inch waterline along Porter Avenue from Robinson Street to Alameda Street in conjunction with the Public Works Department Porter and Avenue Streetscape project. Part of this project (Main Street to Rich Street) was already completed as part of Public Work's ODOT funded Transportation Bond project. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cabiness Engineering, LLC (Garver Engineering) in February 2021 in the amount of \$58,100. Staff received final design plans and sent an invitation to bid to the *Norman Transcript* for publication on December 23, 2021 and December 30, 2021. A mandatory pre-bid was held on January 4, 2022 and the bid opening will be held on January 20, 2022. Bids were opened on February 3, 2022 and four contractors submitted bids. Cimarron Construction Company, LLC submitted the lowest and best bid for the Base Bid and Alternate B at \$2,039,328. The Contract and Bonds were signed and approved by Council on February 22, 2022. A kick-off meeting was held on March 4, 2022. City staff and the Engineer are in the process of reviewing submittals provided by the Contractor. The Engineer is also working on getting a final conformed set of plans together showing the alternate bid that was awarded. Construction start date for the Notice-to-Proceed was March 14, 2022. Rather than a number of days for construction completion, this project has an end date for construction of July 15, 2022. This is to ensure the waterline work is finished prior to the streetscape work. Work began on March 14, 2022. The final tie-in on the south section (Alameda to Gray) was completed this month. Subcontractors are working on restorations to the concrete and asphalt on the south section while Cimarron continues laying lines on the north section (Rich to Robinson). A second change order for the additional waterline north of Robinson is in the process of being completed.

Engineer: Garver Engineering (Bret Cabiness/Sean Price)

Water Treatment Plant Carbon Dioxide Tank Replacement Tank (WA0374):

The existing carbon dioxide tank at the City's Water Treatment Plant is aging and vendors are not able to supply replacement parts to the model any longer. Carbon Dioxide is used to adjust the pH of the drinking water which effects its scaling and corrosivity potential, so a new tank is necessary. This project will involve removal of the existing 30-ton carbon dioxide tank at the water treatment plant, complete installation of new tank 30-ton tank of correct make and model specified or approved equal, demonstrating correct operation and dosages both manually and remotely, and training water treatment staff on operation and maintenance. Staff awarded the removal and installation to Wynn Construction Co. for \$75,000. Staff awarded the purchase and delivery of the tank to Tomco Systems in the amount of \$228,975 in December. The purchase authorization was approved by Council on January 18, 2021. Tomco made revisions to the submittals this month. After staff approval, Tomco moved forward with ordering the tank on April 25, 2022. Tomco representatives estimated a September 2022 delivery for the tank. They will let us know a more accurate date once we are closer to September so staff can prepare.

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. Staff received preliminary budget estimates and life cycle cost analyses of three scenarios for rehabbing these

clarifiers, which ranged from \$3-4 million for both clarifiers. Engineers provided a quote for sandblasting and painting clarifier 3 on May 25, 2022 from Kinard Painting and Sandblasting, Inc. for \$330,000 to be included in the TM. Staff is reviewing the draft TM that was received last month before the final TM is sent.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Engineers are currently working on incorporating the two utility easements needed for the project into the plans.

Engineer: SRB (Marc Long)

Water Line Replacement, Parsons Addition (WA0246): A contract (K-1819-87) with Cabbiness Engineering, LLC was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, and 2022, Phase II was delayed until Spring of 2021, 2022 and 2023, respectively. Assuming the project is not deferred again for budgetary reasons, it is now scheduled to advertise during the early Spring of 2023 in order for the Low Bidder to start ordering long-lead materials in April 2023 (to offset potential supply chain-related delays), ensuring that Contractor can start pipe installation work promptly when Notice to Proceed is issued immediately upon the end of OU's spring 2023 semester in mid-May 2023. Assuming this schedule is maintained, it is anticipated that construction would continue through summer and major work would be completed before the start of the fall semester in August 2023.

Engineer: Garver/Cabbiness Engineering, LLC (Sean Price)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted for NUA review, and, during March 2021, several Zoom calls convened to review NUA comments and address questions that arose from the comments. Based on these discussions and further review of existing conditions, Jacobs proposed a fairly substantial revision to the alignment, which includes an open cut crossing of 12th Ave N.E. and relocating approximately 900 LF of the line into the traffic lanes of Robinson. NUA staff and Norman Public Works staff have reviewed the alignment and deemed it acceptable with some minor conditions. NUA has compiled list of these conditions and forwarded to Jacobs, and Jacobs has commenced detailed design and easement acquisition.

Two large property owners with whom easement agreements must be negotiated, J.D. McCarty and U.S. Department of Veterans Affairs, are also customers with multiple meters with whom NUA intends to negotiate an agreement on master metering. The current intent is to negotiate both easement purchase and master metering agreement concurrently and to

incorporate master meter installation for both into this project.

During April 2022, the decision was made to defer construction on this project until Fiscal Year 2024. As a consequence, Final Design and Easement Acquisition will be completed during the remainder of 2022 and, if necessary, continuing into early 2023. Project will then be advertised in April 2023, and Bids opened in May 2023. Contract award is anticipated in June 2023, and Notice to Proceed with construction would then follow on July 1, 2023. Project completion is projected for June 2024.

Engineer: Jacobs Engineering (Arun Srinivasan)

Lindsey Water Tower Rehabilitation and Non-Potable Water Expansion Study - Lindsey Tower was decommissioned several years ago because it is not high enough to act as viable potable water system storage at current system operating pressures. Recently the coatings on the tower have begun to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated. However, before submitting Contract for City Council approval, NUA will await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a proposed scope and fee to analyze the possibility of extending a non-potable reuse system from the Norman Water Reclamation Facility (WRF) to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's 2060 Strategic Water Supply Plan. This reuse system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer has also been directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for the new reuse system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. A kickoff meeting convened on January 6, 2022 and Plummer has commenced work on the study. The study is ongoing and preliminary results should be available by June 2022 with a final report delivered in July 2022.

