




DATE: August 9, 2024
TO: Clint Mercer, Chief Accountant
FROM: Sarah Encinias, Legal Admin Tech 
SUBJECT: City of Norman Debt Recovery – Damage to Fleet Vehicle

office memorandum

The City of Norman has contracted with Alternative Claims Management (ACM) to provide damage recovery services for the City when a loss is caused by an at-fault party. At-fault parties are automobile drivers who are involved in a collision with a City vehicle and is found to be the cause, or at-fault, of the collision. ACM pursues payment from the at-fault party's insurance company and sends payment to the City.

Attached is check #9903381073 from ACM in the total amount of \$13,150. This payment represents damage reimbursement from State Farm insurance for the incident described below. Please advise if you need additional information regarding this payment.

Vehicle Unit	Date of Incident	Insured	Insurance	Payment Amount
1219	9/8/2023	D. Dupon	State Farm insurance	\$ 13,150

Attachment

cc: Kevin Foster, Chief of Police
Chad Vincent, Major, Community & Staff Services Bureau
Lisa Tullius, Admin Tech III
Mike White, Fleet Program Manager
Mark Delgado, Light Repair Supervisor
Jennell James, Fleet Service Writer
Barbara Andros, Revenue Collection Supervisor

Remittance Info: Inv C-22278

Alternative Claims Management

[Redacted]

JPMorgan Chase Bank, N.A.

Verify: 888-237-9615

90-7162/3222

9903381073

7/29/2024

PAY TO THE ORDER OF NORMAN POLICE DEPARTMENT

\$ 13150.00

Thirteen Thousand One Hundred Fifty and 00/100

DOLLARS



From: Alternative Claims Management
Pay To: NORMAN POLICE DEPARTMENT

Date: 7/29/2024
Check #: 9903381073

Invoice Number	Bill Amount	Bill Payment Amount
C-22278	\$13,150.00	\$13,150.00
Total		\$13,150.00

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