



CITY OF NORMAN, OK

FLOODPLAIN PERMIT COMMITTEE MEETING

Development Center, Conference Room B, 225 N. Webster Avenue,
Norman, OK 73069

Tuesday, January 21, 2024 at 3:30 PM

MINUTES

The Floodplain Permit Committee of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on the 21st day of January, 2025, at 3:30 p.m., and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

The meeting was called to order by Mr. Sturtz at 3:31 p.m. Roll was taken. Committee members in attendance included Scott Sturtz, Floodplain Administrator; Sherri Stansel, Resident Member; Bill Scanlon, Resident Member; Jane Hudson, Director of Planning; Tim Miles, City Engineer; and Ken Danner, Subdivision Development Manager. Committee members absent included Lora Hoggatt, Public Services Manager. Also in attendance were Jason Murphy, Stormwater Program Manager; Roxsie Stephens, Staff, Jim Speck, Speck Engineering, and Tim Pollard, Pollard and Whited Surveying.

MINUTES

1. Approval of minutes from the January 6th, 2025 meeting

Mr. Sturtz asked for any comments on the minutes from the meeting of January 6, 2025. The motion for approval was made by Mr. Danner and seconded by Mr. Scanlon. The minutes were approved with a vote of 6-0.

ACTION ITEMS

2. Floodplain Permit No. 710

Mr. Sturtz said the Application for Permit 710 is for the proposed construction of a private road through the Prairie Creek floodplain for the purposed Ridgeline Estates Certificate of Survey. Mr. Murphy said the applicant is Tim Pollard and the Engineer is Jim Speck PE, PLS, CFedS.

Mr. Murphy presented the staff report and reviewed plans and aerial maps of the project location provided to members in their packets.

Mr. Murphy confirmed that due to the number of proposed lots, a secondary access at the south end of the development will be required. This secondary access was not included in the floodplain permit application.

Mr. Murphy stated that staff recommends Floodplain Permit Application No. 710 be approved with the following conditions:

- The permit would not be active until approval of the secondary access from Post Oak or some other area outside of the floodplain is granted.
- As-builts of Nico Drive and compensatory storage are provided before final acceptance.

Mr. Sturtz asked the committee if they had any questions. Committee members discussed concerns around the secondary access road and the need for it to be established prior to approval for permit #710.

Mr. Sturtz asked for any comments from the public. John Roberts, Tony Waggoner, and Stephen Cogdill had clarifying questions surrounding the number of acres for each plot, the secondary access road, and potential existence of a gas line.

Mr. Danner motioned to postpone Permit 710 indefinitely until secondary access has been resolved. Mr. Scanlon seconded the motion. The committee voted to approve the application 6-0.

3. 2024 Floodplain Committee Summary Report

Mr. Sturtz highlighted and discussed the summary report. Mr. Murphy discussed the FEMA grant funding that is expected to be awarded.

MISCELLANEOUS COMMENTS

ADJOURNMENT

Mr. Danner motioned to adjourn. Ms. Hudson seconded the motion. Mr. Sturtz adjourned the meeting at 4:14 p.m.

Passed and approved this _____ day of _____, 2025

City of Norman Floodplain Administrator, Scott Sturtz