Assuming the Plummer study affirms repurposing Lindsey Tower as dedicated non-potable storage, a Contract for Dunham to prepare bidding documents for, and to inspect construction of, rehabilitation work on Lindsey Tower would be immediately submitted to Council in July 2022. Bidding Documents would then be completed and project advertised in August 2022, and Bids would be opened, Contracts awarded, and Notice to Proceed issued in September 2022. Rehabilitation work would require approximately 3 months, and thus project would then be complete by the end of 2022.

If Plummer's report does not recommend repurposing Lindsey Tank for non-potable storage, tank will be further evaluated to determine if it can be recommissioned and viably used for potable water storage. Depending on the outcome of this final evaluation, there is a range of possibilities for the future of Lindsey Tank. If no viable use can be found for Lindsey Tower at this point, it may be recommended for demolition. If it is determined that construction of additional infrastructure (for example a booster station) could make Lindsey Tower viable as potable water storage for the Norman system again, it could be part of a future project that combines rehabilitation of Lindsey Tower with construction of the identified new infrastructure that would see the rehabilitated tower returned to service upon completion of construction.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Dexter May) for Non-potable Water System Study.

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the

generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Schedules and deadlines are being coordinated with the City.

Consultant: E Source (Alyssa Pourciau)

FYE15 Water Wells and Supply Lines/Wellfield - Carollo and staff held a coordination meeting with ACOG the morning of July 18th and also held a kickoff meeting the afternoon of July 18, 2016. ACOG prepared a map showing potential thick sands that will be targeted for future wells. Carollo used this information along with GIS data and composed a more robust map to better define future well locations to pursue. Additionally, it was decided to stay with ½ mile spacing so that maximum yields can be achieved. Carollo received modeling information from APAI which allowed them to proceed with optimizing the best well sites based on proposed groundwater treatment plant sites. Carollo prepared a Draft Technical Memorandum (TM) and staff provided comments and 45 potential well sites were selected. Carollo performed an optimization model and 20 of the 45 well sites stand out as sites to begin with. Carollo and staff prepared an addendum to their contract and it was approved by NUA 2/13/18. The next step is to approach land owners to negotiate test well sites. A Frequently Asked Questions sheet has been drafted and will be utilized with potential well site land owners. Test wells are expected to begin in September 2018. Staff is working with Carollo and their sub-consultant to obtain necessary access agreements for potential well sites. Approximately 8 landowners are interested and staff is moving forward with securing documents for 5 of them. Well Construction bids were opened and read aloud October 18, 2018. Layne Christiansen was low bidder and a contract in the amount of \$4,714,421.72 was approved November 27, 2018 at NUA meeting. Held kick off meeting January 23, 2019 and again met February 27, 2019.

Layne has drilled all test holes and plan to begin final well drilling January 2020. All 11 well site easements and deeds were approved by NUA on October 22, 2019. The NUA also approved CO#1 December 10, 2019 for Layne's contract to add 3 additional wells to the original 6 as shown in the contract. This change order also added days to contract and completion date is now December 2020. Held kick off meeting January 23, 2019 and since Layne had drilled all test holes, the plan was to begin final well drilling January 2020. Layne's rig was under repair so final well drilling didn't begin until February 18, 2020. Crews have completed all wells and are now complete with all 6 monitoring wells. 1 deep monitor well failed and was re-drilled in September. Well house construction is complete and all wells are ready for pumping. Contractor finalized disinfection on well house lines and are in the final clean up stages. Project is substantially complete and final payment will be made upon final re-development of Park Well.

Engineer: Carollo Engineers (Rebecca Poole)

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18. Staff is designing a project along Robinson that will front the J.D. McCarty Center and the Veteran's Center. Staff is planning to meet with State officials as part of that effort. Staff has been unable to establish a meeting with MNTC. Though MNTC, JD McCarty, and Veterans Center are not onboard with installing master meters at this time, staff will work with USPS to install 2 additional meters at their facility. Our consultants for the Robinson water line project 24th NE to 12th NE have begun discussion with OMES and Department of Mental health regarding easements for both water line and meter vaults. These two large property owners with whom easement agreements must be negotiated, are also customers with multiple meters with whom NUA intends to negotiate an agreement on master metering. The current intent is to negotiate both easement purchase and master metering agreement concurrently and to incorporate master meter installation for both

into this project. Staff anticipates having an agreement established by December 2022. In addition, staff is evaluating meter locations at the USPS with in-house forces.

SANITATION CAPITAL PROJECTS:

Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. Staff recently met with the Engineer to discuss revisions to the layout and architectural plans with a completion goal of August 22, 2022 for bid publication on August 25, 2022.

Engineer: TriCore Group, LLC (Greg Vance)

New Sanitation Office Building: The Sanitation Department has outgrown their current office space. Because their existing facility cannot be readily expanded and because it is not laid out in a way that would allow renovations to create a more efficient workspace, a new facility must be constructed. On January 12, 2021, Norman Municipal Utilities Authority (NMUA) approved a design contract with The McKinney Partnership Architects PC (TMP) to design this new facility, and design commenced immediately thereafter. TMP completed Design Development level plans and specifications in April 2021 and final plans and specifications in January 2022.

Project was advertised on February 10 and 17, 2022 and bids were to be opened on March 3, 2022. TCS Construction was the apparent low bidder, but a review of their bid package revealed several flaws including an inability to meet experience requirements and a failure to provide an irrevocable guarantee from their surety. For these reasons, NUA has deemed the second low bidder, Crossland Construction Company (Crossland), to be Lowest and Best Bidder in accordance with City of Norman regulations and the State of Oklahoma Competitive Bidding Act. Contract Award was approved by City Council on April 26, 2022 and Notice to Proceed was issued on April 29, 2022.

During July 2022, Crossland continued with shop drawing submittal process and most project materials are now approved and orders have been finalized. Crossland also formed, reinforced and poured concrete foundations for new building. After that, they completed plumbing and electrical rough-in and completed preparation of subgrade for building slab. In the second half of July, they commenced forming, reinforcing and pouring concrete floor slabs for locker room, which is also designed to serve as the building's tornado shelter. During August 2022, it is expected that the remainder of the building's floor slab will be formed, reinforced and poured and masonry and structural steel installation will begin. Construction is expected to be complete in spring of 2023.

