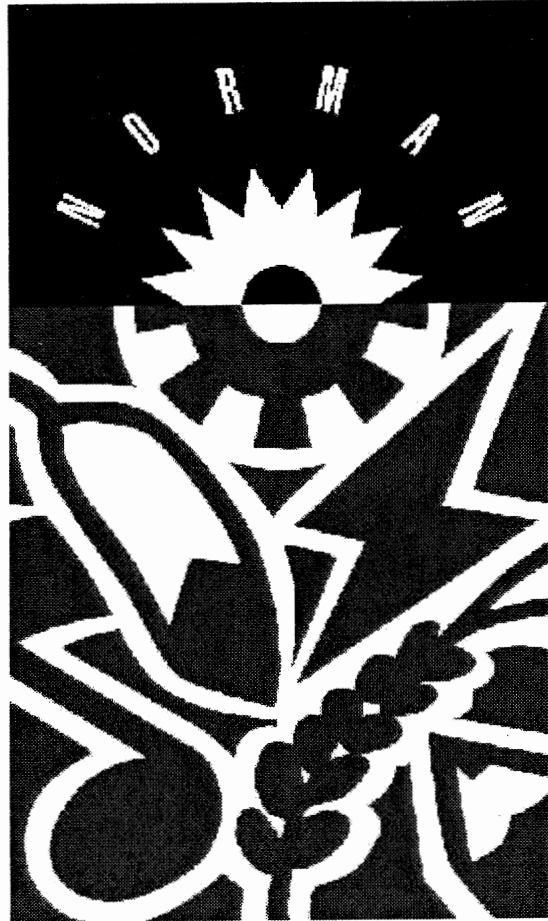


City of Norman



Monthly Departmental Report

August 2023

MONTHLY PROGRESS

**TABLE OF CONTENTS
MONTHLY PROGRESS REPORTS**

City Clerk	1
City Manager	2
Finance	3
Accounting	3A
City Revenue Reports	3B
Utility	3C
Fire	4
Human Resources	5
Information Technology	6
Legal	7
Municipal Court	8
Parks	9
Westwood/Norman Municipal Authority	9A
Facility Maintenance	9B
Planning and community Development	10
Police	11
Animal Control	11A
Public Works	12
Utilities	13

CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT
August 2023

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	20	28	1	5
Bus Service	0	0	0	0
CDBG	0	0	0	0
City Clerk	55	161	1	4
City Manager/Mayor	0	4	2	3
City Wide Garage Sale	0	0	0	0
Code Enforcement	63	151	5	5
Finance	1	2	0	0
Fire/Civil Defense	0	2	0	0
Human Resources	10	18	0	1
I.T.	2	7	0	0
Legal	8	12	2	1
Line Maintenance	33	60	4	0
Municipal Court	0	7	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Outreach	2	3	1	0
Parks & Recreation	38	70	3	6
Permits/Inspections	51	85	0	2
Planning	12	38	1	2
Police/Parking	126	221	3	11
Public Works	21	43	2	3
Recycling	0	0	0	0
Sanitation	54	99	2	5
Sidewalks	0	0	0	0
Storm Debris	0	0	0	0
Storm Water	6	34	0	4
Streets	42	104	4	0
Streets Lights	6	21	0	0
Traffic	20	37	0	2
Utilities	90	138	0	1
WC Questions	0	0	0	0
WC Violations	0	0	0	0
August Total: 691	660	1345	31	55

LICENSES

Twenty-four New licenses and One Renewal were issued during the month of August. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	0	Retail Beer	0	0
Brewer	0	0	Retail Spirits Store	0	0
Coin-Operated Devices	0	1	Retail Wine	0	0
Distiller	0	0	Salvage Yard	0	0
Food	7	8	Sidewalk Dining	0	1
Game Machines	0	0	Solicitor/Peddler (30 day)	1	3
Impoundment Yard	0	0	Solicitor/Peddler (60 day)	0	1
Kennel	1	1	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	0	1	Special Event	3	5
Medical Marijuana Grower	0	0	Strong Beer & Wine/Winemaker	0	0
Medical Marijuana Processor	0	0	Taxi/Motorbus/Limousine	2	2
Medical Marijuana Testing Laboratory					
Mixed Beverage	1	1	Temp Food (one day)	1	3
Mixed Beverage/Caterer	1	1	Temp Food (30 day)	3	5
Pawnbroker	0	0	Temp Food (180 day)	3	4
Pedicab	0	0	Transient Amusement	1	1
YTD License Total: 38	10	13		14	25

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
BTB Wings	3203 W. Robinson Street	Food Service
Campus Corner Association	784 Asp Avenue	Special Event
Funbox	999 Outside of City	Transient Amusement
Ichiban Sushi Bar & Poke	3321 W. Tecumseh Road #121	Food Service
Inkfire	121 E. Main Street	Food Service
Joy Joy J.D. Donut	3451 36 th Avenue NW #120	Food Service
Kebab Wraps	3347 W. Main Street	Food Service
Mooney's	3221 Interstate Drive	Food Service
Mooney's	3221 Interstate Drive	Occupational Tax/Mixed Beverage
New York Pizza & Pasta	217 W. Boyd Street	Food Service
New York Pizza & Pasta	217 W. Boyd Street	Occupational Tax/Mixed Beverage
Norman Arts Council	210 E. Main Street	Special Event
Shop Latino OKC	3237 Dove Crossing Drive	Special Event
Top Dog Pet Resort	2856 Broce Drive	Commercial Kennel License
U.S. Postal Service Housing	2801 E. State Hwy 9	Taxi Cab/Limo/Motorbus
U.S. Postal Service Housing	2801 E. State Hwy 9	Taxi Cab/Limo/Motorbus

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY
	Hawn Bros Window Cleaning	

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Chick-Fil-A	Baba's Gyro's	On the Hook Fish and Chips
Destiny Ranch/Cornell Cattle	Big Red Dogs Concession	
Taqueria San Tadeo	Hickory Farms	

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
08-01-23	Alvin Law	On June 30, 2023, at 200 E. Comanche, Parking enforcement officer allegedly was parked behind cars on the street and opened his car door into east bound lane of traffic causing Claimants vehicle to hit the passenger side, causing damage to the side mirror, door and bed of his truck.	\$6,143.05
08-01-23	James & Ruby Hilliary	On July 24, 2023, at the intersection of Gray St and Crawford Ave. it was alleged a City of Norman truck turned across the lane of traffic and collided with Claimants vehicle.	\$5,753.19
08-07-23	Jo Lynne Rowland	On September 29, 2022, Claimant had a left wrist fractures. She alleges the medical treatment rendered from Norman Regional Hospital fell beneath accepted standards resulting in permanent disability. Seeking expenses and attorney fees.	\$2,000,000.00
08-16-23	Abide Property Solutions, LLC, Steve & Kendra Augustine	On June 14, 2023, a sewer stoppage occurred at 340 Windbrook Drive. Allegedly, the cause of the damage to Claimant's property was a collapsed sewer main.	\$20,641.00
08-18-23	Judson LeRoi	Allegedly, on May 12, 2023, a city vehicle backed into Claimant's vehicle while in the parking lot of 225 N. Webster. The impact was on the left rear corner causing damage to the tail light and surrounding body parts.	\$4,316.40
08-16-23	OG&E	On January 16, 2023, OG&E alleges damage was caused to the OG&E underground facilities located at Lincoln Avenue and Stinson Street. Claimant is seeking the cost of labor, transportation, and materials necessary to repair.	\$4,311.34

STUDY SESSION

On August 29, 2023, the City Council met in Study Session and received an update from the Norman Police Department regarding activity and statistics along with discussion regarding an avigation easement at Westwood Park for the Max Westheimer Airport.

SPECIAL SESSION

On August 15, 2023, City Council met in Special Session to discuss the city's School Resource Officer Program including the public safety sales tax, the possible sale of 718 N. Porter and other homeless shelter options, then adjourned into an Executive Session to discuss possible litigation associated with Travis King vs. the City of Norman.

On August 18 & 19, 2023, City Council met for a Special Session Retreat. Discussed were the 2023-2024 priorities, goals, and objectives for City Council including updates from staff. Consideration of adjourning into an executive session to discuss Internal Auditor candidates.

On August 22, 2023, City Council met in a Special Session then adjourned into an Executive Session to discuss pending litigation in the case of Thompson vs. Norman Regional Hospital. ET AL, Case CIV-19-113 SLP.

FINANCE COMMITTEE

On August 17, 2023, the Finance Committee met to discuss the Solar Initiative for Norman and the monthly revenue and expenditure reports.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On August 24, 2023, the Community Planning & Transportation Committee met to review the Public Transit Reports and to discuss the Johnson and Johnson analysis update on infrastructure within the Center City Tax increment Finance District.

OVERSIGHT COMMITTEE

On August 10, 2023, the Oversight Committee met and gave an update on the Emergency Shelter and discussed Norman's noise ordinance.

CITY MANAGER 2

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

CITY OF NORMAN

Department of Finance
Monthly Report – August 2023

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in August are discussed below:

Treasury Division:

In the month of August, the Treasury Division processed 41,529 payments in person and over the phone, an increase of 11.2% from last month. Paymentus (the City’s 3rd party processor of online and automated telephone payments) processed 13,522 payments in August, an increase of 1.3% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of August by -10.8%. Revenues from the City’s largest single source of revenue, sales tax, are below target by -1.1% for the year to date and 1.7% above last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 24 Budget To Date	FYE 24 Actual To Date	FYE 23 Actual To Date	FYE 22 Actual To Date
Sales Tax Revenue	\$9,196,609	\$9,098,329	\$8,943,995	\$9,027,400
General Fund Revenue	\$17,509,648	\$15,612,882	\$15,240,755	\$14,280,471
General Fund Expenses	\$18,955,664	\$18,215,956	\$17,002,910	\$12,577,703

Administration Division

	FYE 24		FYE 23	
	August	YTD	August	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	640.00	320.00	640.00
Total Comp Time Available	2.00	3.50	6.00	12.00
Total Overtime Hours	0.00	0.00	0.00	
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	322.00	643.50	326.00	652.00
Benefit Hours Taken	11.50	75.50	32.50	84.50
TOTAL ACCOUNTABLE STAFF HOURS	310.50	568.00	293.50	567.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 24		FYE 23	
	August	YTD	August	YTD
Total Regular Hours Available	1,120.00	2,240.00	1,120.00	2,240.00
Total Comp Time Available	9.50	12.00	2.00	4.75
Total Overtime Hours	13.75	23.25	2.00	11.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,143.25	2,275.25	1,124.00	2,256.25
Benefit Hours Taken	144.25	355.25	162.00	417.25
TOTAL ACCOUNTABLE STAFF HOURS	999.00	1,920.00	962.00	1,839.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FYE 24 July	FYE 24 August	Plus/Minus
Total Revenue Received (\$)	\$4,878,812	\$5,394,657	\$515,845
Utility Payments - Office (#)	37,347	41,529	4,182
Utility Payments - Office (\$)	\$4,619,030	\$4,761,769	\$142,739
Paymentus (#)	13,346	13,522	176
Paymentus (\$)	\$1,263,703	\$1,285,662	\$21,959
Lockbox (#)	9,298	9,724	426
Lockbox (\$)	\$1,205,804	\$1,433,317	\$227,513
E-Lockbox (#)	3,464	3,803	339
E-Lockbox (\$)	296,518	383,150	\$86,632
Bank Draft Payments (#)	10540	11357	817
Bank Draft Payments (\$)	\$1,082,380	\$1,237,811	\$155,431
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	99	109	10
Processed Return Checks (\$)	(\$9,594)	(\$10,987)	(\$1,393)
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	95,844	154,329	\$58,485
Municipal Court - Fines/Bonds (\$)	156,778	194,297	\$37,519
Municipal Court - Credit Card (#)	405	570	165
Municipal Court - Credit Card (\$)	74,164	111,532	37,368
Building Permits Cash Report (\$)	79,426	341,922	\$262,496
Building Permits Credit Card (#)	332	389	57
Building Permits Credit Card (\$)	\$71,625	\$224,216	\$152,591
Occupational License - Bldg Insp. (\$)	\$4,951	\$6,281	\$1,330
Occupational License - Bldg Insp. CC (#)	22	35	13
Occupational License - Bldg Insp. CC (\$)	\$4,451	\$5,481	\$1,030
Business License - City Clerk (\$)	1,940	7,845	\$5,905
Accounts Receivable Billed (\$)	\$57,367	\$499,913	\$442,546

Budget Services Division

	FYE 24		FYE 23	
	August	YTD	August	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	640.00	320.00	640.00
Total Comp Time Available	0.50	0.50	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.50	640.50	320.00	640.25
Benefit Hours Taken	95.00	143.25	19.50	87.25
TOTAL ACCOUNTABLE STAFF HOURS	225.50	497.25	300.50	553.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 24		FYE 23	
	August	YTD	August	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	1,512.00	800.00	1,600.00
Total Comp Time Available	7.50	10.25	5.00	11.25
Total Overtime Hours	33.50	67.00	48.50	94.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	841.00	1,589.25	853.50	1,705.25
Benefit Hours Taken	102.00	294.50	149.25	308.75
TOTAL ACCOUNTABLE STAFF HOURS	739.00	1,294.75	704.25	1,396.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 24		FYE 23	
	August	YTD	August	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	2,240.00	1,120.00	2,240.00
Total Comp Time Available	9.00	29.50	8.25	24.00
Total Overtime Hours	37.00	44.50	71.75	144.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,166.00	2,314.00	1,200.00	2,408.75
Benefit Hours Taken	149.25	357.00	57.50	391.75
TOTAL ACCOUNTABLE STAFF HOURS	1,016.75	1,957.00	1,142.50	2,017.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments - FYE 2024

	23-Jul	23-Aug
Mail Payments - Lockbox	9,298	9,724
Mail Payments - E-Lockbox	3,464	3,803
Mail Payments - Office	99	151
Total Mail Payments - Subtotal	12,861	13,678
Night Deposits	148	184
Paymentus Payments	13,346	13,522
Without assistance paymnts - Subtotal	13,494	13,706
Office Payments	2,008	2,160
With assistance payments - Subtotal	2,008	2,160
Total Payments Processed - Subtotal	28,363	29,544
Bank Draft (ACH) Payments	10540	11357
Total Payments (Utility)	38,903	40,901
Total Payments	56,726	59,088

Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken
8-5 Drive-up Window Customers *	Counter is broken
Total Traffic Counter	0 0

* These figures are included in the above Total Customer Contact Payments.

Utility Division Activity Report - FYE 2024

	FYE 24		FYE 23	
	August	YTD	August	YTD
STATUS REPORT				
Regular Utility Accounts Billed	44,443	88,874	44,159	88,270
New Deposit Ons Billed	1,035	1,963	1,043	2,087
Final Accounts Billed	874	1,655	1,091	1,763
TOTAL METERS READ	46,352	92,492	46,293	92,120

FIRE DEPARTMENT

4



NFD Monthly Progress Report August 2023

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	26	1.48%
2 - Overpressure Rupture, explosion, Overheat - No Fire	1	0.06%
3 - Rescue & emergency	1070	60.83%
4 - Hazardous Conditions (No Fire)	35	1.99%
5 - Service Call	138	7.85%
6 - Good Intent Call	396	22.51%
7 - False Alarm & False Call	79	4.49%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	0	0.00%
Incomplete Reports	14	0.80%
Total Incident Count (Unique Calls)	1759	100.00%
Number of Total Unit Responses	2288	

Total Fire Loss \$238,400.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	397	279	0:04:39
Station #2	238	326	0:05:26
Station #3	286	323	0:05:23
Station #4	195	324	0:05:24
Station #5	83	598	0:09:58
Station #6	60	543	0:09:03
Station #7	161	320	0:05:20
Station #8	125	346	0:05:46
Station #9	211	346	0:05:46

Community Outreach

Tours and Special Events	6	Station Tours, Community events, Ride Alongs
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Burn Permits

Burn Permits Issued	42	Conditions were only favorable for burning 3 days in August
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Training

Total Personnel Training Hours	1994	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support
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NFD Monthly Progress Report

August 2023

Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
NFD3*	22	2	0	5	2	1	2	4	0	6
Chief 301	15	2	2	3	2	0	0	5	0	1
Chief 302	15	3	3	3	0	0	0	3	0	3
Chief 303	17	3	3	2	1	0	0	4	1	3
Chief 304	5	1	1	0	1	0	0	1	1	0
Chief 401	14	1	0	4	1	2	2	2	0	2
Chief 402	14	0	2	4	0	1	3	2	0	2
Chief 403	18	2	0	4	2	3	2	3	0	2
Chief 404	2	0	0	0	0	0	0	1	0	1
Engine 1	394	364	0	9	1	0	1	7	2	10
Brush 1	6	3	0	0	0	0	1	1	0	1
Ladder 1	71	51	0	6	2	0	0	4	0	8
Engine 2	259	7	232	9	3	0	0	5	1	2
Brush 2	11	0	9	0	1	0	0	0	0	1
Ladder 2	25	2	7	5	2	0	0	4	0	5
Engine 3	302	5	2	283	1	0	3	3	0	5
Brush 3	6	1	1	1	0	0	1	0	1	1
Engine 4	208	1	7	0	193	0	0	3	3	1
Brush 4	12	0	5	0	6	0	0	0	1	0
Tanker 4	2	0	1	0	1	0	0	0	0	0
Engine 5	21	0	0	0	0	19	2	0	0	0
Brush 5	83	0	0	0	0	83	0	0	0	0
Engine 6	23	0	0	2	0	5	14	0	0	2
Brush 6	72	0	0	2	0	9	58	0	1	2
Rescue Boat 6	1	0	0	0	0	0	1	0	0	0
Squad 7	199	7	4	12	4	0	0	159	7	6
Brush 7	1	0	0	0	0	0	0	1	0	0
Engine 8	133	1	1	2	3	0	0	6	119	1
Brush 8	3	0	0	0	1	0	0	1	1	0
Tanker 8	3	0	2	0	0	1	0	0	0	0
Engine 9	239	9	1	8	1	1	5	4	1	209
Brush 9	7	1	0	1	0	1	2	0	0	2
Tanker 9	6	0	0	0	0	2	4	0	0	0
EM1*	21	2	0	5	2	1	2	4	0	5
EMS1*	21	2	0	5	2	1	2	4	0	5
Fire Marshal 1	2	1	0	0	0	0	0	0	0	1
Fire Marshal 2	7	0	0	1	0	0	1	1	1	3
Fire Marshal 3	10	1	1	1	3	1	0	1	0	2
Fire Marshal 4	5	0	1	1	0	0	2	1	0	0
Fire Marshal 5	12	2	0	2	1	1	1	2	1	2
Fire Marshal 6	1	0	0	0	0	0	0	0	1	0
	2288	474	285	380	236	132	109	236	142	294

*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

August 2023 Fire Prevention Activity Summary

Prevention Department Update and Activities

Training	12 hours	Medication Delivery, EMS Research, Infectious Diseases, EMS
Inspections/Re-Inspections	149 hours	Certificate of Occupancy, Occupancy Loads, Daycare, Fire Alarm, Fire Suppression System, General, Food Trucks, Schools
Smoke Detectors	16	Check/Install Smoke Detectors/Replace Batteries/Bed Shaker
Investigations	11	0 Joint, 3 Closed, 0 Complete, 7 Pending, 1 Arrest
Investigative Activities	60 hours	Fire Scene Investigation, reports, OSBI, interviews/Interrogation, Obtain Warrant, File Charges
Department Meetings	35 (29 hours)	Shift Change Meetings, Staff Meeting
Station & Equipment Maintenance	42 hours	Daily checks, supplies replenishing, cleaning & organization
Public Service/Education & Special Events	13 hours	Senior Citizen Basic Fire Safety, Fire extinguisher training, Pre-Incident Survey

Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building Plan Reviews	19	52
Fire Protection System Plan Reviews	10	26
Building Inspections/Re-inspections	28	25
Meetings	7	7
Training	5	29
Communication	N/A	10
Totals		149

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division

August 2023

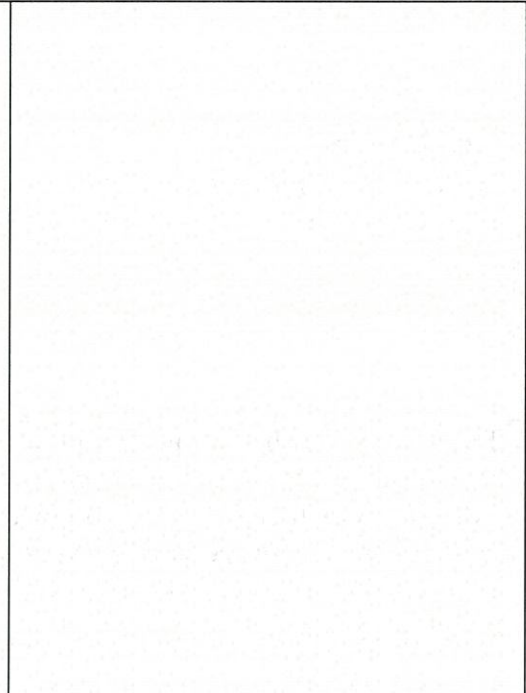
Regular Monthly Scheduled Activities	Unless otherwise noted all meetings are held at the Norman Fire Training Center 2207 Goddard Ave, Norman, OK
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly
Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.	This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.
Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)	The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations
Each Wednesday Morning 9:15 am	Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State office and to other jurisdictions.
Each first Thursday evening of the month is amateur radio testing night at 6:00 pm	Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. Effective date is TBD

<p>Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website www.w5nor.org</p>	<p>Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.</p>
<p>Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps</p>	<p>The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.</p>
<p>Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross</p>	<p>Meetings are conducted at the Fire Training Center and usually held on an as needed basis.</p>
<p>Local Emergency Preparedness Committee</p>	<p>Meets quarterly (normally at the Norman Regional hospital on Porter) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. Also, the LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting.</p>
<p>Other Emergency Management Activities</p>	

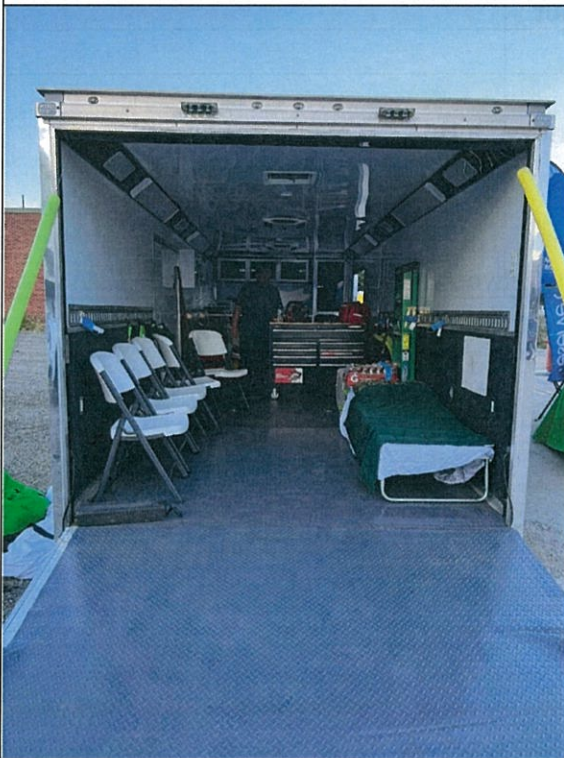
Local Response	
Red Cross Coordination for burn outs. August resulted in no call outs for assistance	With the robust reorganization in the Red Cross and the turmoil of having a in home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance.
The United Way hosted an initial meeting to establish a long term recovery committee for Cleveland/McClain to deal with unmet needs from recent tornados. This committee will be able to assist families with needs not met by the local, state or federal governments.	Establishing a long term recovery committee not only assists residents in recovery but provides a way for continued resilience post traumatic events
Council meeting for the 13 th of June approved the funds for the destroyed siren and to have the carport at the Fire Training Center repaired. The Purchase Order was completed and forwarded to the vendor	It is estimated 4 months or more for the replacement siren. Carport repairs will be done locally
Community Preparedness Events	
Norman EM Coordinator is a Citizens Emergency Response Team (CERT) Instructor for the State EM/Homeland Security Office	During August, Norman EM was requested to support a local group in Ada, OK to provide a CERT Course. This course was split over two weekends. 4-5-6 August and 12 Aug.



Norman EM supported the County Well Back to School event on 11 Aug.



Norman Response Volunteers establish their full aid station with their response trailer and distributed preparedness material to the public



Norman EM provided funding for 4 response volunteers and the Em coordinator to attend the Inter-tribal Emergency Management Conference



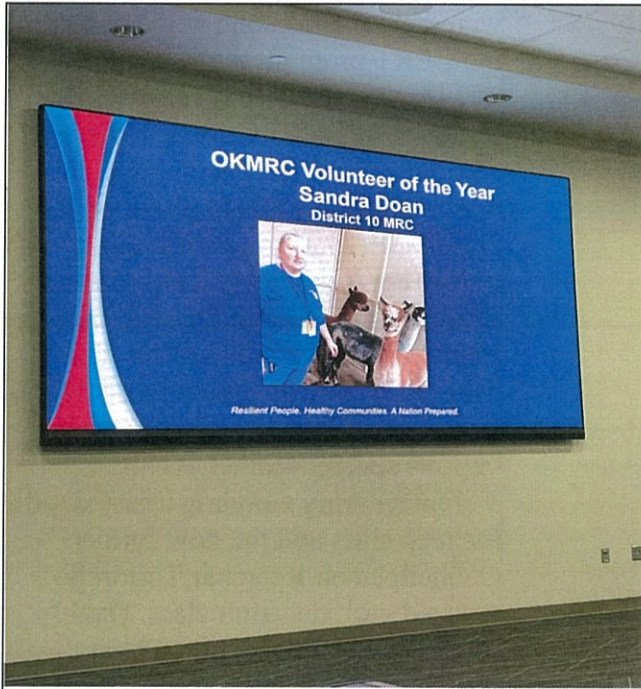
This conference brings tribal communities to gather and many workshops dealing with collaboration

August 14-17.

were held. During one workshop on the CERT program the panel and FEMA representations acknowledge the work of David Grizzle in the community preparedness arena. In previous years, David provided the OTOE-Missouri tribe with train the trainer courses for tribal elders and conducted the first in the state train the trainer course for tribal teens. The tribes utilize these teens in a dedicated mission to assist their elderly during various severe weather events. Volunteer Amy Gooding assisted with the teen class and the now former Councilperson Raerchar Tortorello assisted with the adult class. David was awarded a Pendleton Tribal blanket.

Norman EM Coordinator participated in the OK Medical Reserve CORPS workshop, 25-26.

Norman EM Coordinator is the Medical Reserve Corps Coordinator for the Cleveland County (District 10) MRC Unit. As such we coordinate activities throughout the year and support over 600 volunteers in Cleveland County with administrative needs. For large event venues like the Medieval Fair we coordinate with other units to recruit volunteers to support events. This unit recently was awarded and is continue to complete a grant totaling over \$120K. A Norman Emergency Response Volunteer, Sandra Doan, was named as the units Volunteer of the Year.



I am very proud to name Sandra Doan as the Volunteer of the year for District 10, Oklahoma Medical Reserve CORPS Unit 333.

From the time Sandra joined the Medical Reserve CORPS she was an immediate asset to the Unit. Her willingness to participate in any event the unit was supporting is admirable. Her training as a licensed veterinarian technician usually led to providing advice regarding pets and animals to other volunteers and to the public during events. At the larger outdoor events, such as the annual Medieval Fair, you can find Sandra always there providing her time and normally working more hours than any shift she signed up for.

Sandra is a part of the animal response team and has on many occasion provided presentations to other groups and MRC Units. Sandra volunteers for many MRC events around the state. Events from pet vaccination clinics in McClain County and their Pioneer Days to statewide animal response team activations in Bixby to supporting FGD sites during COVID. Large event venues include multiple years at the Norman Medieval Fair and the recent two years at the SoonerCen event. She supports civic events such as the Norman Conquest Bike Ride and assists in cooling stations during summer sporting events at OU. Sandra is also a member of the Norman Emergency Response Volunteer Team with the City of Norman and has responded to several disaster events in Cleveland County and other counties.

Norman EM is currently working with OU to support the first home games where the heat is expected to be considered a hazard. Cooling tents will be provided.



To support an event like this it takes volunteers from various organizations to load, transport, unload establish, man and recover from the event. Many of the volunteers will put in 10-12 hours.

Norman Response Volunteers have been asked to support the Well in order to restrict parking to people going to the Farmer Market.

As parking is a prime during home football games, it is vital to the Well their parking supports their event. By providing volunteers to assist it frees up their staff to concentrate on providing a robust Farmer Market.

Future Events include 2nd OU Home game, supporting the County Fair, Supporting the Area Band Festival at Moore, Preparedness Day at the Mall

Each of these events require detailed planning and participation by numerous volunteers. Sept 9 is the 2nd game, Sept 7-10, is the Fair and September 16 is the Band Festival. September 23 will be a Preparedness Day at the Mall where the residents can talk one on one with responders, Charity that support disasters and a survey regarding the NWS new process of rolling polygons will be taken.

Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through. Brown bag lunch training is being planned for late 2023	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
FEMA Declares shortage of funds	FEMA has issued a memorandum to all states and territories it is short of funded and has requested \$40B from Congress
 INF FAQs.pdf  INF FAQs.pdf	
Mitigation Grant Status	
Many Divisions are applying for mitigation funds for various projects	Norman EM has the role of oversight in the Mitigation grant efforts of the city and will continue to support applications
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)

HUMAN RESOURCES

5

HUMAN RESOURCES

Monthly Report

August 2023

HUMAN RESOURCES

Total number of Employees: 997

Orientations: 1 – 3 new hires

*All orientations require input from each area of the Human Resources Department

Terminations: 47

ADMINISTRATION

- Worked FMLA cases in tandem with HR Director
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
 - 68 birthday and 74 anniversary
- Labor Relations:
 - No in person Union negotiation meetings held
 - Reached tentative agreement with AFSCME 8/29

BENEFITS

New Enrollments: 1

COBRA/Retiree participants: 51

Benefit Participation

	#	%
Medical	820	99%
Dental	777	93%
Vision	555	66%
Disability	358	43%
Supplemental Life	778	93%

* Total Benefit Eligible Population: 837

Claims

Rx Claims		\$411,974.81
	ACTIVE	\$386,171.49
	RETIREE	\$ 25,779.32
	COBRA	\$ 23.97
Medical Claims		\$7,070,842.00
Dental Claims		\$ 67,075.55
Death Claims		0

PERSONNEL ACTIONS**New Hires – 3**

Dept./Div.	Position	Number of Employees
Parks & Rec/Recreation	Recreation Leader I	1
Public Works/Traffic Control	Maintenance Worker I	1
Utilities/WLM	Laborer (Temp/Seasonal)	1

Promotions – 9

Dept./Div.	Position	Number of Employees
Police	Crime Analyst I	1
Parks & Rec/Golf Maintenance	Maintenance Worker II	1
Parks & Rec/Park Maintenance	Maintenance Worker II	2
Public Works/Fleet	Small Equipment Mechanic	1
Public Works/Streets	Heavy Equipment Operator	2
Utilities/WTP	Plant Operator A	1

Separations – 47

Dept./Div.	Position	Number of Employees
Parks & Rec/Recreation	Recreation Technician	1
Parks & Rec/Tennis	Tennis Shop Attendant	1
Parks & Rec/WW Aquatic Center	Admissions Clerk I	4
Parks & Rec/WW Aquatic Center	Admissions Clerk II	2
Parks & Rec/WW Aquatic Center	Assistant Aquatic Manager	1
Parks & Rec/WW Aquatic Center	Concession Cashier I	1
Parks & Rec/WW Aquatic Center	Food & Beverage Tech I	1
Parks & Rec/WW Aquatic Center	Head Lifeguard	2
Parks & Rec/WW Aquatic Center	Lifeguard	17
Parks & Rec/WW Aquatic Center	Slide & Gate Attendant	2
Parks & Rec/WW Aquatic Center	Swim Instructor	7
Planning & Comm Dev/Planning	Planner I	1
Police/Patrol	Police Officer	3
Public Works/Fleet	Mechanic Apprentice	1
Public Works/Fleet Transit	Maintenance Worker I	1
Utilities/WTP	Laborer	1
Utilities/WTP	WTP Plant Manager	1

Turnover Rates

Department	No. of Employees	No. of Terminated Employees	Turnover Rate
City Manager	5	0	0.00%
City Clerk	6	0	0.00%
Finance	21	0	0.00%
Admin-Accounting-Utilities			
Treasury-Budget			
Fire	155	0	0.00%
Admin-Training-Prevention			
Suppression-Disaster Prep.			
Human Resources	10	0	0.00%

Information Technology	16	0	0.00%
Legal Department (includes intern)	9	0	0.00%
Municipal Court (includes Judges)	15	0	0.00%
Parks & Recreation-Total	263	35	13.31%
Admin-Recreation-Golf	Parks-Rec 115	2	01.74%
Park Development-Tennis	Aquatic Ctr-148	37	00.25%
Facility Maintenance-YFAC			
Aquatic Center			
Planning & Comm Dev.	36	1	02.78%
Admin-GIS-Planning			
Code Compliance			
Current Planning			
Bldg. Inspectors-CDGB			
Police	161	3	01.86%
Admin-Patrol-Investigations-			
Staff Svcs-Narcotics-Dispatch			
Animal Welfare-SRO			
Public Works	121	2	01.65%
Engineering-Capital Projects Fleet-Streets-Stormwater			
Traffic-Transit-Admin			
Utilities	158	2	01.27%
Admin-WTP-WRF-GIS			
Line Maintenance-Sanitation			
IND Pretreatment-Environment			

RECRUITMENT

Positions Requisitioned for Refill by Department/Division (# of vacancies) *included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT*	
Human Resources	
Human Resources Recruiter - interviewing	
Parks & Recreation	
Maintenance Worker I(2) (offers pending)	Recreation Technician
PT All Locations – Recreation Center Specialist	
Westwood Family Aquatic Center & Golf Course – all PT Seasonal	
Golf - Laborer	Golf Shop Attendant - offer pending
Tennis Shop Attendant	
Planning and Community Development	
Planner I	Intern GIS - Offer Pending
Police	

Police Officer (9) - Interviews 9/5-9/8	Communications Officer II
Communications Officer I (3)	Digital Redaction Clerk - interview 9/12
Animal Welfare Technician - bkgd pkts sent to 9	
Public Works	
Engineering - City Surveyor	Traffic - Traffic Signal Technician - offer pending
Utilities	
Sanitation - Sanitation Worker I (3)	Sanitation - Sanitation Worker II (1)
Water Reclamation Laborer (temp)	PPT Water Reclamation Facility – Custodian (1) - offer pending
Water Line Maintenance – Utility Distribution Worker I	Water Line Maintenance – Utility Distribution Worker II
City Council & City Manager	
Internal Auditor	Assistant City Manager
Legal	
Assistant City Attorney I - offer pending	
IT	
Business Analyst	

New hires - 3

- Maintenance Worker I/Public Works/Traffic – Days to fill 33
 - Job posted 7/5
 - Interviews 7/26 and offer
 - Start 8/7/23
- Recreation Leader/Parks Whittier – Days to fill 46
 - Job posted 7/6
 - Interviews 8/9 and offer
 - Start 8/21/23
- Laborer/Utilities/Water Line Maintenance – Days to fill 36
 - Job posted 7/25
 - Offer made on 8/4
 - Start 8/30/2023 (There was a big delay on his background)

5 – Terminations of full time employees

1 – Termination of AFSCME Part-time

39 – Terminations for Westwood (temp)

SAFETY

Fitness for Duty Meetings

Department	Number Held
	0

Return to Work Meetings

Department	Number Held
	0

Recordable Injuries – OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis
Police/Patrol	Strained left shoulder	Injured shoulder during P.T.	Work Restrictions
Police/Patrol	Needle stick to left pinky	Picking up needles at Andrew’s Park	Released to work

Parks & Rec./Maintenance	Poison Ivy on right hand	Working at Sutton Wilderness	Released to work
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Current number of "at fault" Vehicle Collisions per calendar year:

2023*	2022	2021
7	7	5

**CY2023 is current YTD*

Current number of "at fault" Vehicle Collisions per fiscal year:

2024	2023	2022
2	7	3

Recordable Injuries per calendar year:

2023*	2022	2021
47	60	64

**CY2023 is current YTD*

Recordable Injuries per fiscal year:

2024	2023	2022
8	67	54

Complaints/Resolutions

Complaint	Resolution
Safety concerns were reported on 7/27/23, to H.R. regarding high volume & traffic	Meeting on 9/11/23 to discuss solutions to mitigate any possible injury from occurring
Mold issue at Compost Facility was reported to H.R. on 8/29/23	Mold test will be conducted on 9/11/23 by Environmental Solutions & there will be a new compost building if a few weeks

CITY OF NORMAN

Information Technology Department
Monthly Report – August 2023.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	In Progress –Project team has completed implementation work on Incode for Municipal Court, Munis for Financials, Advanced Utilities for utility billing, Tyler EAM for Work Orders, as well as Intellitime for Time and Attendance. Munis for HR Module is being updated. CityView for Planning and Permits began May 2022 and will continue into 2023.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to increase security and speed requirements.	Ongoing: New core switching is implemented and speed enhanced at main campus. IT Network staff are in implementation and testing of networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure.

Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing – taken over by Utilities Admin.
Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation possible launch in FYE24
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – Sanitation, Line Maintenance, Sr. Center, YFAC, EOC, Development Center, Municipal Court, HR/IT Building, Bus Station, Building Maint.
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Planning – Finance Dept. has made funds available. Work to be complete by end of 2023.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing

Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress
Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning
Print Shop Move to IT	Transition the Print Shop from the Finance Department in to the IT Department.	In Progress, full completion in July/August of 2023. Renovation of new space should be complete by January 2024.
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress

Support Tickets:

The IT department tracks work requests with a software package called Spiceworks. **IT Table 1** below represents the number of support tickets closed by the IT Support Staff and those remaining open at the end of July 2023. This high amount is because of various departmental moves to the Development Center and the IT Department assisting in connections and configuration.

Mass Communications:

The following statistics represent email space and resource savings. In the attached table, you will see that 8 emails from the groups shown were sent from city servers using city resources – of those 19,728 were delivered to outside mailboxes for the month of August 2023. The city servers generated mass communications to Norman citizens of 19,728 messages from only 8 sent (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 300,378 attempted incoming and 111,924 outgoing messages for the month of August 2023. Incoming messages totaling 109,283 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents 36% of our inbound mail. This percentage is down from previous months for malicious email/spam. Our security efforts are having a positive effect on reducing the total number of malicious email inbound. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of August 2023, the City of Norman's web site had 127,444 individual web sessions access the web site for 266,768 total page views. Of those sessions, 69,551 were identified as New Users to view content on the City web site (see **IT Table 4**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has reduced and more relevant information as well as the ability to function seamlessly from mobile devices and tablets.

ERP Project Implementation Progress:

The chart below shows the path that we have followed through our ERP Implementation Project with most operations finalized by 2022. The project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The final implementations are expected to run through FYE24. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work

Table 1

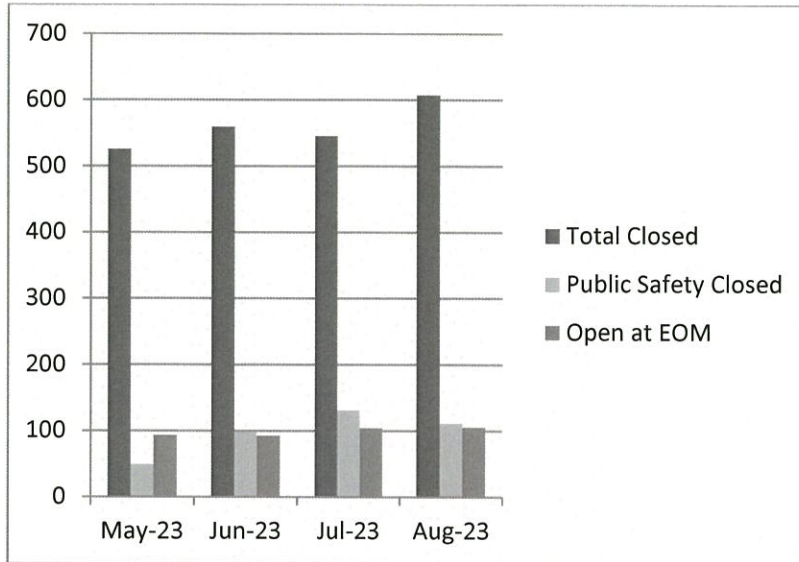


Table 2

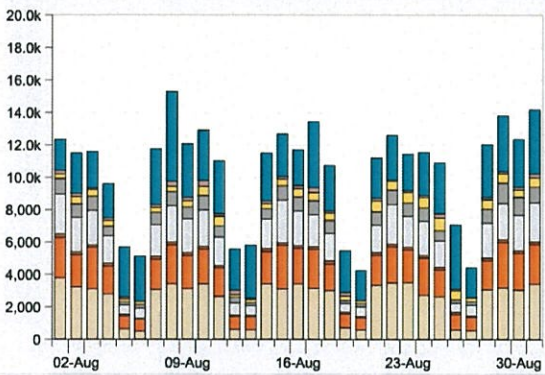
August 2023 LIST SERVER REPORT			
<i>Group</i>	<i>Active Members</i>	<i>Mailings</i>	<i>Total Delivered</i>
Affirmative Action Group	12	0	0
Job Posting	1324	0	0
Norman News	2466	8	19728
Totals	3802	8	19728

Executive Summary

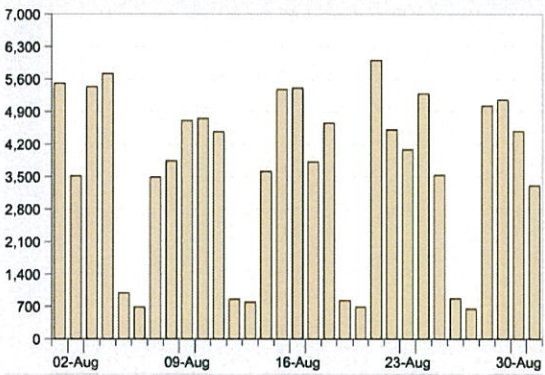
ironport.example.com

01 Aug 2023 00:00 to 31 Aug 2023 23:59 (GMT -05:00)
Data in time range: 100.0 % complete

Incoming Mail Graph



Outgoing Mail Graph



Incoming Mail Summary

Message Category	%	Messages
Stopped by IP Reputation Filtering	30.1%	90,384
Stopped by Domain Reputation Filtering	1.7%	5,087
Stopped as Invalid Recipients	0.0%	1
Spam Detected	4.4%	13,257
Virus Detected	0.0%	75
Detected by Advanced Malware Protection	0.0%	0
Messages with Malicious URLs	0.0%	18
Stopped by Content Filter	0.2%	461
Stopped by DMARC	7.0%	20,916
S/MIME Verification/Decryption Failed	0.0%	0
Total Threat Messages:	36.4%	109,283
Marketing Messages	17.6%	52,739
Social Networking Messages	1.6%	4,820
Bulk Messages	18.4%	55,371
Total Graymails:	37.6%	112,930
S/MIME Verification/Decryption Successful	0.0%	0
Clean Messages	26.0%	78,165
Total Attempted Messages:		300,378

Outgoing Mail Summary

Message Processing	%	Messages
Spam Detected	0.0%	0
Virus Detected	0.0%	0
Detected by Advanced Malware Protection	0.0%	0
Messages with Malicious URLs	0.0%	0
Stopped by Content Filter	0.0%	0
Stopped by DLP	0.0%	0
Clean Messages	100.0%	111,924
Total Messages Processed:		111,924

Message Delivery	%	Messages
Hard Bounces	2.2%	2,437
Delivered	97.8%	109,456
Total Messages Delivered:		111,893

ironport.example.com - 01 Sep 2023 01:00 (GMT -05:00)

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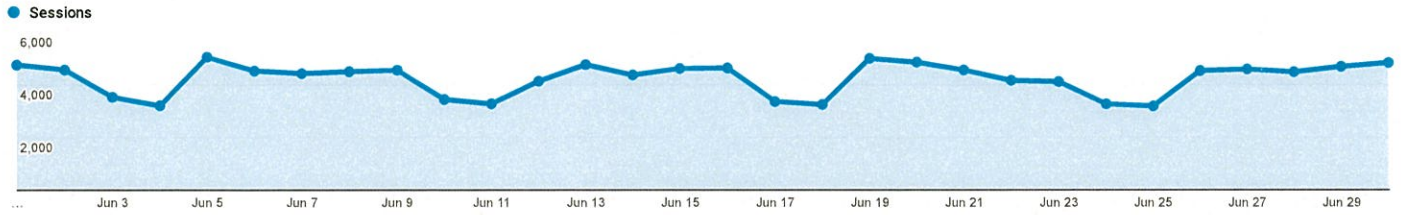
1

Site Traffic

Jun 1, 2023 - Jun 30, 2023

All Users
100.00% Sessions

Report Tab



Day of the month	Sessions	Pages / Session	Pageviews	Users	New Users	Bounce Rate	Avg. Time on Page
	127,444 % of Total: 100.00% (127,444)	2.09 Avg for View: 2.09 (0.00%)	266,768 % of Total: 100.00% (266,768)	80,544 % of Total: 100.00% (80,544)	69,551 % of Total: 100.04% (69,524)	42.06% Avg for View: 42.06% (0.00%)	00:01:40 Avg for View: 00:01:40 (0.00%)
1. 05	5,063 (3.97%)	2.10	10,637 (3.99%)	4,298 (3.97%)	2,774 (3.99%)	42.15%	00:01:46
2. 19	5,012 (3.93%)	2.10	10,548 (3.95%)	4,236 (3.91%)	2,881 (4.14%)	42.82%	00:01:41
3. 20	4,864 (3.82%)	2.18	10,607 (3.98%)	4,091 (3.77%)	2,541 (3.65%)	40.28%	00:01:39
4. 30	4,834 (3.79%)	2.13	10,287 (3.86%)	4,100 (3.78%)	2,593 (3.73%)	39.97%	00:01:33
5. 13	4,770 (3.74%)	2.09	9,972 (3.74%)	4,070 (3.76%)	2,634 (3.79%)	42.39%	00:01:44
6. 01	4,766 (3.74%)	2.15	10,233 (3.84%)	4,065 (3.75%)	2,554 (3.67%)	40.50%	00:01:43
7. 29	4,693 (3.68%)	2.10	9,863 (3.70%)	4,026 (3.71%)	2,608 (3.75%)	42.55%	00:01:42
8. 16	4,643 (3.64%)	2.11	9,813 (3.68%)	3,960 (3.65%)	2,580 (3.71%)	39.28%	00:01:34
9. 15	4,622 (3.63%)	2.15	9,946 (3.73%)	3,898 (3.60%)	2,501 (3.60%)	41.30%	00:01:38
10. 27	4,590 (3.60%)	2.13	9,758 (3.66%)	3,818 (3.52%)	2,394 (3.44%)	39.69%	00:01:47

Rows 1 - 10 of 30

MONTHLY REPORT - LEGAL DEPARTMENT
August 2023 Report
(Submitted September 8, 2023)

MONTHLY HIGHLIGHTS:

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

Shaw, Austin, et al. v. City of Norman, et al., CIV-21-1124-J; 2nd Appeal 23-6087 (10th Cir. 2023); 22-6106 (10th Cir. 2022) (K)

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Smith v. City of Norman, CIV-22-1002 (K)

Thompson v. City of Norman, et al., CJ-2019-71; CIV-19-13 (K)

Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al., CIV-2022-642 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

City v. Kelly Lynn, Case No. SD-121276; CV-2023-516 (K)

Easley v. City of Norman, Case No. SD-121511; CV-2022-2830 (K)

This appeal was filed on August 10, 2023. It involves the ongoing saga regarding the replacement of windows in a house in the Chautauqua Historic District. On July 11, 2023, the district court granted summary judgment in favor of the City. This appeal asks the appellate court to reverse the district court's ruling.

Henderson, et al. v. City of Norman, et al., Case No. DF-120316; CJ-2016-610 (K)

Walling v. Norman Regional Health System, et al., Case No. SD-121340, CJ-2014-874 (K)

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (K)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al., CV-2012-748 (K, W)

City v. Aaron Stachmus and Bryson Anglin, CJ-2021-445 (S)

City v. Aaron Stachmus and Bryson Anglin, CJ-2022-424 (S)

City v. Aaron Stachmus and Bryson Anglin, CJ-2022-647 (S)

Etter v. City of Norman, CJ-2021-731 (K)
FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)
FOP v. City of Norman, CV-2011-876 L (K)
Martin Flores v. City of Norman & John Doe, CJ-2021-1051
Caleb Fulton v. City of Norman et al., CJ-2020-797 (K)
Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)
Jaclyn Jacobs v. City of Norman and Norman Utilities Authority, CJ-2022-794 (K)
Jane Doe v. S. Carter, Norman Regional Hospital Authority, and John and Jane Does, and or DBA Doe Medical Entity, CJ-2022-1348, CJ-2020-606 (K)
City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)
City v. Lonnie Hodges, CV-2020-2922
The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)
McCarver v. City of Norman, CJ-2013-128 TS (K)
Petersen and Lester E.R. Dotty v. City of Norman, CV-2023-766 (K)
Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)
Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)
West Lindsey Center Investors, LLC v. City of Norman, et al., CJ-2022-693 (K)

B. *Condemnation Proceedings*

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. The Uplands Development Co., LLC, et al., CJ-2021-227 (M).
City of Norman v. Hallbrooke Development Group One, LLC, et al., CJ-2021-228 (M).
City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M)
City of Norman v. McIntosh Living Trust, et al., CJ-2023-704 (M)
City of Norman v. Susanne Corr Revocable Trust, et al., CJ-2023-706 (M): Potential final resolution and agreed judgment pending City Council approval.
City of Norman v. Miller Revocable Trust, et al., CJ-2023-708 (M): Potential resolution and ultimate dismissal pending City Council approval.
City of Norman v. Bradley Goodman, et al., CJ-2023-707 (M): Potential resolution and ultimate dismissal pending City Council approval.

C. *Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

D. *Municipal Court Appeals*

None

E. *Small Claims Court*

None

F. *Board of Adjustment Appeals*

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)
AFSCME Grievance FYE 23-03 – (Parks Employees)
AFSCME Grievance FYE 23-08 – (AFSCME Group Grievance)
AFSCME Grievance FYE 23-09 – (Brian Jones)
AFSCME Grievance FYE 24-01 – (April Waggoner)
AFSCME Grievance FYE 24-02 – (Hemsley, Boggs, Garner)
AFSCME Grievance FYE 24-03 – (Boggs, Whiteside, Cole)
AFSCME Grievance FYE 24-04 – (Jeremy Boggs)

IAFF Grievance FYE 21 – Carl Shanon Smith – Improper Compensation
IAFF Grievance FYE 22 – Source Documents
IAFF Grievance FYE 23 – Matt Ferris – Discipline
IAFF Grievance FYE 23 – Carl Shanon Smith Termination/Forced Retirement Grievance
IAFF Grievance FYE 23 – Battalion Chief Source Document Grievance
IAFF Grievance FYE 23 – Change in Medical Benefits
IAFF Grievance FYE 23 – Change in Conditions of Employment
IAFF Grievance FYE-23 - Selective Progressive Discipline Grievance
IAFF Grievance FYE-23 - Failure to Compensate for Working Out of Classification
IAFF Grievance FYE-23 - Wellness Program
IAFF Grievance FYE-23 - Mass Casualty /Active Shooter Response

FOP Grievance FYE-23 – Wellness Program

B. *Equal Employment Opportunity Commission (EEOC)*

None

C. *Contested Unemployment Claims (OESC)*

None

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through August 2023. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 22	FYE 23	FYE 24	FYE 22	FYE 23	FYE 24	FYE 22	FYE 23	FYE 24
JULY	275	165	464	11	7	11	7	9	10
AUG	236	241	341	9	10	7	5	13	16
SEPT	263	245		9	15		5	10	
OCT	269	244		12	13		6	9	
NOV	228	205		2	10		6	6	
DEC	162	165		1	5		3	8	
JAN	185	205		9	9		6	10	
FEB	787	256		8	17		8	10	
MAR	282	272		13	13		9	12	
APR	323	322		12	9		10	9	
MAY	582	395		21	17		12	13	
JUNE	268	344		7	31		11	9	
TOTALS / YTD	3,860	3,059	805	114	156	11	95	118	26

WORKERS' COMPENSATION COURT

The total number cases pending as of August 2023 are 22. There were no new Oklahoma Workers Compensation claims received during the month. Two settlements by Joint Petition were approved administratively in August. The remaining cases are proceeding in active litigation in the Oklahoma Workers’ Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers’ Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 24 CASES	FYE 23 CASES	FYE22 CASES	FYE21 CASES
Fire	Suppression	12		9	4	2
Fire	Prevention				1	
Parks/Rec.	Park Maintenance	1				
Parks/Rec	Westwood Pool				1	
Planning	Development Services					
Police	Animal Welfare					2
Police	Criminal Investigation	2			1	
Police	Patrol	4		1	4	1
Police	Administration	0			2	

DEPARTMENT	DIVISION	PENDING CASES	FYE 24 CASES	FYE 23 CASES	FYE22 CASES	FYE21 CASES
Public Works	Street Maintenance				1	1
Public Works	Vehicle Maintenance					
Public Works	Storm Water					
Public Works	Traffic Control	1		1		
Utilities	Line Maintenance	1		1		
Utilities	Sanitation	1		1		
TOTALS		22		11	14	6

List of Pending Cases

- Amason, Amber v. City of Norman, WCC 2012-12306 K
 (Police, Patrol, MPO, Intestinal/Parasite/Infection)
- Attaway, Dan v. City of Norman, CM-2022-06389 G
 (Fire, Suppression, Fire Captain, R. Knee)
- Boxford, Steven Lee v. City of Norman, CM-2022-03698 N
 (Police, Patrol, MPO, L. Shoulder, Neck, L. Hand, L. Arm, L. Hip, R. Knee)
- Edwards, Brian v. City of Norman, CM-2023-00414 L
 (Fire, Suppression, Fire Driver Engineer, R. Hand, R. Thumb)
A settlement by Joint Petition in the above claim was approved administratively and will no longer appear on the monthly report.
- Faught, David L. v. City of Norman, CM-2023-03669 R
 (Fire, Suppression, Firefighter, Binaural Hearing Loss)
- Faught, David L. v. City of Norman, CM-2023-03668 L
 (Fire, Suppression, Firefighter, Chest, Pectoral & Tricep Tendon)
- Gourley II, Rickey J. v. City of Norman, CM-2022-06328 E
 (Public Works, Traffic Control, Maintenance Worker I, L. Shoulder, L. Arm)
- Hambrick, John v. City of Norman, CM-2023-02469K (Cancer, BAW)
 (Fire, suppression, Firefighter)
- Harvey, Homer Paul, Jr. v. City of Norman, CM-2023-01069 W
 (Fire, Suppression, Fire Driver Engineer, R. Hip, R. Thigh)
- Kizzia, Derrald v. City of Norman, WCC 2014-06995 K
 (Parks & Rec, Park Maintenance, HEO, R. Knee/Reopen Request)
- Kraeger, Casey W. v. City of Norman, CM-2023-00969 R
 (Utilities, Sanitation, Sanitation Worker II, Head, Upper Back, Lower Back, L. Hip, L. Knee)
- Lewis, Brian K. V. City of Norman, CM-2022-02245 H
 (Fire/Suppression/Fire Driver Engineer, Neck, Back UNS, L Knee, L. Leg)
- Mosley, Kent v. City of Norman, CM-2020-00585 X
 (Police, Patrol, Sergeant, Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach)
- Newell, Richard v. City of Norman, WCC-2022-15014 H
 (Police, Narcotics, Sergeant, R. Knee)

Peterman, Kyle M. v. City of Norman, CM-2022-06515 P

(Fire, Suppression, Firefighter Recruit, L. Inside Ear)

A settlement by Joint Petition settlement in the above claim was approved administratively and will no longer appear on the monthly report.

Rayburn, Joshua L. v. City of Norman, CM-2023-00845 J

(Utilities, Line Maintenance, Utility Distribution Worker I, Back UNS)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Smith, Carl Shanon v. City of Norman, CM-23-00163 Q

(Fire, Suppression, Firefighter, Lower Back)

Stamper, Jonathan A. v. City of Norman, CM-2022-03706 J

(Fire, Suppression, Firefighter, Low Back, R Knee)

Tomczak, Carl v. City of Norman, CM-22-07388 P

(Fire, Suppression, Firefighter, L Shoulder, L Upper Arm, L Arm)

Tuschmann, Sean Michael v. City of Norman, CM-2022-04310 H

(Police/Patrol/Lieutenant, L Shoulder, L. Elbow, L. Hand)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through August 2023.

DEPARTMENT	FYE 24 Month	FYE 24 YTD	FYE 23 YTD	FYE 22 YTD	FYE 21
Animal Control			2	2	1
Finance – IT					1
Fire				2	1
Legal					2
Other	1	1	5	6	11
Parks			1	2	4
Planning			1	2	
Police	1	1	8	8	3
Public Works – other			5	2	2
Public Works – Stormwater				1	
Public Works – Engineering					1
Public Works – Streets		1	8	10	9
Utilities – other	1	1			
Utilities – Water	1	1	16	6	11
Utilities – Sanitation		2	7	6	12
Utilities – Sewer	1	1	3	4	5
TOTAL CLAIMS	5	8	56	51	63

CURRENT CLAIM STATUS	FYE 24 TO DATE	FYE 23	FYE 22	FYE 21
Claims Filed	8	56	51	63
Claims Open and Under Consideration	0	5	0	0
Claims Not Accepted Under Statute/Other	1	4	3	10
Claims Paid Administratively	6	22	15	11
Claims Paid Through Council Approval	0	2	2	7
Claims Resulting in a Lawsuit for FY	0	0	5	3
Claims Barred by Statute (No Further Action Allowed)	0	17	26	32
Claims in Denied Status (Still Subject to Lawsuit)	1	6	0	0

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
AUGUST - FY '24**

CASES FILED

	<u>AUGUST</u>	<u>FY24</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY23</u>	<u>Y-T-D</u>
Traffic	821		1,514	303		564
Non-Traffic	265		613	199		422
SUB TOTAL	1086		2127	502		986
Parking	926		1,310	554		902
GRAND TOTAL	2,012		3,437	1,056		1,888

CASES DISPOSED

	<u>AUGUST</u>	<u>FY24</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY23</u>	<u>Y-T-D</u>
Traffic	564		1,223	360		657
Non-Traffic	247		510	258		473
SUB TOTAL	811		1733	618		1130
Parking	602		1,005	421		719
GRAND TOTAL	1,413		2,738	1,039		1,849

REVENUE

	<u>AUGUST</u>	<u>FY24</u>	<u>Y-T-D</u>	<u>AUGUST</u>	<u>FY23</u>	<u>Y-T-D</u>
Traffic	\$ 89,966.42		\$ 163,729.86	\$ 39,047.48		\$ 73,015.81
Non-Traffic	\$ 23,955.75		\$ 42,845.68	\$ 28,649.31		\$ 41,402.54
SUB TOTAL	\$ 113,922.17		\$ 206,575.54	\$ 67,696.79		\$ 114,418.35
Parking	\$ 18,660.00		\$ 34,095.00	\$ 16,145.00		\$ 27,075.00
GRAND TOTAL	\$ 132,582.17		\$ 240,670.54	\$ 83,841.79		\$ 141,493.35

MUNICIPAL COURT - MONTHLY REPORT
August 2023

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 50 new cases and closed 38 cases during the month of August 2023. 6 Mediations were held.

