



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: August 9, 2022

REQUESTER: Brenda Hall

PRESENTER: Kathryn Walker, City Attorney

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AMENDMENT NO. SEVEN TO CONTRACT K-1516-110: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, THE NORMAN MUNICIPAL AUTHORITY, AND ADG P.C. INCREASING THE CONTRACT BY \$70,000 FOR A REVISED CONTRACT AMOUNT OF \$4,701,588.14 TO PROVIDE PROFESSIONAL PROGRAM MANAGEMENT SERVICES FOR THE MUNICIPAL COMPLEX RENOVATIONS, PHASE III, BUILDING C.

BACKGROUND:

On February 23, 2016, City Council approved Contract K-1516-110 with ADG, P.C. (ADG) in an amount not-to-exceed \$1,747,644.14 to provide services including: facility assessment; planning and programming; architectural and engineering plan review; design and construction coordination; and construction observation for certain NORMAN FORWARD construction projects. Specifically, the Central Library, East Branch Library, Westwood Aquatic Center, Indoor Soccer Facility, Senior Citizen Center, Indoor Multi-Sport Facility, and Indoor Aquatic Facility.

Amendment No. One to Contract K-1516-110, increasing the contract amount by \$130,037 for a revised contract amount of \$1,877,681.14, was approved by City Council on June 27, 2017, which added additional program management services for Reaves Park, Griffin Park, and the Westwood Indoor Tennis Facility.

Amendment No. Two to Contract K-1516-110 increasing the contract amount by \$1,411,727 for a revised contract amount of \$3,289,408.14 was approved by City Council on February 26, 2019, and included additional program management services for Ruby Grant Park, the Park Maintenance Building, and the Adult Softball and Football Complex.

Amendment No. Three to Contract K-1516-110 increasing the contract amount by \$263,000 for a revised contract amount of \$3,552,408.14 was approved by City Council on March 24, 2020, and included additional program management services for the Municipal Complex Renovation project.

Amendment No. Four to Contract K-1516-110 increasing the contract amount by \$157,180 for a revised contract amount of \$ 3,709,588.14 was approved by Council on September 8, 2020 and included Construction Phase Services for the North Base Complex, Phase 1.

Amendment No. Five to Contract K-1516-110 increasing the contract amount by \$481,500 for a revised contract amount of \$4,191,088.14 was approved by Council on July 13, 2021 and included furniture, fixtures and equipment (FF&E) services for the Municipal Complex, and the North Base Maintenance Complex for Transit as well as expanded program management services related to scope modifications for the Indoor Multi-Sport and Aquatic Facility, the Senior Citizens Wellness Center, and the Park Maintenance Facility.

Amendment No. Six to Contract K-1516-110 increasing the contract amount by \$440,500 was approved by Council on October 22, 2021 to add Program Management Services for the Emergency Communications and Operations Center.

DISCUSSION:

Amendment No. Seven to Contract K-1516-110 is proposed to add Program Management Services for the Municipal Complex Renovations, Phase III, Building C. Services include construction documents and cost-estimate review, bid/construction phase services, FF&E inventory for Building C, construction phase services, and close-out post-construction services. The proposed fee for these services is \$70,000, which is in line with previously accepted proposals from ADG under this contract.

Funds in the amount of \$70,000 are available in the Capital Fund, Project BP0045, Municipal Complex Renovations, Phase III, Building C Design (50196644-46201).

RECOMMENDATION:

Staff recommends approval of Amendment 7 to Contract K-1516-110.