Architect: The McKinney Partnership Architects PC (Toni Bragg)

Truck Wash Facility (SA0015)/ Container Maintenance Facility (SA0009) / Household Hazardous Waste Facility (SA0012): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF and will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. The Truck Wash Facility will be available to all City vehicles, but designed primarily for large equipment. For the container maintenance facility, the proposed location is adjacent to the Truck Wash Facility to allow for efficient operations by staff. Upon learning of the potential bus wash facility to be constructed at the North Base Campus, Utilities and Public Works have begun coordination of the facilities and the potential to combine efforts into a facility capable of meeting needs for both departments and the City.

A Household Hazardous Waste Facility will also be included within this project. This Facility is necessary to allow for City residents a timely disposal option for household wastes that cannot be disposed using their normal polycart service. Currently, an annual collection day is held for City residents to dispose of their items but this has proven to be challenging in recent years.

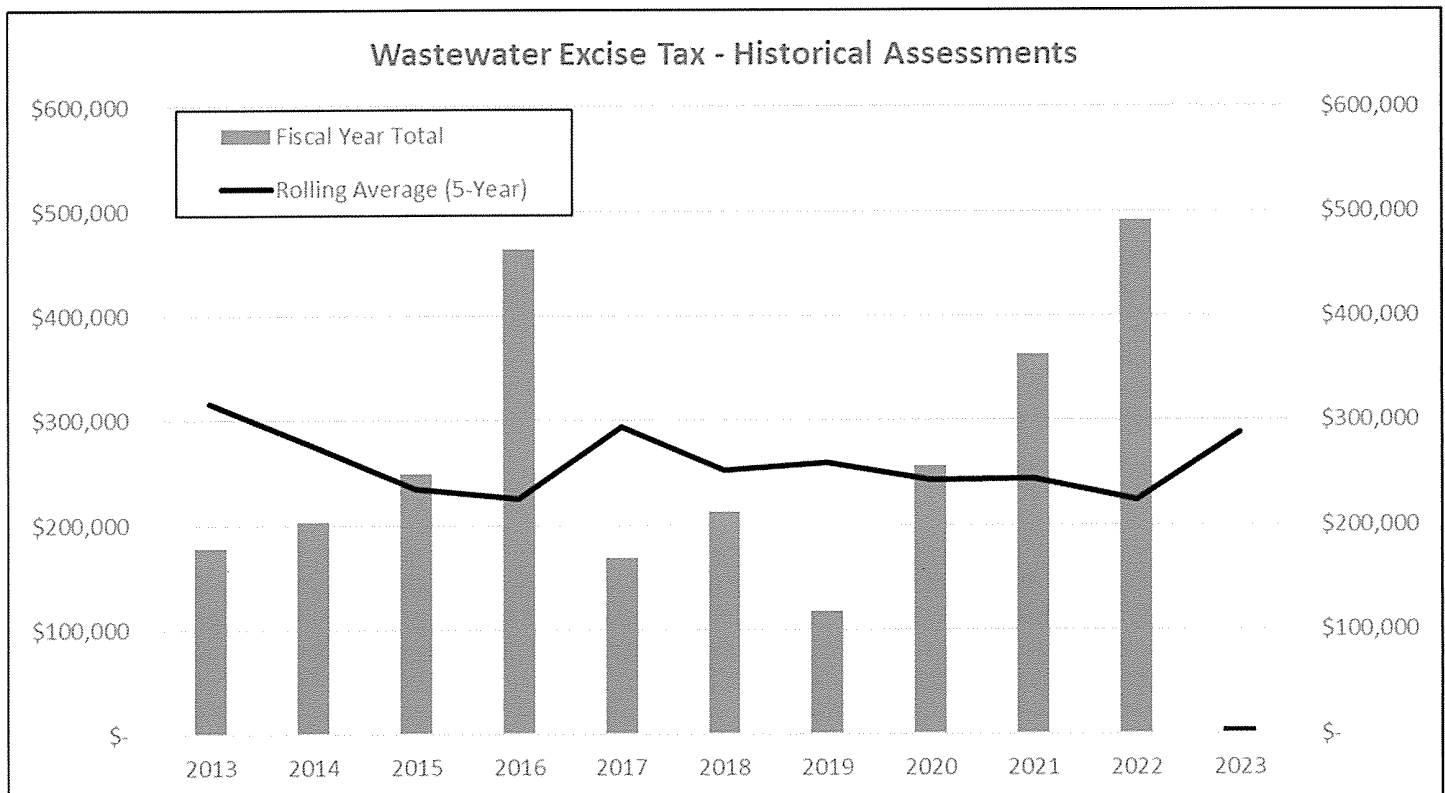
Preliminary design efforts have identified potential improvements to the final product that warrant modifications to the project scope that required a contract amendment with the Architect. Amendment No. 1 was approved by City Council in February 2020 and included changes to the site for the Household Hazardous Waste and Container Maintenance facilities and entry drive modifications to the Transfer Station facility to improve accessibility and safety for vehicles entering and leaving the facility.

The property has been rezoned to add Municipal Use for the property to meet current code requirements. The final plans were completed and advertised. Bids were opened and contract K-2021-10 was awarded to the Landmark Construction Group on January 12, 2021. The Household Hazardous Waste building is complete and the ribbon cutting was held on February 1, 2022. All finals have been obtained for the Container Maintenance building and the Certificate of Occupancy should be issued in February. Both projects are complete and in operation. Storage lockers were delivered and final items of work will be done in August.

