

# City of Norman



## Monthly Departmental Report

July 2025

## **MONTHLY PROGRESS**



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**CITY CLERK       1**

**CITY CLERK**

**MONTHLY PROGRESS REPORT**  
**July 2025**

<b>ACTION CENTER</b>				
<b>DEPARTMENT</b>	<b>CALLS</b>	<b>CALLS YTD</b>	<b>ADDITIONAL CONTACTS</b>	<b>ADDITIONAL CONTACTS YTD</b>
Animal Welfare	14	14	1	1
Bus Service	0	0	0	0
CDBG	2	2	0	0
City Clerk	73	73	1	1
City Manager/Mayor	3	3	2	2
City Wide Garage Sale	0	0	0	0
Code Enforcement	96	96	8	8
Finance	1	1	0	0
Fire/Civil Defense	3	3	1	1
Human Resources	12	12	0	0
I.T.	3	3	0	0
Legal	6	6	1	1
Line Maintenance	44	44	4	4
Municipal Court	10	10	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Outreach	2	2	3	3
Parks & Recreation	35	35	8	8
Permits/Inspections	92	92	1	1
Planning	11	11	1	1
Police/Parking	38	38	6	6
Public Works	33	33	4	4
Recycling	0	0	0	0
Sanitation	74	74	5	5
Sidewalks	0	0	6	6
Storm Debris	0	0	0	0
Storm Water	22	22	6	6
Streets	46	46	4	4
Streets Lights	1	1	0	0
Traffic	13	13	3	3
Utilities	166	166	5	5
WC Questions	0	0	0	0
WC Violations	0	0	0	0
<b>July 2025 Total: 870</b>	<b>800</b>	<b>800</b>	<b>70</b>	<b>70</b>

**LICENSES**

42 new business licenses and 12 renewals were issued during the month of July. The following is a list of business license renewals issued in July and YTD totals:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	0	Retail Beer	0	0
Brewer	0	0	Retail Spirits Store	0	0
Coin-Operated Devices	3	3	Retail Wine	0	0
Distiller	0	0	Salvage Yard	0	0
Food	6	6	Sidewalk Dining	0	0
Game Machines	0	0	Solicitor/Peddler (30 day)	20	20
Impoundment Yard	0	0	Solicitor/Peddler (60 day)	5	5
Kennel	0	0	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	0	0	Special Event	0	0
Medical Marijuana Grower	1	1	Strong Beer & Wine/Winemaker	0	0
Medical Marijuana Processor	0	0	Taxi/Motorbus/Limousine	0	0
Medical Marijuana Testing Laboratory	0	0			
Mixed Beverage	1	1	Temp Food (one day)	1	1
Mixed Beverage/Caterer	0	0	Temp Food (30 day)	3	3
Pawnbroker	0	0	Temp Food (180 day)	4	4
Pedi cab	10	10	Transient Amusement	0	0
	<b>21</b>	<b>21</b>		<b>33</b>	<b>33</b>

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Daniel Salinas	901 N Flood Ave.	Coin Operated Device- 1 decal
AAA Superior Vending	1400 12 <sup>th</sup> Ave SE	Coin Operated Device – 2 decals
El Toro Mexican Grill	924 W Main	Mixed Beverage (New Added License)
Grace International Store	1818 W Main	Food Service (New Location)
Stella Nova	1415 W Main	Food Service (New Owner)
Pizza Palace	1100 E Constitution, Suite 100	Food Service (New Owner)
7 Brew	2218 W Main	Food Service
Level 10 Protein Bar	1959 W Lindsey	Food Service

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY
777 Roofing (5 licenses)	Moxie Pest Control (20 licenses)	

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Super Taco Loco	The Crave Crue	B&G Concessions
Evans Food Truck	405 Yummy Spot	
Doughnuttery	Boomer Services	
Mac Daddy Spud		

### **RECORD REQUESTS RECEIVED**

MONTH	NUMBER RECEIVED	YEAR-TO-DATE
July	64	64
August		
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		

### **LAW SUITS FILED**

DATE FILED	NAME	JUSTIFICATION	AMOUNT
07/24/2025 (filed on 5/27/2025)	Regena Grace (CJ-2025-873)	On June 17, 2024 she allegedly fell while walking on sidewalk at Lions Park causing injuries and damages. Allegedly, the fall occurred due to the defective and dangerous condition of the sidewalk including an unmarked drop off/curb.	>\$75,000
07/09/2025	Julia Yoon (CJ-2025-114)	Alleged wrongful termination in violation of public policy; Discrimination; Hostile Work Environment; Punitive Damages and Non-Economic Damages.	>\$75,000

### **CLAIMS FILED**

DATE FILED	NAME	JUSTIFICATION	AMOUNT
07/15/2025	Lloyd Blackmon	On July 9, 2025, a City Sanitation truck allegedly damaged a cedar fence in the alley when picking up trash.	\$140.00

### **SPECIAL SESSION**

On July 1, 2025, City Council met for a Special Meeting for the Swearing In Ceremony Sworn into office were: Mayor-Elect Stephen Tyler Holman; Councilmember-Elect David Gandesbery, Ward 1; Councilmember-Elect Bree Montoya, Ward 3; Councilmember-Elect Michael Nash, Ward 5 and Councilmember Elect Kimberly Blodgett, Ward 7. Additionally, Mayor Pro Tem Matt Peacock was elected. Councilmember Helen Grant was elected as the Alternate Representative for the Oklahoma Municipal League Board of Directors. Councilmember Scott Dixon was elected as the Alternate Representative for the Association of Central Oklahoma Government's Board of Directors with Mayor Holman serving as the Representative. Councilmember Josh Hinkle was elected as the Representative for the Norman Employees' Retirement System.

Additionally, Resolution R-2526-6 was adopted commending and extending appreciation to Larry Heikkila for serving as Mayor. Resolution R2526-7 was adopted commending and extending appreciation to Austin Ball for serving as Councilmember for Ward One.

### **SPECIAL SESSION**

On July 8, 2025, City Council met in Special Session to discuss adopting a visitability ordinance. Council then met in Executive Session to discuss the purchase of real property in three locations owned by the Oklahoma Department of Mental Health & Substance Abuse Services in Norman. Additionally, there was discussion about purchasing real property located in the Triad Addition.

### **SPECIAL SESSION**

On July 29, 2025, City Council met in Special Session and went into Executive Session to discuss the employment of the Internal Auditor.

### **CONFERENCE**

On July 22, 2025, City Council met in Conference to discuss the RDG Main Street Campus Master Plan and a request from Le Monde International School currently located on the Oklahoma Department of Mental Health and Substance Abuse property. Additionally, the purchase of Griffin Soccer Park was discussed.

## **CITY MANAGER 2**

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.





## CITY OF NORMAN

### Department of Finance Monthly Report – July 2025

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects that were completed or initiated by the DOF in July are discussed below:

#### Treasury Division:

In the month of July, the Treasury Division processed 41,579 payments in person and over the phone, a decrease of -1% from last month. Paymentus (the City's 3<sup>rd</sup> party processor of online and automated telephone payments) processed 14,622 payments in July, a decrease of -5% from last month.

#### General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of July by -31.4%. Revenues from the City's largest single source of revenue, sales tax, are below target by -7.3% for the year to date and -4.8% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 26 Budget To Date	FYE 26 Actual To Date	FYE 25 Actual To Date	FYE 24 Actual To Date
Sales Tax Revenue	\$4,690,271	\$4,348,999	\$4,566,323	\$4,694,112
General Fund Revenue	\$8,926,631	\$6,127,418	\$6,387,935	\$6,807,070
General Fund Expenses	\$9,272,298	\$11,582,120	\$8,197,895	\$6,993,624

## Administration Division

	FYE 26		FYE 25	
	July	YTD	July	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	320.00	320.00	320.00
Total Comp Time Available	1.25	1.25	4.75	4.75
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	321.25	321.25	324.75	324.75
Benefit Hours Taken	33.50	33.50	64.00	64.00
TOTAL ACCOUNTABLE STAFF HOURS	287.75	287.75	260.75	260.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

**ACCOUNTING      3A**

## Accounting Division

	FYE 26		FYE 25	
	July	YTD	July	YTD
Total Regular Hours Available	1,120.00	1,120.00	960.00	960.00
Total Comp Time Available	12.50	12.50	5.75	5.75
Total Overtime Hours	8.50	8.50	23.00	23.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,141.00	 1,141.00	 988.75	 988.75
Benefit Hours Taken	243.75	243.75	146.25	146.25
 TOTAL ACCOUNTABLE STAFF HOURS	 897.25	 897.25	 842.50	 842.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

## **CITY REVENUE REPORTS**

**3B**

## City Revenue Report

	FY 25 June	FYE 26 July	Plus/Minus
Total Revenue Received (\$)	\$7,294,795	\$5,467,771	(\$1,827,024)
Utility Payments - Office (#)	42,102	41,579	(523)
Utility Payments - Office (\$)	\$4,783,078	\$5,136,766	\$353,688
Paymentus (#)	15,419	14,622	(797)
Paymentus (\$)	\$1,466,256	\$1,523,418	\$57,162
Lockbox (#)	7,787	8,158	371
Lockbox (\$)	\$1,277,146	\$1,491,174	\$214,028
E-Lockbox (#)	3,389	3,847	458
E-Lockbox (\$)	314,573	351,962	\$37,389
Bank Draft Payments (#)	12719	12769	50
Bank Draft Payments (\$)	\$1,315,098	\$1,393,195	\$78,097
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	111	111	0
Processed Return Checks (\$)	(\$22,190)	(\$12,016)	\$10,175
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	0	92,065	\$92,065
Municipal Court - Fines/Bonds (\$)	223,905	265,364	\$41,459
Municipal Court - Credit Card (#)	535	612	77
Municipal Court - Credit Card (\$)	101,633	124,870	23,237
Building Permits Cash Report (\$)	0	0	\$0
Building Permits Credit Card (#)	0	0	0
Building Permits Credit Card (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. CC (#)	0	0	0
Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
Business License - City Clerk (\$)	0	0	\$0
Accounts Receivable Billed (\$)	\$88,720	\$37,696	(\$51,024)

Building Permits/Planning/City Clerk went to a new system in the beginning of November, 2023. The reporting is not matching up with the deposits. We are still trying to figure out the best way to report it and subsequently I haven't got the info to include on my daily reports.

This affects the Total Revenue Received as well.

## Budget Services Division

	FYE 26		FYE 25	
	July	YTD	July	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	320.00	320.00	320.00
Total Comp Time Available	0.75	0.75	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.75	320.75	320.00	320.00
Benefit Hours Taken	78.25	78.25	77.25	77.25
TOTAL ACCOUNTABLE STAFF HOURS	242.50	242.50	242.75	242.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

## Treasury Division

	FYE 26		FYE 25	
	July	YTD	July	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	869.00	869.00	800.00	800.00
Total Comp Time Available	11.25	11.25	14.00	14.00
Total Overtime Hours	39.25	39.25	28.00	28.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	919.50	919.50	842.00	842.00
Benefit Hours Taken	209.50	209.50	150.25	150.25
TOTAL ACCOUNTABLE STAFF HOURS	710.00	710.00	691.75	691.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00



**UTILITY      3C**

## Utility Division

	FYE 26		FYE 25	
	July	YTD	July	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	1,120.00	1,120.00	1,120.00
Total Comp Time Available	12.00	12.00	4.00	4.00
Total Overtime Hours	43.50	43.50	77.50	77.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,175.50	1,175.50	1,201.50	1,201.50
Benefit Hours Taken	206.00	206.00	191.50	191.50
TOTAL ACCOUNTABLE STAFF HOURS	969.50	969.50	1,010.00	1,010.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

## Drive-up Window and Mail Payments - FYE 2026

	June, 2025	July, 2025
Mail Payments - Lockbox	7,787	8,158
Mail Payments - E-Lockbox	3,389	3,847
Mail Payments - Office	302	201
<b>Total Mail Payments - Subtotal</b>	<b>11,478</b>	<b>12,206</b>
Night Deposits	185	183
Paymentus Payments	15,419	14,622
<b>Without assistance paymnts - Subtotal</b>	<b>15,604</b>	<b>14,805</b>
Office Payments	2,167	2,311
<b>With assistance payments - Subtotal</b>	<b>2,167</b>	<b>2,311</b>
<b>Total Payments Processed - Subtotal</b>	<b>29,249</b>	<b>29,322</b>
Bank Draft (ACH) Payments	12719	12769
<b>Total Payments (Utility)</b>	<b>41,968</b>	<b>42,091</b>
<b>Total Payments</b>	<b>58,498</b>	<b>58,644</b>

## Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken	
8-5 Drive-up Window Customers *	Counter is broken	
<b>Total Traffic Counter</b>	<b>0</b>	<b>0</b>

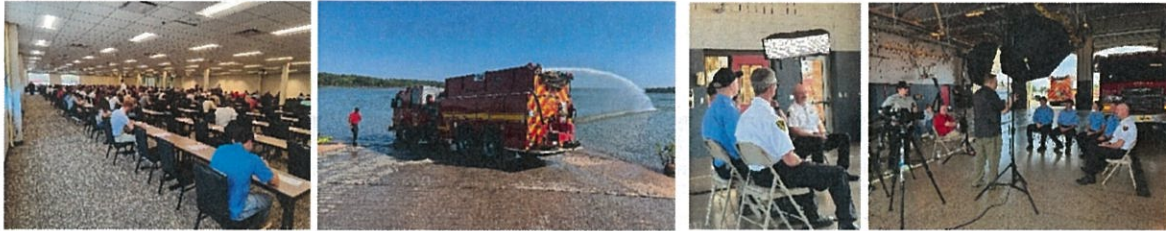
\* These figures are included in the above Total Customer Contact Payments.

## Utility Division Activity Report - FYE 2025

	FYE 26		FYE 25	
	July	YTD	July	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,297	45,297	45,692	45,692
New Deposit Ons Billed	1,091	1,091	1,101	1,101
Final Accounts Billed	709	709	992	992
TOTAL METERS READ	47,097	47,097	47,785	47,785

**FIRE DEPARTMENT**

**4**



## NFD Monthly Progress Report July 2025

### Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	23	1.31%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	1004	57.34%
4 - Hazardous Conditions (No Fire)	26	1.48%
5 - Service Call	145	8.28%
6 - Good Intent Call	470	26.84%
7 - False Alarm & False Call	77	4.40%
8 - Severe Weather & Natural Disaster	0	0.00%
9 - Special Incident Type	1	0.06%
Incomplete Reports	5	0.29%
<b>Total Incident Count (Unique Calls)</b>	<b>1751</b>	<b>100.00%</b>
<b>Number of Total Unit Responses</b>	<b>2187</b>	

Total Fire Loss – \$86,753

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
<b>Station #1</b>	437	287	0:04:47
<b>Station #2</b>	217	343	0:05:43
<b>Station #3</b>	279	365	0:06:05
<b>Station #4</b>	189	317	0:05:17
<b>Station #5</b>	72	655	0:10:55
<b>Station #6</b>	53	531	0:08:51
<b>Station #7</b>	139	370	0:06:10
<b>Station #8</b>	141	332	0:05:32
<b>Station #9</b>	221	350	0:05:50

### Community Outreach

Tours and Community Events	19	Fireworks Support, 4th of July Parades, Tours & Ride Alongs
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### Burn Permits

Burn Permits Issued	189	Conditions were favorable for burning 20 days in July
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### Training

Total Personnel Training Hours	2032	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator
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### Total Calls By Station

Station 1										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 1	418	395	0	5	0	0	0	9	1	8
Brush 1	2	2	0	0	0	0	0	0	0	0
Ladder 1	77	56	2	6	0	0	0	8	0	5
**Chief 301	49	6	3	6	4	1	3	20	4	2
Station 1 Total	546									
Station 2										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 2	235	3	216	4	1	0	2	8	0	1
Brush 2	3	0	3	0	0	0	0	0	0	0
Ladder 2	18	2	1	6	0	0	0	7	0	2
HAZMAT	6	0	0	0	1	1	2	2	0	0
Station 2 Total	262									
Station 3										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 3	292	4	4	277	0	0	1	2	0	4
Brush 3	1	0	0	0	0	0	0	1	0	0
Station 3 Total	293									
Station 4										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 4	199	0	2	0	189	0	0	5	3	0
Brush 4	1	0	0	0	0	0	0	1	0	0
Tanker 4	1	0	0	0	1	0	0	0	0	0
Station 4 Total	201									
Station 5										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 5	17	0	0	0	0	17	0	0	0	0
Brush 5	75	0	0	0	0	73	2	0	0	0
Station 5 Total	92									
Station 6										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 6	33	0	0	2	0	8	19	2	0	2
Brush 6	71	0	0	2	0	10	53	2	0	4
Rescue Boat 6	2	0	0	0	0	0	2	0	0	0
Station 6 Total	106									
Station 7										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Rescue 7	1	0	0	0	0	0	0	1	0	0
Squad 7	166	7	4	5	4	2	0	136	5	3
Brush 7	2	1	0	0	0	0	0	1	0	0
Station 7 Total	169									
Station 8										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 8	152	1	2	0	2	0	0	7	140	0
Brush 8	1	1	0	0	0	0	0	0	0	0
Tanker 8	2	0	0	0	2	0	0	0	0	0
Station 8 Total	155									
Station 9										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Engine 9	237	9	0	7	0	1	2	3	0	215
Brush 9	3	0	0	0	0	1	1	0	0	1
Tanker 9	1	0	0	0	0	1	0	0	0	0
**Chief 401	38	2	1	6	1	10	6	8	1	3
Station 9 Total	279									





NFD Monthly Progress Report										
July 2025										
Total Calls By Station										
Fire Prevention										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 1	3	1	2							
Fire Marshal 2	10	1	1	3	2			2		1
**Fire Marshal 3	26	2	2	4	3	1		7	3	4
Prev. Totals	39									
Specialty Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM3	4		1					1	1	1
EM4	8	2		3				1	1	1
Specialty Totals	12									
Notified Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM1*	14		1	4				6	1	2
EMS1*	4	1		2						1
NFD3*	15	2	1	5				5		2
Notified Total	33									
Total by District										
Totals	2187	498	246	347	210	126	93	245	160	262

\*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

\*\*As of 1/1/25 all All Assistant Chiefs will be designated 301, All Battalion Chiefs 401 and all On-Shift Fire Inspectors FM3



## July 2025 Fire Prevention Activity Summary

### Prevention Department Update and Activities

Training	37 hours	Fire Origin and Cause, Interviews & Interrogations, Behavior of Fire, Fire Tactics, Evidence Collection
Inspection/Re-Inspection Activities	156 hours	Occupancy Load, Daycare, Fire Alarm, Fire Suppression System, General, Food Trucks, Schools, Fire Watch
Smoke Detectors	17	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers
Investigations	38 hours	0 Joint, 15 Closed, 0 Complete, 1 Pending, 0 Closed Arrest
Investigative Activities	32 hours	Fire Investigations, Report Writing, Reviewing Video, Subpoena prep, etc
Department Meetings	28 (23 hours)	Department Meetings, Officers Meetings, Shift Briefings, Evaluations
Station & Equipment Maintenance	51 hours	Daily checks, supplies replenishing, cleaning & organization, drone updates and maintenance
Public Service/Education & Special Events	2 hours	Honor Guard

### Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building Plan Reviews/ Fire Protection System Plan Reviews	55	75
Fire Inspections/Re-inspections	44	30
Meetings	10	17
Training (Target Solutions, Building Code)	4	4
Communication	N/A	15
<b>Totals</b>		<b>131</b>
Time Off (VAC, SICK, COMP, Holiday)	N/A	10

## EMERGENCY MANAGEMENT DIVISION

July 2025

<b>Regular Monthly Scheduled Activities</b> Meetings will be held at the Robinson EOC unless otherwise posted
<b>Outdoor Warning System</b> Each morning at 7:00 am, a silent test of the outdoor warning system is conducted. The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly. For special requests the audible test may not be completed. Such requests would be large event venues such as an OU home football game or the annual Medieval Fair. The South Canadian Amateur Radio Society provided volunteering monitoring service of the system during the weekly audible test. An audible test of the outdoor warning system is conducted for 60 seconds each Saturday if conditions are favorable. Three units are sounded for 20 seconds due to being a public park venue. They are located at Griffin Park, Reeves Park and the Animal Control facility.
<b>National Weather Service Weekly Weather Meetings</b> Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather. A mid-week call is done on Thursday afternoons at 2 pm. Special conference calls are made during times of severe weather as the NWS determines. This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather. National Weather Service Storm Spotter Training is located on their website at <a href="http://www.weather.gov/OUN">www.weather.gov/OUN</a>
<b>South Canadian Amateur Radio Society</b> <b>SCARS (<a href="http://www.5nor.org">www.5nor.org</a>)</b> -SCARS is a vital preparedness partner with Emergency Management and are included in the City Emergency Operations Plan. They operate within the SKYWARN program for Norman, provide testing for amateur license, provide technical advice and service to the AUXCOM radio operation in the EOC. They participate in many community preparedness events throughout the year. -Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club. The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations. This is held at the Fire Training Center. -Each Wednesday morning at 9:15 am a communication test with state emergency management partners is conducted by the various geographical areas. This tests the local and statewide capability for various communication means across the state in preparedness for disaster operations. -Each first Thursday evening of the month is amateur radio testing night at 6:00 pm at the Fire Training Center. Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. -Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance.

[Type here]

## EMERGENCY MANAGEMENT DIVISION

July 2025

Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website [www.w5nor.org](http://www.w5nor.org). The Club meeting is the second Saturday of each month, 9 am at the Fire Training Center.

### **Local Emergency Preparedness Committee**

Meets quarterly at the Wellness Center (The Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. The LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting. Meetings occur on the first Wednesday of each quarter.

### **Emergency Management Activities**

#### **The Emergency Operations Plan**

Norman EM received approval for funding for a third party vendor to conduct a comprehensive update to the City plan in FY 27. Currently the plan is formatted in the All Hazards County format. Consideration will be to maintain the format or follow the Community Planning Guide 101 format. The current plan is valid and provides the tasks duties and responsibilities for the City Departments during disaster operations. Emergency Management is responsible for maintenance of the plan.

The Request for proposals has been drafted and final review underway. It is anticipated to be published in September 2025.

#### **Plans and Grants**

The mitigation plan is current and a required update is in process. Norman Participates in a County plan. This format strengthens the justification for mitigation projects by showing common hazards of multiple jurisdictions.

Critical facility generator review project. The grant for funding to review the critical facilities the City has to determine generator needs. The state has converted the request from the Building Resilient and Infrastructure and Communities grant to the Hazard Mitigation grant program. The approval to complete the application for submission has been received and the application will be submitted in August.

#### **Open Disaster Operations**

The wildfire from March 14 Fire Mutual Assistance Grant (FMAG). Initial documentation was provided for reimbursement and the process is ongoing.

### **Norman Emergency Response Volunteers**

#### **Special Response Teams Available**

There are several specialty teams available for response or community preparedness events. The Norman EM Unmanned Aerial Vehicle team, the Small Animal Response Team (SMart), The Oklahoma Large Animal Response Team (OLAFR), The MRC State Stress Response Team (OKSRT, a mental health asset) can support with coordination through Norman EM. The SmART received a grant through the OK Health Dept. This grant will assist in training and equipment purchasing. It will be managed by SmART.

Carl Cleveland a CORE member of the Norman EOC and Medical Reserve CORPS volunteer was selected as the 2025 Volunteer of the Year award for the Norman District 10 Unit 333.

#### **Red Cross Coordination**

[Type here]

## EMERGENCY MANAGEMENT DIVISION

July 2025

We have dedicated volunteers that can respond quickly to the resident need for assistance. The primary task is to ensure a burnout family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross. June the volunteers responded to two events.

### **Auxiliary Communications (AUXCOM)**

The AUXCOM capability is a work in progress. The Section is operational and developing new capacity for alternate communications means. Recruiting for operators is ongoing. Plans for future budget requests from PSST are being completed.

### **Events Planned**

The EM Coordinator attended the SW EM workshop. The workshop held an outstanding exercise, and the planner of the exercise has agreed to come and assist Norman as part of the EOP rewrite. FEMA Region 6 Community Preparedness Division has requested Norman EM Coordinator to take a lead role in planning a Preparedness Course for the Deaf at the State School in Pauls Valley, details TBD. Planning for the fall community support is underway. We will support the first 3 OU home games, the Moore Music Festival and the Cleveland County Free Fair with cooling/hydration support.

### **Response Provided**

The Norman EM UAV team supported a pipeline rupture and a major car Collision with aerial observation and traffic control.

### **EOC Operations and Facility**

Planning is ongoing for exercises. The outside maintenance facility is still being finalized. Areas needing modification are being documented for budget requests for the next PSST agenda. Additional printers are procured and will add to the services for preparedness partners as they work in the facility. The amateur club is continuing work on the auxiliary communications room and tower. Continued improvements and upgrades will be projected as funding is available.

Issues with the building and the building management are ongoing. Continual lack of support hinders some EOC operations.

