



# The City of NORMAN

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October 23, 2023

Honorable Trustees of the Norman Tax Increment Finance Authority  
201 West Gray Street  
Norman, Oklahoma 73069

Dear Chair Heikkila and Trustees:

The adopted Project Plan Ordinance for the University North Park Tax Increment Finance District (Ordinance 0506-66) requires the appointment of a Development Oversight Committee, empowered by the City Council to “make recommendations on.... material modifications to the UNP Master Plan...” At the October 17, 2023 meeting of the Citizen’s Development Oversight Committee for University North Park Tax Increment Finance District (“UNP TIF”, or City of Norman TIF #2), the Committee adopted the following recommendation to the NTIFA Trustees:

**“As currently-discussed proposals for a performance venue and entertainment development fall within the geographic and economic development-related purview of the Citizen’s Oversight Committee for the UNP TIF, the Committee recommends that the Committee would 1) be given presentations (immediately) that cover the specific financial details of any development proposals that are to be considered by the City Council, prior to Council’s consideration of said development proposals and 2) be given the chance to prepare/submit formal evaluations of any such proposals to the City Council, and 3) under a future scenario whereby an oversight committee for a performance and entertainment district funded by incremental ad valorem and/or sales taxes within UNP were to be formed, that the current Citizen’s Development Oversight Committee for the UNP TIF be constituted as such oversight committee.**

**The UNP TIF Development Oversight Committee further recommends that the Mayor and Council fill the three vacant positions on the Committee as soon as possible.”**

The vote was 5-0 in favor of the recommendation, with the following members present:

Greg Burge, Chair  
Kaimee Kellis  
Kurt Lee  
Robert Norman  
William Wilson

We are glad to respond to any questions you may have regarding our discussion and this action.

Sincerely,

A handwritten signature in black ink, reading "Greg S. Burge". The signature is fluid and cursive, with the first name "Greg" and last name "Burge" clearly legible, and "S." as a middle initial.

Dr. Gregory Burge, Chair  
UNP TIF Citizen's Oversight Committee

EC: UNP TIF Citizen's Oversight Committee  
Darrel Pyle, NTIFA General Manager  
Anthony Francisco, NTIFA Treasurer  
Kathryn Walker, NTIFA General Counsel