

City of Norman



Monthly Departmental Report

April 2025

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK

MONTHLY PROGRESS REPORT
April 2025

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	11	124	1	4
Bus Service	1	5	0	2
CDBG	2	8	2	3
City Clerk	97	566	3	7
City Manager/Mayor	6	37	1	6
City Wide Garage Sale	0	0	0	0
Code Enforcement	39	350	3	25
Finance	2	13	0	0
Fire/Civil Defense	7	7	1	5
Human Resources	4	57	0	2
I.T.	2	29	0	4
Legal	2	44	3	4
Line Maintenance	42	266	0	9
Municipal Court	9	48	0	2
Noise Complaint	0	0	0	2
Norman Forward Questions	0	0	0	2
Outreach	5	55	0	1
Parks & Recreation	32	237	2	9
Permits/Inspections	98	633	2	9
Planning	18	123	1	3
Police/Parking	32	335	6	12
Public Works	17	145	2	5
Recycling	0	3	0	0
Sanitation	94	607	6	22
Sidewalks	0	6	1	4
Storm Debris	0	0	0	0
Storm Water	17	92	2	10
Streets	36	278	4	12
Streets Lights	7	123	0	12
Traffic	9	143	2	10
Utilities	113	551	2	13
WC Questions	0	0	0	0
WC Violations	0	0	0	2
April 2025 Total: 747	702	4919	45	201

LICENSES

Twelve new business licenses and 298 renewals were issued during the month of April. The following is a list of business license renewals issued in April and YTD totals:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	1	2	Retail Beer	17	73
Brewer	2	3	Retail Spirits Store	6	13
Coin-Operated Devices	15	671	Retail Wine	7	55
Distiller	0	0	Salvage Yard	0	0
Food	152	483	Sidewalk Dining	3	11
Game Machines	0	0	Solicitor/Peddler (30 day)	1	6
Impoundment Yard	1	4	Solicitor/Peddler (60 day)	0	4
Kennel	6	20	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	16	24	Special Event	0	0
Medical Marijuana Grower	3	12	Strong Beer & Wine/Winemaker	8	19
Medical Marijuana Processor	4	12	Taxi/Motorbus/Limousine	10	13
Medical Marijuana Testing Laboratory	0	1			
Mixed Beverage	22	56	Temp Food (one day)	1	5
Mixed Beverage/Caterer	22	67	Temp Food (30 day)	0	16
Pawnbroker	1	4	Temp Food (180 day)	0	11
Pedi cab	0	0	Transient Amusement	0	0
	245	1,359		53	226

NEW ESTABLISHMENT LICENSES		
NAME	ADDRESS	LICENSE TYPE(S)
Billy Goat Grub	209 W Main St	Food Service; Mixed Beverage/Caterer
Casa Blanca Cocina	970 Ed Noble Parkway	Food Service; Mixed Beverage/Caterer
Norman Food Mart	740 N Berry	Food Service; Retail Beer
Rosa Mezcal	214 E Main	Sidewalk Dining
Raza's Garage Inc.	3000 12 th Ave NW	Impoundment Yard

TEMPORARY FOOD PERMITS		
180 DAY	30 DAY	1 DAY
Dogs on the Wing	The Dirty Beverage Bar	Pam's Italian Ice
Cousin's Maine Lobster		

RECORD REQUESTS RECEIVED

MONTH	NUMBER RECEIVED	YEAR-TO-DATE
July	26	26
August	39	65
September	23	88
October	45	133
November	42	175
December	16	191
January	25	216
February	30	246
March	40	286
April	38	324

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
04-02-25	Ellaina Pinkerton	Claimant alleges, on August 1, 2024, City employees were working in the parking lot of the Police Department prior to scheduled date and time causing damages to paint, window, and tail lights of her car.	\$ 20,305.13
04-10-25	Judy Pitt	Claimant alleges, on March 15, 2025, her basement flooded with sewage after work was done by the City. Due to the fumes, she had to seek alternative accommodations to sleep.	\$ 2,116.55
04-18-25	Jack & Sherrie Carlin	Claimant alleges, on April 11, 2025, a City trash truck backed into his brick mailbox and broke it. Terry Richmond was called and instructions were given on how to file a tort claim.	\$ 2,000.00
04-22-25	Ron Fullerton	Claimant alleges, on February 17, 2025, he was driving behind a City utility truck north on 48 th Ave NW. They both had to slow down and go around a second, parked utility truck that was blocking the northbound lane. After they both went around, the utility truck stopped and so did Mr. Fullerton. The City truck began reversing and hit his vehicle. A Collision Report was made and a rental was needed for the time it took his car to be repaired.	\$ 16,663.21
04-30-25	Clifford Jemison	Claimant alleges, on February 26, 2025 a Parks and Recreation vehicle failed to yield at stop sign on Lahoma and hit his car.	\$ 2,500.00

SPECIAL MEETING

On April 1, 2025, the City Council met in a special meeting to adjourn into an Executive Session to discuss pending litigation associated with Norman Municipal Authority et al. v. Flintco et al. and a pending tort claim filed by Pioneer Library System.

On April 15, 2025 the City Council met in a special meeting to replace the regular City Council meeting that had no quorum on April 8, 2025.

On April 29, 2025, the City Council met in a special meeting for an Executive Session to discuss a pending tort claim by Misty Dean, the possible purchase of real property on the Griffin Hospital property, and to conduct a mid-year review of the Internal Auditor.

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On April 3, 2025, the Business and Community Affairs Committee met to discuss the creation of a Tax Increment Finance (TIF) Master Plan to include a TIF for the Griffin Property and minimum lot sizes for residential development.

STUDY SESSION

On April 15, 2025, City Council met in a Study Session for discussion regarding the proposed FYE 2026 City of Norman Budget – General Fund and Special Revenue Funds.

FINANCE COMMITTEE

On April 17, 2025, the Finance Committee met to discuss financing options for public parking structures, a potential parking tax fee for public parking structures, and the Monthly Revenue and Expenditure Reports.

CONFERENCE

On April 22, 2025, the City Council met in a Conference for a summary of the AIM Norman Land Use and Master Plans along with scenario training.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On April 24, 2025, the Community Planning and Transportation Committee met for a presentation of the March 2025 Public Transit Report; discussion regarding project design for the 24th Ave NW and 48th Ave NW Widening projects, and the potential installation of street bollards on Campus Corner.

CITY MANAGER 2

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

CITY OF NORMAN

Department of Finance Monthly Report – April 2025

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects that were completed or initiated by the DOF in April are discussed below:

Treasury Division:

In the month of April, the Treasury Division processed 41,112 payments in person and over the phone, a decrease of -5% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 14,048 payments in April, a decrease of -10% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of April by -6%. Revenues from the City's largest single source of revenue, sales tax, are below target by -3.1% for the year to date and -1.3% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 25 Budget To Date	FYE 25 Actual To Date	FYE 24 Actual To Date	FYE 23 Actual To Date
Sales Tax Revenue	\$46,902,706	\$45,431,814	\$46,036,352	\$46,173,803
General Fund Revenue	\$90,449,808	\$85,010,029	\$86,326,805	\$84,517,008
General Fund Expenses	\$95,959,831	\$90,361,389	\$91,243,513	\$79,831,477

Administration Division

	FYE 25		FYE 24	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,520.00	320.00	3,520.00
Total Comp Time Available	0.50	19.50	1.00	14.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	1.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.50	3,539.50	321.00	3,535.00
Benefit Hours Taken	120.00	606.25	35.00	524.00
TOTAL ACCOUNTABLE STAFF HOURS	200.50	2,933.25	286.00	3,011.00
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 25		FYE 24	
	April	YTD	April	YTD
Total Regular Hours Available	1,120.00	12,160.00	1,120.00	12,320.00
Total Comp Time Available	1.25	19.00	0.50	19.75
Total Overtime Hours	0.25	55.50	2.50	32.00
Total Bonus Hours	0.00	0.00	0.00	4.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,121.50	 12,234.50	 1,123.00	 12,375.75
Benefit Hours Taken	122.75	1,983.75	67.25	2,094.75
 TOTAL ACCOUNTABLE STAFF HOURS	 998.75	 10,250.75	 1,055.75	 10,281.00
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

City Revenue Report

	FY 25 March	FYE 25 April	Plus/Minus
Total Revenue Received (\$)	\$5,252,515	\$4,805,722	(\$446,793)
Utility Payments - Office (#)	43,503	41,112	(2,391)
Utility Payments - Office (\$)	\$5,136,606	\$4,527,686	(\$608,920)
Paymentus (#)	15,579	14,048	(1,531)
Paymentus (\$)	\$1,636,518	\$1,438,826	(\$197,692)
Lockbox (#)	10,876	7,631	(3,245)
Lockbox (\$)	\$1,222,767	\$1,155,211	(\$67,557)
E-Lockbox (#)	3,588	3,589	1
E-Lockbox (\$)	299,165	297,960	(\$1,205)
Bank Draft Payments (#)	13162	12659	(503)
Bank Draft Payments (\$)	\$1,251,976	\$1,218,598	(\$33,378)
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	100	120	20
Processed Return Checks (\$)	(\$13,306)	(\$12,401)	\$905
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	50,705	57,344	\$6,639
Municipal Court - Fines/Bonds (\$)	267,835	277,763	\$9,928
Municipal Court - Credit Card (#)	582	682	100
Municipal Court - Credit Card (\$)	128,849	136,331	7,482
Building Permits Cash Report (\$)	0	0	\$0
Building Permits Credit Card (#)	0	0	0
Building Permits Credit Card (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. CC (#)	0	0	0
Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
Business License - City Clerk (\$)	0	0	\$0
Accounts Receivable Billed (\$)	\$0	\$0	\$0

Building Permits/Planning/City Clerk
went to a new system in the
beginning of November, 2023. The
reporting is not matching up with
the deposits. We are still trying to
figure out the best way to report it
and subsequently I haven't got the
info to include on my daily reports.

