

**NORMAN PLANNING COMMISSION  
REGULAR SESSION MINUTES**

**DECEMBER 9, 2021**

The Planning Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in the Council Chambers of the Norman Municipal Building, 201 West Gray Street, on the 9<sup>th</sup> day of December, 2021.

Notice and agenda of the meeting was posted at the Norman Municipal Building and online at <https://norman-ok.municodemeeetings.com> at least twenty-four hours prior to the beginning of the meeting.

Chair Erica Bird called the meeting to order at 6:30 p.m.

\* \* \*

**ROLL CALL**

**MEMBERS PRESENT**

Erin Williford (arrived at 6:32 p.m.)  
Kevan Parker  
Steven McDaniel  
Erica Bird  
Dave Boeck  
Sandy Bahan  
Michael Jablonski

**MEMBERS ABSENT**

Lark Zink

A quorum was present.

**STAFF MEMBERS PRESENT**

Jane Hudson, Director, Planning &  
Community Development  
Lora Hoggatt, Planning Services Manager  
Logan Hubble, Planner I  
Anais Starr, Planner II  
Colton Wayman, Planner I  
Roné Tromble, Recording Secretary  
Ken Danner, Subdivision Development  
Manager  
Kathryn Walker, City Attorney  
Heather Poole, Asst. City Attorney  
Jeanne Snider, Asst. City Attorney  
Jami Short, Traffic Engineer  
Bryce Holland, Multimedia Specialist

\* \* \*

Item No. 14, being:

**CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION NO. R-2122-58 -- A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, ADOPTING THE HISTORIC PRESERVATION GUIDELINES TO BE USED BY THE NORMAN HISTORIC DISTRICT COMMISSION IN REVIEWING PROPOSED ADDITIONS, ALTERATIONS, AND DEMOLITIONS TO STRUCTURES LOCATED IN THE HISTORIC DISTRICTS.**

**ITEMS SUBMITTED FOR THE RECORD:**

1. Staff Report
2. Exhibit A – 2018 Historic Preservation Update Subcommittee List of Revisions
3. Exhibit B – 2020 Draft Historic Preservation Handbook & Guidelines
4. Exhibit C – 2021 Summary of Public Comments on Revised HP Guidelines
5. Exhibit D – 2021 Historic Preservation Guidelines Clean
6. Exhibit E – 2021 Annotated Historic Preservation Guidelines
7. Exhibit F – August 4, 2021 Historic District Commission Minutes

**PRESENTATION BY STAFF:**

1. Ms. Anais Starr presented the staff report.

Commissioner Bird asked a question about garage apartments.  
Ms. Starr responded.

**AUDIENCE PARTICIPATION:**

None

**DISCUSSION AND ACTION BY THE PLANNING COMMISSION:**

*Steven McDaniel moved to recommend adoption of Resolution No. R-2122-58 to City Council.  
Kevan Parker seconded the motion.*

There being no further discussion, a vote on the motion was taken with the following result:

YEAS	Erin Williford, Kevan Parker, Steven McDaniel, Erica Bird, Dave Boeck, Sandy Bahan, Michael Jablonski
NAYES	None
MEMBERS ABSENT	Lark Zink

The motion, to recommend adoption of Resolution No. R-2122-58 to City Council, passed by a vote of 7-0.

\*\*\*