



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 10/13/2026

REQUESTER: Kari Madden, IT Manager

PRESENTER: Tim Powers, Director of Information Technology

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2627-75 AND A GRANT FROM OKLAHOMA OFFICE OF HOMELAND SECURITY: STATE AND LOCAL CYBERSECURITY GRANT PROGRAM SUB-RECIPIENT AWARD IN THE AMOUNT OF \$188,000 TO BE USED BY THE INFORMATION TECHNOLOGY DEPARTMENT TO PURCHASE ADDITIONAL STORAGE CAPACITY AND RENEW LICENSING OF THE CITY HOSTED BACKUP OPERATIONS FOR CONTINUED SUPPORT OF STATEWIDE HOMELAND SECURITY EFFORTS SERVING OUR INTERNAL NETWORK USE AND OPERATIONS, ADOPTION OF RESOLUTION R-2627-60 AND BUDGET APPROPRIATION FROM THE SPECIAL GRANT FUND BALANCE AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

The City of Norman has been selected to receive \$188,000 from the Oklahoma Office of Homeland Security (OKOHS) fiscal year funding 2024 State and Local Cybersecurity Grant Program (SLCGP). These funds are designated for a project request in the amount of \$188,000 to renew licensing for the City of Norman hosted backup infrastructure as well as add additional storage capacity necessary to successfully backup and retain critical and core data to the daily operations for the City. The Information Technology Department is responsible for securing all sensitive data stored on City network servers and securing operations associated with all daily operations of the City of Norman.

DISCUSSION:

This Investment Justification directly supports our Cybersecurity Plan and the State Cybersecurity Plan by addressing the ability to successfully reconstitute successful restorations of critical data. Due to the sheer amount of data the City of Norman has and the number of servers to support operations we were no longer able to rely on or use legacy tape backup options. Due to the high cost of storage and need for greater separation of data in disasters IT looked at means to secure tax dollars back into our community through the State and Local Cybersecurity Grant Program (SLCGP). That success has not only dramatically improved our

back times from multiple days down to a few hours or even minutes, it also provides encrypted secure backups that previously were not attainable.

The grant funds have afforded the City no impact on City funds through the zero match of these grants for 2 years now. If we could not complete successful backup and restore our data in an emergency, City operations at all levels would be devastated. The time of the official grant awards from CISA and FEMA and time to return signed documents to accept these funds generally do not align with our time requirements to get items onto a Council agenda. This has caused hardships for staff. To prevent the risk of late responses and possibly jeopardizing grant funds we are asking for a resolution like other departments have done to allow the Mayor or City Manager to sign the necessary documents when issued so staff can return them and meet deadlines of these funding sources. Staff sought to find alternate funding sources due to strained City budgets, and it relieves funds for other projects when we are diligent in working to bring tax dollars like this back into our community. This item provides you the details of the upcoming approved award, the amount which again has a zero match for City dollars. The grant is a reimbursable grant therefore require allocations initially.

RECOMMENDATION No. 1:

Approval and acceptance of the grant by Council and contract K-2627-75. The documents signatures by the authorized person and dating of the OKOHS Memorandum, the Award Document, the Sub-Recipient Terms and Conditions and Signature Authorization will be available once FEMA releases them to Oklahoma Homeland Security.

RECOMMENDATION No. 2:

Approval of Resolution R-2627-60 authorizing the Mayor and/or City Manager to sign all necessary documents to accept the funding once appropriated by FEMA and return them timely as to prevent loss of the grant funding.

RECOMMENDATION No. 3:

Appropriation of \$188,000 from the Special Grant Fund balance (22-29000); and allocate \$188,000 to the Homeland Security Grant (IT0051, Account No. 22123645-44226). Upon reimbursement, deposit funds into the Other Revenue/Homeland Security (Account No. 221-333352).