PARKS AND RECREATION

9

Park Development Activities September 2023

12th Avenue Recreation Center:



Work was done throughout the month on several small interior remodel projects at the center, which will improve both the accessibility of the spaces and make cosmetic improvements to the floors, walls, ceilings, counters, doors and other components of this highly used recreation space. The main office is being divided into two spaces; floor replacements are being done at the main entry and in the dining area and old heaters are being removed where they intrude into accessible routes. We also will be painting the main gymnasium walls and working on improving door transition areas to increase accessibility. Work is being coordinated with the Recreation Center staff in order to minimize the impact on daily activities. Once this phase of work is completed, we will work with an architect to design a remodel of the restrooms and the after school room to bring them up to current ADA standards for counter heights, fixtures, materials and signage. These improvements are being funded through a combination of facility maintenance funds and ADA Transition Plan Project funds.

Neighborhood Parks:



A contractor worked this week at Earl Sneed Park to install a new crushed stone path to connect the asphalt walk on the east side of the park to the renovated seating and landscape area in the center of the park. The arbor now houses an accessible picnic table, in place of the old, non-accessible benches and uneven surface that was removed earlier this year. This park, named for a former mayor of Norman, is a small passive space full of large trees, which has been enjoyed for decades by the neighborhood around it.

We are also working to resolve a drainage issue in High Meadows Park, where a perched water table has kept a section of the park trail wet year-round. To remedy this, we expanded the trailside drainage system, and created a way for the water to drain under the trail and into the creek just a few feet away from it, while also creating a rock-lined channel for the area with the most prominent surface drainage to flow to the same trail crossing. The area will be topped with new sod to prevent further accumulation of silt on the trail after rains. We will continue to monitor the area for additional issues.

Sutton Urban Wilderness:

We awarded a contract in August for a project to expand the main parking lot off 12th Avenue, and improve the southern walking trail spur that connects it to the trail in Griffin Park. Work will proceed through the summer; and be completed this fall. The project is being partly funded via a Recreational Trails Grant, awarded by the State of Oklahoma Department of Tourism & Recreation.

Reaves Park:

A contractor worked in August to install scoreboards at the new T-ball complex that we opened this past March. The boards are being supplied free-of-charge from a group that will sell advertising on the boards; and split this revenue with the City of Norman. Other projects will continue at Reaves to improve the fencing at the older baseball and softball fields, construct a small maintenance shop and material yard for the park, and replace the old restroom building near the playgrounds in the park. We also had a contractor working in the park during the gap between ball seasons to remove four large dead trees

around the parking lots and ball fields throughout the park. The trees we had removed had started losing large limbs recently. Park Maintenance Staff also demolished the old restroom near the playground and picnic areas as we prepare plans to bid out the construction of a new facility this year at the park similar to those built recently at NE Lions and Rotary Parks.

Andrews Park:

Council approved a contract with Copeland Design Collective to produce a Master Plan for Andrews Park in the coming months. There will be a steering committee selected to help guide the process, which will include a robust public input process—beginning with a “picnic in the park” information gathering event on the evening of September 11, followed by a 3-day design workshop with city staff, committee and park board representatives and the design team on September 12-14. Future presentations will give the public additional opportunities to comment on the proposed master plan before it is presented to Council this fall.

Lions Park:

Work was done to crack-fill and sealcoat the parking lot off of Pickard Avenue, and the city’s traffic crews will be working soon to re-stripe the lot to adjust the location of the handicap accessible parking spots to the new accessible entry point at the east end of the lot. This is part of the work that was done recently to improve accessibility of the park restrooms, gazebo and walkways in the park. More work will be done to improve accessibility to the tennis courts and other park features over the next few weeks.

AUGUST 2024 PARKS MAINTENANCE DIVISION

SAFETY REPORT	FY24 MTD	FY24 YTD	FY23 MTD	FY23 YTD
On-The-Job Injuries	0	2	0	6
Vehicle Accidents	0	0	0	0
Employee responsible	0	0	0	0
ROUTINE ACTIVITIES	Total Man Hours		Total Man Hours	
Big Mowing	104	286.50	89.5	944.50
Trim Mowing	815.5	1873.50	593.5	5376.00
Chemical Spraying	114	293.50	116	1027.00
Fertilization	0	0.00	0	18.00
Park Tree Work	12	147.00	0	735.00
Street Tree Work	0	0.00	3	91.00
Trash Maintenance	504.75	828.00	115	2447.75
Sprinkler Maintenance	164.75	350.50	8	1052.75
Watering	0	0.00	0	279.00
Painting	0	0.00	21	415.00
Landscape Maintenance	337	581.00	0	1708.75
Seeding/Sodding	24	24.00	51.5	613.00
Ballfield Maintenance	14.5	14.50	0	341.00
Fence Repairs	16	16.00	3	266.50
Equipment Repairs/Maintenance	265.5	493.00	0	1374.50
Material Hauling	131.5	131.50	123	497.25
Snow/Ice Removal	0	0.00	5	520.27
Christmas Setup	0	0.00	0	264.75
Vector Control	57	87.00	0	114.00
Events	24	94.50	16	201.00
Vandalism Repair	66.5	72.50	0	210.50
Trail Maintenance	0	0.00	0	8.00
Playground Maintenance	53	107.50	86	891.75
Restroom Maintenance	18	18.00	191.5	622.50
Carpentry/Welding	18	38.00	0	441.00
Shop Time	53	95.50	0	493.00
Special Projects	90.5	141.50	140	2481.00
Miscellaneous	96.5	153.50	55	1881.25

AUGUST 2023
RECREATION DIVISION
MONTHLY REPORT

Norman Senior Center: The Norman Senior Center saw a monthly attendance of 850. S.A.L.T. (Seniors and Law Enforcement Together) held their monthly meeting on Wednesday, August 2. First Monday Birthdays was celebrated on Monday, August 14. On Friday, August 18, around 60 patrons attended our monthly Grill and Games event. Folks enjoyed free food, music, Singo Bingo, and door prizes. Tech Sesh with Mac was offered on Friday, August 25 for those interested in assistance with their technological devices. The Mystery Dinner took patrons to Bison Witches on Tuesday, August 22. On Wednesday, August 30, patrons enjoyed Bingo, sponsored by Humana.

Little Axe Community Center: The Little Axe Community center started the month of August with a meet the teacher night at the Center. Norman Fire Station #5 and Pioneer Library Service participated in a night of fun with the Little Axe School District and approximately 590 children did crafts and received information about the Center. The After School Program also gained some new children and currently have 14 enrolled.

12th Avenue Recreation Center: The 12th Avenue Recreation Center had 28 participants in our summer camp. Campers were able to enjoy one last bit of summer with a big pizza party, snow cones, popsicles, and a Spirit Week to celebrate the end of a fun-filled summer! Norman Public Schools started back on August 17th, and we were very excited to see familiar faces and brand new faces in our program! We have 39 students enrolled with spots still open. We averaged 32 students per day.

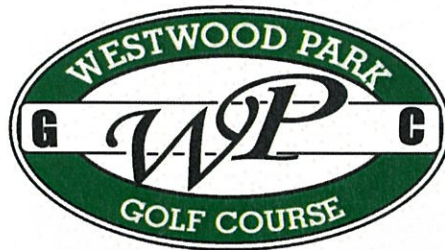
Irving Recreation Center: The Irving Recreation Center Summer Camp came to an end and our After School Program began with 28 campers enrolled. We have an average daily attendance of 22 campers. Our Recreation Specialists Ashley Cullison was promoted to Recreation Leader.

Whittier Recreation Center: The Recreation Center Summer Camp came to an end. Our After School Program began with 26 campers enrolled. We have an average daily attendance of 25 campers. Our Recreation Technician Tori Ronspiez resigned this month and the plan is for our Recreation leader Langston Reynolds to take her place.

FACILITY ATTENDANCE:

	Month	Year to Date
Norman Senior Center	850	1,511
Little Axe Community Center	2,039	3,519
12th Avenue Recreation Center	1,167	2,962
Irving Recreation Center	507	850
Whittier Recreation Center	567	1,111
Reaves Center	300	600
Tennis Center	3,598	6,974

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



AUGUST 2023

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	AUG FYE'24	AUG FYE'23
Regular Green Fees	724	978
Senior Green Fees	523	433
Junior Fees	344	302
School Fees (high school golf team players)	0	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	1020	945
Employee Comp Rounds	369	370
Golf Passport Rounds	0	0
9-Hole Green Fee	195	293
2:00 Fees	267	318
4:00 Fees	0	0
Dusk Fees or 5:00 Fees	375	327
PGA Comp Rounds	9	4
*Rainchecks (not counted in total round count)	22	15
Misc Promo Fees (birthday, players cards, OU student)	141	125
Green Fee Adjustments (fee difference on rainchecks)	6	18
Total Rounds (*not included in total round count)	3973	4113
% change from FY '22	-3.40%	
Range Tokens	4050	4729
% change from FY '22	-14.36%	
18 - Hole Carts	170	215
9 - Hole Carts	82	100
1/2 / 18 - Hole Carts	1101	1289
1/2 / 9 - Hole Carts	571	533
Total Carts	1924	2137
% change from FY '22	-9.97%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	0
9-Hole Senior Trail Fees	0	0
Total Trail Fees	0	0
% change from FY '22	0.00%	
TOTAL REVENUE	\$176,833.53	\$136,984.01
% change from FY '20	29.09%	

**AUGUST 2023
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT**

SAFETY REPORT	FY 2024	FY 2024	FY 2023	FY 2023
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FYE 2024	FYE 2024	FY 2023	FYE 2023
	MTD	YTD	MTD	YTD
Green Fees	\$60,416.61	\$119,054.72	\$61,488.92	\$124,409.13
Driving Range	\$16,499.58	\$29,471.04	\$17,470.92	\$31,562.84
Cart Rental	\$33,327.57	\$62,723.31	\$33,628.14	\$67,410.95
Golf Classes	\$0.00	\$0.00	\$0.00	\$0.00
Golf Shop Rentals	\$403.62	\$852.84	\$0.00	\$0.00
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$1,992.79	\$3,888.21	\$0.00	\$0.00
Golf Merchandise	\$17,827.19	\$35,535.64	\$0.00	\$0.00
Restaurant	\$21,734.22	\$48,114.43	\$24,127.19	\$57,544.20
Insufficient Check Charge	\$0.00	\$0.00	\$0.00	\$0.00
Interest Earnings	\$24,631.95	\$48,241.71	\$268.84	\$523.48
TOTAL INCOME	\$176,833.53	\$347,881.90	\$136,984.01	\$281,450.60
Expenditures	\$171,060.74	\$257,944.67	\$145,841.05	\$233,309.56
Income vs Expenditures	\$5,772.79	\$89,937.23	(\$8,857.04)	\$48,141.04
Rounds of Golf	3973	8130	4113	8400

The following is a list of Tasks and Goals for Golf Maintenance.

#1 fairway bunker is done and the sod around it is pegged down and growing in. A Greens quality rating is presently at 84%. Tree trimming of lower branches to allow for mowing and golfer pace of play continues. We are still working on GPS cart geofencing areas setup. Irrigation efficiency for water management with evaluation of all sprinkler heads on tees, greens and fairways is still in progress and has been delayed with the pump station difficulties.

AUGUST 2023
WESTWOOD POOL
MONTHLY REPORT

FINANCIAL INFORMATION

	FYE 2024 MTD	FYE 2024 YTD	FYE 2023 YTD	FYE 2022 TOTAL
Swim Pool Passes	\$200.00	\$880.00	\$427,078.00	\$280,436.50
Swim Pool Gate Admission	\$45,251.00	\$176,428.00	\$427,372.00	\$333,721.00
Swim Lesson Fees	\$200.00	\$5,810.15	\$97,916.64	\$63,442.00
Pool Rental	\$21,650.00	\$41,548.80	\$86,670.20	\$47,806.00
Locker Fees	\$0.00	\$0.00	\$0.00	\$0.00
Pool Classes	\$260.00	\$677.00	\$53,665.00	\$24,633.00
Pool Merchandise Sales	\$46.92	\$172.04	\$699.10	\$0.00
Concessions	\$25,741.48	\$97,080.73	\$147,445.75	203,526.27
TOTAL INCOME	\$93,349.40	\$322,596.72	\$1,240,846.69	\$953,564.77
Expenditures	\$237,476.74	\$504,409.51	\$1,017,129.98	\$693,322.52
Income versus Expenditures	(\$144,127.34)	(\$181,812.79)	\$223,716.71	\$260,242.25

ATTENDANCE INFORMATION

	FYE 2024 MTD Aug-23	2023 YTD	2022 YTD	2021 YTD
a. Pool Attendance	13,063	114,679	114,679	75,468
b. Adult Lap Swim Morning/Night	177	950	950	1,802
c. Water Walkers	67	1,124	1,124	4,923
d. Toddler Time	160	4,328	4,328	5,421
e. Water Fitness	85	2,610	2,610	2,826
f. Swim Team	0	1,435	1,435	4,423
g. Scuba Rentals	6	514	514	54
h. Scuba Participants	10	282	282	100
i. Swim Lessons	645	1,465	1,465	1,697
j. Private Swim Lessons	18	73	73	51
g. Movie Night/Special Events	2	2156	2,156	1,298
h. Party / Rentals	43	259	259	116
TOTAL ATTENDANCE	14,276	129,875	129,875	98,179

FACILITY MAINTENANCE

9B

Facility Maintenance - August 2023 - Labor/Materials Cost Report

Comprehensive Costs

Grand Total Cost: \$108,406.89

Total Misc. Cost (Materials/Contract Labor): \$55,340.56

Total Labor Cost: \$53,066.33

Total Labor Hours: 1,732.5

Total Cost by Request Type

Administrative: \$9.76K – 9%

Custodial: \$24.93K – 23%

Electrical: \$12.18K – 11%

General Maintenance: \$16.41K – 15%

HVAC: \$23.68K – 22%

Pest Control: \$462.40 – 1%

Plumbing: \$16.3K – 15%

Roofs: \$4.72K – 4%

Total Cost by Location (Trade)

Indirect Maintenance: \$27.09K

HVAC: \$23.68K

Plumbing: \$13.11K

General Maintenance: \$12.62K

Electrical: \$12.08K

Admin: \$9.63K

Roofs: \$4.38K

Doors/Locks: \$2.2K

Alarms: \$1.56K

Pest Control: \$426.40

Top Buildings by Cost

Indirect: \$36.73K

Water Reclamation Facility: \$6.24K

Development Center: \$6.02K

Warming Shelter: \$5.2K

Central Library: \$4.84K

Streets: \$4.23K

Fire Station #7: \$4.19K

201B (NPD – Complex): \$3.6K

City Hall (Complex): \$2.73K

Norman Investigations Center: \$2.32K

Reaves Park: \$2.2K

Reaves Garden Center: \$2.15K

Radio Towers: \$2.12K

East Library: \$1.97K

Little Axe Recreation Center: \$1.79K

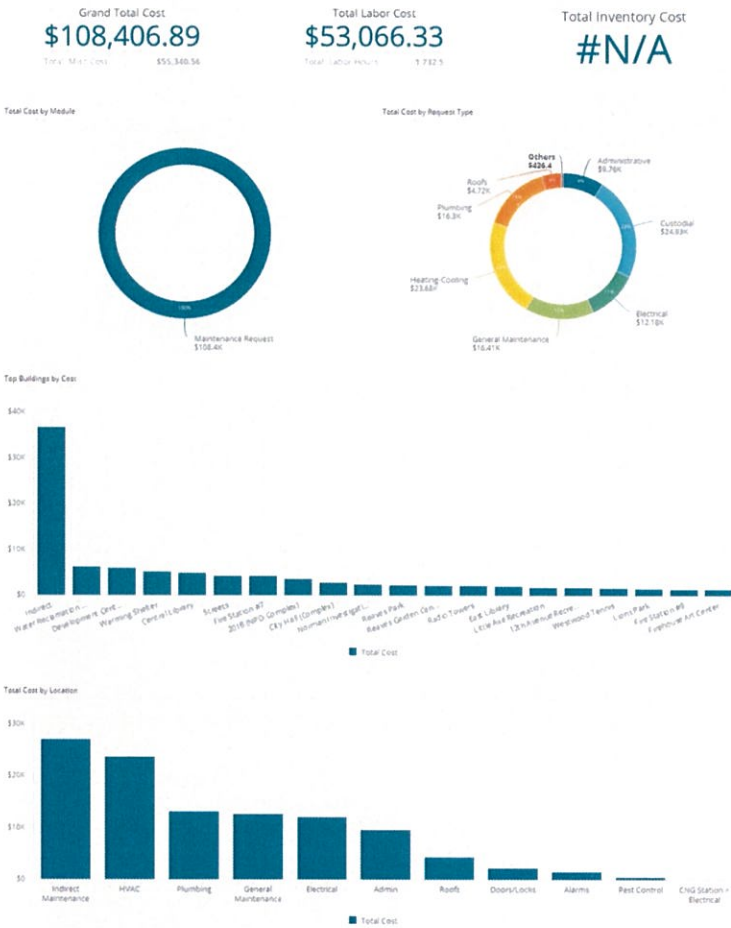
12th Ave Recreation Center: \$1.77K

Westwood Tennis: \$1.58K

Lions Park: \$1.47K

Fire Station #9: \$1.35K

Firehouse Art Center: \$1.29K



Comprehensive Operations

Maintenance Requests – Total: 419

Administrative: 8

Custodial: 2

Electrical: 54

General Maintenance: 59

HVAC: 167

Plumbing: 120

Pest Control: 2

Roofs: 7

Finalized Requests – Total: 419

Number of Requests by Building

Central Library: 46

201B (NPD – Complex): 33

Development Center (Complex): 30

Norman Investigation Center: 25

City Hall (Complex): 20

Water Reclamation Facility: 18

Senior Center: 13

Lions Park: 12

Indirect: 11

Westwood Tennis: 11

East Library: 11

12th Avenue Recreation: 10

Reaves Park: 9

Little Axe Recreation Center: 8

Westwood Pool: 8

Animal Welfare: 8

Radio Towers: 7

Westwood Golf: 7

Shooting Range (NPD): 7

Fire Station #3: 7

Firehouse Art Center: 7

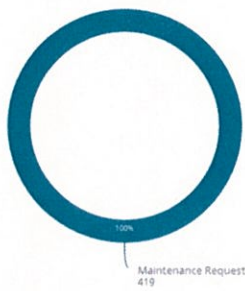
Fire Station #9: 7

Fire Station #2: 6

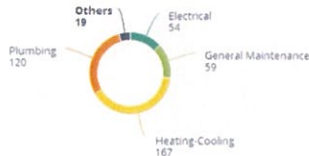
Fire Station #7: 6

Warming Shelter: 6

Requests by Module



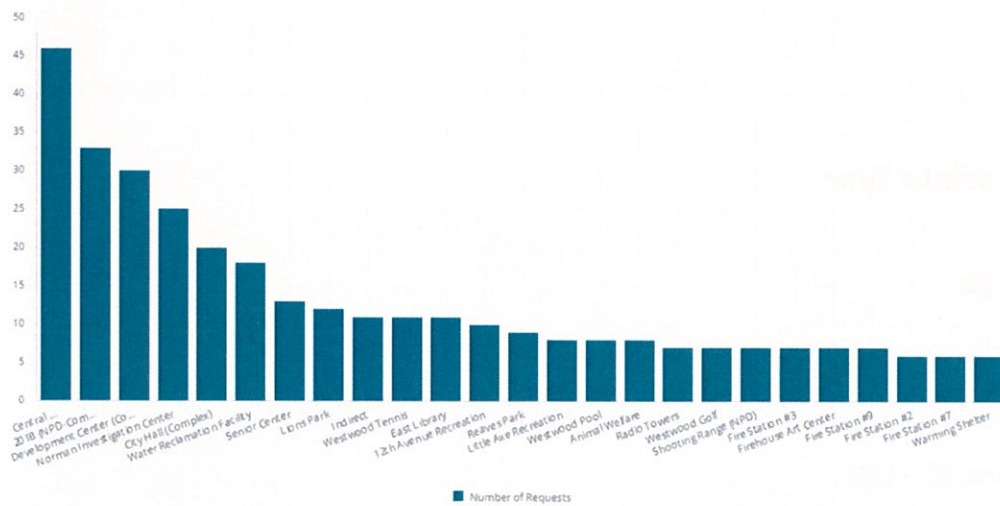
Requests by Type



Requests by Current Status



Requests by Building



Work Summary

PM & Work Requests by Current State

Completed: 214

PM & Work Requests Assigned by User

Bill S.: 25 – 12%

Brian J.: 31 – 14%

Don A.: 28 – 13%

Jeff L.: 50 – 23%

Jerry W.: 26 – 12%

Robert B.: 46 – 21%

Jason M.: 1

Kathy L.: 1

Tara K.: 7

PM & Work Requests by Type

Administrative: 5 – 2%

Custodial: 2 – 1%

Electrical: 51 – 24%

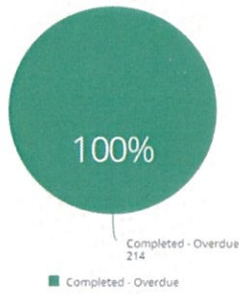
General Maintenance: 30 – 14%

HVAC: 72 – 34%

Plumbing: 48 – 22%

Roofs: 6 – 3%

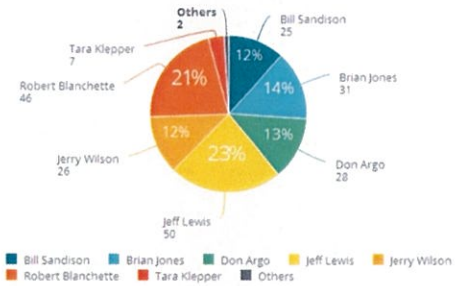
PM and Work Requests By Current State



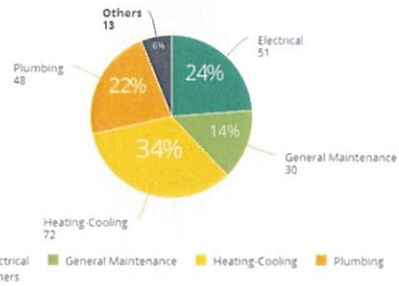
Requests By Module



PM and Work Requests Assigned By User



PM and Work Requests By Type



Team Performance

some aspects of this report had not updated by the time it was ran, there is some incomplete information

Assigned Requests by User

Bill S.: 1 – 0%

Brian J.: 50 – 24%

Don A.: 4 – 0%

Jeff L.: 60 – 28%

Jerry W.: 40 – 19%

Robert B.: 56 – 27%

Jason M.: 0

Kathy L.: 0

Tara K.: 0

Labor Hours by User

Bill S.: 0

Brian J.: 160

Don A.: 0

Jason M.: 0

Jeff L.: 171

Jerry W.: 164

Kathy L.: 0

Robert B.: 169

Labor Hours by Building

12th Ave Recreation Center: 8

201A (Complex): 1

201B (NPD – Complex): 34

201C (Complex): 4

718 N. Porter: 0

Andrews Park: 0

Animal Welfare: 3.5

Central Library: 66

City Hall (Complex): 15

Compactors: 0

Compost Facility: 0

Container Maintenance: 0

Development Center: 39.5

East Library: 10.5

Environmental Services: 0

Facility Maintenance: 0

Fire Administration: 2

Fire Station #1: 0

Fire Station #2: 7.5

Fire Station #3: 5.5

Fire Station #4: 2

Fire Station #5: 0

Fire Station #6: 0

Fire Station #7: 4

Fire Station #8: 5.5

Fire Station #9: 9

Firehouse Art: 0

Fleet: 2

Griffin Park: 1

Household Hazardous Waste: 2

*Indirect: 140.5

Irving Recreation: 10

Legacy Park: 1

Lift Stations: 0

Line Maintenance: 0

Lions Memorial Park: 0

Lions Park: 12

Little Axe Rec Center: 7.5

Moore-Lindsay Historic House Museum: 0

N. E. Lions Park: 2

Neighborhood Parks: 2
Norman Investigation Center: 48.5
Parks Maintenance: 5.5
Radio Towers: 32
Reaves Garden Center: 13.5
Reaves Park: 10
Rotary Park: 2.5
Ruby Grant Park: 0
Sanitation: 4
Santa Fe Depot: 0
Senior Center: 9.5
Shooting Range (NPD): 16
Sooner Theater: 3
Special Operations (NPD): 0
Stormwater: 16
Streets: 4
Traffic Control: 0
Transfer Station: 0
Transit/EVT: 0
Warming Shelter: 8.5
Water Reclamation Facility: 22.5
Water Treatment Plant: 2
Westwood Golf: 9
Westwood Pool: 16
Westwood Tennis: 9
Whittier Recreation Center: 4
YFAC: 3.5

Total Labor Hours

664

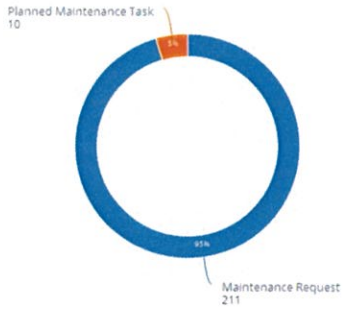
Total Labor Cost: \$21,343.45

Average Response Time (Days)

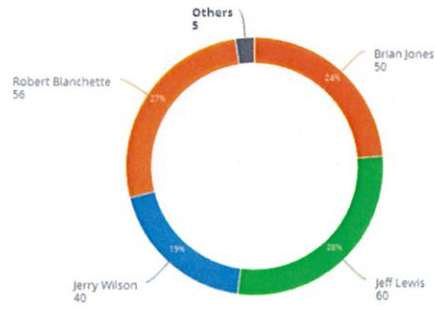
0.25

Average Resolution Time (Days) 1.71

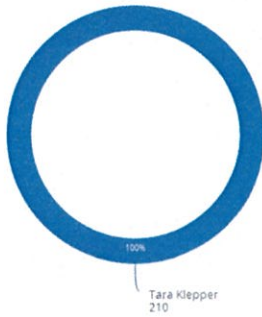
Requests by Module



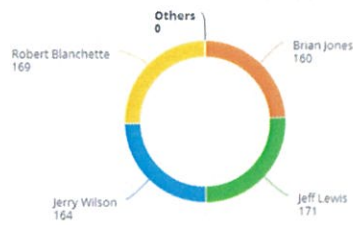
Assigned Requests by User



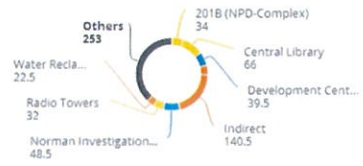
Resolutions by User



Labor Hours by User



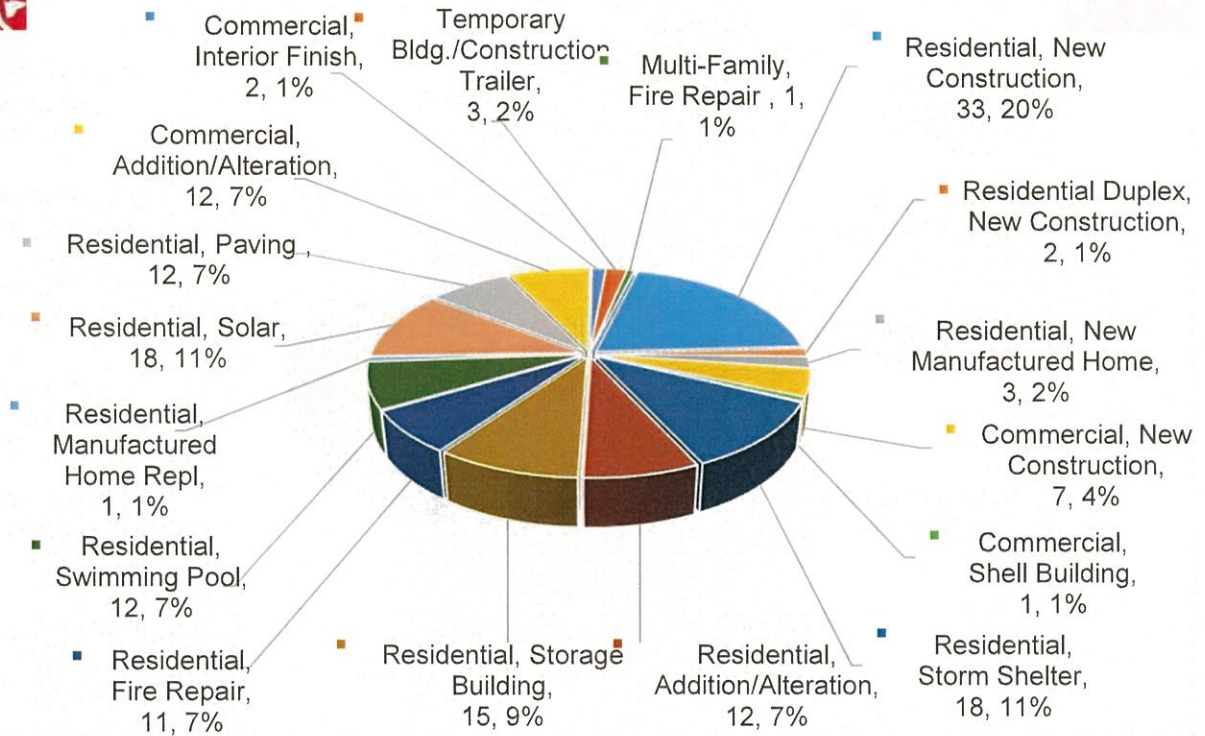
Labor Hours by Building



PLANNING AND COMMUNITY DEVELOPMENT 10



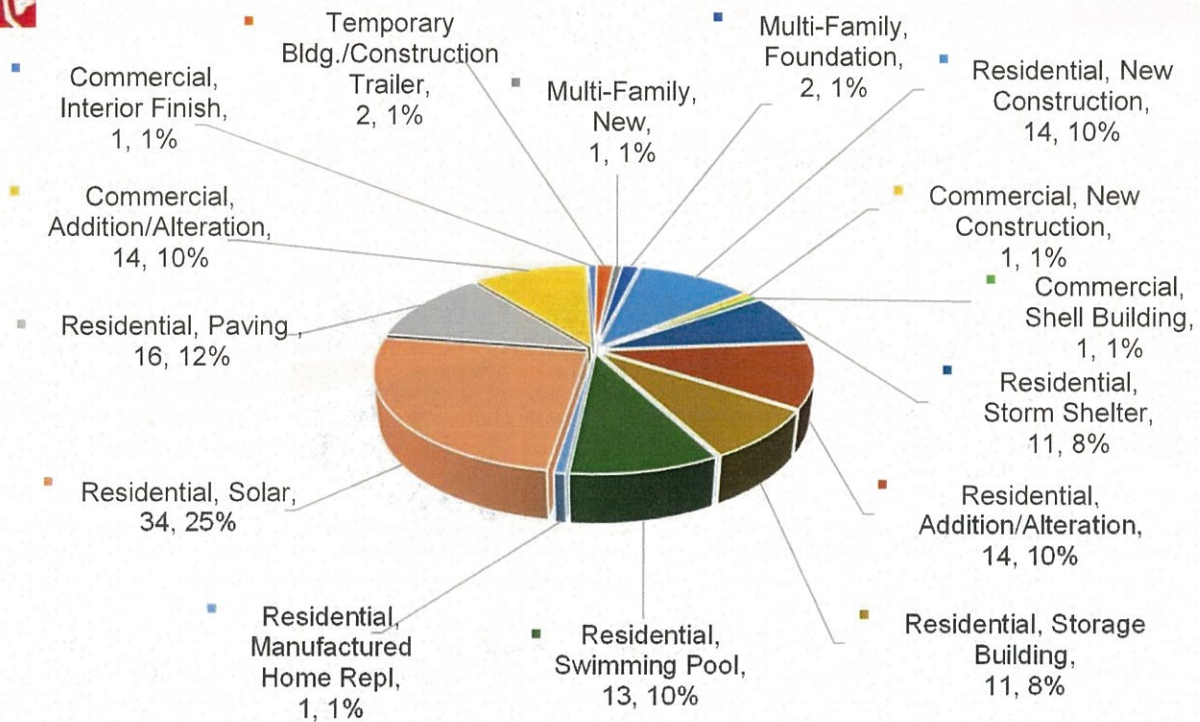
CITY OF NORMAN DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY AUGUST 2023 REPORT



