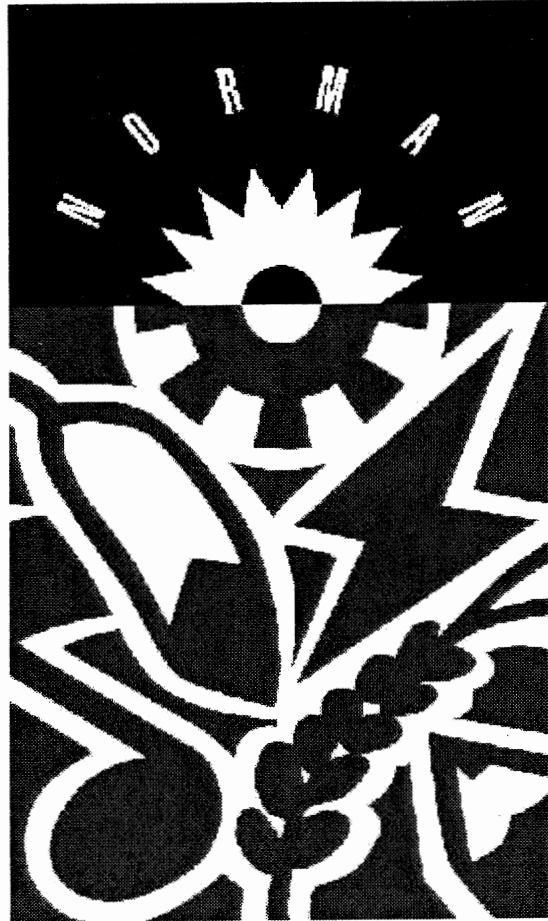


City of Norman



Monthly Departmental Report

November 2024

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT
November 2024

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	9	69	0	2
Bus Service	0	0	0	0
CDBG	0	2	0	1
City Clerk	48	257	3	4
City Manager/Mayor	4	15	0	2
City Wide Garage Sale	0	0	0	0
Code Enforcement	21	188	0	20
Finance	0	6	0	0
Fire/Civil Defense	6	13	0	4
Human Resources	5	29	0	0
I.T.	6	9	0	0
Legal	7	32	0	1
Line Maintenance	18	130	2	5
Municipal Court	5	24	0	0
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Outreach	4	28	0	1
Parks & Recreation	25	145	0	7
Permits/Inspections	39	354	0	1
Planning	14	57	0	1
Police/Parking	24	227	1	4
Public Works	12	87	0	3
Recycling	0	2	0	0
Sanitation	37	248	0	14
Sidewalks	0	6	0	3
Storm Debris	0	0	0	0
Storm Water	12	57	0	7
Streets	35	148	1	36
Streets Lights	0	6	0	11
Traffic	22	86	1	75
Utilities	0	271	0	9
WC Questions	0	0	0	0
WC Violations	0	0	0	0
November Total:	391	2496	8	119

LICENSES

Seventeen New licenses and Seven Renewals were issued during the month of November. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	0	0	Retail Beer	0	2
Brewer	0	0	Retail Spirits Store	0	1
Coin-Operated Devices	4	6	Retail Wine	0	2
Distiller	0	0	Salvage Yard	0	0
Food	3	36	Sidewalk Dining	0	1
Game Machines	0	0	Solicitor/Peddler (30 day)	2	4
Impoundment Yard	0	0	Solicitor/Peddler (60 day)	0	3
Kennel	0	2	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	0	7	Special Event	0	0
Medical Marijuana Grower	0	3	Strong Beer & Wine/Winemaker	0	1
Medical Marijuana Processor	0	1	Taxi/Motorbus/Limousine	0	2
Medical Marijuana Testing Laboratory	0	0			
Mixed Beverage	0	1	Temp Food (one day)	0	3
Mixed Beverage/Caterer	1	12	Temp Food (30 day)	5	15
Pawnbroker	0	0	Temp Food (180 day)	2	9
Pedicab	7	7	Transient Amusement	0	0
YTD License Total:	15	75		9	43

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Catch a Ride Pedi-Cab (5)	8312 NW 107 TH ST	Pedi-Cab – OU Games
K & H Pedi-Cab (2)	9100 NW 124 th	Pedi-Cab – OU Games
Soonercade LLC (4)	8701 Banner Road	Coin Operated Game Machines
Opuluck Café	1150 Cedar Lane # 110	Food Service
PUB W	3510 24 th NW Suite 200	Food/Mixed Beverage/Cater Combo

SOLICITOR/PEDDLER LICENSE		
60 DAY	30 DAY	1 DAY
	Jon Wiggins	
	Renewal by Anderson	

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
	Hickory Farms #18204 (X4)	
On The Hook Fish and Chips		
	Zing Wings	
Jepney Express		

LAW SUITS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
11-18-24	Kyle Allison, Vernon McKown Jr, David Nimmo, Phillip Quinn	Protest to the Legal Sufficiency and Signature Count of Referendum Petition 2425-1, Ordinance No. O-2425-2, City of Norman, Oklahoma	-0-

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
11-06-24	Tyiree Hyatt	Claimant alleges, on June 28, 2024, he was traveling west bound on Hwy 9, in the inside lane when he stopped for a red light at the intersection of Hwy 9 and 24 th Ave SW. A City of Norman vehicle hit him from behind, pushing him into the curb in the middle of the road.	\$ 28,166.00
11-12-24	Amanda Smith	Claimant alleges, on or about November 11, 2024, she was unable to dodge a pothole due to oncoming traffic at Jenkins and 4 th Street, Norman, OK, causing damage to her tire and rim.	\$ 494.81
11-12-24	Faith Richards	Claimant alleges they received an email to not park in the east side parking lot on August 2, 2024. Claimant alleges, on August 1, 2024, dispatch noticed on cameras, the City of Norman workers were working on the parking lot, at the Police Department, behind the cars. Claimant alleges there were rocks thrown all over the cars causing damage to hoods, windshields, wipers, etc.	\$ 18,010.47
11-14-24	Geoffrey Arce	Claimant alleges, the City of Norman failed to provide fair, due process in its planning/zoning procedures, incapable engineering staff, and overall negligence while acting under the color of law, resulting in damages incurred by Amphibious Powersports, LLP.	\$ 10,000.00
11-15-24	Pioneer Library	Claimant alleges, the City of Norman agreed to provide Pioneer Library System (PLS) with buildings in which PLS could provide library services to the community. In 2019 a new 80,000 square foot Central Library was completed under contract between Norman Municipal Authority and Flintco, LLC. On November 15, 2023, the City announced the closure of the facility due to the discovery of mold in the facility. On December 19, 2023, PLS was notified that damaged materials owned by PLS would need to be disposed of. PLS intends to assert claims against the City and Authority for breach of contract and various tort claims, without limitation, negligence, negligent supervision of construction, premises liability, strict liability, nuisance, implied warranty of habitability, and claims for exposure to ultra-hazardous activities or materials.	\$1,475,081.56 (Total Anticipated Loss) \$ 35,394.56 (Books / Collection Materials)
11-20-24	The Claims Center for Cox Communications	Claimant alleges, on or about October 15, 2024, the City of Norman Street Maintenance Department caused damages to Cox CIC 625 Coax at 316 Millbrook Drive in Norman, Oklahoma, during concrete removal work. Damages were discovered or repaired by Cox Communications.	\$ 1,224.13

SPECIAL MEETING

On November 5, 2024, the City Council met in a special meeting to consider adjourning into an Executive Session) to discuss pending Tort Claim in the amount of \$65,000 submitted by Andres Vergara and pending litigation in the case of University Town Center, LLC.

On November 12, 2024, the City Council met in a special meeting to consider adjourning into an Executive Session to evaluate the Internal Auditor as required by Section 18 of Contract K-2324-76.

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On November 7, 2024, the Business and Community Affairs Committee met to discuss special events attendance and visitors and the creation of a Tax Increment Finance (TIF) Master Plan.

OVERSIGHT COMMITTEE

On November 14, 2024, the Oversight Committee met to discuss Emergency Shelter Statistics for the month of October 2024, Smoking in Parks, and the declaration of a temporary moratorium on the issuance of permit for large construction projects.

STUDY SESSION

On November 19, 2024, the City Council met in a Study Session for a presentation from Norman Arts Council regarding the Economic and Social impact of Norman's Non-Profit Arts and Culture Sector and the operation of the Emergency Shelter.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On November 20, 2024, the Community Planning and Transportation Committee met to discuss the Public Transit Report for September, Alley Way Improvements in Core Norman, and safety improvements on Highway 9.

FINANCE COMMITTEE

On November 21, 2024, the Finance Committee met to discuss the preliminary FYE 2024 City of Norman Audit, a potential amendment to the Guest Room Tax Ordinance, to include recreational Vehicle (RV) Parks and the Monthly Revenue and Expenditure Reports.

CONFERENCE

On November 26, 2024, the City Council met in a Conference to discuss the status of the FYE 2025 Capital Improvements Program Budget and preparation of FYE 2026 Capital Improvements Program Budget.

CITY MANAGER 2

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

CITY OF NORMAN

Department of Finance
Monthly Report – November 2024

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in November are discussed below:

Treasury Division:

In the month of November, the Treasury Division processed 37,231 payments in person and over the phone, a decrease of -15% from last month. Paymentus (the City’s 3rd party processor of online and automated telephone payments) processed 12,868 payments in November, a decrease of -22% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of November by -8.1%. Revenues from the City’s largest single source of revenue, sales tax, are below target by -2.9% for the year to date and -1.7% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 25 Budget To Date	FYE 25 Actual To Date	FYE 24 Actual To Date	FYE 23 Actual To Date
Sales Tax Revenue	\$23,451,353	\$22,770,914	\$23,185,756	\$23,417,938
General Fund Revenue	\$45,224,696	\$41,531,056	\$41,347,298	\$41,312,569
General Fund Expenses	\$47,576,736	\$45,984,061	\$44,219,059	\$40,078,713

Administration Division

	FYE 25		FYE 24	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,760.00	320.00	1,760.00
Total Comp Time Available	1.25	14.50	1.25	7.75
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	321.25	1,774.50	321.25	1,767.75
Benefit Hours Taken	57.50	219.50	28.00	214.00
TOTAL ACCOUNTABLE STAFF HOURS	263.75	1,555.00	293.25	1,553.75
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 25		FYE 24	
	November	YTD	November	YTD
Total Regular Hours Available	1,120.00	6,000.00	1,120.00	6,160.00
Total Comp Time Available	0.75	13.25	0.75	14.75
Total Overtime Hours	2.25	42.75	1.25	42.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,123.00	6,056.00	1,122.00	6,217.00
Benefit Hours Taken	209.50	849.00	128.50	1,017.50
TOTAL ACCOUNTABLE STAFF HOURS	913.50	5,207.00	993.50	5,199.50
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FY 25 October	FYE 25 November	Plus/Minus
Total Revenue Received (\$)	\$6,821,567	\$5,166,176	(\$1,655,391)
Utility Payments - Office (#)	43,697	37,231	(6,466)
Utility Payments - Office (\$)	\$6,622,176	\$4,999,711	(\$1,622,465)
Paymentus (#)	16,566	12,868	(3,698)
Paymentus (\$)	\$1,938,479	\$1,435,722	(\$502,757)
Lockbox (#)	8,768	6,586	(2,182)
Lockbox (\$)	\$1,902,642	\$1,280,359	(\$622,283)
E-Lockbox (#)	3,792	3,020	-772
E-Lockbox (\$)	485,375	304,256	(\$181,119)
Bank Draft Payments (#)	12242	11741	(501)
Bank Draft Payments (\$)	\$1,723,853	\$1,563,468	(\$160,385)
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	115	117	2
Processed Return Checks (\$)	(\$13,816)	(\$49,901)	(\$36,085)
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	65,273	50,427	(\$14,846)
Municipal Court - Fines/Bonds (\$)	196,167	166,465	(\$29,702)
Municipal Court - Credit Card (#)	557	458	(99)
Municipal Court - Credit Card (\$)	101,856	80,572	(21,284)
Building Permits Cash Report (\$)	0	0	\$0
Building Permits Credit Card (#)	0	0	0
Building Permits Credit Card (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. CC (#)	0	0	0
Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
Business License - City Clerk (\$)	0	0	\$0
Accounts Receivable Billed (\$)	\$0	\$362,093	\$362,093

Building Permits/Planning/City Clerk went to a new system in the beginning of November, 2023. The reporting is not matching up with the deposits. We are still trying to figure out the best way to report it and subsequently I haven't got the info to include on my daily reports.

This affects the Total Revenue Received as well.

Budget Services Division

	FYE 25		FYE 24	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	1,760.00	320.00	1,440.00
Total Comp Time Available	0.00	0.25	0.00	0.50
Total Overtime Hours	0.00	0.25	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.00	1,760.50	320.00	1,440.50
Benefit Hours Taken	54.75	287.00	38.00	256.50
TOTAL ACCOUNTABLE STAFF HOURS	265.25	1,473.50	282.00	1,184.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 25		FYE 24	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	4,400.00	800.00	4,312.00
Total Comp Time Available	12.50	71.75	11.75	34.50
Total Overtime Hours	16.75	112.00	24.75	176.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	829.25	4,583.75	836.50	4,523.25
Benefit Hours Taken	149.25	937.00	138.50	753.00
TOTAL ACCOUNTABLE STAFF HOURS	680.00	3,646.75	698.00	3,770.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 25		FYE 24	
	November	YTD	November	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	5,741.00	1,120.00	6,160.00
Total Comp Time Available	5.75	39.50	20.50	89.75
Total Overtime Hours	38.00	389.00	46.75	212.75
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,163.75	6,169.50	1,187.25	6,462.50
Benefit Hours Taken	167.75	737.25	190.00	948.75
TOTAL ACCOUNTABLE STAFF HOURS	996.00	5,432.25	997.25	5,513.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments - FYE 2025

	24-Oct	24-Nov
Mail Payments - Lockbox	8,768	6,586
Mail Payments - E-Lockbox	3,792	3,020
Mail Payments - Office	358	603
Total Mail Payments - Subtotal	12,918	10,209
Night Deposits	175	170
Paymentus Payments	16,566	12,868
Without assistance paymnts - Subtotal	16,741	13,038
Office Payments	2,266	1,898
With assistance payments - Subtotal	2,266	1,898
Total Payments Processed - Subtotal	31,925	25,145
Bank Draft (ACH) Payments	12242	11741
Total Payments (Utility)	44,167	36,886
Total Payments	63,850	50,290

Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken	
8-5 Drive-up Window Customers *	Counter is broken	
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

Utility Division Activity Report - FYE 2025

	FYE 25		FYE 24	
	November	YTD	November	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,440	227,446	44,971	223,292
New Deposit Ons Billed	531	3,880	553	3,561
Final Accounts Billed	322	3,259	534	3,628
TOTAL METERS READ	46,293	234,585	46,058	230,481

FIRE DEPARTMENT

4



NFD Monthly Progress Report November 2024

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	15	0.94%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	948	59.21%
4 - Hazardous Conditions (No Fire)	41	2.56%
5 - Service Call	147	9.18%
6 - Good Intent Call	348	21.74%
7 - False Alarm & False Call	88	5.50%
8 - Severe Weather & Natural Disaster	3	0.19%
9 - Special Incident Type	2	0.12%
Incomplete Reports	9	0.56%
Total Incident Count (Unique Calls)	1601	100.00%
Number of Total Unit Responses	2037	

Total Fire Loss \$853,200.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	365	292	0:04:52
Station #2	220	334	0:05:34
Station #3	269	361	0:06:01
Station #4	185	307	0:05:07
Station #5	70	560	0:09:20
Station #6	47	539	0:08:59
Station #7	125	370	0:06:10
Station #8	121	333	0:05:33
Station #9	196	384	0:06:24

Community Outreach

Tours and Special Events	12	Run for Mommas, OU Home Games, Tours, Veteran's Day Parade, Ride alongs
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Burn Permits

Burn Permits Issued	151	Conditions were favorable for burning 10 days in November
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Training

Total Personnel Training Hours	2304	Mgmt/Supvsr, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator
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NFD Monthly Progress Report

November 2024

Total Calls By Station

Fire Prevention										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 1	7	1	1		1			2	2	
Fire Marshal 2	9	3			1		1	1	2	1
Fire Marshal 3	4	1		1	1	1				
Fire Marshal 4	13	1	2		1			6	2	1
Fire Marshal 5	9	1		4				3	1	
Prev. Totals	42									
Specialty Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Bike 20 (Game)	5			4						
Bike 21 (Game)	1			2						
Specialty Totals	6									
Notified Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM1*	10	1	1	3	1		1	3		
EMS1*	12	1	2	4	1		1	3		
NFD3*	15	2	2	4	1		1	5		
Notified Total	37									
	Totals	Total by District								
	2021	426	265	348	210	89	80	249	138	224

*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division

November 30, 2024

Regular Monthly Scheduled Activities	Meetings are held at the Cleveland County Wellness Center unless otherwise noted.
Each morning at 7:00 am, a silent test of the outdoor warning system is conducted	The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly
Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.	This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.
Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)	The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations
Each Wednesday Morning 9:15 am	Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State office and to other jurisdictions.
Each first Thursday evening of the month is amateur radio testing night at 6:00 pm	Open to the public, the club provides the opportunity for the

<p>Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by "Adopting a Pole" and reporting the siren status they adopt at the website www.w5nor.org</p>	<p>community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. Effective date is TBD</p> <p>Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.</p>
<p>Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps. This meeting has been moved to the Cleveland County Wellness Center. Limited meetings may move to the new EOC facility.</p>	<p>The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.</p>
<p>Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross</p>	<p>Meetings are conducted at the Fire Training Center and usually held on an as needed basis.</p>
<p>Local Emergency Preparedness Committee</p>	<p>Meets quarterly (Meets at the Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. Also, the LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting.</p>

Other Emergency Management Activities	
Planning Meeting for Upcoming Events each first Friday of the month	2024 is a busy year for supporting events. EM Division will conduct a planning meeting with CCHD and NERVT to plan support for a 30/60/90/ day schedule
Local Response	
Red Cross Coordination for burnouts. We have dedicated volunteers roughly in each quadrant of the City that can respond quickly to the resident need for assistance. Our primary mission is to ensure a burnout family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross. November 3 responses were conducted.	With the reorganization in the Red Cross and the turmoil of having an in-home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance.
Medical Reserve CORPS	Norman EM was requested to become part of the revisited State Animal Response Team. NEM will continue the long term relationship with the health dept., and accept duties with the new SmART (Small Animal Response Team) unit 433. The City will not be the housing unit agent for this unit.
Planning for the new EOC with the amateur Radio Club	I would like to acknowledge Lea Greenleaf for the work Lea has done on the auxiliary communications room for the new EOC. Once completed we will have the most robust AUXCOM capability in the metro area. It is important to note. This is not Public Safety Communications. It is far more capable in terms of the bigger picture during major disasters.
Future Projects are being planned for PSST funding, legal opinion for Emergency Management to receive	Logistical support for the EM Div. is funded by the FD budget

PSST money was positive	for all needs in the new EOC.
	EM continues to have to fund most of the need from budget funding. Continual movement has been made in configuration of equipment on network vs off network. Appreciation to IT for their flexible support and helping to build out equipment.
Community Preparedness Events	
Medical Reserve CORPS	The 2025 Operational Readiness Grant is open and an application will be submitted
Venue Support for Norman Response Volunteers.	EMSTAT Dir Kyle Hurley has given accolades to the volunteer program and has supported our effort during the OU Home games.
Small Animal Rescue Team (SmART)	For several years there has been a need for a small animal rescue team. Many attempts to form a team were not successful. Now, however there has been a formal process completed and a non-profit formed to house the program. Norman EM is fully involved with the team and this will be an asset during disaster operations that dislocated animals\pets like in the 2012 wildfire.
Unmanned Aerial Vehicle support team	The Norman UAV team has supported numerous fires, missing child, manhunts and other various support. Discussions are ongoing with mutual aid partners on the formation of a UAV task force.

Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through.	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
Mitigation Grant Status	
Many Divisions are applying for mitigation funds for various projects	Norman EM has the role of oversight in the Mitigation grant efforts of the city and will continue to support applications
Hazard Mitigation Plan	Process on the update is in full swing. A meeting with representatives of the departments was held on October 2, 2024.
Critical facility generator review	The notice of intent was approved and approval was given to add Dr. Amy Goodin on board as a temporary employee to assist in writing the grant for the scoping project.
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)

November 2024 Fire Prevention Activity Summary

Prevention Department Update and Activities

Training	224 hours	Kerby in CLEET, AHA PALS Refresher, Ventilation, Medical
Inspection/Re-Inspection Activities	47 hours	Occupancy Load, Daycare, Fire Alarm, Fire Suppression System, General, Food Trucks, Schools, Fire Watch, Campus Corner Game Day
Smoke Detectors	1	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers
Investigations	6	0 Joint, 2 Closed, 3 Complete, 1 Pending, 1 Closed Arrest
Investigative Activities	86 hours	Fire Investigations, Report Writing, Reviewing Video, Subpoena prep, etc
Department Meetings	18 (24 hours)	Knox Box Meeting, DA Meetings Drone Video, OU Daily
Station & Equipment Maintenance	28 hours	Daily checks, supplies replenishing, cleaning & organization, drone updates and maintenance
Public Service/Education & Special Events	3	Immy Fire Safety Presentation, OU Daily Interview

Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building/Protection System Plan Reviews	59	63
Building Inspections/Re-inspections	42	19
Meetings	10	10
Training (target solutions/ drone/ plan review)	4	15
Communication	N/A	10
Totals		117
Time Off (VAC, SICK, Holiday,)	N/A	15 SICK/20 HOL

HUMAN RESOURCES

5

**Monthly Report
November 2024**

HUMAN RESOURCES

Total number of Employees: 987

Orientations: 2 - 10 new hires

*All orientations require input from each area of the Human Resources Department

Terminations: 5 (including temporary/seasonal)

ADMINISTRATION

- FMLA cases – 7 new cases
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
 - 69 birthdays and 32 anniversary

BENEFITS

Total Benefit Eligible Population: 873

New Enrollments: 1

Benefit Participation		
	#	%
Medical	802	92%
Dental	796	91%
Vision	600	69%
Disability	438	50%
Supplemental Life	440	50%

Claims		
Rx Claims		
	ACTIVE	\$235,407.45
	RETIREE	\$13,342.93
	HSA	\$ (974.90)
Medical Claims		\$7,041,361.00
Dental Claims		\$ 76,268.24

PERSONNEL ACTIONS

NEW HIRES – 10

Dept./Div.	Position	Number of Employees
Fire/Disaster Preparedness	Temporary	1
Parks & Rec/Golf	Golf Course Attendant	1
Parks & Rec/Recreation	Recreation Specialist	2
Parks & Rec/YFAC	Recreation Specialist	1
Police/Animal Welfare	Veterinary Technician	1
Police/Patrol	Police Officer	1
Utilities/Line Maintenance	Utility Distribution Worker I	1
Utilities/Sanitation	Sanitation Worker I	1

PROMOTIONS – 2

Dept./Div.	Position	Number of Employees
-------------------	-----------------	----------------------------

**Monthly Report
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IT/Security	Chief Information Security Officer	1
Police/Emergency Communications	Communications Officer I	1

SEPARATIONS – 5

Dept./Div.	Position	Number of Employees
HR/Safety	Safety Manager	1
Parks & Rec/Recreation	Recreation Center Specialist	1
Parks & Rec/Recreation	Recreation Technician	1
Police/Patrol	Police Officer	1
Public Works/Storm Water	Admin Tech III	1

TURNOVER STATS

Department	No. of Employees	No. of Terminated Employees	Turnover Rate
City Manager	15		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Fire	164		0.00%
Human Resources	10	1	0.10%
Information Technology	17		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation-Total	109	2	1.84%
Planning & Comm Dev.	38		0.00%
Police	261	1	0.04%
Public Works	125	1	0.08%
Utilities	163		0.00%

RECRUITMENT

Positions Requisitioned for Refill by Department/Division (# of vacancies)	
included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT	
Parks & Recreation	
PT Recreation Technician (1)	PT* All Locations – Recreation Center Specialist
Maintenance Worker II (1) Parks	Maintenance Worker I (Golf) – (1)
PT* Golf Course Attendant	PT Lifeguard Leader
Police	
Police Officer (17)	Animal Welfare Technician (1) In process
	Police Records Clerk (1) In process
Public Works	
Engineering - City Surveyor (1)	Fleet Service Technician (1)
Heavy Equipment Operator (1)	Capital Projects Engineer (1)
	Maintenance Worker I (1)

**Monthly Report
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Utilities

Environmental Compliance Specialist (1)	PT Laboratory Intern
Human Resources	
Recruiter (1)	Safety Manager (1)
Planning	
Code Compliance Supervisor (1)	

DAYS TO FILL

Full Time Position	Hire Date	Date Posted	Days to fill
Utility Distribution Worker I	11/9/24	10/15/24	25
Recreation Leader I	11/1/24	10/4/24	27
Sanitation Worker I	11/4/24	10/14/24	21
Veterinary Technician	11/4/24	7/15/24	110

PT/Seasonal Position	Hire Date	Date Posted
Recreation Center Specialist	11/4/24	Perpetual

*301 registrations/applications to our openings, 10 new requisitions opened.

