CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: November 10, 2026

REQUESTER: Katherine Coffin

PRESENTER: Awet Frezgi, Traffic Engineer

ITEM TITLE: CONSIDERATION OF ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF RESOLUTION R-2627-65: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA REQUESTING AN APPROPRIATION OF FUNDS IN THE AMOUNT OF $55,461.40 FROM RISK MANAGEMENT MISCELLANEOUS REIMBURSEMENTS/REFUNDS ACCOUNT TO REPAIR AND REPLACE TRAFFIC SIGNAL EQUIPMENT OR TRAFFIC SIGNS DAMAGED IN TRAFFIC COLLISIONS.

BACKGROUND:

The City's Traffic Control Division maintains more than 170 traffic and pedestrian signals citywide using $105,291 in the Division's operating budget (approximately $620 per signalized intersection per year). These funds are used for the purchase of replacement traffic signal system components needed for the safe and efficient operation of our traffic signals. In addition, the Division also maintains approximately 30,000 traffic control signs throughout the City of Norman using $44,480 in the Division's operating budget (approximately $1.49 per sign per year). These funds are used for the purchase of the replacement sign components needed for the safe and efficient navigation of our roadways.

On August 24, 2025, a traffic collision occurred at the intersection of Tecumseh Road and 24th Avenue NW causing damage to a pedestrian traffic pole installation. The driver responsible was identified for collection purposes. City forces repaired the damage at the location totaling $18,277.59. On September 28, 2026, a $18,277.59 check was collected from the responsible party. The check was deposited into the Refunds/Reimbursements Risk Management account.

On November 27, 2025, a traffic collision occurred on 36th Avenue NE and Robinson Street causing damage to a STOP sign installation. The driver responsible was identified for collection purposes. City forces repaired the damage at this location. On September 28, 2026, a $338.03

check was collected from the insurance company of the party responsible. The check was deposited into the Refunds/Reimbursements Risk Management account.

On April 9, 2026, a traffic collision occurred on the east side of 2900 Oak Tree Avenue causing damage to a NO PARKING ANY TIME sign installation. The driver responsible was identified for collection purposes. City forces repaired the damage at this location. On September 28, 2026, a $220.92 check was collected from the insurance company of the party responsible. The check was deposited into the Refunds/Reimbursements Risk Management account.

On May 8, 2026, a traffic collision occurred in the southwest corner of Classen Boulevard and Cedar Lane Road causing damage to a traffic signal pole. The driver responsible was identified for collection purposes. Contractor repaired the damage at this location. On October 16, 2026, a $32,250.68 check was collected from the Cleveland County representative of the party responsible. The check was deposited into the Refunds/Reimbursements Risk Management account.

On June 28, 2026, a traffic collision occurred at the southwest corner of State Highway 9 and 12th Avenue SE causing damage to a traffic signal pedestrian pole installation. The driver responsible was identified for collection purposes. City forces repaired the damage at the location totaling $5,033.48. On September 28, 2026, a reduced amount of $4,374.18 check was collected from the insurance company of the party responsible. The check was deposited into the Refunds/Reimbursements Risk Management account.

DISCUSSION:

The continuing number of traffic collisions involving damage to traffic control equipment depletes the City's inventory of spare units. Replacement units are necessary to address future emergency situations. The Division does not have adequate funding in its operating budget to purchase replacements units and needs to access the funds collected from the insurance companies to do so. Funds collected to date from the previously described incidents total $54,902.45 for damages to traffic signal/streetlight equipment and $558.95 for damages to traffic signs.

RECOMMENDATION:

Staff recommends the approval of Resolution R-2627-65 for the appropriation of $54,902.45 From Refunds/Reimbursements Risk Management (Account No. 439-365264) to Traffic Signal Parts (Account No. 10550223-43212). In addition, staff recommend the appropriation of $558.95 from Refunds/Reimbursements Risk Management (Account No. 439-365264) to Traffic & Street Signs (Account No. 10550223-43213).