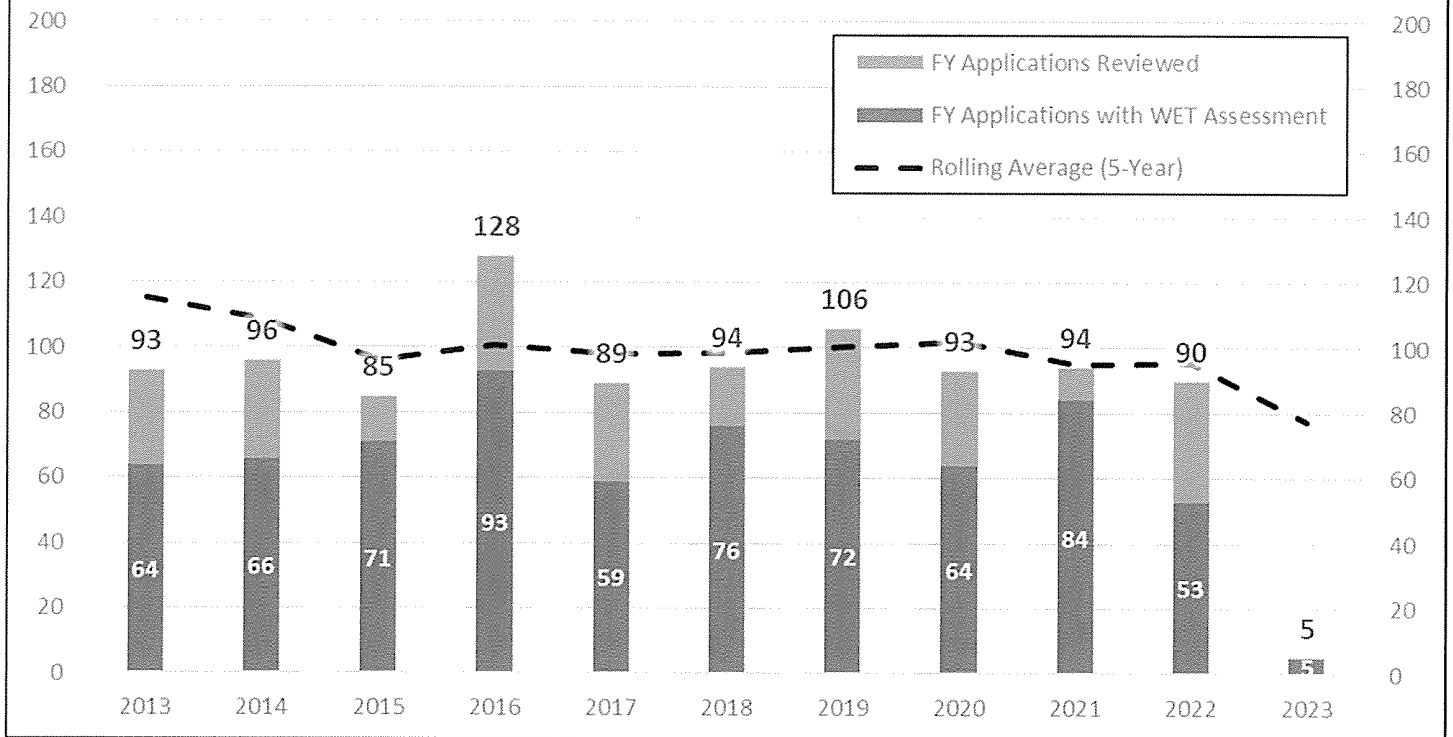
Architect: Studio Architects, LLC (George Winters)

Wastewater Excise Tax – Non-Residential:

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on 4 commercial entities last month. Of the 4 applications, 4 applications were assessed since the applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, 4 commercial properties were reviewed and a total of \$5,319.63 was assessed to the 4 entities that will increase wastewater flows for the respective property. Below are graphs showing the amount assessed and the number reviewed.

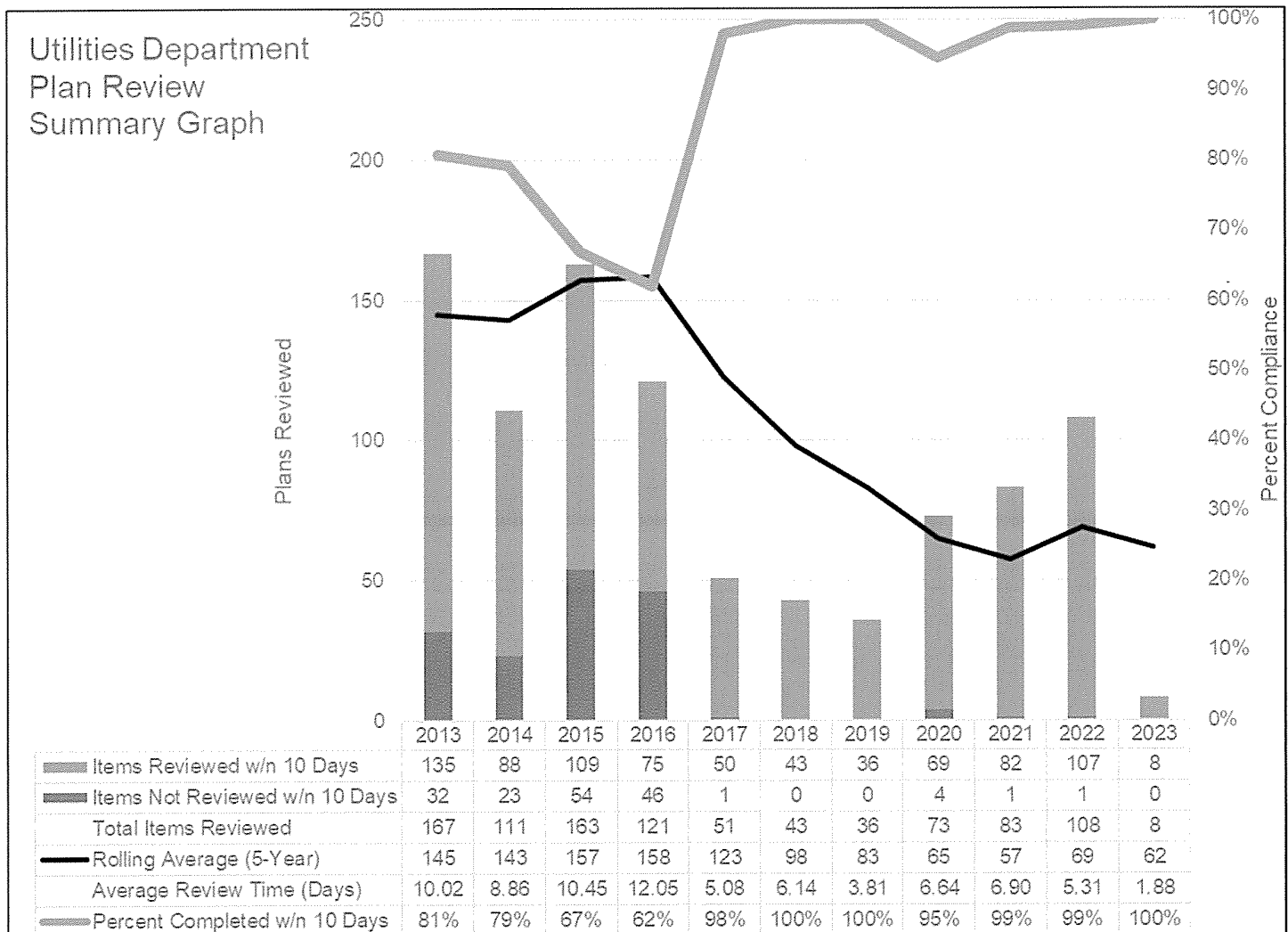


Wastewater Excise Tax - Historical Assessments



PLAN REVIEW:

Three plan sets were reviewed during July. Staff reviewed three plans for FYE2023 with an average review time of 1 day and with 100 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.

