



**CITY OF NORMAN, OK  
CITY COUNCIL SPECIAL MEETING - FYE 2025 BUDGET  
ADOPTION**

**Municipal Building, Council Chambers, 201 West Gray, Norman, OK 73069  
Tuesday, June 4, 2024 at 2:00 PM**

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## **MINUTES**

The City Council, Norman Utilities Authority, Norman Municipal Authority, and Norman Tax Increment Finance Authority of the City of Norman, Cleveland County, State of Oklahoma, met in Special Session in the Council Chambers of the Norman Municipal Building on the 4th day of June, 2024, at 2:00 p.m., and notice and agenda of the meeting were posted at the Municipal Building at 201 West Gray 48 hours prior to the beginning of the meeting.

### **CALL TO ORDER**

Mayor Heikkila called the Meeting to Order at 2:00 p.m.

### **ROLL CALL**

#### **PRESENT**

Mayor Larry Heikkila  
Councilmember Ward 1 Austin Ball  
Councilmember Ward 2 Lauren Schueler  
Councilmember Ward 3 Bree Montoya  
Councilmember Ward 4 Helen Grant  
Councilmember Ward 5 Michael Nash  
Councilmember Ward 6 Elizabeth Foreman  
Councilmember Ward 7 Stephen Holman  
Councilmember Ward 8 Matthew Peacock

#### **ABSENT**

None

### **AGENDA ITEMS**

1. CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE FYE 2025 CITY OF NORMAN PROPOSED OPERATING AND CAPITAL BUDGETS AND THE NORMAN CONVENTION AND VISITORS BUREAU, INC., FYE 2025 BUDGET WITH DETAILED ANNUAL PLAN OF WORK.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward 7 Holman.

Item 1, continued:

### **Amendments to the Budget**

Amendment No. 1: Grammatical and typographical corrections to the Budget documents, with no financial impact, be made as necessary.

Motion made by Councilmember Ward 4 Grant, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Amendment No. 1 to the FYE 2025 Budget was Approved.**

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Amendment No. 2: Projected revenues in the University North Park Tax Increment Finance District Fund be reduced by \$200,000, due to the termination of University North Park Business Improvement District assessments.

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in discussion

1. Ms. Cynthia Rogers, Ward 4, asked questions
2. Mr. Darrel Pyle, City Manager

**Amendment No. 2 to the FYE 2025 Budget was Approved.**

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Amendment No. 3: Allocations to the Capital Improvement Projects Fund be reduced by \$204,995 to remove a traffic project at 36<sup>th</sup> Avenue NW and Tecumseh Road.

Motion made by Councilmember Ward 3 Montoya, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in discussion

1. Ms. Cynthia Rogers, Ward 4, made comments
2. Mr. Anthony Francisco, Director of Finance

**Amendment No. 3 to the FYE 2025 Budget was Approved.**

Item 1, continued

Amendment No. 4: Projected Public Transportation Fund revenues be increased by \$496,189 to reflect anticipated increases in Federal Transit Administration grant revenues.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in discussion

1. Mr. Dan Munson, Ward 6, made comments
2. Mr. Bill Waterhouse, made comments
3. Mr. Taylor Johnson, Transit and Parking Program Manager

**Amendment No. 4 to the FYE 2025 Budget was Approved.**

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Amendment No. 5: Increase Public Transportation Fund allocations by \$751,718 to fund continued operations of the micro-transit program.

Motion made by Councilmember Ward 7 Holman, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Voting Nay: Mayor Heikkila

**Amendment No. 5 to the FYE 2025 Budget was Approved.**

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Amendment No. 6: Increase General Fund allocations to the Information Technology Department by \$233,000 for estimated maintenance fee increases on City software applications.

Motion made by Councilmember Ward 5 Nash, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Amendment No. 6 to the FYE 2025 Budget was Approved.**

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Item 1, continued

Amendment No. 7: Increase Capital Improvement Project Fund allocations by \$968,883 to fully fund the Lower Imhoff Creek bank stabilization project.

Motion made by Councilmember Ward 2 Schueler, Seconded by Councilmember Ward 8 Peacock.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Amendment No. 7 to the FYE 2025 Budget was Approved.**

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Amendment No. 8: Projected Wastewater Reclamation Fund revenues be decreased by \$775,000 to reflect lower growth rate assumptions.

Motion made by Councilmember Ward 1 Ball, Seconded by Councilmember Ward 2 Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in discussion

1. Ms. Cynthia Roger, asked questions
2. Mr. Anthony Francisco, Director of Finance
3. Mr. Chris Mattingly, Director of Utilities

**Amendment No. 8 to the FYE 2025 Budget was Approved.**

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Amendment No. 9: General Fund allocations to the City Manager Department be increased by \$75,600 to fully fund an Assistant City Manager position.

Motion made by Councilmember Ward 6 Foreman, Seconded by Councilmember Ward Schueler.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueler, Councilmember Ward 3 Montoya, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

Participants in discussion

1. Mr. Dan Munson, Ward 6, made comments
2. Mr. Darrel Pyle, City Manager

**Amendment No. 9 to the FYE 2025 Budget was Approved.**

Item 1, continued

Amendment No. 10: Increase the allocation to the City Manager Department be increased by \$6,000 for a car allowance for the Assistant City Manager position.

Motion made by Councilmember Ward 8 Peacock, Seconded by Councilmember Ward 7 Holman.

Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueller, Councilmember Ward 3 Montoya, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**Amendment No. 10 to the FYE 2025 Budget was Approved.**

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Voting Yea: Mayor Heikkila, Councilmember Ward 1 Ball, Councilmember Ward 2 Schueller, Councilmember Ward 3 Montoya, Councilmember Ward 5 Nash, Councilmember Ward 6 Foreman, Councilmember Ward 7 Holman, Councilmember Ward 8 Peacock

**The FYE 2025 Budget was Adopted, as Amended.**

## **ADJOURNMENT**

**The Meeting Adjourned at 2:30 p.m.**

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City Clerk

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Mayor