**This affects the Total Revenue
Received as well.**

Budget Services Division

	FYE 25		FYE 24	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,520.00	320.00	3,520.00
Total Comp Time Available	0.50	1.25	0.00	1.25
Total Overtime Hours	0.00	5.00	0.00	0.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	320.50	3,526.25	320.00	3,521.50
Benefit Hours Taken	81.75	627.25	25.75	580.75
TOTAL ACCOUNTABLE STAFF HOURS	238.75	2,899.00	294.25	2,940.75
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Treasury Division

	FYE 25		FYE 24	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	729.00	8,729.00	800.00	8,653.00
Total Comp Time Available	5.50	108.25	17.25	98.50
Total Overtime Hours	31.00	285.75	31.75	339.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	765.50	9,123.00	849.00	9,090.75
Benefit Hours Taken	85.25	1,995.00	104.50	1,790.25
TOTAL ACCOUNTABLE STAFF HOURS	680.25	7,128.00	744.50	7,300.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

UTILITY 3C

Utility Division

	FYE 25		FYE 24	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	11,901.00	1,120.00	12,100.00
Total Comp Time Available	11.00	117.75	0.00	214.75
Total Overtime Hours	26.75	604.75	45.50	488.50
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,157.75	12,623.50	1,165.50	12,803.25
Benefit Hours Taken	120.75	1,794.75	0.00	1,952.00
TOTAL ACCOUNTABLE STAFF HOURS	1,037.00	10,828.75	1,165.50	10,851.25
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments - FYE 2025

	Mar, 2025	Apr, 2025
Mail Payments - Lockbox	10,876	7,631
Mail Payments - E-Lockbox	3,588	3,589
Mail Payments - Office	451	369
Total Mail Payments - Subtotal	14,915	11,589
Night Deposits	144	163
Paymentus Payments	15,579	14,048
Without assistance paymnts - Subtotal	15,723	14,211
Office Payments	2,136	2,120
With assistance payments - Subtotal	2,136	2,120
Total Payments Processed - Subtotal	32,774	27,920
Bank Draft (ACH) Payments	13162	13162
Total Payments (Utility)	45,936	41,082
Total Payments	65,548	55,840

Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken	
8-5 Drive-up Window Customers *	Counter is broken	
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

Utility Division Activity Report - FYE 2025

	FYE 25		FYE 24	
	April	YTD	April	YTD
STATUS REPORT				
Regular Utility Accounts Billed	45,453	453,912	46,924	445,864
New Deposit Ons Billed	658	7,057	768	6,683
Final Accounts Billed	686	6,470	625	6,487
TOTAL METERS READ	46,797	467,439	48,317	459,034

FIRE DEPARTMENT

4



NFD Monthly Progress Report April 2025

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	24	1.41%
2 - Overpressure Rupture, explosion, Overheat - No Fire	2	0.12%
3 - Rescue & emergency	1023	59.96%
4 - Hazardous Conditions (No Fire)	37	2.17%
5 - Service Call	163	9.55%
6 - Good Intent Call	381	22.33%
7 - False Alarm & False Call	61	3.58%
8 - Severe Weather & Natural Disaster	1	0.06%
9 - Special Incident Type	1	0.06%
Incomplete Reports	13	0.76%
Total Incident Count (Unique Calls)	1706	100.00%
Number of Total Unit Responses	2213	

Total Fire Loss – \$182,054.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	408	296	0:04:56
Station #2	222	330	0:05:30
Station #3	274	358	0:05:58
Station #4	184	323	0:05:23
Station #5	71	637	0:10:37
Station #6	61	519	0:08:39
Station #7	160	367	0:06:07
Station #8	118	343	0:05:43
Station #9	197	354	0:05:54

Community Outreach

Tours and Community Events	15	Medieval Fair Support, Norman in the Know, Easter Egg Hunt Support, Leadership Norman, Music Festival Support, Live Line Demo, Station Tours, Ride Alongs
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Burn Permits

Burn Permits Issued	112	Conditions were favorable for burning 7 days in April
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Training

Total Personnel Training Hours	2864	Mgmt/Supvrs, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support, Elevator
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Total Calls By Station

[illegible]

NFD Monthly Progress Report										
April 2025										
Total Calls By Station										
Fire Prevention										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
Fire Marshal 1	4	1		1				1		1
Fire Marshal 2	6	1		3	2					
**Fire Marshal 3	32	9	4	6	4	1	2	2	2	2
Prev. Totals	42									
Specialty Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM3	9	1	1	1	2		3	1		
EM4	8			1			3	2		2
Specialty Totals	17									
Notified Units										
	Total # of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
EM1*	11	3	1	3	2		1	1		
NFD3*	13	3	1	4	2		1	2		
Notified Total	24									
	Totals	Total by District								
	2213	502	263	350	231	105	142	236	142	242

*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

**As of 1/1/25 all All Assistant Chiefs will be designated 301, All Battalion Chiefs 401 and all On-Shift Fire Inspectors FM3

April 2025 Fire Prevention Activity Summary

Prevention Department Update and Activities

Training	111 hours	Legal Aspects, Fire Origin and Cause, Fire and Arson
Inspection/Re-Inspection Activities	134 hours	Occupancy Load, Daycare, Fire Alarm, Fire Suppression System, General, Food Trucks, Schools, Fire Watch
Smoke Detectors	10	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers
Investigations	55 hours	0 Joint, 9 Closed, 0 Complete, 2 Pending, 0 Closed Arrest
Investigative Activities	84 hours	Fire Investigations, Report Writing, Reviewing Video, Subpoena prep, etc
Department Meetings	39 (48 hours)	Department Meetings, Officers Meetings, Shift Briefings, Evaluations
Station & Equipment Maintenance	43 hours	Daily checks, supplies replenishing, cleaning & organization, drone updates and maintenance
Public Service/Education & Special Events	16 hours	Norman in the Know, Music Festival, Earth Day, Youth Firesetter education

Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building Plan Reviews/ Fire Protection System Plan Reviews	72	63
Fire Inspections/Re-inspections	54	31
Meetings	5	10
Training (Target Solutions, Building Code)	4	7
Communication	N/A	8
Totals		119
Time Off (VAC, SICK, Holiday)	N/A	33

EMERGENCY MANAGEMENT DIVISION

April 2025

Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website www.w5nor.org. The Club meeting is the second Saturday of each month, 9 am at the Fire Training Center.

Local Emergency Preparedness Committee

Meets quarterly at the Wellness Center (The Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. The LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on activities is provided each meeting. Meetings occur on the first Wednesday of each quarter.

Emergency Management Activities

The Emergency Operations Plan

Norman EM anticipates funding for a third party vendor to conduct a comprehensive update to the City plan in FY 27. Currently the plan is formatted in the All Hazards County format. Consideration will be to maintain the format or follow the Community Planning Guide 101 format. The current plan is valid and provides the tasks duties and responsibilities for the City Departments during disaster operations. Emergency Management is responsible for maintenance of the plan.

The Mitigation Plan and Grants

The mitigation plan is current and a required update is in process. Norman Participates in a County plan. This format strengthens the justification for mitigation projects by showing common hazards of multiple jurisdictions.

- Critical facility generator review project. The grant for funding to review the critical facilities the City has to determine generator needs. The first draft is completed and awaiting the final approval to apply from state EM.

Open Disaster Operations

Wildfire March 14. Norman received approval for a Fire Mutual Assistance Grant (FMAG). Initial documentation was provided for reimbursement and the process is ongoing.

The FMAG will assist Norman in recovering funding that can be documented in direct support of active fires. This is different that the Public Assistance Grant, that normally assist the jurisdiction with infrastructure recovery. Individual assistance is not available under an FMAG.

Much of April has seen numerous flooding events throughout Norman. The Governor declared a state of emergency and a federal declaration is being sought. The Small Business Administration has offered low interest loans to residents of the wildfire and other disaster events in the state.

Norman Emergency Response Volunteers

Special Response Teams Available

There are several specialty teams available for response or community preparedness events. The Norman EM Unmanned Aerial Vehicle team, the Small Animal Response Team (SMart), The Oklahoma Large Animal Response Team (OLAFR), The MRC State Stress Response Team (OKSRT, a mental health asset) can support disaster and non-disaster events with coordination through Norman EM.

EMERGENCY MANAGEMENT DIVISION

April 2025

Regular Monthly Scheduled Activities

Meetings will be held at the Robinson EOC unless otherwise posted

Outdoor Warning System

Each morning at 7:00 am, a silent test of the outdoor warning system is conducted. The test provides an operational snapshot of the status of the system. This provides information if a unit needs maintenance and if it is operating properly.

The South Canadian Amateur Radio Society provided volunteering monitoring service of the system during the weekly audible test.

An audible test of the outdoor warning system is conducted for 60 seconds each Saturday if conditions are favorable. Three units are sounded for 20 seconds due to being a public park venue. They are located at Griffin Park, Reeves Park and the Animal Control facility.

National Weather Service Weekly Weather Meetings

Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.

This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather. National Weather Service Storm Spotter Training is located on their website at www.weather.gov/OUN

South Canadian Amateur Radio Society SCARS (www5nor.org)

-SCARS is a vital preparedness partner with Emergency Management. They operate within the SKYWARN program for Norman, provide testing for amateur license, provide technical advice and service to the AUXCOM radio operation in the EOC and participate in many community preparedness events throughout the year.

-Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club. The club mentors other HAMS, works on projects and equipment, provides general support to the City and public on amateur operations. This is held at the Fire Training Center.

-Each Wednesday morning at 9:15 am a communication test with state emergency management partners is conducted by the various geographical areas. This tests the local and statewide capability for various communication means across the state in preparedness for disaster operations.

-Each first Thursday evening of the month is amateur radio testing night at 6:00 pm at the Fire Training Center. Open to the public, the club provides the opportunity for the community to test for their amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing.

-Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance.

Red Cross Coordination

We have dedicated volunteers that can respond quickly to the resident need for assistance. The primary task is to ensure a burned out family has assistance from the Red Cross if they request it and to stay involved until Red Cross is on scene or the family confirms connection with the Red Cross.