SAFETY

Recordable Injuries – OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Utilities/WLM	Left Index Finger	Reaching into tool bag, cut finger on cutters	Light Duty Restrictions	Slowing down and being more aware
Police/Training	Left Ankle	Injured while conducting Defensive Tactics Training	Prescriptions	Ensure proper stances during training
Police/Training	Left Arm/Shoulder	Injured while Conducting Defensive Tactics Training	Prescriptions	Ensure proper stances during training
Police/Training	Left Wrist	Injured while Conducting Defensive Tactics Training	Prescriptions	Ensure proper stances during training
Fire/Suppression	Lungs	Smoke inhalation during fire	Off work	

Current number of "at fault" Vehicle Collisions per calendar year:

2024*	2023	2022
36	11	7

*CY2024 is current YTD

Current number of "at fault" Vehicle Collisions per fiscal year:

2025	2024	2023
18	14	7

Recordable Injuries per calendar year:

2024*	2023	2022
74	78	60

*CY2024 is current YTD

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Recordable Injuries per fiscal year:

2025	2024	2023
40	62	67

ACCESSIBILITY

ADA:

- Completed UbiDuo training. The UbiDuo is a device to help deaf or hard of hearing persons to participate in dynamic, fully engaged, face-to-face conversations. Can be used in case of an emergency from a hearing to deaf or hard of hearing person.
- Parts have be ordered to install automatic door openers into the Natatorium of the Adult Wellness and Education Center. Waiting on all parts to be received before installation can be scheduled.

Accessibility:

Employee Resource Groups (ERGs): LGBTQ+ Alliance next meeting is scheduled for December. The Alliance of Black Employees (ABE) met and elected new officials for the next year and discussed upcoming Kwanzaa event. The next meeting is scheduled for December.

- The final Municipal Equality Index (MEI) scores were posted. The MEI is a nationwide evaluation of cities on how inclusive cities’ laws, policies, and services are of LGBTQ+ people. The City of Norman scored a 100.

Committees:

Human Rights Commission (HRC) – The monthly meeting was scheduled to take place on Monday, November 25, 2024, at City Hall. Chair Aisha Ali discussed the final date, time, and a theme was finalized for the Interfaith Breakfast in January. The Human Rights Award deadline will be extended to allow time for more nominations. The new deadline will be mid-December. The winners will be recognized at the January City Council Meeting. The upcoming schedule of regular meetings for next year was discussed for a new possible meeting time to allow more people to be able to attend. The next meeting is scheduled to be held on Saturday, January 11, 2024, at the Nancy O’Brian Center for the Performing Arts as the Interfaith Breakfast.

ADA Citizen’s Advisory Committee –The ADA Citizen’s Advisory Committee’s next quarterly meeting will held be on Monday, December 9, 2024, at City Hall.

Cleveland County disABILITY Coalition – The monthly meeting was scheduled to take place on Tuesday, November 5, 2024, at United Way. Brandi Hurkley with Project Search presented. Brandi, who works with the National Center for Disability and Education Training, discussed the Project Search program, a career exploration model for young adults with disabilities aiming for competitive, integrated employment. He highlighted the program’s partnerships with various agencies, including Moore Public Schools, Norman Regional Hospital, and the Department of Rehabilitative Services. The

**Monthly Report
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program provides interns with a professional work environment, teaching them employment skills, teamwork, and social communication. Interns participate in three different internships in the hospital, learning from supervisors and mentors. The program also teaches students to advocate for themselves and their needs. More information can be found at [Project SEARCH | Norman Public Schools](#). The next meeting is scheduled to be held on Tuesday, December 3, 2024, at United Way.

CITY OF NORMAN EMPLOYEE DEMOGRAPHICS

Total Population

(Includes full-time, part-time, and temp/seasonal employees)

Gender	Total Population	% of Total Population
Female	230	23.3%
Male	757	76.7%
	987	100.00%

Job Classification by Gender

Job Classification	Female	Male
Full-Time	177	679
Part-Time	34	40
Temporary	19	38
	230	757

Full-Time Employee Population Only

Gender	Full-Time Population	% of Full-Time Population
Female	177	20.7%
Male	679	79.3%
	856	100.00%

Employee Population by Generations

Generations	Birth Years	Current Age Range	Female	Male
Silent Generation	1928-1945	79-96	0	2
Baby Boomers	1946-1964	60-78	22	64
Generation X	1965-1980	44-59	76	242
Millennials (Gen Y)	1981-1996	28-43	59	292
Generation Z	1997-2012	12-27	20	79
			177	679

Total Diversity by Ethnicity

Ethnicity	Total #	Total %
American Indian/Alaskan Native	33	3.9%
Asian	11	1.3%
Black/African American	39	4.6%
Hispanic/Latino	31	3.6%
Pacific Islander/Native Hawaiian	1	0.1%

HUMAN RESOURCES

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Two or More Races	32	3.7%
White	709	82.8%
	856	100.00%

Diversity by Gender		
Ethnicity	Female	Male
American Indian/Alaskan Native	11	22
Asian	2	9
Black/African American	5	34
Hispanic/Latino	7	24
Pacific Islander/Native Hawaiian	0	1
Two or More Races	7	25
White	145	564
	177	679

Diversity % by Gender		
Ethnicity	Female	Male
American Indian/Alaskan Native	1.3%	2.6%
Asian	0.2%	1.1%
Black/African American	0.6%	3.9%
Hispanic/Latino	0.8%	2.8%
Pacific Islander/Native Hawaiian	0%	0.1%
Two or More Races	0.8%	2.9%
White	17.0%	65.9%
	20.7%	79.3%

CITY OF NORMAN

Information Technology Department
Monthly Report –November 2024.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, and Planning to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing – taken over by Utilities Admin.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilites Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation possible launch in 2024
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – PD Moves and Mary Abbot House expansion. Complete – ECOC, HR/IT Building, Building Maintenance, YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Progress – Finance Dept. has made funds available. Work to be complete 2024.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as annual PEN testing of the city network and improvements from the PEN test report.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress

Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning – customer portal configuration in progress. Communication radios installation in progress.
Print Shop Move to IT	Transition the Print Shop from the Finance Department in to the IT Department.	Complete.
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD	Complete. Additional segmentation for OU presence with NPD during OU Football is in progress.
Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2024 if all tests of the new facility functionality are successful.

Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. **IT Table 1** below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 276,401 attempted incoming and 129,884 outgoing messages for the month of November 2024. Incoming messages totaling 93,824 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents 48% of our inbound mail. This percentage has increased from previous months for malicious email/spam. Our security efforts are having a positive effect on reducing the total number of malicious email inbound. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of November 2024, the City of Norman's web site had 99,291 individual web sessions access the web site for 183,666 total page views. Of those sessions, 61,824 were identified as Users to view content on the City web site (see **IT Table 4a and 4b**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and

tablets.

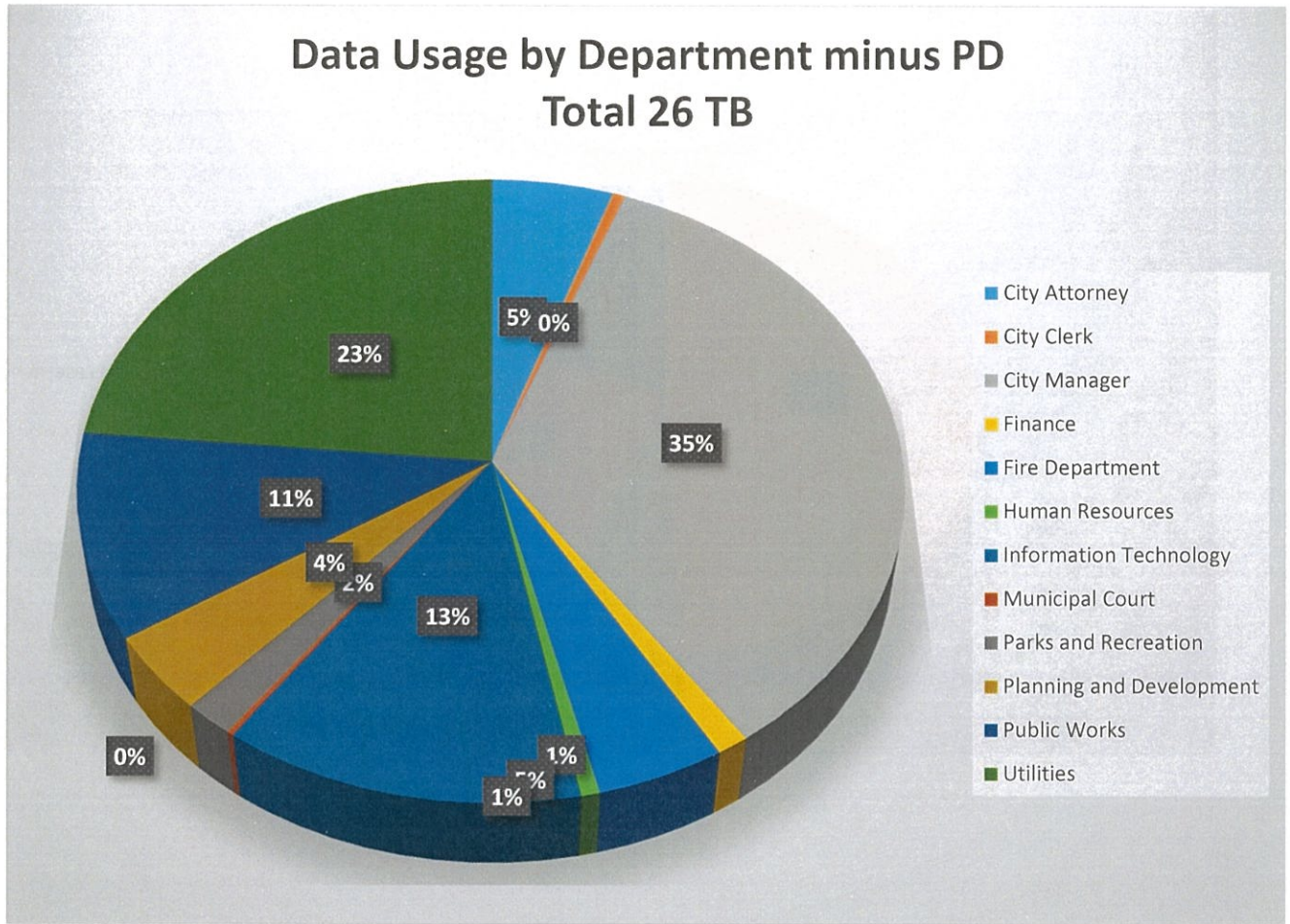
Data Storage:

The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (See IT Charts A,B, and C) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

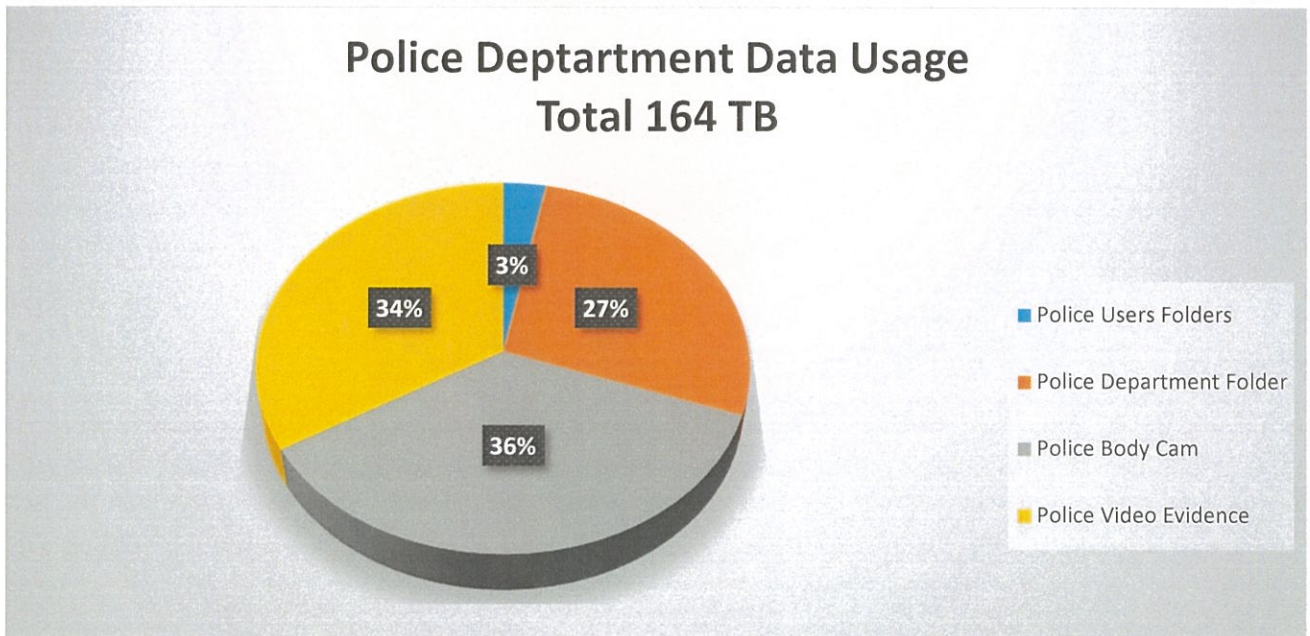
ERP Project Implementation Progress:

This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software, Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendance, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software.

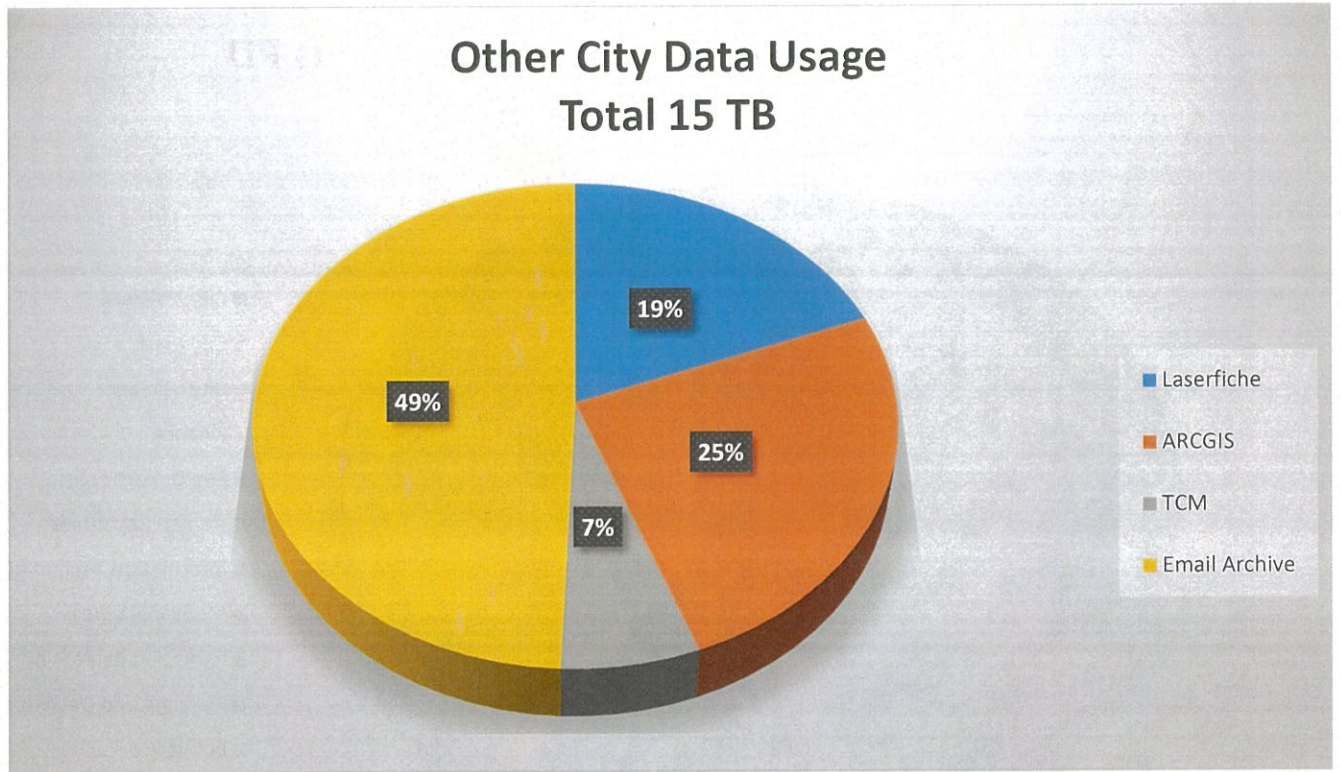
IT Table A



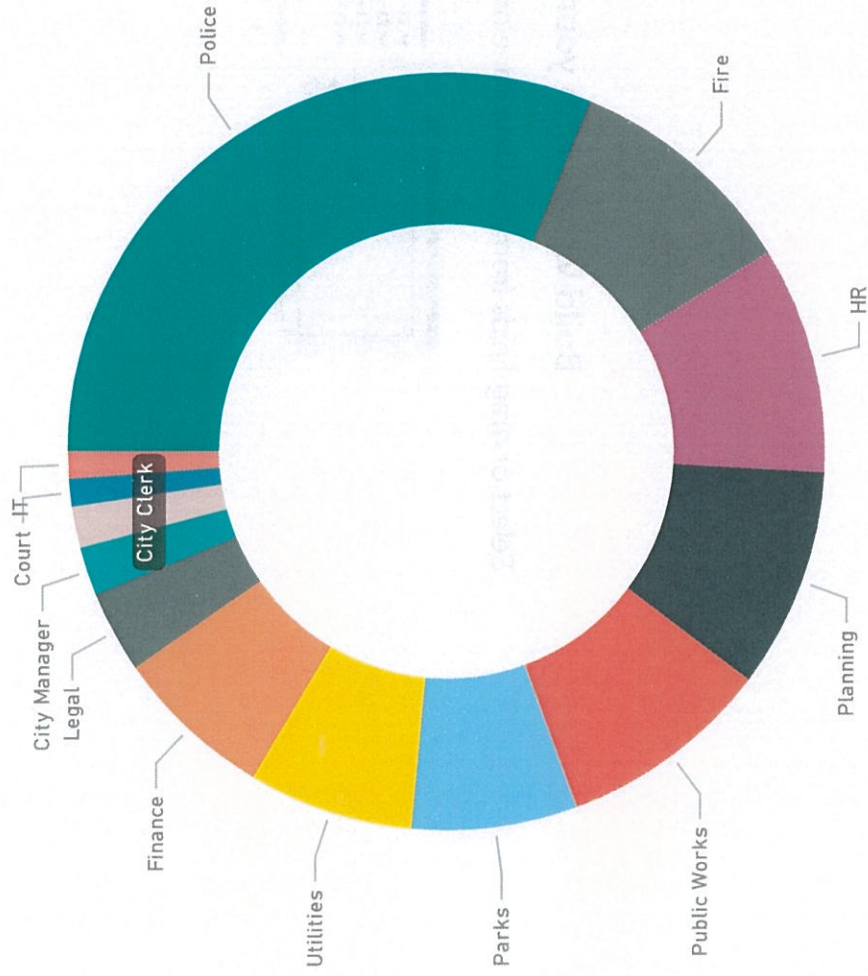
IT Table B



IT Table C



Tickets by Department



New Tickets
340

Department	Created	Closed
City Clerk	6	6
City Manager	7	6
Court	4	4
Finance	23	20
Fire	34	29
HR	33	33
IT	4	4
Legal	12	11
Parks	24	18
Planning	32	27
Police	106	94
Public Works	31	23
Utilities	24	18
Total	340	282

Ticket Count was highest for Police at 106, followed by Fire and HR.

Police accounted for 31.18% of Ticket Count.

Build visuals with your data

Select or drag fields from the Data pane onto the report canvas.

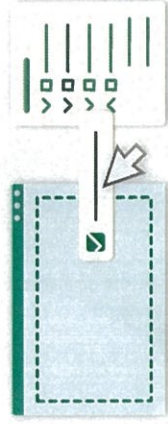
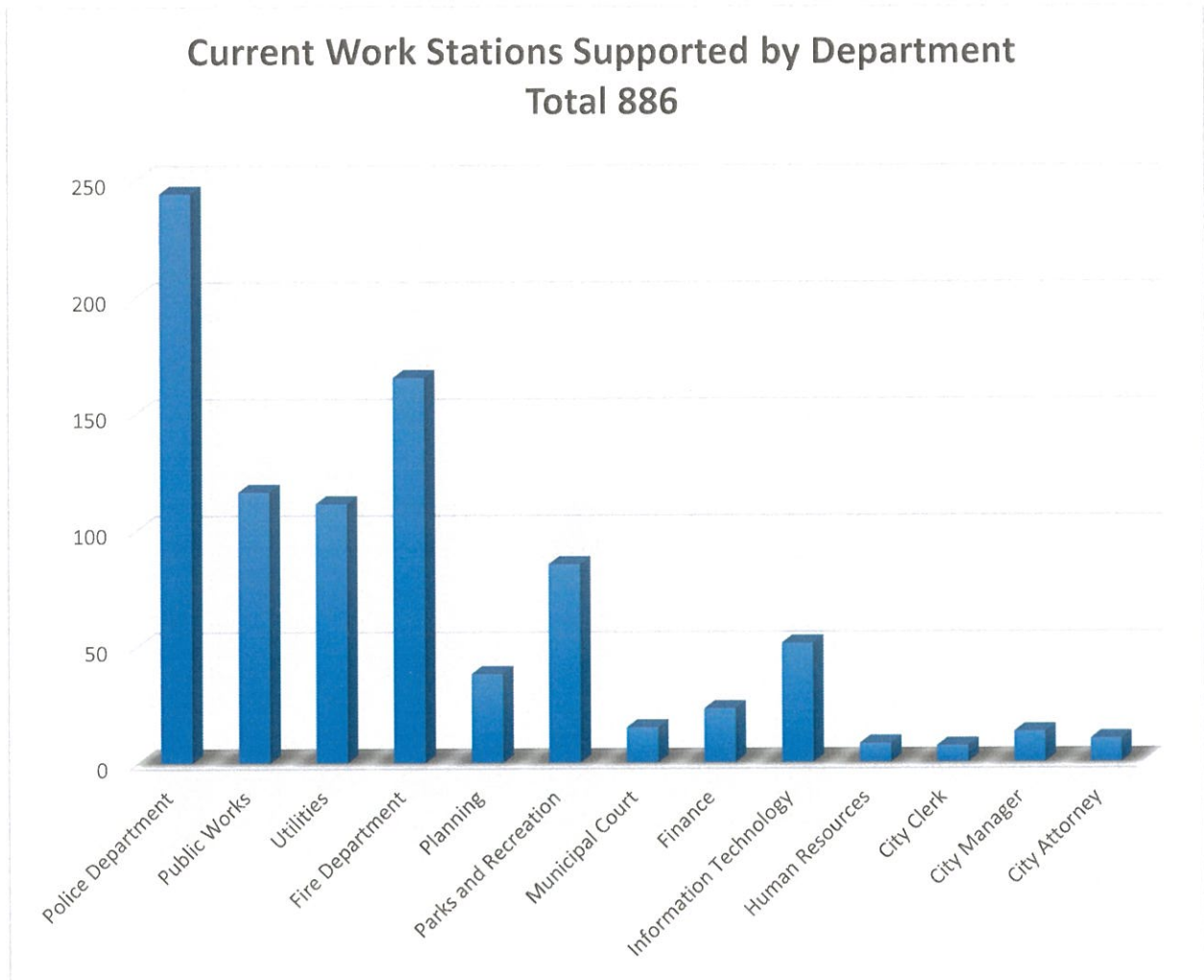


Table 2





Executive Summary

ironport.example.com

01 Nov 2024 00:00 to 30 Nov 2024 23:59 (GMT -06:00) Data in time range: 100.0 % complete

Incoming Mail Graph

Incoming Mail Summary

Message Category	%	Messages
Stopped by IP Reputation Filtering	30.8%	85,082
Stopped by Domain Reputation Filtering	0.8%	2,227
Stopped as Invalid Recipients	0.0%	81
Spam Detected	2.2%	5,954
Virus Detected	0.0%	25
Detected by Advanced Malware Protection	0.0%	0
Messages with Malicious URLs	0.1%	194
Stopped by Content Filter	0.1%	261
Stopped by DMARC	1.1%	3,146
S/MIME Verification/Decryption Failed	0.0%	0
Total Threat Messages:	33.9%	93,824
Marketing Messages	18.4%	50,875
Social Networking Messages	1.9%	5,305
Bulk Messages	20.5%	56,735
Total Graymails:	40.9%	112,915
S/MIME Verification/Decryption Successful	0.0%	0
Clean Messages	25.2%	69,662
Total Attempted Messages:		276,401

Outgoing Mail Graph

Outgoing Mail Summary

Message Processing	%	Messages
Spam Detected	0.0%	0
Virus Detected	0.0%	0
Detected by Advanced Malware Protection	0.0%	0
Messages with Malicious URLs	0.0%	0
Stopped by Content Filter	0.0%	0
Stopped by DLP	0.0%	0
Clean Messages	100.0%	129,884
Total Messages Processed:		129,884

Message Delivery	%	Messages
Hard Bounces	6.3%	8,128
Delivered	93.7%	121,756
Total Messages Delivered:		129,884