**HUMAN RESOURCES 5**

**HUMAN RESOURCES**  
**Monthly Report**  
**July 2025**

**HUMAN RESOURCES**

Total number of Employees: 1,138

Orientations: 1 - 10 new hires

Terminations: 19

**ADMINISTRATION**

- FMLA cases – 3 new cases
- Processed invoices - 32 and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
  - 79 birthdays and 97 anniversaries

**BENEFITS**

**New Enrollments: 3**

Benefit Participation		
	#	%
Medical	807	92%
Dental	810	92%
Vision	561	64%
Disability	413	47%
Supplemental Life	449	51%

*Total Benefit Eligible Population: 877*

Claims		
Rx Claims		
	ACTIVE	\$546,380.81
	RETIREE	\$34,519.72
	HSA	\$366.06
Medical Claims		\$3,584,811.00
Dental Claims		\$ 104,258.80

**PERSONNEL ACTIONS**

**NEW HIRES - 10**

Dept./Div.	Position	Number of Employees
City Attorney	Intern	1
City Manager/Communications	Intern	1
Human Resources/Safety	Safety Manager	1
Parks & Rec/Facility Maintenance	Laborer	1
Parks & Rec/Recreation	Recreation Specialist	2
Parks & Rec/WW	Lifeguard	1
Parks & Rec/YFAC	Program Coordinator	1
Utilities/Sanitation	Sanitation Worker II	1
Utilities/WTP	Plant Operator C	1

# HUMAN RESOURCES

## Monthly Report

July 2025

### Promotions – 2

Dept./Div.	Position	Number of Employees
Fire/Suppression	Fire Driver Engineer	1
Planning & Community Development	Plans Examiner	1

### Demotion – 1

Dept./Div.	Position	Number of Employees
Police/Emergency Communications	Communication Officer II	1

### Separations – 19

Dept./Div.	Position	Number of Employees
Fire	Fire Driver Engineer	2
Parks & Rec/Golf	Golf Shop Assistant	1
Parks & Rec/Recreation	Recreation Leader I	1
Parks & Rec/WW	Lifeguard	6
Parks & Rec/WW	Slide & Gate	2
Parks & Rec/YFAC	Program Coordinator	1
Planning & Community Development	Planner II	1
Public Works/Stormwater	Public Works Supervisor	1
Utilities/Sanitation	Sanitation Worker I	1
Utilities/WLM	Utility Distribution Worker I	1
Utilities/WTP	Plant Operator A	1
Utilities/WTP	Water Lab Intern	1

### TURNOVER STATS

Department	No. of Employees	No. of Terminated Employees	Turnover Rate
City Manager	16		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Admin-Accounting-Utilities			
Treasury-Budget			
Fire	164	2	1.2%
Admin-Training-Prevention			
Suppression-Disaster Prep.			
Human Resources	9		0.00%
Information Technology	19		0.00%
Legal Department	9		0.00%

# HUMAN RESOURCES

## Monthly Report

July 2025

<b>Municipal Court</b>	<b>12</b>		<b>0.00%</b>
<b>Parks &amp; Recreation</b>	<b>108</b>	<b>11</b>	<b>10.19%</b>
Admin-Recreation-Golf			
Park Development-Tennis			
Facility Maintenance-YFAC			
Westwood Aquatic Center			
<b>Planning &amp; Comm Dev.</b>	<b>39</b>	<b>1</b>	<b>2.6%</b>
Admin-GIS-Planning			
Code Compliance			
Current Planning			
Bldg. Inspectors-CDGB			
<b>Police</b>	<b>260</b>	<b>0</b>	<b>0.00%</b>
Admin-Patrol-Investigations-			
Staff Svcs-Narcotics-Dispatch			
Animal Welfare-SRO			
<b>Public Works</b>	<b>125</b>	<b>1</b>	<b>0.8%</b>
Engineering-Capital Projects			
Fleet-Streets-Stormwater			
Traffic-Transit-Admin			
<b>Utilities</b>	<b>164</b>	<b>4</b>	<b>2.4%</b>
Admin-WTP-WRF-GIS			
Line Maintenance-Sanitation			
IND Pretreatment-Environment			

### RECRUITMENT

Positions Requisitioned for Refill by Department/Division (# of vacancies)	
*included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT*	
<b>Parks &amp; Recreation</b>	
Maintenance Worker I (1)	PT* All Locations – Recreation Center Specialist
PPT* Golf Shop Assistant	PT* Westwood Pool Positions
	PT* Tennis Shop Assistant
<b>Police</b>	
Police Officer (4)	Communications Officer I (2)
Pet Adoption Coordinator (1)	Communications Officer II (1)



**HUMAN RESOURCES**  
**Monthly Report**  
**July 2025**

**Public Works**

PT* Intern	Emergency Vehicle Tech Mech II (1)
Maintenance Worker II (1)	Crew Chief (1)
Fleet Service Technician (1)	

**Utilities**

Water Treatment Plant Manager (1)	Utility Distribution Worker I (2)
Plant Operator D (1)	Sanitation Worker I (1)
	*PT Water Lab Intern (1)

**Planning**

Planner II (1)	
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**Human Resources**

PT* Intern	Director of Human Resources (1)
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**City Manager's Office**

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**Fire**

Firefighter Recruit (10)	
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**Days to fill**

<b><u>Full Time Position</u></b>	<b><u>Date Posted</u></b>	<b><u>Offer Date</u></b>	<b><u>Days to fill</u></b>
Safety Manager	06/04/25	06/25/25	34
Program Coordinator	06/17/25	07/09/25	23

**\*Offer Date reflected for accurate days to fill numbers, all started in current month**

<b><u>PT/Seasonal Position</u></b>	<b><u>Date Posted</u></b>	<b><u>Hire Date</u></b>
Lifeguard (1)	01/03/25	07/01/25
Intern – Communications	05/13/25	07/08/25
Recreation Center Specialist (1)	06/30/25	07/10/25
Laborer – Trades worker	04/17/25	07/10/25
Intern – Legal		07/10/25
Recreation Center Specialist (1)	03/05/25	07/29/25

**\*801 registrations/applications to our openings, 18 new requisitions opened.**

HUMAN RESOURCES  
Monthly Report  
July 2025

SAFETY

RECORDABLE INJURIES – OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Fire Dept	Right Forearm/bicep	Pull starting power plant on engine	Restrictions	Caution and awareness

CURRENT NUMBER OF “AT FAULT” VEHICLE COLLISIONS PER CALENDAR YEAR:

2025*	2024	2023
17	40	11

*\*CY2025 is current YTD*

CURRENT NUMBER OF “AT FAULT” VEHICLE COLLISIONS PER FISCAL YEAR:

2025	2024	2023
38	14	7

RECORDABLE INJURIES PER CALENDAR YEAR:

2025*	2024	2023
25	80	78

*\*CY2025 is current YTD*

RECORDABLE INJURIES PER FISCAL YEAR:

2025	2024	2023
71	62	67



## CITY OF NORMAN

### Information Technology Department Monthly Report –July 2025.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, and Planning to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Data storage migration	The IT Department through a grant has purchased new data storage for the city's critical data.	In Progress. Implementation of the hardware is complete, configuration is on going.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilities Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC in case of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – PD Moves and Mary Abbot House expansion. Complete – ECOC, HR/IT Building, Building Maintenance, YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Progress – Finance Dept. has made funds available and the construction phase has begun.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as penetration testing of the city network and improvements from the penetration test results.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades and improvements as necessary.	In Progress

Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Progress – customer portal configuration in progress. Communication radios installation in progress. Project more than half implemented.
OS and software upgrade/migration	The city is moving to a new OS and software suite to replace older Microsoft OS and software.	In Progress: We are targeting the end of the calendar yr 2025 as completion date.
Network Infrastructure Improvements	Utilize Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD and Moore PD	Complete. Additional segmentation for OU and Moore PD presence with NPD during OU Football is in progress.
Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	In Progress: Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2025 if all tests of the new facility functionality are successful.

### Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. **IT Table 1** below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

### Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see **IT Table 2**).

### Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 238,196 attempted incoming in July 2025. A total of 214,751 messages were delivered, while 23,445 total incoming messages were considered Spam or hazardous e-mails by our email-filtering appliance and were quarantine or filtered (see **IT Table 3**). This number represents 10% of our inbound mail. This percentage has decreased significantly from previous months because of the IT Department's implementation of a new and more modern appliance. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

### Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of July 2025, the City of Norman's web site had 150,857 individual web sessions access the web site for 269,440 total page views. Of those sessions, 80,615 were identified as Users to view content on the City web site (see **IT Table 4a and 4b**). Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and tablets.

## Data Storage:

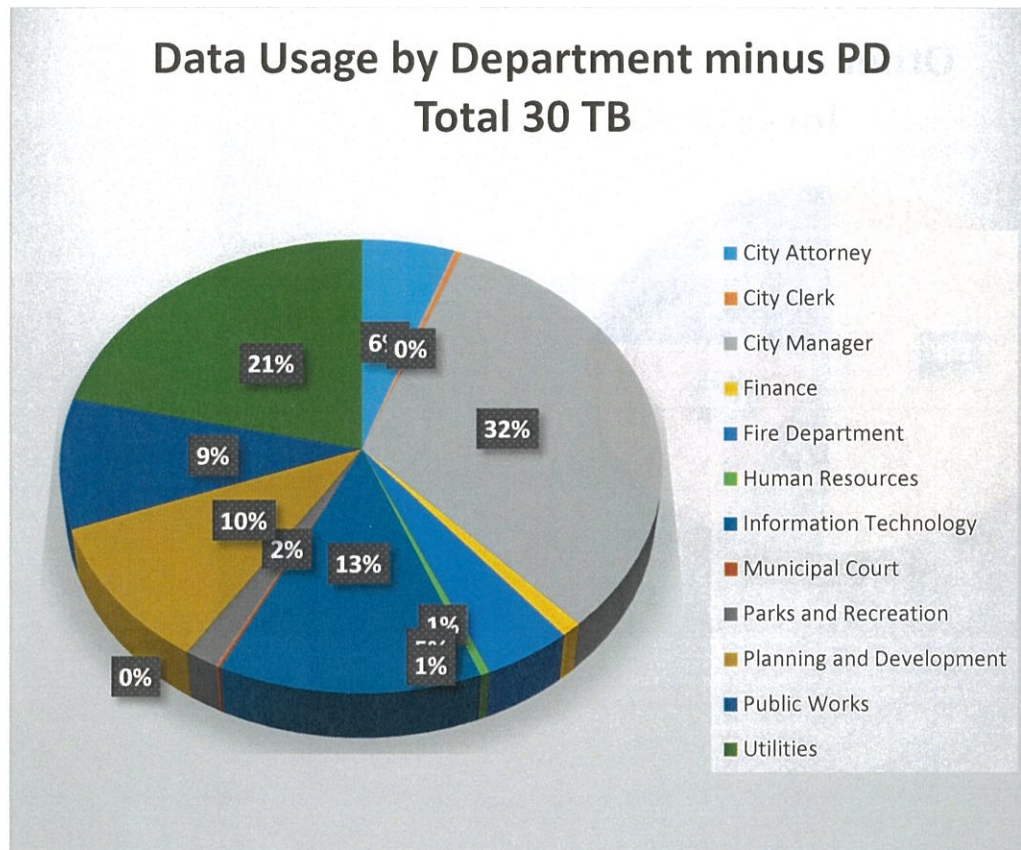
The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (**See IT Charts A,B, and C**) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

## ERP Project Implementation Progress:

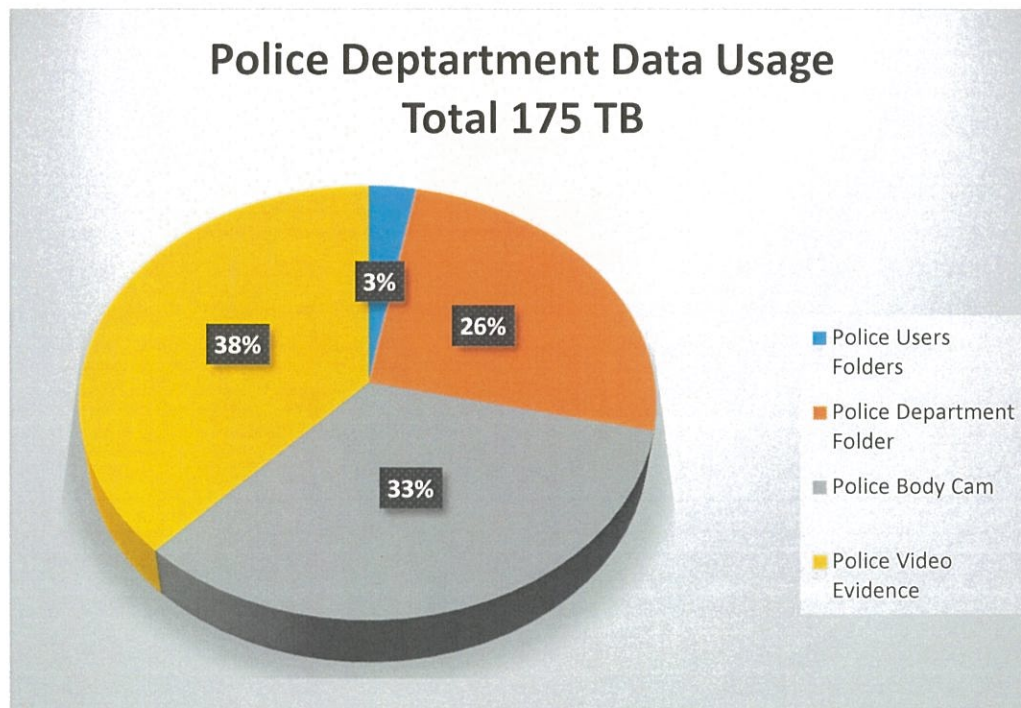
This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Although because of constant efforts to improve this project is never fully complete. The city now has enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software (x 2), Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendance, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software. The IT Department is currently reviewing a new option for Time and Attendance to improve automation of this function.



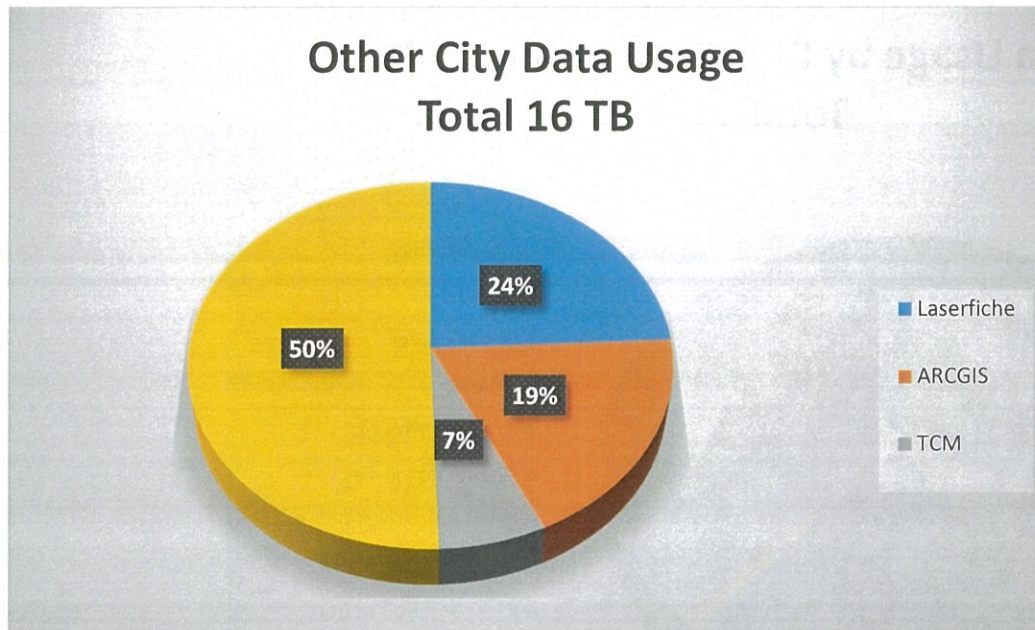
IT Table A



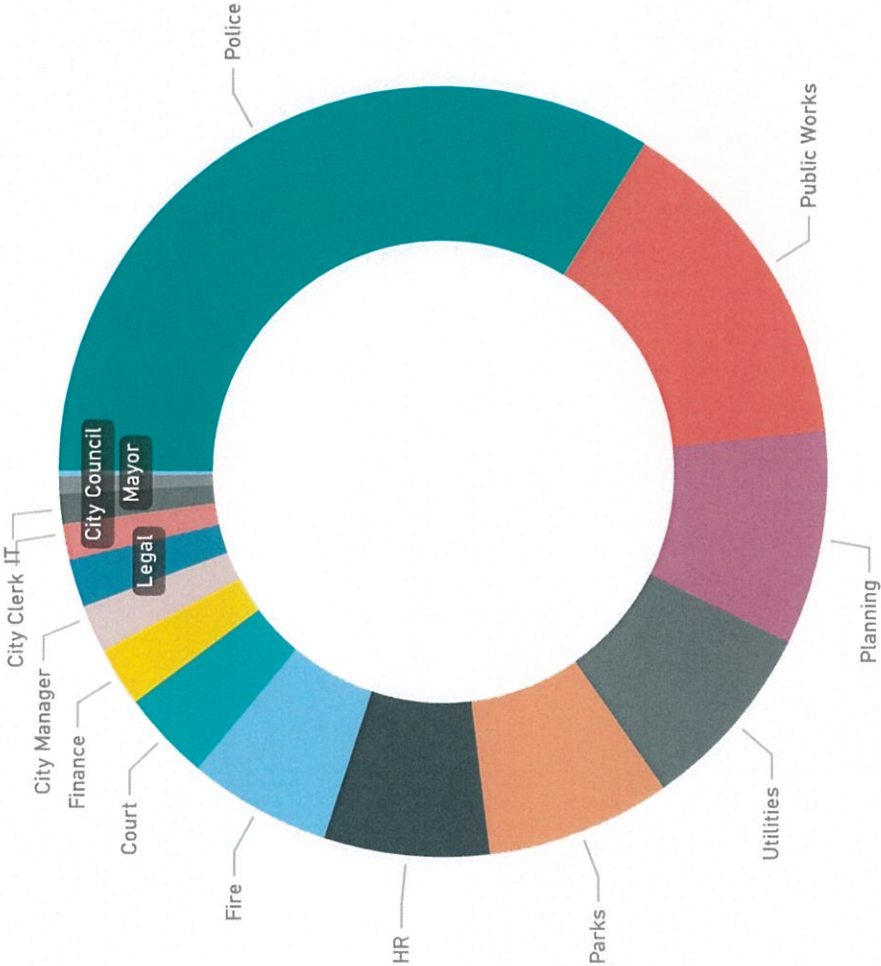
IT Table B



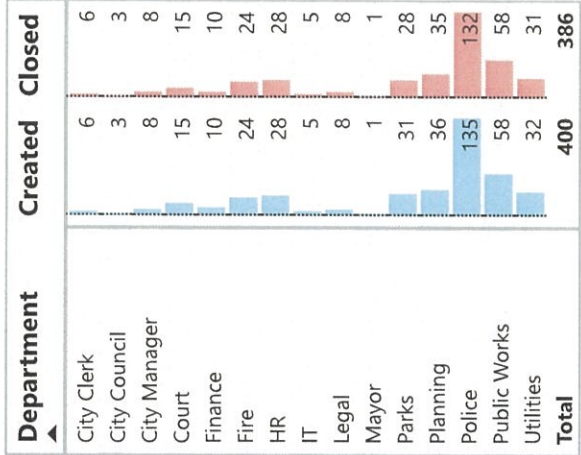
IT Table C



Tickets by Department



New Tickets  
400

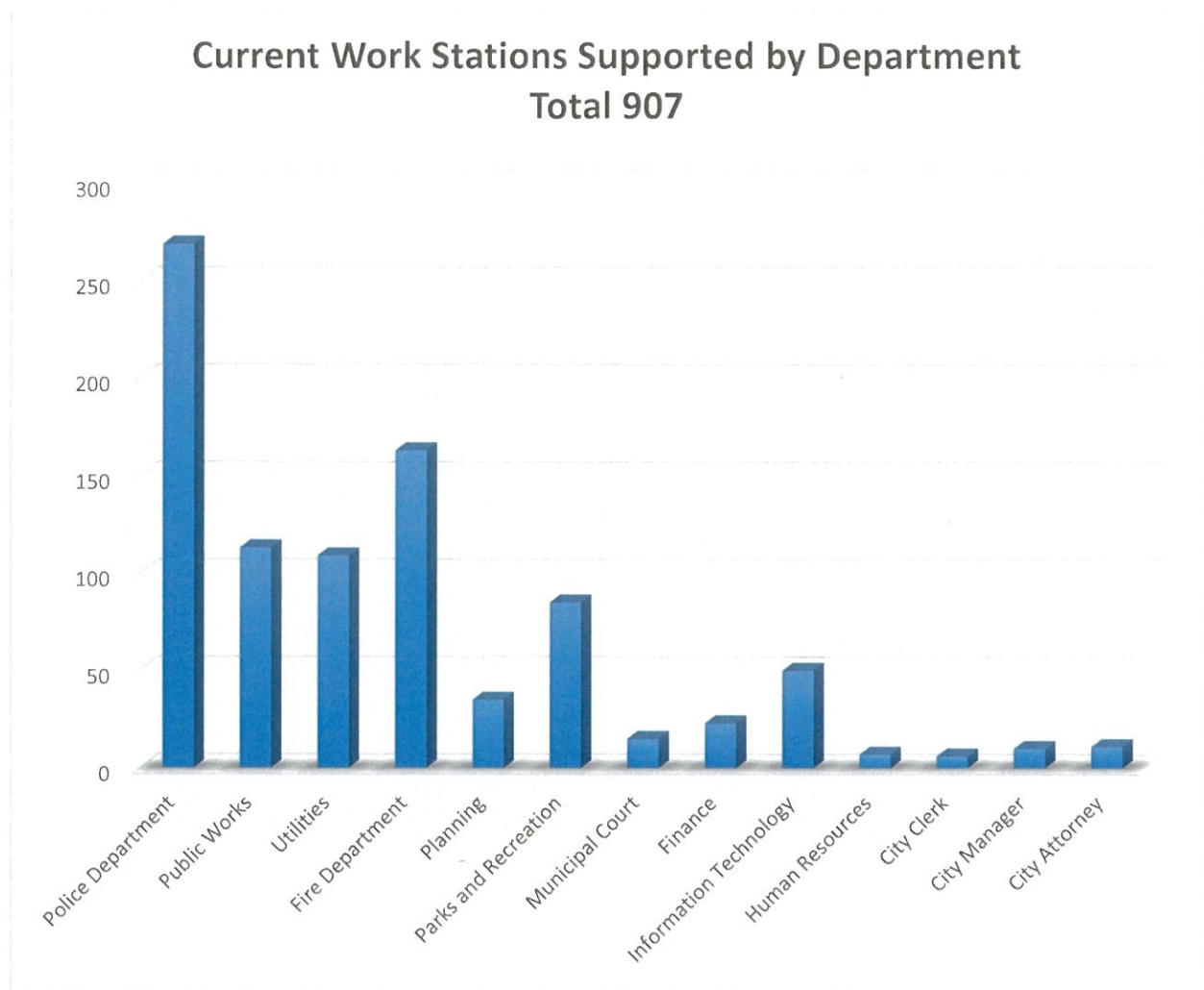


Police had the highest Ticket Count at 135, followed by Public Works and Planning. Mayor had the lowest Ticket Count at 1.

Police accounted for 33.75% of Ticket Count.



**Table 2**



## Inbound Email Summary

Statistics of messages from external users to internal users and domains.

2025/07/01 00:00:00 - 2025/08/01 00:00:00 (UTC)

Total Inbound

238,196

↑ 20.2% vs Previous month

Total Blocked

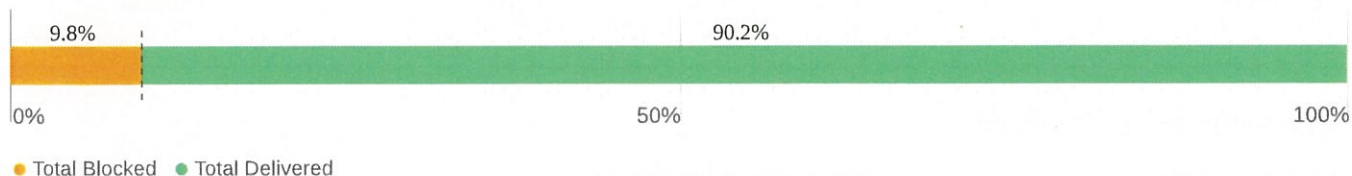
23,445 9.8%

↑ 34.1% vs Previous month

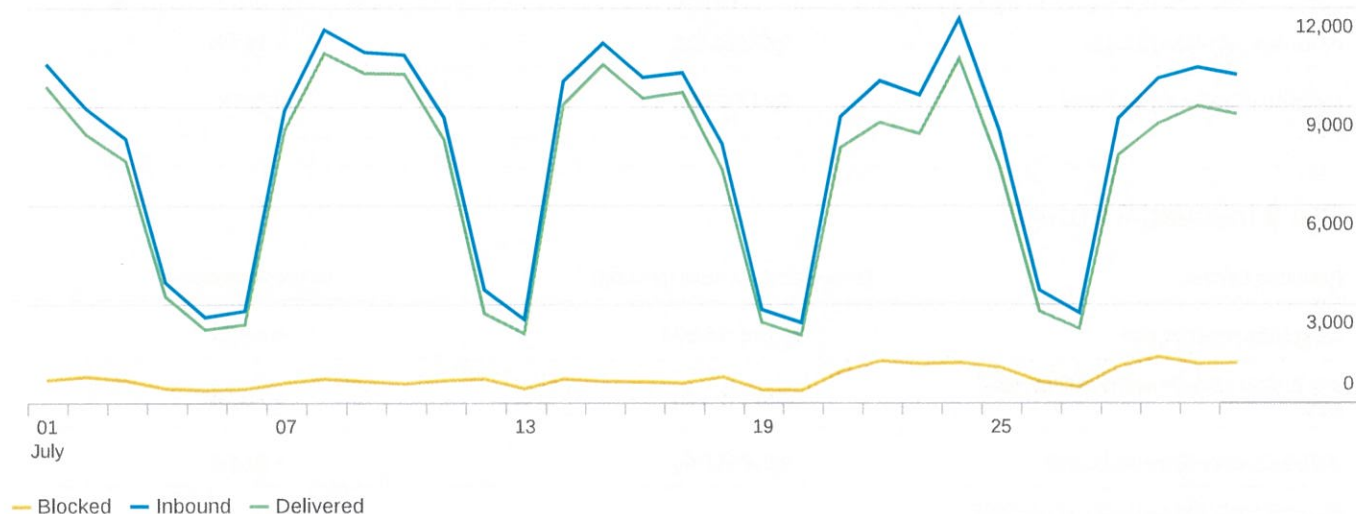
Total Delivered

214,751 90.2%

↑ 18.8% vs Previous month



### Total Inbound, Blocked and Delivered Volume Trend



### Total Blocked by Category

Category	% of Total Inbound	Messages	vs Previous month
Threats	1.0%	2,438	+ 1.8%
Spam	3.9%	9,186	+ 178.3%
Bulk	1.6%	3,734	- 13.6%
Others	3.4%	8,087	+ 8.4%
Total Blocked	9.9%	23,445	+ 34.1%

### Top 5 Inbound Recipients

Envelope Recipient	Messages(% of Total Inbound)	vs Previous month
jason.redden@normanok.gov	6,244 (3.7%)	+ 24.1%
barbara.andros@normanok.gov	4,278 (2.5%)	+ 28.7%
esther.rojo@normanok.gov	3,946 (2.3%)	+ 13.5%
devra.smith@normanok.gov	3,475 (2.0%)	+ 13.1%
frederick.duke@normanok.gov	3,427 (2.0%)	+ 9.6%

### Top 5 Inbound Senders

Envelope Sender	Messages(% of Total Inbound)	vs Previous month
noreply@normanok.gov	19,548 (11.8%)	+ 15.6%
pm_bounces@pmbounces.nextrequest.com	3,571 (2.1%)	+ 72.5%
VTINotifications@normanok.gov	2,858 (1.7%)	+ 84.5%
Notifications@VehicleTrackingCenter.com	1,936 (1.2%)	+ 24.3%
<no domain>	1,812 (1.1%)	+ 14.1%

### Top 5 Inbound Receiving Domains

Envelope Receiving Domain	Messages(% of Total Inbound)	vs Previous month
normanok.gov	228,509 (95.9%)	+ 20.8%
ci.norman.ok.us	9,398 (3.9%)	+ 4.8%
sms.normanok.gov	204 (0.1%)	+ 325.0%
cucpub.ci.norman.ok.us	77 (0.0%)	+ 71.1%
list.ci.norman.ok.us	8 (0.0%)	- 11.1%

### Top 5 Inbound Sending Domains

Envelope Sending Domain	Messages(% of Total Inbound)	vs Previous month
normanok.gov	32,993 (15.7%)	+ 47.8%
in.constantcontact.com	6,751 (3.2%)	+ 8.4%
gmail.com	6,392 (3.0%)	+ 13.6%
bounce.sears.com	5,970 (2.8%)	+ 19.1%
checkit.targetsolutions.com	4,003 (1.9%)	+ 15.8%

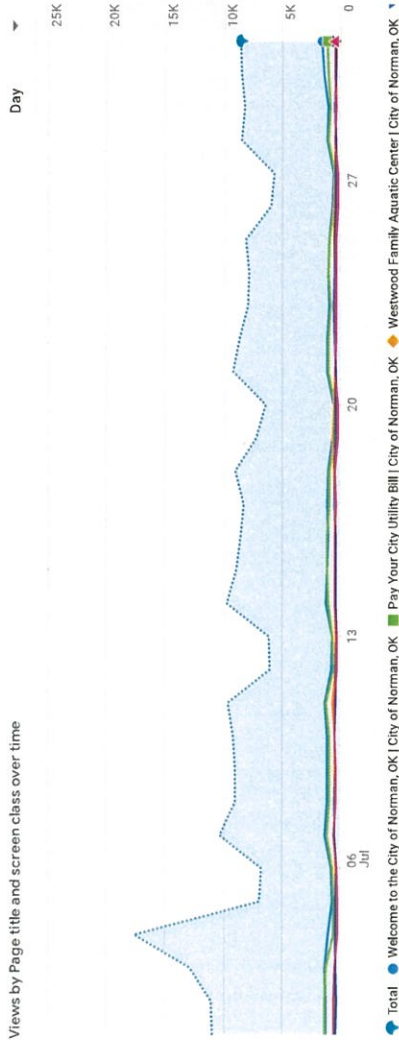


## Monthly Page Views

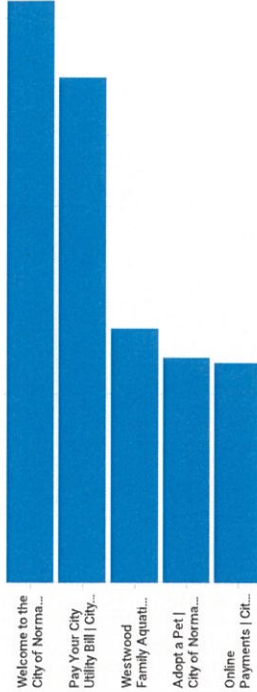
Add filter +

All Users Add comparison +

Views by Page title and screen class over time



Views by Page title and screen class



Plot rows

Search...

