



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 09/13/2022

**REQUESTER:** Jeanne Snider, Assistant City Attorney

**PRESENTER:** Jeanne Snider, Assistant City Attorney

**ITEM TITLE:** CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2223-36:  
A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE CLEVELAND COUNTY SHERIFF'S DEPARTMENT, AND THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY TO PROVIDE FOR THE INCARCERATION OF CITY PRISONERS IN THE CLEVELAND COUNTY JAIL FACILITY AT A COST OF \$60.77 PER DAY PER PRISONER.

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### **BACKGROUND:**

The Cleveland County Justice Center was constructed and began operations in early 2012. The Jail Services Agreement provides for the incarceration of City prisoners and detainees within the County Jail. The Sheriff's Office is required annually to determine the average daily rate of incarceration per prisoner. Factors used to determine the rate are total personnel costs, including benefits, consultants and contract services, depreciation and other direct jail operating costs such as food, clothing, medical care supplies, bedding, toiletries, recreation and education, utilities, telephone and communication costs. Last year, the daily rate to incarcerate prisoners was \$71.86.

### **DISCUSSION:**

The Cleveland County Sheriff's Office completed its annual review, which was approved by the Cleveland County District Court. The Agreement is being presented for a rate decrease from \$71.86 to \$60.77, effective August 1, 2022. All other terms remain unchanged.

Although the City of Norman pays the County for housing City of Norman prisoners, the Oklahoma State statutes allow cities to collect from the prisoners the cost of their incarceration. These costs are collected as part of the costs in Municipal Court and deposited in the General Fund. The reimbursement amount from prisoners is an additional revenue source to the General Fund and helps offset the cost to the City for housing prisoners.

Adequate funds to pay the estimated costs for prisoner care at the Cleveland County Jail are available in the General Fund, Police Department, Prisoner Care Account (10660115-44111).

**RECOMMENDATION:**

As stated above, the requested decrease based on the actual per prisoner cost of jail operation per day is reasonable. Contract K-2223-36 between the City of Norman and the Board of County Commissioners on behalf of the Cleveland County Sheriff's Department to provide jail services for City of Norman prisoners has been reviewed by the Legal Department and found to be proper as to form. This Contract is being forwarded to City Council for consideration at this time.