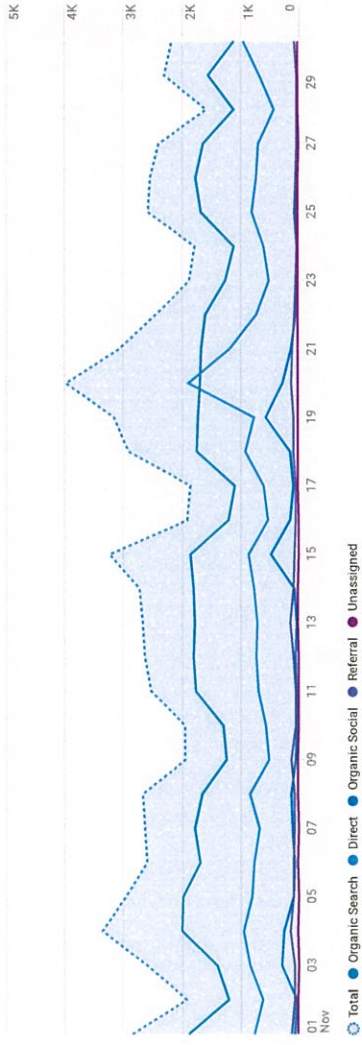
Custom Nov 1 - Nov 30, 2024

All Users +

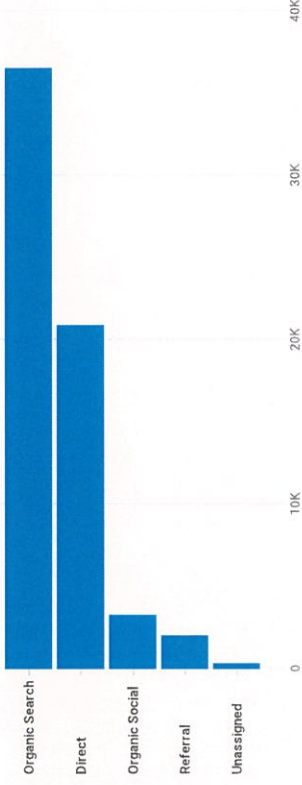
Monthly Site Traffic +

Add filter +

Active users by Session primary channel group (Default Channel Group) over time



Active users by Session primary channel group (Default Channel Group)



	Active users	Sessions	Engaged sessions	Average engagement time per session	Engaged sessions per active user	Events per session	Engagement rate	Event count	Session key event rate
<input checked="" type="checkbox"/> Total	61,824 100% of total	99,291 100% of total	56,040 100% of total	31s Avg 0%	0.91 Avg 0%	5.56 Avg 0%	56.44% Avg 0%	552,518 100% of total	0%
<input checked="" type="checkbox"/> 1 Organic Search	36,539	62,743	39,551	37s	1.08	5.94	63.04%	372,605	0%
<input checked="" type="checkbox"/> 2 Direct	20,887	27,448	12,464	20s	0.60	5.12	45.41%	140,586	0%
<input checked="" type="checkbox"/> 3 Organic Social	3,277	4,129	1,731	16s	0.53	4.29	41.92%	17,727	0%
<input checked="" type="checkbox"/> 4 Referral	2,022	3,233	1,624	37s	0.80	5.20	50.23%	16,816	0%
<input checked="" type="checkbox"/> 5 Unassigned	338	344	8	17s	0.02	13.89	2.33%	4,778	0%
<input type="checkbox"/> 6 Email	1	1	1	0s	1.00	4.00	100%	4	0%
<input type="checkbox"/> 7 Paid Social	0	1	0	0s	0.00	2.00	0%	2	0%

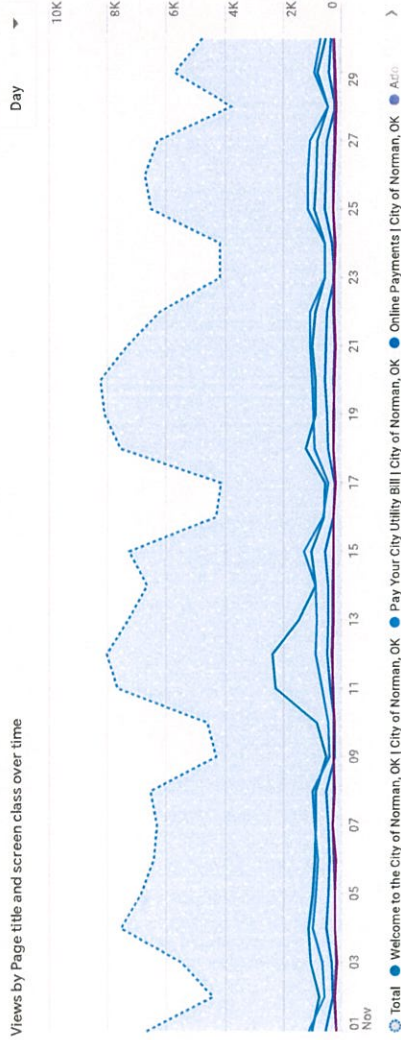
All Users Add comparison

Custom Nov 1 - Nov 30, 2024

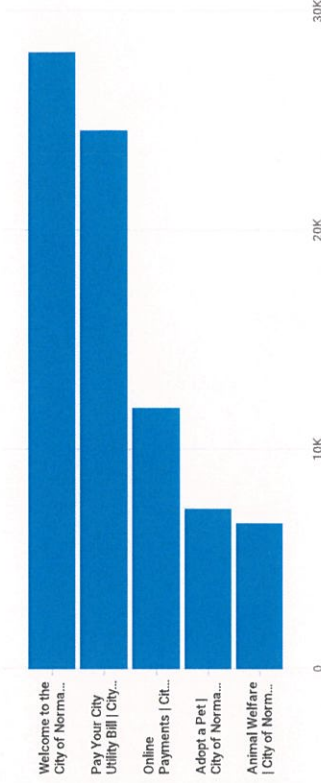
Monthly Page Views

Add filter

Views by Page title and screen class over time



Views by Page title and screen class



Page title and screen class	Views	Active users	Views per active user	Average engagement time per active user	Event count
Total	183,666 100% of total	61,824 100% of total	2.97 Avg 0%	50s Avg 0%	552,518 100% of total
1 Welcome to the City of Norman, OK City of Norman, OK	28,124	13,424	2.10	18s	69,584
2 Pay Your City Utility Bill City of Norman, OK	24,538	13,149	1.87	17s	88,561
3 Online Payments City of Norman, OK	11,889	7,277	1.63	13s	29,567
4 Adopt a Pet City of Norman, OK	7,283	3,972	1.83	20s	23,285
5 Animal Welfare City of Norman, OK	6,625	4,109	1.61	16s	20,906
6 Job Opportunities City of Norman, OK	4,245	2,437	1.74	1m 15s	12,835
7 Department Activity Reports City of Norman, OK	3,224	1,719	1.88	44s	22,584
8 Trash & Recycling City of Norman, OK	3,098	2,073	1.49	47s	10,398
9 Search Results City of Norman, OK	2,567	1,262	2.03	44s	5,909
10 Norman Police Department City of Norman, OK	2,235	1,485	1.51	22s	7,444

LEGAL 7

MONTHLY REPORT - LEGAL DEPARTMENT
November 2024 Report
(Submitted December 13, 2024)

MONTHLY HIGHLIGHTS:

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al, CIV-2022-642 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

COURT OF CRIMINAL APPEALS

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318

Allison et al v. Post et al, CV-24-3374

This case was filed on November 18, 2024. It challenges the referendum petition submitted by citizens who oppose the Rock Creek Entertainment District. While the City is not a named party, it may be required to take action on the referendum petition when the case becomes final.

Armstrong v. City of Norman, CJ-2012-1638 (K)

Bad Day Towing & Recovery v. City of Norman, CV-2024-2032 (K)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Etter v. City of Norman, CJ-2021-731 (K)

Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)

Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)

University Town Center, LLC v. City of Norman et al, CJ-2024-1405

B. *Condemnation Proceedings*

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)

City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)

City of Norman v. Tietsort Revocable Trust, et al., CJ-2013-775 (M)

City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)

City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):

City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

C. *Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate*

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)

Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)

Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

Katy Construction Co., CV-2024-2213

US Bank National Association v. Hudson et al., CJ-2024-996

US Bank National Association v. Vermillion et al., CJ-2024-1019

Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824

D. *Municipal Court Appeals*

City of Norman v. Carisa McDonald, CM-2024-2317

E. *Small Claims Court*

None

F. *Board of Adjustment Appeals*

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)

AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)
AFSCME Grievance FYE-24-09 – (James Salley – Termination)
AFSCME Grievance FYE-24-10 – (Hurlonda Hamilton – Health Benefits)
 This grievance has been resolved and will no longer appear on the Monthly Report.
AFSCME Grievance FYE-24-11 - (Hurlonda Hamilton – Health Benefits)
 This grievance has been resolved and will no longer appear on the Monthly Report.
AFSCME Grievance FYE-25-01 - (Whiteside - Supervisor Complaint)
 This grievance has been resolved and will no longer appear on the Monthly Report.

IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)
IAFF Grievance FYE 23 – (Matt Ferris – Discipline)
IAFF Grievance FYE 23 – (Carl Shanon Smith Termination/Forced Retirement)
IAFF Grievance FYE-23 – (Mass Casualty/Active Shooter Response)
IAFF Grievance FYE 23 – (Change in Conditions of Employment - EMS Protocols)
IAFF Grievance FYE-24 – (Non-Emergency Call Back)
IAFF Grievance FYE-24 – (Failure to Staff Personnel)
IAFF Grievance FYE-24 – (Inclement Weather Policy Denial)
 This grievance has been resolved and will no longer appear on the Monthly Report.

FOP Grievance FYE-25-01 – (Larry Shelton – Termination Not for Just Cause)

B. *Equal Employment Opportunity Commission (EEOC)*

Yoon v. City of Norman – Charge #564-2024-00586

C. *Contested Unemployment Claims (OESC)*

Application of Donald R. Cox – Claim ID #866771528
 Application of WJ Mack – Claim ID #045587093
 Application of Perry D. Broyles – Claim ID #164372228

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through November 2024. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25
JULY	165	464	359	7	11	25	9	10	11
AUG	241	341	493	10	7	6	13	16	13
SEPT	245	295	395	15	18	11	10	8	10
OCT	244	346	420	13	7	13	9	11	10

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
NOV	205	292	246	10	11	15	6	10	6
DEC	165	163		5	9		8	4	
JAN	205	280		9	9		10	5	
FEB	256	338		17	20		10	12	
MAR	272	466		13	8		12	10	
APR	322	443		9	11		9	14	
MAY	395	430		17	26		13	10	
JUNE	344	333		31	7		9	9	
TOTALS / YTD	3,059	4,191	1,713	156	144	70	118	119	50

WORKERS' COMPENSATION COURT

The total number cases pending as of November 2024 are 22. There was one new workers compensation claim and one settlement approved by the City Council during the month. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 25 CASES	FYE 24 CASES	FYE23 CASES	FYE22 CASES
Fire	Suppression	9	3	3	9	4
Fire	Prevention					1
Parks/Rec	Facility Maintenance	1	1			
Parks/Rec.	Park Maintenance	1				
Parks/Rec	Westwood Pool					1
Police	Criminal Investigation	2				1
Police	Patrol	4	1	2	1	4
Police	Administration					2
Public Works	Street Maintenance	1	1			1
Public Works	Fleet	1	1	1		
Public Works	Storm Water	2		2		
Public Works	Traffic Control				1	
Utilities	Line Maintenance	1			1	
Utilities	Sanitation				1	
TOTALS		22	7	8	13	14

List of Pending Cases

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, Master Police Officer, Intestinal/Parasite/Infection)

Bernhardt, Kyle v. City of Norman, CM-2024-06289K

(FD/Suppression/Fire Driver Engineer, Left Shoulder)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee)

Bussell, Michael v. City of Norman, CM-2024-00740 K

(Fire, Suppression, Asst. Fire Chief, Right Shoulder)

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Hiatt, Darin v. City of Norman, CM-2024-04540W

(Public Works, Streets, Heavy Equipment Operator, Neck, Left Shoulder, Left Arm)

Kizzia, Derrald v. City of Norman, WCC-2014-06995 K

(Parks & Rec, Park Maintenance, Heavy Equipment Operator, Right Knee/Reopen Request)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

Mosley, Kent v. City of Norman, CM-2020-00585 X

(Police, Patrol, Sergeant, Mid & Low Back, Radicular Pain Down L. & R. Leg, R. Big Toe, R. & L. Buttocks + Neck, Headaches + Consequential Erectile Dysfunction) + Disfigurement to Stomach

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Rayburn, Joshua L. v. City of Norman, CM-2023-00845 J

(Utilities, Line Maintenance, Utility Distribution Worker I, Back UNS)

Robertson, Kellee v. City of Norman, WCC-2010-13896 F

(Police, Narcotics, Master Police Officer, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Shelton, Allen W. v. City of Norman, CM-2024-03108 M

(Public Works, Stormwater, Heavy Equipment Operator, Right Shoulder)

Shelton, Allen W. v. City of Norman, CM-2024-03110 X

(Public Works, Stormwater, Heavy Equipment Operator, Left Shoulder, Whole Back, Radicular Right Leg/Foot)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Terhune, Nicholas v. City of Norman, CM-2024-03394 E

(Fire, Suppression, Fire Captain, Chest, Left Bicep Tendon)

Tipton, Jared v. City of Norman, CM-2024-05980 T

(Fire, Suppression, Fire Driver Engineer, R. Shoulder)

West, Jordan v. City of Norman, CM-2024-03327 T

(Fire, Suppression, Firefighter, Left Knee)

A Joint Petition Settlement was approved by the City Council on November 26, 2024 and will no longer appear on the monthly report.

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

Wilson, Jerry v. City of Norman, CM-2024-04699W
 (Parks & Recreation, Facility Maintenance, Tradesworker, Head, Right Shoulder, Lower Back,
 Right and Left Ribs)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through November 2024.

DEPARTMENT	FYE 25 Month	FYE 25 YTD	FYE 24 YTD	FYE 23 YTD	FYE 22 YTD
Animal Control		1		2	2
Finance – IT					
Fire			2		2
Legal					
Other	1	2	4	5	6
Parks	2	5	2	1	2
Planning	1	2		1	2
Police			8	8	8
Public Works – other	1	2	2	5	2
Public Works – Stormwater					1
Public Works – Engineering					
Public Works – Streets	2	5	12	8	10
Utilities – other			2		
Utilities – Water		2	5	16	6
Utilities – Sanitation		5	10	7	6
Utilities – Sewer			8	3	4
TOTAL CLAIMS	7	24	55	56	51

CURRENT CLAIM STATUS	FYE 25 TO DATE	FYE 24	FYE 23	FYE 22
Claims Filed	24	61	56	51
Claims Open and Under Consideration	7	1	0	0
Claims Not Accepted Under Statute/Other	1	1	4	3
Claims Paid Administratively	3	26	25	15
Claims Paid Through Council Approval	2	4	2	2
Claims Resulting in a Lawsuit for FY	0	1	0	5
Claims Barred by Statute (No Further Action Allowed)	0	25	25	26
Claims in Denied Status (Still Subject to Lawsuit)	11	3	0	0

MUNICIPAL COURT

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**MUNICIPAL COURT
MONTHLY REPORT
NOVEMBER - FY '25**

CASES FILED

	<u>NOVEMBER</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>NOVEMBER</u>	<u>FY 24</u>	<u>Y-T-D</u>
Traffic	688		3,516	752		3,460
Non-Traffic	239		1,345	298		1,437
SUB TOTAL	927		4,861	1,050		4,897
Parking	606		4,615	690		3,932
GRAND TOTAL	1,533		9,476	1,740		8,829

CASES DISPOSED

	<u>NOVEMBER</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>NOVEMBER</u>	<u>FY 24</u>	<u>Y-T-D</u>
Traffic	574		3,701	738		3,297
Non-Traffic	163		1,339	235		1,195
SUB TOTAL	737		5,040	973		4,492
Parking	884		3,880	555		3,211
GRAND TOTAL	1,621		8,920	1,528		7,703

REVENUE

	<u>NOVEMBER</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>NOVEMBER</u>	<u>FY 24</u>	<u>Y-T-D</u>
Traffic	\$ 59,089.29		\$ 398,164.60	\$ 65,427.13		\$ 376,724.31
Non-Traffic	\$ 13,618.79		\$ 101,531.59	\$ 17,352.43		\$ 105,347.68
SUB TOTAL	\$ 72,708.08		\$ 499,696.19	\$ 82,779.56		\$ 482,071.99
Parking	\$ 35,610.00		\$ 138,463.00	\$ 18,765.00		\$ 105,657.00
GRAND TOTAL	\$ 108,318.08		\$ 638,159.19	\$ 101,544.56		\$ 587,728.99

MUNICIPAL COURT - MONTHLY REPORT
November 2024

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 37 new cases and closed 31 cases during the month of November 2024. 9 Mediations were held.

PARKS AND RECREATION 9

Park Development Activities November 2024

Norman Forward Neighborhood Parks

We received bids for new play equipment at William Morgan Park in November. We will keep the old swingset and install new boulder climbing-style play features, including the old climbing feature that used to be in Andrews Park by the old playground. It was removed from Andrews and put into storage last year as we constructed the new accessible playground in that park. There will also a shade structure installed and we will replace the park furniture as we complete this renovation.

We received several responses to the neighborhood survey during September and October for the new park we will be building on the land that was dedicated years ago adjacent to the Links apartment community. Based on this feedback, we are designing a park that will be constructed with a combination of Norman Forward and Park Development Funds collected when the Links community building permits were issued. The park design will be presented at a Park Board meeting early next year, followed by bidding the construction, to be completed next summer. We will also work with a committee of the Park Board to name the park as part of the new park development process.

Crews worked in November to repair the walking trail at Earl Sneed Park. Part of the trail had sunk this year, which created a low spot where mud and/or ice would collect and create a hazard. While doing repairs, it was discovered that the soil beneath the path in that area had a 16" air gap where it had washed away at some point due to a water line break years ago. The void was filled with base gravel material and a new segment of path was installed, which will allow excess rain water and ice melt to flow safely along to the adjacent streets.

Forestry

We conducted a fall Free Tree Giveaway event on November 15. This is a popular event we have done for over a decade, in an effort to grow our urban forest. Residents chose from five different varieties of trees of various sizes and type (evergreen or deciduous) and picked up their tree that Friday morning to take home and plant. The event is co-sponsored by the Norman Park Foundation, First United Bank, OEC and the City of Norman.

We also awarded a contract to Chloeta, a Native American-owned company based in Oklahoma City to create Norman's first Community Wildfire Protection Plan (CWPP). We held a kickoff meeting with them and representatives from Norman Fire Department, GIS Division, Legal Staff, City Manager's Office, and Environmental Services Division to establish goals and meeting schedules as the project progresses in the coming months. A CWPP not only exists as a document the city can use to plan for how to respond to wildfires; but it also is a key component used when applying for larger grants and funding that can be used to implement the recommended mitigation strategies that the plan includes that will reduce the likelihood and severity of wildfires.

Staff is also working with DAVEY Resource Group to create an Urban Forest Master Plan, which will guide the next 10-plus years of projects that will be conducted by the Forestry Division to help maintain and expand Norman's Urban Forest. A Steering Committee of interested citizens will be approved at the December Park Board meeting, and they will

November 2024 PARK MAINTENANCE DIVISION

SAFETY REPORT	FY25 MTD	FY25 YTD	FY24 MTD	FY24 YTD
On-The-Job Injuries	0	7	0	6
Vehicle Accidents	0	0	0	0
Employee responsible	0	0	0	0
ROUTINE ACTIVITIES	Total Man Hours		Total Man Hours	
Big Mowing	107.5	542.00	72	925.75
Trim Mowing	670.25	3735.75	387.5	5797.00
Chemical Spraying	30	401.50	10.5	1948.00
Fertilization	3	20.00	10	92.00
Park Tree Work	321	1160.25	221	1004.75
Street Tree Work	30	128.00	0	16.00
Trash Maintenance	203	1239.00	423.5	4354.25
Sprinkler Maintenance	133.5	831.75	92	1607.50
Watering	18	96.00	0	73.00
Painting	0	8.00	0	138.00
Landscape Maintenance	432.75	1641.25	246.5	2994.00
Seeding/Sodding	12	37.00	10	45.50
Ballfield Maintenance	54	219.50	8	101.00
Fence Repairs	9	118.00	123	384.75
Equipment Repairs/Maintenance	263	1223.50	218.5	2408.25
Material Hauling	12.5	214.00	0	634.50
Snow/Ice Removal	0	0.00	0	297.00
Christmas Setup	16	32.00	137.5	1146.00
Vector Control	0	103.00	0	144.00
Events	153	537.25	118.5	590.75
Vandalism Repair	13.5	90.75	13	385.00
Trail Maintenance	0	141.00	0	150.00
Playground Maintenance	107	501.00	241.75	1279.50
Restroom Maintenance	7	14.00	0	783.00
Carpentry/Welding	85	318.00	121	1577.50
Shop Time	15	69.00	33	539.25
Special Projects	14.5	108.50	170	1387.75
Miscellaneous	55.5	186.75	212	1019.50

**NOVEMBER 2024
RECREATION DIVISION
MONTHLY REPORT**

Little Axe Community Center: In November, the after school had 13 kids enrolled with an average of 8 attending daily. Little Axe Community Center hosted our monthly bingo and ice cream. At our monthly OHCE meeting, the Center partnered with Norman Health Department to offer free flu shots for the community. The Center handed out 40 Thanksgiving baskets to the community and each of the after school children went home with a thanksgiving basket as well. The Center and Pioneer Library System offered free craft classes to the community, while offering story time as well as an on hand librarian to take care of any library needs. The Center served 71 members from the community utilizing our food pantry. The Center assisted the work assessment training program twice a week, to teach Little Axe High School students work skills they will use in everyday life. During the Harvest Event, the Center partnered with "This is Place" group and had a community flower garden with over 200 people in attendance.

12th Avenue Recreation Center: 12th Avenue Recreation Center averaged 37 students for the month of November. Pioneer Library visited twice; they read books aloud and had activities for the students. CASP also continued to provide tutoring. Students were out of school for Thanksgiving Break from the 25th-29th. 12th Avenue held a Thanksgiving Break Camp from the 25th-27th, with 43 campers in attendance. Staff assisted with the City of Norman Christmas Tree Giveaway at Griffin Park.

Irving Recreation Center: This month at Irving Recreation Center we had a total of 26 students enrolled in our program. We had 295 total visits with an average of 20 students per day. With Christmas coming up we did many things to get ready for the winter holidays. The children got to create and decorate an ornament to hang up on our tree in the after school room, and will be making stockings to hang up on our board. Pioneer Library came and did a painting activity with the children. We also played many games in the gym to keep active before snack time.

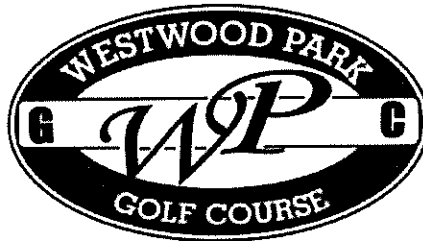
Whittier Recreation Center: This month at Whittier Recreation Center our after school program continued with 27 students enrolled. With the weather changing daily, we have been rotating between taking the kids outside or going into the gym before we start our snack time. We have been encouraging the kids that reading is not a punishment and we have started to read books to them during D.E.A.R.S. time to accommodate the children who cannot read. During the Thanksgiving break, staff re-painted the front hallway and decorated it with snowflakes.

