CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 11/10/2026

REQUESTER: Peter Wolbach, Utilities Staff Engineer

PRESENTER: Peter Wolbach, Utilities Staff Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF AMENDMENT ONE TO CONTRACT K-2526-131: BY AND BETWEEN THE NORMAN UTILITIES AUTHORITY AND GARVER, L.L.C., INCREASING THE CONTRACT AMOUNT BY $85,000 FOR A REVISED CONTRACT TOTAL OF $134,575 FOR ENGINEERING SERVICES ASSOCIATED WITH THE NORMAN WATER RECLAMATION FACILITY (WRF) DIGESTER THREE CONDITION ASSESSMENT, AND BUDGET TRANSFER AS OUTLINED IN THE STAFF REPORT. (Ward 7)

BACKGROUND:

Digester No. 3 at the Norman Water Reclamation Facility (WRF) is used to process biosolids generated during wastewater treatment by breaking down organic waste under controlled conditions prior to final solids handling and disposal. Among its structural elements, a deficiency was identified in the floating roof system in the form of a crack in 2024. Initial sealing options have been evaluated. However, permanent corrective action will likely require welding of the crack, which necessitates access and assessment from within the digester.

On February 24, 2026, the Norman Utilities Authority (NUA) approved Contract K-2526-131 with Garver, L.L.C., in the amount of $49,575 for engineering services associated with the Digester No. 3 Condition Assessment (WW0336). The assessment includes evaluation of the floating roof structure, identified crack, concrete walls, and associated internal components to determine necessary repairs and rehabilitation needs.

DISCUSSION:

Under the original agreement, the City was responsible for providing scaffolding, ladders, and ventilation necessary for Garver to perform the internal condition assessment of Digester No. 3. Following further coordination, staff identified limited options for providing the necessary access equipment and determined that Garver providing the necessary services to be able to inspect the tank would be more appropriate.

Amendment No. 1 to Contract K-2526-131 modifies the scope of services to allow Garver to retain a qualified subcontractor to provide, install, and remove the scaffolding and associated ventilation and lighting equipment required for the internal assessment.

An internal transfer of $85,000 from the WRF Digester 3 Roof Replacement construction account (32999911-46101, Project WW0336), which currently has an available balance of $200,000, into the WRF Digester 3 Roof Replacement design account (32999911-46201, Project WW0336) is proposed to fund this amendment. With the transfer, the new design account balance will be $85,425.

RECOMMENDATION 1:

Staff recommends the NUA approve Amendment No. 1 to Contract K-2526-131 with Garver, L.L.C., in the amount of $85,000, increasing the total contract amount to $134,575, for additional services associated with the Norman WRF Digester No. 3 Condition Assessment (WW0336).

RECOMMENDATION 2:

Staff recommends approval of a budget transfer in the amount of $85,000 from the WRF Digester 3 Roof Replacement construction account (32999911-46101 / WW0336) to the WRF Digester 3 Roof Replacement design account (32999911-46201 / WW0336).