



## **CITY OF NORMAN, OK**

### **FLOODPLAIN PERMIT COMMITTEE MEETING**

Development Center, Conference Room B, 225 N. Webster Avenue,  
Norman, OK 73069

Monday March 17, 2025 at 3:30 PM

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## **MINUTES**

The Floodplain Permit Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on the 17th day of March, 2025, at 3:30 p.m., and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 24 hours prior to the beginning of the meeting.

### **ROLL CALL**

The meeting was called to order by Mr. Sturtz at 3:30 p.m. Roll was taken. Committee members in attendance included Scott Sturtz, Floodplain Administrator; Bill Scanlon, Resident Member; Jane Hudson, Director of Planning; Tim Miles, City Engineer; and Ken Danner, Subdivision Development Manager. Committee members absent included Lora Hoggatt, Public Services Manager; Sherri Stansel, Resident Member. Also in attendance were Jason Murphy, Stormwater Program Manager; Amy Shepard, Staff; Hollis Allen, Cornerstone Engineering; and Sam Bolton, Grubbs Engineering.

### **MINUTES**

1. Approval of minutes from the March 3rd meeting

Mr. Sturtz asked for any comments on the minutes from the meeting of March 3rd, 2025. There were no edits needed or requested. The motion for approval was made by Mr. Danner and seconded by Mr. Scanlon. The minutes were approved with a vote of 5-0.

### **ACTION ITEMS**

2. Floodplain Permit No. 708

Mr. Sturtz said the Application for Permit 708 is for the proposed installation of a private storm sewer outlet and two flumes at 2281 36<sup>th</sup> Ave NW in the Brookhaven Creek floodplain. Mr. Sturtz said the applicant is Fred Thomas and the Engineer is Grubbs Consulting, LLC.

Mr. Murphy provided updates and information that has been provided by the engineer, as requested by the committee during the March 3, 2025 meeting. Mr. Murphy stated that with the updated information and the condition below, that the permit be approved.

- All spoils from excavation to install drainage structures be removed from the floodplain.

Mr. Sturtz asked the committee if they had any questions.

Mr. Sturtz asked for any comments from the public.

Mr. Danner motioned to approve the permit. Mr. Scanlon seconded the motion. **The permit application passed with a vote of 5-0.**

### 3. Floodplain Permit No. 713

Mr. Sturtz stated the Application for Permit No. 713 is for the proposed construction of a single family residence and drive way near the intersection of 72nd Avenue NW and West Robinson in the Canadian River Floodplain. Mr. Sturtz said the applicant is Parker Lowe and the Engineer is Hollis Allen Jr., P.E.

Mr. Murphy presented the staff report and stated that staff recommended Floodplain Permit Application No. 713 be approved with the following conditions:

- As-Built of drive and compensatory storage provided before final acceptance.
- Permit would not become active until proof of eLOMA acceptance provided.

Mr. Sturtz provided clarity to the committee of what eLOMA is and what it is requiring. Mr. Murphy stated that the staff does have the concern of the access road being flooded out in the event of a 100 year flood. Mr. Murphy stated that waiver may be used in a situation like this for the property owner to sign, acknowledging the liability and risk.

Mr. Sturtz asked the committee if they have any questions.

- Mr. Danner stated he would like them to sign a written statement or waiver.
- Ms. Hudson asked about Robinson and the location in relation to the lot for access.
- Mr. Allen stated that the access road is not above the floodplain level, however, he does not believe the home owner will have any issue signing a waiver.

The committee discussed the permit and determined they will require a signed waiver in addition to the two conditions identified by staff.

Mr. Sturtz asked for any comments from the public.

Mr. Scanlon motioned to approve the permit with the 3 conditions. Mr. Danner seconded the motion. The permit application passed with a vote of 5-0.

### MISCELLANEOUS COMMENTS

Mr. Murphy stated that there is currently one application being prepared to discuss during our next Floodplain meeting on April 7<sup>th</sup>, 2025.

### ADJOURNMENT

Mr. Danner motioned to adjourn. Mr. Scanlon seconded the motion. Mr. Sturtz adjourned the meeting at 3:50 p.m.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025

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City of Norman Floodplain Administrator, Scott Sturtz