FACILITY ATTENDANCE:	Month	Year to Date
Little Axe Community Center	1,195	4,973
12th Avenue Recreation Center	1,677	8,990
Irving Recreation Center	310	2,111
Whittier Recreation Center	423	2,481
Reaves Center	300	1,500
Tennis Center	2,461	13,670

**YOUNG FAMILY ATHLETIC CENTER
NOVEMBER 2024**

	FYE 2025 MTD	FYE 2025 YTD
YFAC Memberships	\$1,765.00	\$11,650.00
YFAC Day Passes	\$55.00	\$712.00
YFAC Gym Passes	\$2,422.00	\$9,581.00
YFAC Aqua Class/Camp	\$555.00	\$815.00
YFAC GYM Class/Camp	\$0.00	\$555.00
YFAC Misc Class/Camp	\$0.00	\$51,146.00
YFAC POOL Rental	\$12,135.00	\$53,558.25
YFAC GYM Rental	\$982.50	\$1,850.00
YFAC MISC Rental	\$0.00	\$0.00
YFAC POOL Tournament	\$0.00	\$0.00
YFAC GYM Tournament	\$0.00	\$92,175.66
YFAC Leases	\$0.00	\$19,396.59
YFAC Other Revenue/Advertising	\$0.00	\$37,334.82
YFAC Leagues	\$0.00	\$0.00
TOTAL INCOME	\$17,914.50	\$227,073.32
YFAC GYM Expenditures	\$11,052.78	\$65,796.00
YFAC POOL Expenditures	\$18,783.90	\$107,008.23
EXPENDITURES	\$29,836.68	\$172,804.23
Income vs. Expenditures	-\$11,922.18	\$54,269.09

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



NOVEMBER 2024

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	NOV FYE 25	NOV FYE 24
Regular Green Fees	379	629
Senior Green Fees	266	324
Junior Fees	99	74
School Fees (high school golf team players)	6	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	748	746
Employee Comp Rounds	325	321
Golf Passport Rounds	0	0
9-Hole Green Fee	87	126
2:00 Fees	74	90
Dusk Fees or 5:00 Fees	15	35
PGA Comp Rounds	7	4
*Rainchecks (not counted in total round count)	83	10
Misc Promo Fees (birthday, players cards, OU student)	215	90
Green Fee Adjustments (fee difference on rainchecks)	2	6
Total Rounds (*not included in total round count)	2223	2445
% change from FY '24	-9.08%	
Range Tokens	1122	1772
% change from FY '24	-36.68%	
18 - Hole Carts	66	91
9 - Hole Carts	29	22
½ / 18 - Hole Carts	467	746
½ / 9 - Hole Carts	87	114
Total Carts	649	973
% change from FY '24	-33.30%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	0
9-Hole Senior Trail Fees	0	0
Total Trail Fees	0	0
% change from FY '24	0.00%	
TOTAL REVENUE	\$65,898.68	\$102,473.73
% change from FY '24	-35.69%	

**NOVEMBER 2024
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT :**

SAFETY REPORT				
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
FINANCIAL INFORMATION				
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Green Fees	\$21,213.47	\$189,982.46	\$29,373.25	\$242,018.42
Driving Range	\$4,488.00	\$56,820.00	\$6,439.00	\$58,829.45
Cart Rental	\$10,696.15	\$106,136.58	\$14,930.39	\$128,863.90
Golf Classes	\$0.00	\$0.00	\$0.00	\$0.00
Golf Shop Rentals	\$175.18	\$1,450.76	\$120.00	\$1,513.74
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$868.48	\$8,126.96	\$1,119.71	\$7,976.13
Golf Merchandise	\$13,916.96	\$91,232.93	\$15,114.78	\$85,466.56
Restaurant	\$5,851.33	\$83,306.95	\$10,181.46	\$88,868.95
Golf Membership	\$8,551.91	\$55,589.95	\$0.00	\$0.00
Interest Earnings	\$137.20	\$11,631.85	\$25,195.14	\$123,612.61
TOTAL INCOME	\$65,898.68	\$604,278.44	\$102,473.73	\$739,142.55
Expenditures	\$104,617.37	\$632,613.22	\$106,995.55	\$639,013.07
Income vs Expenditures	-\$38,718.69	-\$28,334.78	-\$4,521.82	\$100,129.48
Rounds of Golf	3,285	16,717	2,447	16,685

Greens are slowing in growth and we are down to mowing 1-2 a week. We started removing dead trees and stumps that are on the golf course. The next bunker renovation will be #2 greenside bunker. Storm water maintenance division is helping us with trimming the large brush areas and difficult to trim areas. Concrete cart paths (#1 and #14) have been poured and repaired. This is where cuts were made for drainage installation. Equipment maintenance has begun, as the weather conditions change.

**NOVEMBER 2024
WESTWOOD FAMILY AQUATIC CENTER
MONTHLY PROGRESS REPORT**

FINANCIAL INFORMATION				
	FY 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD
Swim Pool Passes	\$0.00	\$200.00	\$0.00	\$1,030.00
Swim Pool Gate Admission	\$0.00	\$189,589.00	\$0.00	\$186,635.00
Swim Lesson Fees	\$0.00	\$1,638.00	\$0.00	\$5,810.15
Swim Pool Rental	\$0.00	\$55,181.37	\$3,189.38	\$47,927.56
Swim Pool Classes	\$0.00	\$700.00	\$0.00	\$677.00
Swim Pool Merchandise Sales	\$0.00	\$336.58	\$0.00	\$236.44
Swim Pool Concessions	\$0.00	\$98,762.76	\$10.12	\$104,245.49
TOTAL INCOME	\$0.00	\$346,407.71	\$3,199.50	\$349,761.14
Expenditures	\$25,712.64	\$591,869.58	\$27,010.43	\$641,042.28
Income vs Expenditures	-\$25,712.64	-\$245,461.87	-\$23,810.93	-\$291,281.14
ATTENDANCE INFORMATION				
	FY 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD
Pool Attendance	0	51763	1405	32346
Adult Lap Swim Morning/Night	0	125	15	234
Water Walkers	0	3851	68	268
Toddler Time	0	673	20	413
Water Fitness	0	1654	23	209
Swim Team	0	60	10	20
Scuba Rentals	0	22	2	15
Scuba Participants	0	69	8	43
Swim Lesson	0	295	0	1275
Private Swim Lessons	0	30	0	35
Special Events	0	12	1	8
Party/Rentals	0	17	4	90
TOTAL FY 2025 ATTENDANCE	0	58571	1556	34956
ATTENDANCE INFORMATION MAY 2024 TO NOVEMBER 2024				
	Pool Attendance	99,996		
	Adult Lap Swim Morning/Night	127		
	Water Walkers	3,886		
	Toddler Time	1,157		
	Water Fitness	1,793		
	Swim Team	118		
	Scuba Rentals	34		
	Scuba Participants	125		
	Swim Lesson	375		
	Private Swim	61		
	Special Events	16		
	Party/Rentals	50		
	TOTAL ATTENDANCE	107,738		

FACILITY MAINTENANCE

9B



Cost by Maintenance Type

Type	Total Cost	Labor	Supplies	Equipment	Inventory	Outsourcing	Overhead
PLUMBING	6,365.89	4,632.43	1,733.46	0.00	0.00	0.00	0.00
GENERAL	5,324.10	4,001.76	1,322.34	0.00	0.00	0.00	0.00
HVAC	4,394.22	4,394.22	0.00	0.00	0.00	0.00	0.00
ELECTRICAL	2,474.90	1,950.91	523.99	0.00	0.00	0.00	0.00

WHITTIER REC	GENERAL	337.59	242.60	94.99	0.00	0.00	0.00	0.00
CENTER - 2000	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
W BROOKS	PLUMBING	200.86	197.06	3.80	0.00	0.00	0.00	0.00
	Totals:	615.92	517.13	98.79	0.00	0.00	0.00	0.00
YOUNG	ELECTRICAL	60.65	60.65	0.00	0.00	0.00	0.00	0.00
FAMILY	GENERAL	1,326.53	404.33	922.20	0.00	0.00	0.00	0.00
ATHLETIC	HVAC	374.54	374.54	0.00	0.00	0.00	0.00	0.00
CENTER - 2201	PLUMBING	739.19	202.17	537.02	0.00	0.00	0.00	0.00
TRAE YOUNG	Totals:	2,500.91	1,041.69	1,459.22	0.00	0.00	0.00	0.00

3001 E ALAMEDA	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	516.90	363.90	153.00	0.00	0.00	0.00	0.00
FIREHOUSE ART CENTER - 444 S	HVAC	113.80	113.80	0.00	0.00	0.00	0.00	0.00
	Totals:	113.80	113.80	0.00	0.00	0.00	0.00	0.00
FLEET MAINTENANCE	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
	Totals:	74.27	74.27	0.00	0.00	0.00	0.00	0.00
IRVING REC CENTER - 1920 ALAMEDA	GENERAL	254.09	234.09	20.00	0.00	0.00	0.00	0.00
	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
	PLUMBING	499.91	433.71	66.20	0.00	0.00	0.00	0.00
	Totals:	828.27	742.07	86.20	0.00	0.00	0.00	0.00
LINDSEY YARD - STREETS - 668 E	PLUMBING	45.13	40.43	4.70	0.00	0.00	0.00	0.00
	Totals:	45.13	40.43	4.70	0.00	0.00	0.00	0.00
LITTLE AXE REC CENTER - 1000 NE 168TH AVE	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	Totals:	155.13	155.13	0.00	0.00	0.00	0.00	0.00
NEIGHBORHOOD PARKS	GENERAL	116.87	80.87	36.00	0.00	0.00	0.00	0.00
	PLUMBING	853.23	768.23	85.00	0.00	0.00	0.00	0.00
	Totals:	970.10	849.10	121.00	0.00	0.00	0.00	0.00
NORMAN INVESTIGATION S CENTER -	HVAC	111.40	111.40	0.00	0.00	0.00	0.00	0.00
	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	Totals:	192.27	192.27	0.00	0.00	0.00	0.00	0.00
NORMAN PUBLIC LIBRARY - CENTRAL - 103	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
	Totals:	114.70	114.70	0.00	0.00	0.00	0.00	0.00
NORMAN PUBLIC LIBRARY NORTH EAST	GENERAL	237.50	237.50	0.00	0.00	0.00	0.00	0.00
	Totals:	237.50	237.50	0.00	0.00	0.00	0.00	0.00
RADIO TOWER - PARKS	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
	PLUMBING	74.27	74.27	0.00	0.00	0.00	0.00	0.00
	Totals:	79.26	77.46	1.80	0.00	0.00	0.00	0.00
MAINTENANCE - POLICE	HVAC	79.26	77.46	1.80	0.00	0.00	0.00	0.00
	Totals:	79.26	77.46	1.80	0.00	0.00	0.00	0.00
SHOOTING RANGE - 3942	ELECTRICAL	104.15	60.65	43.50	0.00	0.00	0.00	0.00
	PLUMBING	117.90	117.90	0.00	0.00	0.00	0.00	0.00
	Totals:	222.05	178.55	43.50	0.00	0.00	0.00	0.00
ROTARY PARK - 1501 W BOYD	ELECTRICAL	285.49	121.30	164.19	0.00	0.00	0.00	0.00
	PLUMBING	339.04	294.74	44.30	0.00	0.00	0.00	0.00
	Totals:	624.53	416.04	208.49	0.00	0.00	0.00	0.00
RUBY GRANT PARK - 3110 W	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00
SANTA FE RAILROAD DEPOT	ELECTRICAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
	HVAC	55.70	55.70	0.00	0.00	0.00	0.00	0.00
	Totals:	177.00	177.00	0.00	0.00	0.00	0.00	0.00
SHOP TIME	ELECTRICAL	315.38	315.38	0.00	0.00	0.00	0.00	0.00
	GENERAL	1,370.39	1,370.39	0.00	0.00	0.00	0.00	0.00
	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
	Totals:	1,760.04	1,760.04	0.00	0.00	0.00	0.00	0.00
SOONER THEATRE - 101 E	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00
TRAFFIC CONTROL -	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00
WARMING SHELTER - 109 W GRAY	GENERAL	87.27	80.87	6.40	0.00	0.00	0.00	0.00
	HVAC	55.70	55.70	0.00	0.00	0.00	0.00	0.00
	Totals:	142.97	136.57	6.40	0.00	0.00	0.00	0.00
WATER RECLAMATION -	HVAC	111.40	111.40	0.00	0.00	0.00	0.00	0.00
	PLUMBING	60.65	60.65	0.00	0.00	0.00	0.00	0.00
	Totals:	172.05	172.05	0.00	0.00	0.00	0.00	0.00
WASTEWATER - WESTWOOD	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
	Totals:	271.33	271.33	0.00	0.00	0.00	0.00	0.00
GOLF COURSE - 2400 WESTPORT DR	PLUMBING	116.20	116.20	0.00	0.00	0.00	0.00	0.00
	Totals:	271.33	271.33	0.00	0.00	0.00	0.00	0.00
WESTWOOD POOL - 1017 FAIRWAY DR	GENERAL	160.03	160.03	0.00	0.00	0.00	0.00	0.00
	PLUMBING	121.30	121.30	0.00	0.00	0.00	0.00	0.00
	Totals:	281.33	281.33	0.00	0.00	0.00	0.00	0.00



Cost by Building with Maint Type

<u>Building</u>	<u>Maint Type</u>	<u>Total Cost</u>	<u>Labor</u>	<u>Supplies</u>	<u>Equipment</u>	<u>Inventory</u>	<u>Outsourcing</u>	<u>Overhead</u>
12TH AVE REC CENTER - 1701 12TH AVE NE	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	HVAC	188.87	188.87	0.00	0.00	0.00	0.00	0.00
	PLUMBING	513.26	313.26	200.00	0.00	0.00	0.00	0.00
	Totals:	782.99	582.99	200.00	0.00	0.00	0.00	0.00
A - COURTS - 321 N WEBSTER	HVAC	395.50	395.50	0.00	0.00	0.00	0.00	0.00
	PLUMBING	262.82	262.82	0.00	0.00	0.00	0.00	0.00
	Totals:	658.32	658.32	0.00	0.00	0.00	0.00	0.00
ADULT WELLNESS AND EDUCATION CENTER - 602 N AGING SERVICES - 329 ANDREWS PARK - 200 W DAWS	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	HVAC	636.07	636.07	0.00	0.00	0.00	0.00	0.00
	PLUMBING	520.87	80.87	440.00	0.00	0.00	0.00	0.00
	Totals:	1,197.37	757.37	440.00	0.00	0.00	0.00	0.00
AGING SERVICES - 329	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
	Totals:	74.27	74.27	0.00	0.00	0.00	0.00	0.00
ANDREWS PARK - 200 W DAWS	ELECTRICAL	284.60	121.30	163.30	0.00	0.00	0.00	0.00
	Totals:	284.60	121.30	163.30	0.00	0.00	0.00	0.00
ANIMAL WELFARE - 3428 S JENKINS	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	HVAC	249.36	249.36	0.00	0.00	0.00	0.00	0.00
	PLUMBING	554.91	545.85	9.06	0.00	0.00	0.00	0.00
	Totals:	844.71	835.65	9.06	0.00	0.00	0.00	0.00
ANTIQUE GARDEN	ELECTRICAL	220.36	220.36	0.00	0.00	0.00	0.00	0.00
	Totals:	220.36	220.36	0.00	0.00	0.00	0.00	0.00
B - POLICE DEPT - 112 W DAWS	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	GENERAL	552.68	544.15	8.53	0.00	0.00	0.00	0.00
	HVAC	151.73	151.73	0.00	0.00	0.00	0.00	0.00
	PLUMBING	123.30	121.30	2.00	0.00	0.00	0.00	0.00
	Totals:	908.58	898.05	10.53	0.00	0.00	0.00	0.00
C - HR, IT - 313 N WEBSTER	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	GENERAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
	HVAC	541.64	541.64	0.00	0.00	0.00	0.00	0.00
	Totals:	743.81	743.81	0.00	0.00	0.00	0.00	0.00
CITY HALL - 201 W GRAY	ELECTRICAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	HVAC	246.17	246.17	0.00	0.00	0.00	0.00	0.00
	PLUMBING	428.57	314.11	114.46	0.00	0.00	0.00	0.00
	Totals:	755.60	641.14	114.46	0.00	0.00	0.00	0.00
COMMUNITY PARKS	ELECTRICAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	161.73	161.73	0.00	0.00	0.00	0.00	0.00
D - DEVELOPMENT CENTER - 225 N WEBSTER	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	HVAC	263.13	263.13	0.00	0.00	0.00	0.00	0.00
	PLUMBING	38.73	38.73	0.00	0.00	0.00	0.00	0.00
	Totals:	342.30	342.30	0.00	0.00	0.00	0.00	0.00
EMERGENCY COMMUNICATIONS AND FACILITY MAINTENANCE	GENERAL	240.43	40.43	200.00	0.00	0.00	0.00	0.00
	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
	Totals:	314.70	114.70	200.00	0.00	0.00	0.00	0.00
FIRE STATION 3 - 500 E	GENERAL	195.95	161.73	34.22	0.00	0.00	0.00	0.00
	Totals:	195.95	161.73	34.22	0.00	0.00	0.00	0.00
FIRE STATION 4 - 4145 W	PLUMBING	261.30	121.30	140.00	0.00	0.00	0.00	0.00
	Totals:	261.30	121.30	140.00	0.00	0.00	0.00	0.00
FIRE STATION 4 - 4145 W	PLUMBING	91.13	40.43	50.70	0.00	0.00	0.00	0.00
	Totals:	91.13	40.43	50.70	0.00	0.00	0.00	0.00
FIRE STATION 5 - 1000 NE 168TH	HVAC	37.13	37.13	0.00	0.00	0.00	0.00	0.00
	Totals:	37.13	37.13	0.00	0.00	0.00	0.00	0.00
FIRE STATION 7 - 2207 GODDARD	PLUMBING	155.72	121.30	34.42	0.00	0.00	0.00	0.00
	Totals:	155.72	121.30	34.42	0.00	0.00	0.00	0.00
FIRE STATION 8 - 3901 36TH AVE	HVAC	116.20	116.20	0.00	0.00	0.00	0.00	0.00
	Totals:	116.20	116.20	0.00	0.00	0.00	0.00	0.00
FIRE STATION 9	ELECTRICAL	436.03	283.03	153.00	0.00	0.00	0.00	0.00

PLANNING AND COMMUNITY DEVELOPMENT 10



Monthly Permit Activity Summary with Details
From: 1/1/2024 To: 11/30/2024

Group	Category	2024		2023		
		Permits	Valuation	Permits	Valuation	
RESIDENTIAL	Multi-Family, Addition / Alteration	7	\$584,752.00	33	\$448,916.00	
	Multi-Family, Demolition	1	\$13,000.00			
	Multi-Family, Fire	4	\$29,101.00			
	Multi-Family, Foundation Only	1	\$680,000.00	1	\$50,000.00	
	Multi-Family, New Multi-Unit Residential	2	\$3,100,000.00	4	\$8,940,000.00	
	Multi-Family, Repair	3	\$800,792.00	1	\$619,021.00	
	Residential, Accessory Structure	98	\$4,074,801.27	139	\$5,695,401.96	
	Residential, Accessory Dwelling Unit	8	\$686,000.00			
	Residential, Addition / Alteration	105	\$8,864,764.27	107	\$7,422,804.00	
	Residential, CarPort	33	\$232,789.36	32	\$226,425.57	
	Residential, Demolition	35	\$135,500.00	31		
	Residential, Fire	1	\$165,000.00			
	Residential, Manufactured Home	7	\$710,078.00	10	\$1,488,826.00	
	Residential, Manufactured Home Replacement			5	\$464,900.00	
	Residential, New Single Family Dwelling	401	\$151,410,678.82	364	\$142,749,195.00	
	Residential, New Two Family (duplex)	2	\$1,170,000.00	8	\$1,334,512.00	
	Residential, Pool	75	\$6,689,892.00	97	\$8,675,680.00	
	Residential, Repair	15	\$1,249,221.00	46	\$4,417,476.00	
	Residential, Solar	149	\$4,383,799.74	238	\$7,860,681.83	
	Residential, Storm Shelter	264	\$1,121,415.00	340	\$1,369,648.00	
Residential, Water Well	9		29			
Total		1,220	\$186,101,584.46	1,485	\$191,763,487.36	
NON-RESIDENTIAL	Commercial, Addition / Alteration	113	\$47,873,576.00	125	\$60,201,370.00	
	Commercial, Demolition	14	\$295,000.00	7		
	Commercial, Fire	56	\$1,609,119.11			
	Commercial, Foundation Only	2	\$2,000,000.00	3	\$1,930,000.00	
	Commercial, New Commercial Building	30	\$58,780,677.00	36	\$112,590,200.00	
	Commercial, Pool	1	\$250,000.00			
	Commercial, Repair	15	\$8,918,929.00	4	\$2,375,000.00	
	Commercial, Solar	4	\$777,603.00			
	Industrial, Addition / Alteration	1	\$550,000.00			
	Industrial, Fire	1	\$92,000.00			
	Industrial, Foundation Only	1	\$450,000.00			
	Industrial, New Commercial Building	1	\$200,000.00			
	Institutional, Addition / Alteration	2	\$2,350,000.00			
	Institutional, Demolition	1				
	Institutional, Fire	9	\$400,975.07			
	Total		251	\$124,547,879.18	175	\$177,096,570.00
	OTHER ACTIVITY	# of New Dwelling Units	430			
All Field Inspections		21,989		25,516		
Certificate of Completion (CC)		2,895				
Certificate of Occupancy (CO)		296		1,116		
Demo # of Dwelling Units		34				
Demolition		6				
Electrical Permit		1,245		1,730		
Fire		1				
Garage Sale		833		683		
Mechanical Permit		1,135		1,716		
Paving (PRIVATE PROPERTY)		87	\$710,699.71	97	\$1,384,075.00	
Plumbing Permit		1,397		1,837		
Public Works		161	\$3,221,750.91			
Sign		237	\$675,865.00	503		
Street Closure(Not Event)		2				
Structure Moving		12		23		
Temporary Structure		22		25	\$326,580.00	
Total		30,782	\$4,608,315.62	33,246	\$1,710,655.00	

November 2024 Residential Permit Activity

REPORT CATEGORY	PERMIT NUMBER	DATE ISSUED	ADDRESS	SQ FT	ZONING	WARD	SUBDIVISION	CONTRACTOR	VALUATION	
Multi-Family, Fire	PRFI202404834	2024-11-14	1727 JENKINS AVE	N/A	R-3	7	JENKINS PLACE	INNOVATIVE SECURITY OF OKLAHOMA	\$ 29,000.00	
	1									
	Residential, Accessory Structure	PRAB202404933	2024-11-08	3100 84TH AVE SE	360	A-2	5	CEDAR ESTATES SURVEY	KROHMER, MICHAEL & SHANNON	\$ 6,000.00
		PRAB202405154	2024-11-01	818 RIVER VIEW DR	1800	RE	6	WILDWOOD HILLS ESTATES	SCOTT ZIMMERMAN	\$ 85,000.00
		PRAB202405226	2024-11-08	2601 SHORELINE DR	720	PUD	5	WELLINGTON LAKE ADD	BULLS EYE CONSTRUCTION	\$ 48,800.00
		PRAB202405320	2024-11-18	1001 ROCKLAND RDG	1092	RE	5	VISTA SPRINGS EST. ADD. SEC. 1	MUNSELL, WILLIAM P JR & RHONDA L	\$ 75,000.00
		PRAB202405359	2024-11-15	7851 LETT CIR	6400	A-2	5	LETT FARMS COS	BEN DREW	\$ 300,000.00
PRAB202405405		2024-11-13	3700 CALAIS CT	196	R-1	3	BROOKHAVEN 23RD	JOHN CARTER	\$ 7,500.00	
6										
Residential, Accessory Dwelling Unit	PRADU202405280	2024-11-25	1009 S PICKARD AVE	2944	R-1	4	PARSONS ADDITION	TRAILHEAD HOMES, LLC	\$ 155,000.00	
	PRADU202405345	2024-11-25	606 E ROCK CREEK RD	576	R-1	6	NOT SUBDIVIDED	COMPTON, ZACHARRY	\$ 20,000.00	
2										
Residential, Addition/Alteration	PRAD202404136	2024-11-05	454 W TONHAWA ST	996	R-1	4	BIRCHUM, W B FIRST ADD	SH RENOVATIONS	\$ 75,000.00	
	PRAD202404801	2024-11-08	1710 CAMELOT DR	1660	R-1	2	WOODSLAWN 2ND ADD	HAMPTON HOMES, LLC	\$ 100,000.00	
	PRAD202405168	2024-11-19	11650 E ROCK CREEK RD	2135	RE	5	SILVER CREEK ESTATES	PDES OF NORMAN	\$ 175,000.00	
	PRAD202405184	2024-11-12	1701 ORIOLE CT	542	R-1	6	SUTTON PLACE ADD SEC 2	B & C CUSTOM DESIGNS INC	\$ 107,000.00	
	PRAD202405236	2024-11-07	4106 NORTHHAMPTON DR	822	R-1	3	BROOKHAVEN 9TH	BOWERS CONSTRUCTION	\$ 525,000.00	
	PRAD202405251	2024-11-07	3841 WAVERLY CT	262	R-1	3	BROOKHAVEN 2ND	BIRD DOG CONSTRUCTION	\$ 20,000.00	
	PRAD202405285	2024-11-08	11201 RED FERN LN	2400	A-2	5	WOODLAND HILLS	DOERNEMAN, RANDALL	\$ 60,000.00	
	PRAD202405324	2024-11-18	1117 W APACHE ST	499	R-1	4	WEST PARK ADD	BG ROOFING & CONST. LLC	\$ 150,000.00	
8										
Residential, Carport	PRCP202405197	2024-11-07	1705 SOUTHCREST DR	400	RM-6	6	CRESTLAND TOWNHOUSE EST	BATES WELDING, LLC.	\$ 4,000.00	
	1									
1,212,000.00										
\$ 4,000.00										

