



office memorandum

DATE: September 10, 2024
TO: Clint Mercer, Chief Accountant
FROM: Sarah Encinias, Legal Admin Tech *SE*
SUBJECT: City of Norman Debt Recovery
Incident Report: 24-21804

On March 29, 2024, damage was sustained to a lighted pedestrian crosswalk assembly located on the southeast corner of Main Street and Interstate 35. The driver and responsible party was identified as E. Sumo.

Attached is a check from Encompass insurance in the total amount of \$5,134.68 to cover damage costs.

Please advise if further information is needed.

Attachment

cc: Scott Sturtz, Interim Director of Public Works
David Riesland, Transportation Engineer
Awet Frezgi, Traffic Engineer
Brian McNabb, Traffic Signal Supervisor
Barbara Andros, Revenue Collection Supervisor
Ryan Riddel, Assistant City Attorney

REMITTANCE ADVICE

CHECK NUMBER	ACCOUNT	ID	ISSUE DATE	CHECK AMOUNT
0120944570	EPIC CLAIMS	E1	08/28/2024	\$5,134.68

0754490210


CITY OF NORMAN
PO BOX 370
NORMAN OK 73070

**** DESCRIPTION ****

Property Damage Liab - PROPERTY DAMAGE, CITY

DETACH CAREFULLY AND RETAIN THIS PORTION FOR YOUR RECORDS PRIOR TO CASHING OR DEPOSITING

THIS MULTI-TONE AREA OF THE DOCUMENT CHANGES COLOR GRADUALLY AND EVENLY FROM DARK TO LIGHT WITH DARKER AREAS BOTH TOP AND BOTTOM.

 **Encompass**
Creating protection around you
P O Box 3199
Winston-Salem, NC 27102-3199

JPMorgan Chase Bank N.A.
Columbus, OH

CHECK NO. 0120944570

56-1544/441

CLAIM #

DATE OF LOSS

240249811

03/29/2024

Five Thousand One Hundred And Thirty Four And 68/100 US Dollars

VOID AFTER SIX MONTHS

ISSUE DATE

AMOUNT

08/28/2024

*****\$5,134.68

ENCOMPASS INSURANCE COMPANY OF

PAY TO THE
ORDER OF :

CITY OF NORMAN