




office memorandum

DATE: September 17, 2024
TO: Clint Mercer, Chief Accountant
FROM: Sarah Encinias, Legal Admin Tech 
SUBJECT: City of Norman Debt Recovery
Incident Report: 24-55320

On July 31, 2024, damage was sustained to a traffic signal cabinet and battery backup cabinet located at Classen Boulevard and State Highway 9 westbound on/off ramps. The incident involved two vehicles with the at-fault driver identified as H. Caton and the responsible party identified as J. Cain.

Attached is a check from Harbor Insurance in the amount of \$17,709.45. The actual amount of damage totaled \$33,143.93 however the at-fault driver had an insurance policy maximum of \$25,000 and \$7,290.55 had already been paid to the no-fault driver. Staff of the Legal Department and Traffic Department discussed this matter and agreed to accept payment of \$17,709.45, as settlement. It was determined that the pursuit of payment using alternative means was unlikely to result in the collection of funds equal to that offered by insurance.

Please advise if further information is needed.

Attachment

cc: Scott Sturtz, Interim Director of Public Works
David Riesland, Transportation Engineer
Awet Frezgi, Traffic Engineer
Brian McNabb, Traffic Signal Supervisor
Barbara Andros, Revenue Collection Supervisor
Ryan Riddel, Assistant City Attorney

HARBOR INSURANCE COMPANY 25-9
4501 EAST 31ST STREET • TULSA, OK 74135 • (918) 492-1446

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DRAFT NO. **145891**

POLICY NO. [REDACTED]		LOSS DATE 7/31/24	INSURED CAIN, [REDACTED]	DATE 9/12/24
TRAN CODE 112	SUFFIX CODE 004	CLERK SLG	COVER CODE PD	

UPON ACCEPTANCE

PAY **17,709** Dollars **45** Cents

DOLLARS \$ *****17,709.45*

Must Be Endorsed By All Payees

TO THE
ORDER OF CITY OF NORMAN

0003575736

NPD# 2024-00055320

17,709.45