

CITY COUNCIL RETREAT

MINUTES

July 16-17, 2021

The City Council of the City of Norman, Cleveland County, State of Oklahoma, met in Retreat at 9:20 a.m. at the NCED Conference Center, Salon Rooms N & O, located at 2801 State Highway 9, Norman, Oklahoma, on the 16th and 17th days of July, 2021, and notice and agenda of the meeting were posted at Municipal Building at 201 West Gray 48 hours prior to the beginning of the meeting.

PRESENT:

Councilmembers Hall, Holman, Lynn, Peacock, Schueler, Studley, Tortorello, and Mayor Clark

ABSENT:

Councilmember Foreman

Item 1, being:

ANNUAL TEAM BUILDING AND GOAL PLANNING SESSION REGARDING CITY COUNCIL POLICY AGENDA FOR FYE 2022.

Mayor Clark welcomed everyone and said she was looking forward to working with Council to establish goals and objectives for the coming year.

Ms. Kathryn Walker, City Attorney, and Ms. Brenda Hall, City Clerk, provided an overview of the Mayor's duties and Council roles and responsibilities. Additional items covered included a refresher on meeting decorum/rules of debate as outlined in Chapter 2 of the Code of Ordinances; parliamentary procedures as outlined in Robert's Rules of Order; social media communications; and use of City issued iPads and cell phones. Ms. Hall highlighted the administrative processes for preparation of the Council agenda and professional development opportunities including the use of campaign funds.

Diversity Programs

Ms. Cinthya Allen, Chief Diversity and Equity Officer, for the City of Norman provided some background on the history of Norman and Oklahoma as it relates to recognition of the land and who it belonged to prior to the city of Norman being established. She said it is important that we recognize the historical connection with the indigenous community. She shared Norman's commitment as outlined in the preamble to our Charter; "We, the people of the City of Norman, in order to secure the benefits of home rule, to encourage efficient and business-like methods in the transaction of municipal affairs, to promote civic advancement and general welfare and to *protect the human rights and personal dignity of all persons* do ordain and establish this Charter for the City of Norman.

She also highlighted Diversity Programs planned for City of Norman employees.

American Rescue Plan Act (ARPA) Funding

Ms. Walker provided an overview of the criteria for using ARPA funds. The categories for use include supporting public health response; replacing public sector revenue loss; water and sewer infrastructure projects; addressing negative economic impacts; premium pay for essential workers; and broadband infrastructure.

Potential elections in 2022

Councilmembers discussed several potentially elections for 2022; water rate increase, Public Safety Sales Tax increase, Charter amendments, and franchise elections for Oklahoma Gas and Electric (OGE) and Oklahoma Electric Cooperative (OEC).

The meeting recessed at 5:30 p.m. on July 16, 2021, to reconvene at 9:00 a.m. on July 17, 2021.

Policy Agenda and Goal Setting for FYE 2021

Councilmembers reviewed last year's goals and discussed what to include and/or update for priority moving forward. Councilmembers also participated in a goal setting exercise for FYE 2021 to add to carry-over goals from the previous year.

FYE 2021 Goals***Carryover from FYE 2020***

- NORMAN FORWARD
- Charter amendments
- Senior Center
- Evaluation of all City fees
- Sidewalk Recoupment Ordinance
- Off-Street parking requirements (maximum parking limits)
- Transit – review routes
- OGE Franchise/MOU
- Residential lighting restrictions
- Restructuring boards, commissions and committees
- Homelessness
- Visitability Ordinance
- Rural road striping and stop signs
- Protected bike lanes and policies
- Community Reserve Fund
- Reinstitute CCFBC Ad Hoc Committee/Center City TIF possibilities
- Bishop Creek/homeless encampment
- Buyer's Guide/unsolicited junk driveway mail
- Policing/Police Accountability
- Transportation bond projects implementation
- Entertainment Overlay Districts
- Tree Ordinance updates (adding Tree Planting Program and funding)

New Goals – those receiving 4 or more votes

- Municipal broadband
- Canadian River Park Feasibility Study
- Affordable housing feasibility study for “inbetweeners”
- Clean Air/Clean Water/Healthy Soil Ordinance
- Resident/Council Communication
- Neighborhood Alliance
- Sidewalk gaps – accessibility issues

Goals receiving less than 3 votes

- Comp Study Implementation
- Update Building codes
- Police responsiveness in rural areas
- Waste disposal in rural areas
- General business license
- Cooperation agreement with OU for maintenance of Brandt Park

Item 1, continued:

Mayor Clark thanked everyone for their participation and team effort in this goal setting session. She said the City Clerk will prepare a final report of the rankings of the proposed goals and priorities.