4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

3 Water Well Permits (22-3006, -3305, and -3441) were issued for the month of July.

*Staff reached out to OWRB on 7/5/2022 to discuss the permitting process/well logging as well as updates to their GIS mapping software, so that we can ensure anyone drilling a well in Norman is going through the OWRB first. Staff is waiting on a call back.

July 2022
ENVIRONMENTAL SERVICES DIVISION
MONTHLY REPORT

INSPECTIONS

	July	Year to date
Fats, oil and grease (FOG) program	35	231
Food license approval	4	16
Significant Industrial Users	0	9
Total inspections	39	256

ROUTINE ACTIVITIES

	July	Year to date
Significant Industrial User sites sampled	1	12+
Required annual 40 CFR Part 122, Appendix D, Table II monitoring completed (%)	100%	100%
Required quarterly 40 CFR Part 122, Appendix D, Table III monitoring completed (%)	25%	75%
HHWF: cars served	76	431
Pounds of Material Collected	6534.5	38884.5

REVENUE

	July	Year to date
FOG Program	\$0.00	\$12,400.00
Surcharge	\$9,319.70	\$15,387.85
Lab Analysis Recovery	\$0.00	2659+
Industrial Discharge Permit	\$0.00	\$0.00
Total revenue	\$9,319.70	\$27,787.85

ENVIRONMENTAL CONTROL ADVISORY BOARD (ECAB)

- 1 Provided staff liaison support including attending meetings, preparation of minutes, and issue research.
- 2 Facilitated Yard by Yard and Landfill Presentations.
- 3 Members are working on public education material and proclamation to state July is "Waters Worth It" Month.
- 4 Subcommittee is researching implementation of the US Mayors' Climate Protection Agreement.
- 5 New member-Ben Baranowski

MISCELLANEOUS ACTIVITIES

- 1 Staff maintain and loan out recycling containers for special events. Containers are routinely used at the OKC Memorial Marathon, Earth Day, May
- 2 Working on Phase II of the Fats, Oils and Grease Program (FOG) - to include OU businesses, fraternities, sororities, and long-term care facilities.
- 3 As of July 31, 2022 approximately 32,500gallons of grease/solids had been prevented from entering the sanitary sewer in FYE 23 as a result of
- 4 Complete third of four required annual table III influent and effluent sampling events for 2022.
- 5 Staff is working with other departments to increase energy efficiency - i.e. turning off computers, duplex printing, anti-idling, methane recovery,
- 6 Acts as President of LTWA providing support including agenda setting, issue research and collaboration
- 7 Participates on LTWA Education and Outreach Subcommittee
- 8 Participate in Lake Thunderbird TMDL, IPR Treatment Wetlands internal and external team meetings
- 9 Coordinating SW permitting (State and local) for WRF Solar project, Compost facility, HHW facility
- 10 Presented to two Rotary clubs
- 11 Planned, facilitated and implemented Love Your Lake events
- 12 Continued coordination with Fleet and Transit/Parking for City Hall EV Chargers
- 13 Project manager for EV Charging Station going in at City Hall
- 14 Planning and coordinating for Naturizer property for bees and other exciting things
- 15 Review and comment on EDC
- 16 Coordinating collection of BMP ideas to help mitigate any potential damage from future road construction

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2023		FYE 2022	
July 2022	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	0	0	2	2
Property Owner Responsibility	18	18	5	5
TOTAL	18	18	7	7
Number of Feet of Sewer Cleaned:				
Cleaned	87,654	87,654	108,675	108,675
Rodded	7,275	7,275	2,815	2,815
Foamed	26,758	26,758	66,068	66,068
SL-RAT	0	0	0	0
TOTAL	121,687	121,687	177,558	177,558
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	0	0	0	0
Private	1	1	1	1
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	1	1	1	1
Feet of Sewer Lines Televised	23,934	23,934	17,629	17,629
Locates Completed	401	401	279	279
Manholes:				
Inspected	1,290	1,290	1,136	1,136
New	0	0	0	0
Raised	2	2	0	0
Repaired	3	3	0	0
Feet of Sewer Lines Replaced/Repaired	0.00	0.00	0	0
Hours Worked at Lift Station	116.31	116.31	68	68
Hours Worked for Other Departments	0.63	0.63	16.26	16.26
OJI's	2	2	0	0
Square Feet of Concrete	0	0	0	0
Average Response Time (minutes)	38.50	38.50	28.00	28.00
Number of Claims	0.00	0.00	0.00	0.00

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2023		FYE 2022	
July 2022	MONTH	YTD	MONTH	YTD
New Meter Sets:	32	32	39	39
Number Short Sets	30	30	39	39
Number Long Sets	2	2	0	0
Average Meter Set Time	4.83	4.83	4.46	4.46
Number of Work Orders:				
Service Calls	476	476	342	342
Meter Resets	0	0	1	1
Meter Removals	9	9	0	0
Meter Changes	22	22	23	23
Locates Completed	389	389	1,232	1,232
Number of Water Main Breaks	18	18	22	22
Average Time Water Off	155.83	155.83	2.77	2.77
Fire Hydrants:				
New	2	2	0	0
Replaced	0	0	0	0
Maintained	77	77	56	56
Number of Valves Exercised	242	242	139	139
Feet of Main Construction	115	115	0	0
Hours of Main Construction	241	241	162	162
Meter Changeovers	0	0	0	0
OJI's	0	0	0	0
Hours Flushing/Testing New Mains	29.73	30	26	26
Hours Worked Outside of Division	0.00	0.00	0	0

