



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 10/13/2026

REQUESTER: RYAN RIDDEL

PRESENTER: RYAN RIDDEL, ASSISTANT CITY ATTORNEY

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2627-83: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE CLEVELAND COUNTY SHERIFF'S DEPARTMENT AND THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY TO PROVIDE FOR THE INCARCERATION OF CITY PRISONERS IN THE CLEVELAND COUNTY DETENTION CENTER AT A COST OF \$62.19 PER DAY PER PRISONER

BACKGROUND:

The Jail Services Agreement provides for the incarceration of City prisoners at the Cleveland County Detention Center. The Cleveland County Sheriff's Office is required to annually determine the average daily cost of incarceration per prisoner. Factors used to determine the rate include total personnel costs, including benefits, consultants and contract services; depreciation; and other direct jail operating costs, including food, clothing, medical care supplies, bedding, toiletries, recreation and education, utilities, and telephone and communication costs.

DISCUSSION:

The City has been in discussions with the Cleveland County Sheriff's Office since 2023 regarding the Jail Services Agreement. The Cleveland County Sheriff's Office completed its annual review of the cost of incarceration in August 2025. On August 20, 2025, Chief Administrative Judge Jeff Virgin signed a General Order establishing the cost of incarceration at \$62.19 per prisoner per day.

Following the appointment of Darrel Weaver as Sheriff of Cleveland County, negotiations regarding the Jail Services Agreement resumed. On August 31, 2026, the Cleveland County Board of County Commissioners approved the Jail Services Agreement.

The proposed rate of \$62.19 per prisoner per day represents an increase of \$1.42 per prisoner per day from the City's current rate of \$60.77.

Although the City pays Cleveland County for the incarceration of City prisoners, Oklahoma law authorizes municipalities to assess and collect certain costs of incarceration from prisoners

through municipal court proceedings. Amounts collected for incarceration costs are deposited into the City's General Fund. These collections provide an additional source of General Fund revenue and help offset the City's cost of housing prisoners at the Cleveland County Detention Center.

Adequate funds to pay the anticipated costs of prisoner care at the Cleveland County Detention Center are available in the General Fund, Police Department, Prisoner Care Account (10660115-44111).

RECOMMENDATION:

The proposed increase from \$60.77 to \$62.19 per prisoner per day is based on the Cleveland County Sheriff's Office's calculation of the actual per-prisoner cost of jail operations. The proposed rate represents an increase of \$1.42 per prisoner per day.

The Jail Services Agreement, as approved by the Cleveland County Board of County Commissioners on August 31, 2026, is forwarded to the City Council for consideration and approval.