Permit Type			Valuation
Residential, New Construction	33		\$ 14,425,755
Residential Duplex, New Construction	2		\$ 364,032
Residential, New Manufactured Home	3		\$ 395,000
Commercial, New Construction	7		\$ 64,960,000
Commercial, Parking Lot	0		\$ -
Commercial, Shell Building	1		\$ 1,050,000
Residential, Storm Shelter	18		\$ 78,270
Residential, Addition/Alteration	12		\$ 571,136
Residential, Carport	0		\$ -
Residential, Storage Building	15		\$ 504,035
Residential, Fire Repair	11		\$ 1,346,146
Residential, Swimming Pool	12		\$ 963,012
Residential, Manufactured Home Repl	1		\$ 140,000
Residential, Solar	18		\$ 593,082
Residential, Paving	12		\$ 68,936
Commercial, Addition/Alteration	12		\$ 3,030,450
Commercial, Interior Finish	2		\$ 295,000
Commercial, Fire Repair	0		\$ -
Commercial, Foundation	0		\$ -
Temporary Bldg./Construction Trailer	3		\$ 82,500
Multi-Family, New	0		\$ -
Multi-Family, Addition/Alteration	0		\$ -
Multi-Family, Foundation	0		\$ -
Multi-Family, Fire Repair	1		\$ 547,131
Group Quarters	0		\$ -
	163		\$ 89,414,485



CITY OF NORMAN DEVELOPMENT SERVICES DIVISION PERMIT ACTIVITY AUGUST 2022 REPORT



Permit Type			Valuation
Residential, New Construction	14		\$ 4,684,076
Residential Duplex, New Construction	0		\$ -
Residential, New Manufactured Home	0		\$ -
Commercial, New Construction	1		\$ 5,800,000
Commercial, Parking Lot	0		\$ -
Commercial, Shell Building	1		\$ 3,000,000
Residential, Storm Shelter	11		\$ 52,244
Residential, Addition/Alteration	14		\$ 927,045
Residential, Carport	0		\$ -
Residential, Storage Building	11		\$ 251,328
Residential, Fire Repair	0		\$ -
Residential, Swimming Pool	13		\$ 1,176,582
Residential, Manufactured Home Repl	1		\$ 160,000
Residential, Solar	34		\$ 1,051,429
Residential, Paving	16		\$ 161,070
Commercial, Addition/Alteration	14		\$ 3,715,989
Commercial, Interior Finish	1		\$ 55,000
Commercial, Fire Repair	0		\$ -
Commercial, Foundation	0		\$ -
Temporary Bldg./Construction Trailer	2		\$ 6,892
Multi-Family, New	1		\$ 1,100,000
Multi-Family, Addition/Alteration	0		\$ -
Multi-Family, Foundation	2		\$ 90,000
Multi-Family, Fire Repair	0		\$ -
Group Quarters	0		\$ -
	136		\$ 22,231,655

*FOR MONTHLY COMPARISON TO PRIOR YEAR SEE PAGE 2.



**CITY OF NORMAN
Building Permit Activity-AUGUST 2023**

	DESCRIPTION	2023 YEAR TO-DATE	VALUATION	2022 TOTALS	2022 TOTAL VALUATION
RESIDENTIAL	Residential, New Construction.....	240	90,670,448	559	\$ 171,447,259
	Residential Duplex, New Construction.....	6	1,118,912	2	\$ 400,000
	Residential, New Manufactured Home.....	7	1,215,625	2	\$ 65,000
	Residential, Storm Shelter.....	288	1,169,568	307	\$ 1,174,221
	Residential, Addition/Alteration.....	80	5,039,276	185	\$ 11,219,201
	Residential, Carport.....	22	132,090	4	\$ 73,710
	Residential, Storage Building.....	93	3,427,743	141	\$ 4,708,996
	Residential, Fire Repair.....	33	3,259,759	31	\$ 1,558,116
	Residential, Swimming Pool.....	74	6,455,184	145	\$ 9,332,054
	Residential, Manufactured Home Replacement	4	323,990	7	\$ 582,151
	Residential, Solar.....	172	5,539,308	16	\$ 461,303
	Residential, Paving.....	65	679,933	111	\$ 1,737,557
	Multi-Family, New Construction 3+ Family.....	2	4,950,000	1	\$ 750,000
	Multi-Family, Addition/Alteration.....	32	440,016	2	\$ 16,000
	Multi-Family, Foundation.....	1	50,000	3	\$ 170,000
	Multi-Family, Fire Repair.....	1	547,131	13	\$ 284,798
	Group Quarters.....	-	0	0	\$ -
TOTAL		1120	\$ 125,018,983	1538	\$ 226,210,366
NON-RESIDENTIAL	Commercial, New Construction.....	25	92,298,000	51	\$ 263,453,985
	Commercial, Parking Lot.....	3	216,700	7	\$ 682,640
	Commercial, New Shell Building.....	2	1,800,000	11	\$ 9,242,000
	Commercial, Addition/Alteration.....	89	52,099,531	143	\$ 45,783,076
	Commercial, Interior Finish.....	15	3,066,750	40	\$ 3,374,700
	Commercial, Fire Repair.....	4	2,375,000	8	\$ 888,000
	Commercial, New Foundation.....	2	1,805,000	7	\$ 10,740,000
	Commercial, Temporary Bldg./Const Trailer....	23	323,480	29	\$ 351,391
TOTAL		163	\$ 153,984,461		\$ 334,515,792
OTHER ACTIVITY	Electrical Permits.....	1,339		1663	
	Heat/Air/Refrigeration Permits.....	1,368		1405	
	Plumbing and Gas Permits.....	1,402		1891	
	Sign Permits.....	278		475	
	Water Well Permits.....	23		44	
	Garage Sale Permits.....	519		782	
	Structure Moving Permits.....	22		16	
	Demo-Residential Permits.....	30		31	
	Demo-Non-Residential Permits.....	5		10	
	Temp. Const. Bldgs. & Roll-off Permits.....	127		173	
	Lot Line Adjustments Filed.....	16		25	
	Certificate of Occupancy (CO).....	902		1070	
All Field Inspections.....	21,466		27583		
Net Residential Demos & Removals.....	48				
TOTAL VALUATION			\$ 279,003,444		\$ 560,726,158

Development Services Division | 225 N. Webster Ave. | Norman, OK 73069 | (405) 366-5339



City of Norman
BUILDING PERMITS AND INSPECTIONS

RESIDENTIAL BUILDING PERMITS
Issued August 2023 - Sorted by Permit Type

Permit Type	Contractor	Permit	Date Issued	Address	Lot	Block	Subdivision	Zoning	Valuation	Project Area
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	3543	8/4/2023	1815 ZAYDEN LN	10	19	CEDAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	3572	8/10/2023	4028 GRANGE HILL WAY	3	3	CARRINGTON PLACE ADD #7	R1	\$ 6,850	45
1 & 2 FAMILY STORM SHELTER	BIGGS STORM SHELTER	3575	8/6/2023	6600 CEDAR LANE	18	1W	NOT SUBDIVIDED	RE	\$ 7,100	63
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC	3647	8/14/2023	3821 LLEYTON DR	12	18	CEAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC	3648	8/14/2023	3817 LLEYTON DR	11	18	CEAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	GROUND ZERO STORM SHELTERS	3660	8/10/2023	3117 LANGLEY DR	20	5	ST JAMES PARK ADD 5	R1	\$ 2,895	12
1 & 2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	3676	8/9/2023	3605 CASTLEROCK DR	2	5	CASTLEROCK ADD #1	R1	\$ 3,900	35
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	3735	8/14/2023	3916 BIRACREST DR	22	15	BROOKHAVEN #02	R1	\$ 3,800	35
1 & 2 FAMILY STORM SHELTER	SUPERIOR SAFE ROOMS	3796	8/18/2023	412 BUMGARNER AVE	11	3	REBLUD ESTATES	RE	\$ 3,975	55
1 & 2 FAMILY STORM SHELTER	OZ SAFEROOMS	3822	8/21/2023	2321 ALEX PLAZA DR	2	1	ALAMEDA PLAZA SUITE ADD #2	RIA	\$ 11,350	32
1 & 2 FAMILY STORM SHELTER	OZ SAFEROOMS	3823	8/21/2023	4305 HARROGATE DR	7	3	BROOKHAVEN #21B	R1	\$ 11,350	32
1 & 2 FAMILY STORM SHELTER	HOME CREATIONS, INC.	3918	8/25/2023	2205 ARCADY AVE	12	2	BELLATONA SEC. #3	R1	\$ 2,450	21
1 & 2 FAMILY STORM SHELTER	SWAN HOLLOW, LLC	3929	8/24/2023	3904 LAS COLINAS LN	9	15	LAS COLINAS SEC. #2	R1	\$ 3,000	18
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC	3964	8/28/2023	3904 SKYLER WAY	15	3	CEAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	TABER BUILT HOMES, LLC	3965	8/28/2023	3825 LLEYTON DR	13	18	CEAR LANE SEC #3	R1	\$ 2,500	21
1 & 2 FAMILY STORM SHELTER	OKLAHOMA SHELTERS	3996	8/30/2023	4000 HATTERLY LN	10	1	WARWICK ADD #2	R1	\$ 3,300	35
1 & 2 FAMILY STORM SHELTER	STORM SAFE SHELTER, LLC	4028	8/30/2023	3615 ALTA VISTA DR	11	1	FLUNT HILLS SEC. #1	PUD	\$ 3,300	28
1 & 2 FAMILY STORM SHELTER	IDEAL HOMES OF NORMAN	4060	8/31/2023	3813 BLACK MESA RD	16	3	RED CANYON RANCH SEC 7	PUD	\$ 2,500	21
1 & 2 FAMILY, ADD OR ALTER	TORVI CONSTRUCTION, LLC.	90	8/17/2023	3210 TIMBER SHADOWS DR	3	2	HIGHLAND VILLAGE ADD SEC 8	R1	\$ 50,000	771
1 & 2 FAMILY, ADD OR ALTER	BIRD DOG CONSTRUCTION	3065	8/15/2023	930 W LINSEY ST	4	2	OAK RIDGE ADD	R1	\$ 175,000	1681
1 & 2 FAMILY, ADD OR ALTER	SUNROOMS & MORE	3125	8/15/2023	4223 MIDDLEFIELD CT	1	1	BROOKHAVEN #99	R1	\$ 37,000	238
1 & 2 FAMILY, ADD OR ALTER	OWNER	3245	8/9/2023	3014 WALNUT RD	1	3	SHERWOOD FOREST #3	NA	\$ 18,000	120
1 & 2 FAMILY, ADD OR ALTER	JBS REMODELING & CONST. LLC.	3425	8/12/2023	1709 W BOYD ST	10	13	MEADOW PARK ADD	R1	\$ 125,000	800
1 & 2 FAMILY, ADD OR ALTER	SUNROOMS & MORE	3440	8/3/2023	3420 RAMBLING OAKS DR	9	12	RIVER OAKS #3	R1	\$ 5,136	102
1 & 2 FAMILY, ADD OR ALTER	OWNER	3579	8/6/2023	2804 MARGOLD TRL	10	2	TRAILS ADD #3	R1	\$ 18,000	220
1 & 2 FAMILY, ADD OR ALTER	OWNER	3596	8/3/2023	1414 REBECCA LN	2	2	BERRY EST #1	R1	\$ 3,000	300
1 & 2 FAMILY, ADD OR ALTER	SOONER TRADITIONS REALTY	3617	8/7/2023	1612 IOWA ST	15	6	SUNSET ADDITION	R1	\$ 40,000	1168
1 & 2 FAMILY, ADD OR ALTER	OWNER	3656	8/31/2023	416 W COMANCHE AVE	25	16	WAGGONS T.R. FIRST ADD	R3	\$ 5,000	96
1 & 2 FAMILY, ADD OR ALTER	RICE, TRAVIS	3742	8/15/2023	1525 CINDERELLA AVE	4	3	WESTLAND ADD	R1	\$ 50,000	50
1 & 2 FAMILY, ADD OR ALTER	TLC RENOVATION	3831	8/23/2023	2113 FORISTER CT	21	3	PEARSON EST #1	R1	\$ 45,000	1000
1 & 2 FAMILY, PAVING	XTREME ROOFING AND CONSTRUCTION	3443	8/17/2023	1212 CROSSROADS CT	1	1	CROSSROADS WEST #2	R1	\$ 3,200	1100
1 & 2 FAMILY, PAVING	BISON CONCRETE	3521	8/29/2023	2900 SOUTHAMPTON DR	24	2	ST JAMES PARK ADD 6	R1	\$ 6,000	400
1 & 2 FAMILY, PAVING	OWNER	3553	8/3/2023	3109 EPORA DR	21	1	MONTEIRO RIDGE SEC. #2	PUD	\$ 1,200	276
1 & 2 FAMILY, PAVING	ESCARVA OUTDOORS	3574	8/6/2023	520 MACY ST	10	1	SOUTHBRIDGE ADD	R1	\$ 1,900	64
1 & 2 FAMILY, PAVING	FELKINS CONCRETE	3630	8/28/2023	110 E MOSIER ST	13	14	HIGHLAND ADDITION	R2	\$ 5,636	380
1 & 2 FAMILY, PAVING	OWNER	3725	8/17/2023	217 FALCON CT	14	2	CRYSTAL HEIGHTS #8	RM2	\$ 2,000	540
1 & 2 FAMILY, PAVING	A & L CONCRETE	3767	8/22/2023	2326 RAVENWOOD LN	1	2	HALL PARK	R1	\$ 17,000	1413
1 & 2 FAMILY, PAVING	SHEPPARD CONCRETE	3797	8/28/2023	2210 IOWA ST	4	12	WESTWOOD ESTATES	R1	\$ 7,000	648
1 & 2 FAMILY, PAVING	SHEPPARD CONCRETE	3798	8/28/2023	208 FOREMAN AVE	6	4	TOWN & COUNTRY ESTATES #2	R1	\$ 7,000	515
1 & 2 FAMILY, PAVING	SHEPPARD CONCRETE	3800	8/28/2023	1304 MCKINLEY AVE	27	3	HARDIE RUCKER ADDITION	R1	\$ 8,000	816
1 & 2 FAMILY, PAVING	SHEPPARD CONCRETE	3801	8/28/2023	5413 FRONTIER TR	19	1	GLENRIDGE SEC. #2	PUD	\$ 4,000	389
1 & 2 FAMILY, PAVING	QUALITY CONCRETE CONSTRUCTION	3950	8/29/2023	9925 AZTEC DR	4	4	INDIAN HILLS ESTATES #3	RE	\$ 6,000	866
1 & 2 FAMILY, REPAIR	OWNER	3117	8/16/2023	5410 ALAMEDA ST	36	2W	NOT SUBDIVIDED	A2	\$ 20,000	4595
1 & 2 FAMILY, REPAIR	SERVICEMASTER RESTORE BY RSI	3534	8/2/2023	1916 EAST RIDGE ADD #11	11	3	EAST RIDGE ADD #11	R1	\$ 187,143	1698
1 & 2 FAMILY, REPAIR	S.H. VAUGHN CONSTRUCTION	3564	8/2/2023	7224 MOONLIGHT DR	20	1W	NOT SUBDIVIDED	A2	\$ 96,129	3356
1 & 2 FAMILY, REPAIR	PHOENIX CONSTRUCTION SERVICES	3678	8/9/2023	10151 ETOWAH RD	22	1W	NOT SUBDIVIDED	A2	\$ 112,000	1600
1 & 2 FAMILY, REPAIR	NORMAN ROOFING AND SIDING	3680	8/9/2023	2009 CONWAY CIR	3	4	EAST RIDGE ADD #19	R1	\$ 70,000	2382
1 & 2 FAMILY, REPAIR	PHOENIX CONSTRUCTION SERVICES	3709	8/28/2023	1429 PRINCETON CIR	16	4	QUEENSTON HEIGHTS	R1	\$ 60,000	2003
1 & 2 FAMILY, REPAIR	CONTEMPORARY CONSTRUCTION CO.	3710	8/11/2023	1917 EAST VIEW DR	3	2	EAST RIDGE ADD #11	R1	\$ 19,800	2224
1 & 2 FAMILY, REPAIR	CONTEMPORARY CONSTRUCTION CO.	3719	8/11/2023	1908 EAST VIEW DR	9	3	EAST RIDGE ADD #11	R1	\$ 194,231	1560
1 & 2 FAMILY, REPAIR	SERVICEMASTER RESTORE BY RSI	3819	8/23/2023	1912 EAST VIEW DR	6	2	EAST RIDGE ADD #11	R1	\$ 189,477	1543
1 & 2 FAMILY, REPAIR	BULLS EYE CONSTRUCTION	3840	8/30/2023	710 DEANS ROW AVE	10	3	LARSHS UNIVERSITY ADD	CCFB	\$ 250,000	2500
1 & 2 FAMILY, REPAIR	OWNER	3988	8/29/2023	4709 STONEGATE DR	8	1	ROCK CREEK POLO CLUB #3	R1	\$ 167,366	1983

1 & 2 FAMILY, SOLAR	MY ROOF SOLAR	3392	8/7/2023	2811	MAJESTY	CT	7	R1	\$ 45,385	11
1 & 2 FAMILY, SOLAR	EIGHTYTWO	3469	8/1/2023	1812	AUBURN	DR	15	RE	\$ 37,000	11
1 & 2 FAMILY, SOLAR	ADT SOLAR, LLC.	3522	8/3/2023	3609	FLORA	DR	2	RE	\$ 51,113	12
1 & 2 FAMILY, SOLAR	SMALL TOWN SOLAR	3524	8/3/2023	119 W	JOHNSON	ST	25	R2	\$ 37,003	9
1 & 2 FAMILY, SOLAR	NIMO SOLAR	3581	8/8/2023	1024	BLACK MESA	RD	7	PUD	\$ 16,451	2
1 & 2 FAMILY, SOLAR	ION DEVELOPER LLC DBA ION SOLA	3624	8/8/2023	2620	NORTHERN HILLS	RD	12	R1	\$ 4,200	6
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA	3649	8/8/2023	2818	CLASSEN	BLVD	1	C2	\$ 40,000	14
1 & 2 FAMILY, SOLAR	VYVUE LLC	3675	8/15/2023	3001	KETTLE	RD	10	PUD	\$ 31,960	10
1 & 2 FAMILY, SOLAR	SHINE SOLAR DBA SHINE AIR	3700	8/15/2023	135 N	WESTCHESTER	AVE	13	R1	\$ 25,530	6
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA	3770	8/17/2023	221	SUMMIT RIDGE	CT	22	R1	\$ 24,440	8
1 & 2 FAMILY, SOLAR	OKIE SOLAR	3775	8/18/2023	2030	BROOKS	ST	1	R1	\$ 39,975	8
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA	3927	8/17/2023	10301	CLINKENBEARD	RD	34	R1	\$ 47,960	13
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA	3828	8/17/2023	2816	EDGEWATER	CT	8	R1	\$ 16,460	6
1 & 2 FAMILY, SOLAR	ASTRAWATT SOLAR	3873	8/24/2023	11391 E	STATE HWY 9	AVE	3	PUD	\$ 34,800	12
1 & 2 FAMILY, SOLAR	MY ROOF SOLAR	3904	8/23/2023	245	FOREMAN	RD	10	R1	\$ 71,612	16
1 & 2 FAMILY, SOLAR	OKIE SOLAR	3925	8/24/2023	2301 E	ROCK CREEK	RD	2	R1	\$ 35,322	12
1 & 2 FAMILY, SOLAR	SOLAR POWER OF OKLAHOMA	3954	8/28/2023	412	MISTY RIDGE	DR	14	R1	\$ 14,851	5
1 & 2 FAMILY, SOLAR	GREEN LIGHT SOLAR	3985	8/29/2023	1609	BRIARCREEK	DR	12	R1	\$ 20,000	4
1 & 2 FAMILY, STORAGE BLDG	KAPRAN ROOFING & CONSTRUCTION,	2542	8/17/2023	10205 E	LINDSEY	ST	34	A2	\$ 8,300	560
1 & 2 FAMILY, STORAGE BLDG	OWNER	3454	8/17/2023	4720	DERBY	DR	13	RE	\$ 23,000	720
1 & 2 FAMILY, STORAGE BLDG	OWNER	3583	8/9/2023	204 W	VIDA	WAY	3	R1	\$ 3,500	256
1 & 2 FAMILY, STORAGE BLDG	TAYLOR RIDGE HOMES, LLC.	3626	8/10/2023	7403	SPRING VIEW	DR	7	RE	\$ 75,000	700
1 & 2 FAMILY, STORAGE BLDG	HERITAGE PERGOLAS & PATIOS LLC	3650	8/17/2023	3313	QUIDNET	RD	3	R1	\$ 17,000	360
1 & 2 FAMILY, STORAGE BLDG	KEESEE, COBY	3659	8/15/2023	524	IOWA	RD	12	R1	\$ 17,000	196
1 & 2 FAMILY, STORAGE BLDG	RICE, TRAVIS	3659	8/15/2023	1525	CINDERELLA	ST	8	R1	\$ 60,000	400
1 & 2 FAMILY, STORAGE BLDG	OWNER	3712	8/17/2023	1304 N	HIGHLAND	DR	4	R1	\$ 12,000	600
1 & 2 FAMILY, STORAGE BLDG	THIN LINE CONCRETE CONST.	3758	8/17/2023	1015	LITTLE RIVER	DR	2	R1	\$ 18,000	900
1 & 2 FAMILY, STORAGE BLDG	BETTER BARNS	3791	8/21/2023	218 W	APACHE	ST	23	CCFB	\$ 12,826	384
1 & 2 FAMILY, STORAGE BLDG	RICHARDS WELDING	3802	8/22/2023	11111 E	FRANKLIN	RD	2	A2	\$ 70,229	3250
1 & 2 FAMILY, STORAGE BLDG	ONE WAY STEEL, LLC	3805	8/29/2023	1203	CONCHO	DR	1	A2	\$ 42,880	1200
1 & 2 FAMILY, STORAGE BLDG	KODIAK BUILDINGS	3835	8/21/2023	2620	WEXFORD	CT	10	R1	\$ 17,500	374
1 & 2 FAMILY, STORAGE BLDG	PMH CONSTRUCTION, LLC.	3884	8/25/2023	4305	HARROGATE	DR	7	R1	\$ 47,000	728
1 & 2 FAMILY, STORAGE BLDG	DABNEY STEEL FRAMED CONST.LLC.	3912	8/25/2023	11380 E	STELLA	RD	26	A2	\$ 80,000	4000
1 & 2 FAMILY, SWIMMING POOL	OKLAHOMA POOL AND PATIO	3226	8/7/2023	1913	PELHAM	CIR	8	R1	\$ 29,397	615
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	3350	8/9/2023	4305	CARRINGTON	CT	1	R1	\$ 63,156	610
1 & 2 FAMILY, SWIMMING POOL	OKLAHOMA POOL AND PATIO	3505	8/4/2023	912	CAROLYN RIDGE	RD	8	PUD	\$ 56,898	429
1 & 2 FAMILY, SWIMMING POOL	ARTISTIC POOLS	3657	8/15/2023	2502	BRIXTON	DR	17	PUD	\$ 60,000	790
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	3665	8/15/2023	705	FOX HOLLOW	DR	9	PUD	\$ 74,000	861
1 & 2 FAMILY, SWIMMING POOL	TUCKER HOUSE, LLC	3764	8/21/2023	2208	DEEP FORK	CIR	6	RE	\$ 81,365	1235
1 & 2 FAMILY, SWIMMING POOL	OKLAHOMA POOL AND PATIO	3869	8/22/2023	516	RAMSEY	ST	18	R1	\$ 40,898	788
1 & 2 FAMILY, SWIMMING POOL	BOLD ELEMENT CUSTOM DESIGNS	3884	8/29/2023	1909	WHISPERRING PINES	CIR	18	R1	\$ 125,000	515
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	3984	8/23/2023	4604	OSPREY	DR	1	R1	\$ 167,977	885
1 & 2 FAMILY, SWIMMING POOL	BLUE HAVEN POOLS OF OK	3997	8/24/2023	912	WILSON	ST	3	R1	\$ 70,321	838
1 & 2 FAMILY, SWIMMING POOL	SPARTAN POOLS & PATIO	3991	8/28/2023	3701	BARWICK	CT	6	R1	\$ 97,000	739
1 & 2 FAMILY, SWIMMING POOL	SIGNATURE CUSTOM POOLS	3987	8/30/2023	4528	BELLINGHAM	LN	2	R1	\$ 95,000	1512
1 FAMILY, MANUF. HOME REPLACE	OWNER	3871	8/23/2023	12250 E	INDIAN HILLS	RD	1	A2	\$ 140,000	1568
1 FAMILY, MANUFACTURED HOME	CLAYTON HOMES	2688	8/8/2023	5002	102ND	AVE	3	A2	\$ 180,000	1920
1 FAMILY, MANUFACTURED HOME	OWNER	3385	8/18/2023	12801	POST OAK	RD	13	A2	\$ 27,000	1232
1 FAMILY, MANUFACTURED HOME	OWNER	3920	8/30/2023	3312	LOLA	RD	4	RE	\$ 188,000	1568
1 FAMILY, NEW CONSTRUCTION	OWNER	2005	8/1/2023	202 W	JOHNSON	ST	1	R2	\$ 200,000	1964
1 FAMILY, NEW CONSTRUCTION	BYRD BUILDING CONSULTING	2782	8/7/2023	6720 W	TECUMSEH	RD	17	A2	\$ 1,100,000	7612
1 FAMILY, NEW CONSTRUCTION	DENALI HOMES, LLC.	3247	8/18/2023	4218	CORDOVA	CT	3	R1	\$ 698,200	4970
1 FAMILY, NEW CONSTRUCTION	DENALI HOMES, LLC.	3249	8/18/2023	4405	LAS COLINAS	LN	3	R1	\$ 598,800	4780
1 FAMILY, NEW CONSTRUCTION	DENALI HOMES, LLC.	3251	8/18/2023	4409	LAS COLINAS	LN	10	R1	\$ 735,400	5067
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	3436	8/2/2023	4524	BELLINGHAM	LN	3	R1	\$ 550,000	4807
1 FAMILY, NEW CONSTRUCTION	C.A. MCCARTY CONSTRUCTION LLC.	3472	8/4/2023	1371	DRAGONFLY	RD	4	PUD	\$ 700,000	4381
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	3541	8/4/2023	1815	ZAYDEN	LN	10	R1	\$ 320,000	2085
1 FAMILY, NEW CONSTRUCTION	STONEWALL HOMES, LLC.	3561	8/9/2023	3003	ISABELLA	RD	1	R1	\$ 1,400,000	5741
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	3644	8/14/2023	3817	LLEYTON	RD	11	R1	\$ 299,000	1690
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	3645	8/14/2023	3821	LLEYTON	RD	12	R1	\$ 309,000	1975
1 FAMILY, NEW CONSTRUCTION	ARMSTRONG HOMES	3662	8/28/2023	2027	TURTLE CREEK	DR	12	R1	\$ 255,220	2701
1 FAMILY, NEW CONSTRUCTION	ARMSTRONG HOMES	3664	8/28/2023	2031	TURTLE CREEK	WAY	7	PUD	\$ 255,220	2701
1 FAMILY, NEW CONSTRUCTION	ARMSTRONG HOMES	3662	8/28/2023	2031	TURTLE CREEK	WAY	7	PUD	\$ 255,220	2701
1 FAMILY, NEW CONSTRUCTION	UNITED BUILT HOMES, LLC.	3714	8/17/2023	1304 N	HIGHLAND	DR	12	R1	\$ 416,805	3152
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	3745	8/28/2023	3825	LLEYTON	DR	13	R1	\$ 332,000	2170
1 FAMILY, NEW CONSTRUCTION	TABER BUILT HOMES, LLC.	3746	8/28/2023	3904	SKYLER	DR	15	R1	\$ 448,000	3330
1 FAMILY, NEW CONSTRUCTION	R & R HOMES	3846	8/24/2023	3121	LANGLEY	DR	19	R1	\$ 296,380	3217
1 FAMILY, NEW CONSTRUCTION	C.A. MCCARTY CONSTRUCTION LLC.	3951	8/29/2023	4251	PLEASANT HILL	LN	2	A2	\$ 650,000	5445