November 2024 Residential Permit Activity

Permit Number	Issue Date	Address	City	County	Area	Acres	Value	Company	Notes
PRDE202405009	2024-11-04	329 E HAYES ST			HIGHLAND ADDITION	4		RJR INVESTMENTS, LLC.	N/A
PRDE202405011	2024-11-04	315 E HAYES ST			HIGHLAND ADDITION	4		RJR INVESTMENTS, LLC.	N/A
PRDE202405012	2024-11-04	311 E HAYES ST			HIGHLAND ADDITION	4		RJR INVESTMENTS, LLC.	N/A
PRDE202405015	2024-11-04	1201 N CRAWFORD AVE			HIGHLAND ADDITION	4		RJR INVESTMENTS LLC	N/A
PRDE202405031	2024-11-19	3800 36TH AVE NW			NOT SUBDIVIDED	8		DEAN ANDERSON	N/A
5									
PRSF202404437	2024-11-08	2915 SUMMIT HOLLOW CIR			SUMMIT LAKES ADD. SEC. 12	1	\$ 297,080.00	APPLE CONSTRUCTION, LLC.	
PRSF202404650	2024-11-27	528 PARK AVE			NORMAN, O T	4	\$ 231,700.00	RAMON CANEDO-ORTA	
PRSF202404746	2024-11-06	4117 PINE HILL RD			CASCADE ESTATES SEC. 2	8	\$ 266,000.00	SHERIDAN HOMES LLC.	
PRSF202404748	2024-11-14	2240 BRETFORD WAY			ST. JAMES PARK SEC. 6	5	\$ 322,700.00	SHERIDAN HOMES LLC.	
PRSF202404815	2024-11-19	3400 LITTLE POND RD			FAIOF 2	5	\$ 310,000.00	IMPERIAL DESIGNS, LLC	
PRSF202405096	2024-11-12	2813 SUMMIT HOLLOW CIR			SUMMIT LAKES ADD. SEC. 12	1	\$ 300,000.00	LIBERTY HOMES INC.	
PRSF202405128	2024-11-04	2822 DUNHAM DR			SUMMIT LAKES ADD. SEC. 12	1	\$ 274,400.00	DP GAMBLE HOMES, INC.	
PRSF202405166	2024-11-08	2905 SUMMIT HOLLOW CIR			SUMMIT LAKES ADD. SEC. 12	1	\$ 297,920.00	APPLE CONSTRUCTION, LLC.	
PRSF202405198	2024-11-01	1723 SAMUELS CT			CEDAR LANE SEC. III	7	\$ 470,000.00	TABER BUILT HOMES, LLC.	
PRSF202405210	2024-11-12	4214 CORDOVA CT			LAS COLINAS ADD. SEC. 2	8	\$ 588,000.00	DENALI HOMES, LLC.	
PRSF202405217	2024-11-12	4600 LAS COLINAS LN			LAS COLINAS ADD. SEC. 1	8	\$ 609,200.00	DENALI HOMES, LLC.	
PRSF202405229	2024-11-08	2804 SUMMIT HOLLOW CIR			SUMMIT LAKES ADD. SEC. 12	1	\$ 247,380.00	APPLE CONSTRUCTION, LLC.	
PRSF202405232	2024-11-08	2808 SUMMIT HOLLOW CIR			SUMMIT LAKES ADD. SEC. 12	1	\$ 297,220.00	APPLE CONSTRUCTION, LLC.	
PRSF202405234	2024-11-08	2901 SUMMIT HOLLOW CIR			SUMMIT LAKES ADD. SEC. 12	1	\$ 297,220.00	APPLE CONSTRUCTION, LLC.	
PRSF202405241	2024-11-13	7351 E STATE HWY 9			NOT SUBDIVIDED	5	\$ 370,000.00	DAVID CADDELL CONSTRUCTION	
PRSF202405289	2024-11-22	1502 COUNCIL GROVE ST			FLINT HILLS SEC. 1	8	\$ 300,580.00	IDEAL HOMES OF NORMAN, LP.	
PRSF202405296	2024-11-08	5506 WINDSTONE LN			GLENRIDGE ADD. SEC. 3	3	\$ 265,580.00	D.R. HORTON	
PRSF202405323	2024-11-15	4002 SKYLER WAY			CEDAR LANE SEC. III	7	\$ 290,000.00	HOMESTEAD CUSTOM HOMES & CONST	
PRSF202405337	2024-11-14	5510 WINDSTONE LN			GLENRIDGE ADD. SEC. 3	3	\$ 363,160.00	D.R. HORTON	
PRSF202405341	2024-11-21	3802 MUIR FOREST WAY			RED CANYON RANCH SEC. 8	6	\$ 190,000.00	IDEAL HOMES OF NORMAN, LP	

November 2024 Residential Permit Activity

PRSF202405364	2024-11-14	5601 WINDSTONE DR	2927	PUD	3	GLENRIDGE ADD. SEC. 3	D.R. HORTON	\$ 263,060.00	
PRSF202405367	2024-11-14	5408 WINDSTONE LN	3027	PUD	3	GLENRIDGE ADD. SEC. 3	D.R. HORTON	\$ 284,760.00	
PRSF202405386	2024-11-14	5604 WINDSTONE DR	2889	PUD	3	GLENRIDGE ADD. SEC. 3	D.R. HORTON	\$ 284,340.00	
PRSF202405388	2024-11-19	3618 CASSIDY DR	8962	PUD	8	FLINT HILLS SEC. 1	IDEAL HOMES OF NORMAN, LP	\$ 181,000.00	
PRSF202405391	2024-11-22	1428 COUNCIL GROVE ST	2519	PUD	8	FLINT HILLS SEC. 1	IDEAL HOMES OF NORMAN, LP	\$ 259,980.00	
PRSF202405394	2024-11-14	2712 DUNHAM DR	2778	R-1	1	SUMMIT LAKES ADD. SEC. 12	RIVERSTONE HOMES	\$ 360,000.00	
PRSF202405397	2024-11-14	2728 DUNHAM DR	3017	R-1	1	SUMMIT LAKES ADD. SEC. 12	RIVERSTONE HOMES	\$ 390,000.00	
PRSF202405399	2024-11-14	2820 SUMMIT HOLLOW CIR	2961	R-1	1	SUMMIT LAKES ADD. SEC. 12	RIVERSTONE HOME	\$ 385,000.00	
PRSF202405400	2024-11-20	2825 DUNHAM DR	3017	R-1	1	SUMMIT LAKES ADD. SEC. 12	RIVERSTONE HOMES	\$ 390,000.00	
PRSF202405470	2024-11-19	5502 WINDSTONE LN	2889	PUD	3	GLENRIDGE ADD. SEC. 3	D.R. HORTON	\$ 284,340.00	
PRSF202405472	2024-11-26	4013 CARAWAY LN	2070	R-1	5	BELLATONA ADD. SEC. 4	HOME CREATIONS, INC.	\$ 290,000.00	
PRSF202405473	2024-11-20	4710 NORTHFIELDS LN	4826	R-1	8	CARRINGTON PLACE ADD. SEC. 14	LANDMARK FINE HOMES, LP. (CONTRACTOR	\$ 720,000.00	
PRSF202405522	2024-11-25	1938 WOLFORD WAY	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 181,590.00	
PRSF202405523	2024-11-25	1942 WOLFORD WAY	1964	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 233,100.00	
PRSF202405525	2024-11-25	2000 WOLFORD WAY	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 181,580.00	
PRSF202405527	2024-11-25	1943 WOLFORD WAY	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 181,580.00	
PRSF202405530	2024-11-25	2001 WOLFORD WAY	1744	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 207,200.00	
PRSF202405531	2024-11-25	2005 WOLFORD WAY	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$ 181,580.00	
PRSF202405534	2024-11-25	5503 WINDSTONE LN	3251	PUD	3	GLENRIDGE ADD. SEC. 3	D.R. HORTON	\$ 325,780.00	
PRSF202405543	2024-11-25	5412 WINDSTONE LN	3251	PUD	3	GLENRIDGE ADD. SEC. 3	D.R. HORTON	\$ 325,780.00	
40									
\$ 12,498,810.00									
Residential, Swimming Pool	PRPO202405294	2024-11-15	4413 LAS COLINAS LN	500	R-1	8	LAS COLINAS ADD. SEC. 1	ARTISTIC POOLS	\$ 46,000.00
1									
\$ 46,000.00									
Residential, Repair	PRDB202405557	2024-11-22	1908 PELHAM CIR	1722	R-1	6	PARK PLACE ADD. SEC. 5	JASON AVERY	\$ 150,000.00
1									
\$ 150,000.00									
Residential, Solar	PRSO202405267	2024-11-07	12326 RED BUD DR		R-1	5	WHISPERING HILLS	SUNTRIA	\$ 36,323.67
	PRSO202405305	2024-11-07	4100 NORTHWICH DR		R-1	3	QUAILBROOK ADD #2	NIVO SOLAR	\$ 30,901.60



November 2024 Residential Permit Activity

Permit Number	Issue Date	Address	Category	Area	Value	Company
PRSO202405371	2024-11-19	506 W SYMMES ST	R-1	4	\$	J & R ELECTRIC
PRSO202405478	2024-11-19	402 TELSTAR ST	R-1	8	\$	HAMMONDS, GARRETT R & GRACE M
PRSO202405487	2024-11-20	2621 66TH AVE NE	A-2	5	\$	TRU-FUSE ELECTRIC
PRSO202405520	2024-11-21	1414 PHEASANT RUN CT	R-1	8	\$	EIGHTTWENTY
6						
Residential, Storm Shelter						
PRSS202405264	2024-11-06	425 DAKOTA ST	R-1	4	\$	STORM SAFE SHELTER, LLC.
PRSS202405308	2024-11-06	3125 RED CEDAR WAY	PUD	8	\$	FLATSAFE TORNADO SHELTERS
PRSS202405381	2024-11-12	3809 MUJR FOREST WAY	PUD	6	\$	STORM SAFE SHELTER, LLC.
PRSS202405406	2024-11-13	4100 NORTHWICH DR	R-1	3	\$	GROUND ZERO SHELTERS
PRSS202405417	2024-11-13	2905 LERKIM LN	PUD	8	\$	STORM SAFE SHELTER, LLC.
PRSS202405423	2024-11-13	828 GOLDEN EAGLE DR	R-1	7	\$	OKLAHOMA SHELTERS
PRSS202405441	2024-11-15	3044 WISTER RD	PUD	8	\$	SCOTT ANGVIRE
PRSS202405474	2024-11-15	4710 NORTHFIELDS LN	R-1	8	\$	LANDMARK FINE HOMES, LP. (CONTRACTOR
PRSS202405482	2024-11-18	506 BOULDER CT	R-1	3	\$	GROUND ZERO SHELTERS
PRSS202405526	2024-11-20	2322 ARCADY AVE	R-1	5	\$	STORM SAFE SHELTER, LLC.
PRSS202405553	2024-11-22	244 PINE TREE LN	R-1	3	\$	OZ SAFEROOMS
PRSS202405575	2024-11-25	603 TIMBER TRL	PUD	6	\$	OKLAHOMA SHELTERS
PRSS202405576	2024-11-25	1402 MAGNOLIA ST	R-1	2	\$	GROUND ZERO SHELTERS
PRSS202405589	2024-11-26	4022 HIDDEN HILL RD	R-1	3	\$	GROUND ZERO SHELTERS
14						
Residential, Water Well						
PRWL202405486	2024-11-20	12309 RED BUD DR	R-1	5	\$	AQUA WELL DRILLING, INC.
1						
Total						
						\$ 14,885,532.27

Total \$ 14,885,532.27



November 2024 Residential Totals

CATEGORY	COUNT	VALUATION
Multi-Family, Fire	1	\$ 29,000.00
Residential, Accessory Structure	6	\$ 522,300.00
Residential, Accessory Dwelling Unit	2	\$ 175,000.00
Residential, Addition/Alteration	8	\$ 1,212,000.00
Residential, Carport	1	\$ 4,000.00
Residential, Demolition	5	N/A
Residential, New Single Family Dwelling	40	\$ 12,498,810.00
Residential, Swimming Pool	1	\$ 46,000.00
Residential, Repair	1	\$ 150,000.00
Residential, Solar	6	\$ 194,097.27
Residential, Storm Shelter	14	\$ 54,325.00
Residential, Water Well	1	N/A
Total	86	\$ 14,885,532.27



November 2024 Non-Residential Permit Activity

Reporting Code	Permit Number	Date Issued	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor	Tenant	Valuation
Commercial, Addition/Alteration	PRAD202404601	2024-11-12	2020 W LINDSEY ST	19845	C-2	2	HILLTOP ADD	KNL PROPERTIES, LLC	CALIBER COLLISION	\$ 750,000.00
	PRAD202405119	2024-11-04	1915 CLASSEN BLVD	1527	C-2	4	CLASSEN LANDING ADD.	RUSSELL WADE HOMES LLC.	DAILY GRINDZ	\$ 75,000.00
	PRAD202405144	2024-11-15	4216 CLASSEN CIR	3500	I-1	7	SOUTH CLASSEN INDUSTRIAL PARK AMENDED	STEVE NGUYEN	46 FARMS, LLC.	\$ 20,000.00
	PRAD202405191	2024-11-12	2050 24TH AVE NW 101	816	PUD	8	REPLAT OF UNIV. NORTH PARK IV	ERIC RIGGINS	BAD DADDY'S BURGER BAR	\$ 86,240.00
	PRAD202405271	2024-11-15	1963 W LINDSEY ST	570	C-2	2	BASSETT ADD #2	JONATHAN BENNETT	MASSAGE THERAPY	\$ 8,000.00
	PRAD202405281	2024-11-25	601 12TH AVE NE	1634	C-2	6	TSTB ADD SEC 1	ALFREDO ENOC GARCIA	KNUCKIES HOAGIES	\$ 150,000.00
	6									\$ 1,089,240.00
Commercial, Demolition	PRDE202405017	2024-11-04	328 E ROBINSON ST	3348	C-2	4	HIGHLAND ADDITION	RJR INVESTMENTS, LLC.- RJR INVESTMENTS, LLC.		N/A
	PRDE202405067	2024-11-04	215 W LINN ST	21490	CCFB	4	LARSHS FIRST ADD, D L	CHARLES M JOHNSON M & M WRECKING, INC.	215 W LLC.	N/A
	2									N/A
Commercial, Fire	PRFI202405171	2024-11-26	2105 INDUSTRIAL BLVD	N/A	I-2	8	NORMAN INDUSTRIAL TRAT REPLAT	TONY LINGER	STONEHOUSE MARKETING	\$ 14,000.00
	PRFI202405290	2024-11-06	209 W MAIN ST	N/A	CCFB	4	NORMAN, O T	BILLYGOAT GRUB LLC	BILLYGOAT GRUB	\$ 2,000.00
	PRFI202405447	2024-11-19	506 WELLNESS WAY	N/A	PUD	4	NRHS PORTER CAMPUS SEC. 2	NORMAN REGIONAL HOSPITAL AUTHORITY	BEHAVIORAL HEALTH CENTER	\$ 7,500.00
	3									\$ 23,500.00
Commercial, New Commercial Building	PRNR202400074	2024-11-14	1690 24TH AVE NW	12000	PUD	8	UNIVERSITY NORTH PARK SEC. 11	TCS CONSTRUCTION	P.F. CHANG'S BISTRO	\$ 1,500,000.00
	PRNR202403171	2024-11-22	2361 36TH AVE NW	17770	C-1	8	PRAIRIE CREEK ADD SEC 5	INTEGRIS HEALTH, INC C/O TAX DEPT 4TH	INTEGRIS PRIMARY CARE CLINIC	\$ 6,000,000.00
	PRNR202404110	2024-11-25	7313 FRANKLIN CT	4800	A-2	5	FRANKLIN	AZTEC BUILDING SYSTEMS, INC.	FRANKLIN BAPTIST CHURCH	\$ 614,400.00
	3									\$ 8,114,400.00
Total	14									\$ 9,227,140.00



November 2024 Non-Residential Totals

Category	Count	Valuation
Commercial, Addition/Alteration	6	\$ 1,089,240.00
Commercial, Demolition	2	N/A
Commercial, Fire	3	\$ 23,500.00
Commercial, New Commercial Building	3	\$ 8,114,400.00
Total	14	\$ 9,227,140.00

POLICE 11

Norman Animal Welfare Monthly Statistical Report November 2024



IN SHELTER ANIMAL COUNTS

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	89	121	210	54	78	132	(78)	-37%
Ending	92	89	181	62	57	119	(62)	-34%

ANIMAL INTAKES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	95	48	143	111	82	193	50	35%
Owner Relinquish	5	4	9	3	13	16	7	78%
Owner Intended Euth	0	0	0	3	1	4	4	#DIV/0!
Transfer In	0	7	7	0	0	0	(7)	-100%
Other Intakes*	3	3	6	2	0	2	(4)	-67%
Returned Animal	7	8	15	9	7	16	1	7%
TOTAL LIVE INTAKES	110	70	180	128	103	231	51	28%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2023		2024		Comparisons	
	Total	Total	Total	Total	Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0!
Dog Collected (DOA)	4	4	2	2	(2)	-50%
Cat Collected (DOA)	3	3	2	2	(1)	-33%
Wildlife Transferred	0	0	0	0	0	#DIV/0!
Intake Horses	0	0	0	0	0	#DIV/0!
Intake Cows	0	0	2	2	2	#DIV/0!
Intake Goats	0	0	0	0	0	#DIV/0!
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	0	0	0	0	0	#DIV/0!
Intake Pigs	0	0	0	0	0	#DIV/0!
Intake Other	6	6	1	1	(5)	-83%
TOTAL OTHER ITEMS	13	13	7	7	(6)	-46%

LENGTH OF STAY (DAYS)

	2023	2024
	Dog	18
Puppy	12.8	12.7
Cat	21.6	9.3
Kitten	14.7	8

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	235	81	0	316

Norman Animal Welfare Monthly Statistical Report November 2024



LIVE ANIMAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	53	87	140	39	81	120	(20)	-14%
Return To Owner	37	3	40	44	12	56	16	40%
Transferred Out	4	1	5	29	1	30	25	500%
Returned to Field	0	2	2	0	21	21	19	950%
Returned to Owner in Field	N/A	N/A	N/A	37	0	37		
TOTAL LIVE OUTCOMES	94	93	187	149	115	264	77	41%

OTHER ANIMAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	1	3	4	0	6	6	2	50%
Lost in Care	1	0	1	0	0	0	(1)	-100%
Shelter Euth	12	6	18	4	2	6	(12)	-67%
Owner Intended Euth	0	0	0	3	1	4	4	N/A
TOTAL OTHER OUTCOMES	14	9	23	7	9	16	(7)	-30%

TOTAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	94	93	187	149	115	264	77	41%
Total Other Outcomes	14	9	23	7	9	16	(7)	-30%
TOTAL OUTCOMES	108	102	210	156	124	280	70	33%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
	Medical - Sick	0	1	0	1
Medical - Injured	1	1	0	2	33%
Behavior - Aggressive	2	0	0	2	33%
Behavior - Other	1	0	0	1	17%
TOTAL EUTHANASIA	4	2	0	6	

MONTHLY LIVE RELEASE RATE

2023	2024
89.0%	95.7%

Live Outcomes / (Total Outcomes - Owner Int Euth)

ANIMAL CONTROL 11A



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



NOVEMBER | 2024

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2024	5-YEAR AVERAGE	2023
MURDER	0	0	0
SEXUAL ASSAULTS	15	13	14
ROBBERY	7	3	2
AGGRAVATED ASSAULTS	25	28	35
BURGLARY OF BUILDING	44	45	27
LARCENY/THEFT	177	200	179
MOTOR VEHICLE THEFT	18	37	41
ARSON	1	0	0
KIDNAPPING	3	2	3
FRAUD/FORGERY	52	68	69
DUI/APC	34	30	39
PUBLIC INTOXICATION	45	45	51
RUNAWAYS	37	27	26
DRUG VIOLATIONS	55	46	32
THREATS/HARASSMENT	27	37	39
VANDALISM	83	94	92
OTHER	612	574	621
TOTAL REPORTED OFFENSES	1,235	1,251	1,270
TOTAL ARRESTS:	652	629	701
PROTECTIVE CUSTODY:	56	89	105
TOTAL CASE REPORTS*	969	986	991
COLLISIONS	216	195	206
FATALITY	1	1	0
INJURY	33	25	18
NON-INJURY	182	169	188
NUMBER OF PEOPLE INJURED	44	33	21
CITATIONS & WARNINGS	1,774	2,023	3,006
TRAFFIC CITATIONS	629	543	725
TRAFFIC WARNINGS	545	886	1,593
PARKING CITATIONS & WARNINGS	600	593	688

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 4,772

NON-EMERGENCY CALLS TAKEN: 16,199

TOTAL INCOMING CALLS: 20,971

TOTAL CALLS FOR SERVICE GENERATED: 10,995

POLICE CALLS FOR SERVICE: 7,439

OFFICER INITIATED: 2,693

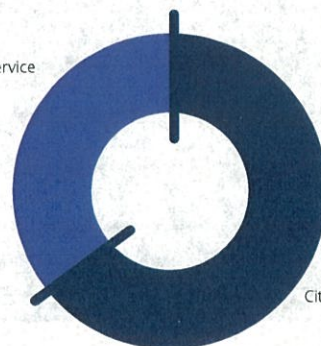
CITIZEN INITIATED: 4,746

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,609

EMSSTAT: 1,947

Officer Initiated Calls for Service
2,693



Citizen Initiated Calls for Service
4,746

INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 181

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 76

CASES CLOSED DURING REPORTING PERIOD: 450

CLEARED BY ARREST / WARRANT: 13

CLEARED BY EXCEPTION: 21

COP FOLLOW-UP: 8

DEACTIVATED: 3334

DEACTIVATED DUE TO STAFFING: 20

MISSING PERSONS RECOVERED: 22

REFERRED INTERNALLY: 27

UNFOUNDED: 5

ANIMAL WELFARE

INTAKES: 231

LIVE RELEASES: 264

LIVE OUTCOME RATE: 95%

ANIMALS FOSTERED: 76

ANIMALS LICENSED: 56

VOLUNTEER HOURS: 258

RECORDS

CUSTOMER SERVICE CONTACTS: 2,230

IN-PERSON CONTACTS: 816

PHONE CONTACTS: 729

EMAIL CONTACTS: 685

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184

ACTUAL EMPLOYED: 173

AVAILABLE FOR ASSIGNMENT: 153**

AUTHORIZED NON-COMMISSIONED: 77

ACTUAL NON-COMMISSIONED: 72

AVAILABLE FOR ASSIGNMENT: 71**

*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

PUBLIC WORKS

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DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
November 2024

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed one (1) Rural Certificate of Survey and one (1) Short Form Plat for Planning Commission; one (1) Final Plat for the Development Committee; two (2) Rural Certificates of Survey, one (1) Final Plat and one Resolution for City Council. The Development Engineer reviewed 28 sets of construction plans and three (3) punch lists. There were 104 permits reviewed and/or issued. Fees were collected in the amount of \$8,168.27.

CAPITAL PROJECTS:

Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue. The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. This timeframe will likely require just over a year to complete. ODOT is administering the construction of this project, with the assistance of WSB.

Proposed improvements include:

- New sidewalks
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Landscaping
- Decorative paving elements
- New curb and gutter
- New decorative traffic signals
- Pedestrian safety improvements
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

As of the last pay application on 11/15/24 10.64% of the total contract amount has been expended. Through 11/15/24, 25.00% of the contract time has expired.

The contractor's activities this month were as follows:

- Demolition, Grading and roadway base on the north side of Gray Street between Peters Avenue and Jones Avenue
- Construction of concrete paving and curb and gutter on the north side of Gray Street between Crawford Avenue and Peters Avenue
- Construction of sidewalks between Crawford Avenue and Peters Avenue
- Construction of asphalt paving on the north side of Gray Street between Porter Avenue and Crawford Avenue
- Installation of storm sewer at Peters Avenue

Sidewalk Programs:

Lindsey Street Sidewalk Repair Project This project is 80% funded through an ACOG grant and is currently waiting on advertisement and bid opening. This project will include removal and replacement of sidewalks, ramps, driveways and pedestrian push button actuators along Lindsey Street from 12th Avenue SE to 24th

Monthly Progress Report

Public Works (November 2024)

Avenue SE on the north and south sides of Lindsey Street. Construction is anticipated to start in the winter/spring of 2025.

12th Ave NE and W Brooks Street Sidewalk Project This project is 80% funded through an ACOG grant and is currently in design with Garver, 90% plans have been received and are in review at this time. This project will include placement of sidewalks, ramps, and driveways along 12th Avenue NE from East Robinson Street to East Rock Creek Road and West Brooks Street from South Pickard Avenue to Wylie Road. Construction is anticipated to start in the spring/summer of 2025.

FYE 2025 Sidewalk Concrete Projects This project was awarded to Arroyo's Concrete LLC on 7/23/2024 and is now under construction. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Curbs and Sidewalks and Trails. This contract will be ongoing through June of 2025.

Flood Multimodal Path This project was awarded to Parathon Construction and is now under construction. This contract includes a 10' wide multi use path along the west side of Flood Avenue from Robinson Street to Tecumseh Road. The contractor has completed approximately 25% of the work and have expended approximately 50% of the time allotted for the project. The contract is for 180 days the start date was 9/3/2024 and current completion date is 3/2/2025.

State Highway 9 Multi Use Path This project is 80% funded through an ACOG grant and is currently in design, 60% plans have been completed and are in review at this time. This project will include the construction of a 10' wide Multi Use Path from 48th Ave SE to 72nd Ave SE along the north side of State Highway 9. Construction is anticipated to start in the summer of 2025.

Street Maintenance Bond Programs:

FYE 2025 Street Maintenance Bond – Urban Concrete 1

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,191,250.50. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. The contractor mobilized on September 30, 2023. During the month of November, the contractor completed work on Iowa Street after being reassigned to assist on Gray Street.

