

## **EXHIBIT A**

11 October 2024

Subject: Response to RFQ NO. 2425-11 Community Wildfire Protection Plan (CWPP)

ATTN: Colin Zink 225 North Webster Ave Norman, OK 73069

Dear Mr. Zink:

Chloeta is pleased to provide you with our price and proposed project schedule to provide these professional Community Wildfire Protection Plan (CWPP) services to the City of Norman, Oklahoma. Given our firm's demonstrated results in analyzing, structuring, executing complex assignments in the professional consulting arena, the stature of our experts as leaders in their respective specialties, and our team's prior experience, we feel that Chloeta is uniquely qualified for this important responsibility. We are thrilled to work with the City on this project.

Chloeta is a TERO-certified Native American-owned and operated certified small Disadvantaged Business Enterprise (DBE) and Buy Indian Act ISBEE, with the company founder and CEO being a Tribal citizen of the Cherokee Nation. Our firm maintains DBE certifications from the Oklahoma Department of Transportation (DOT), U.S. Small Business Administration (SBA), Cherokee Nation of Oklahoma, Muscogee (Creek) Nation of Oklahoma, Choctaw Nation of Oklahoma, and Chickasaw Nation of Oklahoma. We have also been recognized with national awards for our superior services by the SBA and the U.S. Department of Commerce's Minority Business Development Agency (MBDA). Headquartered in Oklahoma City, Chloeta is able to offer timely, localized support and rapid response throughout the project's duration.

Our UEI is MVB3NM8N39L5, FEIN is 26-3474042 and our CAGE is 5K6E2. If you have any questions, please do not hesitate to contact us toll free at any time at (877) CHLOETA (245-6382) or by email at jo.kephart@chloeta.com.

Sincerely,

Jo Kephart

Jo Kephart

Senior Director, Business Development



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## ANTICIPATED SCHEDULE



	Task Name	Start Date	End Date		Q4			Q1			Q2	
				Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1	Award of Contract	11/01/24	11/01/24	$\diamond$								
2	Kickoff Meeting	11/12/24	11/12/24		Ļ							
3	Stakeholder Engagement and Data Collection	11/13/24	12/24/24		<b>+</b>	7						
4	Prepare Draft CWPP	12/25/24	02/04/25			Ť		4				
5	City Review of Draft CWPP	02/05/25	02/18/25					<u> </u>				
6	Prepare Draft Final CWPP	02/19/25	03/18/25						1			
7	City Review of Draft Final CWPP	03/19/25	04/01/25						, i	4		
8	Prepare Final CWPP	04/02/25	04/15/25							<u> </u>		
9	Present Final CWPP to City Council	04/22/25	04/22/25									
10	End of Contract	04/30/25	04/30/25							•		



## **PRICE**

Please see Chloeta's itemized price in the table below. We propose a total project cost of <u>\$48,544.74</u> for this effort. Chloeta is committed to providing our clients with the highest level of value through our services.

Task	Price
Kickoff Meeting	\$ 891.41
Data Collection	\$ 8,695.24
Draft CWPP	\$ 18,808.57
Draft Final CWPP	\$ 8,141.26
Final CWPP	\$ 4,628.49
Presentation to City Council	\$ 7,379.78
Project Total	\$ 48,544.74