Auxiliary Communications (AUXCOM)

The AUXCOM capability is a work in progress. The Section is operational and developing new capacity for alternate communications means. Recruiting for operators is ongoing.

Events Planned

Upcoming events are: SW EM workshop May 13-14 in Chickasha, Support of a Youth Preparedness Camp June 1-7, supporting SOONERCON, an amine venue at the Embassy Suites, June 19-22

Events Supported

The annual University of Oklahoma Medieval Fair highlighted April community events. There was severe weather and extreme flooding. Cold weather set in and the conditions were poor. However, the volunteers mustered and performed outstanding to provide medical care and a warming shelter. The last day of the fair, the weather broke and the crowds recovered to enjoy the venue.

Response Provided

Severe weather operations: Flooding events - April 21, Moore with two deaths, April 26, April 29, April 30. The UAV team was instrumental in the victim recovery operation in Moore. Norman volunteers operate the EOC during events for weather monitoring and coordination of resources.

EOC Operations and Facility

The new facility has presented various issues with operations in the EOC. The EOC Manager has minimal control of the screens and viewing platforms. The EM manager has no access to cable channels. Central control by the communications division is not effective for EOC operations. This should be considered during the next PSST funding for modifications. Several walls do not have supporting outlets. Power was provided to screens but not extended down the wall for other use. Security for the room is nearly non-existent. The EM Manager does not have a key to the main EOC door and the main door does not secure properly. Radio reception for other than the Harris system needs extended to the EM offices. Some FOBS need modifications for access. Funding for external maintenance building should be provided to EM for shelving, storage cabinets and other items as needed. Training with City staff should be scheduled to set expectations for participation and review the EOP for departmental responsibilities during disaster operations.

HUMAN RESOURCES 5

HUMAN RESOURCES
Monthly Report
April 2025

HUMAN RESOURCES

Total number of Employees: 1,082

Orientations: 2 - 112 new hires (17 FT, 95 Seasonal)

*All orientations require input from each area of the Human Resources Department

Terminations: 7

ADMINISTRATION

- FMLA cases – 4 new cases
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
 - 70 birthdays and 56 anniversary

BENEFITS

New Enrollments: 7

Benefit Participation

	#	%
Medical	804	91%
Dental	803	91%
Vision	614	69%
Disability	443	50%
Supplemental Life	468	53%

Total Benefit Eligible Population: 877

Claims

Rx Claims	
	ACTIVE
	RETIREE
	HSA
Medical Claims	
Dental Claims	

\$299,745.40

\$9,946.35

\$34.17

\$2,896,423.00

\$ 88,038.33

PERSONNEL ACTIONS

NEW HIRES - 82

Dept./Div.	Position	Number of Employees
Parks & Rec/Golf	Golf Course Attendant	1
Parks & Rec/Park Maintenance	Maintenance Worker I	2
Parks & Rec/Recreation	Recreation Leader I	1
Parks & Rec/WW Pool	Admissions Clerk I	6
Parks & Rec/WW Pool	Admissions Clerk II	1
Parks & Rec/WW Pool	Assistant Aquatic Manager	2
Parks & Rec/WW Pool	Concessions Cashier I	8
Parks & Rec/WW Pool	Food & Beverage Tech I	1
Parks & Rec/WW Pool	Head Lifeguard	2
Parks & Rec/WW Pool	Lifeguard	18
Parks & Rec/WW Pool	Swim Instructor	15
Parks & Rec/WW Pool	Slide & Gate Attendant	10
Planning & Comm Dev/Planning	Park Planner	1

HUMAN RESOURCES

Monthly Report

April 2025

Police/Emergency Communications	Communication Officer I	2
Police/Emergency Communications	Communication Officer II	1
Police/Patrol	Police Officer	9
Public Works/Engineering	Surveyor	1
Utilities/Water Line Maintenance	Laborer	1

PROMOTIONS – 4

Dept./Div.	Position	Number of Employees
Fire/Suppression	Fire Captain	1
Fire/Suppression	Fire Driver Engineer	1
Utilities/Sewer Line Maintenance	Utility Collection Worker I	1
Parks & Rec/Recreation	Recreation Leader	1

SEPARATIONS – 7

Dept./Div.	Position	Number of Employees
City Manager/Community Relations	Communication & Engagement Coordinator	1
Finance/Treasury	Treasury Associate	1
Fire/Suppression	Fire Captain	1
Police/Patrol	Police Officer	1
Public Works/Fleet	Emergency Vehicle Technician	1
Public Works/Fleet	Mechanic II	1
Utilities/Water Line Maintenance	Utility Distribution Worker I	1

TURNOVER STATS

Department	No. of Employees	No. of Terminated Employees	Turnover Rate
City Manager	15	1	6.67%
City Clerk	6		0.00%
Finance	23	1	4.35%
Fire	164	1	0.61%
Human Resources	10		0.00%
Information Technology	17		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation-Total	109		0.00%
Planning & Comm Dev.	38		0.00%
Police	261	1	0.38%
Public Works	125	2	1.60%
Utilities	163	1	0.61%

RECRUITMENT

Positions Requisitioned for Refill by Department/Division (# of vacancies)

included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT

Parks & Recreation

PT Food & Beverage Tech I	PT* All Locations – Recreation Center Specialist
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HUMAN RESOURCES
Monthly Report
April 2025

PT Recreation Leader	PT Golf Course Attendant
PT* All Westwood Pool Positions	PT Westwood Laborer
Maintenance Worker I	
Police	
Police Officer (4)	
Public Works	
Capital Projects Engineer/Staff Engineer	Emergency Vehicle Tech Mechanic II
Mechanic II	Maintenance Worker II
Maintenance Worker II	
Utilities	
Utility Collection Worker	Plant D Operator
Finance	
Treasury Associate (2)	

DAYS TO FILL

Full Time Position	Date Posted	Offer Date	Days to fill
Communications Officer II	1/13/25	4/3/25	80
Surveyor Manager	3/7/25	3/17/25	10
Maintenance Worker I (2)	2/11/25	3/26/25	43
Police Officer (8)			Perpetual
Park Planner	2/24/25	3/27/25	31
Communications Officer I (2)	1/13/25	4/2/25	79
Recreation Leader I	2/25/25	4/15/25	49

*Offer Date reflected for accurate days to fill numbers, all started in current month

PT/Seasonal Position	Hire Date	Date Posted
Lifeguard (25)	1/3/25	4/10/25
Head Lifeguard (4)	1/3/25	4/10/25
Swim Instructor (19)	1/3/25	4/10/25
Assistant Aquatic Manager (2)	1/3/25	4/10/25
Concession Cashier I (15)	1/3/25	4/10/25
Concession Cashier II (2)	1/3/25	4/10/25
Slide & Gate Attendant (13)	1/3/25	4/10/25
Admissions Clerk I (11)	1/3/25	4/10/25
Admissions Clerk II	1/3/25	4/21/25
Food & Beverage Tech I	1/3/25	4/2/25
Laborer	1/3/25	4/14/25
Golf Course Attendant	1/3/25	4/9/25

*355 registrations/applications to our openings, 11 new requisitions opened.

HUMAN RESOURCES
Monthly Report
April 2025

SAFETY

RECORDABLE INJURIES – OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Fire Suppression	Left Arm	While trying move a Kabota vehicle felt multiple "pops" in left arm immediately followed by left arm numbness	Restrictions	Caution and awareness
Public Works/Stormwater	Left Arm	While putting screen back, screen fell and caught screen with left arm	Restrictions	Caution and awareness
Fire Suppression	Right Arm	Lifting power plant for rescue tools into compartment felt "pop" and can't lift right arm without severe pain.	Restrictions	Proper lifting techniques and caution
Fire Suppression	Right Arm	After doing 360 around truck, Pulling self into truck to put in Pump Gear, Felt slight "pop" in right bicep.	Restrictions	Caution and awareness

CURRENT NUMBER OF "AT FAULT" VEHICLE COLLISIONS PER CALENDAR YEAR:

2025*	2024	2023
10	40	11

**CY2024 is current YTD*

CURRENT NUMBER OF "AT FAULT" VEHICLE COLLISIONS PER FISCAL YEAR:

2025	2024	2023
32	14	7

RECORDABLE INJURIES PER CALENDAR YEAR:

2025*	2024	2023
20	80	78

**CY2024 is current YTD*

RECORDABLE INJURIES PER FISCAL YEAR:

2025	2024	2023
66	62	67

ACCESSIBILITY

ADA:

- Automatic door openers have been placed at the Natatorium of the Adult Wellness and Education Center and are fully functional.
- Completed Designing Accessible EV Charging Stations presented by BlueDAG.

Accessibility:

Employee Resource Groups (ERGs): LGBTQ+ Alliance's next meeting is to be determined. The Alliance of Black Employees (ABE) met and discussed the current book selection and when the next event will be. The next meeting is scheduled for May 29th.

**Monthly Report
April 2025**

Committees:

Human Rights Commission (HRC) – The monthly meeting took place on Monday, April 28, 2025, at City Hall. The commission discussed the proclamations and recognitions and how they would be presented in the upcoming months, as well as finalizing the list. Minor adjustments to the Human Rights Award criteria was approved and will be ready for nominations in the fall. Current members will serve until July 2025 and will need to reapply and be reappointed if they wish to continue on the commission. The next meeting is scheduled for Monday, May 19, 2025, at City Hall.

ADA Citizen’s Advisory Committee – The ADA Citizen’s Advisory Committee’s next quarterly meeting is scheduled for Monday, June 9, 2025, at City Hall.

Cleveland County disABILITY Coalition – The monthly meeting took place on Tuesday, April 1, 2025, at United Way. The purpose of the Cleveland County disABILITY Coalition is to increase awareness of all disabilities, to identify community needs and to develop solutions to those needs.