Permit Type	Permit Counts	Unit Count	Valuation	Permit Type	Permit Counts	Unit Count	Valuation	Permit Type	Permit Counts	Unit Count	Valuation	Permit Type	Permit Counts	Unit Count	Valuation	Permit Type	Permit Counts	Unit Count	Valuation
1 FAMILY, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	3552	8/31/2023	411	CAMPFIRE	LN	6	PINE CREEK ADDITION	2	PUD	\$ 580,000	3990							
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	3523	8/3/2023	3728	ALTA VISTA	DR	5	FLINT HILLS SEC. #1	15	PUD	\$ 224,280	2364							
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	3525	8/3/2023	3732	ALTA VISTA	DR	5	FLINT HILLS SEC. #1	14	PUD	\$ 247,520	2477							
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	3526	8/3/2023	701	OZARK	LN	8	GREENLEAF TRAILS ADD #2	8	PUD	\$ 234,640	2397							
1 FAMILY, NEW CONSTRUCTION	SHERIDAN HOMES, LLC.	3592	8/10/2023	2009	JACKSON	DR	7	ALAMEDA PARK ADD #3	7	R1	\$ 238,560	2410							
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	3638	8/16/2023	507	BASIN	WAY	4	PINE CREEK ADDITION	4	PUD	\$ 444,500	4331							
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	3639	8/16/2023	503	BASIN	WAY	3	PINE CREEK ADDITION	3	PUD	\$ 364,980	3906							
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	3640	8/16/2023	418	RAPIDS	WAY	11	PINE CREEK ADDITION	11	PUD	\$ 336,380	3889							
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	3641	8/16/2023	410	RAPIDS	WAY	3	PINE CREEK ADDITION	3	PUD	\$ 569,380	4067							
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	3677	8/16/2023	627	OZARK	LN	9	GREENLEAF TRAILS ADD #2	9	PUD	\$ 254,320	2321							
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	3697	8/16/2023	3803	ALTA VISTA	DR	3	FLINT HILLS SEC. #1	3	PUD	\$ 162,120	1813							
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	3729	8/16/2023	3716	ALTA VISTA	DR	18	FLINT HILLS SEC. #1	18	PUD	\$ 162,120	1813							
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	3807	8/24/2023	3724	ALTA VISTA	DR	16	FLINT HILLS SEC. #1	16	PUD	\$ 254,320	2286							
1 FAMILY, NEW CONSTRUCTION	RUSSELL WADE HOMES LLC	3846	8/30/2023	2103	TURTLE CREEK	WAY	13	HALLBROOKE ADD #5	13	PUD	\$ 275,000	2536							
1 FAMILY, NEW CONSTRUCTION	IDEAL HOMES OF NORMAN	3886	8/24/2023	638	RED CEDAR	WAY	4	GREENLEAF TRAILS ADD #2	4	PUD	\$ 299,040	2771							
2 FAMILY, NEW CONSTRUCTION	BG ROOFING & CONST. LLC	2039	8/16/2023	1800	ALAMEDA	ST	2	VENICE CONDOMINIUMS	2	RM6	\$ 182,016	1507							
2 FAMILY, NEW CONSTRUCTION	BG ROOFING & CONST. LLC	2040	8/16/2023	1802	ALAMEDA	ST	2	VENICE CONDOMINIUMS	2	RM6	\$ 182,016	1507							
3+ FAMILY, REPAIR	LAKESIDE ROOFING	3589	8/4/2023	1100	OAK TREE	AVE	1	OAK TREE SOUTH ADD #2	1	RM2	\$ 547,131	18783							
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	3545	8/1/2023	2900	OAK TREE	AVE	1	OAK TREE APARTMENTS ADD, A PUD	1	PUD	\$ -	0							
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	3555	8/1/2023	1310	COLLEGE	AVE	2	SIGMA NU ADDITION	2	RM6	\$ -	0							
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	3629	8/4/2023	4904	FRANKLIN	RD	9	NOT SUBDIVIDED	9	A2	\$ -	0							
TEMPORARY ROLL-OFF, OTHER	CITY OF NORMAN	3905	8/22/2023	4343	FLOOD	AVE	1	VICTORY FAMILY CHURCH ADDITION	1	I1	\$ -	0							
TEMPORARY ROLL-OFF, RES	CITY OF NORMAN	3507	8/1/2023	2601	DUKE	DR	12	WHISPERRING OAKS (SURVEY)	12	A2	\$ -	20							
TEMPORARY ROLL-OFF, RES	CITY OF NORMAN	3548	8/1/2023	416	SUNBURST	ST	7	CRYSTAL HEIGHTS #3	7	R1	\$ -	0							
TEMPORARY ROLL-OFF, RES	CITY OF NORMAN	3549	8/1/2023	2428	9TH	AVE	17	OAK TREE SOUTH ADD #2	17	R1	\$ -	0							
TEMPORARY ROLL-OFF, RES	CITY OF NORMAN	3565	8/3/2023	1712	BRANDON	CIR	15	SHILOH HEIGHTS	15	R1	\$ -	20							
TEMPORARY ROLL-OFF, RES	OWNER	3580	8/3/2023	206	VIDA	WAY	4	TULL'S ADD #1	4	I1	\$ -	0							
TEMPORARY ROLL-OFF, RES	CITY OF NORMAN	3666	8/9/2023	2610	BRENTWOOD	DR	6	NORMANDY PARK	6	R1	\$ -	10							
TEMPORARY ROLL-OFF, RES	CITY OF NORMAN	3752	8/14/2023	4709	STONEGATE	DR	8	ROCK CREEK POLO CLUB #3	8	R1	\$ -	0							
TEMPORARY ROLL-OFF, RES	CITY OF NORMAN	3760	8/16/2023	602	STEWART	AVE	6	ELLIOTT ADD	6	R1	\$ -	20							
TEMPORARY ROLL-OFF, RES	CITY OF NORMAN	3843	8/17/2023	1320	48TH	AVE	23	NOT SUBDIVIDED	23	A2	\$ -	0							
TEMPORARY ROLL-OFF, RES	CITY OF NORMAN	4002	8/29/2023	508	CRIPPLE CREEK	DR	3	WOODCREST EST #5	3	R1	\$ -	0							
TEMPORARY ROLL-OFF, RES	CITY OF NORMAN	4007	8/30/2023	909	EUFULA	ST	45	RUCKER'S SECOND	45	R1	\$ -	20							
TEMPORARY ROLL-OFF, RES	CITY OF NORMAN	4031	8/30/2023	507	UNIVERSITY	BLVD	7	NORMAN, ORIGINAL TOWNSHIP	7	R1	\$ -	0							
TEMPORARY ROLL-OFF, RES	CITY OF NORMAN	4057	8/31/2023	707	BARBOUR	AVE	19	WOODSLAWN ADD #3	19	R1	\$ -	0							

TOTAL PERMITS		138	AVERAGE VALUATION	\$ 144,902	AVERAGE PROJECT AREA		1,703	SOLAR PERMITS -	
(EXCLUDING TEMP ROLL-OFF)			TOTAL VALUATION	\$ 19,996,535	TOTAL PROJECT AREA		204,417	PROJECT AREA NOT INCLUDED	

Permit Type	Permit Counts	Unit Count	Valuation	Permit Type	Permit Counts	Unit Count	Valuation
Residential, New Construction	33		\$ 14,425,755	ROLOFF PERMITS			
Residential Duplex, New Construction	2		\$ 384,032	Count=17			
Residential, New Manufactured Home	3		\$ 395,000	DEMOS-RESIDENTIAL			
Residential, Storm Shelter	18		\$ 78,270	1727 JENKINS AVE.			
Residential, Addition/Alteration	12		\$ 571,136	224 W. SYMMES ST.			
Residential, Carport	0		\$ -	305 COLLEGE AVE.			
Residential, Storage Building	15		\$ 504,035	TOTAL DEMO			
Residential, Fire Repair	11		\$ 1,346,146	NET UNITS			
Residential, Swimming Pool	12		\$ 983,012	-3			
Residential, Manufactured Home Repl	1		\$ 140,000				
Residential, Solar	18		\$ 593,082				
Residential, Paving	12		\$ 66,936				
Multi-Family, New (3+ Family)	0		\$ -				
Multi-Family, Addition/Alteration (3+ Family)	0		\$ -				
Multi-Family, Foundation (3+ Family)	0		\$ -				
Multi-Family, Fire Repair (3+ Family)	1		\$ 547,131				
Group Quarters	0		\$ -				
Roll Off, Residential	4		\$ -				
Roll Off, Other	13		\$ -				
Seasonal Storage Container	0		\$ -				
Storage Container	0		\$ -				
TOTAL	155		\$ 19,996,535	TOTAL DEMO-NET DWELLING			



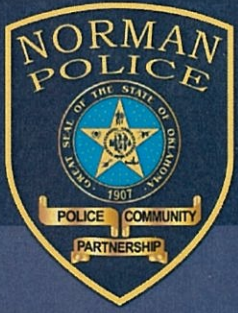
**City of Norman
BUILDING PERMITS AND INSPECTIONS**

Issued August 2023- Sorted by Permit Type

Permit Type	Contractor	Tenant Name	Permit #	Issued	Street #	Dir	Street Name	Street Type	Lot	Block	Subdivision	Zoning	Valuation	Project Area
COMMERCIAL, ADD/ALT	WALKCON LTD.	WALMART	1491	8/23/2023	2551		CLASSEN	BLVD	1	1	ASPHEN HEIGHTS NORMAN 2ND	C2	\$ 1,500,000	5349
COMMERCIAL, ADD/ALT	GRACE CONTRACTING, LLC.	CASEY'S GENERAL STORE	2271	8/14/2023	800 W	MAIN	MAIN	ST	1	1	EPPERLY-DODSON ADD	C2	\$ 490,000	3506
COMMERCIAL, ADD/ALT	OMNI CONSTRUCTION	VISION BANK	2440	8/12/2023	3600 W	MAIN	MAIN	ST	1	1	MURRB WEST #1	C2	\$ 700,000	6547
COMMERCIAL, ADD/ALT	PEWCO	TATER TOTZ LEARNING ACADEMY	2745	8/25/2023	1301	24TH	24TH	AVE	10	2	MURPHY'S ADD	C2	\$ 40,000	4782
COMMERCIAL, ADD/ALT	PINGCO CONSTRUCTION	BLESS'YV INFANT WORLD, LLC	2746	8/25/2023	1315	24TH	24TH	AVE	1	3W	NOT SUBDIVIDED	PUD	\$ 10,000	1026
COMMERCIAL, ADD/ALT	LEASEE (TENANT)	HEIST	2949	8/1/2023	750	ASP	ASP	AVE	1	1	OLDE TOWNE	C3	\$ 100,000	779
COMMERCIAL, ADD/ALT	OWNER	GLO TANNING	3133	8/16/2023	1200	MAIN	MAIN	ST	1	32	EAST VILLAGE	PUD	\$ 80,000	2360
COMMERCIAL, ADD/ALT	LEASEE (TENANT)	UNIK PEACES	3483	8/14/2023	426 E	MAIN	RESEARCH PARK BLVD	AVE	13	32	NORMAN, ORIGINAL TOWNSHIP	C3	\$ 5,000	1000
COMMERCIAL, ADD/ALT	PRECISION BUILDERS, LLC.	CANNA BIOTIC	3661	8/9/2023	1701	12TH	RESEARCH PARK BLVD	AVE	39	3	NORMAN RESEARCH PARK	C1	\$ 4,500	100
COMMERCIAL, ADD/ALT	TC GRISSOM BUILDING CO.	NORMAN RECREATION CENTER	3760	8/22/2023	226 W	GRAY	GRAY	AVE	18	72	NORMAN, ORIGINAL TOWNSHIP	RM6	\$ 4,000	285
COMMERCIAL, ADD/ALT	LEASEE (TENANT)	GARVER ENGINEERING	3786	8/18/2023	588	BUCHANAN	BUCHANAN	AVE	28	1	LARSH'S UNIVERSITY ADD	CCFB	\$ 100,000	1265
COMMERCIAL, INTERIOR FINISH	PINION CONSTRUCTION	PARIS BANH MI BAKERY	3217	8/24/2023	3321 W	TECUMSEH	TECUMSEH	RD	1	1	CARROLL FARM SEC. 4	PUD	\$ 150,000	3891
COMMERCIAL, INTERIOR FINISH	TOMAHAWK CONSTRUCTION SOLUTION	BEIGE SALON & BOUTIQUE	3552	8/24/2023	3321 W	TECUMSEH	TECUMSEH	RD	1	1	CARROLL FARM SEC. 4	PUD	\$ 145,000	4370
COMMERCIAL, NEW CONSTRUCTION	CROSSLAND CONSTRUCTION CO, INC.	CITY OF NORMAN-EGOC GENERATOR	819	8/10/2023	2801 E	ROBINSON	ROBINSON	ST	22	2W	NOT SUBDIVIDED	A2	\$ 500,000	915
COMMERCIAL, NEW CONSTRUCTION	SMITH & PICKEL CONST., INC.	BROCKHAUS JEWELRY	1123	8/22/2023	1905	24TH	24TH	AVE	1	1	UNIVERSITY NORTH PARK SEC 20	PUD	\$ 2,900,000	7694
COMMERCIAL, NEW CONSTRUCTION	TARACO LLC	DOCTOR BIGBY MEDICAL OFFICE	1269	8/10/2023	3209	24TH	24TH	AVE	4	1	CURVE AT UNIVERSITY NORTH PARK	PUD	\$ 1,100,000	3361
COMMERCIAL, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	LANDMARK FINE HOMES OFFICES	1603	8/29/2023	4240	28TH	28TH	AVE	4A	1	FRANKLIN BUSINESS PARK SEC 3	C2	\$ 3,160,000	21388
COMMERCIAL, NEW CONSTRUCTION	MANHATTAN CONSTRUCTION	NRH CANCER CENTER	2208	8/2/2023	3240	HEALTHPLEX	HEALTHPLEX	PKY	29A	2	NRH MEDICAL PARK WEST #2	PUD	\$ 43,000,000	49196
COMMERCIAL, NEW CONSTRUCTION	LANDMARK FINE HOMES, LP.	PINE CREEK CLUBHOUSE	2373	8/17/2023	3714	BASIN	BASIN	WAY	A	A	PINE CREEK ADDITION	PUD	\$ 800,000	3201
COMMERCIAL, NEW CONSTRUCTION	CROSSLAND CONSTRUCTION CO, INC.	CITY OF NORMAN-EGOC BUILDING	5290	8/10/2023	2801 E	ROBINSON	ROBINSON	ST	22	2W	NOT SUBDIVIDED	A2	\$ 13,500,000	19886
COMMERCIAL, NEW SHELL BLDG	WINDSTONE CONSTRUCTION	J. FORD DOWNTOWN	5611	8/23/2023	229 W	MAIN	MAIN	ST	15	72	NORMAN, ORIGINAL TOWNSHIP	CCPLU	\$ 1,050,000	9876
TEMPORARY BLDG/CONST	MANHATTAN CONSTRUCTION	MANHATTAN CONSTRUCTION	3328	8/2/2023	3240	HEALTHPLEX	HEALTHPLEX	PKY	29A	2	NRH MEDICAL PARK WEST #2	PUD	\$ 50,000	1344
TEMPORARY BLDG/CONST	PARTY PRO RENTS	GALAXY HOME RECREATION	3667	8/15/2023	3449 W	MAIN	MAIN	ST	1	1	SOONER FASHION MALL	C2	\$ 30,000	1200
TEMPORARY BLDG/CONST	LOWE, TIM	SOONER BLOOMER	3795	8/21/2023	3299 W	MAIN	MAIN	ST	1	1	SOONER FASHION MALL	C2	\$ 2,500	1500
TOTAL PERMITS	25				AVERAGE VALUATION			\$ 2,776,716			AVERAGE PROJECT AREA		6,254	
					TOTAL VALUATION			\$ 69,417,950			TOTAL PROJECT AREA		156,353	

Permit Type	Valuation	Building Size (SF)	Use/Classification
Commercial, New Construction	\$ 64,980,000	7,694	Business
Commercial, Parking Lot	\$ -	3,361	RETAIL
Commercial, Shell Building	\$ 1,050,000	21,388	OFFICE
Commercial, Addition/Alteration	\$ 3,030,450	48,196	OFFICE
Commercial, Interior Finish	\$ 295,000	19,886	INSTITUTIONAL
Commercial, Fire Repair	\$ -	-	INDUSTRIAL
Commercial, Foundation	\$ -	-	
Temporary Bldg/Construction Trailer	\$ 82,500		
TOTAL	\$ 69,417,950		

POLICE 11



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



AUGUST | 2023

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2023	5-YEAR AVERAGE	2022
MURDER	0	0	0
SEXUAL ASSAULTS	11	13	8
ROBBERY	3	3	4
AGGRAVATED ASSAULTS	17	20	26
BURGLARY OF BUILDING	44	44	29
LARCENY/THEFT	177	232	254
MOTOR VEHICLE THEFT	27	42	20
ARSON	0	1	2
KIDNAPPING	3	1	1
FRAUD/FORGERY	75	74	68
DUI/APC	30	36	32
PUBLIC INTOXICATION	47	45	45
RUNAWAYS	13	17	21
DRUG VIOLATIONS	47	59	46
THREATS/HARASSMENT	29	36	44
VANDALISM	65	91	91
OTHER	859	881	897
TOTAL REPORTED OFFENSES	1,144	1,280	1,267
TOTAL ARRESTS:	541	489	480
PROTECTIVE CUSTODY:	116	93	89
TOTAL CASE REPORTS*	971	1,036	1,031
COLLISIONS	262	265	240
FATALITY	3	1	0
INJURY	55	43	33
NON- INJURY	204	221	207
NUMBER OF PEOPLE INJURED	77	87	86
CITATIONS & WARNINGS	2,639	3,081	1,990
TRAFFIC CITATIONS	767	775	281
TRAFFIC WARNINGS	951	1,508	1,158
PARKING CITATIONS & WARNINGS	921	798	551

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 7,010

NON-EMERGENCY CALLS TAKEN: 16,485

TOTAL INCOMING CALLS: 25,939

TOTAL CALLS FOR SERVICE GENERATED: 11,847

POLICE CALLS FOR SERVICE: 7,772

OFFICER INITIATED: 2,444

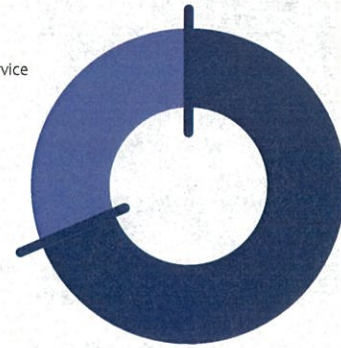
CITIZEN INITIATED: 5,328

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,760

EMSSTAT: 2,288

Officer Initiated Calls for Service
2,444



Citizen Initiated Calls for Service
5,328

INVESTIGATIONS ACTIVITY

CASES CURRENTLY OPEN (2020 TO PRESENT): 413

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 211

CASES CLOSED DURING REPORTING PERIOD: 501

CLEARED BY ARREST / WARRANT: 12

CLEARED BY EXCEPTION: 20

COP FOLLOW-UP: 10

DEACTIVATED: 423

REFERRED TO PATROL: 12

DEACTIVATED DUE TO STAFFING: 24

UNFOUNDED: 0

ANIMAL WELFARE

INTAKES: 253

LIVE RELEASES: 240

LIVE OUTCOME RATE: 94%

ANIMALS FOSTERED: 134

ANIMALS LICENSED: 82

VOLUNTEER HOURS: 233

RECORDS

CUSTOMER SERVICE CONTACTS: 1,918

IN-PERSON CONTACTS: 811

PHONE CONTACTS: 771

EMAIL CONTACTS: 336

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 180

ACTUAL EMPLOYED: 167

AVAILABLE FOR ASSIGNMENT: 142**

AUTHORIZED NON-COMMISSIONED: 76

ACTUAL NON-COMMISSIONED: 70

AVAILABLE FOR ASSIGNMENT: 70**

*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report August 2023



IN SHELTER ANIMAL COUNTS

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	80	88	168	92	119	211	43	26%
Ending	92	96	188	97	111	208	20	11%

ANIMAL INTAKES

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	110	100	210	108	89	197	(13)	-6%
Owner Relinquish	39	32	71	5	25	30	(41)	-58%
Owner Intended Euth	2	0	2	2	0	2	0	0%
Transfer In	0	7	7	0	0	0	(7)	-100%
Other Intakes*	4	5	9	10	5	15	6	67%
Returned Animal	9	3	12	3	6	9	(3)	-25%
TOTAL LIVE INTAKES	164	147	311	128	125	253	(58)	-19%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2022		2023		Comparisons	
	Total	Total	Total	Total	Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0!
Dog Collected (DOA)	0	0	0	0	0	#DIV/0!
Cat Collected (DOA)	1	1	1	1	0	0%
Wildlife Transferred	0	0	0	0	0	#DIV/0!
Intake Horses	0	0	0	0	0	#DIV/0!
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	0	0	0	0	0	#DIV/0!
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	0	0	0	0	0	#DIV/0!
Intake Pigs	0	0	0	0	0	#DIV/0!
Intake Other	0	0	0	0	0	#DIV/0!
TOTAL OTHER ITEMS	1	1	1	1	0	0%

LENGTH OF STAY (DAYS)

	2022	2023
Dog	16.3	21.1
Puppy	7.7	13.9
Cat	12.3	17.2
Kitten	15.5	14.6

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	230	47	0	277

Norman Animal Welfare Monthly Statistical Report August 2023



LIVE ANIMAL OUTCOMES

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	65	125	190	63	116	179	(11)	-6%
Return To Owner	37	2	39	43	2	45	6	15%
Transferred Out	39	4	43	8	0	8	(35)	-81%
Returned to Field	0	5	5	0	8	8	3	60%
Other Outcome	0	0	0	0	0	0	0	#DIV/0!
TOTAL LIVE OUTCOMES	141	136	277	114	126	240	(37)	-13%

OTHER ANIMAL OUTCOMES

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	1	2	3	0	3	3	0	0%
Lost in Care	1	0	1	0	0	0	(1)	-100%
Shelter Euth	7	1	8	6	4	10	2	25%
Owner Intended Euth	2	0	2	2	0	2	0	0%
TOTAL OTHER OUTCOMES	11	3	14	8	7	15	1	7%

TOTAL OUTCOMES

	2022			2023			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	141	136	277	114	126	240	(37)	-13%
Total Other Outcomes	11	3	14	8	7	15	1	7%
TOTAL OUTCOMES	152	139	291	122	133	255	(36)	-12%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
	Medical - Sick	2	2	0	4
Medical - Injured	0	2	0	2	20%
Behavior - Aggressive	2	0	0	2	20%
Behavior - Other	2	0	0	2	20%
TOTAL EUTHANASIA	6	4	0	10	

MONTHLY LIVE RELEASE RATE

2022	2023
95.8%	94.9%

Live Outcomes / (Total Outcomes - Owner Int Euth)

PUBLIC WORKS

12

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
August 2023

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed one (1) Preliminary Plat for Planning Commission; five (5) Final Plats for the Development Committee; two (2) Rural Certificates of Survey, three (3) Final Plats, and two (2) Preliminary Plats and one (1) Certificate of Plat Correction for City Council. The Development Engineer reviewed 26 sets of construction plans and 4 punch lists. There were 155 permits reviewed and/or issued. Fees were collected in the amount of \$21,350.25.

CAPITAL PROJECTS:

North Base Complex Phase 2 – Vehicle Wash Facility:

The City of Norman conducted a bid opening on October 27, 2022, for the North Base Complex Phase 2 – Vehicle Wash Facility Project. The low bidder for the base bid plus selected alternates was L5 Construction, LLC of Oklahoma City, Oklahoma with a construction cost of \$2,185,500.00. The Norman City Council awarded the project at the November 8, 2022 City Council Meeting. Construction began on January 3, 2022. This project has a 180-calendar day construction schedule. Staff estimates a July 2023 completion.

The project involves the following items:

- Construction of a new drive-through automatic vehicle wash, vacuums, and a paved pre-wash area designed to serve all City Vehicles from police vehicles to Transit Busses and Tractor Trailer trucks.

As of the current pay application on 7/20/2023, 80% of the total contract amount has been expended. The total construction period per the contract is currently 202 calendar days. As of July 26, 2023, the contract time has expired; however, there have been a large number of weather delays in June and July that have yet to be formally claimed by the contractor. In addition, a supply chain delay outside of the contractor's control has occurred that will likely be compensated for with a future change order. It is anticipated that these additional delay days will be claimed on the final change order at project completion, and the approved construction period will be extended. Currently substantial completion is expected to be approximately September 15, 2023, with a final completion in October 2023.

The contractor's activities this month were as follows:

- Continued installation of wash equipment
- Continued electrical and plumbing work
- Began painting the building
- Installed irrigation
- Fine grading of site
- Installed all doors;
- Installed pipe protection for wash bay doors.
- Completed exterior paving

James Garner Phase 2 – Acres Street to Flood Avenue:

The Oklahoma Department of Transportation conducted a bid opening on October 20, 2022, for the James Garner Avenue Norman Forward Project. The low bidder was Redlands Contracting, LLC of Warr Acres, Oklahoma, with a construction cost of \$7,820,000. Approximately \$4.8 million of this will be paid from federal grant funds. The remainder is paid for with Norman Forward funding.

ODOT awarded the project on November 7, 2022. This project has a 460-calendar day construction schedule, which will likely result in summer 2024 completion. The Oklahoma Department of Transportation is administering the construction of this project, with the assistance of Smith Roberts Baldischwiler.

The project involves the following items:

*Monthly Progress Report
Public Works (August 2023)*

- Construction of a new roadway extension of James Garner Avenue beginning from just north of Acres Street adjacent to the Norman Municipal Library and extending north of Robinson Street to connect to Flood Avenue.
- New multilane roundabout intersection between the Flood Avenue and the new James Garner extension
- A new vehicular and pedestrian bridge over Robinson Street with aesthetics honoring James Garner as the roadway's namesake.
- Reconstruction and extension of the Legacy Trail with improved pedestrian lighting.
- Low Impact Development such as plantings and landscaping in the roadway medians and at bridge abutments to filter runoff and help prevent erosion.
- Reconfigured connections between local streets from Johnson Street to Himes Street.
- Decorative roadway lighting and landscaping.

As of the last pay application on 8/17/2023, 20% of the total contract amount has been expended. Through September 6, 2023, 27% of the contract time had expired.

The contractor's activities this month were as follows:

- Completed all storm sewer except connection on Robinson St. under the railroad bridge
- OG&E relocated power lines crossing Robinson St.
- Curb and gutter and paving completed on side streets south of Robinson st.
- Finished grading south of Robinson St.
- Contacted railroad regarding drainage issue due to lack of drainage maintenance on BNSF right of way.

Porter Avenue Streetscape – Alameda Street to Robinson Street:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of nineteen transportation improvement projects. Two of the nineteen 2019 bond projects are the Porter Avenue and Acres Street Intersection Bond Project and the Porter Avenue Streetscape 2019 Bond Project. The Porter Avenue Streetscape 2019 Bond Project consists of design and construction of streetscape elements along the Porter Avenue corridor between Robinson Avenue on the north and Alameda Street on the south. The total construction cost for the project is approximately \$5.1 million. Of that, approximately \$2.8 million will be paid by federal grant. The remaining \$2.3 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation conducted a bid opening on October 20, 2022, for the Porter Avenue Streetscape 2019 Bond Project. The low bidder was SAC Services, Inc. of Oklahoma City, Oklahoma. ODOT awarded the project on November 7, 2022. This project has a 210-calendar day construction schedule, which will likely result in a fall 2023 completion. The Oklahoma Department of Transportation is administering the construction of this project, with the assistance of Atkins.

Proposed improvements include:

- New sidewalks
- Driveway consolidation or elimination (access management)
- Decorative roadway and pedestrian lighting
- Landscaping
- New curb and gutter
- New Decorative Traffic Signals
- Pedestrian safety improvements

As of the last pay application on 8/15/2023, 25% of the total contract amount has been expended. Through August 15, 2023, 51.43% of the contract time has been expended.

The contractor's activities this month were as follows:

- Completed sidewalks and light pole bases south of Main St.
- Installed irrigation south of Main St.
- Completed all driveway and intersection paving south of Main St.

Monthly Progress Report

Public Works (August 2023)

- Began installation of electrical conduit and meters to serve Monument lighting south of Main St.
- Some paving south of Main St. is intentionally left out for future irrigation and lighting tie-ins.
- Installed storm sewer south of Main St.

Sidewalk Programs:

FYE 2024 Sidewalk Concrete Projects. This project was awarded to Arroyo's Concrete LLC and is under construction. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Curbs and Sidewalks and Trials. This contract will be on going thru June of 2024. This project has been updated to include 54 bus stop installations and/or modifications.

As of 9/1/2023, 0% of the total contract amount has been expended. Through September 1, 2023, 5% of the contract time has been expended.

Street Maintenance Bond Programs:

FYE 2023 Street Maintenance Bond – Urban Reconstruct

Urban Reconstruct (Juniper and Fairfield) were opened January 12, 2023. Six bids were received and the contract was awarded on February 28, 2023 to Arroyo's Concrete, LLC in the amount of \$508,568.25. The project consists of removal of existing degraded pavement, subgrade stabilization, new concrete pavement, and some sidewalk additions and repairs.

The contractor mobilized on April 17, 2023 and began removals. A leaking city water main was discovered during removals and NUA opted to replace the main and all service lines. This delayed the street project approximately three weeks. A period of heavy rain following the water main delay further delayed the remaining removals and subgrade stabilization. Weather conditions were not favorable for subgrade stabilization until June 23rd. Stabilization was completed and concrete placement began on June 29th. The project made significant progress during July and Early August reaching substantial completion on August 22, 2023. Work on Fairfield Drive location began in Mid-August 2023 and is currently 50% complete with contractor working on second half of roadway stabilization. This location is expected to reach substantial completion in early October 2023.

