



# office memorandum

DATE: July 7, 2022

TO: Beth Muckala, Assistant City Attorney

FROM: Ken Danner, Subdivision Development Manager *KD.*

SUBJECT: Consent to Encroach No. 2122-4  
Lot 12, Block 5,  
St. James Park Addition, Section 5  
3206 Watford Court

Public Works/Engineering staff does not oppose the corner of an existing foundation encroaching into a ten-foot (10') utility and drainage easement by 2.7'. There is four-feet (4') of drainage flume located within this 10' U/E and D/E. Although staff would prefer the entire ten-foot (10') in width of the easement if the flume was ever in need of repair, there should be room to reconstruct the flume. A small portion of the foundation encroaches the easement. We do yield to the Utilities Department regarding any possible sanitary sewer mains that might be located within the easement. The City and /or utility companies should be held harmless in the course of maintaining their facilities if any are located within the utility and drainage easement. Attached are responses from the utility companies.

The seven-foot (7') SFB shown on the site plan is a seven-foot (7') fence setback from the property line.

If you have further questions, please feel free to contact me.

KD

Reviewed by: Jason Murphy, Stormwater Program Manager *7/7/22*

Reviewed by: Scott Sturtz, City Engineer *SS*

Reviewed by: Shawn O'Leary, Director of Public Works *SO*

cc: Brenda Hall, City Clerk  
Chris Mattingly, Director of Utilities