



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 01/09/2024

**REQUESTER:** David Grizzle, Emergency Management Coordinator

**PRESENTER:** David Grizzle, Emergency Management Coordinator

**ITEM TITLE:** CONSIDERATION OF ACCEPTANCE, APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF A DONATION FROM THE PI KAPPA ALPHA FRATERNITY AT THE UNIVERSITY OF OKLAHOMA IN THE AMOUNT OF \$15,000 TO BE USED BY THE FIRE PREVENTION DIVISION OF THE NORMAN FIRE DEPARTMENT AND DEPOSIT AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

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### **BACKGROUND:**

Section 8-111 of the City Code requires that the City Council accept all donations received by the City prior to the use or disbursement of same. Therefore, it is requested that Council review and consider the following items for acceptance and use by the City of Norman Fire Department (NFD).

### **DISCUSSION:**

Pi Kappa Alpha Fraternity at the University of Oklahoma has had several philanthropic events throughout the last year and donated the proceeds to the NFD Prevention Department. The donation totaled \$15,000. NFD Prevention Division appreciates the donation and below is the breakdown of how the funds will be used.

#### **Budget for Donation of \$15,000:**

2- Laptop Computers (Planning Officer and Fire Marshal/Travel)	\$5,800
1- Laptop (Fire Admin Tech- Burn Permits and Public Requests)	\$2,300
1- Sparky Costume for Education/Public Events	\$2,540
Purchases of 10 year smoke detectors	\$1,000
1- Model 950-ASH Arson Scanner	\$1,860
<u>Drone Maintenance and Miscellaneous Equipment</u>	<u>\$1,500</u>
<b>TOTAL:</b>	<b>\$15,000</b>

**RECOMMENDATION:**

It is recommended that City Council accept the donation of \$15,000 and deposit the funds into Donations-Organizations (account 10-363373), and appropriate the funds as follows. \$8,100 to Fire Prevention Telecom Equipment/Personal Computer (account 10664142-45302); \$2,540 to Fire Prevention General Supplies/Visual Aid (account 10664142-43015); \$1,000 to Fire Prevention Other Supplies/Smoke Detectors (account 10664142-43121); \$1,860 to Fire Prevention Minor Equipment & Tools/Minor Tools (account 10664142-43610); and \$1,500 to Fire Prevention Maintenance & Repair Services/Plant & Operating Equipment (account 10664142-44211).