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
July 1-31, 2022

Flow Statistics

	FYE 2023		FYE 2022	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	311.0	311.0	430.0	430.0
Total Effluent Flow (M.G.)	288.8	288.8	413.0	413.0
Influent Peak Flow (MGD)	10.6	10.6	25.5	25.5
Effluent Peak Flow (MGD)	10.1	10.1	25.5	25.5
Daily Avg. Influent Flow (MGD)	10.0	10.0	13.9	13.9
Daily Avg. Effluent Flow (MGD)	9.3	9.3	13.3	13.3
Precipitation (inches)	0.2	0.2	2.4	2.4

Discharge Monitoring Report Stats

5 day BOD:

EPA minimum percentage removal 85%

	<u>Avg.</u>	<u>Avg.</u>
Influent Total (mg/l)	195	137
Effluent Carbonaceous Total	3	2
Percent Removal	98.5	98.5
Total Suspended Solids:		
Influent (mg/L)	283	207
Effluent (mg/L)	9	3
Percent Removal	96.8	98.6
Dissolved Oxygen:		
Influent (min)	0.7	0.6
Effluent (min)	7.8	6.7
pH		
Influent (Low)	6.6	7.09
(High)	7.3	7.5
Effluent (Low)	6.9	7.1
(High)	7.6	7.5
Ammonia Nitrogen		
Influent (mg/L)	31.0	18.6
Effluent (mg/L)	3.0 1.6 limit	0.4
Percent Removal	90.3	97.8

Utilities

Electrical

Total kWh Used (Plant wide)	524,400	524,400	450,280	450,280
Aeration Blowers & Headworks	175,500	175,500	323,580	323,580
UV Facility	69,200	69,200	120,000	120,000

Natural Gas

Total cubic feet/day (plant wide)	133,000	133,000	333,000	333,000
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Public Education (Tours)

0	0	2	18
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Total Attendees FYE 23

0	18
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Reclaimed Water System (MG)

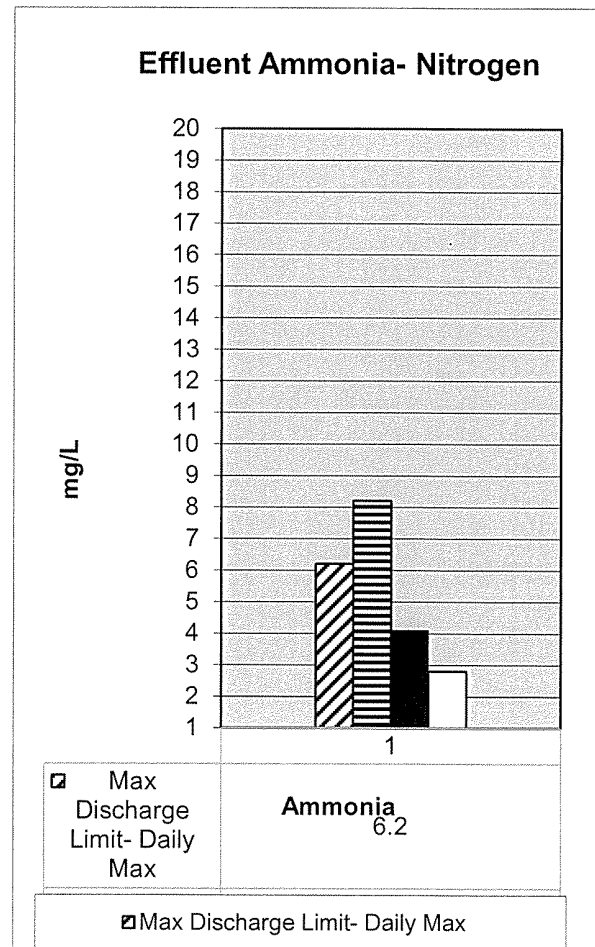
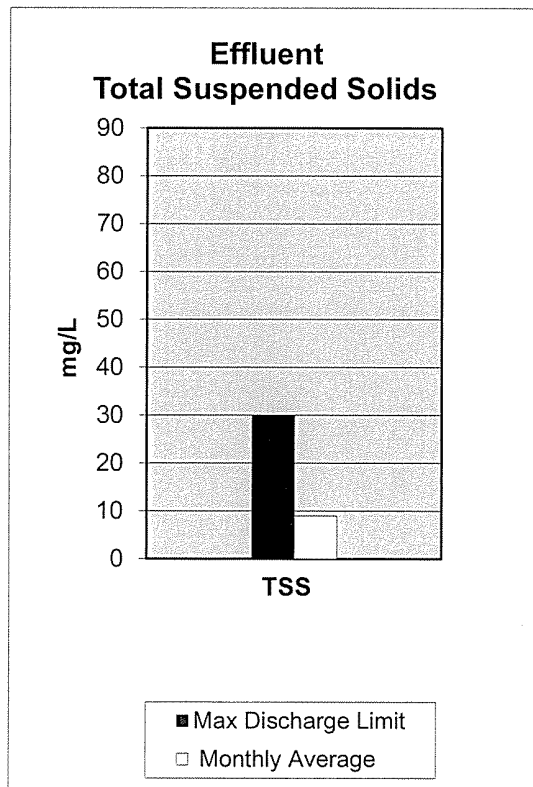
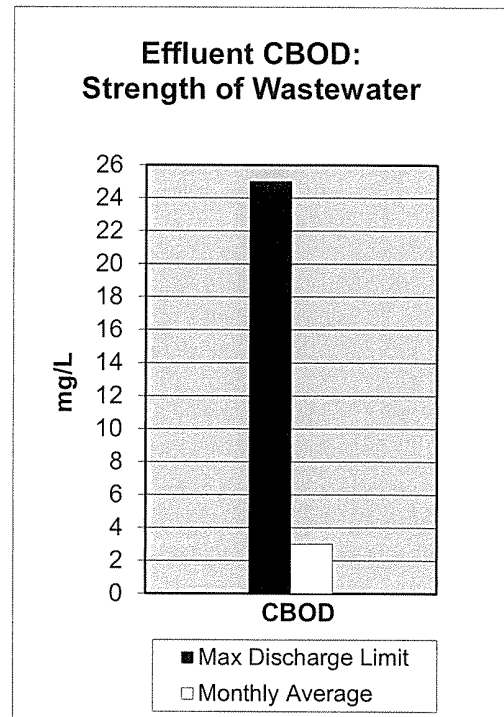
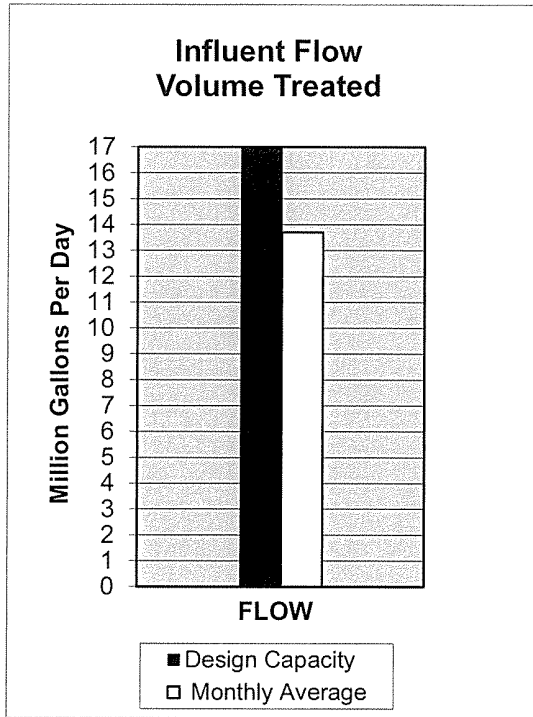
0.0	0.0	0.0	0.0
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OU Golf Course (MG)