Councilmembers also discussed possible changes to the meeting procedures for future Council meetings.

Items submitted for the record

1. PowerPoint presentation entitled, "City Council 101" dated October 16, 2020, presented by Ms. Kathryn Walker, City Attorney, and Ms. Brenda Hall, City Clerk
2. Topics needing clarification for the Charter Review Commission
3. 2021 Statutory Election Dates and Deadlines
4. Letter dated September 22, 2020, from Dan Schemm, Executive Director, Visit Norman, to Norman City Council
5. Letter received on September 28, 2020, from Erinn Gavaghan, Executive Director, Norman Arts Council, to Mayor Breea Clark, City of Norman with attachment, Norman Arts Council Annual Report
6. Email dated October 15, 2020, Scott Martin, Norman Chamber of Commerce, to Councilmembers with attachment, Norman Chamber of Commerce 2020 Municipal Agenda
7. Letter from Ritchie Splitt, President and CEO, Norman Regional Health System
8. Neighborhood Alliance of Central Oklahoma, No Neighborhood Left Behind proposal
9. The University of Oklahoma, Diversity, Equity, and Inclusion handout, What is "unconscious bias"?
10. City Council Road Map Progress Update dated July 2020

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Item 2, being:

CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION AS AUTHORIZED BY OKLAHOMA STATUTES TITLE 25 § 307(B)(1) IN ORDER TO EVALUATE THE CITY MANAGER AS REQUIRED BY SECTION 5 OF CONTRACT K-1819-146 AND AS AUTHORIZED BY TITLE 25, SECTION 307(B)(4), IN ORDER TO DISCUSS FRATERNAL ORDER OF POLICE ET AL VS CITY OF NORMAN, CLEVELAND COUNTY DISTRICT COURT CASE CJ-2020-661..

Councilmember Foreman moved that the Special Session be adjourned out of and an Executive Session be convened into in order to evaluate the City Manager as required by Section 5 of Contract K-1819-146 and the Fraternal Order of Police et al vs City of Norman, Cleveland County District Court Case, which motion was duly seconded by Councilmember Holman; and the question being upon adjourning out of the Special Session and convening into an Executive Session in order to evaluate the City Manager as required by Section 5 of Contract K-1819-146 and the Fraternal Order of Police et al vs City of Norman, Cleveland County District Court Case, a vote was taken with the following result:

YEAS:

Councilmembers Bierman, Carter,
Foreman, Hall, Holman, Nash,
Peacock, Petrone, Mayor Clark

NAYES:

None

The Mayor declared the motion carried and the Special Session adjourned out of; and an Executive Session was convened into in order to evaluate the City Manager as required by Section 5 of Contract K-1819-146 and the Fraternal Order of Police et al vs City of Norman, Cleveland County District Court Case.

Item 2, continued:

The City Council convened into Executive Session at 12:15 p.m. Mr. Darrel Pyle, City Manager; Ms. Kathryn Walker, City Attorney; and Mr. Rick Knighton, Assistant City Attorney, were in attendance at the Executive Session.

Thereupon, Councilmember Holman moved that the Special Session be reconvened, which motion was duly seconded by Councilmember Bierman; and the question being upon reconvening the Special Session, a vote was taken with the following result:

YEAS:	Councilmembers Bierman, Carter, Foreman, Hall, Holman, Nash, Peacock, Petrone, Mayor Clark
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NAYES:	None
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The Mayor declared the motion carried and the Special Session was reconvened at 4:15 p.m.

The Mayor said City Manager to evaluate the City Manager as required by Section 5 of Contract K-1819-146 and the Fraternal Order of Police et al vs City of Norman, Cleveland County District Court Case were discussed in Executive Session. No action was taken and no votes were cast.

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The meeting was adjourned at 4:17 p.m.

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ATTEST:

City Clerk

Mayor