Information about the following was given:

- 2025 Slate Discussion
- Autism Advocacy Day on this Thursday, April 3rd
- Member Announcements
- Recap of 3rd Annual Cleveland County disABILITY Coalition Resource Fair
 - 34 vendors
 - 30 attendees
 - Feedback indicated it went well despite limited promotion

The next meeting is scheduled for Tuesday, May 6, 2025, at United Way.

CITY OF NORMAN EMPLOYEE DEMOGRAPHICS

Total Population

(Includes full-time, part-time, and temp/seasonal employees)

Gender	Total Population	% of Total Population
Female	295	27.2%
Male	787	72.8%
	1082	100.00%

Job Classification by Gender

Job Classification	Female	Male
Full-Time	187	680
Part-Time	28	32
Temporary	80	74
	295	787

Full-Time Employee Population Only

HUMAN RESOURCES

Monthly Report

April 2025

Gender	Full-Time Population	% of Full-Time Population
Female	187	21.6%
Male	680	78.4%
	867	100.00%

Employee Population by Generations				
Generations	Birth Years	Current Age Range	Female	Male
Silent Generation	1928-1945	80-97	0	2
Baby Boomers	1946-1964	61-79	21	58
Generation X	1965-1980	45-60	76	242
Millennials (Gen Y)	1981-1996	29-44	65	295
Generation Z	1997-2012	13-28	25	83
			187	680

CITY OF NORMAN

Information Technology Department
Monthly Report –April 2025.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However, work continues in Utility Billing, HR, and Planning to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure. Funded through CIP.
Data storage migration	The IT Department through a grant has purchased new data storage for the city's critical data.	In Progress. Implementation of the hardware is complete, configuration is on going.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilities Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC in case of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – PD Moves and Mary Abbot House expansion. Complete – ECOC, HR/IT Building, Building Maintenance, YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Progress – Finance Dept. has made funds available and the construction phase has begun.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing monthly training continues with our cybersecurity education suite, as well as Penetration testing of the city network and improvements from the Penetration test report.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress

Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027
Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning – customer portal configuration in progress. Communication radios installation in progress.
OS and software upgrade/migration	The city is moving to a new OS and software suite to replace older Microsoft OS and software.	In Progress: We are targeting the end of the calendar yr 2025 as completion date.
Network Infrastructure Improvements	Utilize Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been granted access to 5% of the annual capital funds for business critical software and infrastructure needs.
Integration of Computer Aided Dispatch with OU PD	Create a software as a service model to share public safety software data with and between OU PD and Moore PD	Complete. Additional segmentation for OU and Moore PD presence with NPD during OU Football is in progress.
Move existing secondary IT Datacenter to new location.	Move all equipment from the current secondary site to a new more robust and secure site.	Physical and virtual moves for the data center began May 2024 – full move expected to be complete by December 2025 if all tests of the new facility functionality are successful.

Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. **IT Table 1** below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 289,931 attempted incoming and 133,112 outgoing messages for the month of April 2025. Incoming messages totaling 92,188 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantine or filtered (see **IT Table 3**). This number represents 31% of our inbound mail. This percentage has decreased from previous months for malicious email/spam. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of April 2025, the City of Norman's web site had 121,688 individual web sessions access the web site for 213,726 total page views. Of those sessions, 68,132 were identified as Users to view content on the City web site (see **IT Table 4a and 4b**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and tablets.

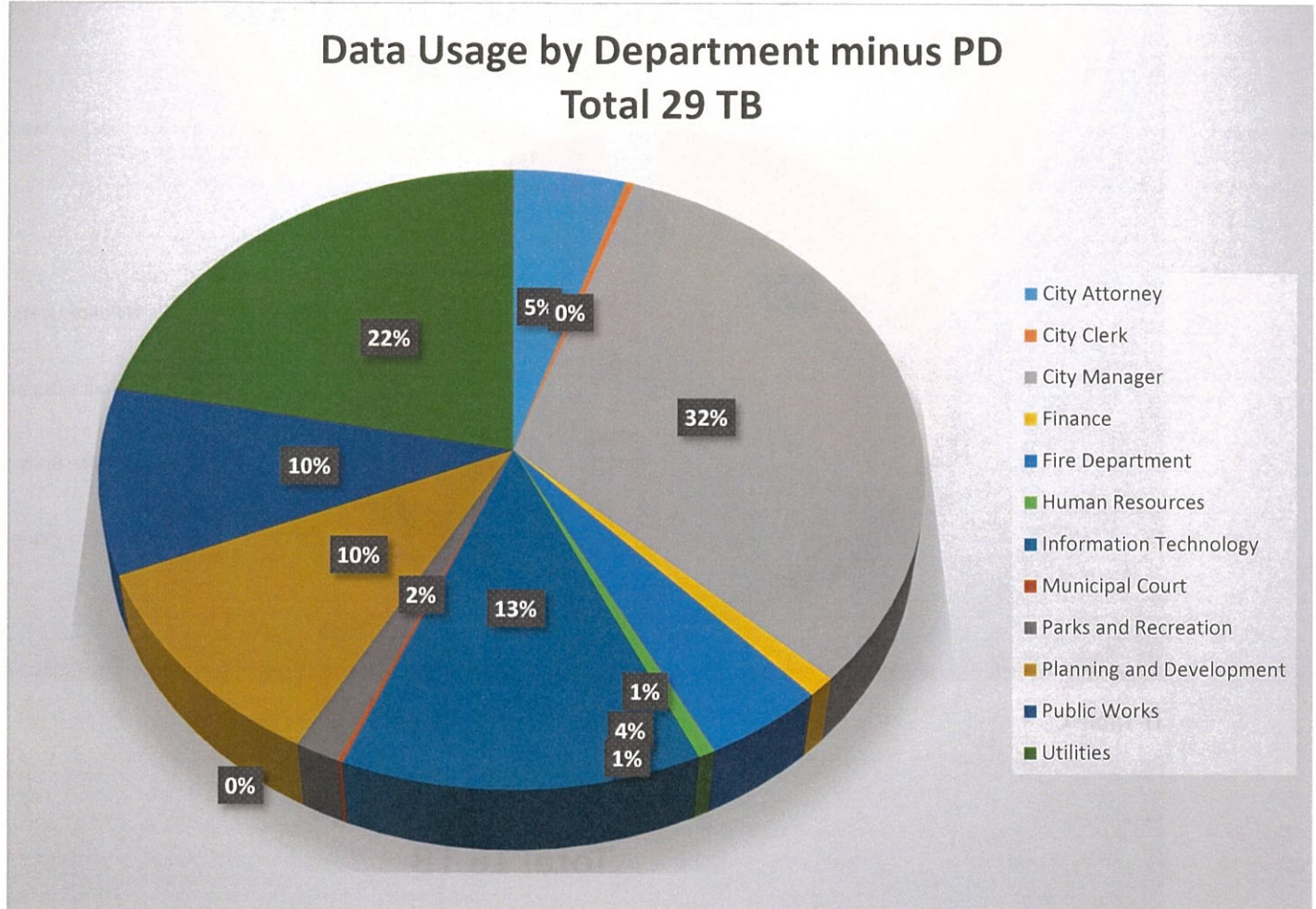
Data Storage:

The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (**See IT Charts A,B, and C**) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

ERP Project Implementation Progress:

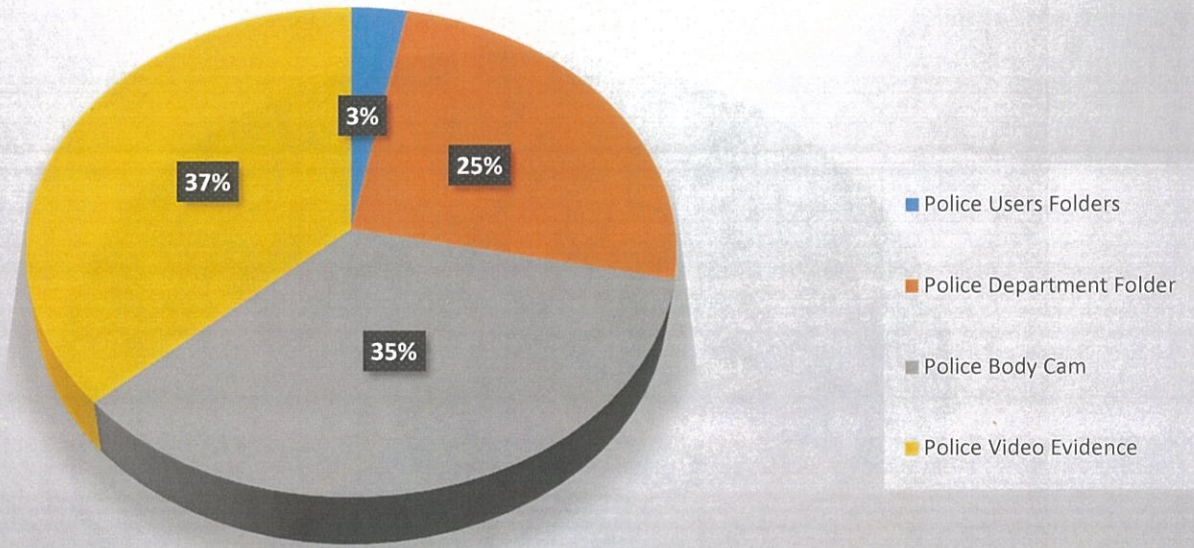
This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software, Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendance, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software.

