

ANNIE MACK VEST
State Director



J. KEVIN STITT
Governor

STATE OF OKLAHOMA
DEPARTMENT OF EMERGENCY MANAGEMENT

October 10, 2024

Honorable Larry Heikkila
Mayor, City of Norman, Oklahoma
City of Norman
201 W Gray St,
Norman, OK 73069

RE: DR-4575-0008-OK
City of Norman-Imhoff Creek Infrastructure-Phase II Approval

Dear Mayor Heikkila,

The Oklahoma Department of Emergency Management (OEM) is pleased to announce the approval by FEMA Region VI of funds for the above-referenced project. The Federal share in the amount of \$2,612,925.00 is available through the Hazard Mitigation Grant Program (HMGP) under DR-4575-OK. The non-federal match requirement of \$290,325.00 will be provided by the City of Norman.

Pursuant to Section 1215 of the Disaster Recovery Reform Act of 2018, which amended Section 324 of the Robert T. Stafford Disaster Relief and Assistance Act, Subrecipient Management Costs (MC) in the amount of \$49,910.00 for Phase II are available to the City of Norman at a Federal Cost Share of 100%.

The following is the approved Scope of Work (SOW) and MC activities for the above-referenced project:

This project proposes to install bank and channel stabilization structures to stabilize the erosion that threatens Imhoff Road Bridge through head cuts and erosion of the banks. In addition, these erosion protection measures will protect city infrastructure, public infrastructure, private infrastructure, and homes. This project involves the design of Mechanically Stabilized Earth Walls (MSEW), cross vanes, and riprap to stabilize the channel and banks of Imhoff Creek. These design elements will be installed downstream of the Imhoff Road Bridge. The east bank of the creek will be stabilized with an MSEW. Head cut in the channel will be addressed with the

installation of two cross vane structures, and the west bank will utilize riprap to stabilize sections that are currently incised.

Management activities will include overseeing administration of the grant to ensure compliance with all program rules and regulations, project monitoring (tracking metrics), completing quarterly reports, reimbursement requests, and assistance with project closeout.

In accordance with FEMA Instruction 108-1-1, an Environmental Assessment was conducted for the proposed project to comply with National Environmental Policy Act (NEPA). The Environmental Assessment resulted in a Finding of No Significant Impact (FONSI). The applicant must ensure it complies with all conditions set forth in the attached Record of Environmental Consideration (REC) and FONSI. Failure to comply with these conditions may jeopardize federal assistance including funding.

As indicated on the attached FEMA Award Letter, the Period of Performance (POP) for DR-4575-OK is June 19, 2025, which is 36 months from the close of the application period. It is the responsibility of the Recipient and Subrecipient to ensure all approved activities associated with this sub-award are completed by the end of the POP. Any costs incurred prior to the date of this approval or after the POP will be disallowed.

A change to the approved SOW requires prior approval from FEMA. The NEPA stipulates additions or amendments to a HMGP SOW shall be reviewed by all state and federal agencies participating in the NEPA process. NEPA sign-off for all SOW additions or amendments is essential before the revised SOW can be approved by FEMA or implemented by the HMGP subrecipient.

The provided State and Local Agreement is required to be signed by the Chief Elected Official or community official who is authorized to apply for and receive Federal Grants. Please submit a signed copy to this office as soon as possible, but no later than November 8, 2024. [Please note: City of Norman may not request reimbursement of project costs without signing and returning the above referenced agreement.]

As the work progresses on this project, FEMA and OEM require that you provide this office with Quarterly Project Reports electronically through the OK EMGrants system every quarter until this project is completed and closed out. The first Quarterly Report is due January 10, 2025, for the 1st Quarter of the Federal Fiscal Year.

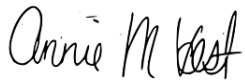
Remaining quarterly reports will be due according to the schedule below.

- 1st Quarter (Oct, Nov, Dec) Report due Jan 10;
- 2nd Quarter (Jan, Feb, Mar) Report due April 10;
- 3rd Quarter (Apr, May, Jun) Report due Jul 10; and
- 4th Quarter (Jul, Aug, Sep) Report due Oct 10.

Information needed in Quarterly Progress reports include what work has been completed, any significant events, delays, or anticipated problems during the progress of the project.

If additional information is needed, please contact Michael D'Arcy, Resilience Division Manager, State Hazard Mitigation Officer, via (405) 618-3717 or by e-mail at michael.darcy@oem.ok.gov

Sincerely,



Annie Mack Vest, CFM
State Director

Enclosures: FEMA Award Package
State of Oklahoma S&L Agreement