Page title and screen class

+

Views

Active users

Views per active user

Average engagement time per active user

Event count  
All events

Rows per page: 10

Go to: 1

1-10 of 1514

	Total	269,440 100% of total	80,615 100% of total	3.34 Avg 0%	58s Avg 0%	769,325 100% of total
1	Welcome to the City of Norman, OK   City of Norman, OK	30,930 (11.48%)	14,349 (17.8%)	2.16	20s	77,781 (10.11%)
2	Pay Your City Utility Bill   City of Norman, OK	26,840 (9.96%)	14,021 (17.39%)	1.91	15s	95,052 (12.36%)
3	Westwood Family Aquatic Center   City of Norman, OK	13,495 (5.01%)	8,720 (10.82%)	1.55	22s	44,972 (5.85%)
4	Adopt a Pet   City of Norman, OK	11,939 (4.43%)	4,932 (6.12%)	2.42	41s	24,823 (3.23%)
5	Online Payments   City of Norman, OK	11,678 (4.33%)	7,486 (9.29%)	1.56	12s	28,178 (3.66%)
6	Norman Fourth Fest 2025   City of Norman, OK	10,885 (4.04%)	5,942 (7.37%)	1.83	23s	27,464 (3.57%)
7	Westwood Swim Times and Admission Prices   City of Norman, OK	10,265 (3.81%)	6,013 (7.46%)	1.71	35s	20,896 (2.72%)
8	Animal Welfare   City of Norman, OK	8,638 (3.21%)	4,950 (6.14%)	1.75	15s	26,825 (3.49%)
9	Job Opportunities   City of Norman, OK	7,785 (2.89%)	3,912 (4.85%)	1.99	1m 21s	21,814 (2.84%)
10	Westwood Golf Course   City of Norman, OK	4,525 (1.68%)	2,248 (2.79%)	2.01	35s	14,141 (1.84%)



All Users Add comparison +

Custom Jul 1 - Jul 31, 2025

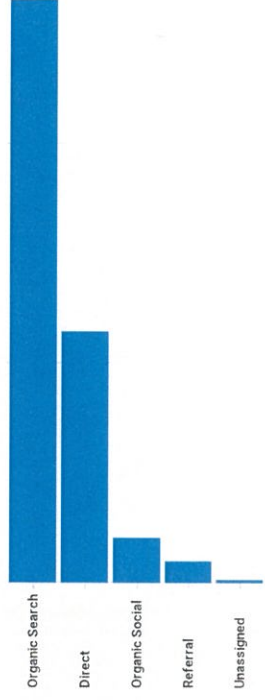
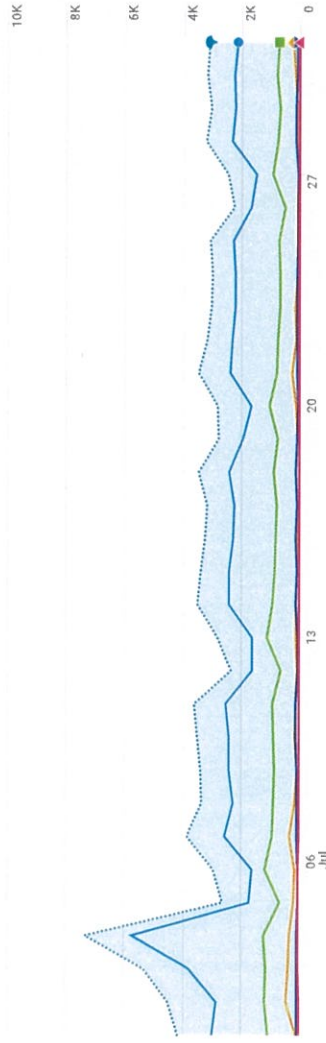
## Monthly Site Traffic

Add filter +

Active users by Session primary channel group (Default Channel Group) over time

Day

Active users by Session primary channel group (Default Channel Group)



Total Organic Search Direct Organic Social Referral Unassigned

Plot rows Search...

Session primary Channel Group +

Rows per page: 10 1-8 of 8

	Active users	Sessions	Engaged sessions	Average engagement time per session	Engaged sessions per active user	Events per session	Engagement rate	Event count	Session key event rate
<input checked="" type="checkbox"/> Total	80,615 100% of total	150,857 100% of total	82,117 100% of total	31s Avg 0%	1.02 Avg 0%	5.10 Avg 0%	54.43% Avg 0%	769,325 100% of total	0%
<input checked="" type="checkbox"/> 1 Organic Search	53,138 (65.92%)	110,319 (73.13%)	65,295 (79.51%)	35s	1.23	5.21	59.19%	575,189 (74.77%)	0%
<input checked="" type="checkbox"/> 2 Direct	22,876 (28.38%)	31,931 (21.17%)	13,519 (16.46%)	20s	0.59	4.80	42.34%	153,362 (19.93%)	0%
<input checked="" type="checkbox"/> 3 Organic Social	4,058 (5.03%)	5,219 (3.46%)	2,278 (2.77%)	11s	0.56	4.11	43.65%	21,431 (2.79%)	0%
<input checked="" type="checkbox"/> 4 Referral	1,933 (2.4%)	3,334 (2.21%)	1,715 (2.09%)	37s	0.89	5.53	51.44%	18,452 (2.4%)	0%
<input checked="" type="checkbox"/> 5 Unassigned	233 (0.29%)	256 (0.17%)	35 (0.04%)	28s	0.15	3.33	13.67%	852 (0.11%)	0%
<input type="checkbox"/> 6 Organic Video	3 (<0.01%)	3 (<0.01%)	1 (<0.01%)	3s	0.33	4.33	33.33%	13 (<0.01%)	0%
<input type="checkbox"/> 7 Paid Search	1 (<0.01%)	1 (<0.01%)	1 (<0.01%)	4s	1.00	5.00	100%	5 (<0.01%)	0%
<input type="checkbox"/> 8 Paid Social	1 (<0.01%)	6 (<0.01%)	2 (<0.01%)	5s	2.00	3.50	33.33%	21 (<0.01%)	0%



**MONTHLY REPORT - LEGAL DEPARTMENT**  
**July 2025 Report**  
**(Submitted August 8, 2025)**

**MONTHLY HIGHLIGHTS:**

Coulter v. Jared Butler, et al., Case No. CIV-24-835-R

This case arises out of the Plaintiff's arrest in Moore and incarceration in the Cleveland County Detention Center. The City was named as a defendant because the Plaintiff mistakenly believes that the City is responsible for employees at the Cleveland County Detention Center. On July 15, 2025, the district court granted the City's Motion to Dismiss. Plaintiff has thirty (30) days to appeal.

**LIST OF PENDING CASES:**

**UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT**

**UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK**

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

**UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA**

Yoon v. City of Norman, Case No. CIV-2025-804 D

This case was filed in Cleveland County District Court on July 9, 2025. It was removed to the United States District Court for the Western District of Oklahoma on July 21, 2025. It arises out of former Planning Department employee Julia Yoon's termination. Ms. Yoon alleges discrimination based on race, national origin, age, and retaliation. The City's Motion to Dismiss is pending.

**OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS**

Allison et al v. Post et al, CV-24-3374, SC 122946

**COURT OF CRIMINAL APPEALS**

**CLEVELAND COUNTY DISTRICT COURT**

**A. *General Lawsuits***

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318

Armstrong v. City of Norman, CJ-2012-1638 (K)

Bad Day Towing & Recovery v. City of Norman, CV-2024-2032 (K)

This case arises out of the Norman Police Department's decision to deny the plaintiff's application to be placed on NPD's wrecker rotation because the plaintiff is not located in the limits of the City. On July 11, 2025, the district court denied the plaintiff's motion for new trial. The Plaintiff has thirty (30) days to appeal the district court's ruling.

City v. Geoffrey and Kristin Arce, CV-2024-3662 (K, M, S)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Etter v. City of Norman, CJ-2021-731 (K)

Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)

Regina Grace, CJ-2025-873

This case was filed May 27, 2025 and served on the City on July 24, 2025. It arises out of an injury sustained at Lions Park Firehouse Art Center.

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

Remy v. Hall, et al., CV-2017-1853 (K, S)

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)

University Town Center, LLC v. City of Norman et al, CJ-2024-1405

**B. *Condemnation Proceedings***

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)

City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)

City of Norman v. Tietz Revocable Trust, et al., CJ-2013-775 (M)

City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)

City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):

City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

**C. *Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate***

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

Katy Construction Co., CV-2024-2213

US Bank National Association v. Hudson et al., CJ-2024-996

US Bank National Association v. Vermillion et al., CJ-2024-1019

Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824

First Bank & Trust Co. v. Norman Hospitality, Inc. et al., CJ-2025-749

D. ***Municipal Court Appeals***

City v. Chavira, CM-2025-1177

E. ***Small Claims Court***

None

F. ***Board of Adjustment Appeals***

None

**LABOR / ADMINISTRATIVE PROCEEDINGS**

A. ***Grievance & Arbitration Proceedings (K)***

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)

AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)

AFSCME Grievance FYE-24-09 – (James Salley – Termination)

AFSCME Grievance FYE-25-3 - (Donald Cox - Termination)

IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)

IAFF Grievance FYE 23 – (Matt Ferris – Discipline)

IAFF Grievance FYE-24 – (Non-Emergency Call Back)

IAFF Grievance FYE-24 – (Failure to Staff Personnel)

IAFF Grievance FYE-25 – (Failure to Follow Progressive Discipline)

IAFF Grievance FYE-25 – (Paid Convention Leave)

B. ***Equal Employment Opportunity Commission (EEOC)***

Yoon v. City of Norman – Charge No. 564-2024-00586

Worthly v. City of Norman – Charge No. 564-2025-01069

C. ***Contested Unemployment Claims (OESC)***

Application of Austin L. Ball – Claim ID No. 347069420

Application of Shannon Shattuck – Claim ID No. 486568616

**MUNICIPAL COURT PROSECUTIONS**

This chart represents the cases prosecuted by the City Attorney's Office in the Municipal Criminal Court through July 2025. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<b><u>ADULT CASES</u></b>			<b><u>JUVENILE CASES</u></b>			<b><u>COURT SESSIONS</u></b>		
	<b>FYE 24</b>	<b>FYE 25</b>	<b>FYE 26</b>	<b>FYE 24</b>	<b>FYE 25</b>	<b>FYE 26</b>	<b>FYE 24</b>	<b>FYE 25</b>	<b>FYE 26</b>
JULY	464	359	514	11	25	10	10	11	11
AUG	341	493		7	6		16	13	
SEPT	295	395		18	11		8	10	
OCT	346	420		7	13		11	10	
NOV	292	246		11	15		10	6	
DEC	163	314		9	13		4	8	
JAN	280	419		9	11		5	12	
FEB	338	318		20	0		12	6	
MAR	466	464		8	16		10	10	
APR	443	621		11	3		14	11	
MAY	430	546		26	10		10	12	
JUNE	333	463		7	15		9	10	
TOTALS / YTD	4,191	4,858	514	144	138	10	119	119	11

**WORKERS' COMPENSATION COURT**

The total number cases pending as of July are 16. There was one new claim during the month of July. One settlement by Joint Petition will be considered by the City Council in August. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 26 CASES	FYE 25 CASES	FYE24 CASES	FYE23 CASES
Fire	Suppression	10	1	8	3	9
Fire	Prevention					
Parks/Rec	Facility Maintenance			1		
Parks/Rec.	Park Maintenance					
Parks/Rec	Westwood Pool					
Police	Criminal Investigation					
Police	Patrol	3			2	1
Police	Administration					
Public Works	Street Maintenance	1		1		
Public Works	Fleet	1		1	1	
Public Works	Storm Water	1			2	

DEPARTMENT	DIVISION	PENDING CASES	FYE 26 CASES	FYE 25 CASES	FYE24 CASES	FYE23 CASES
Public Works	Traffic Control					1
Utilities	Line Maintenance					1
Utilities	Sanitation					1
<b>TOTALS</b>		16	1	11	8	13

***List of Pending Cases***

Bernhardt, Kyle v. City of Norman, CM-2024-06289K

(FD/Suppression/Fire Driver Engineer, Left Shoulder)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee)

Faught, David v. City of Norman, CM3-2025-02198A

(Fire, Suppression, Firefighter, Lower Back)

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Hiatt, Darin v. City of Norman, CM-2024-04540W

(Public Works, Streets, Heavy Equipment Operator, Neck, Left Shoulder, Left Arm)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

**McCawley, Billy v. City of Norman, CM-2025-03486 L**

**(FD/Suppression, Fire Driver Engineer, Right Shoulder)**

Mohrmann, Noel v. City of Norman, CM-2025-02034P

(Fire, Suppression, Fire Driver Engineer, L Shoulder, Left Arm & Left Hand)

Moring, Barry v. City of Norman, CM-25-00042 J

(Fire, Suppression, Fire Captain, Cancer, Body as a Whole)

Musgrove, Nicholas v. City of Norman, CM-25-03313 M

(Fire, Suppression, Fire Captain, Right Lower Leg and Right Knee)

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Shelton, Allen W. v. City of Norman, CM-2024-03110 X

(Public Works, Stormwater, Heavy Equipment Operator, Left Shoulder, Whole Back, Radicular Right Leg/Foot)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Skelly, Gregory D., CM-2025-01674 M

(Fire, Suppression, Asst. Fire Chief, Lungs, Respiratory System, Heart, Trachea)

**TORT CLAIMS**

The following is a breakdown of the Tort Claims activity through July 2025.

DEPARTMENT	FYE 26 Month	FYE 26 YTD	FYE 25 YTD	FYE 24 YTD	FYE 23 YTD
Animal Control			1		2
Finance – IT			1		
Fire				2	
Legal					
Other			4	5	5
Parks			9	2	1
Planning			2		1
Police			3	9	8
Public Works – other			2	2	5
Public Works – Stormwater					
Public Works – Engineering			1		
Public Works – Streets			13	13	8
Utilities – other				2	
Utilities – Water			5	5	16
Utilities – Sanitation	1	1	11	11	7
Utilities – Sewer			8	10	3
<b>TOTAL CLAIMS</b>	<b>1</b>	<b>1</b>	<b>60</b>	<b>61</b>	<b>56</b>

CURRENT CLAIM STATUS	FYE 26 TO DATE	FYE 25	FYE 24	FYE 23
Claims Filed	1	60	61	56
Claims Open and Under Consideration	1	2	1	0
Claims Not Accepted Under Statute/Other	0	2	1	4
Claims Paid Administratively	0	22	26	25
Claims Paid Through Council Approval	0	6	4	2
Claims Resulting in a Lawsuit for FY	0	2	1	0
Claims Barred by Statute (No Further Action Allowed)	0	15	28	25
Claims in Denied Status (Still Subject to Lawsuit)	0	11	0	0



**MUNICIPAL COURT**

**8**

**MUNICIPAL COURT  
MONTHLY REPORT  
JULY - FY '26**

**CASES FILED**

	<u>JULY</u>	<u>FY26</u>	<u>Y-T-D</u>	<u>JULY</u>	<u>FY25</u>	<u>Y-T-D</u>
Traffic	1511		1511	788		788
Non-Traffic	283		283	189		189
SUB TOTAL	1794		1794	977		977
Parking	467		467	520		520
<b>GRAND TOTAL</b>	<b>2261</b>		<b>2261</b>	<b>1497</b>		<b>1497</b>

**CASES DISPOSED**

	<u>JULY</u>	<u>FY26</u>	<u>Y-T-D</u>	<u>JULY</u>	<u>FY25</u>	<u>Y-T-D</u>
Traffic	1434		1434	812		812
Non-Traffic	258		258	265		265
SUB TOTAL	1692		1692	1077		1077
Parking	345		345	462		462
<b>GRAND TOTAL</b>	<b>2037</b>		<b>2037</b>	<b>1539</b>		<b>1539</b>

**REVENUE**

	<u>JULY</u>	<u>FY26</u>	<u>Y-T-D</u>	<u>JULY</u>	<u>FY25</u>	<u>Y-T-D</u>
Traffic	\$ 160,327.39		\$ 160,327.39	\$ 86,240.60		\$ 86,240.60
Non-Traffic	\$ 21,992.81		\$ 21,992.81	\$ 20,624.44		\$ 20,624.44
SUB TOTAL	\$ 182,320.20		\$ 182,320.20	\$ 106,865.04		\$ 106,865.04
Parking	\$ 14,890.00		\$ 14,890.00	\$ 20,460.00		\$ 20,460.00
<b>GRAND TOTAL</b>	<b>\$ 197,210.20</b>		<b>\$ 197,210.20</b>	<b>\$ 127,325.04</b>		<b>\$ 127,325.04</b>

MUNICIPAL COURT - MONTHLY REPORT  
July 2025

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 44 new cases and closed 37 cases during the month of July 2025. 5 Mediations were held.



## **Park Development Activities July 2025**

### **Neighborhood Parks**

We held a pre-construction meeting on site with Downey Contracting on July 25<sup>th</sup> for Bishop Creek Eco Park (at Carter & Alameda intersection). This land was purchased a few years ago as a proposed location for Stormwater control measures to be constructed; and serve as a neighborhood park with walking trails, a parking lot and environmental education information. They will be mobilizing onto the site in August and start marking trees for removal as a first phase of work to create the new pond and trail alignment. We are also working with the outdoor advertising company who own the short billboard structure in the park to get it removed now that their lease for the site has ended. It was leased for several years from the previous owner; and the city did not want to keep it once the contract was done. Work will continue through the remainder of 2025.

We also are working on the first phases of the construction of the new park adjacent to The Links apartment community in south Norman. Bluestem Park will be built based on a design developed in-house from feedback from the residents in the area. It will include a large playground, sand volleyball, natural landscape areas, shade trees, a ½ court basketball area and extensive concrete walking trails. A playground RFP has been prepared, and we will evaluate bids in the coming weeks to hire that work for later this year. Other elements of construction will be done by local contractors in phases that will help minimize the work conflicts of each trade. A ribbon cutting will be scheduled upon completion in early 2026.

### **Forestry**

The City Forester has been monitoring our recent tree planting projects for signs of stress from the summer heat and drier conditions. This includes some manual watering via "Gator Bags" in those areas where an automated irrigation system is not available. All other irrigated locations are also being checked, since the first few years are critical to tree establishment and long-term health. Other more mature public tree plantings are annually pruned and evaluated for pests and diseases during the summer growing season, when poor health is most obvious.

We have prepared an agenda item for Council to accept the Community Wildfire Protection Plan developed over the past several months by Chloeta from Oklahoma City working with the Norman Fire Department and the Forestry Division. This plan will help the NFD to qualify for assistance grants made available through the State Forestry (and some Federal agency) grants to help implement measures that help plan and prepare a community in case of a wildfire event, as has happened in extreme cases recently throughout the country.

### **Landscape Projects:**

We are working on a re-design of one of the Main Street median landscapes, where a public works project needed to remove the plant material in that area to replace the road and drainage structures at the Merkle Creek crossing. The area has been totally stripped of sod and other plants and the irrigation cut back to its source as we prepare a new style of landscape that will require less maintenance

and include more native species mixed with colorful hardscape material and updated sign work, as needed. The goal is to eventually renovate all the medians between Thompson Drive and the I-35 bridge after decades of maintaining those areas as turf grass and trees with heavily planted island tips. A new design will work to improve sight distances at the tips and reduce the intensity of maintenance, by replacing the turf areas with material that does not need as much water and constant mowing/edging/trimming as is done elsewhere.

We are also working on a renovation of the landscape areas around the Westwood Tennis Center, the Young Family Athletic Center (east side) and a few other neighborhood parks with native plant areas and public landscapes that have reached a point where they need extensive plant replacement. We anticipate an increased demand for native landscapes and shade tree plantings as the city continues to build parks and trails, as seen in recent feedback from citizens during the AIM Norman process and other park surveys.

# JULY 2025 PARK MAINTENANCE DIVISION

	FY26 MTD	FY26 YTD	FY25 MTD	FY25 YTD
<b>SAFETY REPORT</b>				
On-The-Job Injuries	0	0	2	6
Vehicle Accidents	0	0	0	0
Employee responsible	0	0	0	0
<b>ROUTINE ACTIVITIES</b>	<b>Total Man Hours</b>		<b>Total Man Hours</b>	
Ballfield Maintenance	0	0.00	0.00	921.50
Big Mowing	275.5	275.50	145.00	1140.00
Bike Racks	0	0.00	0.00	106.50
Carpentry/Project Building	36.5	36.50	64.00	1971.75
Chemical Spraying/Fertilization	108	108.00	102.50	870.50
Christmas Setup/Repair/Removal	0	0.00	0.00	1377.50
Concrete/Masonry	0	0.00	0.00	102.00
Dirt/Sand/Mulch/Gravel Work	0	0.00	0.00	314.00
Equipment Maintenance/Service	84.25	84.25	223.25	2609.25
Equipment Repair	126	126.00	0.00	499.75
Equipment Transport	6	6.00	0.00	140.50
Events	439.25	439.25	184.00	1466.00
Fence Repairs	0	0.00	24.00	347.00
Homeless Camp Cleanup	9.25	9.25	0.00	135.00
Landscape Maintenance	77	77.00	167.00	2294.00
Material Hauling	0	0.00	88.00	749.50
Office Work/Planning/Supervision	231.75	231.75	22.50	1375.75
Painting	0	0.00	0.00	162.50
Playground Inspection	220	220.00	144.00	2362.75
Park Tree Work	39	39.00	0.00	323.00
Playground Maintenance	26.75	26.75	72.00	1089.50
Powerwashing	7	7.00	0.00	39.00
Purchasing Parts/Supplies	16	16.00	0.00	118.75
Recycling	0	0.00	0.00	24.00
Restroom Maintenance	11	11.00	16.00	262.50
Seasonal City Cleanups	0	0.00	0.00	314.25

Seeding/Sodding	0	0.00	0.00	196.50
Sign Maintenance/Flags	2	2.00	0.00	164.25
Snow/Ice Removal/Ice Melt	0	0.00	0.00	538.50
Sprinkler Maintenance	179.5	179.50	198.50	1710.25
Street Tree Work/Storm Damage	16	16.00	8.00	506.50
Stump Grinding	66	66.00	0.00	94.00
Trail Maintenance	17	17.00	8.00	363.00
Training (Safety/CEU's)	44	44.00	0.00	334.75
Trash Maintenance	334.75	334.75	334.00	3705.25
Trim Mowing	1050.25	1050.25	923.75	5603.00
Vandalism Repair	0.75	0.75	67.00	298.00
Vector Control	30	30.00	19.50	141.50
Watering	4	4.00	34.50	151.50
Welding	0	0.00	0.00	68.50
Shopping Carts (by cart, not hours)	34	34.00	0.00	186.00



**JULY 2025  
RECREATION DIVISION  
MONTHLY REPORT**

**Little Axe Community Center:** During the month of July, the Little Axe Community Center successfully hosted a variety of engaging and creative activities, while still hosting our monthly OHE classes and bingo. The Center hosted the PLS Diamond Art Magnet class, as well as the monthly story time for toddlers, which will continue throughout the upcoming school year. The Center served 94 members of the Little Axe community with the small food pantry held at the center on Mondays. The library is in full swing and weekly library deliveries are coming in at high numbers with school starting August 7th. Little Axe Youth Sports had tournaments held every day of the month of July. The rentals for the past three months have been placed on hold until the ball season slows down.

**12th Avenue Recreation Center:** 12<sup>th</sup> Avenue Recreation Center saw an average of 22 campers this month. We went on field trips to Heyday, the kids went crazy for laser tag! Staff worked at the 4<sup>th</sup> Festival, which is always a great time. We are now preparing for the school year ahead with some painting and other tasks.

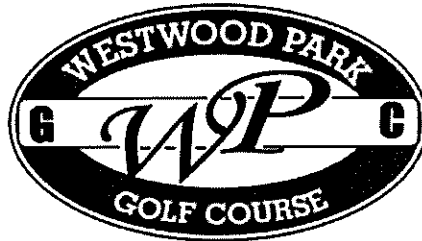
**Irving Recreation Center:** This month at Irving we had a total of 20 enrolled in our summer program. We had 302 total visits with an average of 14 students per day. Irving had many visitors come to do activities with the kids including the OU art museum, OK Battle Darts, and the library. We also went on many field trips to the arcade, bowling, and to the science museum as well as a water day.

**Whittier Recreation Center:** This month the Whittier Recreation Center staff has continued to operate out of the 12<sup>th</sup> Avenue Rec Center to run the Side Kick Summer Camp. Camp continues with 32 campers enrolled from ages 5-8. We have had field trips such as Color Me Mine, Extreme Animals, Brickopolis, AMC Theater, Blue Zoo and Westwood Aquatic Center.