20.5	20.5	12.9	12.9
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E. coli geometric mean for July **189 MPN** (Limit is 126)

CITY OF NORMAN
WATER RECLAMATION FACILITY
 July 2022



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: July-2022

	<u>FYE 2023</u>		<u>FYE 2022</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	444.13	444.13	385.60	385.60
Well Production (MG)	194.16	194.16	75.51	75.51
Oklahoma City Water Used (MG)	31.99	31.99	30.06	30.06
Total Water Produced (MG)	670.28	670.28	491.16	491.16
Average Daily Production	21.62	21.62	15.84	15.84

Peak Day Demand

Million Gallons	25.52	25.52	18.91	18.91
Date	7/27/2022	7/27/2022	7/29/2021	7/29/2021
System Capacity (see note 1)	25.78	25.78	23.35	23.35
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00

Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)

Costs

Plant	\$696,676.03	\$696,676.03	\$696,489.53	\$696,489.53
Wells	\$272,276.08	\$272,276.08	\$223,878.26	\$223,878.26
OKC	\$99,372.28	\$99,372.28	\$77,165.58	\$77,165.58
Total	\$1,068,324.39	\$1,068,324.39	\$997,533.37	\$997,533.37

Cost per Million Gallons

Plant	\$1,568.63	\$1,568.63	\$1,806.25	\$1,806.25
Wells	\$1,402.34	\$1,402.34	\$2,964.92	\$2,964.92
OKC	\$3,106.35	\$3,106.35	\$2,567.39	\$2,567.39
Total	\$1,593.86	\$1,593.86	\$2,030.96	\$2,030.96

Water Quality

Bacterial Samples in Compliance	100	100	98	98
Bacterial Samples out of Compliance	0	0	0	0
Total number of inquiries (Note 2)	2	2	7	7
Total number of complaints (Note 2)	2	2	1	1
Number of complaints per 1000 service connections	0.05	0.05	0.02	0.02

