



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 09/26/2023

**REQUESTER:** City Council

**PRESENTER:** Kathryn Walker, City Attorney

**ITEM TITLE:** CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF CONTRACT K-2324-76: AN EMPLOYMENT AGREEMENT BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN UTILITIES AUTHORITY, THE NORMAN MUNICIPAL AUTHORITY, THE NORMAN TAX INCREMENT FINANCE AUTHORITY, AND THE NORMAN ECONOMIC DEVELOPMENT AUTHORITY AND SHAAKIRA CALNICK, SETTING FORTH THE TERMS AND CONDITIONS OF EMPLOYMENT AS THE CITY AUDITOR.

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### **BACKGROUND:**

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In August 2022, the voters of Norman approved an amendment to the City's Charter creating the position of City Auditor to be an employee of the City Council, serving in an at-will capacity, and hired, supervised, and managed by the City Council. After the Charter amendment was approved by Governor Stitt in the Spring of 2023, Council directed Staff to post the new position and seek applicants. After conducting interviews and discussing the applicants, Council directed Staff to offer the position to Shaakira Calnick. Contract K-2324-76 has been drafted based on Council feedback and negotiations with Ms. Calnick. Ordinance O-2324-15 is a companion item for the purpose of adoption of the compensation structure for this position, consistent with the City Manager and City Attorney compensation ordinances.

### **DISCUSSION:**

The terms of the contract are consistent with discussions with Council. Ms. Calnick will begin her position with the City of Norman on October 1, 2023. In order for the ordinance to be effective on October 1, 2023, an emergency clause is included which will require a separate vote of Council for final adoption. Similarly, an effective date of October 1, 2023 is set forth in Section 19 of the Contract.

### **RECOMMENDATION:**

Contract K-2324-76 is submitted for Council consideration.