<b>FACILITY ATTENDANCE:</b>	<b>Month</b>	<b>Year to Date</b>
Little Axe Community Center	690	690
12th Avenue Recreation Center	885	885
Irving Recreation Center	302	302
Whittier Recreation Center	464	464
Reaves Center	300	300
Tennis Center	3,528	3,528

**YOUNG FAMILY ATHLETIC CENTER**  
**JULY 2025**

	<b>FYE 2026 MTD</b>	<b>FYE 2026 YTD</b>
YFAC Memberships	\$3,620.00	\$3,620.00
YFAC Day Passes	\$151.00	\$151.00
YFAC Gym Passes	\$3,016.00	\$3,016.00
YFAC Aqua Class/Camp	\$0.00	\$0.00
YFAC GYM Class/Camp	\$10,024.25	\$10,024.25
YFAC Misc Class/Camp	\$0.00	\$0.00
YFAC POOL Rental	\$9,460.63	\$9,460.63
YFAC GYM Rental	\$4,467.00	\$4,467.00
YFAC MISC Rental	\$0.00	\$0.00
YFAC POOL Tournament	\$0.00	\$0.00
YFAC GYM Tournament	\$15,800.00	\$15,800.00
YFAC Leases	\$0.00	\$0.00
YFAC Other Revenue/Advertising	\$14,630.61	\$14,630.61
YFAC Leagues	\$0.00	\$0.00
<b>TOTAL INCOME</b>	<b>\$61,169.49</b>	<b>\$61,169.49</b>
YFAC GYM Expenditures	\$22,111.43	\$22,111.43
YFAC POOL Expenditures	\$38,754.40	\$38,754.40
<b>EXPENDITURES</b>	<b>\$60,865.83</b>	<b>\$60,865.83</b>
Income vs. Expenditures	\$303.66	\$303.66



**JULY 2025**

**Westwood Golf Course Division Monthly Progress Report**

ACTIVITY	JULY FYE 26	JULY FYE 25
Regular Green Fees	785	614
Senior Green Fees	433	288
Junior Fees	371	250
School Fees ( high school golf team players)	3	11
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	646	909
Employee Comp Rounds	259	299
Golf Passport Rounds	0	0
9-Hole Green Fee	229	193
2:00 Fees	283	176
Dusk Fees or 5:00 Fees	326	203
PGA Comp Rounds	2	10
*Rainchecks (not counted in total round count)	32	34
Misc Promo (bday, plyrs cards, OU student &	205	340
Green Fee Adjustments (fee difference on rainchec	6	2
<b>Total Rounds</b> (*not included in total round count)	<b>3548</b>	<b>3295</b>
% change from FY '24	7.68%	
<b>Range Tokens</b>	<b>4343</b>	<b>3570</b>
% change from FY '24	21.65%	
18 - Hole Golf Carts	176	155
1/2 18 - Hole Golf Carts	1131	64
9 - Hole Golf Carts	61	854
½ 9 - Hole Golf Carts	551	420
<b>Total Carts</b>	<b>1919</b>	<b>1493</b>
% change from FY '24	28.53%	
<b>TOTAL REVENUE</b>	<b>\$189,452.89</b>	<b>\$131,850.09</b>
% change from FY '24	43.69%	

**JULY 2025**  
**WESTWOOD GOLF DIVISION**  
**MONTHLY PROGRESS REPORT**

<b>SAFETY REPORT</b>				
	<b>FY 2026</b>	<b>FY 2026</b>	<b>FY 2025</b>	<b>FY 2025</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
<b>FINANCIAL INFORMATION</b>				
	<b>FY 2026</b>	<b>FY 2026</b>	<b>FY 2025</b>	<b>FY 2025</b>
	<b>MTD</b>	<b>YTD</b>	<b>MTD</b>	<b>YTD</b>
Green Fees	\$59,262.22	\$59,262.22	\$41,554.61	\$41,554.61
Driving Range	\$21,667.00	\$21,667.00	\$14,266.00	\$14,266.00
Cart Rental	\$32,964.80	\$32,964.80	\$23,506.81	\$23,506.81
Golf Classes	\$96.00	\$96.00	\$0.00	\$0.00
Golf Shop Rentals	\$593.42	\$593.42	\$534.46	\$534.46
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$2,282.17	\$2,282.17	\$1,836.42	\$1,836.42
Golf Merchandise	\$27,508.40	\$27,508.40	\$19,019.54	\$19,019.54
Restaurant	\$29,639.56	\$29,639.56	\$26,292.12	\$26,292.12
Golf Membership	\$14,042.84	\$14,042.84	\$12,044.12	\$12,044.12
Interest Earnings	\$1,396.48	\$1,396.48	\$4,840.13	\$4,840.13
<b>TOTAL INCOME</b>	<b>\$189,452.89</b>	<b>\$189,452.89</b>	<b>\$131,850.09</b>	<b>\$131,850.09</b>
Expenditures	\$165,940.75	\$287,363.16	\$97,178.69	\$97,178.69
Income vs Expenditures	\$23,512.14	-\$97,910.27	\$34,671.40	\$34,671.40
Rounds of Golf	3,548	3,548	3,295	3,295

Our weed control program is working very well and we are mostly controlling weeds on the perimeters of the golf course, (goosegrass, dallasgrass and spotted spurge). The greens have some minor heat related blemishes, with a quality rating of 93%. We are back on our bi-monthly sand topdressing program on greens & the collars are in need of aerification. We will be doing that in September. Mowing and irrigation coverage is presently our main focus. Tree trimming and dead tree removal is underway as time allows. We completed a small amount of sod work around the first tee.

**JULY 2025**  
**WESTWOOD FAMILY AQUATIC CENTER**  
**MONTHLY PROGRESS REPORT**

<b>FINANCIAL INFORMATION</b>				
	<b>FY 2026 MTD</b>	<b>FY 2026 YTD</b>	<b>FY 2025 MTD</b>	<b>FY 2025 YTD</b>
Swim Pool Passes	\$3,080.00	\$3,080.00	\$140.00	\$140.00
Swim Pool Gate Admission	\$155,084.00	\$155,084.00	\$127,178.00	\$127,178.00
Swim Lesson Fees	\$7,080.00	\$7,080.00	\$1,638.00	\$1,638.00
Swim Pool Rental	\$27,690.68	\$27,690.68	\$29,560.38	\$29,560.38
Swim Pool Classes	\$310.00	\$310.00	\$450.00	\$450.00
Swim Pool Merchandise Sales	\$683.26	\$683.26	\$195.88	\$195.88
Swim Pool Concessions	\$79,618.26	\$79,618.26	\$68,260.00	\$68,260.00
<b>TOTAL INCOME</b>	<b>\$273,546.20</b>	<b>\$273,546.20</b>	<b>\$227,422.26</b>	<b>\$454,844.52</b>
Expenditures	\$331,957.61	\$331,957.61	\$195,891.88	\$195,891.88
Income vs Expenditures	-\$58,411.41	-\$58,411.41	\$31,530.38	\$258,952.64
<b>ATTENDANCE INFORMATION</b>				
	<b>FY 2026 MTD</b>	<b>FY 2026 YTD</b>	<b>FY 2025 MTD</b>	<b>FY 2025 YTD</b>
Pool Attendance	35,222	35222	34427	34427
Adult Lap Swim Morning/Night	39	39	58	58
Water Walkers	575	575	3391	3391
Toddler Time	738	738	462	462
Water Fitness	64	64	916	916
Swim Team	156	156	30	30
Scuba Rentals	0	0	8	8
Scuba Participants	24	24	24	24
Swim Lesson	346	346	295	295
Private Swim Lessons	19	19	30	30
Special Events	1,450	1450	5	5
Party/Rentals	39	39	4	4
<b>TOTAL FY 2025 ATTENDANCE</b>	<b>38672</b>	<b>38672</b>	<b>39650</b>	<b>39650</b>
<b>ATTENDANCE INFORMATION MAY 2024 TO JUNE 2024</b>				
	Pool Attendance	99,996		
	Adult Lap Swim Morning/Night	127		
	Water Walkers	3,886		
	Toddler Time	1,157		
	Water Fitness	1,793		
	Swim Team	118		
	Scuba Rentals	34		
	Scuba Participants	125		
	Swim Lesson	375		
	Private Swim	61		
	Special Events	16		
	Party/Rentals	50		
	<b>TOTAL ATTENDANCE</b>	<b>107,738</b>		

**WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A**

**FACILITY MAINTENANCE**

**9B**





# Cost by Building with Maint Type

<u>Building</u>	<u>Maint Type</u>	<u>Total Cost</u>	<u>Labor</u>	<u>Supplies</u>	<u>Equipment</u>	<u>Inventory</u>	<u>Outsourcing</u>	<u>Overhead</u>
12TH AVE REC CENTER - 1701 12TH AVE NE	GENERAL	90.43	40.43	50.00	0.00	0.00	0.00	0.00
	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
	PLUMBING	49.01	40.43	8.58	0.00	0.00	0.00	0.00
	<b>Totals:</b>	216.91	158.33	58.58	0.00	0.00	0.00	0.00
A - COURTS - 321 N WEBSTER	GENERAL	164.93	161.73	3.20	0.00	0.00	0.00	0.00
	HVAC	193.66	193.66	0.00	0.00	0.00	0.00	0.00
	PLUMBING	181.95	181.95	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	540.54	537.34	3.20	0.00	0.00	0.00	0.00
ADULT WELLNESS AND EDUCATION CENTER - 602 N AGING	GENERAL	362.82	262.82	100.00	0.00	0.00	0.00	0.00
	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
	PLUMBING	651.95	181.95	470.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	1,092.23	522.23	570.00	0.00	0.00	0.00	0.00
SERVICES - 329 S PETERS	GENERAL	37.13	37.13	0.00	0.00	0.00	0.00	0.00
	HVAC	251.76	251.76	0.00	0.00	0.00	0.00	0.00
	PLUMBING	190.43	40.43	150.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	479.33	329.33	150.00	0.00	0.00	0.00	0.00
ANDREWS PARK - 200 W	HVAC	116.20	116.20	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	116.20	116.20	0.00	0.00	0.00	0.00	0.00
ANIMAL WELFARE - 3428 S JENKINS	ELECTRICAL	55.70	55.70	0.00	0.00	0.00	0.00	0.00
	GENERAL	80.43	40.43	40.00	0.00	0.00	0.00	0.00
	HVAC	150.93	150.93	0.00	0.00	0.00	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
ANIMAL WELFARE	<b>Totals:</b>	327.50	287.50	40.00	0.00	0.00	0.00	0.00
	PLUMBING	121.60	80.87	40.73	0.00	0.00	0.00	0.00
	<b>Totals:</b>	121.60	80.87	40.73	0.00	0.00	0.00	0.00
	ELECTRICAL	74.27	74.27	0.00	0.00	0.00	0.00	0.00
B - POLICE DEPT								



-112 W DAWS	GENERAL	554.33	404.33	150.00	0.00	0.00	0.00	0.00
	HVAC	193.66	193.66	0.00	0.00	0.00	0.00	0.00
	PLUMBING	343.68	343.68	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	1,165.95	1,015.95	150.00	0.00	0.00	0.00	0.00
C - HR, IT - 313 N WEBSTER	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	HVAC	271.12	271.12	0.00	0.00	0.00	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	392.42	392.42	0.00	0.00	0.00	0.00	0.00
CITY HALL - 201 W GRAY	GENERAL	1,018.27	607.54	410.73	0.00	0.00	0.00	0.00
	HVAC	174.29	174.29	0.00	0.00	0.00	0.00	0.00
	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	1,354.29	943.56	410.73	0.00	0.00	0.00	0.00
D - DEVELOPMENT CENTER - 225 N WEBSTER	ELECTRICAL	55.70	55.70	0.00	0.00	0.00	0.00	0.00
	GENERAL	334.55	80.87	253.68	0.00	0.00	0.00	0.00
	HVAC	222.80	222.80	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	613.05	359.37	253.68	0.00	0.00	0.00	0.00
ECC WATER RADIO TOWER - EMERGENCY COMMUNICATI FIRE	HVAC	96.83	96.83	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	96.83	96.83	0.00	0.00	0.00	0.00	0.00
	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	40.43	40.43	0.00	0.00	0.00	0.00	0.00
ADMINISTRATO FIRE STATION 1 - 411 E MAIN	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	GENERAL	300.87	80.87	220.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	300.87	80.87	220.00	0.00	0.00	0.00	0.00
FIRE STATION 2 - 2211 W BOYD	GENERAL	94.07	80.87	13.20	0.00	0.00	0.00	0.00
	PLUMBING	377.23	283.03	94.20	0.00	0.00	0.00	0.00
	<b>Totals:</b>	471.30	363.90	107.40	0.00	0.00	0.00	0.00
	PLUMBING	522.17	323.47	198.70	0.00	0.00	0.00	0.00
FIRE STATION 5 - 1000 NE 168TH FIRE STATION 6 - 7405 E ALAMEDA	<b>Totals:</b>	522.17	323.47	198.70	0.00	0.00	0.00	0.00
	HVAC	167.10	167.10	0.00	0.00	0.00	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	207.54	207.54	0.00	0.00	0.00	0.00	0.00

FIRE STATION 7 -	PLUMBING	283.03	283.03	0.00	0.00	0.00	0.00	0.00	0.00
2207 GODDARD	<b>Totals:</b>	283.03	283.03	0.00	0.00	0.00	0.00	0.00	0.00
FIRE STATION 8 -	ELECTRICAL	111.40	111.40	0.00	0.00	0.00	0.00	0.00	0.00
3901 36TH AVE	<b>Totals:</b>	111.40	111.40	0.00	0.00	0.00	0.00	0.00	0.00
FIRE STATION 9 -	HVAC	111.40	111.40	0.00	0.00	0.00	0.00	0.00	0.00
3001 E	<b>Totals:</b>	111.40	111.40	0.00	0.00	0.00	0.00	0.00	0.00
FLEET	ELECTRICAL	37.13	37.13	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE	GENERAL	234.18	155.13	79.05	0.00	0.00	0.00	0.00	0.00
1301 DAVINCI	PLUMBING	242.60	242.60	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	513.92	434.87	79.05	0.00	0.00	0.00	0.00	0.00
LINDSEY YARD -	HVAC	116.20	116.20	0.00	0.00	0.00	0.00	0.00	0.00
STORMWATER -	PLUMBING	319.09	161.73	157.36	0.00	0.00	0.00	0.00	0.00
668 E LINDSEY	<b>Totals:</b>	435.29	277.93	157.36	0.00	0.00	0.00	0.00	0.00
LINDSEY YARD -	HVAC	271.12	271.12	0.00	0.00	0.00	0.00	0.00	0.00
STREETS - 668 E	PLUMBING	202.17	202.17	0.00	0.00	0.00	0.00	0.00	0.00
LINDSEY	<b>Totals:</b>	473.29	473.29	0.00	0.00	0.00	0.00	0.00	0.00
LINE	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
2705 E	<b>Totals:</b>	158.33	158.33	0.00	0.00	0.00	0.00	0.00	0.00
LIONS PARK -	PLUMBING	121.30	121.30	0.00	0.00	0.00	0.00	0.00	0.00
450 S FLOOD	<b>Totals:</b>	121.30	121.30	0.00	0.00	0.00	0.00	0.00	0.00
LITTLE AXE REC	PLUMBING	200.87	80.87	120.00	0.00	0.00	0.00	0.00	0.00
CENTER - 1000	<b>Totals:</b>	200.87	80.87	120.00	0.00	0.00	0.00	0.00	0.00
NEIGHBORHOOD PARKS	PLUMBING	103.43	40.43	63.00	0.00	0.00	0.00	0.00	0.00
NORMAN	<b>Totals:</b>	103.43	40.43	63.00	0.00	0.00	0.00	0.00	0.00
INVESTIGATION	HVAC	251.76	251.76	0.00	0.00	0.00	0.00	0.00	0.00
S CENTER -	PLUMBING	263.95	181.95	82.00	0.00	0.00	0.00	0.00	0.00
NORMAN	<b>Totals:</b>	515.71	433.71	82.00	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	GENERAL	77.46	77.46	0.00	0.00	0.00	0.00	0.00	0.00
- CENTRAL -	HVAC	58.10	58.10	0.00	0.00	0.00	0.00	0.00	0.00
103 W ACRES	PLUMBING	60.65	60.65	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	196.21	196.21	0.00	0.00	0.00	0.00	0.00	0.00

PARKS	HVAC	38.73	38.73	0.00	0.00	0.00	0.00	0.00	0.00
MAINTENANCE -	<b>Totals:</b>	38.73	38.73	0.00	0.00	0.00	0.00	0.00	0.00
POLICE	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
SHOOTING	HVAC	153.33	153.33	0.00	0.00	0.00	0.00	0.00	0.00
RANGE - 3942	PLUMBING	169.61	158.43	11.18	0.00	0.00	0.00	0.00	0.00
JENKINS AVE	<b>Totals:</b>	363.38	352.20	11.18	0.00	0.00	0.00	0.00	0.00
RADIO TOWERS	HVAC	116.20	116.20	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	116.20	116.20	0.00	0.00	0.00	0.00	0.00	0.00
REAVES PARK -	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
515 E	<b>Totals:</b>	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
RUBY GRANT	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
PARK - 3110 W	<b>Totals:</b>	80.87	80.87	0.00	0.00	0.00	0.00	0.00	0.00
SANTA FE	GENERAL	111.40	111.40	0.00	0.00	0.00	0.00	0.00	0.00
RAILROAD	<b>Totals:</b>	111.40	111.40	0.00	0.00	0.00	0.00	0.00	0.00
SHOP TIME	GENERAL	1,010.84	1,010.84	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	1,010.84	1,010.84	0.00	0.00	0.00	0.00	0.00	0.00
SOONER	HVAC	116.20	116.20	0.00	0.00	0.00	0.00	0.00	0.00
THEATRE - 101	<b>Totals:</b>	116.20	116.20	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFER	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00	0.00
STATION - 3901	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
CHAUTAUQUA	<b>Totals:</b>	117.90	117.90	0.00	0.00	0.00	0.00	0.00	0.00
TRANSIT/PUBLI	HVAC	151.73	151.73	0.00	0.00	0.00	0.00	0.00	0.00
C SAFETY - 1310	PLUMBING	18.57	18.57	0.00	0.00	0.00	0.00	0.00	0.00
DA VINCI	<b>Totals:</b>	170.30	170.30	0.00	0.00	0.00	0.00	0.00	0.00
WARMING	PLUMBING	706.12	239.30	466.82	0.00	0.00	0.00	0.00	0.00
SHELTER - 109	<b>Totals:</b>	706.12	239.30	466.82	0.00	0.00	0.00	0.00	0.00
WATER	HVAC	251.76	251.76	0.00	0.00	0.00	0.00	0.00	0.00
RECLAMATION -	PLUMBING	727.80	727.80	0.00	0.00	0.00	0.00	0.00	0.00
WASTEWATER -	<b>Totals:</b>	979.56	979.56	0.00	0.00	0.00	0.00	0.00	0.00
WATER	HVAC	463.19	463.19	0.00	0.00	0.00	0.00	0.00	0.00
TREATMENT	<b>Totals:</b>	463.19	463.19	0.00	0.00	0.00	0.00	0.00	0.00
WESTWOOD	ELECTRICAL	83.55	83.55	0.00	0.00	0.00	0.00	0.00	0.00

GOLF COURSE -	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
2400	HVAC	227.60	227.60	0.00	0.00	0.00	0.00	0.00	0.00
WESTPORT DR	PLUMBING	525.63	525.63	0.00	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	877.22	877.22	0.00	0.00	0.00	0.00	0.00	0.00
WESTWOOD	GENERAL	436.30	121.30	315.00	0.00	0.00	0.00	0.00	0.00
POOL - 1017	PLUMBING	202.17	202.17	0.00	0.00	0.00	0.00	0.00	0.00
FAIRWAY DR	<b>Totals:</b>	638.47	323.47	315.00	0.00	0.00	0.00	0.00	0.00
WESTWOOD	ELECTRICAL	18.57	18.57	0.00	0.00	0.00	0.00	0.00	0.00
TENNIS CENTER	GENERAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00	0.00
- 2420	HVAC	406.69	406.69	0.00	0.00	0.00	0.00	0.00	0.00
WESTPORT DR	PLUMBING	2,790.27	363.90	2,426.37	0.00	0.00	0.00	0.00	0.00
	<b>Totals:</b>	3,336.82	910.45	2,426.37	0.00	0.00	0.00	0.00	0.00
YOUNG	GENERAL	323.73	161.73	162.00	0.00	0.00	0.00	0.00	0.00
FAMILY	HVAC	348.59	348.59	0.00	0.00	0.00	0.00	0.00	0.00
ATHLETIC	PLUMBING	202.17	202.17	0.00	0.00	0.00	0.00	0.00	0.00
CENTER - 2201	<b>Totals:</b>	874.49	712.49	162.00	0.00	0.00	0.00	0.00	0.00

## **ACCESSIBILITY & CULTURE**

**9C**

**ACCESSIBILITY & CULTURE**

**JULY 2025**

**ADA Complaints and Resolutions**

<b>Complaints</b>	<b>Resolution</b>

**ADA:**

Completed certifications ADA Hot Topics presented by Southwest Transit Association (SWTA) and ADA-Bring Your Barriers presented by BlueDAG.

**Accessibility:**

**Employee Resource Groups (ERGs):** LGBTQ+ Alliance's next meeting is to be determined. The Alliance of Black Employees (ABE) The next meeting is to be determined.

A continuation of "Food Truck Fridays" bringing out various local food trucks for employees to try during the summer.

**Committees:**

**Human Rights Commission (HRC)** – The monthly meeting was scheduled to take place on Monday, July 28, 2025, at City Hall, but was cancelled due to a lack of quorum. The next meeting is scheduled for Monday, August 25, 2025, at City Hall.

**ADA Citizen's Advisory Committee** – The ADA Citizen's Advisory Committee's next quarterly meeting is scheduled for Monday, September 8, 2025, at City Hall.

**Cleveland County disABILITY Coalition** – The monthly meeting took place on Tuesday, July 1, 2025, at United Way. The purpose of the Cleveland County disABILITY Coalition is to increase awareness of all disabilities, to identify community needs and to develop solutions to those needs.

Slate voting was conducted, and the results are as follows:  
Co-chairs: Miranda Hooper and Victor Long  
Secretary: Sara Pensoneau

FY26 goals were discussed and past initiatives included updating the United Way resource directory, organizing town halls with local and state representatives, and hosting job fairs for people with disabilities. The team explored new ideas such as engaging with mayors and city councils across Cleveland County, potentially including the new Mayor of Norman, and connecting with the Chamber of Commerce to promote disability employment. This group will continue the annual resource fair and consider additional events like luncheons with employers who hire people with disabilities. The next meeting is scheduled for Tuesday, August 5, 2025, at United Way.

**PLANNING AND COMMUNITY DEVELOPMENT 10**





## Monthly Permit Activity Summary-July 2025

Group	Category	2025		2024	
		Permits	Valuation	Permits	Valuation
RESIDENTIAL	Multi-Family, Addition / Alteration			7	\$ 584,752.00
	Multi-Family, Demolition			1	\$ 13,000.00
	Multi-Family, Fire	6	\$ 469,859.00	5	\$ 50,978.21
	Multi-Family, Foundation Only			2	\$ 930,000.00
	Multi-Family, New Multi-Unit Residential	3	\$ 18,557,734.00	2	\$ 3,100,000.00
	Multi-Family, Repair	2	\$ 220,000.00	3	\$ 800,792.00
	Residential, Accessory Dwelling Unit	4	\$ 410,000.00	8	\$ 686,000.00
	Residential, Accessory Structure	60	\$ 2,422,358.34	104	\$ 4,329,180.27
	Residential, Addition / Alteration	70	\$ 6,506,002.51	112	\$ 10,048,764.27
	Residential, CarPort	12	\$ 85,941.00	35	\$ 238,739.36
	Residential, Demolition	17		38	\$ 135,500.00
	Residential, Fire	5	\$ 59,285.00	2	\$ 187,000.00
	Residential, Manufactured Home	11	\$ 1,701,571.63	8	\$ 818,078.00
	Residential, Manufactured Home Replacement	2	\$ 270,000.00		
	Residential, New Single Family Dwelling	168	\$ 69,466,128.50	425	\$ 163,733,278.82
	Residential, New Two Family (duplex)	2	\$ 1,228,000.00	2	\$ 1,170,000.00
	Residential, Pool	56	\$ 4,420,169.00	80	\$ 7,215,726.00
	Residential, Repair	7	\$ 430,808.09	15	\$ 1,249,221.00
	Residential, Solar	32	\$ 931,046.75	150	\$ 4,450,262.58
	Residential, Storm Shelter	224	\$ 1,296,092.00	282	\$ 1,197,965.00
	Residential, Water Well	8		10	
	<b>Total</b>	<b>689</b>	<b>\$ 108,474,995.82</b>	<b>1,291</b>	<b>\$ 200,939,237.51</b>
NON-RESIDENTIAL	Commercial, Accessory Structure	2	\$ 16,010.00		
	Commercial, Addition / Alteration	64	\$ 25,486,172.95	118	\$ 51,491,076.00
	Commercial, Demolition	6		15	\$ 295,000.00
	Commercial, Fire	54	\$ 14,622,424.76	64	\$ 1,701,119.11
	Commercial, Foundation Only	3	\$ 2,664,597.00	4	\$ 3,650,000.00
	Commercial, New Commercial Building	29	\$ 49,140,308.90	32	\$ 60,980,677.00
	Commercial, Pool			1	\$ 250,000.00
	Commercial, RCF/RDCF	1		5	
	Commercial, Repair	3	\$ 433,835.40	15	\$ 8,918,929.00
	Commercial, Solar	3	\$ 235,980.00	4	\$ 777,603.00
	Industrial, Fire	1	\$ 1,350.00		
	Institutional, Addition / Alteration			2	\$ 2,350,000.00
	Institutional, Demolition			1	
	Institutional, Fire	6	\$ 165,445.00	8	\$ 244,475.07
	<b>Total</b>	<b>172</b>	<b>\$ 92,766,124.01</b>	<b>269</b>	<b>\$ 130,658,879.18</b>
OTHER ACTIVITY	# of New Dwelling Units	253		457	
	All Field Inspections	11,847		22,630	
	Certificate of Completion (CC)	1,923		3,188	
	Certificate of Occupancy (CO)	379		627	
	Demo # of Dwelling Units	15		37	
	Demolition			6	
	Electrical Permit	576		1,383	
	Fire			1	
	Garage Sale	372		843	
	Mechanical Permit	562		1,346	
	Paving (PRIVATE PROPERTY)	58	\$ 2,554,992.00	93	\$ 743,735.55
	Plumbing Permit	755		1,606	
	Public Works	161	\$ 6,551,311.84	175	\$ 3,366,959.51
	Sign	94	\$ 75,000.00	240	\$ 712,765.00
	Solar	1			
	Street Closure(Not Event)			2	
	Structure Moving	20	\$ 150,000.00	15	
	Temporary Structure	14		21	
	Utilities WM	3			
	<b>Total</b>	<b>17,033</b>	<b>\$ 9,331,303.84</b>	<b>32,670</b>	<b>\$ 4,823,460.06</b>
<b>Total</b>		<b>17,894</b>	<b>\$ 210,572,423.67</b>	<b>34,230</b>	<b>\$ 336,421,576.75</b>