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

Safety

Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	0	0	1	1

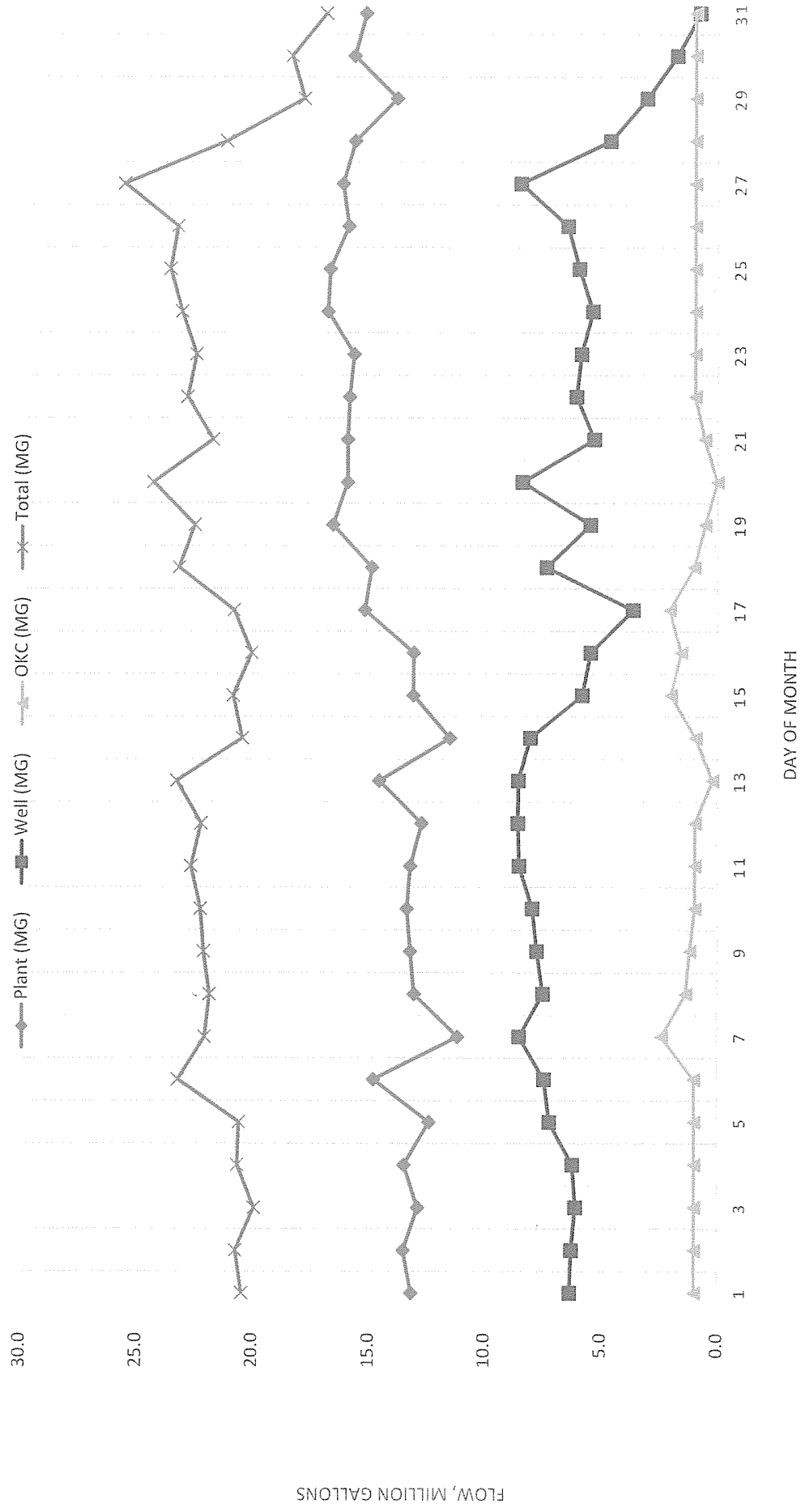
Public Education

Number of tours conducted	0	0	2	2
Number of people on tours	0	0	9	9

Notes:

Well 57 re-activated. Meyer completed repair of lagoon 2. Well 31 out service pump and motor is ordered.
LAS feed pump 3 faulted, shipped to manufacturer for repair. Staff working with Suez about over temperature problems on Oz
Well 19 returned to service after meter base repair.

WATER PRODUCTION FOR JULY 2022



MONTHLY TRANSFER STATION REPORT

July 2022

	TONS PER MONTH	REVENUE PER MONTH
O.U.	194.71	\$10,312.65
STANDARD GATE	2,077.46	\$121,469.98
RESIDENTIAL	504.03	\$21,987.20
TOTALS:	2,776.20	\$153,769.83

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	483.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	9072.47
--	---------

# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
--	------

# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
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TOTAL LOADS BROUGHT TO LANDFILLS:	483.00
GRAND TOTAL TONS TO LANDFILLS	9,072.47

DISPOSAL COST PER TON (OKC)	\$22.08
TIPPING FEE'S FOR DUMPING AT OKC:	\$200,320.14
GRAND TOTAL TIPPING FEE'S	\$200,320.14

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	634.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	3613.34
--	---------

# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	396.00
--	--------

# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	2525.26
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TOTAL LOADS BROUGHT TO TRANSFER STATION:	1030.00
--	---------

TOTAL TONS BROUGHT TO TRANSFER STATION:	6138.60
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	129.58
---	--------

TOTAL TONS RECEIVED AT TRANSFER STATION	18116.85
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CURBSIDE MONTHLY RECYCLING REPORT**Jul-22****PROGRAM STATISTICS**

	AVERAGE
	MONTH
SET OUT/PARTICIPATION RATE:	91%
AVERAGE TONS PER DAY :	12.71
POUNDS PER HOME:	23.36

COMMODITY BY TON

	% of Total	TONS
ALUMINUM BEVERAGE CAN	1.96%	7.47
#1 PET	4.08%	15.56
NEWS	0.00%	0
GLASS CONTAINERS	10.07%	38.4
MIX PAPER	29.67%	113.15
PLASTIC FILM	0.60%	2.29
#2 NATURAL	1.11%	4.23
#2 COLOR	1.66%	6.33
#3-#7	0.00%	0
METAL	0.30%	1.14
RIGIDS	0.26%	0.99
TIN-STEEL SCRAP	2.14%	8.16
TRASH	27.91%	106.44
OCC	20.24%	77.19
TOTAL	100.00%	381.35

	MONTH
SERVICE CALLS (MISSES)	54
HOUSESIDE	10
REMINDER	0
SCATTERED	0
MISC.	0
REPAIR	14
NEW	34
ADD	2
MISSING	8
EXCHANGE	0
REPLACE	11
PICK UP	8
TOTAL CALLS	141.00

	MONTH
LANDFILL COST AVOIDANCE	\$7,531.66

SANITATION DIVISION PROGRESS REPORT

SUMMARY 2022

	FYE 19		FYE 20	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	3	3	0	0
<u>On The Job Injuries</u>	1	1	0	0
<u>Bulk Pickups</u>	49	49	35	35
<u>Refuse Complaints</u>	69	69	103	103
<u>New Polycarts Requests</u>	49	49	84	84
<u>Polycarts Exchanges</u>	15	15	6	6
<u>Additional Polycart Requests</u>	74	74	76	76
<u>Replaced Stolen Polycarts</u>	23	23	24	24
<u>Replaced Damaged Polycarts</u>	97	97	91	91
<u>Polycarts Repaired</u>	44	44	34	34

COMPOST MONTHLY REPORT

JULY

	MONTH
TONS BROUGHT IN BY COMPOST CREWS:	264.68
LANDFILL TIPPING FEE'S	\$ 22.08
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 5,844.13
TONS BROUGHT IN BY PUBLIC:	475.00
TONS BROUGHT IN BY CONTRACTORS :	1,300.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	160.00
LANDFILL TIPPING FEE'S	\$ 22.08
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 42,724.80
TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 48,568.93
REVENUE COLLECTED FROM COMPOST SALES:	\$0.00
REVENUE COLLECTED FROM GATE SALES:	\$16,360.00
TOTAL TONS COLLECTED	2,199.68

	MULCH CUBIC YDS MONTH	COMPOST CUBIC YDS MONTH
PARKS DEPT.		
ROAD & CHANNEL		
LINE MAINTENANCE		
STREET DEPT.		
WATER TREATMENT		
MURPHY PRODUCTS OKC		
SELF LOADING BIN	0	
DRYING BEDS	0	0
COMPOST SOLD BY CUBIC YARDS		0
MULCH SOLD BY CUBIC YARDS	1,100	
TOTAL:	1,100	0