IT Table A



IT Table B

Police Department Data Usage Total 168 TB



IT Table C

Other City Data Usage Total 16 TB

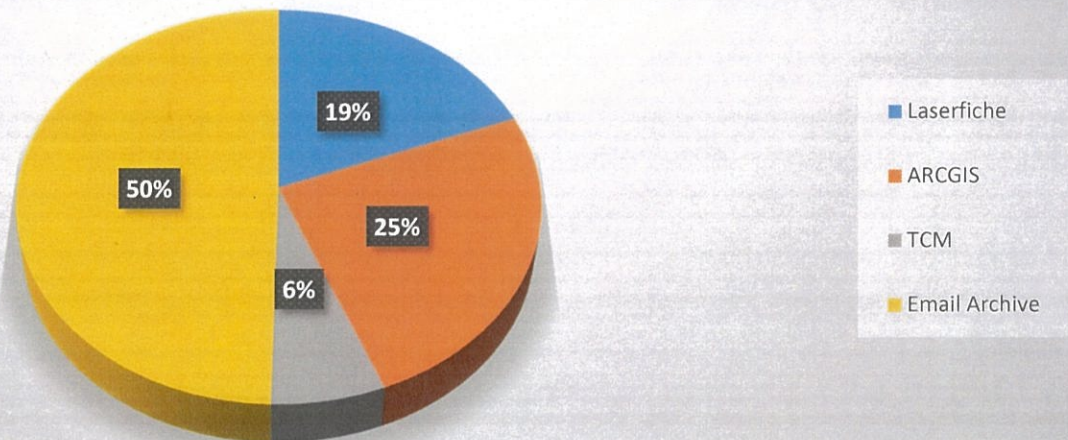
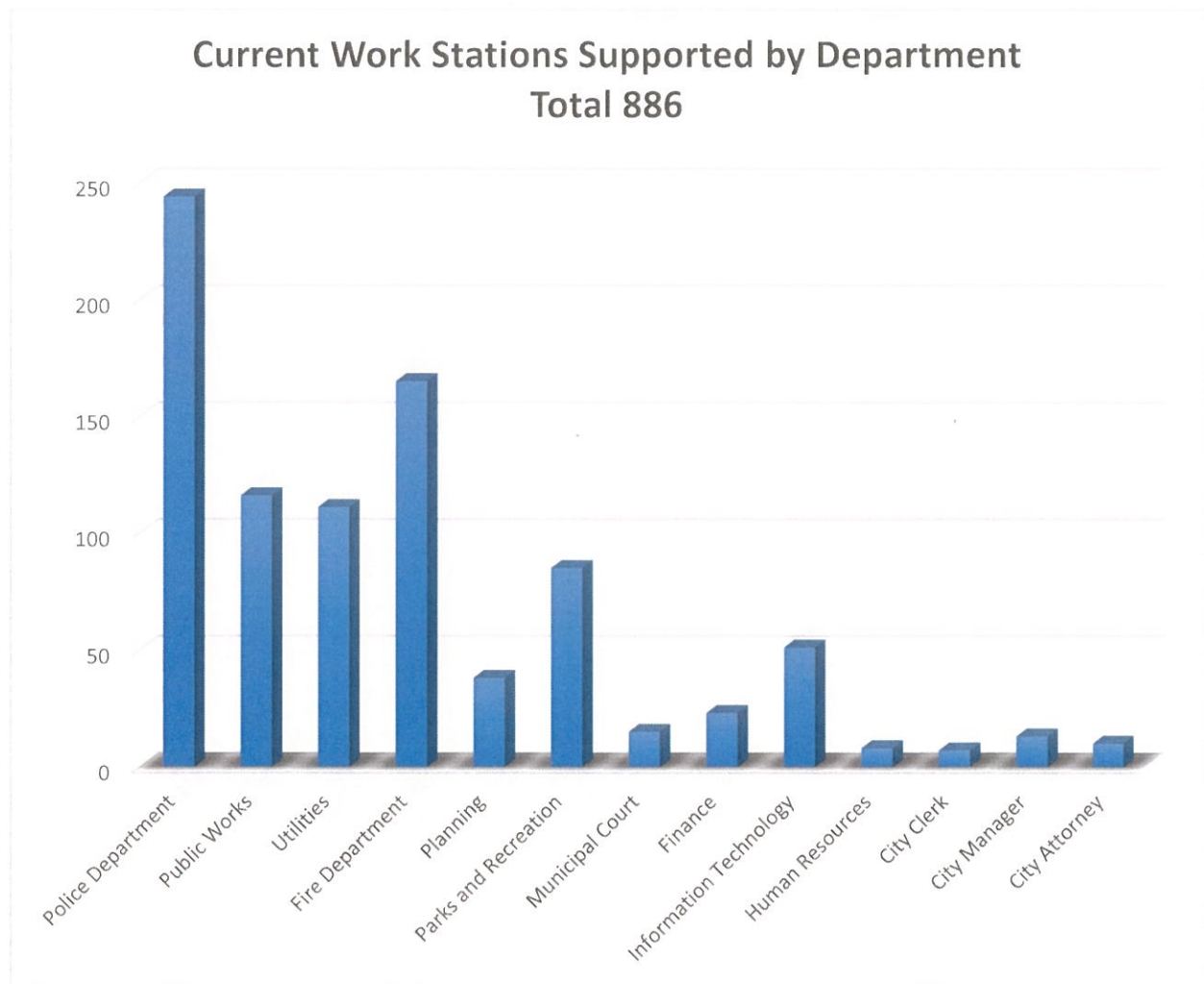
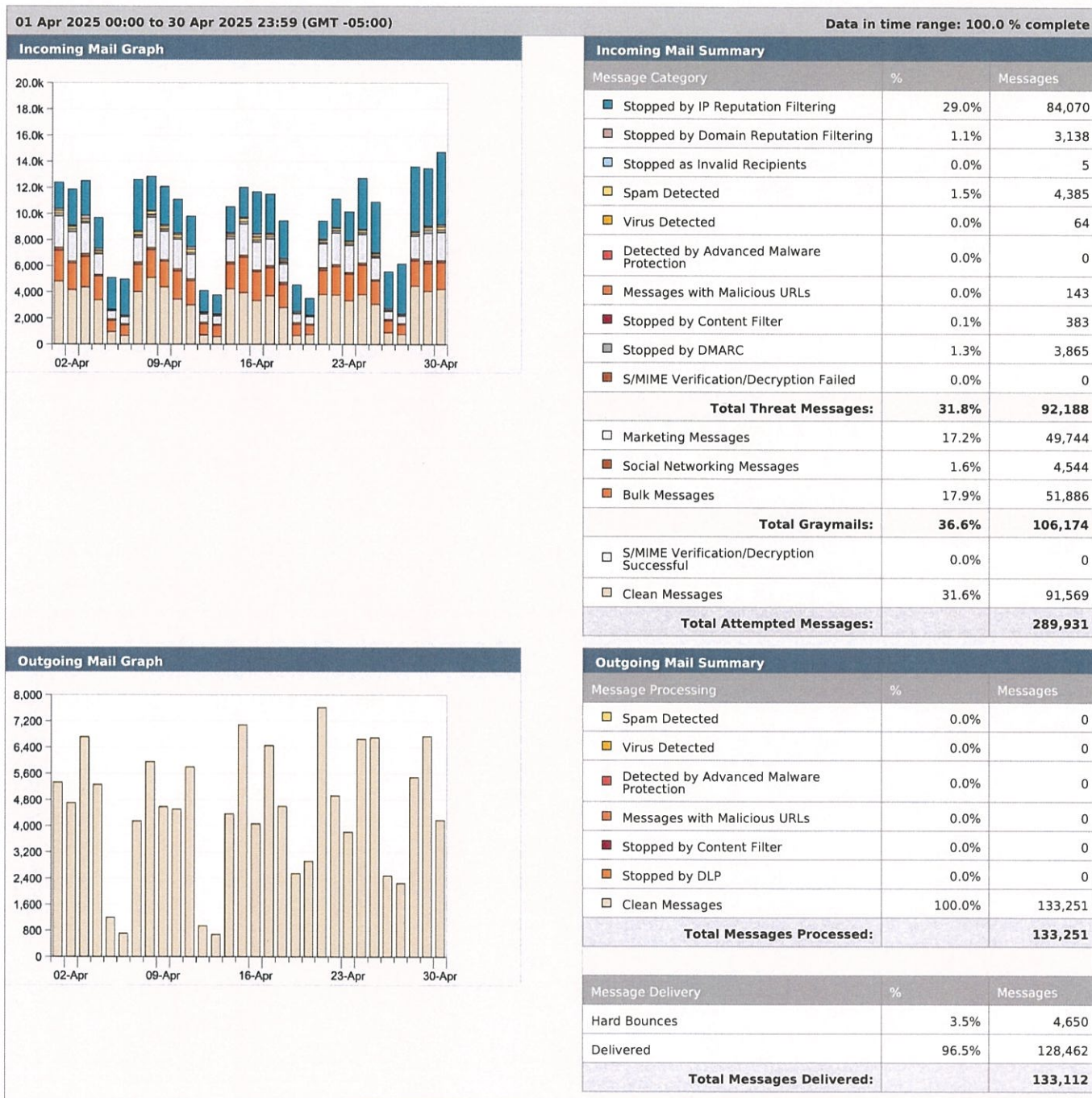


Table 2



Executive Summary

ironport.example.com



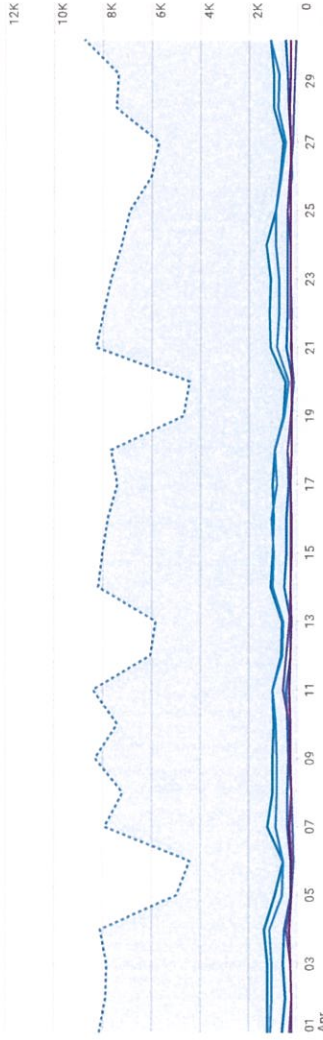
All Users Add comparison +

Monthly Page Views

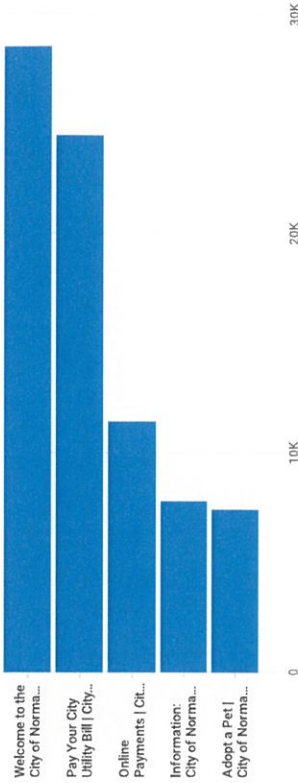
Add filter +

Views by Page title and screen class over time

Day



Views by Page title and screen class



Total

Plot rows Search...