Residential, Fire	3	\$ 31,585.00
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Residential, Pool	PRPO202502803	2025-07-10	3814 RED OAKS DR	578	R-1	3	RIVER OAKS SEC 1	THOMAS MASSEY	\$	65,000.00
	PRPO202502832	2025-07-09	1900 BURNING TREE	1000	R-1	6	HALLBROOKE ADD SEC 6	AQUATIC DESIGNS POOL & SPA	\$	75,000.00
	PRPO202503028	2025-07-21	4504 ASHTON CIR	943	PUD	8	ASHTON GROVE ADD SEC 3	ACE POOLS	\$	240,000.00
	PRPO202503149	2025-07-25	4512 BELLINGHAM LN	512	R-1	8	CARRINGTON PLACE ADD SEC 14	BLUE HAVEN POOLS AND SPAS	\$	122,587.00
	PRPO202503182	2025-07-28	1923 ITHACA DR	1130	R-1	6	HALLBROOKE ADD SEC 4	MOSES, JOHANNA & PAUL	\$	72,000.00
	PRPO202503233	2025-07-31	1900 BARRINGTON DR	452	R-1	6	HALL PARK 6	CAROLINE HUNT	\$	6,000.00
	6580,587.00									
Residential, Solar	PRSO202500012	2025-07-10	418 N PETERS AVE		R-3	4	NORMAN, O T	EIGHTTWENTY	\$	35,237.00
	PRSO202502763	2025-07-02	1305 BROAD ACRES DR		R-1	3	BROOKHAVEN 14TH	ASTRAWATT SOLAR	\$	25,584.00
	PRSO202503195	2025-07-25	629 RIDGE LAKE BLVD		R-1	1	SUMMIT LAKES ADD SEC 7	TRIBE SOLAR AND ELECTRIC	\$	24,200.00
	PRSO202503210	2025-07-30	1125 WESTBROOKE TER		R-1	4	WESTBROOKE TERRACE	DELTA ENERGY SOLAR	\$	3,600.00
	PRSO202503302	2025-07-31	3120 QUEENSTON AVE		PUD	6	PARK HILL ADDITION	DRYANSKI, ANDREW & SHAYNA	\$	24,310.00
	5112,931.00									
Residential, Storm Shelter	PRSS202502606	2025-07-25	601 GYRFALCON DR		R-1	7	EAGLE CLIFF ADD 6	BIGGS BACKHOE, INC	\$	7,000.00
	PRSS202502853	2025-07-11	710 MOSSY RD		PUD	8	TRAILWOODS ADD SEC 9	SPRAGUE'S BACKHOE	\$	6,750.00
	PRSS202502858	2025-07-07	1816 HOLLOW CREST CT		R-1	5	SUMMIT VALLEY ADD SEC 3	OKLAHOMA SHELTERS	\$	4,500.00
	PRSS202502903	2025-07-08	3807 BEDROCK DR		PUD	8	SPRINGS AT FLINT HILLS SEC 1	STORM SAFE SHELTER, LLC	\$	5,000.00
	PRSS202502970	2025-07-11	1918 MORREN DR		R-1	6	CRESTLAND ESTATES	OKLAHOMA SHELTERS	\$	3,900.00
	PRSS202503015	2025-07-15	2904 EDINBURG DR		R-1	6	ROYAL OAKS ADD-REPLAT	STORM SAFE SHELTERS	\$	4,999.00
	PRSS202503030	2025-07-15	3612 BROWNWOOD LN		R-1	8	CASTLEROCK 6	FLATSAFE TORNADO SHELTERS	\$	3,000.00
	PRSS202503086	2025-07-17	4112 GYRFALCON DR		R-1	7	EAGLE CLIFF 9	STORM SAFE SHELTERS	\$	4,850.00
	PRSS202503090	2025-07-22	3311 WOODSBORO DR		R-1	8	CROSSROADS WEST 3	GROUND ZERO SHELTERS	\$	4,395.00
	PRSS202503121	2025-07-22	2601 60TH AVE NW		A-2	3	NOT SUBDIVIDED	STONEWALL HOMES, LLC	\$	4,800.00
	PRSS202503253	2025-07-29	1101 MELISA DR		R-1	4	BEL-AIRE ADDITION SECTION 3	JARROD TAHSEQUAH	\$	4,000.00
	PRSS202503266	2025-07-29	2813 DUNHAM DR		R-1	1	SUMMIT LAKES ADD SEC 12	GROUND ZERO SHELTERS	\$	2,945.00
	PRSS202503283	2025-07-30	1939 WOLFORD WAY		PUD	1	THE VILLAGES	STORM SAFE SHELTERS	\$	3,050.00
	PRSS202503316	2025-07-31	2914 SUMMIT HOLLOW CIR		R-1	1	SUMMIT LAKES ADD SEC 12	GROUND ZERO SHELTERS	\$	2,945.00
1462,134.00										



## July 2025 Residential Permit Activity

Residential, Water Well

PRWL202502346	2025-07-08	3905 E FRANKLIN RD	A-2	5	NOT SUBDIVIDED	DENNIS ALLEN WATER WELL DRILLING & SHARP DRILLING	N/A
PRWL202503115	2025-07-30	6611 144TH AVE NE	A-2	5	NOT SUBDIVIDED		N/A
2							N/A

Total

76

\$ 12,997,623.50



## July 2025 Residential Permit Activity

Category	Count	Valuation
Multi-Family, Fire	2	\$ 129,194.00
Residential, Accessory Structure	8	\$ 333,250.00
Residential, Addition / Alteration	6	\$ 556,124.00
Residential, Carport	3	\$ 13,090.00
Residential, Fire	3	\$ 31,585.00
Residential, Manufactured Home	2	\$ 340,000.00
Residential, New Single Family Dwelling	23	\$ 10,838,728.50
Residential, Pool	6	\$ 580,587.00
Residential, Solar	5	\$ 112,931.00
Residential, Storm Shelter	14	\$ 62,134.00
Residential, Water Well	2	N/A
Total	76	\$ 12,997,623.50







## July 2025 Non-Residential Permit Activity

Category	Count	Valuation
Commercial, Addition / Alteration	9	\$ 827,900.00
Commercial, Demolition	4	N/A
Commercial, Fire	8	\$ 475,025.00
Commercial, Foundation Only	1	\$ 13,000,000.00
Commercial, New Commercial Building	3	\$ 6,931,860.79
<b>Total</b>	<b>25</b>	<b>\$ 21,234,785.79</b>

**POLICE      11**





# NORMAN POLICE DEPARTMENT

## MONTHLY DEPARTMENT OVERVIEW



JULY | 2025

### MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2025	5-YEAR AVERAGE	2024
MURDER	1	1	0
SEXUAL ASSAULTS	19	18	11
ROBBERY	2	4	4
AGGRAVATED ASSAULTS	19	30	22
BURGLARY OF BUILDING	29	47	38
LARCENY/THEFT	179	262	206
MOTOR VEHICLE THEFT	26	39	26
ARSON	0	1	1
KIDNAPPING	1	2	3
FRAUD/FORGERY	75	96	59
DUI/APC	27	36	28
PUBLIC INTOXICATION	43	53	58
RUNAWAYS	44	31	38
DRUG VIOLATIONS	70	61	83
THREATS/HARASSMENT	26	41	24
VANDALISM	53	92	57
OTHER	682	711	638
<b>TOTAL REPORTED OFFENSES</b>	<b>1,296</b>	<b>1,524</b>	<b>1,296</b>
<b>TOTAL ARRESTS:</b>	<b>781</b>	<b>812</b>	<b>768</b>
PROTECTIVE CUSTODY:	47	98	116
<b>TOTAL CASE REPORTS*</b>	<b>994</b>	<b>1,203</b>	<b>1,007</b>
<b>COLLISIONS</b>	<b>133</b>	<b>183</b>	<b>168</b>
FATALITY	1	2	1
INJURY	17	24	15
NON-INJURY	115	157	152
NUMBER OF PEOPLE INJURED	29	32	20
<b>CITATIONS &amp; WARNINGS</b>	<b>3,640</b>	<b>2,689</b>	<b>2,899</b>
TRAFFIC CITATIONS	1,420	813	739
TRAFFIC WARNINGS	1,979	1,475	1,643
PARKING CITATIONS & WARNINGS	241	402	517

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## COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 5,688

NON-EMERGENCY CALLS TAKEN: 15,967

**TOTAL INCOMING CALLS: 21,655**

**TOTAL CALLS FOR SERVICE GENERATED: 12,449**

POLICE CALLS FOR SERVICE: 8,606

OFFICER INITIATED: 3,675

CITIZEN INITIATED: 4,931

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,753

EMSSTAT: 2,090

Officer Initiated Calls for Service  
3,675



Citizen Initiated Calls for Service  
4,931

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## INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 154

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 98

CASES CLOSED DURING REPORTING PERIOD: 453

CLEARED BY ARREST / WARRANT: 17

CLEARED BY EXCEPTION: 22

COP FOLLOW-UP: 13

DEACTIVATED: 306

DEACTIVATED DUE TO STAFFING: 27

MISSING PERSONS RECOVERED: 16

REFERRED INTERNALLY: 49

UNFOUNDED: 3

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## ANIMAL WELFARE

INTAKES: 254

LIVE RELEASES: 299

LIVE OUTCOME RATE: 91.7%

ANIMALS FOSTERED: 109

VOLUNTEER HOURS: 553

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## RECORDS

CUSTOMER SERVICE CONTACTS: 2,343

IN-PERSON CONTACTS: 842

PHONE CONTACTS: 706

EMAIL CONTACTS: 795

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## DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184

ACTUAL EMPLOYED: 179

AVAILABLE FOR ASSIGNMENT: 165\*\*

AUTHORIZED NON-COMMISSIONED: 76

ACTUAL NON-COMMISSIONED: 72

AVAILABLE FOR ASSIGNMENT: 71\*\*

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\*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

\*\*This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

**ANIMAL CONTROL      11A**



# Norman Animal Welfare Monthly Statistical Report

## July 2025



### IN SHELTER ANIMAL COUNTS

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	82	115	197	67	124	191	(6)	-3%
Ending	84	139	223	63	112	175	(48)	-22%

### ANIMAL INTAKES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	118	139	257	77	107	184	(73)	-28%
Owner Relinquish	12	17	29	20	24	44	15	52%
Owner Intended Euth	4	1	5	5	0	5	0	0%
Transfer In	0	0	0	0	0	0	0	#DIV/0!
Other Intakes*	3	10	13	9	0	9	(4)	-31%
Returned Animal	7	3	10	9	3	12	2	20%
<b>TOTAL LIVE INTAKES</b>	<b>144</b>	<b>170</b>	<b>314</b>	<b>120</b>	<b>134</b>	<b>254</b>	<b>(60)</b>	<b>-19%</b>

\*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

### OTHER STATISTICS

	2024		2025		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0!
Dog Collected (DOA)	2	2	3	3	1	50%
Cat Collected (DOA)	0	0	2	2	2	#DIV/0!
Wildlife Transferred	0	0	0	0	0	#DIV/0!
Intake Horses	0	0	0	0	0	#DIV/0!
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	0	0	0	0	0	#DIV/0!
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	1	1	0	0	(1)	-100%
Intake Pigs	0	0	0	0	0	#DIV/0!
Intake Other	3	3	2	2	(1)	-33%
<b>TOTAL OTHER ITEMS</b>	<b>6</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>1</b>	<b>17%</b>

### LENGTH OF STAY (DAYS)

	2024	2025
Dog	17.4	15
Cat	11.1	20

### OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	48	41	0	89

# Norman Animal Welfare Monthly Statistical Report

## July 2025



### LIVE ANIMAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	54	83	137	73	132	205	68	50%
Return To Owner	39	2	41	29	4	33	(8)	-20%
Transferred Out	5	2	7	1	0	1	(6)	-86%
Returned to Field	0	44	44	0	47	47	3	7%
Returned to Owner in Field	18	0	18	13	0	13		
<b>TOTAL LIVE OUTCOMES</b>	<b>116</b>	<b>131</b>	<b>247</b>	<b>116</b>	<b>183</b>	<b>299</b>	<b>52</b>	<b>21%</b>

### OTHER ANIMAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	1	8	9	1	8	9	0	0%
Lost in Care	0	0	0	0	0	0	0	0%
Shelter Euth	16	7	23	13	5	18	(5)	-22%
Owner Intended Euth	4	1	5	5	0	5	0	0%
<b>TOTAL OTHER OUTCOMES</b>	<b>21</b>	<b>16</b>	<b>37</b>	<b>19</b>	<b>13</b>	<b>32</b>	<b>(5)</b>	<b>-14%</b>

### TOTAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	116	131	247	116	183	299	52	21%
Total Other Outcomes	21	16	37	19	13	32	(5)	-14%
<b>TOTAL OUTCOMES</b>	<b>137</b>	<b>147</b>	<b>284</b>	<b>135</b>	<b>196</b>	<b>331</b>	<b>47</b>	<b>17%</b>

### SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	4	4	0	8	44%
Medical - Injured	0	1	0	1	6%
Behavior - Aggressive	9	0	0	9	50%
Behavior - Other	0	0	0	0	0%
<b>TOTAL EUTHANASIA</b>	<b>13</b>	<b>5</b>	<b>0</b>	<b>18</b>	

### MONTHLY LIVE RELEASE RATE

2024	2025
88.5%	91.7%

Live Outcomes / (Total Outcomes - Owner Int Euth)



DEPARTMENT OF PUBLIC WORKS  
MONTHLY PROGRESS REPORT  
CITY OF NORMAN, OKLAHOMA  
July 2025

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**ENGINEERING DIVISION**

**DEVELOPMENT**

The Development Manager processed one (1) Preliminary Plats for Planning Commission. The Development Engineer reviewed 28 sets of construction plans and three (3) punch lists. There were 125 permits reviewed and/or issued. Fees were collected in the amount of \$37,756.50.

**CAPITAL PROJECTS:**

**Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:**

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue. The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. An additional 35 days have been added with additional days expected due to multiple delays to progress, not the least of which has been greater than average weather delays throughout the spring and summer so far. Staff is working with ODOT and the contractor to determine an updated completion date, but it is now expected that the paving operations will not be complete in November and final completion of landscaping and striping will be in early spring. In the meantime, staff continues to look for ways to accelerate the construction schedule while keeping the disturbance to surrounding businesses to a minimum.

Proposed improvements include:

- New sidewalks, landscaping, and pedestrian safety improvements
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Decorative paving elements
- New curb and gutter
- Modified decorative traffic signals
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

*As of the last pay application on 7/15/25, 33.40% of the total contract amount has been expended. Through 7/15/25, 65.57% of the contract time has expired.*

The contractor's activities this month were as follows:

- Installation of irrigation continued on north side of Gray Street
- *Removed pavement for parking areas between Porter Ave. and Peters Ave. on South side of Gray St.*
- *Began subgrade preparation between Porter Ave. and Peters Ave. on South side of Gray St.*
- *Began aggregate base placement between Porter Ave. and Peters Ave. on South side of Gray St.*
- *Continued installation of signal and light poles.*

**Jenkins Avenue 2019 Bond Project:**

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of nineteen (19) transportation improvement projects. The Jenkins Avenue 2019 Bond Project consists of widening and reconstruction of Jenkins Avenue between Imhoff Road and Lindsey Street.



### *Monthly Progress Report*

#### *Public Works (July 2025)*

The total construction cost for the project is approximately \$15.52 million. Of that, approximately \$10.25 million will be paid by federal grants and the remaining \$5.27 million will come from the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation conducted a bid opening on October 10, 2024, for the Jenkins Avenue 2019 Bond Project. The low bidder was Silver Star Construction Company, Inc. of Moore, Oklahoma. ODOT awarded the project on November 4, 2024. Construction started on Monday, March 3, 2025. There are 540 calendar days in the project, which will likely require approximately 2 years to complete, taking into account weather days. The Oklahoma Department of Transportation is administering the construction of this project.

Proposed improvements include:

- New 4-lane roadway with raised median
- Realignment of Imhoff Road and Constitution Street with a new roundabout
- Realigned Timberdell Road intersection
- New 4-legged intersection at Stinson Street
- New decorative traffic signals at Timberdell Road and Stinson Street intersections
- New 10-foot multi-use trails and sidewalks
- Landscaping
- Pedestrian safety improvements
- Improved storm drainage pipeline system

Phase 2 construction is underway through October, which includes the east half of Jenkins Avenue from Reaves Park Road to the north project limits near Lindsey Street. The contractor's activities this month on Phase 2 were as follows:

- Completed pavement removals
- Removed most trees and other obstructions
- Installed storm pipeline from Reaves Park Road to Timberdell Road
- Installed water line from north end of the project to Stinson Street

**12<sup>th</sup> Ave NE and W Brooks Street Sidewalk Project** This project is 80% funded through an ACOG grant and is being facilitated by ODOT for construction. This project will include new and replacement sidewalks, ramps, and driveways along 12<sup>th</sup> Avenue NE from East Robinson Street to East Rock Creek Road and Brooks Street from Pickard Avenue to Wylie Road. Plans are complete and bids were advertised by ODOT. Parathon Construction was selected as the contractor for this project and construction is scheduled to start in September with project oversight provided by Hudson Prince Engineering.

**FYE 2026 Sidewalk Concrete Projects** This project was approved by City Council on July 22, 2025. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Sidewalks and Trails. Construction begin in August 2025.

**State Highway 9 Multi Use Path** This project is 80% funded through an ACOG grant. This project will include the construction of a 10' wide Multi Use Path from 48<sup>th</sup> Ave SE to 72<sup>nd</sup> Ave SE along the north side of State Highway 9. Construction is anticipated to start in the winter of 2025. Oklahoma Department of Transportation is scheduling a September bid advertisement for construction.

#### **Street Maintenance Bond Programs:**

##### **FYE 2025 Street Maintenance Bond – Urban Concrete 1**

Urban Concrete 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,191,250.50. The project consists of select panel replacement on existing concrete streets. The contractor mobilized on September 30, 2024. During the month of July, the contractor shifted crews over to aid in the completion of Berry Road panel replacement. Work on this project reached substantial completion on July 31, 2025.



**FYE 2025 Street Maintenance Bond – Urban Concrete 2**

Urban Concrete Bid 2 bids were opened on June 13, 2024. Eight bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,272,530.00. The project consists of select panel replacement on existing concrete streets. During the month of July, the contractor continued work in the Westwood Estates addition on Berry Road. Work on this project reached substantial completion on July 31, 2025.

**FYE 2025 Street Maintenance Bond – Urban Reconstruction Projects**

The FYE 2025 urban road reconstruction project bids were opened on March 3, 2025. Seven bids were received and the contract was awarded on April 22, 2025 to Ellsworth Construction in the amount of \$940,547.29. The project consists of roadway reconstruction for the following locations: South Pickard Avenue from West Imhoff Road to 2719 South Pickard Avenue, Oakbrook Drive from Fairfield Drive to South Pickard Avenue, and North Base Avenue from West Main Street to Kansas Street. All three streets are located in established residential neighborhoods. The current roadways are constructed of concrete pavement. The concrete pavement is in poor condition and the substructure has failed in several locations. The reconstruction project involves removal of the existing pavement and curb, stabilizing the subgrade, and placing new concrete panels. During the month of July, the contractor completed construction of the northbound lane, and the removal, stabilization, and a portion of the concrete placement of the southbound lane of Pickard Avenue between West Imhoff Road and 2719 South Pickard Avenue. Work on this project is expected to be completed by mid-August 2025.

**FYE 2025 & 2026 Street Maintenance Bond – Asphalt Pavement**

The FYE 2025 & 2026 asphalt pavement project bids were opened on April 24, 2025. Six bids were received and the contract was awarded on May 27, 2025 to First Water Contracting, LLC, in the amount of \$1,794,115.75. The project consists of asphalt roadway mill and overlay operations on the following locations: Flood Avenue from Lindsey Street to Boyd Street, Peters Avenue from Frank Street to Robinson Street, Imhoff Road from Walnut Road to Berry Road, Peters Avenue from Frank Street to Robinson Street, Barkley Street from Lindsey Street to Brooks Street, Keith Street from Ponca Avenue to Classen Boulevard, Macy Street from Oklahoma Avenue to Classen Boulevard, Astor Drive from Tecumseh Road to Crail Drive, Crail Drive from 36<sup>th</sup> Ave NW to Astor Drive, Goddard Avenue from Flood Avenue to 2113 Goddard Avenue, 48<sup>th</sup> Avenue NE from Robinson Street to Alameda Street, Robinson Street from 48<sup>th</sup> Avenue NW to 60<sup>th</sup> Avenue NW, and Robinson Street from 60<sup>th</sup> Avenue NE to 84<sup>th</sup> Avenue NE. The project is anticipated to be completed by October of 2025. During the month of July, the contractor completed asphalt milling and overlay operations on Flood Avenue from Lindsey Street to Boyd Street, Peters Avenue from Frank Street to Robinson Street, Macey Street from Oklahoma Avenue to Classen Boulevard, Keith Street from Ponca Avenue to Classen Boulevard, and Barkley Street from Lindsey Street to Brooks Street.

**Bridge Maintenance Bond**

**West Main Street Bridge Rehabilitation**

Bids were opened for the West Main Street Bridge Rehabilitation project on May 1, 2025. Four bids were received and on May 27, 2025, City Council approved Contract K-2425-112 with Redlands Contracting in the amount of \$774,662.50 for the Rehabilitation of the West Main Street Bridge over Merkle Creek. On July 7, 2025, Redlands Contracting mobilized to the bridge site. This project is scheduled for a duration of 140 days but is anticipated to be completed in 120 days. During the month of July, the contractor completed the reconstruction of the new curb and inside driving lanes and began crack sealing operations on the inside of the structure.

**Lindsey Street and Classen Boulevard Bridge Rehabilitation**

Bids were opened for the Lindsey Street and Classen Boulevard Bridge Rehabilitation project on May 1, 2025. Three bids were received and on June 10, 2025, City Council approved Contract K-2425-111 with Wyatt Contracting in the amount of \$332,106.00 for the Rehabilitation of the Lindsey Street and Classen Bridge over Bishop Creek. On July 16, 2025, Wyatt Contracting mobilized to the bridge site. This project is scheduled for a duration of 75 days. During the month of July, the contractor completed construction of new sidewalk on the

NE corner of the Lindsey Street and Classen Boulevard intersection, construction of the new toe walls for the upstream side of the bridge, and the debris removal and slope clean-up of the channel.

## **PUBLIC TRANSIT**

### **Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)**

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023 after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

#### **Fleet Maintenance & Vehicle Procurement (upgrades and standardization)**

- City Fleet Maintenance staff continue to ensure that the transit fleet is in operational condition each morning for line up.
  - Of the City's 27 revenue vehicles in the Transit Fleet, there are only 3 vehicles remaining which were received from the University and have surpassed their useful life and are eligible to be retired according to FTA standards, all of which are in fixed route service. One additional unit in the paratransit fleet is also eligible to be retired and replaced.

#### **Service Expansion Priorities**

Following implementation of the new route network in October 2023, and then increasing the frequency of service on Route 112 (West Lindsey) from 60 minutes to 30 minutes (*priority 2*), City Transit staff continue to review the next priorities recommended by the Go Norman Transit Plan:

- Priority 1: Sunday Service – Proposed Sunday service span and trip frequencies would match current Saturday service levels. Sunday transit service is currently being offered and evaluated as part of the Norman On-Demand microtransit pilot program.
- Priority 3: Increased Frequency on Route 110 – This service expansion upgrades the trip frequency of Route 110 (Main St/24th Ave NW) from 60 minutes to 30 minutes. Staff are re-evaluating the timing of this priority in relation to current ridership, rate of development along the route, and other transit needs.
- Priority 4: Implementation of New Route 113 – This service expansion would add a new route in Southeast Norman operating with a 30-minute frequency. The proposed route, as recommended in the plan, would operate along Classen Blvd, Constitution St, Oak Tree Ave, 12th Ave SE, Cedar Ln and then turnaround near Cedar Ln and Classen Blvd.

### **Microtransit Pilot Program with Via Transportation – Norman On-Demand**

On July 9, 2024, Council approved contract amendments with both Via Transportation and the University of Oklahoma to extend the expanded service through the end of summer 2025. The service entered its second year of operation on August 20, 2024. Funding for fiscal year ending 2026 was approved as a budget amendment with the fiscal year 2026 budget on June 10, 2025. On July 8, 2025 Council approved contract amendments with Via Transportation and the University of Oklahoma to extend the service through June 30, 2026. More details regarding operations can be found in the attached monthly performance report for this service, named Norman On-Demand.

### **Transit Monthly Performance Reports**

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Report for June 2025.

## **STREETS DIVISION**

### **ASPHALT PROJECTS**

- Streets paving crew worked Cedar Lane Road to complete an asphalt repair. The asphalt deep patch required 211.80 tons to complete the repair.
- Streets paving crew worked Highway 9 and 156<sup>th</sup> Avenue SE to complete an asphalt repair. The asphalt deep patch required 45.28 tons to complete the repair.
- Streets paving crews worked Rock Creek Road between 48<sup>th</sup> Avenue NW to 60<sup>th</sup> Avenue NW to complete an asphalt repair. The asphalt deep patch required 139.28 tons to complete the repair.
- Streets paving crew worked Harriett Road to complete an asphalt repair. The asphalt deep patch required 96.16 tons to complete the repair.

## *Monthly Progress Report*

### *Public Works (July 2025)*

- Streets paving crew worked Robinson Road between 48<sup>th</sup> Ave NW to 60<sup>th</sup> Ave NW to complete an asphalt repair. The asphalt deep patch required 30.47 tons to complete the repair.
- Streets paving crew worked Triad Village Drive to complete an asphalt repair. The asphalt deep patch required 28.03 tons to complete the repair.

### **CONCRETE PROJECTS**

- Streets crews worked on Garrison Drive and Boyd Street to replace broken concrete panels. The panel replacements required 151.50 cubic yards of concrete and resulted in over 546 square yards repaired.

### **ROADSIDE OPERATIONS**

- Routine pothole patching operations used approximately 43.32 tons of asphalt.
- Rights-of-Way Roadside Mowing crew during July 2025, mowed 519 miles of rural rights-of way and 3,398,794 sq. ft. of urban rights-of-way.

## **STORMWATER DIVISION**

### **Boyd Street Storm Sewer Replacement**

On November 8, 2023, the Action Center received an email from a citizen expressing concerns over an area of settlement located on Boyd Street near the South Lahoma Street intersection. On November 13, 2024, Staff mobilized the Stormwater camera truck to investigate the complaint. Upon review of the camera footage, it was found that a section of the existing stormwater line had detached at a joint and fallen approximately 18 inches. This failure led to a loss of backfill material, which caused the roadway above to sink.

On December 19, 2023, City crews completed repairs of the failed line. When the area was excavated, City crews determined that the existing line was 20 inch clay pipe that was installed in 3 foot sections. A final asphalt patch was completed on January 10, 2024. After the repairs were completed, Staff discussed the necessary next steps. City crews remobilized the camera truck to determine the extents of the clay pipe beneath Boyd Street. It was discovered that the 20 inch clay pipe runs from College Avenue to South Pickard Avenue. This project is to reconstruct that section of storm sewer beneath Boyd Street. The project start date was May 19, 2025. During the month of July, the contractor completed installation of the new sanitary sewer line on Boyd Street between Flood Avenue and Pickard Avenue and completed the installation of new long and short water line services. This project is expected to be completed in October 2025.