FYE 2025 Street Maintenance Bond – Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,272,530.00. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by April 2025. During the month of November, the contractor completed work in the Westwood Estates addition on Mercedes Drive.

Bridge Maintenance Bond

60th Ave NE Bridge Replacement

The 60th Ave NE Bridge Replacement bids were opened on June 22, 2023. 3 bids were received and the contract was awarded to K&R Builders in the amount of \$3,043,805.25. The project consists of removal of the existing bridge, minor channel clean-up, construction of a new bridge, and roadway grade adjustments. The project is anticipated to be completed by February 2025. During the month of November, the contractor completed construction on the north and south retaining walls, installation of rip rap between the north and south abutments, and successfully poured the concrete bridge deck.

TRANSIT AND PARKING DIVISION

PUBLIC TRANSIT

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023 after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

Vehicle Procurement

The City is in the process of purchasing 6 CNG cutaway transit buses for the paratransit fleet. Below is background on this purchase:

- On June 11, 2024, Council adopted resolution R-2324-149 formally accepting the grant and authorizing the purchase. After additional approvals to enhance the vehicles the revised cost share per bus is \$129,452 federal (72%) and \$51,998 local match (28%), resulting in \$181,450 total per bus. Thus the proposed cost share for 6 cutaway buses is \$776,714 federal (72%) and \$311,986 local (28%), resulting in a \$1,088,700 total cost for 6 units.

Service Expansion Priorities

Following implementation of the new route network in October 2023, and then increasing the frequency of service on Route 112 (West Lindsey) from 60 minutes to 30 minutes (*priority 2*), City Transit staff continue to review the next priorities recommended by the Go Norman Transit Plan:

- Priority 1: Sunday Service – Proposed Sunday service span and trip frequencies would match current Saturday service levels. Sunday transit service is currently being offered and evaluated as part of the Norman On-Demand microtransit pilot program.
- Priority 3: Increased Frequency on Route 110 – This service expansion upgrades the trip frequency of Route 110 (Main St/24th Ave NW) from 60 minutes to 30 minutes. Staff are re-evaluating the timing of this priority in relation to the current ridership, expected development along the route, and other transit needs.
- Priority 4: Implementation of New Route 113 – This service expansion would add a new route in Southeast Norman operating with a 30-minute frequency. The proposed route, as recommended in the plan, would operate along Classen Blvd, Constitution St, Oak Tree Ave, 12th Ave SE, Cedar Ln and then turnaround near Cedar Ln and Classen Blvd.

Microtransit Pilot Program with Via Transportation – Norman On-Demand

- On July 9, 2024, Council approved contract amendments with both Via Transportation and the University of Oklahoma to extend the expanded service through the end of summer 2025. The service entered its second year of operation on August 20, 2024. Staff are exploring options for this pilot program’s future as we near the midpoint of its second year of operation. More details can be found in the attached monthly performance report for Norman On-Demand.

Transit Monthly Performance Reports

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Report for October 2024.

STREETS DIVISION

CAPITAL PROJECTS

- Savannah Addition: Halray Drive replaced concrete panels that required 41 cubic yards of concrete and resulted in over 205 square yards repaired
- 1604 Rosemont Drive replaced concrete panels that required 37 cubic yards of concrete and resulted in over 206 square yards repaired
- 2005 Summit Circle replaced concrete panels that required 15 cubic yards of concrete and resulted in over 72 square yards repaired
- Cinnamon Run: Allspice Run-Nutmeg deep patch and overlay required 891.18 tons of asphalt for the repair.

ASPHALT PROJECTS

- 417 Hughbert Street deep patch required 31.07 tons of asphalt for the repair.
- Tecumseh Ridge Addition crews worked crack repair that required 32 tons of asphalt for the repair.

ROADSIDE OPERATIONS

- Routine pothole patching operations used approximately 28.81 tons of asphalt.
- Rights-of-Way Roadside Mowing crew during November, 2024, mowed 48 miles of rural rights-of-way.

STORMWATER DIVISION

WORK ORDER RESPONSE

Stormwater Division received 20 work order requests and closed 19 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance Crew

- Day lighted pipe and restored ditch on Turkey Run Court
- Repaired broken manhole at 1118 Zara Street
- Replaced 80ft of stormwater pipe removed by Line Maintenance at Rich Street and Crawford Avenue
- Added millings to sinkhole at Woodland Drive
- Filled washout around pipe at Wildwood Church in Hall Park

CHANNEL MAINTENANCE

The Channel Maintenance Crew

- Removed drift at Willow Grove Road
- Repaired washout at Eagle Cliff
- Removed debris from Anitol Detention
- Removed debris from Hollywood, Imhoff, and Wildwood channel
- Removed debris from end of Crystal Circle
- Removed dead tree limbs from pedestrian bridge at Imhoff channel
- Fixed washouts at Anitol 1 & 2
- Loaned Richard King to overlay for three days to help pave 60th NE

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

The Street Sweeping/Camera Crew

- 244 lane miles were swept in November resulting in the removal of approximately 56.31 tons of debris from various curb-lined streets throughout the city
- The Camera Crew was able to camera 500 linear feet of stormwater infrastructure before camera went down for repairs
- Continued OU game day sweeping schedule

INLET CLEARING OPERATIONS

Stormwater crews checked 1,893 inlets and cleaned 1,360 inlets totaling 7.83 tons of debris removed in Ward 2, 3 and 4

STORMWATER OKIE LOCATES

During the month of November 2,476 Call 811 Okie Spots were received. Of those requests, 157 were marked stormwater pipe locates.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

November 2024

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	3	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/ 3 DAYS	40	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/ 7 DAYS	6	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/ 10 DAYS	28	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	3	100%



PERFORMANCE REPORT

Summary of Services Table: October 2024

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP Oct FY25	FY25 YTD	FY24 YTD	Service Profile	Oct FY25	Oct FY24
Fixed Routes (M-F)	1,906	149,225	119,681	Weekdays	23	22
Fixed Routes (Sat)	864	13,170	12,211	Saturdays	4	4
PLUS (M-F)	111	8,931	7,688	Gamedays	1	2
-Zone 1*	81	6,475	5,821	Holidays	0	0
-Zone 2**	30	2,456	1,867	Weather	0	2
PLUS (Sat)***	23	362	376	Fiscal YTD Days	104	103
				Cal. YTD Days	258	256

*Requires ¼ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 25 YTD	FY 25 Targets	
# of Norman fixed-route passenger trips provided	162,395	400,000	●
# of Norman paratransit trips provided	9,293	23,800	●
% of on-time Norman paratransit pick-ups	97.24%	98.58%	●
# of Norman bus passengers per service hour, cumulative	22.16	21.14	●
# of Norman bus passengers per day, average	1,752*	800*	●
% of Norman required paratransit pick-ups denied due to capacity	1.14%*	0.00%	●
% of on-time fixed-route arrivals	66.18%	75.00%	▲

*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.



Performance Report

Microtransit Pilot Program Performance Report

October 2024

Purpose

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide

Service Hours		Pricing	
Monday-Wednesday	7pm – 1am	First Passenger	\$2.00
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email address during SafeRide hours)	Free
Sunday	10am – 6pm		
<i>ADA/Wheelchair Accessible Vehicles available upon request.</i>			
<i>*Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am</i>			

Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Key Performance Indicator Measures

Measure	Target	Fiscal Year to Date (7/01/24 – 10/31/24)	October		Year Over Year Service
			2024	2023	
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles	0.07 miles	-14.29%
Maximum Walking Distance	0.25 miles	0.35 miles	0.26 miles	0.25 miles	+3.85%
Average Rider Wait Time*	<15 min	20.8 min	21.9 min	19.0 min	+15.26%
Maximum Rider Wait Time*	20 min	76.7 min*	74.3 min*	N/A*	N/A*
Percent of Ride Requests Picked Up in 20min	>80%	51.19%**	39.82%**	63.57%**	-37.36%
*OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.					
**Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.					

Additional Performance Measures

Ridership

Norman On-Demand completed 4,145 rides in October 2024, which is a 12.92% decrease from the September 2024 total of 4,760. There were a total of 36 completed trips which requested a wheelchair accessible vehicle (WAV) in the month of September. Ridership

Ridership	Fiscal Year to Date (7/01/24 – 10/31/24)	October		Year Over Year Service
		2024	2023	
Total Number of Riders	16,583	4,145	2,546	+62.80%
Total Number of Trips	10,872	2,654	1,584	+67.55%
# of Completed Trips Requesting WAV	100	36	19	+89.47%
Ridership Per Service Hour (RPSH)	5.9	6.5	N/A	N/A

per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Rider Experience

Approximately 13.8% of all completed rides in the past 12 months received a rating, of which 96.7% were rated five out of five

Rider Experience	Fiscal Year to Date (7/01/24 – 10/31/24)	October		Year Over Year Service
		2024	2023	
Average Ride Duration (in minutes)	11.5 minutes	11.8	9.8	+16.95%
Average Ride Distance (in miles)	3.4 miles	3.4	3.0	+11.76%
Average Ride Rating (5 stars scale)	4.9 stars	4.9	4.9	0% (no change)

stars. The system includes an automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. Due to changes in that review process, we expect to see a higher number of complaints in the next few months. Seven complaints were reported to Via in the month of October, representing 1.7 complaints per 1000 rides provided. These are minor complaints typically regarding driver conduct such as speeding, rudeness, unprofessional behavior, or deviating from the app's route.

Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 16, 2023, a total of 8,693 individual accounts have been created, which is a 6.53% increase over the September 2024 service to date total of 8,125. Of these accounts just less than half of them (49.50%) have utilized the service at least once. Just more than a quarter of active accounts (2,281 accounts or 26.24%) have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 10/31/24)		
App Accounts Created Since Launch	8,693	
OU Accounts	N/A	N/A
Active Accounts*	5,849	67.29%
Rider Accounts**	4,303	49.50%
Repeat Rider Accounts***	3,439	39.56%
*accounts with user engaging with ride requests at least once		
**accounts with at least 1 completed ride		
***accounts with at least 2 completed rides		

Accidents and Vehicles

No accidents and one incident was reported in the month of October. The one reported incident involved a rider verbally berating the customer service support personnel.

All seven vehicles were in active service during the month of October, which meets the target fleet availability.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

STREET DIVISION					
	FYE 2025 November 2024	FYE 2025 November 2024	Year to Date	Year to Date	FYE 2025
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	28.81		172.03		
Overlay/pave 10 miles per year.	-	0%	1.30	13%	100%
Replace 2,000 square yards of concrete pavement panels	483.00	24%	2,603.33	130%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	12.00	3%	22.00	5%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	-	0%	15,191,250.00	120%	100%
Mow 148 miles of Rural Right-of-way three times per year	48.00	11%	1,488.00	335%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	100%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	100%
Bridge - Maintain 5 non-deficient bridges in a year	5	180%	9	180%	100%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	100%
Bridge - Replace one functionally obsolete bridge per year	-	50%	-	0%	100%
Bond Program - Contract all selected projects for the bond year within the same fiscal year				65%	100%
Capital Program – Complete all selected projects within the same fiscal year			-	40%	100%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

STORMWATER DIVISION					
	FYE 2025 NOVEMBER, 2024	FYE 2025 NOVEMBER, 2024	Year to Date	Year to Date	FYE25
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	244.00	49%	1,972.00	33%	85%
Inspect and clean 100% of the urban drainage inlets three times per year.	1,893.00	19%	2,698.00	27%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	-	0%	5,327,746.50	39%	70%
Permit all floodplain activities as appropriate.	-	0%	15.00	15%	95%
Camera stormwater infrastructure to inspect and identify. (4 map grids per month)	-	0%	4.00	8%	85%
*Camera map grids identified in FY24 and program transitioning to proactive inspection.					

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

November 2024

IN GALLONS		FUEL REPORT			
FYE 2025		DIESEL PURCHASED		CNG PURCHASED	
	UNLEADED PURCHASED				
Internal pumps	21,468.00	20,275.00	21,481.83		
Outside - sublet	1,081.00	1,023.00	0.00		
TOTAL	22,549.00	21,298.00	21,481.83		
TOTAL Consumption		UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
	20,323.90	26,173.50	21,481.83	0.00	

FYE 2025 TO DATE CONSUMPTION				
TOTAL Consumption	UNLEADED CONSUMED	DIESEL CONSUMED	CITY CNG CONSUMED	PUBLIC CNG CONSUMED
	105,801.13	117,677.84	166,140.49	4,195.17

INTERNAL PRICE PER GALLON:				EXTERNAL PRICE PER GALLON:			
UNLEADED	High	\$2.26	Low	\$1.96	UNLEADED	High	\$2.03
						Low	\$1.98
DIESEL	High	\$2.23	Low	\$2.09	DIESEL	High	\$2.22
						Low	\$2.17
CNG	High	\$1.51	Low	\$0.17	CNG	High	\$2.10
						Low	\$2.10

CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$77,512.67	Month Total Public CNG Sales	\$0
OILS/FLUIDS	\$9,714.64	FYE 2025 To Date Public Sales	\$8,372
TIRES	\$22,329.43	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
SUBLET REPAIRS	\$34,642.53	Total Sold Gallons Life To Date	1,124,081
		Total Gross Sales Life To Date	\$1,683,155
TOTAL SPENT ALL Parts/Sublet	\$144,199.27	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Station:	3,718,936

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	4	13
EMERGENCY ROAD CALLS	7	9	12	101
PM SERVICES	109	30	100	608
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	174	213	197	1,386
SCHEDULED REPAIRS	100	92	102	643
NON SCHEDULED REPAIRS	43	121	77	470

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	11	47
EMERGENCY ROAD CALLS	15	15	16	110
PM SERVICES	50	55	49	265
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	132	175	170	1,018
SCHEDULED REPAIRS	133	137	34	436
NON SCHEDULED REPAIRS	6	38	113	548

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	0	0	1	1
PM SERVICES	15	11	9	70
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	61	46	34	272
SCHEDULED REPAIRS	70	43	33	275
NON SCHEDULED REPAIRS	8	3	0	13

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	0	1	0	2
PM SERVICES	6	6	16	65
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	27	31	34	223
SCHEDULED REPAIRS	55	21	30	189
NON SCHEDULED REPAIRS	0	10	4	62

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	0	0	15	32
EMERGENCY ROAD CALLS	22	25	29	183
PM SERVICES	180	102	174	774
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	394	465	435	2,468
SCHEDULED REPAIRS	358	293	199	1,370
NON SCHEDULED REPAIRS	57	172	194	1,045

**FLEET DIVISION
INVENTORY
November 2024**

FUEL

WESTWOOD GOLF	147.1	gallons	UNLEADED	@	2.520	\$	370.69
WESTWOOD GOLF	109.4	gallons	DIESEL	@	2.640	\$	288.82
NORTH BASE	8,843.0	gallons	UNLEADED	@	2.040	\$	18,039.70
NORTH BASE	5,688.7	gallons	DIESEL	@	2.170	\$	12,344.57
FIRE STATION #5	370.7	gallons	UNLEADED	@	2.010	\$	745.11
FIRE STATION #5	314.3	gallons	DIESEL	@	2.200	\$	691.46
FIRE STATION #6	310.4	gallons	UNLEADED	@	2.010	\$	623.90
FIRE STATION #6	164.8	gallons	DIESEL	@	2.200	\$	362.56
BULK TANKS	1,200.0	gallons	DIESEL	@	2.170	\$	2,604.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	9,671.2	\$ 19,779.40
DIESEL	7,477.2	\$ 16,291.40

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
NOVEMBER FYE 2025**

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs		Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearToDate Non-Compliance Trend
	Scheduled	Completed On Time				
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	0%
PLANNING						
PLANNING	1	1			0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	1			1	100%	300%
PUBLIC WORKS						
ENGINEERING	6	6			0%	0%
STREETS	15	15			0%	13%
STORMWATER	2	2			0%	100%
TRAFFIC	4	4			0%	50%
STORMWATER QUALITY					0%	0%
FLEET	9	9			0%	0%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	6	3	2	1	17%	83%
POLICE ADMINISTRATION	1	1			0%	0%
POLICE STAFF SERVICES					0%	0%
POLICE CRIMINAL INVESTIGATIONS	6	4	1	1	17%	47%
POLICE PATROL	19	15	2	4	21%	103%
POLICE SPECIAL INVESTIGATIONS					0%	33%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION	1	1			0%	0%
FIRE TRAINING	1	1			0%	0%
FIRE PREVENTION					0%	0%
FIRE SUPPRESSION	2	2			0%	0%
FIRE DISASTER PREPAREDNESS	1	1			0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	10	8	2		0%	40%
PARKS & RECREATION					0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE	2	2			0%	100%
PARKS FORESTRY					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	8	7	1	1	13%	88%
PSST POLICE CRIMINAL INVESTIGATIONS	2	2			0%	0%
PSST FIRE SUPPRESSION	1			1	100%	100%
CDBG						
PLANNING CDBG	2	1	1	1	50%	100%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT	2	1	1	1	50%	100%
WATER PLANT	2	2			0%	0%
WATER PLANT WELLS					0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	15	13	2	2	13%	33%
UTILITIES INSPECTOR					0%	0%
METER SERVICES					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS	5	5			0%	0%
WRF OPERATIONS	5	5			0%	0%
SEWER LINE MAINTENANCE	4	3	1	1	25%	75%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	5	5			0%	20%
SANITATION COMMERCIAL	8	3	3	2	25%	113%
SANITATION TRANSFER	7	4	1	3	43%	57%
SANITATION COMPOST	2	2			0%	0%
SANITATION RECYCLE	3	3			0%	0%
SANITATION YARD WASTE					0%	0%
UTILITIES EVIROMENTAL						
ENVIROMENTAL & SUSTAINABILITY	1		1	1	100%	0%

PM COMPLIANCE REPORT

NOVEMBER FYE 2025

Industry Standard Compliance: Not To Exceed 5%

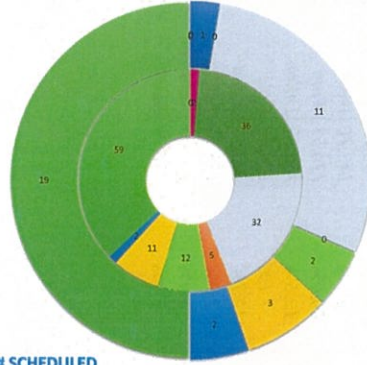
Department/Division	Number of PMS Scheduled	Number of PMS Completed On Time	Number of PMS Completed LATE	Number of PMS Missed	Current % PENDING	YearToDate Non-Compliance Trend
CITYWIDE TOTAL	159	131	18	20	13%	25%

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
NOVEMBER FYE 2025**

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past	ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
Police									
986T	2000 Dons Equipment Trailer	Animal Control	12/1/2024	11/19/2024	-12	Days	11/19/2024	Light Repair	PM-A 5/11/2023
1133	2017 Ford Interceptor	PD Patrol	164383.00	161720.00	-2663	Miles	11/13/2024	Light Repair	PM-C 2/19/2024
1102	2012 Chevy Tahoe	PD Patrol	91569.00	91252.00	-317	Miles	11/13/2024	Light Repair	PM-C 6/7/2024
1009	2011 Chevy Impala	PD Criminal Investigations	76234.00	91252.00	15018	Miles	11/21/2024	Light Repair	PM-C 6/18/2024
Public Works									
691B	2015 John Deere Rotary Cutter	Streets	10/31/2024	9/6/2024	-55	Days	9/10/2024	Heavy Repair	PM-B 9/6/2023
Utilities									
293T	2018 Titan 48-2TWWF	Sanitation Waste Disposal (transfer)	12/1/2024	11/1/2024	-30	Days	11/1/2024	Heavy Repair	PM-A 4/29/2024
0239	2016 Peterbilt 320	Sanitation Commercial	12/1/2024	11/21/2024	-10	Days	11/21/2024	Heavy Repair	PM-N 8/2/2023
23232	2023 Peterbilt 567 Rolloff	Sanitation Commercial	2615.00	2522.00	-93	Hours	11/22/2024	Heavy Repair	PM-C 9/17/2024
Fire									
053T	2019 Covered Wagon Trailer	PSST Fire Suppression	12/1/2024	11/1/2024	-30	Days	11/1/2024	Light Repair	PM-A 11/20/2023
Planning									
0942	2017 Ford F150	Panning Code Compliance	12/1/2024	11/1/2024	-30	Days	11/21/2024	Light Repair	PM-N 11/14/2024

**PM Compliance Report November
FYE 2025**



- City Clerk
- Municipal Court
- Information Technology
- Human Resources
- Planning
- Public Works
- Police
- Fire
- Parks & Rec.
- PSST
- CDBG
- Utilities

INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE

Department	Scheduled	Missed/Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	0	0	0.0%
Human Resources	0	0	0.0%
Planning	2	1	50.0%
Public Works	36	0	0.0%
Police	32	11	34.4%
Fire	5	0	0.0%
Parks & Rec.	12	2	16.7%
PSST	11	3	27.3%
CDBG	2	2	100.0%
Utilities	59	19	32.2%
Citywide Total	159	38	23.9%

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2025

November 2024

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY			Total		
		GOAL	%	ACTUAL	DIFFERENCE	TOTAL HOURS	NAME	direct	indirect
497	112.57	72%	83.2%	135.35	11.2%	Lowman	112.57	135.35	22.78
642	0.00	72%	#DIV/0!	0.00		Deaver	0.00	0.00	0.00
1554	99.71	72%	72.3%	137.95	0.3%	Boyd	99.71	137.95	38.24
1676	118.75	72%	84.9%	139.94	12.9%	Schumacher	118.75	139.94	21.19
2098	104.94	72%	70.1%	149.76	-1.9%	Johnson	104.94	149.76	44.82
2495	92.05	72%	68.9%	133.66	-3.1%	Fann	92.05	133.66	41.61
2745	103.91	72%	93.3%	111.40	21.3%	Durham	103.91	111.40	7.49
3001	104.40	72%	86.0%	121.34	14.0%	Winters	104.40	121.34	16.94
3134	0.00	72%	#DIV/0!	0.00		Massie	0.00	0.00	0.00
3151	137.37	72%	90.0%	152.65	18.0%	Gunter	137.37	152.65	15.28
3167	118.77	72%	86.0%	138.18	14.0%	Wilson	118.77	138.18	19.41
3487	52.27	72%	60.1%	86.95	-11.9%	Sprayberry	52.27	86.95	34.68
3502	96.61	72%	67.5%	143.10	-4.5%	West	96.61	143.10	46.49
3572	116.36	72%	92.0%	126.53	20.0%	Winn	116.36	126.53	10.17
3843	113.23	72%	84.6%	133.77	12.6%	Dillon	113.23	133.77	20.54
3968	127.55	72%	73.1%	174.58	1.1%	Cole	127.55	174.58	47.03
4033	121.20	72%	84.7%	143.10	12.7%	Wood	121.20	143.10	21.90
4303	109.61	72%	69.3%	158.15	-2.7%	LaChance	109.61	158.15	48.54
4310	138.90	72%	80.0%	173.53	8.0%	Nolasco	138.90	173.53	34.63
4316	113.06	72%	64.1%	176.29	-7.9%	Martin	113.06	176.29	63.23

DIRECT LABOR HOURS	1981.26
TOTAL AVAILABLE HOURS	2186.41
PRODUCTIVITY GOAL	72.0%
ACTUAL PRODUCTIVITY	90.6%

**CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT**

	PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
NOVEMBER 2024							
Provide initial response to citizen inquiries within 2 days	100%	109	109	100%	559	559	100%
Provide information requested by citizens within 7 days	95%	109	109	100%	559	559	100%
Complete traffic engineering studies within 45 days.	99%	2	2	100%	21	18	100%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%	15	15	100%	142	142	100%
Worker Hours Per Gallon of Paint Installed.	0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
		0	0	0.00	852	477.5	0.56
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%	Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
		1,31	14	10.69	16,56	91	5.50
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%	Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
		16	16	100%	75	75	100%
Response to reports on traffic signal malfunctions within one hour.	99%	Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
		19	19	100%	67	67	100%
Response to reports of sign damage:	Percentage						
High Priority Stop or Yield Signs within one hour	99%	17	17	100%	49	49	100%
Lower Priority all other signs within one day	90%	105	105	100%	262	262	100%
Street Name Signs within two weeks	90%	14	14	0%	92	92	100%
Percent of work hours lost due to on the job injuries.	<.01%	Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
		2880	0	0.00	15529	0	0.00

UTILITIES

13

Monthly Report

November 2024

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 100%
- 1357 12th NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%
- Page Street – 100%
- Crail Drive – 0% Hold – Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove L.S. project has been completed. Sutton Place L.S. project has been completed. Park Hill L.S. in progress – pumps have been ordered – pending delivery.