Page title and screen class

+

Views

Active users

Views per active user

Average engagement time per active user

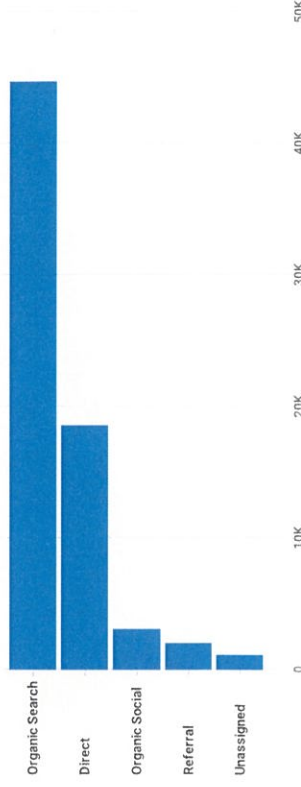
Event count

All events

Rows per page: 10 Go to: 1 < 1-10 of 1531 >

<input checked="" type="checkbox"/>	Total	213,726	68,132	3.14	55s	638,514
		100% of total	100% of total	Avg 0%	Avg 0%	100% of total
<input checked="" type="checkbox"/> 1	Welcome to the City of Norman, OK City of Norman, OK	28,530 (13.35%)	13,378 (19.64%)	2.13	21s	72,986 (11.43%)
<input checked="" type="checkbox"/> 2	Pay Your City Utility Bill City of Norman, OK	24,470 (11.45%)	13,172 (19.33%)	1.86	14s	86,949 (13.62%)
<input checked="" type="checkbox"/> 3	Online Payments City of Norman, OK	11,425 (5.35%)	7,343 (10.78%)	1.56	11s	28,090 (4.4%)
<input checked="" type="checkbox"/> 4	Information: City of Norman's 2025 Residential Spring Clean-Up City of Norman, OK	7,790 (3.64%)	4,116 (6.04%)	1.89	32s	20,723 (3.25%)
<input checked="" type="checkbox"/> 5	Adopt a Pet City of Norman, OK	7,404 (3.46%)	3,826 (5.62%)	1.94	19s	23,723 (3.72%)
<input type="checkbox"/> 6	Animal Welfare City of Norman, OK	7,022 (3.29%)	4,349 (6.38%)	1.61	15s	21,920 (3.43%)
<input type="checkbox"/> 7	Job Opportunities City of Norman, OK	4,841 (2.27%)	2,783 (4.08%)	1.74	1m 01s	13,485 (2.11%)
<input type="checkbox"/> 8	Trash & Recycling City of Norman, OK	4,633 (2.17%)	2,675 (3.93%)	1.73	48s	13,962 (2.19%)
<input type="checkbox"/> 9	Department Activity Reports City of Norman, OK	3,874 (1.81%)	1,944 (2.85%)	1.99	42s	24,907 (3.9%)
<input type="checkbox"/> 10	Search Results City of Norman, OK	3,730 (1.75%)	1,867 (2.74%)	2.00	43s	8,537 (1.34%)

Active users by Session primary channel group (Default Channel Group)



Plot rows														Search...
<div><div></div><div></div></div>	Session primary...Channel Group			<div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div></div>
				↓ Active users	Sessions	Engaged sessions	Average engagement time per session	Engaged sessions per active user	Events per session	Engagement rate	Event count	Session key event rate	10	1-7 of 7
												All events		All events
<div><div></div><div></div></div>	Total			68,132 100% of total	121,688 100% of total	64,219 100% of total	30s Avg 0%	0.94 Avg 0%	5.25 Avg 0%	52.77% Avg 0%	638,514 100% of total	0%		0%
<div><div></div><div></div></div>	1	Organic Search		44,672 (65.57%)	87,655 (72.03%)	50,006 (77.87%)	34s	1.12	5.36	57.05%	469,888 (73.59%)	0%		0%
<div><div></div><div></div></div>	2	Direct		18,533 (27.2%)	25,791 (21.19%)	11,503 (17.91%)	20s	0.62	4.97	44.6%	128,267 (20.09%)	0%		0%
<div><div></div><div></div></div>	3	Organic Social		3,062 (4.49%)	3,953 (3.25%)	1,728 (2.69%)	12s	0.56	4.41	43.71%	17,421 (2.73%)	0%		0%
<div><div></div><div></div></div>	4	Referral		2,009 (2.95%)	3,367 (2.77%)	1,695 (2.64%)	31s	0.84	5.49	50.34%	18,490 (2.9%)	0%		0%
<div><div></div><div></div></div>	5	Unassigned		1,091 (1.6%)	1,124 (0.92%)	33 (0.05%)	7s	0.03	3.48	2.94%	3,910 (0.61%)	0%		0%
<div><div></div><div></div></div>	6	Email		100 (0.15%)	155 (0.13%)	52 (0.08%)	22s	0.52	3.23	33.55%	501 (0.08%)	0%		0%
<div><div></div><div></div></div>	7	Organic Video		5 (<0.01%)	6 (<0.01%)	2 (<0.01%)	44s	0.40	6.17	33.33%	37 (<0.01%)	0%		0%

MONTHLY REPORT - LEGAL DEPARTMENT

**April 2025 Report
(Submitted May 9, 2025)**

MONTHLY HIGHLIGHTS:

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al, CIV-2022-642 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

COURT OF CRIMINAL APPEALS

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

115 W. Main LLC v. Sooner Emerald Dreams LLC, et al., CJ-2024-1318

Allison et al v. Post et al, CV-24-3374, SC 122946

Armstrong v. City of Norman, CJ-2012-1638 (K)

Bad Day Towing & Recovery v. City of Norman, CV-2024-2032 (K)

City v. Geoffrey and Kristin Arce, Case No. CV-2024-3662 (K, M, S)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Etter v. City of Norman, CJ-2021-731 (K)

Norman Municipal Authority and City of Norman v. Flintco, LLC, et al, CJ-2024-1343

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)

Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)

City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)

City v. Lonnie Hodges, CV-2020-2922

The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)

McCarver v. City of Norman, CJ-2013-128 TS (K)

Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)

Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)

Smith et al v. Norman Regional Health System v. City of Norman, CJ-2014-874 (K)

University Town Center, LLC v. City of Norman et al, CJ-2024-1405

B. ***Condemnation Proceedings***

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietz Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M):
City of Norman v. Harold and Diana Hansmeyer, et al., CJ-2024-498 (W)

C. ***Lawsuits involving a City Claim/Interest in Property, Foreclosure Actions, and Applications to Vacate***

BCM Consulting, LLC, et al., CJ-2025-437
This is a foreclosure action that was filed on March 21, 2025, and served on the City on March 21, 2025. The City's interest in this case is a Certificate of Health Lien issued on October 10, 2024, in the principal amount of \$367.80.
City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)
Katy Construction Co., CV-2024-2213
US Bank National Association v. Hudson et al., CJ-2024-996
US Bank National Association v. Vermillion et al., CJ-2024-1019
Orrklahoma Realty – Norman, LLC v. City of Norman et al., CV-2024-2824

D. ***Municipal Court Appeals***

City of Norman v. Carisa McDonald, CM-2024-2317 (R)

E. ***Small Claims Court***

None

F. ***Board of Adjustment Appeals***

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. ***Grievance & Arbitration Proceedings (K)***

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)

AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)
AFSCME Grievance FYE 24-06 – (Malia Ross – Discipline)
AFSCME Grievance FYE-24-09 – (James Salley – Termination)

IAFF Grievance FYE 21 – (Carl Shanon Smith – Improper Compensation)
IAFF Grievance FYE 23 – (Matt Ferris – Discipline)
IAFF Grievance FYE-24 – (Non-Emergency Call Back)
IAFF Grievance FYE-24 – (Failure to Staff Personnel)
IAFF Grievance FYE-25 – (Failure to Follow Progressive Discipline)

B. *Equal Employment Opportunity Commission (EEOC)*

Yoon v. City of Norman – Charge No. 564-2024-00586
Monroe-Worthly v. City of Norman – Charge No. 564-2025-01069

C. *Contested Unemployment Claims (OESC)*

Application of Michael L. Hensley – Claim ID No. 986767813
Application of William Andrews – Claim ID No. 196365801
Application of Austin L. Ball – Claim ID No. 347069420

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through April 2025. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

Month	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25	FYE 23	FYE 24	FYE 25
JULY	165	464	359	7	11	25	9	10	11
AUG	241	341	493	10	7	6	13	16	13
SEPT	245	295	395	15	18	11	10	8	10
OCT	244	346	420	13	7	13	9	11	10
NOV	205	292	246	10	11	15	6	10	6
DEC	165	163	314	5	9	13	8	4	8
JAN	205	280	419	9	9	11	10	5	12
FEB	256	338	318	17	20	0	10	12	6
MAR	272	466	464	13	8	16	12	10	10
APR	322	443	621	9	11	3	9	14	11
MAY	395	430		17	26		13	10	
JUNE	344	333		31	7		9	9	

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
TOTALS / YTD	3,059	4,191	3,849	156	144	113	118	119	97