### **WORK ORDER RESPONSE**

- Stormwater Division received 35 work order requests and closed 42 work orders.

### **INFRASTRUCTURE MAINTENANCE**

- Installed 20 feet of 30-inch 50corrugated metal pipe and sealed the stormwater inlet box with concrete at 2599 Towry Drive.
- Crews dye tested pipes to locate leaks and sealed leaking joints with concrete at the following locations: 3912 Willow Branch, Robinson Street/Walk Path, S. Chautauqua, and 419 George L. Cross.
- Crews repaired washouts and installed rip rap at the following locations: 301 Woodside Drive, Lindsey Street and 36th Avenue SE., Creekdale Drive, and Turkey Run Court.
- Crews repaired a pipe by reenforcing it with concrete and dirt to prevent further erosion at Rock Creek Road and 36th Avenue NE and at 411 48th Avenue NE.
- Crews flushed clogged pipes at the following locations: 168th NE Tecumseh Road, Elm Avenue, James Garner Avenue, 156th Avenue NE, and 505 E Hughbert Street.

### **CHANNEL MAINTENANCE**

- Crews cleaned flumes at the following locations: 2524 Cypress Avenue, 2700 Chelsea Court, 601 Stonewell Drive, and 700 Barbour Avenue.
- Crews removed tree limbs, concrete chunks and various debris from channels at the following locations: a detention pond at Wildwood Lane, Creekdale Drive, 4309 Salem Court, Walnut Road, Brooks Street and I-35, Lindsey Street, Imhoff Road, and Apache Street.

## *Monthly Progress Report*

### *Public Works (July 2025)*

- Pumped 52.5 cubic yards of concrete to Imhoff Channel for line repair.
- Mowed 1,113,772 square feet of drainage areas.

### **URBAN STREET SWEEPING/CAMERA VAN OPERATIONS**

- 376 lane miles were swept in July resulting in the removal of approximately 124.39 tons of debris.
- The Camera Crew was able to camera 0 linear feet of stormwater infrastructure because camera went down for repairs.

### **INLET CLEARING OPERATIONS**

- Inspected and cleaned 5 inlets, totaling 3 tons of debris removed in Ward 5.

### **FLOODPLAIN ACTIVITIES**

- Crews facilitated greenspace restoration by planting native grasses and plants at 214 S. Lahoma Avenue as part of the Lahoma Floodplain Restoration initiative.

### **FLEET DIVISION**

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

#### **FUEL REPORT**

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

#### **MAINTENANCE REPORT**

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

#### **PRODUCTIVITY REPORT**

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities. Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

# ENGINEERING DEVELOPMENT & PERMIT REVIEW

## JULY 2025

### Subdivision Development

#### Planning Commission:

Norman Rural Cert of Survey.....	0
Final Plats.....	0
Preliminary Plats.....	1
Short Form Plat.....	0
Center City Form Based Code.....	0
Concurrent Constr. Request.....	0

#### City Council:

Norman Rural Cert of Survey.....	2
Preliminary Plat.....	0
Final Plats .....	0
Certificate of Plat Correction.....	0
Encroachment.....	0
Easements.....	1
Closure.....	0
Release of Deferral.....	0

#### Development Committee:

Final Plats.....	0
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### Permits Reviewed/Issued

Single Family.....	23
Commercial.....	25
Multi-Family.....	2
Addition/Alteration.....	8
House Moving.....	2
Paving Only.....	17
Storage Building.....	8
Swimming Pool.....	6
Storm Shelters.....	14
Public Improvements.....	3
Temporary Encroachments.....	0
Fire Line Pits/Misc.....	2
Franchise Utilities .....	13
Flood Plain.....	2
<b>Total Permits</b>	<b>125</b>

#### Fees Collected

	July	June	FY Total
Development	\$10,685.00	\$2,575.00	\$69,814.00
Permit	\$27,071.50	\$6,183.30	\$69,056.08
Grand Total	\$37,756.50	\$8,758.30	\$122,851.51

Construction Plan Review within 10 days	28	27	341
Punch List Within 1 day of Final Inspection	3	3	29
Single Family Permit review within 3 days	23	22	109
Commercial Permit review within 7 days	25	17	122
Final Plat Review within 10 days	6	2	31

100% of Plan Review Achieved

# PERFORMANCE REPORT

## Summary of Services Table: June 2025

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.








EMBARCK Norman Service Summary	ADP June FY25	FY25 YTD	FY24 YTD	Service Profile	June FY25	June FY24
Fixed Routes (M-F)	1,814	436,703	345,285	Weekdays	20	20
Fixed Routes (Sat)	729	42,970	34,708	Saturdays	5	5
PLUS (M-F)	104	24,298	22,197	Gamedays	0	0
-Zone 1*	104	19,725	16,237	Holidays	0	0
-Zone 2**	0	4,573	5,960	Weather	13	4
PLUS (Sat)***	13	927	1,039	Fiscal YTD Days	306	307
				Cal. YTD Days	153	154

\*Requires ¾ mile

\*\*Operates only on Weekdays until 7:00 pm

\*\*\*Operates only in Zone 1

## Strategic Performance Measures

MEASURE	FY 25 YTD	FY 25 Targets	
# of Norman fixed-route passenger trips provided	479,673	400,000	
# of Norman paratransit trips provided	25,225	23,800	
% of on-time Norman paratransit pick-ups	93.38%	98.58%	
# of Norman bus passengers per service hour, cumulative	19.86	21.14	
# of Norman bus passengers per day, average	1,571*	800*	
% of Norman required paratransit pick-ups denied due to capacity	0.65%*	0.00%	
% of on-time fixed-route arrivals	69.91%	75.00%	

\*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.





## Performance Report

### Microtransit Pilot Program Performance Report

June 2025

#### Purpose

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

#### Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide

Service Hours		Pricing	
Monday-Wednesday	7pm – 1am	First Passenger	\$2.00
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email address during SafeRide hours)	Free
Sunday	10am – 6pm		
ADA/Wheelchair Accessible Vehicles available upon request.			
*Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am			

Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

#### Key Performance Indicator Measures

Measure	Target	Fiscal Year to Date (7/01/24 – 6/30/25)	June		Year Over Year Service
			2025	2024	
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles	0.06 miles	0% (no change)
Maximum Walking Distance	0.25 miles	0.37 miles	0.34 miles	0.33 miles	+2.94%
Average Rider Wait Time*	<15 min	25.2 min	30.3 min	24.4 min	+19.47%
Maximum Rider Wait Time*	20 min	79.8 min*	47.0 min*	77.3 min*	-39.20%
Percent of Ride Requests Picked Up in 20min	>80%	40.25%**	27.81%**	46.70%**	-40.45%

\*OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.

\*\*Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.



## Additional Performance Measures

### Ridership

Norman On-Demand completed 2,831 rides in June 2025, which is a 16.29% decrease from the May 2025 total of 3,382. There were a total of 58 completed trips requesting a WAV or wheelchair accessible vehicle in May 2025. Ridership per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Ridership	Fiscal Year to Date (7/01/24 – 6/30/25)	June		Year Over Year Service
		2025	2024	
Total Number of Riders	44,934	2,831	2,163	+23.60%
Total # of Completed Trips	29,740	1960	1,593	+18.72%
# of Completed Trips Requesting WAV	462	58	8	+86.20%
Ridership Per Service Hour (RPSH)	6.1	5.9	5.0	+15.25%

### Rider Experience

Approximately 12.1% of all completed rides during FYE25 received a rating, of which 96.5% were rated five out of five stars. The

Rider Experience	Fiscal Year to Date (7/01/24 – 6/30/25)	June		Year Over Year Service
		2025	2024	
Average Ride Duration (in minutes)	11.1 minutes	11.2	10.6	+5.36%
Average Ride Distance (in miles)	3.3 miles	3.5	3.3	+5.71%
Average Ride Rating (5 stars scale)	4.9 stars	4.9	5.0	-2.04%

system includes an automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. One complaint was reported to Via in the month of June, representing 0.34 complaints per 1000 rides provided. The single complaint was regarding another rider's rude behavior.

### Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 16, 2023, a total of 12,255 individual accounts have been created, which is a 3.14% increase over the May 2025 service to date total of 11,870 and a 55.40% increase over the June 2024 service to date total of 5,466. Of these accounts more than half of them (54.42%) have utilized the service at least once and almost a third (3,928 or 32.05%) have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 6/30/2025)		
App Accounts Created Since Launch	12,255	
OU Accounts (as of 06/30/2025)	2,878	23.48%
Active Accounts*	8,815	71.92%
Rider Accounts**	6,669	54.42%
Repeat Rider Accounts***	5,503	44.90%
*accounts with user engaging w/ ride requests at least once **accounts with at least 1 completed ride ***accounts with at least 2 completed rides		

### Accidents and Vehicles

No accidents or incidents were reported in the month of June. Seven of seven vehicles were in active service during the month of June, which meets the target fleet availability.

One accident was reported in the month of May that was not included in the May 2025 report. The single accident involved a WAV rider who was not secured properly causing them to bump their head and shoulder. The rider declined medical assistance at the scene in favor of following up with a primary care doctor the following day. The driver was suspended with a formal warning.



# SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2026

STREET DIVISION					
	FYE 2026 July 2025	FYE 2026 July 2025	Year to Date	Year to Date	FYE 2026
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Respond to all Action Center requests within 24 hour period	49	100%	49	100%	400
Maintain up to 10 miles of asphalt roadway within capital program for given fiscal year	1	10%	1	10%	10
Maintain up to 2,000 square yards of concrete roadway within capital program for given fiscal year	546	27%	546	27%	2000
Mow rural and urban routes citywide 8 times per year	1	13%	1	13%	8
Debris Removal – issue notice to proceed/task order within 48 hours of storm event	0%	0%	0	0%	100%
Street Maintenance Bond Program - Contract all selected project categories for the bond within the same fiscal year	1	20%	1	20%	5
Bridge bond program - contract all selected project categories for the bond within the same fiscal year	2	67%	2	67%	3

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2026

STORMWATER DIVISION						
		FYE 2026 JULY, 2025	FYE 2026 JULY, 2025	Year to Date	Year to Date	FYE26
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED	
Respond to stormwater complaints and drainage concerns within 24 hours	100%	100%	100%	100%		99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	376	75%	376	6%		85%
Inspect and clean 100% of the urban drainage inlets three times per year.	10	1%	10	0%		65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	1,113,772	98%	1,113,772	8%		70%
Permit all floodplain activities as appropriate.	7	100%	7	100%		95%
Camera Stormwater Infrastructure to inspect and identify. (4 grids per month)	-	0%	0	0%		85%
*Camera map grids identified in FY24. Program is transitioning to proactive inspection.						
Camera Stormwater Infrastructure Inspections (as needed in linear feet)	N/A	N/A	0	N/A		N/A
Repond to 100% of Okie calls within 72 hours of request	232	100%	232	100%		100%

**PUBLIC WORKS  
FLEET DIVISION  
ACTIVITY REPORT**

July 2025

IN GALLONS		FYE 2026	FUEL REPORT	
		UNLEADED PURCHASED	DIESEL PURCHASED	CNG PURCHASED
Internal pumps		24,384.00	25,332.00	28,833.79
Outside - sublet		719.00	536.00	2,413.38
<b>TOTAL</b>		<b>25,103.00</b>	<b>25,868.00</b>	<b>31,247.17</b>
		UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED
Consumption		23,807.10	22,553.10	2,413.38

FYE 2026 TO DATE CONSUMPTION				
TOTAL	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
Consumption	25,299.80	26,838.70	28,833.79	2,413.38

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.32	Low	\$2.22	UNLEADED	High	\$2.40	Low	\$2.26
DIESEL	High	\$2.56	Low	\$2.37	DIESEL	High	\$2.59	Low	\$2.42
CNG	High	\$0.63	Low	\$0.63	CNG	High	\$2.10	Low	\$2.10

CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$186,929.40	Month Total Public CNG Sales	\$5,089
OILS/FLUIDS	\$4,612.22	FYE 2026 To Date Public Sales	\$5,089
TIRES	\$33,601.86	<b>LIFE TO DATE CNG GAS GALLON EQUIVALENT</b>	
SUBLET REPAIRS	\$44,223.56	Total Sold Gallons Life To Date	1,142,496
		Total Gross Sales Life To Date	\$1,720,738
<b>TOTAL SPENT ALL Parts/Sublet</b>	<b>\$269,367.04</b>	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Station:	4,040,898

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	7	0	10	7
EMERGENCY ROAD CALLS	4	6	13	4
PM SERVICES	103	76	65	103
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	190	145	145	190
SCHEDULED REPAIRS	119	114	87	119
NON SCHEDULED REPAIRS	71	56	58	71

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	3	10	20	3
EMERGENCY ROAD CALLS	20	23	16	20
PM SERVICES	40	43	29	40
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	154	165	134	154
SCHEDULED REPAIRS	64	52	43	64
NON SCHEDULED REPAIRS	90	79	91	90

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	1	0	0	1
EMERGENCY ROAD CALLS	0	0	1	0
PM SERVICES	3	7	9	3
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	72	43	39	72
SCHEDULED REPAIRS	69	43	36	69
NON SCHEDULED REPAIRS	3	0	3	3

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	2	0	0	2
EMERGENCY ROAD CALLS	0	0	0	0
PM SERVICES	4	9	3	4
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	34	38	25	34
SCHEDULED REPAIRS	29	37	24	29
NON SCHEDULED REPAIRS	5	1	1	5

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	13	10	30	13
EMERGENCY ROAD CALLS	24	29	30	24
PM SERVICES	150	135	106	150
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	450	391	343	450
SCHEDULED REPAIRS	281	246	190	281
NON SCHEDULED REPAIRS	169	136	153	169



**FLEET DIVISION  
INVENTORY  
July 2025**

**FUEL**

WESTWOOD GOLF	688.1	gallons	UNLEADED	@	2.290	\$ 1,575.75
WESTWOOD GOLF	727.6	gallons	DIESEL	@	2.210	\$ 1,608.00
NORTH BASE	7,440.0	gallons	UNLEADED	@	2.270	\$ 16,888.80
NORTH BASE	7,568.0	gallons	DIESEL	@	2.480	\$ 18,768.64
FIRE STATION #5	211.2	gallons	UNLEADED	@	2.380	\$ 502.66
FIRE STATION #5	315.4	gallons	DIESEL	@	2.510	\$ 791.65
FIRE STATION #6	331.1	gallons	UNLEADED	@	2.330	\$ 771.46
FIRE STATION #6	320.5	gallons	DIESEL	@	2.510	\$ 804.46
BULK TANKS	1,200.0	gallons	DIESEL	@	2.480	\$ 2,976.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	8,670.4	\$ 19,738.67
DIESEL	10,131.5	\$ 24,948.75

**PUBLIC WORKS FLEET DIVISION  
PM COMPLIANCE REPORT  
JULY FYE 2026**

**Industry Standard Compliance: Not To Exceed 5%**

Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearTo Date Non-Compliance Trend
<b>CITY CLERK</b>						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
<b>MUNICIPAL COURT</b>						
MUNICIPAL COURT					0%	0%
<b>INFORMATION TECHNOLOGY</b>						
INFORMATION TECHNOLOGY					0%	0%
<b>HUMAN RESOURCES</b>						
HUMAN RESOURCES	1			1	100%	0%
<b>PLANNING</b>						
PLANNING	1		1	1	100%	200%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	2		2	2	100%	300%
<b>PUBLIC WORKS</b>						
PW ADMIN					0%	0%
ENGINEERING	1	1			0%	0%
STREETS	10	10	1	1	10%	40%
STORMWATER	7	6		1	14%	43%
TRAFFIC	7	8			0%	29%
STORMWATER QUALITY					0%	0%
FLEET	14	14			0%	0%
TRANSIT					0%	0%
<b>POLICE</b>						
ANIMAL CONTROL	2	1		1	50%	150%
POLICE ADMINISTRATION					0%	0%
POLICE STAFF SERVICES	2	2			0%	150%
POLICE CRIMINAL INVESTIGATIONS	1	1			0%	600%
POLICE PATROL	17	18	4	3	18%	188%
POLICE SPECIAL INVESTIGATIONS		3			0%	0%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
<b>FIRE</b>						
FIRE ADMINISTRATION	1	1			0%	0%
FIRE TRAINING					0%	0%
FIRE PREVENTION	1	1	1	1	100%	400%
FIRE SUPPRESSION	1	2			0%	0%
FIRE DISASTER PREPAREDNESS					0%	0%
<b>PARKS &amp; RECREATION</b>						
PARK MAINTENANCE	10	12	1	1	10%	40%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE	1	1			0%	200%
PARKS FORESTRY					0%	0%
<b>PUBLIC SAFETY SALES TAX (PSST)</b>						
PSST POLICE PATROL	5	5	1	1	20%	140%
PSST POLICE CRIMINAL INVESTIGATIONS	2		2	2	100%	200%
PSST FIRE SUPPRESSION					0%	0%
PSST SRO					0%	0%
<b>CDBG</b>						
PLANNING CDBG					0%	0%
<b>UTILITIES WATER</b>						
UTILITIES ADMINISTRATION	1	1			0%	0%
WATER TREATMENT PLANT					0%	0%
WATER PLANT					0%	0%
WATER PLANT WELLS	1		1	1	100%	200%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	20	19	2	2	10%	20%
UTILITIES INSPECTOR					0%	0%
METER SERVICES					0%	0%
<b>UTILITIES WRF</b>						
WRF ADMIN					0%	0%
WRF INDUSTRIAL	1	1			0%	0%
WRF BIOSOLIDS					0%	0%
WRF OPERATIONS					0%	0%
SEWER LINE MAINTENANCE	7	7	1		0%	14%
<b>UTILITIES SANITATION</b>						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	11	12			0%	0%
SANITATION COMMERCIAL	9	11			0%	0%
SANITATION TRANSFER					0%	0%
SANITATION COMPOST					0%	0%
SANITATION RECYCLE	5	6			0%	0%
SANITATION YARD WASTE	2	2			0%	0%
<b>UTILITIES EVIROMENTAL</b>						
ENVIROMENTAL & SUSTAINABILITY					0%	0%
<b>CITYWIDE TOTAL</b>	<b>143</b>	<b>145</b>	<b>17</b>	<b>18</b>	<b>13%</b>	<b>25%</b>



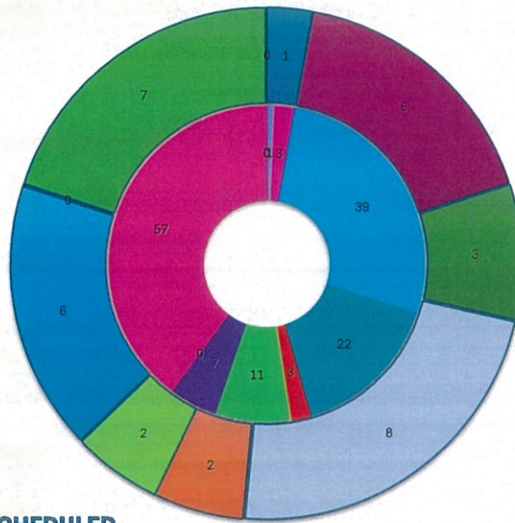
Fleet Management Division  
PM Past Due Report

PUBLIC WORKS FLEET DIVISION  
PM COMPLIANCE DETAIL REPORT  
JULY FYE 2026

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
<b>HUMAN RESOURCES</b>										
0069	2020 Ford Escape	HR	8/1/2025	7/3/2025	-29	Days	7/23/2025	Light Repair	PM-B	7/3/2024
<b>POLICE</b>										
51127	2013 Ford Interceptor	PD Patrol	123794	122525	-1269	Miles	5/14/2025	Light Repair	PM-D	7/15/2020
51127	2013 Ford Interceptor	PD Patrol	123794	122525	-1269	Miles	5/14/2025	Light Repair	PM-G	7/14/2020
23989	2023 Ford F250	PD Animal Control	30169	28000	-2169	Miles	7/10/2025	Light Repair	PM-D	10/30/2023
<b>PUBLIC WORKS</b>										
0883	2022 Peterbuilt 520	Stormwater Maintenance	8/1/2025	3/28/2025	-126	Days	7/21/2025	Heavy Repair	PMB	3/28/2024

**PM Compliance Report July  
FYE 2026**



**INNER RING - MONTHLY # SCHEDULED**  
**OUTER RING = MONTHLY # MISSED/LATE**

Department	Scheduled	Missed/Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	0	0	0.0%
Human Resources	1	1	100.0%
Planning	3	6	200.0%
Public Works	39	3	7.7%
Police	22	8	36.4%
Fire	3	2	66.7%
Parks & Rec.	11	2	18.2%
PSST	7	6	85.7%
CDBG	0	0	0.0%
Utilities	57	7	12.3%
<b>Citywide Total</b>	<b>143</b>	<b>35</b>	<b>24.5%</b>



**PUBLIC WORKS  
FLEET DIVISION**  
Technician Productivity  
Report

**FYE 2026**

July 2025

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY			INDIVIDUAL PRODUCTIVITY		
		GOAL	ACTUAL	DIFFERENCE	TOTAL HOURS		
497	153.01	72%	83.2%	11.2%	184.00		
1554	120.56	72%	68.5%	-3.5%	176.00		
1676	130.85	72%	71.1%	-0.9%	184.00		
2098	140.33	72%	79.7%	7.7%	176.00		
2495	97.28	72%	55.3%	-16.7%	176.00		
2745	152.37	72%	86.6%	14.6%	176.00		
3001	120.08	72%	68.2%	-3.8%	176.00		
3151	148.77	72%	84.5%	12.5%	176.00		
3167	117.67	72%	66.9%	-5.1%	176.00		
3502	113.69	72%	64.6%	-7.4%	176.00		
3572	159.04	72%	90.4%	18.4%	176.00		
3968	162.27	72%	92.2%	20.2%	176.00		
4033	123.81	72%	70.3%	-1.7%	176.00		
4303	167.04	72%	94.9%	22.9%	176.00		
4310	141.16	72%	76.7%	4.7%	184.00		
4316	114.24	72%	64.9%	-7.1%	176.00		

DIRECT LABOR HOURS

2162.17

TOTAL AVAILABLE HOURS

2840.00

PRODUCTIVITY GOAL

72.0%

ACTUAL PRODUCTIVITY

76.1%

**CITY OF NORMAN**  
**DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION**  
**MONTHLY PROGRESS REPORT**

JULY 2025		PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
		100%	127	127	100%	127	127	100%
		95%	127	127	100%	127	127	100%
		99%	1	1	100%	1	1	100%
	Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	40	40	100%	40	40	100%
	Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
			172	153	0.89	172	153	0.89
	Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
			0.53	3	5.65	0.53	3	5.66
	Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
			17	17	100%	17	17	100%
	Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
			10	10	100%	10	10	100%
	Response to reports of sign damage:	Percentage						
	High Priority Stop or Yield Signs within one hour	99%	32	32	100%	32	32	100%
	Lower Priority all other signs within one day	90%	62	62	100%	62	62	100%
	Street Name Signs within two weeks	90%	23	23		23	23	100%
	Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
			3344	0	0.00	3344	0	0.00



## Monthly Report

July 2025

### **LINE MAINTENANCE:**

#### Waterline Capital Projects

- Beaumont Drive – 100%
- 1357 12<sup>th</sup> NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%
- Page Street – 100%
- Crail Drive – 0% Hold – Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12<sup>th</sup> AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove project has been completed. Sutton Place project has been completed. Park Hill lift station pumps have been installed.

Water Line Breaks Total – 12 in July

Water Lines Hit by Contractors – 3

#### Sewer Line Data

- Total obstruction service requests – 18
- Private Plumbing: 15
- City Infrastructure: 3
- Sanitary Sewer Overflows: 2 on private side, 1 on city side

#### Lift Station D Flows:

- Days – 31
- Average daily flow: 1.255 MGD
- Total Monthly flow: 38.905 MG

### **UTILITIES ENGINEERING:**

AIM Water and Wastewater Master Planning Effort: In combination with the overall comprehensive land use plan, Water and Wastewater master planning efforts are being done to evaluate the current infrastructure, provide input on future development locations, and determine infrastructure needed to support the selected land use alternative(s). RDG, with Garver performing the engineering for water and wastewater efforts, was selected as the consultant for the project. Contract K-2324-46 was awarded to RDG (with Garver as a subconsultant) in July 2023. The W/WW Subcommittee approved the overall plan concepts during the final meeting January 28, 2025. Plans were unanimously recommended for approval by the Committee. Planning Committee unanimously recommended the plans for approval on May 8, 2025. Plans will go to Council for approval on June 24, 2025. This will be final report for this item.

Tangentially, staff worked with Garver and RJN to complete the wastewater collection system flow monitoring necessary for proper calibration of the wastewater model being developed and updated by Garver.

### **WASTEWATER PROJECTS:**

Bishop Creek Emergency Sewer Line Repair (WW0212): On May 7, 2025, Utilities Department Line Maintenance staff were advised that an 18-inch sewer aerial crossing over Bishop Creek in the general vicinity of 730 Stinson Street had failed and sewage was discharging into the creek. Due to the risk to the environment, the City Manager authorized emergency repairs to prevent further sewage discharge. Under this emergency declaration, staff first received verbal price quotes to lease bypass pumps and appurtenances for temporarily diverting flow and verbal bids

to mobilize a contractor for an immediate, but temporary, reconnection of the piping. This work was completed at 10:00 p.m. on May 7, 2025, which eliminated the discharge for the short term. It did not, however, restore the structural integrity of the crossing.

Subsequent to completion of this temporary repair, staff mobilized Garver Engineers under their current on-call contract to prepare an expedited design to replace the existing, failed aerial crossing, while Utilities Department Staff prepared Bidding Documents. Drawings and Bidding Documents were completed and issued to potential bidders on May 19, 2025. On May 20, 2025 Bids were opened and the lowest and best bidder was deemed to be Krapff-Reynolds Construction Co. with a bid of \$748,550.00. During the last week of May 2025, Contract was executed, Notice to Proceed was Issued, and clearing and procurement activities commenced. On June 10, 2025, City Council ratified the emergency declaration and all resulting actions.

During the month of July 2025, KRCC completed constructing temporary creek crossing, installed doghouse manholes at both ends of project, completed temporary bypass line, and commenced drilling and pouring concrete piers. Project is approximately 4 weeks behind schedule due to delay in the delivery of reinforcing steel, but, with the delivery of steel in mid-July work is now proceeding apace. Work should be largely complete by the end of August 2025.