Water Line Breaks Total – 15 in November

Water Lines Hit by Contractors – 1

Sewer Line Data

- Total obstruction service requests – 13
- Private Plumbing: 12
- City Infrastructure: 1
- Sanitary Sewer Overflows: 0 on private side, 0 on city side

Lift Station D Flows:

- Days – 30
- Average daily flow: 1.400 MGD
- Total Monthly flow: 42.000 MG

UTILITIES ENGINEERING:

Line Maintenance Building (WA0329/WW0329): Project will construct new building for Line Maintenance Division consisting of 60 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year. Contract K-2122-115 was approved by Council and the Architect and Contractor are working through the process with GMP expected in September 2022. Bid Opening was held on September 7, 2022. 61 bidders submitted bids across the 30 categories of construction work. The total of the Base Bid was approximately \$7.7 Million, including contingencies, insurance, allowances, and other project requirements. Special-use permits were approved by Council on September 27, 2022. Approval of the GMP was held on the October 11, 2022 Council docket. Line Maintenance staff officially moved into the new building on January 4, 2024. A meeting was held on January 11, 2024 to discuss repairs and design changes to the road as a lot of the drainage is not being captured by the stormwater controls. These repairs have been completed and will be paid from the ECOC project. A grand opening was held for the facility on January 29, 2024. Final payment was made to the CMAR (Crossland) this month. Remaining funds were put back into the water account and about \$2500 of this was converted to a PO for Trans-Tel to repair/replace a damaged fiber box in the area. Following this work, the rest of the funds can be put back into the water fund.

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and reviewed by staff. The effort required to complete the work was determined to be more than the original contract so Contract Amendment No. 1 was approved to allow for completion of the project. Meshek's work has been completed and staff are reviewing deliverables.

AIM Water and Wastewater Master Planning Effort: In combination with the overall comprehensive land use plan, Water and Wastewater master planning efforts are being done to evaluate the current infrastructure, provide input on future development locations, and determine infrastructure needed to support the selected land use alternative(s). RDG, with Garver performing the engineering for water and wastewater efforts, was selected as the consultant for the project. Contract K-2324-46 was awarded to RDG (with Garver as a subconsultant) in July 2023. Recommendations are being proposed and documents are being prepared to summarize the work.

Tangentially, staff worked with Garver and RJN to complete the wastewater collection system flow monitoring necessary for proper calibration of the wastewater model being developed and updated by Garver.

WASTEWATER PROJECTS:

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2023, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted the report to a committee of independent industry experts who will review and make recommendations regarding the report's conclusions. A Technical Orientation with the committee members, NUA, and Garver convened on August 28, 2024. A final workshop to review and discuss the committee's recommendations is currently scheduled for December 17, 2024. Once those recommendations are addressed, the report will be considered final.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water

entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A workshop to review alternatives and select the best convened in August 2024. If funding beyond fiscal year 2024 (which ends on September 30, 2024) is authorized, design and construction of a pilot constructed wetland may occur starting in October 2024 and continuing through the remainder of fiscal year 2025 (i.e. through September 30, 2025), but this prospect is currently considered unlikely.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions before a final report is issued. An additional workshop is being scheduled for August 2024 to share preliminary results with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver should address all questions raised in workshops and furnish a final report early in 2025.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever

time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details of grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing approval and procurement processes commenced immediately thereafter.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

As of November 2024, all major shop drawings have been submitted and approved and fabrication and delivery of long lead equipment is ongoing. The new centrifuges are currently scheduled for delivery in January 2025, and, based on this schedule, Crossland also mobilized to the project in November 2024. Demolition of the first centrifuge was completed, and replacement and/or rerouting of existing pipe and electrical conduit to accommodate the new centrifuges has commenced. In December 2024, replacement and/or rerouting of pipe and electrical conduit will continue and the concrete pedestal for the first new centrifuge will be formed, reinforced, and poured. The first new centrifuge will then be set in January 2025 as soon as it is delivered and it should be operational during February 2025. Demolition of the second centrifuge and installation of the second new one should follow immediately thereafter. All work on project should be complete ahead of the current contract completion date in July 2025.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision has been made to defer construction of this project until fiscal year FYE26. Assuming the project is not deferred again, bidding documents will be finalized in time to advertise in May 2025. Bids would then be opened in June 2025, and Contracts Awarded at the first Council Meeting in July 2025. Construction would then take one calendar year to June 2026.

As noted in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Grant in the amount of \$5,000,000 for that project. However, the Bidding Documents for that project did not meet Buy America Build America (BABA) requirements, and, as a result, a request for a "Technical Correction" was made to EPA that would allow for the grant funds to be used for this project (and the WRF Blower Replacement project which is discussed elsewhere in this report). This request was approved by EPA in September 2024. Coordination meetings with Greeley and Hansen commenced immediately thereafter, and they are currently finalizing a new schedule for obtaining permits and readying project for bidding. Generally speaking, it appears that project will advertise during the first quarter of 2025 and contract will be awarded and construction will commence by spring 2025. Project Tasks/Dates below have been updated below based on ongoing discussions with Greeley Hansen. They will likely be further refined over the next month as discussions with Greeley and Hansen continue.

Engineer: Greeley and Hansen LLC (John Schmidt)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the

proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

As of August 2024, procurement of the gas monitoring devices and execution of this project have been put on hold until the upcoming major projects at the WRF—centrifuge replacements and aeration blower replacements—begin in November or December 2024.

Engineer: Garver – On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

From an email from Parkhill on 12-05-24 the preliminary SMP-18 plans for review are expected before January 1, 2025.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is ongoing. As of the end of November 2024, the work was more than 60% complete and remains on schedule for final completion in the Summer of 2025.

Engineer: Parkhill (Sean Price)

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan and the outcome effects of a possible turnpike.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows.

The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of the end of November 2024, the sampling plan is in development. Equipment for the biosolids holding bins and plumbing to be acquired in February, after sampling plan review.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

Engineer: Garver (Bryce Callies)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

During the Southwest American Water Works Association Conference, Peter met with Brian Conroy from Duke's in regard to inadequate data produced from several iTrackers in the project period. A follow-up meeting will be held in November to discuss what Duke's will do to resolve the gap in data.

Following discussion with Duke's staff, NUA produced a spreadsheet detailing the data issues with specific iTracker units. A follow-up meeting will be held with Duke's to determine how this issue may be compensated.

Water Reclamation Facility (WRF) Aeration Blower Replacements: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already on-site. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This was originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

As of the end of November 2024, the first turbo blower has been placed on its concrete pedestal and delays in electrical equipment has prevented finalization of the installation of the blower. Even with this delay, the project is still expected to be on schedule, with both turbo blowers installed by the end of February 2025.

Engineer: Garver (Michael Nguyen)

WATER PROJECTS:

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water mater plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. Public Works is reviewing the current waterline plans before sending to engineers for revisions. Final plans, bidding, and construction dates will be determined based on the schedule for the rest of the project. ODOT has bid the project and will award contract. Work to begin in 2025 on ODOT's and Public Works' schedule.

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and

negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. A public meeting was held with neighboring property owners. They were happy with the revised design and staff is moving forward with submitting to the Planning Commission in February with Council acceptance in March. Final Design will be available at the end of May for bidding in June 2025. Staff is still waiting on residuals testing results.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)
Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)
Disinfection System Engineer: Plummer Associates (Alan Swartz)

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work has still not been determined. This funding will determine when the waterline project needs to begin and end. The waterline will need to be completed before the roadway work begins. Additional comments were provided to the Engineer and they will finalize plans in December.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In

addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. A pre-construction meeting was held on August 29, 2023. All punch list items have been completed at the apartment complex. Contractors have pulled off for another project but will be back in May to start work on the Southlake addition. Contractor resumed and is now 80% complete with this project. Final completion is expected by December of this year.

Water Line Replacement, Parsons Addition Phases I and II (WA0246): Contract (K-1819-87) with Cabiness Engineering, LLC (now part of Garver) was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, 2022, and 2023, Phase II was delayed until the following Spring each year. Phase II was advertised on March 7, 2024 and bids were opened on March 28, 2024. Southwest Water Works (SWWW) of Oklahoma City, Oklahoma was the apparent low bidder with a base bid of \$3,250,256. City Council authorized Contract Award on April 9, 2024, and immediately after Contract Award, Notice to Proceed with shop drawings and material procurement was issued. As per Contract, Notice to Proceed with Construction was issued on May 13, 2024 (Monday after OU's Spring 2024 Graduation Weekend), and, as of August 2, 2024, all work including punchlist work, was complete ahead of the Contract Completion Date of August 4, 2024. Documentation for final acceptance, final payment and the final change order have all been prepared and signed by the contractor and engineer, and all will be submitted for City Council approval at their January 14, 2025 meeting.

Engineer: Garver, LLC (formerly Cabiness Engineering) (Michael Nguyen)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with

NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until Fiscal Year 2023/24. From that point, final design work and easement acquisition was scheduled at a pace intended to synchronize completion of final design, permit application/receipt, and all easement purchases with a scheduled advertisement date of early May 2023. However, while preparing easement documents during Summer 2022, Jacobs determined that there was a potential issue with a long segment of their alignment that was intended to be in easements on property owned by the United States Department of Veterans Affairs (VA) and J.D. McCarty (McCarty). There were existing easements owned by Oklahoma Gas & Electric (OG&E) on both properties (seemingly much larger than needed to accommodate OG&E's overhead power lines in the area) extending into the area Jacobs intended to use for their current alignment for this project. After consideration of several alternatives, it was agreed to determine if OG&E would allow encroachment in their easement as long as it was a reasonable distance from their overhead lines, and in December 2022, OG&E furnished authorization to encroach on their easements on the VA and McCarty properties. As a result, Jacobs is now able to proceed with final design and acquisition of easements so project may be readied for bid.

In May 2023, Jacobs advised that they were preparing a request for a contract amendment for various perceived extras encountered during design to date, and they expected to submit this request within a few weeks. NUA agreed to review the details of the request upon receipt, but did not necessarily agree that an amendment of any amount was merited. To date, this request has not been submitted. If, upon receipt and review, NUA finds an amendment is merited, final costs would likely be negotiated in the near future and submitted for City Council approval.

Project will advertise as soon as easements can be completed and Permits issued. Finalizing easements and obtaining permits is likely to continue into early 2025. Bidding and Contract Award should follow in late winter and early spring of 2025.. Construction would then continue until the end of 2025.

Engineer: Jacobs Engineering (Arun Srinivasan)

Robinson Water Tower Resurfacing (WA0382), Lindsey Water Tower Resurfacing or Demolition (WA0182), and Non-Potable Water Expansion Study: Lindsey Tower was decommissioned approximately 10 years ago because it is not tall enough to act as viable potable water system storage at current system operating pressures. However, before receiving bids to demolish the tank, Norman Utilities Authority (NUA) received its *2060 Strategic Water Supply Plan*, which included a recommendation that, in the future, NUA evaluate the economics of a recycled water system for irrigation clients that could potentially use Lindsey Tower as dedicated storage. For this reason, demolition of Lindsey Tower was deferred until a future recycled water system could be evaluated. In 2020, the coatings on the tower began to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA has decided to await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a scope and fee proposal to analyze the possibility of constructing a recycled water system using treated effluent from the Norman Water Reclamation Facility (WRF) to supply irrigation water to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's *2060 Strategic Water Supply Plan*. This recycled water system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer was also directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for this new non-potable water system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. In March 2023, City of Norman furnished additional requested data to Plummer to assist in finalizing their analysis, and on September 29, 2023, a draft report was submitted for City of Norman review. During the fall of 2024, there were multiple meetings and conference calls between Plummer

and NUA to clarify details of report. Final conclusion was that neither the repurposing of Lindsey Tower for a future Non-Potable Recycled Water System nor returning Lindsey Tower to service as potable water storage were financially viable. As a result, the only option left to NUA was the demolition of Lindsey Tower.

The conclusions of Plummer's report were presented to City Council in the March 12, 2024 Conference Meeting. In response, City Council indicated that, because of its visibility and proximity to OU's stadium, the tower may have value to the City as a landmark with City of Norman logo (and possibly an OU logo paid for by OU). For this reason, City Council indicated that, depending on costs and possible contributions by others, they may be interested in City of Norman taking possession of Lindsey Tower and using General Funds (and other contributions) to paint just the exterior of the tank so it could serve as a landmark. After further discussion, NUA noted that, unrelated to Lindsey Water Tower, funding has been budgeted in FY 2025 for Project WA0382, Robinson Tower Resurfacing. Consequently, NUA could prepare a single bid package that would include both Robinson Tower Resurfacing and two alternates for Lindsey Tower: (1). Demolition of Lindsey Tower; and (2). Resurfacing of Exterior of Lindsey Tower (so it could serve as a landmark). By combining the work on two water towers, NUA could expect to receive the most competitive bids. After bids are received, City Council could determine, based on actual costs, if they want to proceed with funding the exterior resurfacing of Lindsey Tower from the General Fund with a contribution from NUA equal to the cost of the demolition alternative or if they will simply direct NUA to accept the demolition alternative and demolish Lindsey Tower. City Council directed that NUA proceed with this option. Based on this direction, a contract was negotiated with Coastal Windforce, Inc. (formerly Dunham Engineering) to prepare a single set of Bidding Documents covering Robinson Tower Resurfacing and the two alternates for Lindsey Tower (Demolition or Exterior Resurfacing Only) and to perform construction administration and management services for the Work at both towers, and Engineering Contract No. K-2324-169 was approved at the May 14, 2024 City Council Meeting.

On March 21, 2024, the combined bid package for Robinson Tower Resurfacing and the two alternates for Lindsey Tower were advertised. These bids were opened on April 18, 2024. The actual costs for the two alternatives were presented to City Council at the April 23, 2024 Conference Meeting. During that meeting, City Council deferred a decision until they could further investigate options and implications for funding the alternative to preserve Lindsey Tower. In mid-May, NUA was directed to proceed with the resurfacing of Robinson Tower, but to defer any work on Lindsey Tower for at least 6 months to allow for further time to investigate possible funding sources to preserve it. NUA determined that most sensible path forward entailed awarding a contract to the lowest and best bidder, G&L Tank Sandblasting & Painting of Shelbyville, Tennessee (G&L), for the combined Robinson Tower Resurfacing/Lindsey Tower Demolition alternate with added contract language requiring G&L to defer demolition of Lindsey Tower for a minimum of 6 months after Contract Award. If at the end of the 6-month deferral, City Council decides to proceed with preservation of Lindsey Tower or if they wish to further defer their decision, the demolition portion of the Contract would be deleted by Change Order. Then, once a final decision is made, either the demolition or rehabilitation of Lindsey Tower would be rebid.

On May 28, 2024, City Council approved award of Contract K-2324-143 in the amount of \$816,200.00 (\$504,200.00 for the resurfacing of Robinson Tower and \$312,000.00 for the demolition of Lindsey Tower). As noted above, the awarded Contract included a requirement that demolition of Lindsey Tower be deferred a minimum of 6 months with the understanding that, at the end of that time, City of Norman will decide to either proceed with the demolition or delete that work in its entirety from the Contract. In late November 2024, a final determination was made to pursue options to resurface Lindsey Tower. As a result, a change order is being prepared to delete this work from G&L's contract, and it should be submitted for City Council approval at their January 14, 2025 meeting.

At Robinson tower during the month of November 2024, substantial progress was made. All interior surfaces of the tower were sandblasted, prime coatings were applied, and application of finish coatings commenced. Remaining interior coatings are expected to be complete in early December 2024. On the tank exterior, approximately 80% of the surfaces were sandblasted and prime coatings were applied. Remaining exterior surfaces should be sandblasted and primed in early December 2024. During the remainder of December, stripe coating, intermediate coating, finish coatings should all also be applied. If weather is agreeable, this work and the logo should be completed before the Christmas 2024 holiday. If not, this work may continue into the first full week of January 2025. In any case, all work should be complete and G&L fully demobilized from the project by mid-January 2025. Final acceptance is projected to follow in late January or early February 2025.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Jonathan McCarthy) for Non-potable

Water System Study.

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. The initial deployment area is complete but work is still ongoing to allow for testing of systems and integrations. Approximately 3,400 meters have been upgraded to-date.

Consultant: E Source (Alyssa Pourciau)

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24th to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

The technical memorandum was received at the end of November and is being reviewed by NUA staff. 30% plans have been pushed back to January due to staffing changes at Plummer.

Engineer: Plummer (*Robert Weinert*)

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkhill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

From a 12-5-24 update email, NUA expects to receive the completed plans by January 1, 2025.

Engineer: Parkhill (Sean Price)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was submitted to the DEQ on October 16, 2024. Service line verification was completed for Norman schools and is currently ongoing for locations recommended by Voda.AI.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results available in November.

SANITATION CAPITAL PROJECTS:

SA0025 – Sanitation Cost-of-Service Study: This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Proposal for disposal and recycling commodities were received this June which will impact the cost-of-service study. This new information, along with historical financials and volumes for disposal and recycling will be used to complete this study. Staff are compiling information through FYE2024 to provide the most accurate data to the consultant along with the most recent recycling information. Staff expects preliminary results in January 2025.

Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergent) and low voltage

(TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

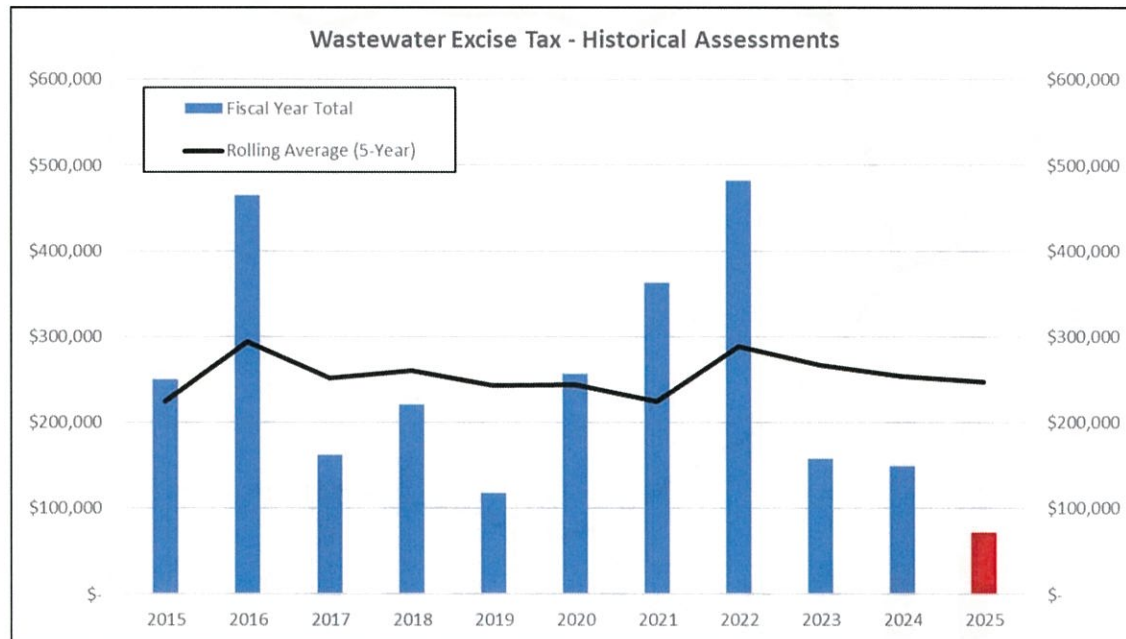
A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process beginning in December. This project doesn't have the same priority as projects with federal or state funding window constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

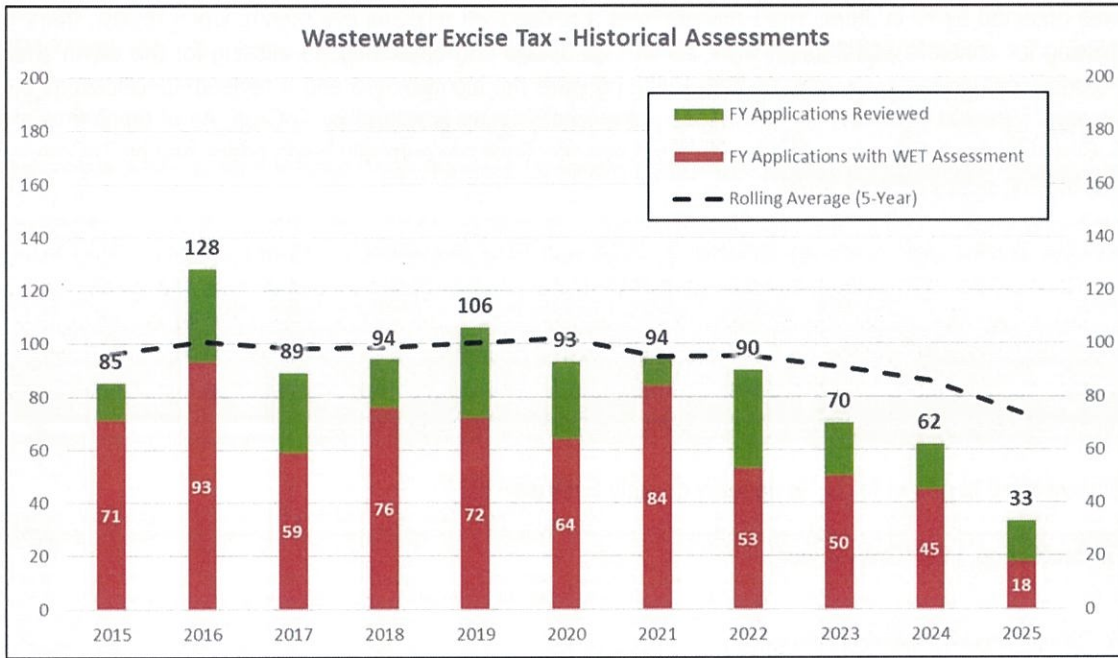
This project is expected to go out for bid in January or early February 2025.

Engineer: TriCore Group, LLC (Greg Vance)

Wastewater Excise Tax – Non-Residential:

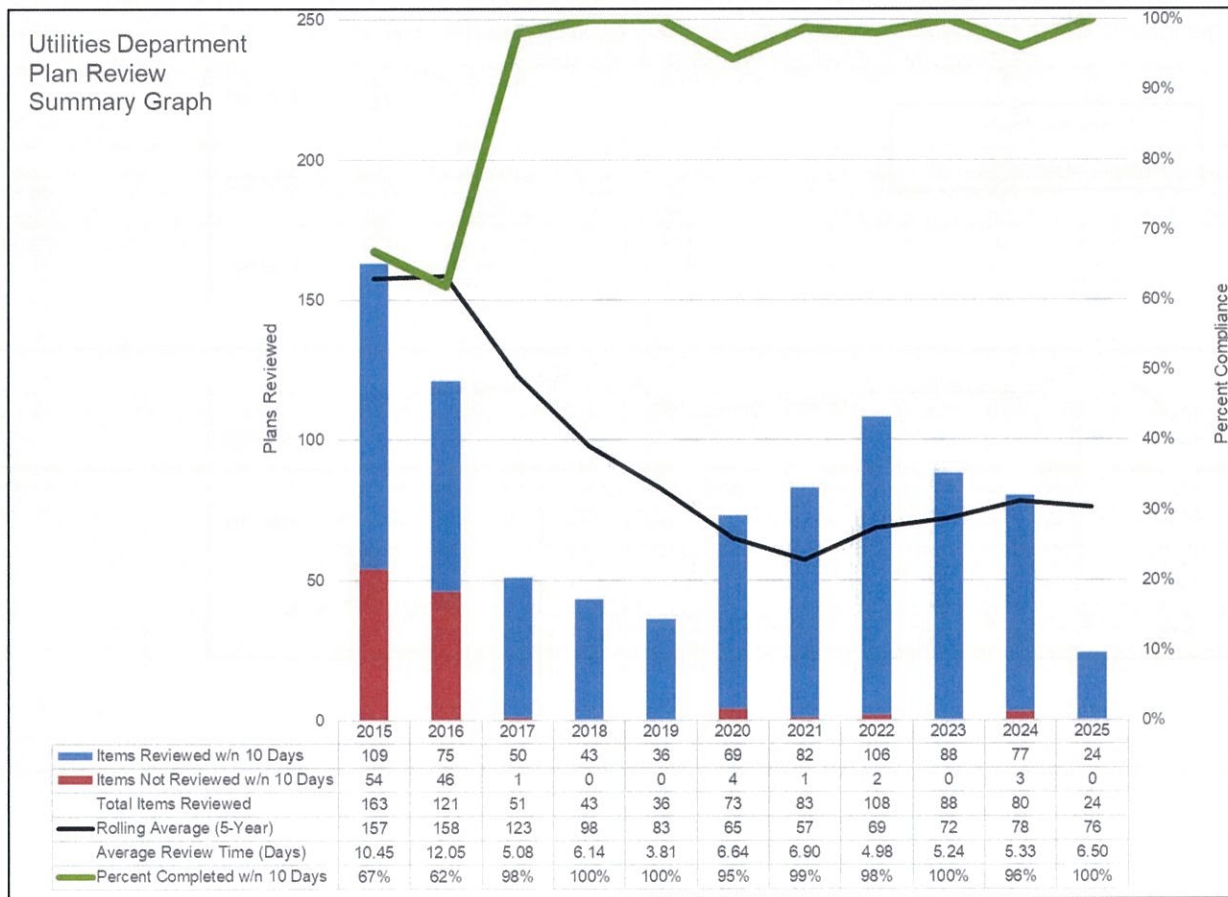
WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on three commercial entities last month. Two applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, thirty-three commercial properties have been reviewed and a total of \$72,291.74 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed (current through date of report preparation).





PLAN REVIEW:

Two plan sets were reviewed this past month. Staff has reviewed 24 plans for the current fiscal year with an average review time of 6.50 days and with 100 percent of plans reviewed within 10 days.