FYE 2023 Street Maintenance Bond – Asphalt

Street Maintenance Bond Asphalt bids were opened September 29, 2022. Four bids were received and the contract was awarded on October 25, 2022 to Silver Star Construction Co., Inc. in the amount of \$1,455,000. The project includes asphalt milling and repaving on 3.1 miles of urban and rural streets. The contractor mobilized on May 8, 2023. Material and equipment scheduling delayed completion of the shouldering work on 36th Ave NE. This project was substantially completed in August 2023.

FYE 2023 - Miller Avenue Curb and Gutter Maintenance Project

Bids for the Miller Avenue Curb and Gutter Maintenance Project were opened on May 18, 2023. The bid was awarded at the June 27, 2023 Council Meeting. The contractor mobilized on July 6, 2023 and completed the west half of the project in July. Substantial completion of project is expected by the end of September 2023.

TRANSIT AND PARKING DIVISION

Public Transit

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

Transit Center Remodel

- On February 14, 2023, Council approved contract K-2223-72 with Stronghold Construction to complete the renovation of the 320 E. Comanche St. property into a City Transit Center. A pre-construction meeting was conducted on February 21, 2023 to organize the start of the project, and a Notice to Proceed was issued on February 28, 2023. Construction commenced on March 1, 2023. It was estimated that the project would be completed and open in August 2023, however, due to delays attributed to asbestos

Monthly Progress Report
Public Works (August 2023)

remediation it is assumed the project will be completed around October 1, 2023, with a grand opening scheduled for Thursday, October 12, 2023. Please see below for more information.

- As of the last pay application on August 25, 2023, 84% of the total contract amount has been expended. Through August 30, 2023, 84% of the contract time has been expended.
- Work on the project during the month of August 2023 includes:
 - Mechanical rough-in
 - Electrical rough-in
 - Electrical service change over
 - Spray foam installation to close wall penetrations
 - Begin and finish electrical exterior
 - Begin and finish exterior paint
 - Storefront glass installation
 - Exterior seating structure delivery
 - Asphalt patching
 - Asphalt seal coat
 - Overhead inspection
 - Seating structure assembly
 - Begin and finish sheetrock install
 - Tape & Bed
 - EIFS
 - Continued MEP



Exterior Paint



Seating structure assembly

Vehicle Procurement

- The City is currently in the process of purchasing 5 paratransit vans and due to supply chain delays staff currently anticipates receiving these vehicles in late summer 2023. Below is background on this purchase:
 - On December 14, 2021 the City Council passed and adopted resolution R-2122-72 transferring \$346,703 from the Capital Fund Balance to be matched with \$122,812 available in the Public Transit and Parking Fund to be used to replace 5 paratransit vehicles in the Transit Fleet for a total of \$469,515. Due to ongoing supply chain issues the price of the vehicles had increased, however staff were able to identify additional FTA grant funding allocated to Norman to supplement the cost increase and decrease the amount of local match that was provided from the Public Transit and Parking Fund. Resolution R-2122-98 was approved by Council on March 8 transferring an additional \$149,454 (for a total cost of \$584,655) to cover the cost increase. FTA grant OK-2020-026 will be amended to \$496,157 leaving a local match of \$88,508 (a reduction in the local matching funds of \$34,304.)
- The City is currently in the process of purchasing five CNG 35' fixed route buses. All five of the vehicles have been delivered and the final rounds of inspections and testing are underway to ensure there are no warranty issues that need to be addressed before staff accept the buses and prepare to put them into service. As of the end of August, four of the five buses have been accepted and put into service. The final bus on this purchase will be accepted when origin paperwork has been received and processed which is expected to be completed in the first week of September. Below is background information on this purchase:

Monthly Progress Report

Public Works (August 2023)

- Utilizing transit 5339 funds allocated from FY21 (grant number OK-2020-026), 1 35' CNG bus will be purchased. These were funds allocated to the Norman urbanized area by formula. In addition, on June 14, 2022 the City Council approved a contract with the Oklahoma Department of Transportation (ODOT) accept Surface Transportation Block Grant – Urbanized Area (STBG-UZA) funding for the purchase of 2 35' low-floor CNG transit buses. An Authorization to Purchase for these three buses was approved by Council on August 23, 2022. A purchase order was issued on September 14, 2022 to the manufacturer.
- Utilizing funds received from the FY22 FTA Low- or No-Emissions Vehicle Program, staff proposed to purchase 2 additional CNG 35' fixed route buses. Council approved a resolution accepting the grant and an authorization to purchase the buses on September 27, 2022. The purchase order for two buses was issued September 29, 2022.



Two of the five New CNG Transit Buses

- The City is currently in the process of purchasing 3 paratransit ADA compliant minivans for revenue service as well as 2 non-revenue support vehicles. Staff anticipates receiving these vehicles in July 2023. Below is background on this purchase:
 - Council provided funding in the budget sufficient to outright purchase a single large transit bus and a single paratransit vehicle. Because of effective use of grant funding and only using a small percentage of budgeted money as a local match against grant funds, staff proposed to use \$355,692.55 of the remaining funding (\$357,810) for the outright purchase of 3 additional ADA minivans for the paratransit fleet and replacement of two support vehicles which was approved by the City Manager on April 6, 2023 utilizing an Oklahoma State Contract.
 - Both of the non-revenue support vehicles, units 5-2341 and 5-2348 have been received and put into service.
 - The three paratransit ADA compliant minivans for revenue service were delivered in the last week of August and staff are completing final inspections, warranty repairs, and paperwork to put these replacement vehicles into service.

Microtransit Pilot Program with Via Transportation

Following a study to determine the best plan for establishing a microtransit pilot program in the City of Norman, staff conducted a competitive bid process. The proposal from Via Transportation was determined to be the best suited to the needs of Norman. Contract K-2223-164 with Via Transportation was approved unanimously by council on June 27, 2023. After discovering the University of Oklahoma was interested in collaborating on microtransit services with the renewal of their SafeRide program, staff worked to amend the agreement with Via to include that collaboration. On August 8, 2023 Council approved both Amendment 1 to contract K-2223-164 and Contract K-2324-50 with the University of Oklahoma for microtransit services. Service launched as planned on August 21, 2023. Vehicles for this program were presented to the public to advertise the launch with an unveiling event at campus corner on August 21, 2023. Below is background information on the study:

- Following prior feedback from Councilmembers, two workshops were conducted on October 18, 2022 and January 3, 2023, regarding possible alternatives for a microtransit pilot program. After reviewing multiple pilot program alternatives and comparing outcomes against the previously expressed

Monthly Progress Report
Public Works (August 2023)

concerns of Council, a recommendation was made for a pilot program.

- The recommendation consisted of a turnkey microtransit service which would be offered Monday-Saturday 6pm-12am (or 7pm-1am) as well as on Sunday from 10am-6pm. The recommendation suggests this service be offered in a defined zone, limited in size, which could be proposed by vendors responding to the Request for Proposals (RFP). In addition, it was recommended that the City look at investing in more robust software in partnership with EMBARK to improve existing paratransit service.
- The current service hours at time of launch are offered 7pm-1am Monday through Wednesday; 7pm-3am Thursday through Saturday, and 10am-6pm on Sundays. These hours accommodate inclusion of the University of Oklahoma's SafeRide program which allows eligible accounts registered with an OU student email address to book free rides (subsidized by OU) between the hours of 10pm-3am, Thursday through Saturday.



Norman On-Demand Vehicle at Unveiling Event

Transit Monthly Performance Report

Attached is the transit performance report for July 2023.

STREETS DIVISION

CAPITAL PROJECTS:

DAKOTA STREET 1700 BLOCK: DAKOTA STREET TO SHERRY AVENUE

Streets crews replaced damaged concrete panels on Dakota Street 1700 Block: Dakota Street to Sherry Avenue. This repair required 114 cubic yards of concrete and resulted in over 366 square yards repaired.

ALLSPICE: GINGER DRIVE TO ALLSPICE RUN

Streets crews worked a deep patch at Allspice: Ginger Drive to Allspice Run and required 210.71 tons of asphalt for the repair.

CINNAMON CIRCLE: ALLSPICE RUN TO END

Streets crews worked a deep patch at Cinnamon Circle: Allspice Run to End and required 70.61 tons of asphalt for the repair.

TECUMSEH ROAD: 60TH AVENUE NW TO 72ND AVENUE NW

Streets crews worked an overlay at Tecumseh Road: 60th Avenue NW to 72nd Avenue NW and required 868.59 tons of asphalt for the repair.

ASPHALT OPERATIONS:

RIDGELINE DRIVE – DEEP PATCH

Streets crews worked a deep patch at Ridgeline Drive and required 64.95 tons of asphalt for the repair.

CONCRETE OPERATIONS:

120 EAST DUFFY STREET

*Monthly Progress Report
Public Works (August 2023)*

Streets crews replaced damaged concrete panels on 120 East Duffy Street. This repair required 2 cubic yards of concrete and resulted in over 15 square yards repaired.

ROADSIDE OPERATIONS:

MOWING OF ROADSIDE RIGHTS-OF-WAY

Streets Roadside Mowing crew continued their summer mowing schedule. During July, 2023, 283 miles of rural rights-of way and 4,861,131 sq. ft. of urban rights-of-way were mowed.

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 1.04 tons of asphalt was utilized in routine pothole patching operations.

STORMWATER DIVISION

CAPITAL PROJECTS:

THE VINEYARDS DRAINAGE IMPROVEMENT PROJECT

For several years, residents of The Vineyard Addition have experienced property damage due to flooding. The Vineyard Addition is a residential subdivision located east of Porter Avenue and South of Tecumseh Road. In July 2015, the City hired Meshek and Associates to perform an analysis of flooding issues reported by the residents of The Vineyard Addition. This included a review of the previous drainage reports and studies that were available. Additional detailed modeling was done to determine if any structural changes could be made that would reduce the risk of flooding in this area.

Meshek and Associates provided plans for this project to reduce the flood risk by expanding and re-grading the existing detention pond to increase the stormwater storage. The existing sidewalk will be shifted several feet to the north to allow the pond to be expanded. The dam on the eastern boundary of the pond will be raised approximately five feet above existing grade to provide additional stormwater storage. Any water from the spillway will be conveyed across a new 7.5-foot wide flume into a tributary of Woodcrest Creek east of the new pond. The vertical wall on either side of the flume will vary in height along the length of the channel but will provide at least two feet of depth for stormwater storage and conveyance. This flume will also serve as a sidewalk for the residents in the area. The existing discharge pipe will be upsized to address the modified flow.

During the month of August, the contractor completed construction of the new headwall and began trenching operations and installation of the storm sewer.

WORK ORDER RESPONSE

Stormwater Division received 23 work order requests and closed 23 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance crew removed 34 tons of debris from Upper Dave Blue Creek at 48th and 60th SE. The Crew repaired a collapsed pipe on Comanche Street. The Maintenance crew repaired a crushed pipe on Ridgeline Drive. The Infrastructure Maintenance sealed leaking pipe joints on Starshine Drive and on Wauvinet Way., 3817 Carrington Lane, and on Mosier Street. The crew also helped with the pipe replacement job on 84th Ave SE. The Infrastructure Maintenance crew checked 321 inlets and cleaned 39 inlets totaling .50 tons of debris removed in Ward 3.

CHANNEL MAINTENANCE

The Channel Maintenance Crew mowed 1,250,783 square feet of stormwater channels during the month of August. The crew removed debris from Berry Road Channel, Bishop Channel, and Merkel Channel, totaling 68 tons of debris. The Maintenance crew removed 241 tons of debris from Imhoff channel at Lindsey Street Bridge, and another 1-ton at Imhoff Channel along Andrews Park. They helped with a pipe replacement on 84th Ave SE. They also removed 33 tons of debris from the channel at 24th Ave SE. The camera truck is still down for repairs. The crew checked 74 inlets and cleaned 25 inlets totaling .75 tons of debris removed in Ward 2.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

A total of 572 lane miles were swept in August resulting in the removal of approximately 158.74 tons of debris from various curb-lined streets throughout the city. The crew was able to flush 250 linear feet of stormwater

*Monthly Progress Report
Public Works (August 2023)*

pipe using 3,500 gallons of water at the new James Gardner location under Flood Street. The camera truck is still down for repairs. The crew checked 102 inlets and cleaned 48 inlets totaling .5 tons of debris removed in Ward 7.

STORMWATER OKIE LOCATES

During the month of August, 3067 Call 811 Okie Spots were received. Of those requests, 90 were stormwater pipe locates, 74 were marked, and 438 were referred to other departments.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

August 2023
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2023 Associated Fees

Planning Commission/Dev Comm Review:	This Month	Last Month	FY Total
*Norman Rural Cert of Survey...	0		
*Final Plats.....	5		
*Preliminary Plats.....	1		
*Short Form Plat.....	0		
*Center City Form Based Code..	0		
*Concurrent Constr. Request.....	0		
City Council Review:			
Certificate of Survey.....	2		
Preliminary Plat.....	2		
Final Plats	3		
Certificate of Plat Correction.....	1		
Encroachment.....	0		
Easements.....	0		
Closure.....	0		
Release of Deferral.....	0		
	\$ 1,290.00		
Development Committee:			
Final Plats.....	5		
Fee-In-Lieu of Detention.....	0	\$0.00	
Subtotal:	\$1,290.00	\$6,840.00	\$8,130.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family.....	49		
***Commercial.....	5		
Multi-Family.....	1		
Addition/Alteration.....	11		
House Moving.....	4		
Paving Only.....	16		
Storage Building.....	15		
Swimming Pool.....	10		
Storm Shelters.....	18		
Public Improvements.....	1		
Temporary Encroachments.....	1		
Fire Line Pits/Misc.....	2		
Franchise Utilities	16		
Other revenue		\$0.00	
Flood Plain (@\$100.00 each).....	2	\$20.00	\$0.00
Total Permits.....		\$19,860.25	\$12,425.16
Grand Total.....		\$21,350.25	\$19,285.16
****Construction Plan Review Occurrences	26	17	43
*****Punch Lists Prepared.....	4	3	7

* All Final Plat review completed within ten days..... PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days..... PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

August 2023

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	4	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	49	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	5	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	26	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	6	100%



PERFORMANCE REPORT

Summary of Services Table: July 2023

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP Jul FY23	FY23 YTD	FY22 YTD	Service Profile	Jul FY23	Jul FY22
Fixed Routes (M-F)	1,236	24,649	16,850	Weekdays	22	22
Fixed Routes (Sat)	723	3,614	1,945	Saturdays	5	5
PLUS (M-F)	87	1,734	1,683	Gamedays	0	0
-Zone 1*	67	1,387	1,445	Holidays	1	1
-Zone 2**	19	347	238	Weather	3	1
PLUS (Sat)***	26	129	108	Fiscal YTD Days	25	25
				Cal. YTD Days	178	178

*Requires ¼ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 24 YTD	FY 24 Targets	
# of Norman fixed-route passenger trips provided	28,263	251,881	■
# of Norman paratransit trips provided	1,863	21,000	■
% of on-time Norman paratransit pick-ups	97.84%	98.58%	●
# of Norman bus passengers per service hour, cumulative	18.45	13.04	■
# of Norman bus passengers per day, average	1,134	800*	●
% of Norman required paratransit pick-ups denied due to capacity	0.00%	0.00%*	●
% of on-time fixed-route arrivals	74.80%	80.94%	▲

*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2024

STREET DIVISION					
	FYE 2024 August 2023	FYE 2024 August 2023	Year to Date	Year to Date	FYE 2024
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	5.73		-		
Overlay/pave 10 miles per year.	-	0%	-	0%	100%
Replace 2,000 square yards of concrete pavement panels	426.00	21%	-	0%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	-	0%	-	0%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	3,177,685.00	25%	-	0%	100%
Mow 148 miles of Rural Right-of-way three times per year	347.00	78%	-	0%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	100%	0%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	100%	0%
Bridge - Maintain 5 non-deficient bridges in a year	-	0%	-	0%	0%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	0%
Bridge - Replace one functionally obsolete bridge per year	-	0%	-	0%	0%
Bond Program - Contract all selected projects for the bond year within the same fiscal year		0%	-	100%	0%
Capital Program – Complete all selected projects within the same fiscal year		0%	-	95%	0%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2024

STORMWATER DIVISION					
	FYE 2024 AUGUST, 2023	FYE 2024 AUGUST, 2023	Year to Date	Year to Date	FYE24
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	572.00	114%	853.00	14%	85%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	382.00	4%	784.00	8%	65%
Mow 2,271,548 sq. feet of open drainage ways, six times per year	1,250,783.00	9%	2,254,643.00	17%	70%
Collect 60 tons of litter annually from drainage channels and R-O-W in Urban and Rural areas	-	0%	-	0%	100%
*Program was transferred to Utilities 7/23					
Permit all floodplain activities as appropriate.	2.00	2%	3.00		100%

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

August 2023

IN GALLONS	FYE 2024	FUEL REPORT	
	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	22,056.00	24,995.00	29,688.94
Outside - sublet	1,489.00	596.00	4,298.60
TOTAL	23,545.00	25,591.00	33,987.54
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u> <u>PUBLIC CNG CONSUMED</u>
Consumption	15,313.96	11,142.48	31,252.04 4,298.60

FYE 2024 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	35,210.61	33,309.53	58,675.54	7,809.48

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$3.29	Low	\$2.92	UNLEADED	High	\$3.36	Low	\$2.98
DIESEL	High	\$3.30	Low	\$3.11	DIESEL	High	\$3.36	Low	\$3.15
CNG	High	\$1.28	Low	\$1.28	CNG	High	\$2.10	Low	\$2.10

FASTER CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$141,950.21	Month Total Public CNG Sales	\$9,044
OILS/FLUIDS	\$5,357.29	FYE 2024 To Date Public Sales	\$16,449
TIRES	\$9,908.17	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
SUBLET REPAIRS	\$2,703.39	Total Sold Gallons Life To Date	1,091,293
		Total Gross Sales Life To Date	\$1,615,078
TOTAL SPENT ALL parts/sublet	\$159,919.06	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Statio	3,260,940

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	6	3	4	51
EMERGENCY ROAD CALLS	6	6	2	81
PM SERVICES	75	72	90	1,331
INCLEMENT WEATHER	2	1	2	9
WORK ORDERS	245	215	243	3,573
SCHEDULED REPAIRS	84	99	117	1,533
NON SCHEDULED REPAIRS	37	66	85	1,227

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	8	0	1	36
EMERGENCY ROAD CALLS	15	32	34	270
PM SERVICES	40	39	35	514
INCLEMENT WEATHER	2	0	0	4
WORK ORDERS	216	205	214	2,325
SCHEDULED REPAIRS	45	45	42	567
NON SCHEDULED REPAIRS	60	120	130	1,335

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	3	0	0	11
EMERGENCY ROAD CALLS	0	1	2	11
PM SERVICES	18	22	13	158
INCLEMENT WEATHER	1	0	0	1
WORK ORDERS	95	95	92	1,022
SCHEDULED REPAIRS	29	38	31	212
NON SCHEDULED REPAIRS	29	60	60	718

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	6	10	20	143
EMERGENCY ROAD CALLS	0	1	1	14
PM SERVICES	5	9	7	86
INCLEMENT WEATHER	1	0	0	1
WORK ORDERS	35	46	53	446
SCHEDULED REPAIRS	9	21	15	182
NON SCHEDULED REPAIRS	6	7	6	94

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	23	13	25	225
EMERGENCY ROAD CALLS	21	40	39	370
PM SERVICES	138	142	145	1984
INCLEMENT WEATHER	6	1	2	17
WORK ORDERS	561	561	602	7036
SCHEDULED REPAIRS	167	203	205	2431
NON SCHEDULED REPAIRS	132	253	281	3242

**FLEET DIVISION
INVENTORY
August FYE 2024**

FUEL

WESTWOOD GOLF	563.4	gallons	DIESEL	@	2.500	\$ 1,408.50
WESTWOOD GOLF	619.7	gallons	UNLEADED	@	2.860	\$ 1,772.34
NORTH BASE	2,355.2	gallons	UNLEADED	@	3.080	\$ 7,253.95
NORTH BASE	4,596.2	gallons	DIESEL	@	3.200	\$ 14,707.74
FIRE STATION #5	424.4	gallons	UNLEADED	@	3.120	\$ 1,324.22
FIRE STATION #5	495.6	gallons	DIESEL	@	3.220	\$ 1,595.83
FIRE STATION #6	411.1	gallons	UNLEADED	@	3.140	\$ 1,290.85
FIRE STATION #6	599.2	gallons	DIESEL	@	3.260	\$ 1,953.39
BULK TANKS	1,200.0	gallons	DIESEL	@	3.200	\$ 3,840.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	3,810.4	\$ 11,641.37
DIESEL	7,454.4	\$ 23,505.47

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT**

August FYE 2024

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs		Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearToDate Non-Compliance Trend
	Number of PMs Scheduled	Completed On Time				
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY	3	3			0%	0%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	0%
PLANNING						
PLANNING	2	2			0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	2	2			0%	22%
PUBLIC WORKS						
ENGINEERING					0%	0%
STREETS	17	15	1	1	6%	9%
STORMWATER	4		1	4	100%	200%
TRAFFIC	6	4	1	1	17%	67%
STORMWATER QUALITY					0%	0%
FLEET	8	8			0%	0%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	1	1			0%	300%
POLICE ADMINISTRATION	1	1			0%	100%
POLICE STAFF SERVICES	1	1			0%	0%
POLICE CRIMINAL INVESTIGATIONS	7	7			0%	57%
POLICE PATROL	22	14	4	9	41%	105%
POLICE SPECIAL INVESTIGATIONS	2	2			0%	50%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING	2	2			0%	0%
FIRE PREVENTION					0%	0%
FIRE SUPPRESSION	6	6			0%	33%
FIRE DISASTER PREPAREDNESS	1	1			0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	9	5		4	44%	133%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE					0%	0%
PARKS FORESTRY					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	2	1	1		0%	300%
PSST POLICE CRIMINAL INVESTIGATIONS	1			1	100%	100%
PSST FIRE SUPPRESSION					0%	0%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION	2		2		0%	25%
WATER TREATMENT PLANT	2	2			0%	0%
WATER PLANT	1	1			0%	200%
WATER PLANT WELLS	3		2	2	67%	133%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	12	12			0%	0%
UTILITIES INSPECTOR					0%	0%
METER SERVICES					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS					0%	0%
WRF OPERATIONS					0%	0%
SEWER LINE MAINTENANCE	8	7	1		0%	13%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	11	8		3	27%	127%
SANITATION COMMERCIAL	4	2	2		0%	300%
SANITATION TRANSFER	5	3	1	2	40%	100%
SANITATION COMPOST	2	2			0%	0%
SANITATION RECYCLE	1	1			0%	300%
SANITATION YARD WASTE	3	1	2	2	67%	133%
CITYWIDE TOTAL	151	114	18	29	19%	30%

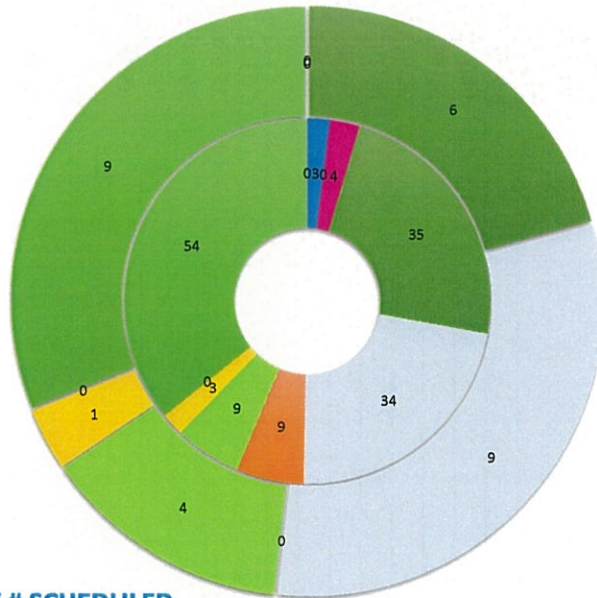
PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

August FYE 2024

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
POLICE										
1187	2016 Chevy Tahoe	PD Patrol	43925	44232	307	Miles	8/16/2023	Light Repair	PM-C	11/14/2022
221176	2022 Ford F150	PD Patrol	5379	4000	-1379	Miles	8/15/2023	Light Repair	PM-C	
1170	2020 Ford F150	PD Patrol	28597	28912	315	Miles	8/23/2023	Light Repair	PM-D	
1161T	2011 Haul Mark Trailer	PD Patrol	9/1/2023	8/3/2023	-29	Days	8/24/2023	Light Repair	PM-A	8/3/2022
1144	2011 Ford Crown Vic	PD Patrol	136279	135899	-380	Miles	8/30/2023	Light Repair	PM-C	5/1/2023
1166	2013 Ford Interceptor	PD Patrol	130062	129643	-419	Miles	8/30/2023	Light Repair	PM-C	3/15/2023
PSST										
1005	2009 Chevy Impala	PSST Criminal Investigations	64092	64516	424	Miles	8/28/2023	Light Repair	PM-C	11/5/2021
Parks										
444T	2005 Holt Trailer	Park Maintenance	9/1/2023	7/21/2023	-42	Days	7/28/2023	Light Repair	PM-A	7/21/2022
437T	2011 Trailer	Park Maintenance	9/1/2023	8/23/2023	-9	Days	8/28/2023	Light Repair	PM-A	8/23/2022
Public Works										
0161	2000 Bartel Wacky	Streets	9/1/2023	8/2/2023	-30	Days	8/21/2023	Light Repair	PM-C	8/2/2022
0699	2013 Wylie Sprayer	Streets	9/1/2023	4/20/2023	-134	Days	4/25/2023	Light Repair	PM-C	4/20/2022
811T	1986 WW 24GN Trailer	Stormwater Maintenance	9/1/2023	8/31/2023	-1	Days	8/17/2023	Light Repair	PM-A	8/31/2022
113T	2012 Maxey Tilt Trailer	Stormwater Maintenance	9/1/2023	8/1/2023	-31	Days	8/23/2023	Light Repair	PM-A	8/1/2022
0639	2019 Graco Linelazer	Traffic	9/1/2023	8/17/2023	-15	Days	8/24/2023	Light Repair	PM-C	8/17/2022
Utilities										
5627T	2022 Holt Trailer	Water Wells	9/1/2023	7/11/2023	-52	Days	8/16/2023	Light Repair	PM-A	
298T	2016 Titan Trailer	Waste	9/1/2023	8/21/2023	-11	Days	8/28/2023	Heavy Repair	PM-A	2/21/2023

PM Compliance Report August FYE 2024



INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE

- City Clerk
- Municipal Court
- Information Technology
- Human Resources
- Planning
- Public Works
- Police
- Fire
- Parks & Rec.
- PSST
- CDBG
- Utilities

Department	Scheduled	Missed/Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	3	0	0.0%
Human Resources	0	0	0.0%
Planning	4	0	0.0%
Public Works	35	6	17.1%
Police	34	9	26.5%
Fire	9	0	0.0%
Parks & Rec.	9	4	44.4%
PSST	3	1	33.3%
CDBG	0	0	0.0%
Utilities	54	9	16.7%
Citywide Total	148	29	19.6%

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2024

August 2023

MECHANIC	DIRECT LABOR HOURS	INDIVIDUAL PRODUCTIVITY		
		GOAL	ACTUAL	DIFFERENCE
# 001	35.55	72%	49.7%	-22.3%
# 002	59.63	72%	83.4%	11.4%
# 003	59.60	72%	83.4%	11.4%
# 004	50.63	72%	70.8%	-1.2%
# 006	0.00	72%	#DIV/0!	#DIV/0!
# 007	58.21	72%	81.4%	9.4%
# 008	44.48	72%	62.2%	-9.8%
# 010	74.69	72%	104.5%	32.5%
# 011	49.54	72%	69.3%	-2.7%
# 012	69.04	72%	96.6%	24.6%
# 013	68.71	72%	96.1%	24.1%
# 018	61.94	72%	86.6%	14.6%
# 021	52.62	72%	73.6%	1.6%
# 031	66.19	72%	92.6%	20.6%
# 037	70.50	72%	98.6%	26.6%
# 038	65.78	72%	92.0%	20.0%
# 040	70.34	72%	98.4%	26.4%
# 041	55.95	72%	78.3%	6.3%
# 042	55.55	72%	77.7%	5.7%
# 043	36.88	72%	51.6%	-20.4%
# 044	28.94	72%	40.5%	-31.5%
# 045	65.78	72%	92.0%	20.0%
DIRECT LABOR HOURS				1134.77
TOTAL AVAILABLE HOURS				1430.00
PRODUCTIVITY GOAL				72.0%
ACTUAL PRODUCTIVITY				79.4%

DIRECT LABOR HOURS
TOTAL AVAILABLE HOURS
PRODUCTIVITY GOAL
ACTUAL PRODUCTIVITY

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
AUGUST 2023							
Provide initial response to citizen inquiries within 2 days	100%	109	109	100%	192	192	100%
Provide information requested by citizens within 7 days	95%	109	109	100%	192	192	100%
Complete traffic engineering studies within 45 days.	99%	3	3	100%	3	4	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	13	13	100%	41	41	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		621	167	0.27	1108	310	0.28
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		2.16	10	4.64	3.16	0	0.00
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		16	16	100%	31	31	100%
Response to reports on traffic signal malfunctions within one hour.	99%		Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		21	21	100%	46	46	100%
Response to reports of sign damage:	Percentage						
<i>High Priority</i> Stop or Yield Signs within one hour	99%	5	5	100%	8	8	100%
<i>Lower Priority</i> all other signs within one day	90%	25	25	100%	45	45	100%
<i>Street Name Signs</i> within two weeks	90%	34	34	100%	40	40	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		3496	0	0.00	6376	0	0.00

UTILITIES

13

Monthly Report

August 2023

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 100%
- 1357 12th NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%
- Crail Drive – 0% Ordering materials

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project is in the beginning stages of planning and ordering materials. Ashton Grove project is pending delivery of standby generator – scheduled for November arrival. Sutton Place project in process of getting bids for the project.

