




K-2324-129

SUB-RECIPIENT AWARD

Sub-grantee – Required for Reimbursement FEI# 73-6005350		UEI # MTD4M7LKSKJ4		Original Award Amount \$5,051.92	
City of Norman Larry Heikkila, Mayor 201 W Gray St Norman, OK 73069				Sub-Recipient Award Number #1480.506	
				Federal Award Identification Number EMW-2022-SS-00038	
				Award Effective Date 9/1/2022	
				Project Period 9/1/2022 – 2/29/2024	
Project Title/IJ Homeland Security Grant Program CERT Team Project/ IJ #8				CFDA 97.067	
Applicable Funds Homeland Security Grant Program FY 2022 (SHSP - Local)			Region 6		County Cleveland
Method of Payment: This is a Reimbursement Grant.			Is Sub-Grantee NIMS Compliant? (Please Check One) YES <input type="checkbox"/> NO <input type="checkbox"/>		
Agency/Jurisdiction Chief Executive Officer Information-Primary Authorized Official City or County Official (Mayor, City Manager, County Commissioner, Head of Nonprofit)			Project Contact/ Secondary Authorized Official (If Applicable)		
Title of Primary Authorized Official Mayor			Title of Secondary Authorized Official Emergency Management Coordinator		
Name Larry Heikkila			Name David R Grizzle		
Telephone 405-366-5402		Fax		Telephone 405-245-9522	
Email mayor@normanok.gov		Email David.grizzle@normanok.gov		Fax	
Signature of Primary Authorized Official: (Required):			Date		Signature of Secondary Authorized Official: (Required):
					Date
The Primary Authorized Official certifies: <ul style="list-style-type: none">• Legal authorization to accept grants on behalf of the named governmental entity.• Proposed project can be completed by February 29, 2024• Sub-Grantee will comply with all laws, regulations, statutes, assurances, certifications, and other requirements referenced in Schedules A, B and C (if applicable) and Schedules 1-5 (if applicable) each of which is attached hereto.• All submitted data is true and correct to the best of signatory's knowledge.					
Special Conditions					
ODEMHS Approving Official Tim Tipton Homeland Security Advisor			ODEMHS Contact Information www.ok.gov/homeland Oklahoma Dept. of Emergency Management & Homeland Security P.O. Box 53365 Oklahoma City, OK 73152		
Signature of ODEMHS Approving Official 			Telephone (405) 425-7296		Fax (405) 425-7295

DANIEL PILTZ
Acting Deputy Director



J. KEVIN STITT
Governor

STATE OF OKLAHOMA
DEPARTMENT OF EMERGENCY MANAGEMENT
AND HOMELAND SECURITY

TO: Larry Heikkila, Mayor
City of Norman

FROM: Tim Tipton, Homeland Security Advisor

DATE: November 2, 2023

RE: ODEMHS Office of Homeland Security 2022 Homeland Security Grant Program;
1480.506

Your agency has been selected to receive a proposed award in the amount of \$5,051.92, pursuant to the OHS FY 2022 Homeland Security Grant Program. Among other initiatives, the 2022 Program provides this funding for CERT team project.

We have attached Schedule "C", which has a list of the approved items for this grant that should cost approximately \$5,051.92.

The 2022 Program is a federally funded grant using money provided to the State of Oklahoma as a part of the FY 2022 (FEMA/DHS) Homeland Security Grant Program. Like previous FEMA/DHS/ODEMHS grant programs, the 2022 Program is a reimbursement grant. The process requires the following actions:

- (1) Acceptance of the terms and conditions of the 2022 Program including but not limited to those noted on the attached Schedule "1".
- (2) You may purchase approved items listed on Schedule "C" however reimbursement from OHS is limited to the amount of the Proposed Award.
- (3) Upon receipt of the purchased items, you will need to submit a Reimbursement Request Form with copies of the associated documents to OHS. (Copies of the Reimbursement Request Form are available on the OHS website at www.homelandsecurity.ok.gov).
- (4) After your payment to the vendor has been processed, you will need to submit a copy of the canceled check and an inventory form to OHS.

Reimbursement checks are generally mailed to sub-recipients by OHS within 30 days of receipt of the signed Reimbursement Request Form and associated documents. If this process will cause a significant hardship, please contact OHS for further guidance.

If your organization is willing to accept the Proposed Award subject to all the terms and conditions of the 2022 Program, please so indicate by:

- (1) affixing the signature of the appropriate chief executive officer (i.e., the chair of the county commissioners, the mayor, the agency director, or the city manager) in the space provided below; and
- (2) returning a fully executed copy of this letter and each document listed on *Schedule "I"* and included with this award packet with original signatures to OHS ON OR BEFORE November 24, 2023 at PO Box 53365, Oklahoma City, Oklahoma 73152.

Should you have questions or need additional assistance contact Christina Daron at 405-425-7591 or by email at christina.daron@okohs.ok.gov or Hannah Kopisch at 405-291-0573 or by e-mail at Hannah.kopisch@okohs.ok.gov.

Thank you for your willingness to participate in this important initiative. We appreciate your efforts to protect our citizens and we look forward to working with you.

Agreed and accepted this ____ day of _____ 2023:

Government/Agency Name: City of Norman, Oklahoma

Signature: _____

Printed Name: _____

Larry Heikkila

Title: _____

Mayor

Attachments: Standard Award Packet Terms and Conditions

Award Memo

Schedule "B"

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Award ID#	Region	Subgrantee	Agency	IJ#	Project Description	Program	State / Local	ITEM (Approval Requested)	Est. Unit Cost	Qty	Total	November 2023 Approvals	Revised Award Amount	Total Approved To Date	Checks Written	Current Available
1480.506	6	Norman, City of	EM	8	CERT Program	SHSP	local	Smart TV with mounting for trailer	\$ 292.96	1.00	\$ 292.96	\$292.96	\$ 5,051.92	\$ 5,051.92	\$ -	\$ 5,051.92
1480.506	6	Norman, City of	EM	8	CERT Program	SHSP	local	Project 2 - tables, portable radios, flashlights, medical response bags, fans	\$ 1,829.96	1.00	\$ 1,829.96	\$1,829.96				
1480.506	6	Norman, City of	EM	8	CERT Program	SHSP	local	Project 3 - generator	\$ 2,499.00	1.00	\$ 2,499.00	\$2,499.00				
1480.506	6	Norman, City of	EM	8	CERT Program	SHSP	local	Project 4 - portable projector, portable screen, large wheeled duffel	\$ 430.00	1.00	\$ 430.00	\$430.00				