



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 10/13/2026

REQUESTER: Police Department

PRESENTER: Chad Vincent, Major

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF AMENDMENT TWO TO CONTRACT K-1819-88: A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE DISTRICT ATTORNEY'S OFFICE, DISTRICT 21 (CLEVELAND COUNTY), ALLOWING THE NORMAN POLICE DEPARTMENT TO USE ONE (1) 2025 CHEVROLET TAHOE PURCHASED AND FULLY EQUIPPED BY THE DISTRICT ATTORNEY'S OFFICE, DISTRICT 21, AS A REPLACEMENT FOR ONE (1) OF THE 2019 VEHICLES PREVIOUSLY LOANED TO THE CITY.

BACKGROUND:

The Norman Police Department (NPD) maintains vehicles and equipment necessary to provide effective law enforcement services to the community. Through an ongoing partnership with the District Attorney's Office, District 21, NPD has been provided vehicles purchased with seizure funds for use in law enforcement operations.

On December 11, 2018, City Council approved Contract K-1819-88, a Memorandum of Understanding (MOU) between the City of Norman and the District Attorney's Office, District 21, providing for the loan of two (2) 2019 Chevrolet Tahoes to NPD. Under the agreement, ownership of the vehicles remained with the District Attorney's Office, District 21, while the City assumed responsibility for routine service, maintenance, and repairs.

On September 26, 2023, City Council approved Contract K-2324-75, Amendment No. 1 to the MOU, after the District Attorney's Office, District 21, purchased and fully equipped two (2) additional 2023 Chevrolet Tahoes for use by NPD. The amendment allowed NPD to utilize all four vehicles for law enforcement purposes while continuing the existing arrangement regarding vehicle ownership and maintenance responsibilities.

DISCUSSION:

The District Attorney's Office, District 21, has now purchased and fully equipped one (1) 2025 Chevrolet Tahoe for use by the Norman Police Department. The new vehicle is intended to replace one of the aging 2019 Chevrolet Tahoes originally provided to NPD under Contract K-1819-88.

Amendment No. 2 updates the existing MOU to reflect the replacement vehicle and identifies the four (4) vehicles that will continue to be loaned to NPD. Under the amended agreement, ownership of the vehicles will remain with the District Attorney's Office, District 21. The City will continue to be responsible for regular service, maintenance, and repairs associated with the vehicles during the period they are in NPD's possession.

The addition of the fully equipped 2025 Chevrolet Tahoe allows NPD to replace an aging vehicle without incurring the substantial acquisition and equipment costs associated with purchasing a new police vehicle. The arrangement continues a longstanding partnership between the City of Norman and the District Attorney's Office, District 21, while providing NPD with reliable vehicles necessary to support law enforcement operations.

RECOMMENDATION:

Staff recommends approval of Amendment No. 2 to the Memorandum of Understanding with the District Attorney's Office, District 21, authorizing the Norman Police Department to accept and utilize the 2025 Chevrolet Tahoe as a replacement vehicle and continue the use of the four (4) vehicles identified in the agreement for official law enforcement purposes.