



**DATE:** October 18, 2024  
**TO:** Clint Mercer, Chief Accountant  
**FROM:** Sarah Encinias, Legal Admin Tech *[Signature]*  
**SUBJECT:** City of Norman Debt Recovery – Damage to Fleet Vehicle

office memorandum

The City of Norman has contracted with Alternative Claims Management (ACM) to provide damage recovery services for the City when a loss is caused by an at-fault party. At-fault parties are automobile drivers who are involved in a collision with a City vehicle and is found to be the cause, or at-fault, of the collision. ACM pursues payment from the at-fault party’s insurance company and sends payment to the City.

Attached is check #9905489182 from ACM in the total amount of \$2,385.93. This payment represents damage reimbursement from an insurance company for the incident described below.

Please advise if you need additional information regarding this payment.

Vehicle Unit	Date of Incident	Insured	Insurance	Payment Amount
1164	4/29/2024	N. Patel	Progressive	\$ 2,385.93

*Attachment*

- cc: Kevin Foster, Chief of Police  
 Chad Vincent, Major, Police Department  
 Mark Delgado, Light Repair Supervisor  
 Jennell James, Fleet Service Writer  
 Barbara Andros, Revenue Collection Supervisor  
 Ryan Riddel, Assistant City Attorney

Remittance Info: Inv C-23123

Alternative Claims Management



JPMorgan Chase Bank, N.A.

Verify: 888-237-9615  
90-7162/3222

9905489182

10/11/2024

PAY TO THE ORDER OF NORMAN POLICE DEPARTMENT

\$ 2385.93

Two Thousand Three Hundred Eighty-Five and 93/100

DOLLARS



From: Alternative Claims Management  
Pay To: NORMAN POLICE DEPARTMENT

Date: 10/11/2024  
Check #: 9905489182

Invoice Number	Bill Amount	Bill Payment Amount
C-23123	\$2,385.93	\$2,385.93
<b>Total</b>		<b>\$2,385.93</b>

# Get paid up to 7 days earlier with BILL!

Easily create your account and get paid electronically.

Scan the QR code to get started



OR

Go to [bill.com/epay](https://bill.com/epay) and enter this code:

oir01kih