Engineer: Garver LLC (Michael Nguyen)/Norman Utilities Staff (Ken Giannone)

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2024, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted their draft final report to an "Independent Advisory Panel" consisting of independent industry experts who will review results and recommendations, deliberate among themselves, and, finally, issue recommendations regarding the report and its conclusions. A technical orientation with the panel members, NUA, and Garver convened on August 28, 2024. This was followed by a half-day workshop on December 17, 2024 during which Garver described the finer details of the pilot test, the data obtained, and their conclusions, and ended with an extended question and answer session. On March 4, 2025, NWRI submitted their final report in the form of a technical memorandum. The report generally concurred with Garver's conclusions but included some recommendations for making any future IPR process as robust as practical. Neither Garver nor NUA had any comments on NWRI's final report so this project is now considered complete.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A workshop to review alternatives and select the best convened in August 2024. No additional funding has been authorized for FYE 2025 so project work will not progress to a pilot sized wetland or a wetland design, but some funding in the original grant has not yet been exhausted and compilation of deliverables including a final report and conclusions is still ongoing so the team continues to meet on a semi-regular basis to discuss and coordinate. During the month of June, Norman Utilities Department staff continued to assist with preparation of maps and graphics for final project report.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions. Once these questions were resolved, an additional workshop with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver addressed all questions raised in this workshop and made a standing offer to BOR and COMCD for them to use the PLOT tool to analyze historical droughts that are part of an unrelated grant project on which they are working. All direct work on this project is complete, and the PLOT tool remains available for NUA use as needed. During August 2025, NUA will draw down remaining funds available under the grant and staff will work with BOR to file closeout paperwork for grant..

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the



grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details of grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing approval and procurement processes commenced immediately thereafter.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

During June 2025, GEA and Crossland completed testing, commissioning and training for Centrifuge No. 1, and the centrifuge is now in service. Due to undercapacity associated with the sludge pumps that feed the centrifuges and the conveyor that transports dewatered-biosolids to sludge-hauling trucks, the new centrifuge has not yet been tested to its full projected capacity. Garver has been directed to prepare specifications for both new sludge pumps and a new conveyor that will sufficiently increase system capacity to allow centrifuge to be tested in the maximum ranges of its design capacity. In the interim, the dewatering system with Centrifuge No. 1 in service now has sufficient capacity to keep up with biosolids being produced by the WRF. In early July, WRF staff determined that Centrifuge No. 1 had been successfully commissioned and was operating as intended (except for peripheral capacity issues as discussed above and below), therefore, approval was granted to Crossland to commence demolition of Centrifuge No. 2, and demolition commenced immediately thereafter. After demolition was complete, concrete piers for Centrifuge No. 2 were formed, reinforced and poured, Centrifuge was set and secured in place, stairs and platforms were installed, and connection of piping to, and termination of wiring at, unit commenced. Centrifuge No. 2 should be tested and commissioned during August 2025.

Also during the month of July, Garver continued working on specifications for larger capacity sludge pumps and continued working with the manufacturer of the conveyor, Spirac, to determine cause and find solution for bottleneck in existing conveyor. If solution cannot be found, a new conveyor will be specified, procured and installed. Once this

equipment is installed and/or operating at the higher ranges, testing of new centrifuges at their higher operating ranges will be completed and, if successful, project will be closed out by December 31, 2025.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Storage Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision was made to defer construction of this project for two additional years, until FY 2026.

As noted above in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Funding Grant in the amount of \$5,000,000 for that project. For several reasons, a request for a "Technical Correction" was made to EPA to allow for the grant funds to be instead allocated to this project (and the WRF Blower Replacement project which is discussed elsewhere in this report). This request was approved by EPA in September 2024. During the month of July, NUA addressed questions and furnished clarifications to EPA regarding their submission of executed standard documents and affidavits that are required as a condition for receiving the grant. Once this documentation has been approved by EPA staff, funding for the grant will be formally released for Norman Utilities Authority to fund this project.

EPA has additional conditions for their grant that are associated with the bidding and construction of the project. In order to meet these conditions revisions to the bidding documents will be required. As a result, Greely Hansen has requested a Contract Amendment in order to reimburse them for resultant additional costs, and, in June 2025, after extensive negotiations, a tentative agreement was reached. This proposed amendment is currently being reviewed by Norman Utilities staff. Once this Amendment has been finalized and then approved by City Council (tentatively projected for August 2025), Greely Hansen will proceed with final revisions to bidding documents. This should allow project to be bid in the fall of 2025 with construction commencing in early 2026 and project completion in early 2027.

Engineer: TYLin (formerly Greely and Hansen LLC) (John Schmidt)

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines.

The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is now nearing completion. As of the end of July 2025, all contract work was complete. During the month of August, a final change order will be negotiated and a punchlist will be generated, which KRCC should commence addressing. Final acceptance, final change order and final payment should be presented to City Council for approval during September 2025.

Engineer: Parkhill (Sara Senyondo)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

Following CIP discussions in January 2025, Digester #3 has been moved ahead of Digester #1 in digester cleanout projects. Digester #3 will be cleaned out as early as July 2025 for internal structural assessment of the digester and its roof, as well as to prepare the interior portion of the roof for a temporary fix. July 2025 is the beginning of FY 2026, which is when the next digester cleanout is scheduled. The temporary fix will be welding a metal plate over the exterior portion of the crack in the roof. The permanent roof replacement will likely happen in 2028 when more funds are available for the WRF to execute the full replacement for this CIP project. No changes were made in February with regard to executing the repair. Digester #3 will be cleaned out instead of Digester #1 as early as July. It will not happen earlier than July as the next digester cleanout project is budgeted for FY 26.

In April 2025, a scope and fee for the condition assessment of Digester No. 3's roof was received from Garver. The condition assessment includes an internal visual assessment of the digester roof, and will be used to determine the extent of the repair required.

At the start of FY26, WRF staff will begin preparing for the digester cleanout capital project. During this period, Garver's assessment scope will be finalized and they will be prepared for the internal assessment after the digester is cleaned out.

Engineer: Garver – On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

From an email from Parkhill on 12-05-24 the preliminary SMP-18 plans for review are expected before January 1, 2025.

NUA staff had a meeting with the new engineering team assigned to this project at Parkhill on January 30, 2025. From this meeting, plans are expected to be in-hand by mid-February 2025.

Linework plans are expected to be finalized and ready for bid by August 2025.

Engineer: Staff with assistance from Lemke Surveying

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of the end of November 2024, the sampling plan is in development. Equipment for the biosolids holding bins and plumbing to be acquired in February, after sampling plan review.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

As of December 2024, the WRF land application permit and soil testing is being reviewed by Garver to begin finalizing the sampling plan. A review of sampling needs will take place in January 2025.

An onsite meeting with Garver was conducted in January 2025. During this meeting, Garver announced plans to conduct baseline sampling for the liquid and solid treatment trains at the WRF in February 2025. Also occurring in February 2025, NUA staff will begin mixing biosolids and yard clippings to create Class-A compost, specifically for use in the biosolids troughs that will be created and regularly sampled throughout the duration of this project.

Delays in receiving sampling bottles have pushed sampling of the liquid and solid treatment trains to mid April. Materials for the class-A compost sampling troughs are being procured as the compost develops.

Initial sampling of the solid and liquid trains began in late April and is expected to conclude in May. The Class-A compost being developed for this project is near completion and should be fully developed by the end of May, which is also when the equipment for the Class-A compost troughs is expected to arrive on-site.

The initial sampling is expected to conclude in June with sampling of the solids treatment train. Delivery of materials for construction of the pilot beds is also expected in the month of June 2025.

Delivery of materials has started at the WRF, and the experimental troughs are expected to be completed by the end of July. Sampling to begin after the bins have been constructed.

In July 2025, the experimental troughs were assembled. The vegetation in the troughs is acclimating, and sampling of the troughs is expected to begin in late August or early September.

Engineer: Garver (Bryce Callies)

Water Reclamation Facility (WRF) Aeration Blower Replacements: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already on-site. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This was originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

As of the end of November 2024, the first turbo blower has been placed on its concrete pedestal and delays in electrical equipment has prevented finalization of the installation of the blower. Even with this delay, the project is still expected to be on schedule, with both turbo blowers installed by the end of February 2025.

As of December 2024, the project has experienced no further delays and the first turbo blower is still on pace to have its installation completed by the end of February 2025.

As of January 2025, the complete installation of the first turbo blower and WRF staff blower training is expected to occur in mid to late February 2025.

As of March 2025, installation of Turbo Blower No. 5 is nearly complete. Turbo Blowers No. 5 and 6 will be tied into the WRF's Supervisory Control and Data Acquisition System (SCADA) in April 2025, and will be followed by testing, training, and then release.

As of April 2025, the network tie-in of Turbo Blowers No. 5 and 6 require an additional site visit from Atlas Copco to complete the work. Once this work is performed, Garver will then perform a site visit to connect Turbo Blowers No. 5 and 6 to the WRF's SCADA system.

Atlas Copco performed their final site visit in May, and Garver is expected to complete the SCADA Integration in June 2025. Final commissioning of the turbo blowers is expected to be done following this integration.

The centrifugal blowers are expected to be delivered in late July or early August. In the meantime, Crossland Heavy and Atlas Copco are working on adjusting the automated controls for the turbo blowers to fit WRF staff needs.

At the end of July 2025, Atlas Copco was procuring a new Rover for the aeration blowers at the WRF. The Rover will collect operational and system data of the blowers, which will then be used to diagnose and resolve existing issues with automation of the new turbo blowers.

Engineer: Garver (Michael Nguyen)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

During the Southwest American Water Works Association Conference, Peter met with Brian Conroy from Duke's in regard to inadequate data produced from several iTrackers in the project period. A follow-up meeting will be held in November to discuss what Duke's will do to resolve the gap in data.

Following discussion with Duke's staff, NUA produced a spreadsheet detailing the data issues with specific iTracker units. A follow-up meeting will be held with Duke's to determine how this issue may be compensated.

In a discussion regarding the meeting needs, a discrepancy between the Duke's iTracker flow out of the Ashton Grove Basin and NUA flow monitoring devices very near to the Ashton Grove Basin was discussed. The NUA flow values are to be given to Duke's for their evaluation and included in a January 2025 meeting.

Following the January 2025 meeting, Duke's reviewed the provided flow data and requested a February follow-up meeting so they can provide more details on the data provided and the study's performance. The goal of a more detailed data analysis is to identify specific areas in Ashton Grove for smoke testing to detect infiltration and inflow issues. In the second meeting with Duke's they identified two key areas that are candidates for smoke testing.

The scope of the smoke testing area, and the entity performing the testing is being evaluated and will likely be decided by September 2025.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff has placed this project on hold as they work through new Comp Plan.



## **WATER PROJECTS:**

Robinson Water Line: 24<sup>th</sup> Ave NE to 12<sup>th</sup> Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24<sup>th</sup> Ave NE to 12<sup>th</sup> Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14<sup>th</sup>, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until at least Fiscal Year 2023/24. From that point, it was agreed that Jacobs could schedule final design work and easement acquisition at a pace intended to synchronize completion of final design, receipt of permit, and purchase of all easements with this revised construction schedule. However, Jacobs encountered issues with their chosen alignment, largely associated with a previously-identified and currently-unused OG&E easement along Robinson Avenue in front of large, adjacent properties owned by the United States Department of Veterans Affairs and J.D. McCarty. OG&E has now given formal authorization for Norman Utilities to encroach on their easement as needed for this project so preparation of final plans and easement acquisitions can now proceed.

Due to the critical nature of the project and the delayed progress in finalizing design for bid, meetings convened between NUA and Jacobs on January 6 and February 20, 2025. In these meetings, Jacobs and NUA committed to close coordination and working together toward the goal of completing final design as well as obtaining easements and permits in order to advertise the project in Summer of 2025. During April 2025, engineering and line maintenance staff reviewed current design documents, walked the alignment, and convened a review meeting on April 18, 2025. The major recommendation arising from this review was to move as much of the alignment as practical and acceptable into Robinson Avenue. As a result, a meeting convened with Norman Utilities Engineering, Utilities Line Maintenance and Public Works staff on June 26, 2025, and Public Works staff approved moving alignment into Robinson. Immediately following the meeting, Norman Utilities Department's final comments on drawings (which included a new alignment largely in Robinson) were forwarded to Jacobs. During the month of July, Jacobs commenced addressing comments on design including revised alignment and also began preparing a request for a contract amendment associated with the alignment changes. During the month of August, work on final plans should continue and negotiations regarding a contract amendment for Jacobs should commence.

Schedule will be revised in a more formal manner as part of the amendment with Jacobs, but tentatively, project should be ready for bid by the end of 2025. Construction would then commence shortly after the first of the year 2026 and be complete by the end of 2026.

Engineer: Jacobs Engineering (Arun Srinivasan)

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24<sup>th</sup> to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

The technical memorandum was received in December with 35% plans, and is being reviewed by NUA staff.

As of January 2025, the 35% plans are still under review. Utilities staff met with Public Works in February 2025 to ensure there are no future conflicts with projects Public Works has planned in the same area.

NUA staff to meet with Plummer in early April to review Plummer's response to NUA's comments on 30% plans. Following this meeting, Plummer will begin working on 60% plan set.

As of April 2025, Plummer continues to work on the 60% plans.

In late May 2025, Utilities staff received the final Technical Memorandum from Plummer. 60% plans are expected in June or July 2025.

Plummer provided an update at the end of January to let City Staff know that the 65% and the subsequent 95% plans will be completed by July or late August.

Engineer: Plummer (*Robert Weinert*)

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkhill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

From a 12-5-24 update email, NUA expects to receive the completed plans by January 1, 2025.

The Parkhill engineer on this project has moved to a different company and a meeting with the new project manager at Parkhill will take place in January 2025. As the initial plans were already received by NUA and returned to Parkhill with NUA comments to address, the final plans are expected to come in January or February 2025. NUA staff will meet with the new project manager in January to determine how close Parkhill is to tendering final plans.

During the meeting with the new Parkhill team assigned to this project, Parkhill determined the final plans will be ready by mid-February. Bid specifications are being prepared and bidding is slated to be advertised in March.

Bids were received and opened on May 1, 2025. The lowest bid received was from Southwest Water Works, LLC in the amount of \$1,585,350. The contract is expected to be awarded at the City Council regular meeting on June 10.

Kickoff meeting has occurred and work is expected to begin in September.

Engineer: Parkhill (*Sean Price*)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase,

specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. Meter upgrades are nearing 50 percent complete and approximately 20,000 meters have been upgraded to-date. Importing reads into production for billing is ongoing as routes are substantially complete. The Customer Engagement Portal is currently in development but roll-out is being pushed further back to better align with completion of the meter installations.

Consultant: E Source (Alyssa Pourciau)

#### Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL<sub>2</sub>) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. The Planning Committee approved the revised platting/zoning for the location. Staff are reviewing the 90% submittal and staff is working on revisions to proposed Amendment 2 of the engineering contract.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

Disinfection System Engineer: Plummer Associates (Alan Swartz)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was

submitted to the DEQ on October 16, 2024. Service line verification was completed for Norman schools and as requested by Voda.AI for their analysis.

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A kick-off meeting was held on February 15, 2022 after 60% streetscape plans were completed. Additional items were added to the project so an amendment will be brought to City Council for approval. This project will be completed in combination with the Public Works project to reduce overall restoration costs and impacts to the public. Project was bid but was over budget for the roadway portion of the work. Staff will work to amend the contract with the Engineer to bid the water line portion separately.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water meter plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. ODOT has bid the project and awarded contract. Water line installation on this project is currently ongoing with approximately 800 feet of water line installed.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results were provided in November. Staff reviewed the information in December and had modifications/corrections. Updated information provided and staff have reviewed the information. The project will be continued for the next 4 years with the information used as an input to identify future projects.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where

Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. A pre-construction meeting was held on August 29, 2023. All punch list items have been completed at the apartment complex. Contractor has completed the installation of all the lines within the Southlake development. Remaining items of work will be cleanup as weather conditions permit. The final change order for the project will be taken to Council on the second docket in August 2025 for project closeout.

#### Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

#### **SANITATION CAPITAL PROJECTS:**

##### Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergent) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter

and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process beginning in December. This project doesn't have the same priority as projects with federal or state funding window constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

This project is expected to go out for bid in January or early February 2025. A request was made for Tricore to tender plans to Development Services for review while the bidding documents are finalized and the bidding process begins.

The project went out for bid in January and bid opening will be on March 20, 2025. As of March 2025, received bids are being evaluated before proceeding.

Following the evaluation of bids, Contract and Bonds have been sent to the lowest bidder WL McNatt & Company in the amount of \$1,787,506. This exceeds the budget for this project, and a change order has been negotiated and sent to WL McNatt & Co., reducing the scope of work on this project to bring costs into alignment with budgetary constraints. The contract and change order for this project is expected to be awarded and approved in the last City Council regular meeting in May.

Contract was awarded at the May 27, 2025 City Council Regular Meeting and contract documents signed by CoN personnel were received on June 4, 2025. A preconstruction meeting will be held in June 2025 where a construction schedule will be set.

As of July 2025, submittals are undergoing the approval process with mobilization to follow.

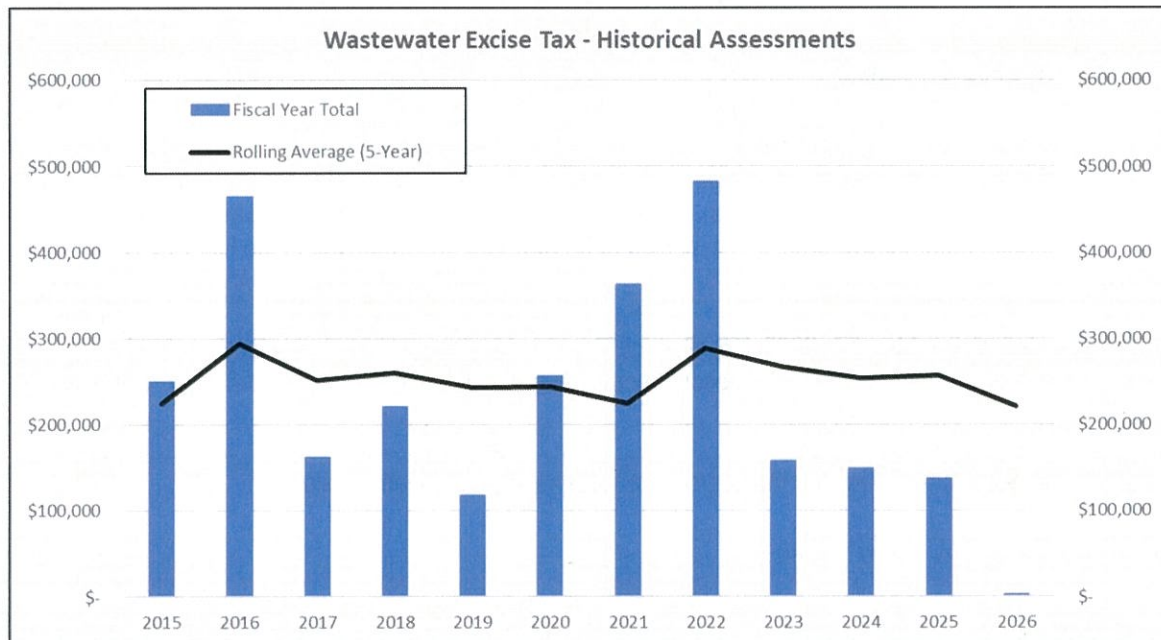
Engineer: TriCore Group, LLC (Greg Vance)

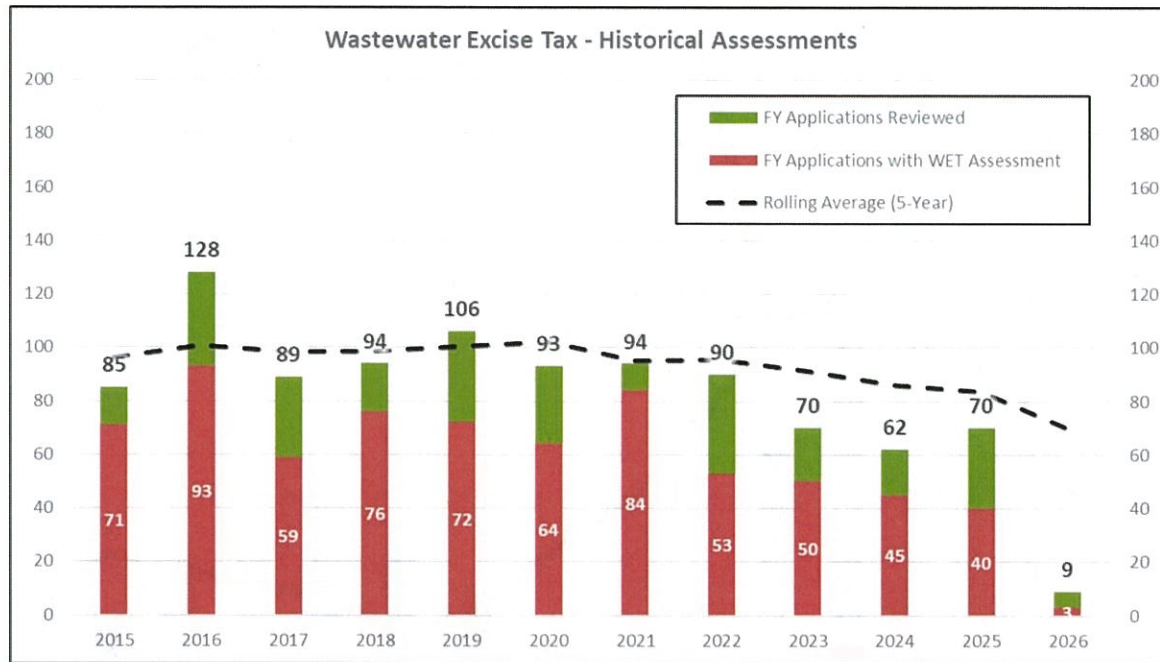
Sanitation Cost-of-Service Study (SA0025): This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Raftelis is currently working through the data to ensure that the billing and revenue models are correctly configured.



### Wastewater Excise Tax – Non-Residential:

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on nine commercial entities last month. Three applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, nine commercial properties have been reviewed and a total of \$2,938.84 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed.

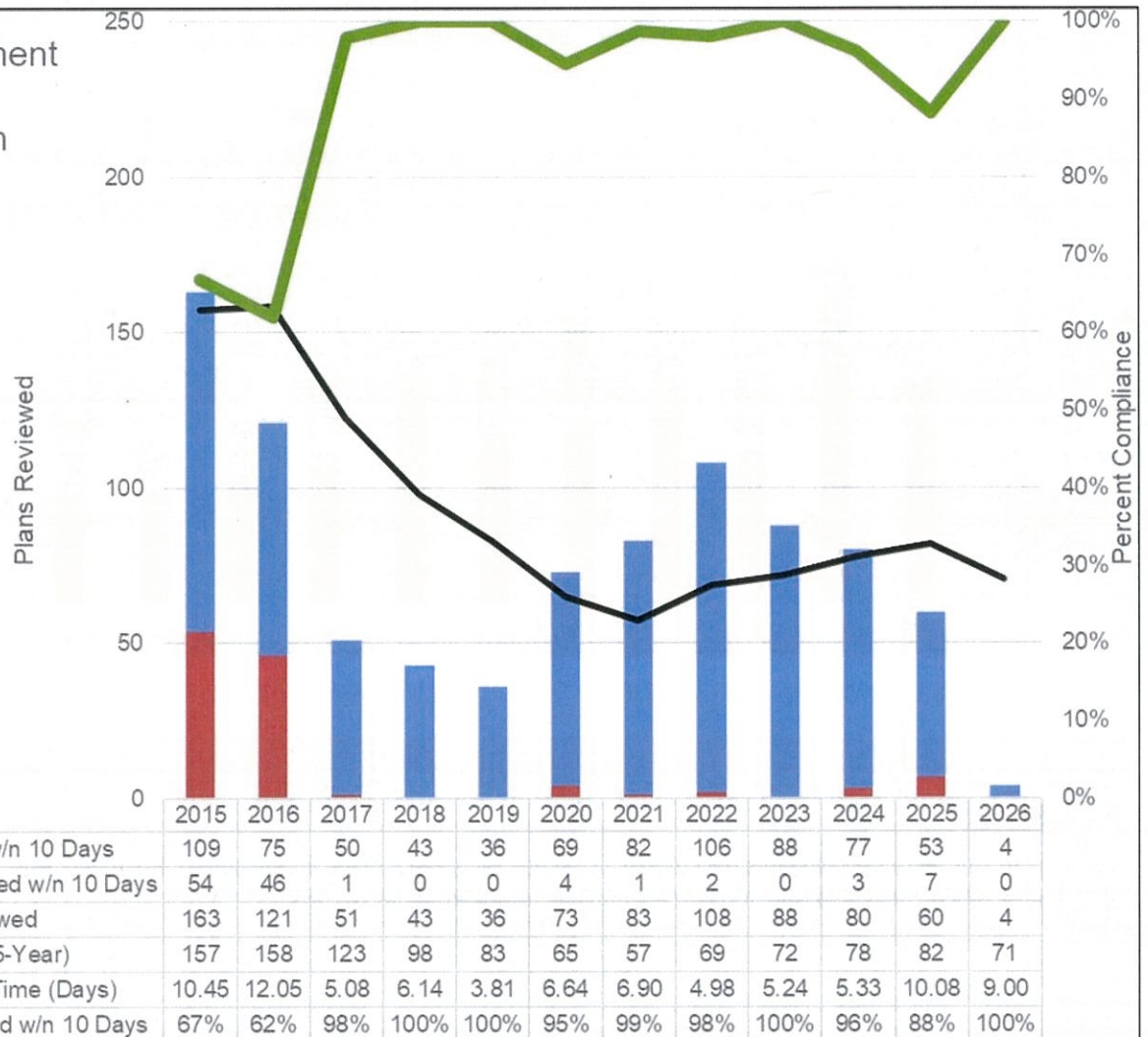




**PLAN REVIEW:**

Seven plan sets were reviewed this past month. Staff has reviewed 4 plans for the current fiscal year with an average review time of 9.00 days and with 100 percent of plans reviewed within 10 days.

## Utilities Department Plan Review Summary Graph



### RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved

01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.

7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

#### **Private Water Well Permits Issued**

0 water well permits were issued for the month of July.

<b>DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY JULY 2025 SUMMARY</b>
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	MONTHLY	YEAR-TO-DATE
<b>STORMWATER CONSTRUCTION SW</b>		
INSPECTIONS	89	89
ACTIVE SITES	88	88
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
SWOS	0	0
ECPS	3	3

<b>STORMWATER MS4 OPERATIONS</b>		
ACTION CENTER	6	6
PWSTORMWATER	1	1
CALLS	5	5
OTHER	20	20
TOTAL INQUIRIES	32	32
OUTFALL INSPECTIONS	0	0
MCM 5 INSPECTIONS	0	0
MCM 6/P2 INSPECTIONS	0	0

<b>PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM</b>		
FOG INSPECTIONS	19	19
FOOD LICENSE APPROVAL	4	4
SIU INSPECTIONS	0	0
SIU SITES SAMPLED	0	0
TABLE II MONITORING (%)	100%	100%
TABLE III MONITORING (%)	75%	75%

<b>HOUSEHOLD HAZARDOUS WASTE</b>		
HHWF: CARS SERVED	89	89
SWAP SHOP VISITS	7	6
OIL DISPOSED	1162	1162
ANTIFREEZE DISPOSED	0	0
TIRES DISPOSED	13005	13005
HHW MATERIAL COLLECTED	4475	4475
E-WASTE: CARS SERVED	0	0
E-WASTE COLLECTED	0	0
TOTAL CARS SERVED	89	89
TOTAL MATERIAL COLLECTED	4475	4475

<b>REVENUE</b>		
FOG PROGRAM	\$ 50.00	\$ 50.00
SURCHARGE	\$ -	\$ -
LAB ANALYSIS RECOVERY	\$ -	\$ -
INDUSTRIAL DISCAHRGE PERMIT	\$ -	\$ -
TOTAL	\$ 50.00	\$ 50.00

ACTIVITIES
<i>ECAB</i>
Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research.
Urban forestry discussion.
Educational hand outs and participation in Monarchs festival.
<i>DoERS</i>
Love Your Lake Week was celebrated July 5 through July 12.
On July 8, staff volunteers planted a bare lot with native plants.
On July 11. Dukes Root Control special agreement permit re-issued .
On July 12, Chao, Loudenback, Boteler, Gates, Epperson and Billings presented Habitat and All That at the Well.
On July 16, Loudenback, Chao, Boteler, Billings and Wright attended OFMA SW Workshop; Boteler and Chao presented.
On July 28, Loudenback facilitated the LTWA Board Meeting
Table III Sampling was completed July 7-9.