WORKERS' COMPENSATION COURT

The total number cases pending as of April are 16. There were two new claims and one settlement and one court order approved by the City Council during the month. In addition, one claim has been dismissed by the Oklahoma Workers' Compensation Commission. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 25 CASES	FYE 24 CASES	FYE23 CASES	FYE22 CASES
Fire	Suppression	9	7	3	9	4
Fire	Prevention					1
Parks/Rec	Facility Maintenance		1			
Parks/Rec.	Park Maintenance					
Parks/Rec	Westwood Pool					1
Police	Criminal Investigation					1
Police	Patrol	3	1	2	1	4
Police	Administration					2
Public Works	Street Maintenance	1	1			1
Public Works	Fleet	1	1	1		
Public Works	Storm Water	2		2		
Public Works	Traffic Control				1	
Utilities	Line Maintenance				1	
Utilities	Sanitation				1	
TOTALS		16	9	8	13	14

List of Pending Cases

Bernhardt, Kyle v. City of Norman, CM-2024-06289K

(FD/Suppression/Fire Driver Engineer, Left Shoulder)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, Master Police Officer, Left Shoulder, Neck, Left Hand, Left Arm, Left Hip, Right Knee)

Faught, David v. City of Norman, CM3-2025-02198A

(Fire, Suppression, Firefighter, Lower Back)

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, Suppression, Firefighter, Cancer, Body as Whole)

Hiett, Darin v. City of Norman, CM-2024-04540W

(Public Works, Streets, Heavy Equipment Operator, Neck, Left Shoulder, Left Arm)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire, Suppression, Fire Driver Engineer, Neck, Back UNS, Left Knee, Left Leg)

Massie, Nathan v. City of Norman, CM-2024-03408 H

(Public Works, Fleet, Service Technician, Neck+Neck, Lower Back, Ears+Neck, Bilateral Ears, Lumbar, Middle Back+Neck, Bilateral Ears, Lumbar, Middle Back, Both Shoulders, Both Arms)

Moring, Barry v. City of Norman, CM-25-00042 J

(Fire, Suppression, Fire Captain, Cancer, Body as a Whole

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(Police, Narcotics, Master Police Officer-Sergeant, Right Knee)

Pierce, Daniel Ray v. City of Norman, CM-2024-02999 H

(Police, Patrol, Master Police Officer-Sergeant, Right Knee, Reinjured)

Shelton, Allen W. v. City of Norman, CM-2024-03108 M

(Public Works, Stormwater, Heavy Equipment Operator, Right Shoulder)

A Court Order in the above claim was approved by the City Council on April 22, 2025 and will no longer appear on the monthly report

Shelton, Allen W. v. City of Norman, CM-2024-03110 X

(Public Works, Stormwater, Heavy Equipment Operator, Left Shoulder, Whole Back, Radicular Right Leg/Foot)

Simons, Michael v. City of Norman, CM-2024-04104 L

(Fire, Suppression, Firefighter, Right Knee)

Skelly, Gregory D., CM-2025-01674 M

(Fire, Suppression, Asst. Fire Chief, Lungs, Respiratory System, Heart, Trachea)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

A Joint Petition settlement in the above claim was approved by the City Council on April 15, 2025 and will no longer appear on the monthly report.

Wohrmann, Noel v. City of Norman, CM-2025-02034P

(Fire, Suppression, Fire Driver Engineer, L Shoulder, Left Arm & Left Hand)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through April 2025.

DEPARTMENT	FYE 25 Month	FYE 25 YTD	FYE 24 YTD	FYE 23 YTD	FYE 22 YTD
Animal Control		1		2	2
Finance – IT					
Fire			2		2
Legal					
Other		4	5	5	6
Parks	2	7	2	1	2
Planning		2		1	2
Police		2	9	8	8
Public Works – other		2	2	5	2
Public Works – Stormwater					1
Public Works – Engineering		1			
Public Works – Streets		9	13	8	10
Utilities – other			2		
Utilities – Water		4	5	16	6
Utilities – Sanitation	1	8	11	7	6
Utilities – Sewer	2	4	10	3	4
TOTAL CLAIMS	5	44	61	56	51

CURRENT CLAIM STATUS	FYE 25 TO DATE	FYE 24	FYE 23	FYE 22
Claims Filed	44	61	56	51
Claims Open and Under Consideration	4	1	0	0
Claims Not Accepted Under Statute/Other	2	1	4	3
Claims Paid Administratively	11	26	25	15
Claims Paid Through Council Approval	5	4	2	2
Claims Resulting in a Lawsuit for FY	0	1	0	5
Claims Barred by Statute (No Further Action Allowed)	7	28	25	26
Claims in Denied Status (Still Subject to Lawsuit)	15	0	0	0

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
APRIL - FY '25**

CASES FILED

	<u>APRIL</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>APRIL</u>	<u>FY 24</u>	<u>Y-T-D</u>
Traffic	1,100		9,604	1,132		8,271
Non-Traffic	375		2,720	253		2,714
SUB TOTAL	1,475		12,324	1,385		10,985
Parking	663		7,228	506		7,595
GRAND TOTAL	2,138		19,552	1,891		18,580

CASES DISPOSED

	<u>APRIL</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>APRIL</u>	<u>FY 24</u>	<u>Y-T-D</u>
Traffic	1,374		9,031	1,132		7,539
Non-Traffic	333		2,691	257		2,179
SUB TOTAL	1,707		11,722	1,389		9,718
Parking	373		6,417	574		6,406
GRAND TOTAL	2,080		18,139	1,963		16,124

REVENUE

	<u>APRIL</u>	<u>FY 25</u>	<u>Y-T-D</u>	<u>APRIL</u>	<u>FY 24</u>	<u>Y-T-D</u>
Traffic	\$ 138,286.17		\$ 946,716.22	\$ 116,905.18		\$ 864,074.14
Non-Traffic	\$ 20,632.50		\$ 192,503.47	\$ 22,147.61		\$ 198,293.28
SUB TOTAL	\$ 158,918.67		\$ 1,139,219.69	\$ 139,052.79		\$ 1,062,367.42
Parking	\$ 21,625.00		\$ 251,404.00	\$ 19,847.25		\$ 202,984.00
GRAND TOTAL	\$ 180,543.67		\$ 1,390,623.69	\$ 158,900.04		\$ 1,265,351.42

MUNICIPAL COURT - MONTHLY REPORT
April 2025

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 22 new cases and closed 32 cases during the month of April 2025. 3 Mediations were held.

Park Development Activities April 2025

Forestry:

A contractor worked to install or extend irrigation systems in several parks where trees were planted this winter (Lions Memorial, Sonoma, Cascade & Brookhaven), as part of our ongoing effort to establish trees in bare areas and also replace older trees that have been damaged or removed in recent years. We also planted several trees in Griffin Park along Robinson Street & along the new parking lots built in recent years. The interior park trees are larger species which will shade that area, while the trees along the sidewalk by the street will act more like a visual screen for the site, while staying well-below the overhead power lines, as part of our continued promotion of the "Right Tree/Right Place" program aimed at preventing future problems with utility lines. We also continue to work with DAVEY Resource Group to gather stakeholder input from several groups for the Urban Forest Master Plan (UFMP) being created to act as a guiding document for our Forestry Division in the coming years. A second public input meeting will be held in May to help finalize the process of planning for how we manage our urban forest in all areas of town. Also, we are reviewing the draft version of the Community Wildfire Protection Plan being developed by a consultant working with the Forester, in partnership with the Norman Fire Department and our peer land management organizations around town. A draft report will be prepared for Council review in May.

Reaves Park:

We are replacing lights and working to buy and install windscreens on the outfield fences at Reaves on the older baseball fields. We will also work on drainage issues that arose during the record rainfall in April. Some of those areas will be addressed during the Jenkins Avenue widening project, which we are keeping up with through the Public Works Department as they do that work through the summer months. We continue working with TMP Architects and Halff Associates to get design documents ready to re-bid the park restroom and new ballfield maintenance shop building as one combined project, after the restroom project came in over bid estimates last year. The combination of the two in a new bid package will help bring them into budget if built simultaneously over the coming months.

Neighborhood Parks:

We are working to finish the renovation of William Morgan Park, and putting together a request for proposals for the new Bluestem Park, which will be built this year on the land acquired years ago next to "The Links" apartment community in south Norman. Our next neighborhood park renovation will be out to bid this spring for Northeast Lions Park, once the land swap with Norman Public Schools to acquire the parcel between High Meadows Park and Northeast Lions, which will make them one contiguous park. That new area will be the location for the new play equipment, in an effort to reduce the vandalism and conflicts with disc golf activity seen in the current playground.

YFAC Pickleball and Volleyball:

The new 6-court outdoor pickleball facility and 2-court sand volleyball area on the east side of the Young Family Athletic Center (YFAC) is nearing completion; and we are working on final site cleanup and plaza construction between the two areas. Once all work on the court lighting is complete and final concrete, earthwork, and landscaping are complete, the site will be ready for use by the YFAC for the various daily and league players of each sport, along with the synthetic turf field built last year north of these new sports areas.