Water Line Breaks Total – 14 in August

Water Lines Hit by Contractors – 2 – 3/4" and 1-1.5"

Sewer Line Data

- Total obstruction service requests - 19
 - Private Plumbing: 18
 - City Infrastructure: 1
 - Sanitary Sewer Overflows: 1 on private side, 0 on city side

Lift Station D Flows:

- Days - 31
- Average daily flow: 1.600 MGD
- Total Monthly flow: 49.600 MG

UTILITIES ENGINEERING:

Line Maintenance Building: Project will construct new building for Line Maintenance Division consisting of 60 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year. Contract K-2122-115 was approved by Council and the Architect and Contractor are working through the process with GMP expected in September 2022. Bid Opening was held on September 7, 2022. 61 bidders submitted bids across the 30 categories of construction work. The total of the Base Bid was approximately \$7.7 Million, including contingencies, insurance, allowances, and other project requirements. Special-use permits were approved by Council on September 27, 2022. Approval of the GMP was held on the October 11, 2022 Council docket. The fence subcontractor started installation this month. Asphalt on the north half of the property will be poured this week. A PO was obtained for TransTel's low voltage work following the transfer of \$100,000 from contingency back into the project account after Council approval on August 22, 2023.

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and reviewed by staff. The effort required to complete the remainder of the project is more than the current contract amount. Staff will bring Council a proposed amendment for approval to complete the entire City.

WASTEWATER PROJECTS:

Sanitary Sewer Stream Crossing Replacement (WW0178) During January 2023, Utilities Department discovered that a 24" sanitary sewer aerial stream crossing in "Oliver's Woods" on the south side of Highway 9 was damaged and in danger of imminent collapse. NUA prepared Bidding Documents to replace the aerial crossing and project was Advertised on February 9, 2023. Bids were opened on March 9, 2023. Krapff-Reynolds Construction Company was the low bidder with a bid in the amount of \$593,630.00, and a contract in this amount was awarded on March 28, 2023. During the month of August 2023, KRCC poured three of four concrete pier caps as well as a replacement pier for one poured previously that did not meet necessary quality requirements. During the month of September, KRCC is expected to pour remaining pier cap, install steel casing and carrier pipe, test carrier pipe, place new piping into service, and complete restoration work. Project should be complete and ready for Final Acceptance in late September or early October 2023.

Also during June 2023, an unrelated sanitary sewer collapse occurred at 340 Windbrook. The sewer line was 16 feet deep and located in a narrow backyard. Due to these constraints, Norman Line Maintenance Staff did not have the equipment necessary to complete the repair. Consequently, proposals were solicited from several local contractors to perform this repair, including from KRCC, since they were mobilized nearby working on the Sanitary Sewer Stream Crossing Replacement project. KRCC's proposal was deemed lowest and best and they were issued Notice to Proceed on June 9, 2023. KRCC briefly demobilized from the stream crossing job site, completed the repair at 340 Windbrook, and then remobilized to the stream crossing job site. Rather than issue a separate P.O., it was decided to add this emergency repair to KRCC's Contract for the Sanitary Sewer Stream Crossing Replacement project, and, thus, a change order to project in the amount of \$55,714 has been approved by City Council and executed.

- | | |
|---|------------------|
| 1. Discovery of Damaged Aerial Stream Crossing: | December 2022 |
| 2. Bidding Documents Prepared by NUA: | January 2023 |
| 3. Project Advertised: | February 9, 2023 |
| 4. Bid Opening: | March 9, 2023 |
| 5. Contract Award: | March 28, 2023 |
| 6. Construction Complete: | August 2023 |

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified

University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. Since then, Garver has been convening regular meetings with ODEQ to review the draft report in detail. The report is lengthy, and it is expected to require several months and multiple iterations before the report is considered final and ready for formal submission to ODEQ. This will likely occur during the summer of 2023 with approval by ODEQ likely to require several additional months after that.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been required and received by City of Norman.

In early October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 and 2023 for research and investigations and can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. A kick-off meeting for the Green Infrastructure grant convened in early November 2021 and work (research and data gathering) is ongoing. Initial conclusions and recommendations are expected to be reached by the end of the Federal Government Fiscal Year on September 30, 2023.

In April 2022, NUA learned that a third grant associated with possible IPR from BOR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data, weather and seasonal weather forecasts, and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. Project is ongoing and should require approximately one year to complete.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service

infrastructure. Based on these meetings, three (3) manufacturers have been approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant in the amount of \$5,000,000.00 for this project. Because the funding from the grant is not expected to be made available until the start of the next federal fiscal year (i.e. October 1, 2023), the bidding of this project **has been** scheduled to sync up with a Contract Award at the first Council Meeting in November 2023, at which time it is hoped that money for the community funding grant will be officially allocated and available. Based on recent discussions, there is chance that grant may not be officially awarded until late 2023. If that occurs, there is a chance, contract will not be awarded until January 2024. In any case, to meet the proposed schedule, project was advertised on August 31, 2023 with bid opening currently scheduled for October 2023. The critical path for the project will run through the delivery of the new centrifuges. Assuming they can be delivered in a reasonable time frame without excessive supply-chain-related delays, project should be complete during the second half of 2024, with exact date to be dependent on when Contract can be awarded.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA decided to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision has been made to defer construction of this project until fiscal year 2024/25. For this reason, bidding documents will be finalized in time to advertise in May 2024. Bids would then be opened in June 2024, and Contracts Awarded at the first Council Meeting in July 2024. Construction would then take one calendar year to June 2025.

In June 2023, Greely and Hansen submitted a request for Contract Amendment based on delays in bidding the project, change from CMAR to traditional Design/Bid/Build project delivery along with several other perceived changes that occurred during design. Several meetings to review this request convened in July and August 2023 and review by NUA is ongoing. To date, no agreement has been reached with Greeley Hansen on merit or potential additional costs that might be due.

Engineer: Greely and Hansen LLC (Ana Stagg)

Lift Station D Force Main Replacement (WW0091): Another portion of the Lift Station D 16" ductile iron force main along 12th Ave N.E. is severely deteriorated and in need of replacement. Approximately 3,500 feet of this force main to just south of Rock Creek Road was replaced with 20-inch PVC in 2009. The area needing replacement because of continued breaks is on the west side of 12th from the end of the previous project to the point where it begins to gravity flow near the 12th Avenue Recreation Center. The project is expected to require 2,300 feet of new 20-inch piping, three air release vaults, and a new receiving manhole. After discussions with the Parks Department, the City of Norman will continue to lease the property needed for this project and will not purchase the property outright. Therefore, the project was kicked back off to identify the best alignment and then move forward to final design, easement acquisition (as necessary), bidding and construction. Additional survey work has been completed and the revised alignment does not appear to have any conflicts or issues that would prohibit its construction. Staff is currently reviewing revised 100 percent plans and submitted DEQ permit in February 2023. ODOT permit application submitted in March 2023. Plans were advertised and bid. Contract was awarded and construction will start in July. Construction is ongoing and the majority of the pipe installation has been complete including the bore under 12th Avenue NE. Only remaining pipe to be installed is at the north end of the project.

Engineer: PEC, Inc. (Chris Grizer)

Class A Sludge / Co-Composting (WW0312): This Project includes evaluation of biosolids co-composting via the windrow method to achieve Class A Biosolids for the Norman Utilities Authority (Owner) in Norman, Oklahoma. An evaluation of sites near the Water Reclamation Facility (WRF) will be evaluated as well. This scope of services also includes modification and update to Norman Water Reclamation Facility's existing Sludge Management Plan. Technologies were screened and Windrow Composting was determined by the Engineer to be the best alternative due to capital cost and operational familiarity considerations. The project was put on hold pending further discussions with landowners for land application of bio-solids that is a lower cost option than co-composting. Staff have located additional lands to allow for the continued land application of digested and dewatered biosolids which is more cost-efficient than co-composting. As such, this project will be closed out until a future need arises necessitating the project.

Engineer: Garver, Inc. (Steve Rice)

Septage Receiving Facility (WW0319): The Water Reclamation Facility (WRF) is often contacted regarding the possibility of taking trucked wastewater from hauling companies. Delivery of trucked wastes is not typically approved due to the undocumented quality of the trucked waste. Oklahoma City is currently the only municipal location in the metropolitan area for haulers to dispose of septage. The WRF could potentially generate revenue from companies hauling septage (septic tank clean-outs) and other acceptable wastes. Additionally, City of Norman residents utilizing a private sewage system could benefit through their private haulers having a closer disposal solution. To allow for the new facility, the current WRF treatment processes must be protected which may require temporary storage of the trucked wastes delivered to the WRF while water quality testing is performed to verify its acceptability. Preparation of an engineering study and design is budgeted for FYE19 while construction is budgeted for FYE20. This project is not a high priority for service reliability and has been deferred due to funding availability. This project will be closed out until the project is moved forward.

Engineer: Olsson, Inc. (Kevin Rood)

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east. Staff is completing final review of plans and specifications in September and will bid project in November.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. A final check set of plans was submitted on August 17, 2023 and meetings to review the final check set were convened with Parkhill and City of Norman Engineering and Line Maintenance Staff on August 25 and 30, 2023. Parkhill is currently addressing final comments and finalizing bidding documents. Current schedule calls for advertising project on September 14, 2023. Bid opening would follow in October 2023 and Contract Award in November 2023. Project will likely take one year to complete.

Engineer: Parkhill

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan and the outcome effects of a possible turnpike.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

Engineer: Garver

WATER PROJECTS:

Blending of Wells 5, 6, and 52 at the Water Treatment Plant (WA0369): This project will blend wells 5, 6, and 52, at the Water Treatment Plant (WTP) before entering the distribution system. Blending these wells will only require samples be taken at the blending site as opposed to each well, which will minimize time and money spent on sampling each month. This project will require approximately 2,200 feet of 8-inch waterline to bring well 52 to the 36th Avenue NE and Robinson Street intersection where it will combine with the line coming from well 5. An existing 12-inch waterline will then be converted to a non-potable line as it moves west on Robinson Street before it combines with well 6 and the distribution system at the WTP. In addition, two bores consisting of approximately 260 linear feet of 8-inch and 6-inch waterline under Robinson Street will be required to connect the neighborhoods on the north side of Robinson Street with the existing high pressure line on the south side of Robinson Street. An existing 10-inch waterline and old 24-inch concrete

line at the WTP will be abandoned as part of this project. As part of a previous project, Freese and Nichols, Inc. recently designed the project to extend water transmission lines from the WTP to 24th Avenue NE. Since they are familiar with the lines in the area and the interconnection requirements at the WTP and would be able to provide design services for this project, staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this project as well. City Council approved the contract with Freese and Nichols, Inc. on May 11, 2021 for \$47,850. Staff had a project kick-off meeting with engineers on May 27, 2021. An Invitation to Bid was Published in the Norman Transcript on November 3, 2022 with a Pre-Bid Meeting held on November 18, 2022. A Bid Opening was held on December 1, 2022. Three contractors submitted bids ranging from \$584,950.00-\$748,235.00. The low bidder was Cimarron Construction Co. at \$584,950.00, which is over the Engineer's Estimate of \$548,939.00. The contract with Cimarron Construction Co. was approved by Council on January 10, 2023. A pre-Construction meeting was held on January 24, 2023. A final change order and project acceptance will be on the 9/12 Council docket for approval.

Engineer: Freese and Nichols, Inc. (Clay Herndon)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water meter plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. Public Works is reviewing the current waterline plans before sending to engineers for revisions. Final plans, bidding, and construction dates will be determined based on the schedule for the rest of the project. Staff was notified that Public Works is unable to acquire the necessary ROW south of Constitution so the extension of the 16-inch and 24-inch lines are on hold for now.

Flood Avenue Waterline Replacement (WA0328):

Project will replace approximately 12,700 feet of 16-inch water line from Robinson Street to Tecumseh Road, and about 2,900 feet of 12-inch from Tecumseh to Venture Drive with 16-inch C900 PVC pipe. The existing ductile iron pipe is not compatible with the corrosive clay soils. It is failing, causing service disruptions to customers and damage to driveways, streets, and yards. In combination with this project, the potential for using existing wells along Flood for blending back into the water system using the existing pipe after rehabilitation will be evaluated. Total bids for construction ranged from \$2.9 million to \$3.8 million. Southwest Waterworks was determined to be the lowest responsible bidder at \$2,854,724.50. City Council approved the contract with Southwest Water Works on September 14, 2021 in the amount of \$2,854,724.50. A pre-construction meeting was held on October 6, 2021. Construction began November 3, 2021 and will continue for 330 calendar days. The James Garner waterline between Acres and Robinson was added onto the contract for this project in February, with an additional 75 days added onto the project and a revised contract amount of \$3,325,518.50. A final claim and change order was approved by City Council on August 22, 2023.

Engineer: CP&Y, Inc. (John Levitt/John Gjendem/Richard Taylor)

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In

addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. Engineers are working on a preliminary engineering design and should have 65% completed at the end of September.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

Disinfection System Engineer: Plummer Associates (Alan Swartz)

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work has still not been determined. This funding will determine when the waterline project needs to begin and end. The waterline will need to be completed before the roadway work begins.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Phase II – Porter Avenue Waterline Replacement (WA0354):

This project will replace approximately 1,500 feet of aging 8-inch and 5,000 feet of 12-inch waterline along Porter Avenue from Robinson Street to Alameda Street in conjunction with the Public Works Department Porter and Avenue Streetscape project. Part of this project (Main Street to Rich Street) was already completed as part of Public Work's ODOT funded Transportation Bond project. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cabiness Engineering, LLC (Garver Engineering) in February 2021 in the amount of \$58,100. Staff received final design plans and sent an invitation to bid to the *Norman Transcript* for publication on December 23, 2021 and December 30, 2021. A mandatory pre-bid was held on January 4, 2022 and the bid opening will be held on January 20, 2022. Bids were opened on February 3, 2022 and four contractors submitted bids. Cimarron Construction Company, LLC submitted the lowest and best bid for the Base Bid and Alternate B at \$2,039,328. The Contract and Bonds were signed and approved by Council on February 22, 2022. A kick-off meeting was held on March 4, 2022. City staff and the Engineer are in the process of reviewing submittals provided by the Contractor. The Engineer is also working on getting a final conformed set of plans together showing the alternate bid that was awarded. Construction start date for the Notice-to-Proceed was March 14, 2022. Rather than a number of days for construction completion, this project has an end date for construction of July 15, 2022. This is to ensure the waterline work is finished prior to the streetscape work. Work began on March 14, 2022. A final change order and pay app was approved by Council on November 22, 2022. As-builts were recently received from the Engineer who noticed the new waterline conflicted with a few future light poles and future storm drain that will be constructed by Public Works. Adjustments will be

made to the light pole design by Public Works. Line Maintenance potholed and took accurate elevations of the waterline in these areas. Utilities staff attended the pre-work meeting for the streetscape project, which has a start date of April 3, 2023. Their contractors will start on the south end and move their way north. They will let us know when they have the far west lane close at Himes so that we can contact Cimarron to install the missing bends needed for a new storm drain. The light poles that will be in conflict with our waterline will be moved a few feet in the field to accommodate these conflicts.

Engineer: Garver Engineering (Bret Cabiness/Sean Price)

Water Treatment Plant Carbon Dioxide Tank Replacement (WA0374):

The existing carbon dioxide tank at the City's Water Treatment Plant is aging and vendors are not able to supply replacement parts to the model any longer. Carbon Dioxide is used to adjust the pH of the drinking water which effects its scaling and corrosivity potential, so a new tank is necessary. This project will involve removal of the existing 30-ton carbon dioxide tank at the water treatment plant, complete installation of new tank 30-ton tank of correct make and model specified or approved equal, demonstrating correct operation and dosages both manually and remotely, and training water treatment staff on operation and maintenance. Staff awarded the removal and installation to Wynn Construction Co. for \$75,000. Staff awarded the purchase and delivery of the tank to Tomco Systems in the amount of \$228,975 in December 2021. The purchase authorization was approved by Council on January 18, 2022. Tomco moved forward with ordering the tank on April 25, 2022. The new tank was shipped on September 28, 2022 and it was delivered to the WTP on October 3, 2022. The apparatus on top of the tanks has been leaking since installation. It was installed for the tank and the threads did not fit properly. So, a new apparatus arrived to plant on January 24, 2023. Replacement and shut down of the plant occurred on January 26, 2023. Tomco informed staff that this new apparatus was quality control checked against the appropriate pressure. However, Tomco staff noticed one of the heating elements was not working properly during installation of the new apparatus. A 1-year mechanical warranty is required for this tank and Tomco was notified that they need to provide replacement of this as well. The heating element was repaired on 3/10/2023 and all components of the tank are working properly. A final payment was made to Tomco on 3/13/2023.

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and repainting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of

breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. Staff is working with property owners to acquire easements on the northwest and southeast sides of the addition before construction begins. A pre-construction meeting was held on August 29, 2023 and the first set of submittals was received this week.

Water Line Replacement, Parsons Addition (WA0246): A contract (K-1819-87) with Cabiness Engineering, LLC (now part of Garver) was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, and 2022, Phase II was delayed until the following Spring each year, and determination has now been made to proceed with this project in Spring of 2024. NUA will commence coordination discussions with OU, and OU Sororities and Fraternities, homeowners and landlords in the area in preparation for the Spring 2024 work. It is expected that this coordination will confirm limiting construction to the period between OU's Spring 2024 graduation and the start of OU's Fall 2024 semester, in other words, between May 13 and August 18, 2024. In order to ensure a contract has been awarded to the lowest and best bidder and that the selected bidder has ample time to order and receive construction materials, project will be bid well in advance, possibly as early as the Fall of 2023.

Engineer: Garver/Cabiness Engineering, LLC (Sean Price)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until Fiscal Year 2023/24. From that point, final design work and easement acquisition was scheduled at a pace intended to synchronize completion of final design, permit application/receipt, and all easement purchases with a scheduled advertisement date of early May 2023. However, while preparing easement documents during Summer 2022, Jacobs determined that there was a potential issue with a long segment of their alignment that was intended to be in easements on property owned by the United States Department of Veterans Affairs (VA) and J.D. McCarty (McCarty). There were existing easements owned by Oklahoma Gas & Electric (OG&E) on both properties (seemingly much larger than needed to accommodate OG&E's overhead power lines in the area) extending into the area Jacobs intended to use for their current alignment for this project. After consideration of several alternatives, it was agreed to determine if OG&E would allow encroachment in their easement as long as it was a

reasonable distance from their overhead lines, and in December 2022, OG&E furnished authorization to encroach on their easements on the VA and McCarty properties. As a result, Jacobs is now able to proceed with final design and acquisition of easements so project may be readied for bid.

As noted above, two of the easements required for the project must be purchased from the VA and McCarty who both own large properties fronting on the south of side of E. Robinson Avenue. VA and McCarty are also two of the large property owners in Norman who have multiple meters that NUA would like to replace with a single master meter. Now that negotiations for these two easements can begin again, NUA will work to negotiate master meter agreements concurrently with Jacobs' easement negotiations and incorporate the meter replacement work into this project.

In May 2023, Jacobs advised that they were preparing a request for a contract amendment for various perceived extras encountered during design to date, and they expected to submit this request in June 2023. NUA agreed to review the details of the request upon receipt, but did not necessarily agree that an amendment of any amount was merited. To date, this request has not been submitted. If, upon receipt and review, NUA finds an amendment is merited, final costs would likely be negotiated during late Summer or early Autumn 2023 and the Amendment submitted for City Council approval in Autumn 2023.

Assuming project is not deferred again for budgetary reasons, project is expected to advertise as soon as easements can be completed and Permits issued. Finalizing easements and master meter agreements and obtaining permits is likely to continue into Autumn 2023 with Bidding and Contract Award to follow in the late Fall of 2023. Construction would then commence in early 2024. Project completion is then projected for late Fall 2024.

Engineer: Jacobs Engineering (Arun Srinivasan)

Lindsey Water Tower Rehabilitation and Non-Potable Water Expansion Study - Lindsey Tower was decommissioned several years ago because it is not high enough to act as viable potable water system storage at current system operating pressures. In 2020, the coatings on the tower began to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA will await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a proposed scope and fee to analyze the possibility of extending a non-potable water system from the Norman Water Reclamation Facility (WRF) to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's 2060 Strategic Water Supply Plan. This reuse system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer has also been directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for the new non-potable system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. In March 2023, City of Norman furnished additional requested data to Plummer to assist in finalizing their analysis. A final report is expected to be issued during Summer 2023.

Assuming the Plummer study affirms repurposing Lindsey Tower as dedicated non-potable storage, a Contract for Dunham to prepare bidding documents for, and to inspect construction of, rehabilitation work on Lindsey Tower would be submitted to Council in August 2023, and, upon approval, Bidding Documents would then be completed and project advertised, bids opened and contracts awarded in September/October 2023, which would allow for rehabilitation work, including possible abatement work if Dunham determines that existing coatings on tank contain lead-based paint, to be completed during the late summer and fall of 2023 before winter weather can impact coating work.

If Plummer's report does not recommend repurposing Lindsey Tank for non-potable storage, tank may be further evaluated to determine if it can be recommissioned and viably used for potable water storage. Depending on the outcome of this final evaluation, there is a range of possibilities for the future of Lindsey Tank. If no viable use can be found for Lindsey Tower at that point, it may be recommended for demolition. If it is determined that construction of additional infrastructure (for example a booster pump station) could again make Lindsey Tower viable as potable water storage,

both from a financial perspective and an engineering perspective, it could be part of a future project that combines rehabilitation of Lindsey Tower with construction of the identified new infrastructure that would see the rehabilitated tower returned to service upon completion of construction.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Dexter May) for Non-potable Water System Study.

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals have been received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. Variance requirements from BOR and OWRB are impacting the finalization of the contract.

Consultant: E Source (Alyssa Pourciau)

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18. Staff is designing a project along Robinson that will front the J.D. McCarty Center and the Veteran's Center. Staff is planning to meet with State officials as part of that effort. Staff has been unable to establish a meeting with MNTC. Though MNTC, JD McCarty, and Veterans Center are not onboard with installing master meters at this time, staff will work with USPS to install 2 additional meters at their facility. Our consultants for the Robinson water line project 24th NE to 12th NE have begun discussion with OMES and Department of Mental health regarding easements for both water line and meter vaults. These two large property owners with whom easement agreements must be negotiated, are also customers with multiple meters with whom NUA intends to negotiate an agreement on master metering. The current intent is to negotiate both easement purchase and master metering agreement concurrently and to incorporate master meter installation for both into this project. Staff will continue to work on obtaining these agreements. In addition, staff is evaluating meter locations at the USPS with in-house forces.

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35.

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet.

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed.

SANITATION CAPITAL PROJECTS:

Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergint) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Comments will be sent to the engineer for revisions.

Engineer: TriCore Group, LLC (Greg Vance)

Transfer Station Renovations (SA005):

The Transfer Station has several elements that have deteriorated since its installation in 2008 due to its heavy use. This project will repair the Transfer Station floor install fire suppression system, truck parking area, and improvements to the building exterior. Repair of the floor and installation of the fire suppression system will be expedited and the Transfer Station will be required to stay in operation during the entire construction. Request for Qualifications were sent on September 29, 2022 and an optional on-site meeting was held on October 11, 2022. Qualifications were due Thursday, October 20, 2022 and one firm, Parkhill Engineering, submitted qualifications. Staff approved the qualifications submitted by Parkhill Engineering after reviewing their qualifications. A scope was received by Parkhill on December 19, 2022. Staff is still reviewing before Council approval.

New Sanitation Office Building: The Sanitation Department has outgrown their current office space. Because their existing facility cannot be readily expanded and because it is not laid out in a way that would allow renovations to create a more efficient workspace, a new facility must be constructed. On January 12, 2021, Norman Municipal Utilities Authority (NMUA) approved a design contract with The McKinney Partnership Architects PC (TMP) to design this new facility, and work commenced immediately thereafter. TMP completed Design Development level plans and specifications in April 2021 and final plans and specifications in January 2022. Project was advertised on February 10, 2022 and bids were opened on March 3, 2022. Crossland Construction Company (Crossland) was the deemed the lowest and best

responsible bidder, and a contract was awarded to them on April 26, 2022. Construction work commenced on April 29, 2022. Project is now complete. Final acceptance and final payment were submitted to City Council and they approved on July 11, 2023. Final Payment has been issued.

Architect: The McKinney Partnership Architects PC (Toni Bragg)

Truck Wash Facility (SA0015)/ Container Maintenance Facility (SA0009) / Household Hazardous Waste Facility (SA0012): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF and will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. The Truck Wash Facility will be available to all City vehicles, but designed primarily for large equipment. For the container maintenance facility, the proposed location is adjacent to the Truck Wash Facility to allow for efficient operations by staff. Upon learning of the potential bus wash facility to be constructed at the North Base Campus, Utilities and Public Works have begun coordination of the facilities and the potential to combine efforts into facility capable of meeting needs for both departments and the City.

A Household Hazardous Waste Facility will also be included within this project. This Facility is necessary to allow for City residents a timely disposal option for household wastes that cannot be disposed using their normal polycart service. Currently, an annual collection day is held for City residents to dispose of their items but this has proven to be challenging in recent years.

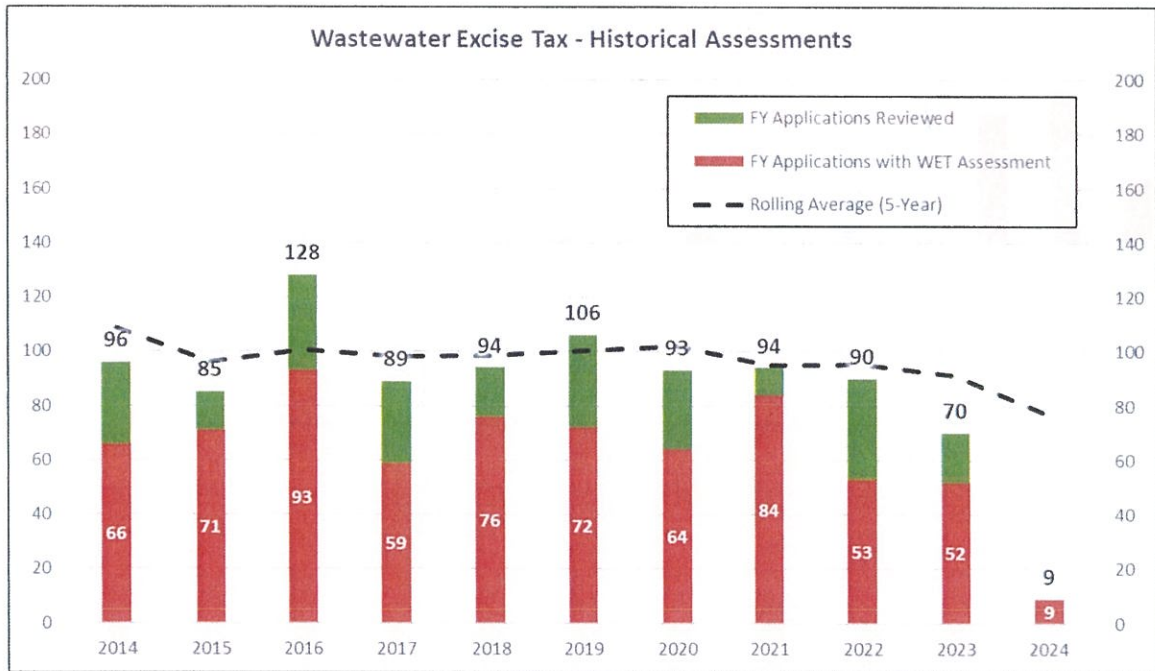
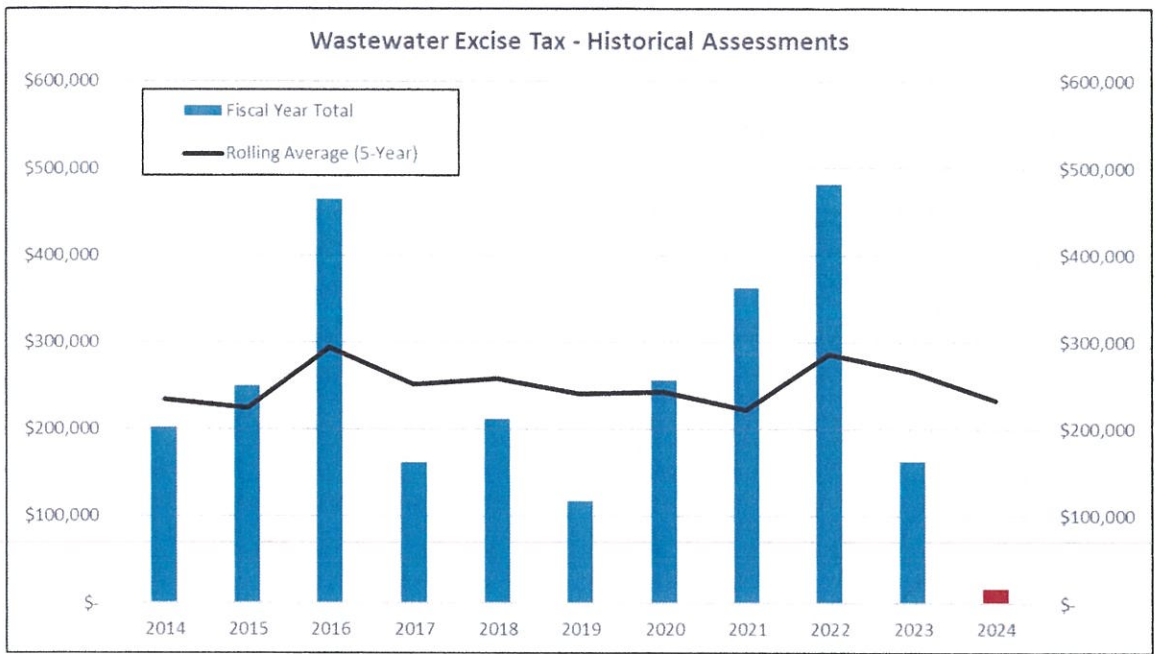
Preliminary design efforts have identified potential improvements to the final product that warrant modifications to the project scope that required a contract amendment with the Architect. Amendment No. 1 was approved by City Council in February 2020 and included changes to the site for the Household Hazardous Waste and Container Maintenance facilities and entry drive modifications to the Transfer Station facility to improve accessibility and safety for vehicles entering and leaving the facility.