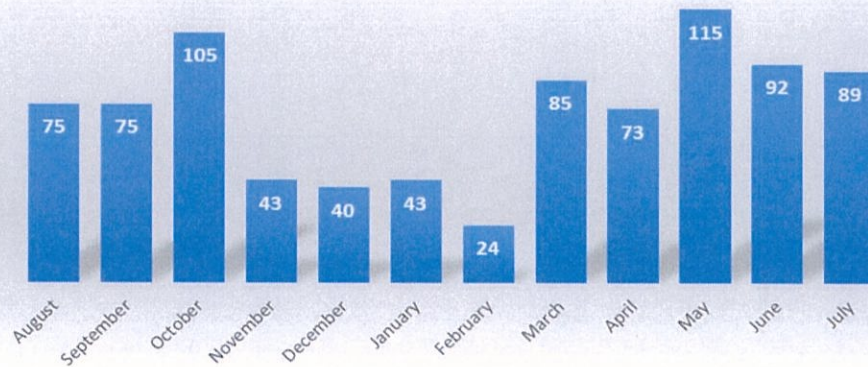
#### Upcoming Events:

9-Aug Garden Maintenance at HHWF  
16-Aug-25 Environmental Panel at Te Ata Theater  
19-Aug Hazwoper Refresher with MWC  
25-Aug LTWA Planning Retreat  
28-Aug EnviroScape Demo at Eisenhower  
13-Sep Curiosity Day at Sam Noble  
10-Sep Bishop Creek WBP Meeting  
15-Sep Bug Collection Dave Blue Creek  
28-Sep Monarch in the Park

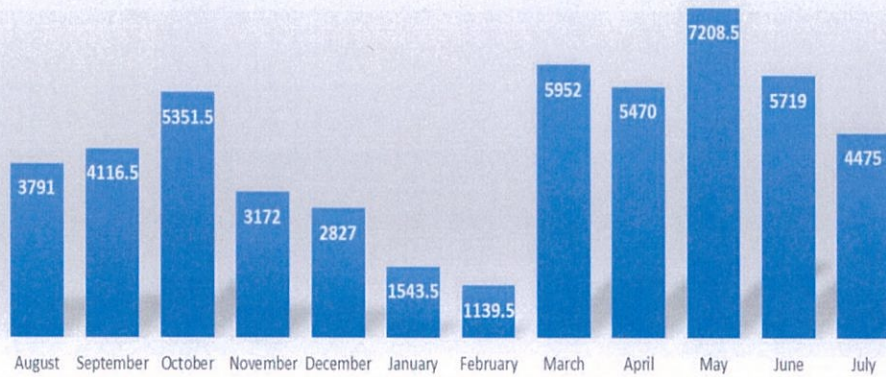
#### Upcoming Projects:

Sept Panels on HHWF  
Fall Retrofit of Pond

### Number of Facility Appointments



### Amount Collected in Pounds at Facility (lbs)



CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2026		FYE 2025	
July 2025	MONTH	YTD	MONTH	YTD
<b>New Meter Sets:</b>	<b>30</b>	<b>30</b>	<b>61</b>	<b>61</b>
Number Short Sets	30	30	56	56
Number Long Sets	0	0	5	5
Average Meter Set Time	5.76	5.76	4.08	4.08
Number of Work Orders:				
Service Calls	522	522	590	590
Meter Resets	2	2	1	1
Meter Removals	14	14	5	5
Meter Changes	18	18	110	110
Locates Completed	743	743	604	604
Number of Water Main Breaks	12	12	14	14
Average Time Water Off	0.69	0.69	1.38	1.38
Number of Water Leaks	56	56	61	61
Fire Hydrants:				
New	0	0	0	0
Replaced	0	0	0	0
Maintained	115	115	60	60
Number of Valves Exercised	138	138	119	119
Feet of Main Construction	0	0	0	0
Hours of Main Construction	0	0	0	0
Meter Changeovers	0	0	0	0
OJI's	0	0	0	0
Hours Flushing/Testing New Mains	29.00	29	21	21
Hours Worked Outside of Division	0.00	0.00	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2026		FYE 2025	
July 2025	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	3	3	3	3
Property Owner Responsibility	15	15	10	10
<b>TOTAL</b>	<b>18</b>	<b>18</b>	<b>13</b>	<b>13</b>
Number of Feet of Sewer Cleaned:				
Cleaned	78,473	78,473	104,365	104,365
Rodded	4,141	4,141	4,621	4,621
Foamed	0	0	0	0
SL-RAT	0	0	2,175	2,175
<b>TOTAL</b>	<b>82,614</b>	<b>82,614</b>	<b>111,161</b>	<b>111,161</b>
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	1	1	0	0
Obstruction	0	0	1	1
Private	2	2	0	0
Other (Lift Station, Line Break, etc.)	0	0	0	0
<b>Total Overflows</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>1</b>
Feet of Sewer Lines Televised	33,972	33,972	36,440	36,440
Locates Completed	320	320	320	320
Manholes:				
Inspected	1,225	1,225	1,239	1,239
New	0	0	0	0
Raised	18	18	2	2
Repaired	5	5	5	5
Feet of Sewer Lines Replaced/Repaired	8.00	8.00	0	0
Hours Worked at Lift Station	34.05	34.05	51	51
Hours Worked for Other Departments	3.37	3.37	16.83	16.83
OJI's	0	0	0	0
Square Feet of Concrete	0	0	0	0
Average Response Time (Minutes)	19.00	19.00	19.00	19.00
Number of Claims	0.00	0.00	0.00	0.00

City of Norman, Oklahoma  
Department of Utilities

Monthly Progress Report  
Water Reclamation Facility  
July 1-31, 2025

**Flow Statistics**

	<b>FYE 2026</b>		<b>FYE 2025</b>	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	356.4	356.4	333.3	333.3
Total Effluent Flow (M.G.)	295.2	295.2	325.5	325.5
Influent Peak Flow (MGD)	13.8	13.8	14.6	14.6
Effluent Peak Flow (MGD)	11.2	11.2	13.7	13.7
Daily Avg. Influent Flow (MGD)	11.5	11.5	10.8	10.8
Daily Avg. Effluent Flow (MGD)	9.4	9.4	10.5	10.5
Precipitation (inches)			2.4	2.4

**Discharge Monitoring Report Stats**

EPA minimum percentage removal 85%

5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	139	119
Effluent Carbonaceous Total	2	3
Percent Removal	98.6	97.5
Total Suspended Solids:		
Influent (mg/L)	162	177
Effluent (mg/L)	25	13
Percent Removal	84.6	92.7
Dissolved Oxygen:		
Influent (min)	0.4	1.3
Effluent (min)	7.2	8.3
pH		
Influent (Low)	6.8	6.74
(High)	7.1	7.1
Effluent (Low)	6.9	6.8
(High)	7.4	7.2
Ammonia Nitrogen		
Influent (mg/L)	25.6	29.9
Effluent (mg/L)	0.3	0.7
Percent Removal	98.8	97.7

**Utilities**

**Electrical**

Total kWh Used (Plant wide)	439,280	439,280	340,260	340,260
Aeration Blowers & Headworks	138,500	138,500	114,200	114,200
UV Facility	68,800	68,800	66,000	66,000

**Natural Gas**

Total cubic feet/day (plant wide)	238,000	238,000	113,000	113,000
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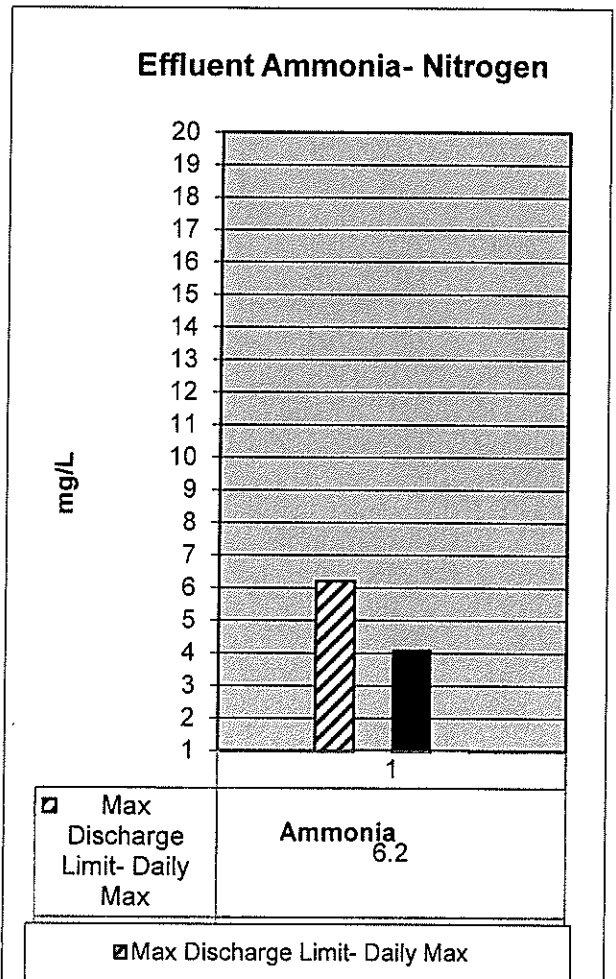
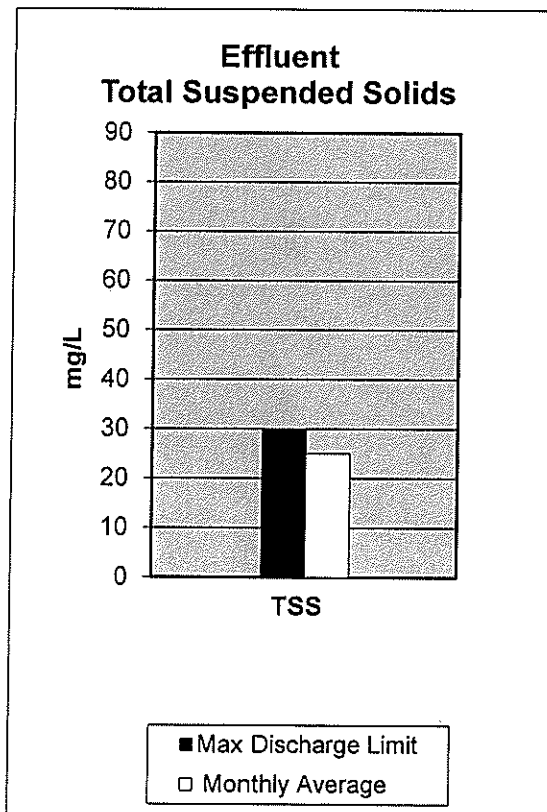
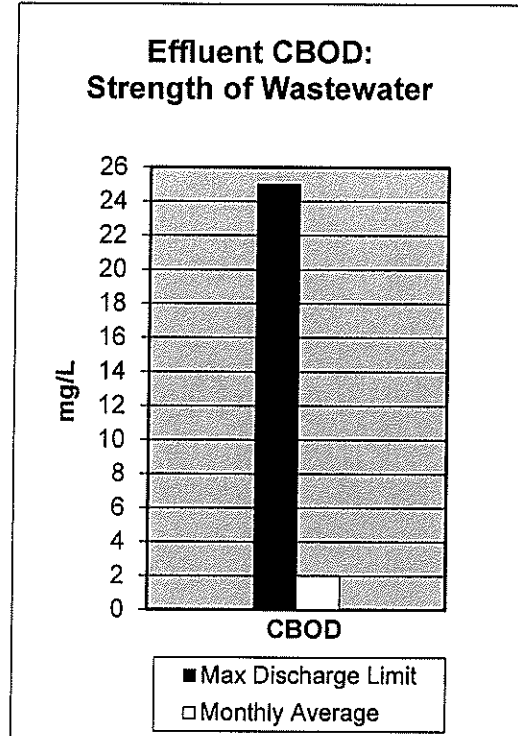
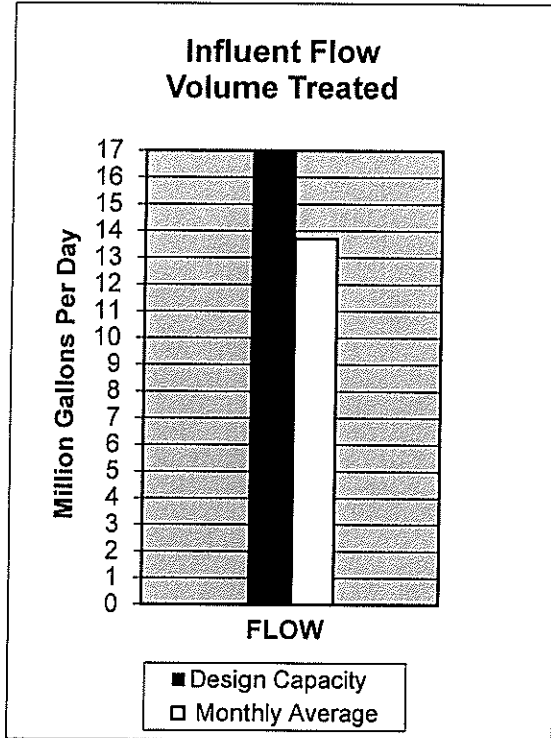
Public Education (Tours)	0	0	5	115
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Total Attendees FYE 26	0		115	
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OU Golf Course (MG)	21.4	21.4	10.6	10.6
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E. coli geometric mean for July **62 MPN** (Limit is 126)

CITY OF NORMAN  
WATER RECLAMATION FACILITY  
July 2025



Comments here

**CITY OF NORMAN, OKLAHOMA  
DEPARTMENT OF UTILITIES  
MONTHLY PROGRESS REPORT**

**WATER TREATMENT DIVISION**

**MONTH: July-2025**

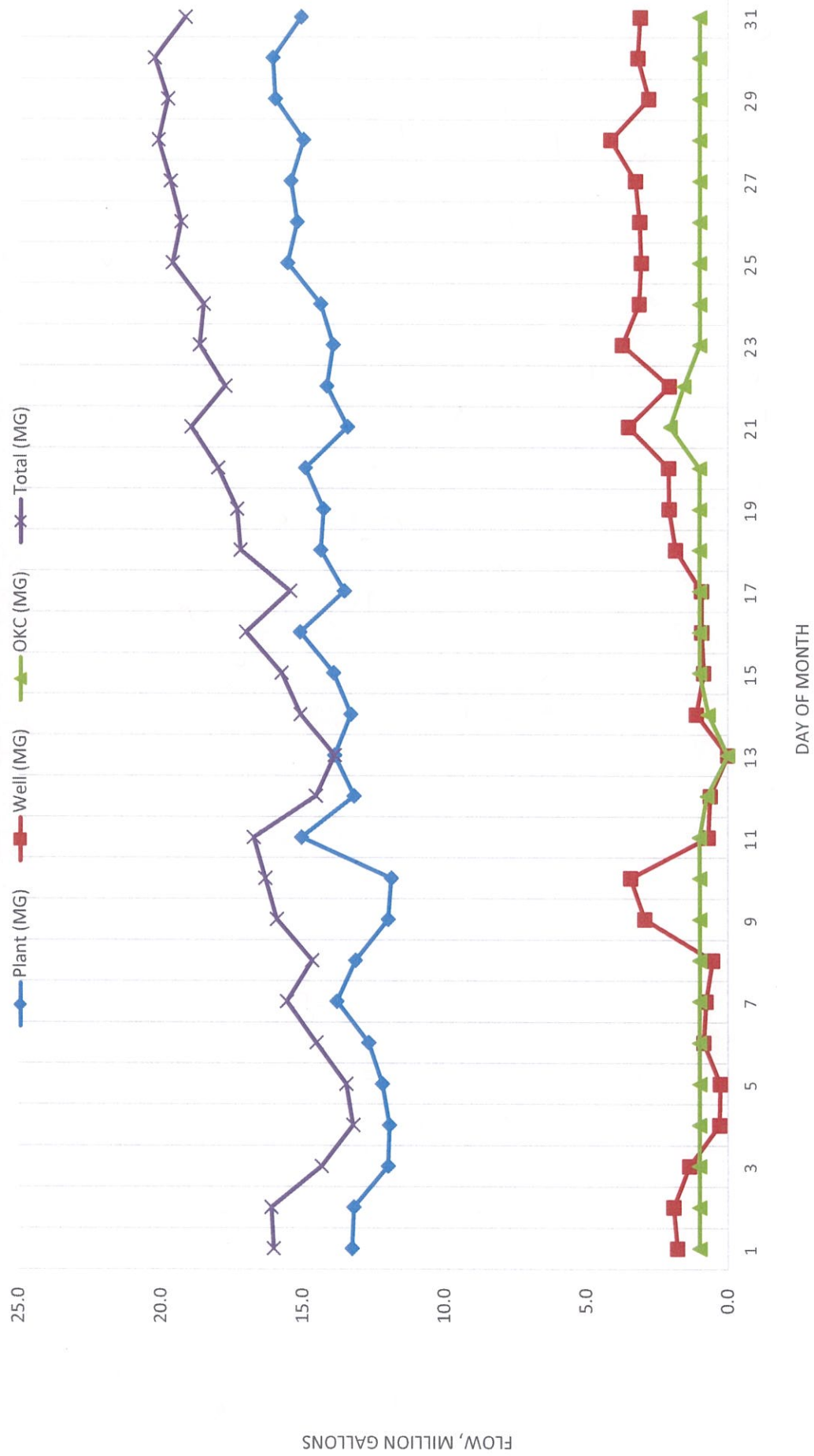
	<b>FYE 2026</b>		<b>FYE 2025</b>	
	<b><u>This month</u></b>	<b><u>Year to date</u></b>	<b><u>This month</u></b>	<b><u>Year to date</u></b>
<b>Water Supply</b>				
Plant Production (MG)	431.69	431.69	473.00	473.00
Well Production (MG)	60.15	60.15	89.70	89.70
Oklahoma City Water Used (MG)	30.97	30.97	28.71	28.71
Total Water Produced (MG)	522.81	522.81	591.41	591.41
Average Daily Production	16.86	16.86	19.08	19.08
<b>Peak Day Demand</b>				
Million Gallons	20.26	20.26	21.82	21.82
Date	7/30/2025	7/30/2025	7/3/2024	7/3/2024
System Capacity (see note 1)	0.00	0.00	30.34	30.34
Demand Above Capacity (Peak Day)	20.26	20.26	0.00	0.00
Note 1: 2024- system capacity updated to reflect actual firm capacity from all sources				
<b>Costs</b>				
Plant	\$716,104.10	\$716,104.10	\$743,012.37	\$743,012.37
Wells	\$201,724.92	\$201,724.92	\$242,272.97	\$242,272.97
OKC	\$96,787.73	\$96,787.73	\$88,471.59	\$88,471.59
Total	\$1,014,616.75	\$1,014,616.75	\$1,073,756.93	\$1,073,756.93
<b>Cost per Million Gallons</b>				
Plant	\$1,658.84	\$1,658.84	\$1,570.84	\$1,570.84
Wells	\$3,353.59	\$3,353.59	\$2,700.99	\$2,700.99
OKC	\$3,125.61	\$3,125.61	\$3,081.24	\$3,081.24
Total	\$1,940.71	\$1,940.71	\$1,815.58	\$1,815.58
<b>Water Quality</b>				
Bacterial Samples in Compliance	100	100	101	101
Bacterial Samples out of Compliance	0	0	2	2
Total number of inquiries (Note 2)	1	1	5	5
Total number of complaints (Note 2)	2	2	0	0
Number of complaints per 1000 service connections	0.05	0.05	0.00	0.00
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
<b>Safety</b>				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	1	0	0
<b>Public Education</b>				
Number of tours conducted	0	0	4	4
Number of people on tours	0	0	31	31

**Notes:**

Replaced cooling fan for Emergency pump VFD.  
 Repaired telemetry panel at Boyd tower (suspect lightning strike)  
 Replaced LAS pump at Well 31.  
 Replaced sample pump at split vault.



# WATER PRODUCTION FOR JULY 2025



# MONTHLY TRANSFER STATION REPORT

July 2025

	TONS PER MONTH	REVENUE PER MONTH
O.U.	284.56	\$16,753.02
STANDARD GATE	1,037.02	\$114,492.60
RESIDENTIAL	355.43	\$17,146.20
TOTALS:	1,677.01	\$148,391.82

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	446.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	8826.26
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
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TOTAL LOADS BROUGHT TO LANDFILLS:	446.00
GRAND TOTAL TONS TO LANDFILLS	8,826.26

DISPOSAL COST PER TON (OKC)	\$21.75
TIPPING FEE'S FOR DUMPING AT OKC:	\$191,971.16
GRAND TOTAL TIPPING FEE'S	\$191,971.16

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	647.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	4108.04
--	---------

# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	429.00
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# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	3083.24
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TOTAL LOADS BROUGHT TO TRANSFER STATION:	1076.00
--	---------

TOTAL TONS BROUGHT TO TRANSFER STATION:	7191.28
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	197.56
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TOTAL TONS RECEIVED AT TRANSFER STATION	9065.85
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# SANITATION DIVISION PROGRESS REPORT

## SUMMARY FYE 26

	FYE 25		FYE 26	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	2	2	0	0
<u>On The Job Injuries</u>	1	1	0	0
<u>Bulk Pickups</u>	52	52	54	54
<u>Refuse Complaints</u>	138	138	120	120
<u>New Polycarts Requests</u>	56	56	67	67
<u>Polycarts Exchanges</u>	5	5	6	6
<u>Additional Polycart Requests</u>	75	75	69	69
<u>Replaced Stolen Polycarts</u>	18	18	26	26
<u>Replaced Damaged Polycarts</u>	58	58	70	70
<u>Polycarts Repaired</u>	21	21	32	32

# COMPOST MONTHLY REPORT

JULY 2025

MONTH

TONS BROUGHT IN BY COMPOST CREWS:	476.46
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 10,363.01

TONS BROUGHT IN BY PUBLIC:	1,500.00
TONS BROUGHT IN BY CONTRACTORS :	5,632.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	40.00
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 155,991.00

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 166,354.01
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REVENUE COLLECTED FROM COMPOST SALES:	\$ 280.00
REVENUE COLLECTED FROM GATE SALES:	\$6,446.00

TOTAL TONS COLLECTED	7,648.46
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MULCH CUBIC YDS

COMPOST CUBIC YDS

MONTH

MONTH

PARKS DEPT.	20
ROAD & CHANNEL	20
LINE MAINTENANCE	0
STREET DEPT.	0
WATER TREATMENT	0
MURPHY PRODUCTS OKC	0
SELF LOADING BIN	100
DRYING BEDS	1,600
COMPOST SOLD BY CUBIC YARDS	
MULCH SOLD BY CUBIC YARDS	1,000
TOTAL:	2,740

75
100
84
259

**CURBSIDE MONTHLY RECYCLING REPORT**

Jul-25

**PROGRAM STATISTICS**

	AVERAGE MONTH
SET OUT/PARTICIPATION RATE:	97%
AVERAGE TONS PER DAY :	15.60
POUNDS PER HOME:	18.29

**COMMODITY BY TON**

	% of Total	TONS
ALUMINUM BEVERAGE CAN	2.10%	7.69
#1 PET	5.50%	20.13
NEWS	0.00%	0
GLASS CONTAINERS	5.72%	20.94
MIX PAPER	33.40%	122.26
PLASTIC FILM	0.57%	2.09
#2 NATURAL	0.90%	3.29
#2 COLOR	1.10%	4.03
#3-#7	0.00%	0
METAL	0.82%	3
RIGIDS	0.89%	3.26
TIN-STEEL SCRAP	3.30%	12.08
TRASH	28.30%	103.59
OCC	17.40%	63.69
<b>TOTAL</b>	<b>100.00%</b>	<b>366.05</b>

	MONTH
SERVICE CALLS (MISSES)	18
HOUSESIDE	0
REMINDER	0
SCATTERED	0
MISC.	0
REPAIR	4
NEW	55
ADD	3
MISSING	12
EXCHANGE	0
REPLACE	6
PICK UP	30
<b>TOTAL CALLS</b>	<b>128.00</b>

	MONTH
LANDFILL COST AVOIDANCE	\$7,229.49

## JULY 2025

MONTHLY UNIT PRICES		Revenue per ton	Proc. Fee	LBs Rejected	Tons Rejected	%	LNDL Fee	Tons Diverted	\$ Diverted
ALUMINUM:		\$1,100.00	\$0.00		0	0		230.74	\$5,018.60
PLASTICS:		\$75.00	\$0.00				0%		
STEEL CANS:		\$0.00	\$0.00						
MIXED OFFICE PAPER:		\$0.00	\$0.00						
CARDBOARD:		\$35.00	\$0.00						

RECYCLING CENTER DATA:		#9	Westwood	Hollywood	Transfer				
	TONS		TONS	TONS	TONS	Total Tons	PRO/FEE	Revenues	Net
ALUMINUM:		0.45	0.2		0.65	0.05	1.35	\$0.00	\$1,485.00
PLASTICS:		3.23	1.25		4.43	0.3	9.21	\$0.00	\$690.75
STEEL CANS:		0.45	0.2		0.65	0.05	1.35	\$0.00	\$0.00
MIXED OFFICE PAPER:		3.94	2.51		6.49	0	12.94	\$0.00	\$0.00
CARDBOARD:		23.93	13.98		33.76	2.1	73.77	\$0.00	\$2,581.95
RECYCLING CENTER TOTALS:		32	18.14		45.98	2.5	98.62	\$0.00	\$4,757.70

Commercial Cardboard Containers		Compactors		Glass
TONS	Revenues	TONS	Revenues	TONS
30.79	\$1,077.65	12.07	\$422.45	23.2

Expenses	Average hrlty+ benefits		Occ Compact	\$26.78
	Cage Rolloff	Cardboard		
Hours	54	198	10	286
Labor \$	\$1,446.12	\$5,302.44	\$267.80	\$7,659.08
Vehicle cost	\$0.00	\$6,717.08	\$0.00	\$6,717.08
			MXD Office	Total

Customer Revenue	\$12,264.09
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Total All Recycle and Cardboard		Total Recycle Only	
Tons	164.68	Tons	
	\$6,257.80		Revenues
			\$2,175.75

Total Cardboard	
Tons	Revenues
116.63	\$4,082.05

Revenue	Total Revenue	Total Expense	Total Net
	\$18,521.89	\$14,376.16	\$ 4,145.73