



CITY OF NORMAN, OK
NORMAN FORWARD SALES TAX CITIZEN FINANCIAL
OVERSIGHT BOARD MEETING
Municipal Building, Executive Conference Room, 201 West Gray, Norman,
OK 73069
Friday, May 08, 2026 at 3:30 PM

MINUTES

The Norman Forward Sales Tax Citizen Financial Oversight Board of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session at 201 West Gray, Norman, on Friday, May 08, 2026 at 3:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

PRESENT

Chairman Andy Rieger
Board member Alva Brockus
Board member Andy Sherrer
Board member Linda Price
Board member Zachary Simpson
Board member Shanon Buckingham
Board member Christopher Housman

ABSENT

Board member Cindy Rogers
Board member Erik Paulson

OTHERS

Jacob Huckabaa, Budget Analyst
Dannielle Risenhoover, Admin. Tech. IV
Jason Olsen, Director of Parks & Recreation

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF MINUTES FROM MARCH 13, 2026

Member Price made a motion to approve the minutes from the March 13, 2026 meeting. Member Brockus duly seconded the motion. Hearing no objections to the approval of the minutes from March 13, 2026, the motion passed unanimously.

Items submitted for the record:

Forward Citizen Financial Oversight Board Minutes from March 13, 2026

REPORTS

2. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF FINANCIAL REPORTS

Budget Analyst Jacob Huckabaa gave the report. The sales tax revenue for April put the City of Norman .1% below their budgeted target for the fiscal year. The use tax for the month of April was 18% over the projected budget target. The combined sales and use tax totals put the City of Norman 2% above their fiscal year budgeted target. These revenue results put the Norman Forward Fund .22% above the projected, fiscal year target balance.

Huckabaa highlighted expenditures related to the Griffin Park Soccer Complex, the Young Family Athletic Center, and several neighborhood parks.

Huckabaa announced that the newly hired Finance Director, Clint Mercer, will be staffing the Norman Forward Citizen Financial Oversight meetings in the future.

Items submitted for the record:

Norman Forward Citizen Financial Oversight Board Financial Reports

DISCUSSION & ACTION ITEMS

3. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, POSTPONEMENT, AND/OR DISCUSSION OF PREVIOUSLY APPROVED COUNCIL ACTIONS

The Board reviewed and acknowledged Council's acceptance of the following City Council actions:

- Approval of Amendment Four to Contract K-1617-105: a contract by and between the City of Norman and Garver, L.L.C., increasing the contract amount by \$174,906 for a revised contract amount of \$644,256 to provide additional design services for the James Garner Avenue Project from Acres Street to Flood Avenue (Ward 4).
- Approval of Amendment One to Contract K-2223-175: a contract by and between the City of Norman, the Norman Municipal Authority, the Norman Tax Increment Finance Authority, and Norman Regional Hospital Authority for the purpose of clarifying the operation and respective responsibilities of the outdoor turf field located at the Young Family Athletic Center (Ward 8).
- Approval of Resolution R-2526-141: a resolution of City Council of the City of Norman, Oklahoma, appropriating \$3,600 from the Norman Forward fund balance to the Norman Forward Canadian River Park and Trails Project for land appraisal.

Items submitted for the record:

March 24, 2026, City Council Agenda Item #9

April 14, 2026, City Council Agenda Item #20

April 28, 2026, City Council Agenda Item #21

4. AD HOC COMMITTEE LIAISON REPORTS

No Ad Hoc reports were given.

5. PROJECT MANAGERS REPORT

Director of Parks and Recreation Jason Olsen gave the update. Playground installations are occurring at Sutton Place Park, Eagle Cliff Park, and Northeast Lions Park. Olsen expects that the dedication of these parks will occur in four to six weeks. Construction has started at Bluestem Park and the playground has been ordered. Olsen expects this park to open in the Fall of 2026. The design for Saxon Park has been completed and bidding for this project is expected to open within the next two weeks. Olsen hopes that the City will move forward with the purchase of land for the Canadian River Park and Trails Project fairly soon. The roundabout planned at the intersection of James Garner Avenue and Acres Street is expected to use land associated with the Central Library, not land associated with Andrews Park.

6. UPDATE REGARDING THE FINANCIAL STATUS OF THE NORMAN FORWARD PROGRAM

Jason Olsen gave the update. The Finance Department is projecting \$22,754,406.56 available in the Norman Forward Fund at the end of fiscal year 2032, leaving a projected amount of \$11,665,997.02 available for an undetermined project or projects. Olsen stated that every five years the Parks Department does an analysis to survey what quality of life projects are most desired. Building “major trails” has been identified as the highest priority among social groups & residents with the need for expansion of the Adult Wellness and Education Center gym coming in as second. Olsen feels that the Andrews Park improvements should be a high priority as well.

Chair Rieger asked if it was anticipated that the City might need these funds to remediate the Central Library since a mold issue has been determined. Olsen stated, “The belief of the City is that those funds (for remediation) will be collected through litigation or mediation.”

Chair Rieger said, “What if that fails?”

Olsen replied, “That could be the recommendation, that you hold that (the \$11,665,997.02) back; but, just from a personal opinion, I think this is a pretty easy case.”

Chair Rieger replied, “I think this (the Central Library) will have a big impact on Norman Forward II, unless it’s finished and back open.”

Olsen stated that the Board did not need to choose what projects to fund with the projected extra funds, but did present the Board with these potential projects:

NF Possible Projects Summary

NF Additional Proposed Projects		
Purchase of Sutton Wilderness	\$	3,000,000.00
Purchase of land for multi-sports park	\$	2,500,000.00
AWE Gym Expansion	\$	2,500,000.00
Kids Space Reaves Park	\$	1,000,000.00
Miracle Field	\$	1,500,000.00
Griffin Park Playground	\$	750,000.00
Griffin Park Restroom Building	\$	500,000.00
Andrews Park Design Work (Pond & Restroom)	\$	250,000.00
Andrews Park Pond/Stormwater Construction	\$	2,000,000.00
Andrews Park Restroom Building	\$	500,000.00
YFAC Weight Room	\$	2,000,000.00
YFAC Bond Payoff	\$	2,500,000.00
Ruby Grant Trail Enhancement	\$	1,000,000.00
Westwood Family Aquatic Center - New Feature	\$	1,500,000.00
Park Signage Package	\$	550,000.00
Total		\$ 22,050,000.00

Member Brockus requested that Olsen bring a list showing the order of Parks & Recreation's priority projects along with the current estimate of costs, and also bring information regarding the community's desires, to the next meeting. The Board will be prepared to vote on the recommendations presented at that time.

MISCELLANEOUS COMMENTS

There were no miscellaneous comments.

ADJOURNMENT

Member Price moved to adjourn the meeting which was duly seconded by Member Simpson. The motion passed unanimously, and the meeting adjourned at approximately 4:45 PM.

Andy Rieger, Chair
Norman Forward Sales Tax Citizen Financial Oversight Board