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

1 water well permit (PRWL202405486) was issued for the month of November.

DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY November 2024 SUMMARY		
STORMWATER CONSTRUCTION SW		
	MONTHLY	YEAR-TO-DATE
INSPECTIONS	86	410
ACTIVE SITES	84	403
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
SWOS	0	0
ECPS	3	14

STORMWATER MS4 OPERATIONS		
ACTION CENTER	4	12
PWSTORMWATER	2	5
CALLS	4	43
OTHER	13	50
TOTAL INQUIRIES	23	96
OUTFALL INSPECTIONS	0	0
MCM 5 INSPECTIONS	0	113
MCM 6/P2 INSPECTIONS	6	13

PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM		
FOG INSPECTIONS	20	111
FOOD LICENSE APPROVAL	1	17
SIU INSPECTIONS	2	9
SIU SITES SAMPLED	0	17
TABLE II MONITORING (%)	50	100
TABLE III MONITORING (%)	75	100

HOUSEHOLD HAZARDOUS WASTE		
HHWF: CARS SERVED	43	344
SWAP SHOP VISITS	4	29
OIL DISPOSED	6125	26537
ANTIFREEZE DISPOSED	945	2745
TIRES DISPOSED	9585	61425
HHW MATERIAL COLLECTED	3172	19654.5
E-WASTE: CARS SERVED	370	370
E-WASTE COLLECTED	20089	20089
TOTAL CARS SERVED	413	738
TOTAL MATERIAL COLLECTED	23261	41831.5

REVENUE		
FOG PROGRAM	\$ 150.00	\$ 1,100.00
SURCHARGE	\$ 15,980.48	\$ 54,190.63
LAB ANALYSIS RECOVERY	\$ -	\$ -
INDUSTRIAL DISCAHRGE PERMIT	\$ -	\$ 36,554.52
TOTAL	\$ 16,130.48	\$ 67,839.28

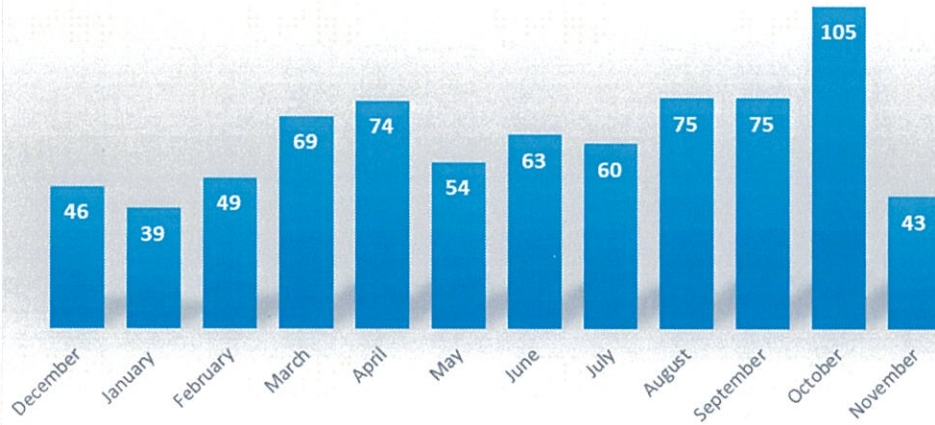
Upcoming Events:

- 14-Dec Vermicompost Workshop with Choctaw Nation
- 14-Jan Study Session on ABW - Opportunity Knocks
- 25-Feb Study Session on AIM Stormwater
- 27-Apr Earth Day Festival

Upcoming Projects:

- Green Business Recognition Program
- NPS Working Group meetings with Conservation Commission
- Panel installation on HHWF
- Weatherization/Efficiency Revolving Loan/Grant Program

Number of Facility Appointments



Amount Collected in Pounds at Facility (lbs)



CITY OF NORMAN
DEPARTMENT OF UTILITIES
LINE MAINTENANCE DIVISION

MONTHLY PROGRESS REPORT
WATER MAINTENANCE

November 2024	FYE 2025		FYE 2024	
	MONTH	YTD	MONTH	YTD
New Meter Sets:	16	197	30	158
Number Short Sets	16	183	30	154
Number Long Sets	0	14	0	4
Average Meter Set Time	8.66	5.85	6.23	6.28
Number of Work Orders:				
Service Calls	420	2,772	507	2,164
Meter Resets	0	2	2	3
Meter Removals	6	20	2	6
Meter Changes	12	302	46	213
Locates Completed	475	2,861	372	2,035
Number of Water Main Breaks	15	80	10	67
Average Time Water Off	1.72	1.46	1.73	1.69
Number of Water Leaks	52	279	29	261
Fire Hydrants:				
New	0	1	0	0
Replaced	2	5	0	4
Maintained	31	269	37	350
Number of Valves Exercised	81	549	76	551
Feet of Main Construction	0	0	0	500
Hours of Main Construction	0	0	0	1,631
Meter Changeovers	0	0	0	5
OJl's	0	0	0	0
Hours Flushing/Testing New Mains	4.83	73	22	131
Hours Worked Outside of Division	0.00	0.00	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2025		FYE 2024	
November 2024	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	1	7	4	8
Property Owner Responsibility	12	82	18	86
TOTAL	13	89	22	94
Number of Feet of Sewer Cleaned:				
Cleaned	90,884	522,936	64,720	490,832
Rodded	3,085	14,144	4,065	15,165
Foamed	0	60,484	0	68,206
SL-RAT	0	2,825	0	0
TOTAL	93,969	600,389	68,785	574,203
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	1	1	1
Obstruction	0	1	0	0
Private	0	0	3	7
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	0	2	4	8
Feet of Sewer Lines Televised	42,729	200,715	20,616	113,070
Locates Completed	221	1,429	297	1,573
Manholes:				
Inspected	1,073	6,339	1,056	6,185
New	0	0	0	0
Raised	0	12	0	5
Repaired	0	11	0	8
Feet of Sewer Lines Replaced/Repaired	0.00	4.00	24	46
Hours Worked at Lift Station	57.16	252.05	56	196
Hours Worked for Other Departments	4.47	37.77	2.68	18.76
OJI's	0	1	0	0
Square Feet of Concrete	0	0	0	0
Average Response Time (Minutes)	20.00	21.76	28.00	28.23
Number of Claims	0.00	0.00	0.00	1.00

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
November 1-30 2024
Flow Statistics

	FYE 2025		FYE 2024	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	358.5	1701.4	310.1	1703.1
Total Effluent Flow (M.G.)	354.4	1638.8	304.6	1575.5
Influent Peak Flow (MGD)	19.5	25.0	11.2	28.3
Effluent Peak Flow (MGD)	18.6	24.2	10.9	27.7
Daily Avg. Influent Flow (MGD)	12.0	11.2	10.3	11.1
Daily Avg. Effluent Flow (MGD)	11.8	10.9	10.2	10.3
Precipitation (inches)	28.4	42.7	4.5	17.7

Discharge Monitoring Report Stats

EPA minimum percentage removal 85%

5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	157	240
Effluent Carbonaceous Total	2.1	4
Percent Removal	98.7	98.3
Total Suspended Solids:		
Influent (mg/L)	184	236
Effluent (mg/L)	4.3	20
Percent Removal	97.7	91.5
Dissolved Oxygen:		
Influent (min)	0.4	0.7
Effluent (min)	6.2	5.0
pH		
Influent (Low)	6.4	6.9
(High)	7.4	7.8
Effluent (Low)	6.8	7.0
(High)	7.2	7.3
Ammonia Nitrogen		
Influent (mg/L)	30.0	38.6
Effluent (mg/L)	2.4	2.6
Percent Removal	92.0	93.3

Utilities

Electrical

Total kWh Used (Plant wide)	437,520	2,370,560	433,540	2,051,240
Aeration Blowers	113,000	644,000	137,900	606,800
UV Facility	54,200	430,600	54,000	351,000

Natural Gas

Total cubic feet/day (plant wide)	665,000	1,346,000	327,000	877,000
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Public Education (Tours)

	1	10	0	0
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Total Attendees for FYE 23

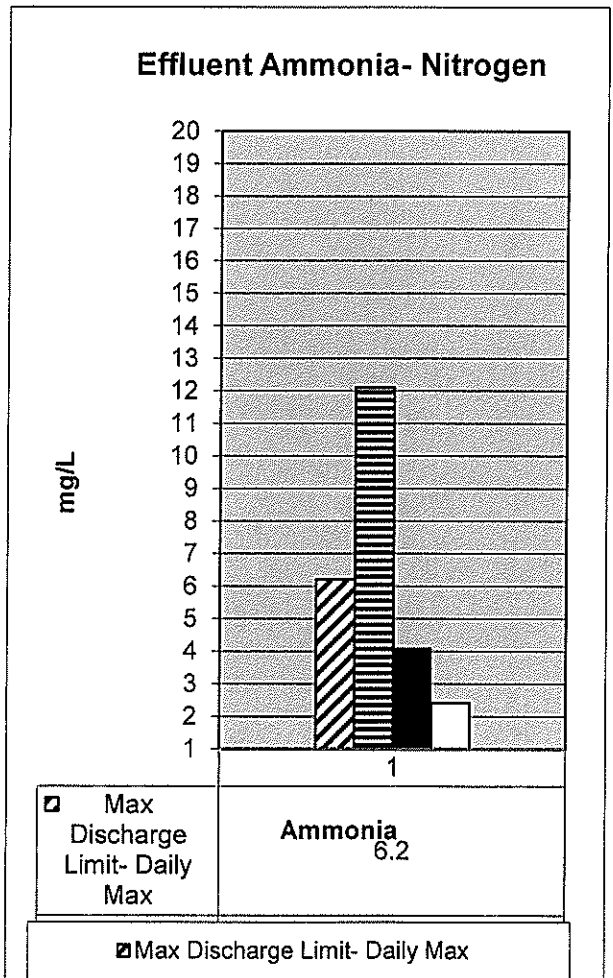
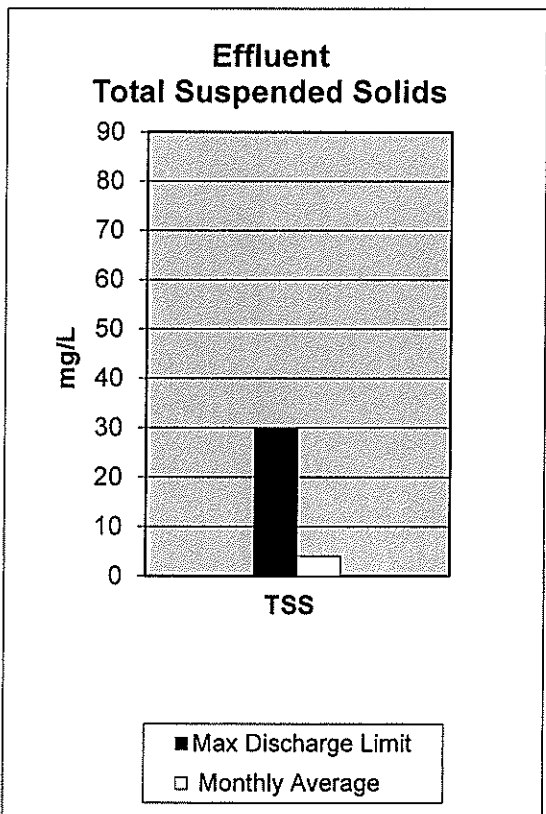
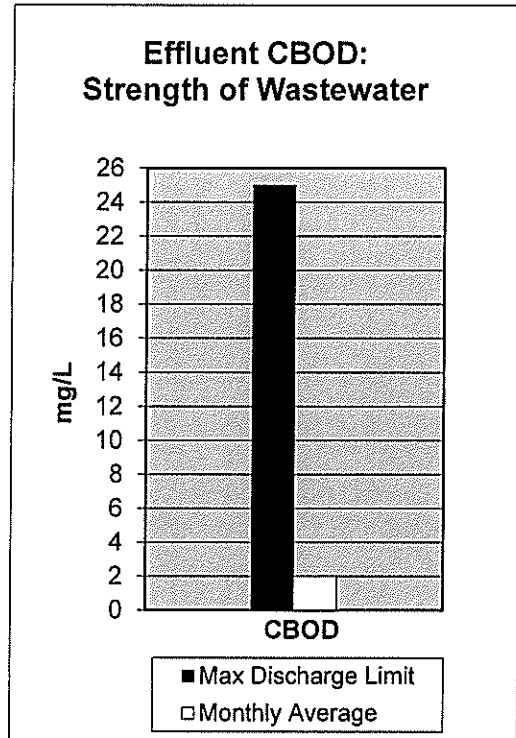
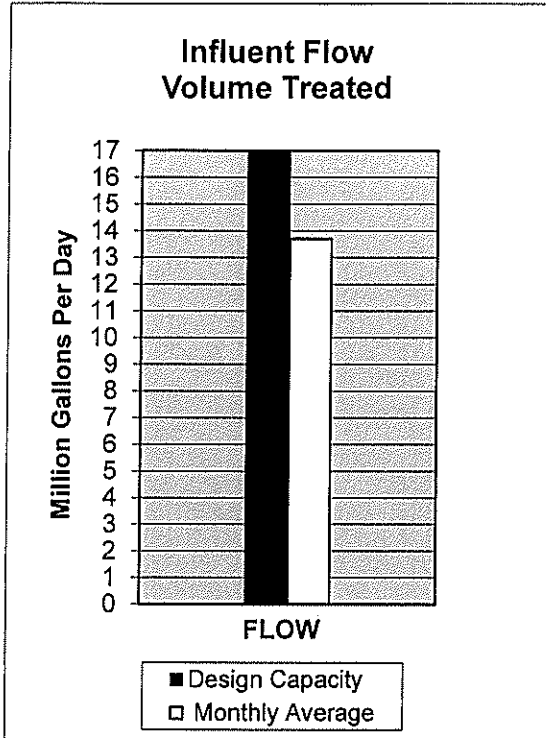
	141		131	
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OU Golf Course

	0.2	75.2	0.9	49.7
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E.coli geometric mean average for November 2024 136 MPN (Limit is 630)

**CITY OF NORMAN
WATER RECLAMATION FACILITY
November 2024**



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

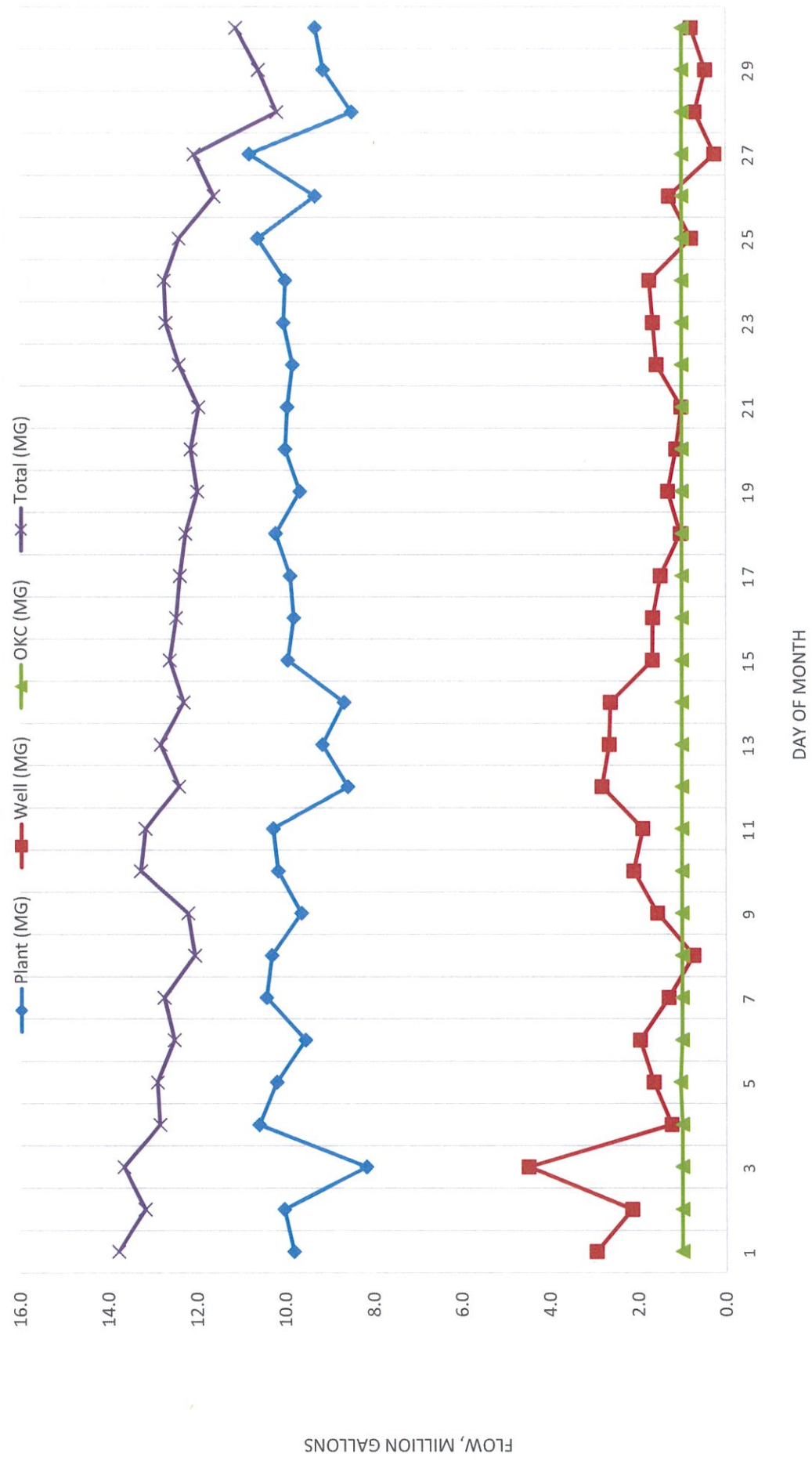
MONTH: November-2024

	FYE 2025		FYE 2024	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	292.52	1936.60	209.52	1827.84
Well Production (MG)	48.82	546.06	141.90	643.28
Oklahoma City Water Used (MG)	30.04	150.72	30.05	152.16
Total Water Produced (MG)	371.38	2633.37	381.46	2623.28
Average Daily Production	12.38	17.21	12.72	17.15
Peak Day Demand				
Million Gallons	13.78	23.15	14.19	23.32
Date	11/1/2024	8/6/2024	11/5/2023	9/4/2023
System Capacity (see note 1)	30.34	30.34	25.78	25.78
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00
Note 1: 2024- system capacity updated to reflect actual firm capacity from all sources				
Costs				
Plant	\$681,800.42	\$3,524,763.95	\$646,219.55	\$3,448,999.90
Wells	\$230,843.86	\$1,236,364.74	\$253,393.03	\$1,282,723.30
OKC	\$104,998.83	\$492,022.32	\$102,572.35	\$480,759.03
Total	\$1,017,643.11	\$5,253,151.01	\$1,002,184.93	\$5,212,482.23
Cost per Million Gallons				
Plant	\$2,330.76	\$1,820.08	\$3,084.32	\$1,886.93
Wells	\$4,728.76	\$2,264.16	\$1,785.78	\$1,994.03
OKC	\$3,495.18	\$3,264.54	\$3,413.96	\$3,159.65
Total	\$2,740.16	\$1,994.84	\$2,627.25	\$1,987.01
Water Quality				
Bacterial Samples in Compliance	100	501	100	508
Bacterial Samples out of Compliance	0	2	0	2
Total number of inquiries (Note 2)	0	9	4	11
Total number of complaints (Note 2)	1	14	2	31
Number of complaints per 1000 service connections	0.02	0.33	0.05	0.75
Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.				
Safety				
Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	0	0	1	5
Public Education				
Number of tours conducted	1	9	1	6
Number of people on tours	9	116	2	125

Notes:

Filter effluent valve and meter replacement has been completed on remaining filters.
Staff attended the Governor's Water Conference. Contractor sealed the base of stand pipe on Raw water line.

WATER PRODUCTION FOR NOVEMBER 2024



MONTHLY TRANSFER STATION REPORT

November 2024

	TONS PER MONTH	REVENUE PER MONTH
O.U.	415.02	\$23,589.82
STANDARD GATE	1,449.50	\$121,928.78
RESIDENTIAL	149.17	\$7,261.40
TOTALS:	2,013.69	\$152,780.00

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	451.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	9318.69
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
--	------

# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
---	------

TOTAL LOADS BROUGHT TO LANDFILLS:	451.00
GRAND TOTAL TONS TO LANDFILLS	9,318.69

DISPOSAL COST PER TON (OKC)	\$21.75
TIPPING FEE'S FOR DUMPING AT OKC:	\$202,681.51
GRAND TOTAL TIPPING FEE'S	\$202,681.51

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	607.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	4185.47
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# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	359.00
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# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	2588.25
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TOTAL LOADS BROUGHT TO TRANSFER STATION:	966.00
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TOTAL TONS BROUGHT TO TRANSFER STATION:	6773.72
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	54.16
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TOTAL TONS RECEIVED AT TRANSFER STATION	1503.66
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SANITATION DIVISION PROGRESS REPORT

SUMMARY 2024

	FYE 24		<u>JULY</u>	FYE 25	
	MONTH 'R-TO-DATE			MONTH 'R-TO-DATE	
<u>Vehicle Accidents</u>	1	1		1	2
<u>On The Job Injuries</u>	0	6		1	2
<u>Bulk Pickups</u>	50	271		50	100
<u>Refuse Complaints</u>	120	849		130	260
<u>New Polycarts Requests</u>	50	612		35	65
<u>Polycarts Exchanges</u>	7	102		5	10
<u>Additional Polycart Requests</u>	64	694		60	120
<u>Replaced Stolen Polycarts</u>	22	252		33	66
<u>Replaced Damaged Polycarts</u>	90	1039		58	106
<u>Polycarts Repaired</u>	23	453		26	42

COMPOST MONTHLY REPORT

NOVEMBER 2024

MONTH

TONS BROUGHT IN BY COMPOST CREWS:	337.86
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 7,348.46

TONS BROUGHT IN BY PUBLIC:	1,500.00
TONS BROUGHT IN BY CONTRACTORS :	2,500.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	200.00
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 91,350.00

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 98,698.46
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REVENUE COLLECTED FROM COMPOST SALES:	\$0.00
REVENUE COLLECTED FROM GATE SALES:	\$8,820.00

TOTAL TONS COLLECTED	4,537.86
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	<u>MULCH CUBIC YDS</u>	<u>COMPOST CUBIC YDS</u>
	MONTH	MONTH
PARKS DEPT.		
ROAD & CHANNEL		
LINE MAINTENANCE		
STREET DEPT.		
WATER TREATMENT		
MURPHY PRODUCTS OKC		
SELF LOADING BIN	0	0
DRYING BEDS	0	
COMPOST SOLD BY CUBIC YARDS		0
MULCH SOLD BY CUBIC YARDS	1,000	
TOTAL:	1,000	0

Drop Center Report November 2024

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	LBS Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$1,150.00	\$0.00	0	0	0%	\$21.75	231.17	\$5,027.95
PLASTICS:	(\$75.00)	\$0.00						
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$25.00	\$0.00						
CARDBOARD:	\$70.00	\$0.00						

RECYCLING CENTER DATA:	#9	Westwood		Hollywood		Transfer		Total Tons	PRO/FEE	Revenues	Net
		TONS	TONS	TONS	TONS	TONS	TONS				
ALUMINUM:		0.14	0.06	0.2	0.2	0	0	0.4	\$0.00	\$460.00	\$460.00
PLASTICS:		3.2	1.29	4.23	4.23	0	0	8.72	\$0.00	(\$654.00)	(\$654.00)
STEEL CANS:		0.14	0.06	0.2	0.2	0	0	0.4	\$0.00	\$0.00	\$0.00
MIXED OFFICE PAPER:		2.93	0	5.26	5.26	0	0	8.19	\$0.00	\$204.75	\$204.75
CARDBOARD:		25.43	14.23	41.28	41.28	1.44	1.44	82.38	\$0.00	\$5,766.60	\$5,766.60
RECYCLING CENTER TOTALS:		31.84	15.64	51.17	51.17	1.44	1.44	100.09	\$0.00	\$5,777.35	\$5,777.35

Commercial Cardboard Containers	Compactors		Wood		Glass		Metal	
	Revenues	TONS	Revenues	TONS	Revenues	TONS	Revenues	TONS
TONS	43.89	\$3,072.30	21.65	\$1,515.50	0	\$0.00	0	\$0.00
							Cost	\$0.00
							Profit	\$0.00

Expenses	Average hrly+ benefits			
	Cage Rolloff	Cardboard	Occ Compact	MXD Office
Hours	40	188.5	12	10
Labor \$	\$1,071.20	\$5,048.03	\$321.36	\$267.80
Vehicle cost	\$1,126.40	\$3,625.34	\$337.92	\$281.60
				Total
				Customer Revenue
				\$12,377.80

Total All Recycle and Cardboard	Total Recycle Only	Total Cardboard
Revenues	Revenues	Revenues
165.63	\$10,365.15	147.92
	TONS	TONS
	17.71	147.92
		Revenues
		\$10,354.40

Revenue	Income	Expense	Net
	\$22,742.95	\$12,079.65	\$ 10,663.30