The property has been rezoned to add Municipal Use for the property to meet current code requirements. The final plans were completed and advertised. Bids were opened and contract K-2021-10 was awarded to the Landmark Construction Group on January 12, 2021. The Household Hazardous Waste building is complete and the ribbon cutting was held on February 1, 2022. All finals have been obtained for the Container Maintenance building and the Certificate of Occupancy should be issued in February. Both projects are complete and in operation. All work is complete. Staff will have the final acceptance on the second docket in March.

Architect: Studio Architects, LLC (George Winters)

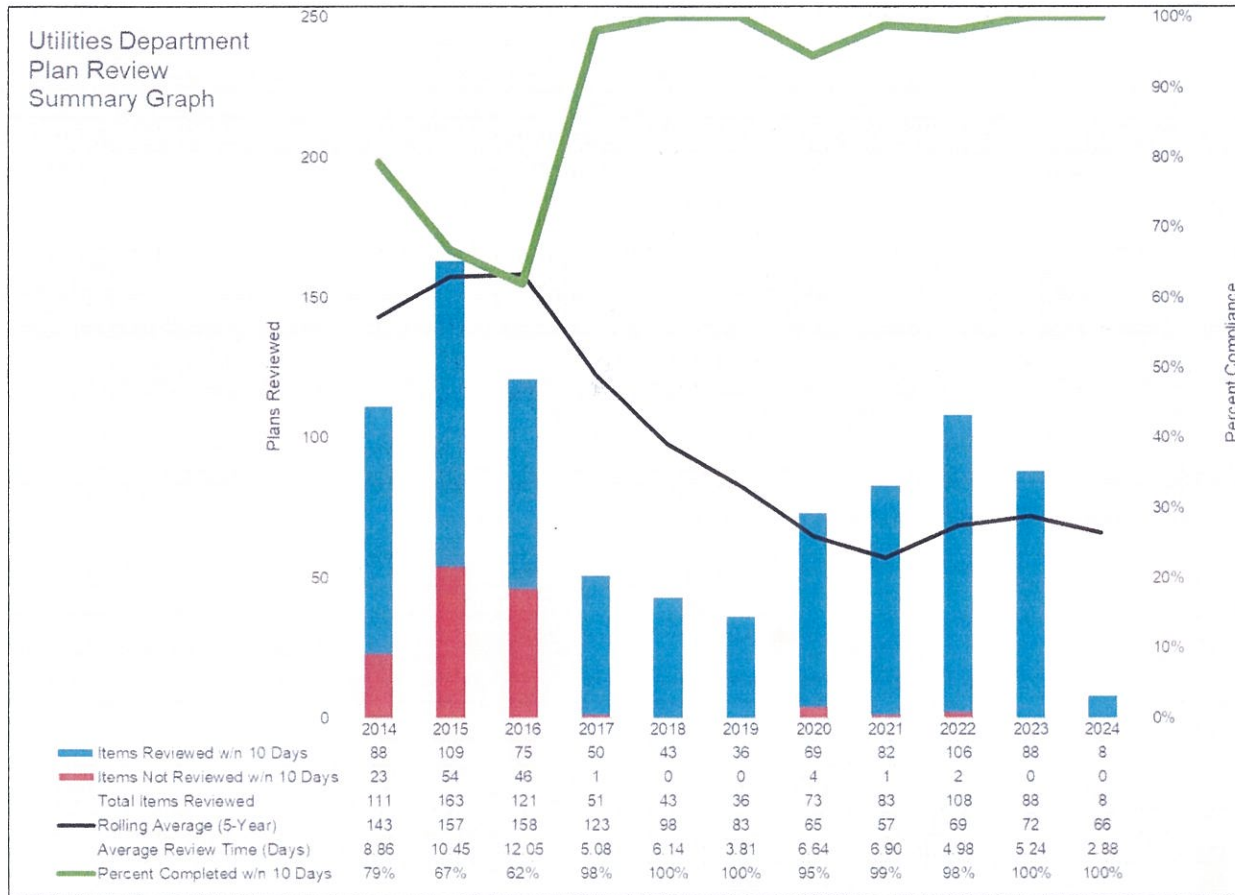
Wastewater Excise Tax – Non-Residential:

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on 5 commercial entities last month. Of the 5 applications, 5 were assessed since these applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, 9 commercial properties were reviewed and a total of \$17,195.35 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed (current through date of report preparation).



PLAN REVIEW:

Six plan sets were reviewed this past month. Staff has reviewed 8 plans for the current fiscal year with an average review time of 2.8 days and with 100 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.

5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

3 Water Well Permits (23-3869, -3902 and -3949) were issued for the month of August.

WATER AUDIT:

The FYE2023 Water Audit has been created. A data validity score of 46% was obtained. The WTP started recording water volume used for backwash this year, so this was added to the "unbilled metered" consumption data.

DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY AUGUST 2023 SUMMARY

	MONTHLY	YEAR-TO-DATE
STORMWATER CONSTRUCTION SW		
INSPECTIONS	107	216
ACTIVE SITES	94	194
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
SWOS	0	0
ECPS	0	2

STORMWATER MS4 OPERATIONS		
ACTION CENTER	3	17
PWSTORMWATER	2	3
CALLS	4	18
OTHER	14	32
TOTAL INQUIRIES	23	70
OUTFALL INSPECTIONS	0	0
MCM 5 INSPECTIONS	42	105
MCM 6/P2 INSPECTIONS	0	0

PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM		
FOG INSPECTIONS	25	55
FOOD LICENSE APPROVAL	3	5
SIU INSPECTIONS	0	1
SIU SITES SAMPLED	0	0
TABLE II MONITORING (%)	100	100
TABLE III MONITORING (%)	75	75

HOUSEHOLD HAZARDOUS WASTE		
HHWF: CARS SERVED	62	145
HHW MATERIAL COLLECTED	3545.5	9102.5
E-WASTE: CARS SERVED	0	0
E-WASTE COLLECTED	0	0
TOTAL CARS SERVED	62	145
TOTAL MATERIAL COLLECTED	3545.5	9102.5

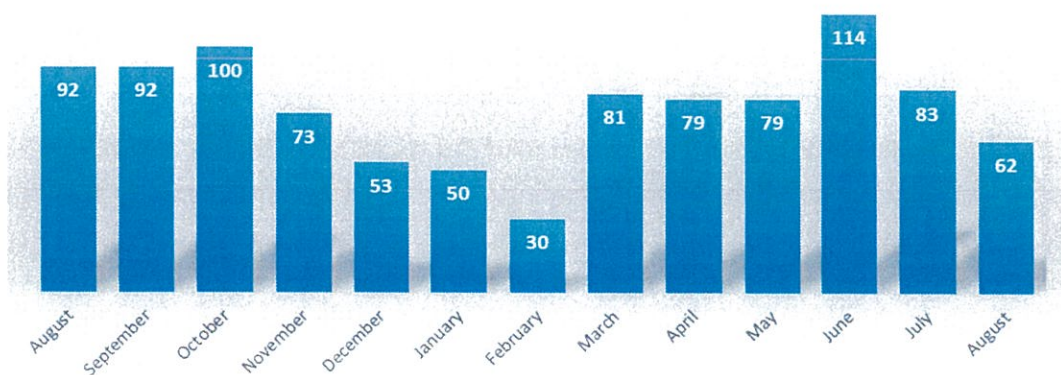
REVENUE		
FOG PROGRAM	\$350.00	\$450.00
SURCHARGE	\$10,259.73	\$16,710.94
LAB ANALYSIS RECOVERY	\$0.00	\$0.00
INDUSTRIAL DISCAHRGE PERMIT	\$0.00	\$0.00
TOTAL	\$10,609.73	\$17,160.94

ECAB
Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue
Facilitated Yard by Yard, Composting and Recycling Education Information
Two new members: Valerie Green and Debbie Smith
Continued work on updating the US MCPA.
Planning Tour of JCI on September 19, 2023
DoERS
Actively serve on Boards of organizations including LTWA, COSWA, OCASA, and OKRA
Norman - A Solar Initiative meetings on August 1 and 10; presentation to Finance on August 17; RFP to review on August 29
Active participation in LTWA Carrington Project subcommittee for retrofit of existing LID BMPs with monitoring
Active participation in the Wetland Group team call.
Coordinating with Parks and Public Works on the Alameda/Carter Nature Park.
Working on expanding electronics collection year-round, and set October 28 as next e-waste date.
Attended ASCE International LID Conference in Norman August 7-8.
Benthic macroinvertebrate and fish sampling with Blue Thumb on August 14 (Bishop Creek).
In-person Hazwoper Refresher on August 21 in collaboration with MWC.
Attended StormCon in Dallas, TX. - CISEC training
On site assessment for grant application submission for LTWA Carrington project on August 11.
Planning and Coordinating Monarchs in the Park for October 1 in Andrews Park
Coordination and implementation of Bishop Creek Watershed Management Plan Group kickoff meeting
ECAB meeting held August 16.
Coordinating with Public Works on ACOG CMAQ grant submission.
Planning and coordination of Spooky Stormwater Scramble Builders Workshop
Enviroscape Demonstration at Eisenhower Elementary - 100 students.

Amount Collected in Pounds at Facility (lbs)



Number of Facility Appointments



CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2024		FYE 2023	
August-23	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	1	3	0	0
Property Owner Responsibility	18	30	15	33
TOTAL	19	33	15	33
Number of Feet of Sewer Cleaned:				
Cleaned	120,992	201,450	114,270	203,694
Rodded	3,830	7,005	6,405	13,680
Foamed	10,816	68,206	50,936	77,694
SL-RAT	0	0	0	0
TOTAL	135,638	276,661	171,611	295,068
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	0	0	0
Obstruction	0	0	0	0
Private	1	1	0	1
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	1	1	0	1
Feet of Sewer Lines Televised	32,847	49,497	31,021	54,955
Locates Completed	339	603	480	881
Manholes:				
Inspected	1,458	2,668	1,766	3,056
New	0	0	0	0
Raised	3	4	0	2
Repaired	2	3	3	6
Feet of Sewer Lines Replaced/Repaired	9.00	13.00	0	0
Hours Worked at Lift Station	26.95	73.39	125	241
Hours Worked for Other Departments	1.87	7.20	6.23	6.86
OJI's	0	0	0	2
Square Feet of Concrete	0	0	36	36
Average Response Time (Minutes)	22.00	28.79	22.33	31.15
Number of Claims	0.00	0.00	0.00	0.00

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2024		FYE 2023	
August-23	MONTH	YTD	MONTH	YTD
New Meter Sets:	25	65	40	72
Number Short Sets	25	65	40	70
Number Long Sets	0	0	0	2
Average Meter Set Time	6.80	6.09	5.18	5.02
Number of Work Orders:				
Service Calls	431	793	617	1,093
Meter Resets	0	1	2	2
Meter Removals	4	4	14	23
Meter Changes	58	87	31	53
Locates Completed	448	866	533	922
Number of Water Main Breaks	14	28	21	39
Average Time Water Off	1.46	1.70	1.81	2.17
Number of Water Leaks	93	133	74	120
Fire Hydrants:				
New	0	0	0	2
Replaced	0	0	1	1
Maintained	125	189	129	206
Number of Valves Exercised	79	218	279	521
Feet of Main Construction	10	500	2,110	2,225
Hours of Main Construction	787	1,631	629	870
Meter Changeovers	0	5	0	0
OJI's	0	0	2	3
Hours Flushing/Testing New Mains	28.92	42	71	101
Hours Worked Outside of Division	0.00	0.00	0	0

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
August 1-31, 2023
Flow Statistics

	FYE 2024		FYE 2023	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	326.2	725.6	313.3	624.3
Total Effluent Flow (M.G.)	300.7	658.0	295.5	584.3
Influent Peak Flow (MGD)	10.9	28.3	10.8	10.8
Effluent Peak Flow (MGD)	10.6	27.7	11.2	11.2
Daily Avg. Influent Flow (MGD)	10.5	12.9	10.1	10.1
Daily Avg. Effluent Flow (MGD)	9.7	12.4	9.5	9.7
Precipitation (inches)	1.7	7.6	2.2	2.4

Discharge Monitoring Report Stats

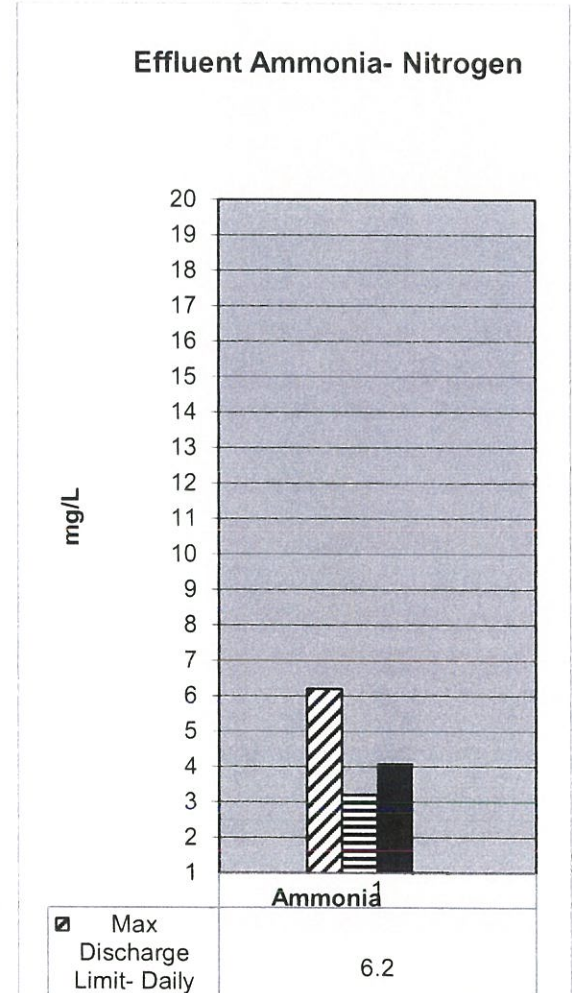
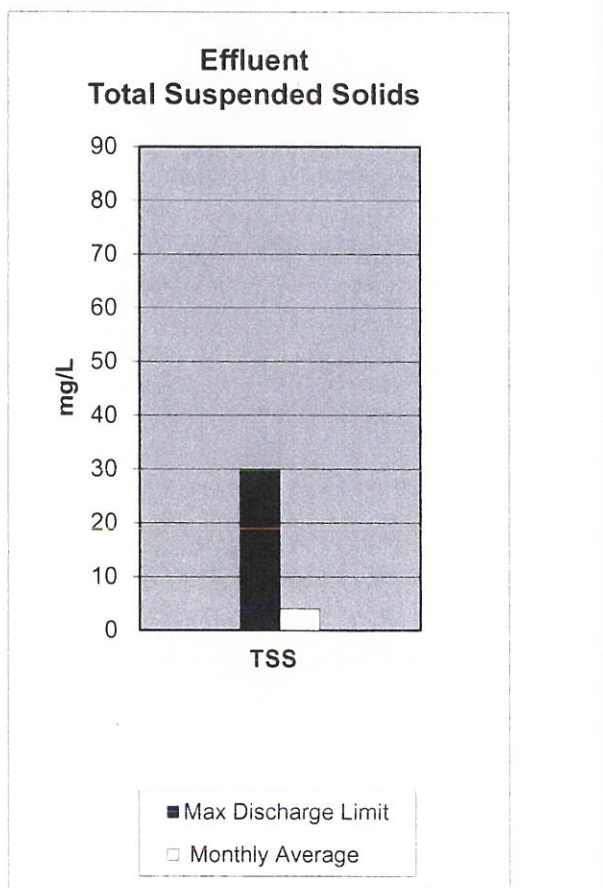
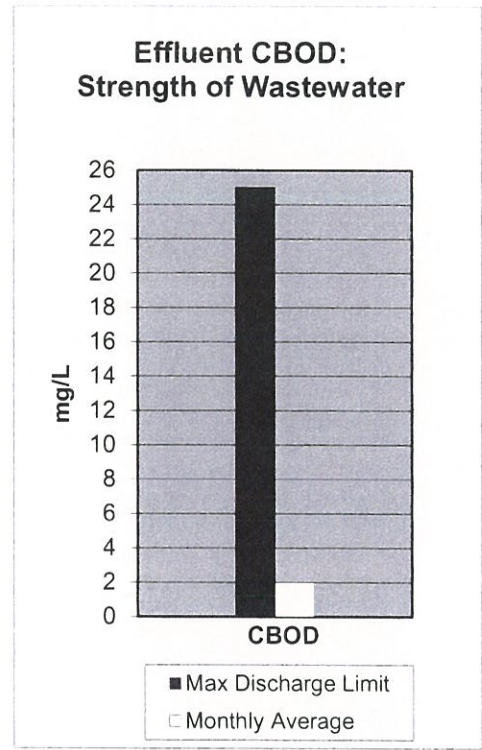
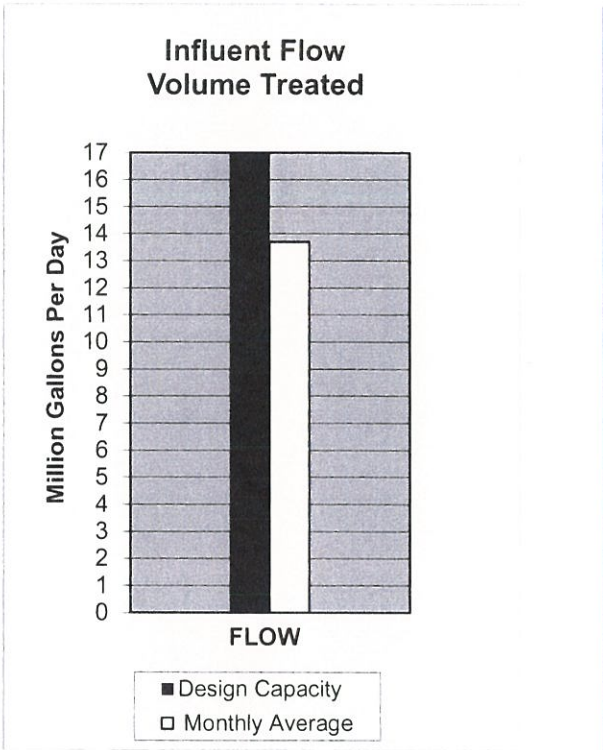
EPA minimum percentage removal 85%

5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	195	284
Effluent Carbonaceous Total	2	2
Percent Removal	99	99.3
Total Suspended Solids:		
Influent (mg/L)	215	281
Effluent (mg/L)	4	3
Percent Removal	98.1	98.9
Dissolved Oxygen:		
Influent (min)	0.6	0.6
Effluent (min)	7.5	8.2
pH		
Influent (Low)	6.6	7.0
(High)	7.9	9.5
Effluent (Low)	6.9	7.2
(High)	7.4	7.6
Ammonia Nitrogen		
Influent (mg/L)	29.2	28.8
Effluent (mg/L)	0.4	0.5
Percent Removal	98.6	98.3

Utilities

Electrical				
Total kWh Used (Plant wide)	366,560	781,520	534,800	1,059,200
Aeration Blowers	107,400	233,200	167,000	342,500
UV Facility	68,400	137,200	89,200	158,400
Natural Gas				
Total cubic feet/day (plant wide)	72,000	181,000	167,000	300,000
Public Education (Tours)	1	11	1	12
Total Attendees FYE 24	108		12	
Reclaimed Water System (MG)	0.0	0.0	0.0	0.0
OU Golf Course	16.7	28.1	15.1	35.6
E.coli geometric mean for August	15 MPN (Limit 126 MPN)			

**CITY OF NORMAN
WATER RECLAMATION FACILITY
August 2023**



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: August-2023

	<u>FYE 2024</u>		<u>FYE 2023</u>	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	450.16	889.21	483.90	928.03
Well Production (MG)	172.27	240.09	135.36	329.52
Oklahoma City Water Used (MG)	31.26	61.62	30.16	62.15
Total Water Produced (MG)	653.69	1190.92	649.42	1319.70
Average Daily Production	21.09	19.21	20.95	21.29

Peak Day Demand

Million Gallons	23.21	23.21	23.43	25.52
Date	8/25/2023	8/25/2023	8/10/2022	7/27/2022
System Capacity (see note 1)	25.78	25.78	25.78	25.78
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00

Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)

Costs

Plant	\$739,809.80	\$1,435,333.06	\$725,280.69	\$1,421,956.72
Wells	\$259,143.38	\$480,130.30	\$291,765.99	\$564,042.07
OKC	\$89,146.19	\$189,193.58	\$84,706.36	\$184,078.64
Total	\$1,088,099.37	\$2,104,656.94	\$1,101,753.04	\$2,170,077.43

Cost per Million Gallons

Plant	\$1,643.43	\$1,614.16	\$1,498.81	\$1,532.23
Wells	\$1,504.32	\$1,999.79	\$2,155.48	\$1,711.72
OKC	\$2,851.67	\$3,070.33	\$2,808.57	\$2,961.84
Total	\$1,664.55	\$1,767.25	\$1,696.51	\$1,644.37

Water Quality

Bacterial Samples in Compliance	100	200	100	200
Bacterial Samples out of Compliance	0	0	0	0
Total number of inquiries (Note 2)	4	5	10	12
Total number of complaints (Note 2)	6	9	12	14
Number of complaints per 1000 service connections	0.15	0.22	0.31	0.36

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

Safety

Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	2	1	1

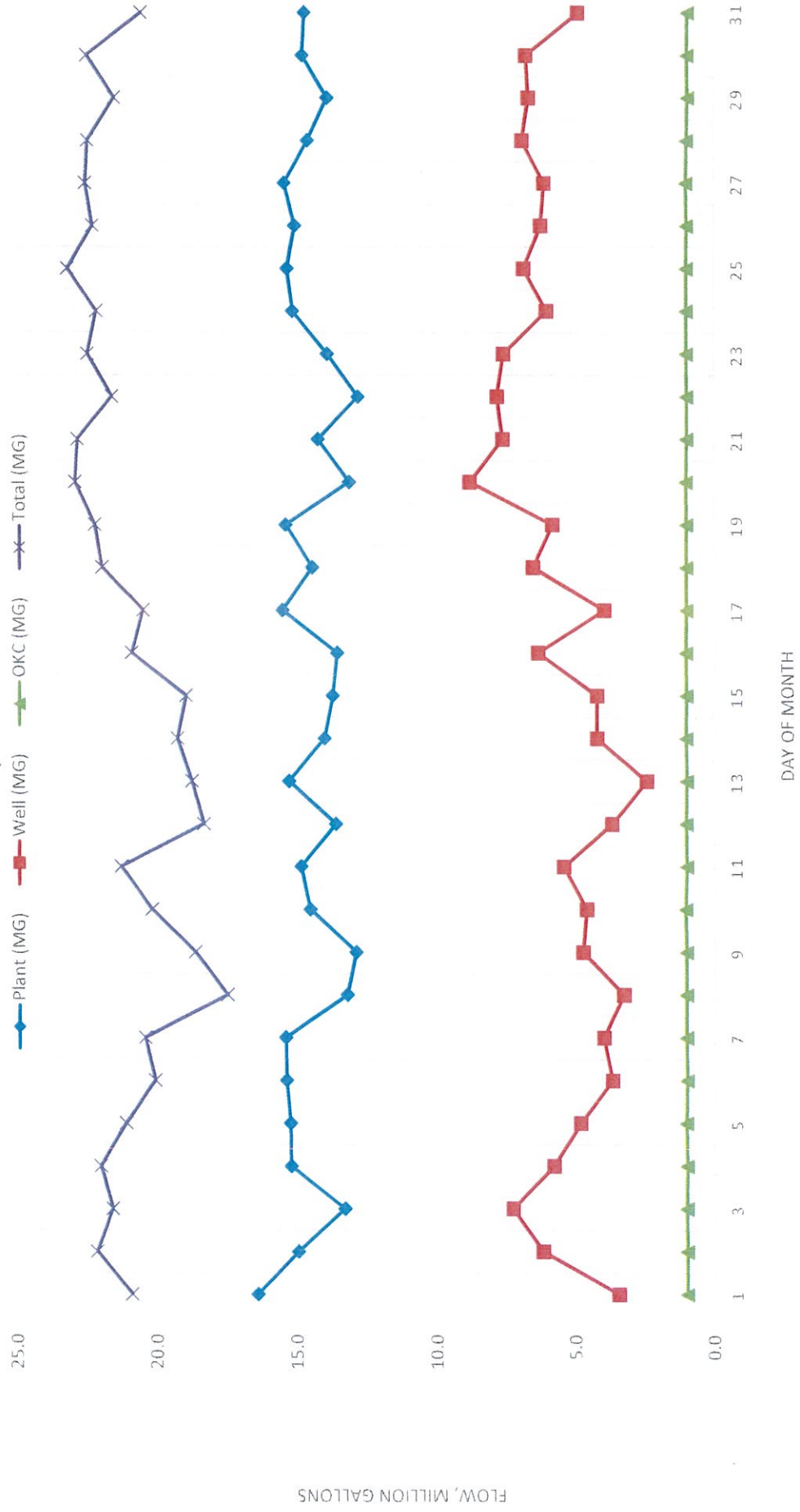
Public Education

Number of tours conducted	1	1	1	1
Number of people on tours	18	18	2	2

Notes:

Central Power performed annual service and load bank tested emergency generator. Repaired CO2 feeder 2. Replaced pump liner on slurry pump 1. SW electric repaired return pump motor and staff installed. Replaced breaker and wire in contactor panel at well 57. Solar panel crews completed warranty repairs to panels.

WATER PRODUCTION FOR AUGUST 2023



FLOW, MILLION GALLONS

MONTHLY TRANSFER STATION REPORT

August 2024

	TONS PER MONTH	REVENUE PER MONTH
O.U.	327.31	\$17,281.52
STANDARD GATE	2,294.17	\$132,610.89
RESIDENTIAL	469.82	\$19,685.00
TOTALS:	3,091.30	\$169,577.41

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	557.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	10252.28
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
--	------

# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
---	------

TOTAL LOADS BROUGHT TO LANDFILLS:	557.00
GRAND TOTAL TONS TO LANDFILLS	10,252.28

DISPOSAL COST PER TON (OKC)	\$22.91
TIPPING FEE'S FOR DUMPING AT OKC:	\$234,879.73
GRAND TOTAL TIPPING FEE'S	\$234,879.73

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	723.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	4316.59
--	---------

# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	411.00
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# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	2741.87
---	---------

TOTAL LOADS BROUGHT TO TRANSFER STATION:	1134.00
--	---------

TOTAL TONS BROUGHT TO TRANSFER STATION:	7058.46
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	150.22
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TOTAL TONS RECEIVED AT TRANSFER STATION	20552.26
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SANITATION DIVISION PROGRESS REPORT

SUMMARY 2024

	FYE 23		FYE 24	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	0	0	2	4
<u>On The Job Injuries</u>	0	0	0	1
<u>Bulk Pickups</u>	35	35	50	89
<u>Refuse Complaints</u>	103	103	102	156
<u>New Polycarts Requests</u>	84	84	56	114
<u>Polycarts Exchanges</u>	6	6	13	36
<u>Additional Polycart Requests</u>	76	76	77	147
<u>Replaced Stolen Polycarts</u>	24	24	27	66
<u>Replaced Damaged Polycarts</u>	91	91	79	210
<u>Polycarts Repaired</u>	34	34	33	84

COMPOST MONTHLY REPORT

AUGUST 2023

MONTH

TONS BROUGHT IN BY COMPOST CREWS:	314.78
LANDFILL TIPPING FEE'S	\$ 22.91
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 7,211.61

TONS BROUGHT IN BY PUBLIC:	1,800.00
TONS BROUGHT IN BY CONTRACTORS :	2,700.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	500.00
LANDFILL TIPPING FEE'S	\$ 22.91
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 114,550.00

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 121,761.61
---	---------------

REVENUE COLLECTED FROM COMPOST SALES:	\$350.00
REVENUE COLLECTED FROM GATE SALES:	\$13,600.00

TOTAL TONS COLLECTED	5,314.78
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MULCH CUBIC YDS
MONTH

COMPOST CUBIC YDS
MONTH

PARKS DEPT.	
ROAD & CHANNEL	
LINE MAINTENANCE	
STREET DEPT.	
WATER TREATMENT	
MURPHY PRODUCTS OKC	
SELF LOADING BIN	12
DRYING BEDS	800
COMPOST SOLD BY CUBIC YARDS	
MULCH SOLD BY CUBIC YARDS	15,750
TOTAL:	16,562

	105
	105

CURBSIDE MONTHLY RECYCLING REPORT

Aug-23

PROGRAM STATISTICS

	AVERAGE MONTH
SET OUT/PARTICIPATION RATE:	80%
AVERAGE TONS PER DAY :	11.11
POUNDS PER HOME:	9.52

COMMODITY BY TON

	% of Total	TONS
ALUMINUM BEVERAGE CAN	1.96%	6.53
#1 PET	4.08%	13.59
NEWS	0.00%	0
GLASS CONTAINERS	10.07%	33.54
MIX PAPER	29.67%	98.82
PLASTIC FILM	0.60%	2
#2 NATURAL	1.11%	3.7
#2 COLOR	1.66%	5.53
#3-#7	0.00%	0
METAL	0.30%	1
RIGIDS	0.26%	0.87
TIN-STEEL SCRAP	2.14%	7.13
TRASH	27.91%	92.96
OCC	20.24%	67.42
TOTAL	100.00%	333.09

	MONTH
SERVICE CALLS (MISSES)	98
HOUSESIDE	10
REMINDER	3
SCATTERED	1
MISC.	0
REPAIR	18
NEW	6
ADD	5
MISSING	13
EXCHANGE	0
REPLACE	11
PICK UP	12
TOTAL CALLS	177.00

	MONTH
LANDFILL COST AVOIDANCE	\$7,631.09