April 2025 PARK MAINTENANCE DIVISION

	FY25 MTD	FY25 YTD	FY24 MTD	FY24 YTD
SAFETY REPORT				
On-The-Job Injuries	0	6	0	6
Vehicle Accidents	0	3	0	0
Employee responsible	0	1	0	0
ROUTINE ACTIVITIES	Total Man Hours		Total Man Hours	
Ballfield Maintenance	367.00	838.75	12.00	101.00
Big Mowing	128.50	734.50	141.00	925.75
Bike Racks	12.50	36.50	0.00	0.00
Carpentry/Project Building	95.50	1805.75	48.50	1577.50
Chemical Spraying/Fertilization	118.00	898.50	150.25	1948.00
Christmas Setup/Repair/Removal	0.00	542.25	0.00	1146.00
Concrete/Masonry	0.00	80.00		0.00
Dirt/Sand/Mulch/Gravel Work	71.50	159.50		0.00
Equipment Maintenance/Service	378.50	2203.25	262.50	2408.25
Equipment Repair	114.00	242.25		0.00
Equipment Transport	31.00	39.00		0.00
Events	169.75	976.50	50.00	590.75
Fence Repairs	76.00	368.00	6.00	384.75
Homeless Camp Cleanup	27.75	112.50		0.00
Landscape Maintenance	89.00	2594.00	149.50	2994.00
Material Hauling	32.00	589.75	60.00	634.50
Office Work/Planning/Supervision	306.00	811.75		1019.50
Painting	90.00	144.00	1.00	138.00
Park Inspections	0.00	0.00		0.00
Park Tree Work	124.00	2000.50	35.50	1004.75
Playground Maintenance	83.00	945.75	178.00	1279.50
Powerwashing	0.00	0.00		0.00
Purchasing Parts/Supplies	29.00	48.50		0.00
Recycling	0.00	0.00		0.00
Restroom Maintenance	67.00	182.00	80.00	783.00
Seasonal City Cleanups	194.50	266.25		0.00
Seeding/Sodding	0.00	179.00	0.00	45.50
Sign Maintenance/Flags	34.00	136.00		0.00

Snow/Ice Removal/Ice Melt	0.00	537.00	0.00	297.00
Sprinkler Maintenance	189.50	1425.75	175.25	1607.50
Street Tree Work/Storm Damage	30.00	366.00	0.00	16.00
Stump Grinding	42.00	58.00	0.00	0.00
Trail Maintenance	0.00	308.00	316.75	150.00
Training (Safety/CEU's)	316.00	316.00	991.50	0.00
Trash Maintenance	605.00	2953.00	35.00	4354.25
Trim Mowing	58.25	3985.50	0.00	5797.00
Vandalism Repair	0.00	245.25	12.00	385.00
Vector Control	0.00	111.00		144.00
Watering	16.50	112.50	0.00	73.00
Welding	9.00	25.00	0.00	0.00
Shopping Carts (by cart, not hours)	29	133.00	0	0
*Shop Time (No longer used)		86.00	63.00	539.25
*Special Projects (No longer used)		268.75	198.75	1387.75

**APRIL 2025
RECREATION DIVISION
MONTHLY REPORT**

Little Axe Community Center: For the month of April, the afterschool had 15 kids enrolled with an average 9 kids attending daily. The Center held its third Wednesday arts and active class with Little Axe High School and we continue working with the Little Axe High School in our WAT program (Work Adjustment Training) twice a week. The Center has a small food pantry we hold on Mondays for the Little Axe community. The Center hosted our monthly bingo and ice cream social and monthly OHCE meetings. The Center and Pioneer Library System (PLS) offered free craft classes to the community the month of April. The Center and PLS is offering story time and an on-hand librarian to take care of any library needs. Community Action out of Shawnee is at the Little Axe Community Center on Fridays from 1pm to 4pm and helps community members in need.

12th Avenue Recreation Center: 12th Avenue Recreation Center had an average of 35 campers each day in April. We had many events in April, with movies at the park, and the Easter run. We also got more summer camp registrations started and are looking forward to all of our new campers and seeing what this summer has in store for our facility.

Irving Recreation Center: This month at Irving Recreation Center we had a total of 24 students enrolled in our program. We had 387 total visits with an average of 19 students per day. All of Irving's spots for summer camp have been filled. Move out day for the middle school starts early next month and all rentals at Irving will be moved over to 12th Avenue Recreation Center.

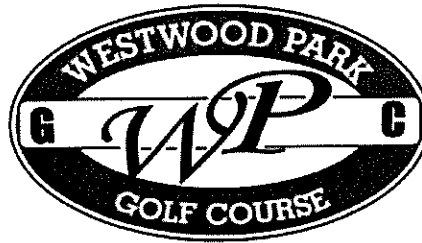
Whittier Recreation Center: This month at Whittier Recreation Center our After School Program continued with 23 students enrolled, and an average daily attendance of 14 children. The Recreation Center is still closed for renovations, so no activities or programs are being held currently.

FACILITY ATTENDANCE:	Month	Year to Date
Little Axe Community Center	454	7,786
12th Avenue Recreation Center	1,796	17,255
Irving Recreation Center	358	3,920
Whittier Recreation Center	341	3,651
Reaves Center	300	3,000
Tennis Center	3,082	30,345

YOUNG FAMILY ATHLETIC CENTER
APRIL 2025

	FYE 2025 MTD	FYE 2025 YTD
YFAC Memberships	\$4,465.00	\$34,150.00
YFAC Day Passes	\$10.00	\$943.00
YFAC Gym Passes	\$1,910.00	\$24,458.00
YFAC Aqua Class/Camp	\$3,485.00	\$10,231.00
YFAC GYM Class/Camp	\$31,473.25	\$62,499.81
YFAC Misc Class/Camp	\$0.00	\$0.00
YFAC POOL Rental	\$7,832.50	\$124,249.50
YFAC GYM Rental	\$8,936.50	\$20,303.66
YFAC MISC Rental	\$350.00	\$2,075.00
YFAC POOL Tournament	\$0.00	\$0.00
YFAC GYM Tournament	\$37,445.00	\$194,210.66
YFAC Leases	\$4,093.48	\$42,447.73
YFAC Other Revenue/Advertising	\$4,758.90	\$63,390.71
YFAC Leagues	\$0.00	\$0.00
TOTAL INCOME	\$104,759.63	\$578,959.07
YFAC GYM Expenditures	\$12,173.65	\$134,587.70
YFAC POOL Expenditures	\$16,062.34	\$205,310.42
EXPENDITURES	\$28,235.99	\$339,898.12
Income vs. Expenditures	\$76,523.64	\$239,060.95

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



APRIL 2025

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	APR FYE 25	APR FYE 24
Regular Green Fees	652	876
Senior Green Fees	371	468
Junior Fees	393	503
School Fees (high school golf team players)	112	54
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	333	1016
Employee Comp Rounds	144	358
Golf Passport Rounds	0	0
9-Hole Green Fee	287	316
2:00 Fees	294	312
Dusk Fees or 5:00 Fees	147	100
PGA Comp Rounds	5	6
*Rainchecks (not counted in total round count)	18	30
Misc Promo Fees (birthday, players cards, OU student)	29	147
Green Fee Adjustments (fee difference on rainchecks)	0	21
Total Rounds (*not included in total round count)	2767	4177
% change from FY '24	-33.76%	
Range Tokens	3418	3715
% change from FY '24	-7.99%	
18 - Hole Carts	175	128
9 - Hole Carts	50	52
½ / 18 - Hole Carts	956	1198
½ / 9 - Hole Carts	308	331
Total Carts	1489	1709
% change from FY '24	-12.87%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	0
9-Hole Senior Trail Fees	0	0
Total Trail Fees	0	0
% change from FY '24	0.00%	
TOTAL REVENUE	\$135,473.54	\$130,889.61
% change from FY '24	3.50%	

APRIL 2025
WESTWOOD GOLF DIVISION

SAFETY REPORT	MONTHLY PROGRESS REPORT			
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Injuries On The Job	1	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0
FINANCIAL INFORMATION				
	FY 2025	FY 2025	FY 2024	FY 2024
	MTD	YTD	MTD	YTD
Green Fees	\$47,441.91	\$341,411.84	\$60,002.32	\$440,594.98
Driving Range	\$13,664.00	\$97,899.50	\$12,998.50	\$105,586.09
Cart Rental	\$22,603.19	\$179,396.23	\$25,201.19	\$221,947.99
Golf Classes	\$1,536.00	\$1,536.00	\$0.00	\$0.00
Golf Shop Rentals	\$396.92	\$2,843.58	\$465.17	\$2,656.66
USGA Handicap Fees	\$0.00	\$0.00	\$0.00	\$0.00
Golf Cart Capital	\$1,788.38	\$14,003.70	\$1,958.52	\$13,966.86
Golf Merchandise	\$13,639.51	\$156,027.73	\$15,933.36	\$151,667.20
Restaurant	\$17,786.08	\$129,894.32	\$13,036.23	\$132,467.02
Golf Membership	\$16,363.87	\$101,377.88	\$0.00	\$0.00
Interest Earnings	\$253.68	\$12,978.28	\$1,294.32	\$130,592.57
TOTAL INCOME	\$135,473.54	\$1,037,369.06	\$130,889.61	\$1,068,589.76
Expenditures	\$119,643.35	\$1,251,607.58	\$107,031.24	\$1,151,627.84
Income vs Expenditures	\$15,830.19	-\$214,238.52	\$23,858.37	\$23,993.16
Rounds of Golf	2,767	27,502	4,177	26,516

Westwood maintenance staff applied preemergent grassy weed control to all areas of the golf course. (greens banks, tees, fairways, roughs). The first mowings were done to all of the golf course and perimeter areas. Westwood maintenance staff continues the cleanup of brush and debris left behind from tree and brush removal in the ditches and perimeter area of the course. Number 7 pond and drainage work is ready for sod, as weather allows for availability. We will continue making progress on annual, broadleaf and grassy weed control.

APRIL 2025
WESTWOOD FAMILY AQUATIC CENTER

FINANCIAL INFORMATION MONTHLY PROGRESS REPORT				
	FY 2025 MTD	FY 2025 YTD	FY 2024 MTD	FY 2024 YTD
Swim Pool Passes	\$26,855.00	\$63,670.00	\$29,770.00	\$57,060.00
Swim Pool Gate Admission	\$0.00	\$189,589.00	\$0.00	\$186,635.00
Swim Lesson Fees	\$13,883.00	\$31,984.00	\$15,778.00	\$42,446.15
Swim Pool Rental	\$2,785.00	\$62,664.68	\$2,650.00	\$50,577.56
Swim Pool Classes	\$8,626.00	\$14,264.00	\$14,025.00	\$24,007.00
Swim Pool Merchandise Sales	\$0.00	\$336.58	\$0.00	\$236.44
Swim Pool Concessions	\$0.00	\$98,762.76	\$0.00	\$104,250.55
TOTAL INCOME	\$52,149.00	\$461,271.02	\$62,223.00	\$527,435.70
Expenditures	\$48,633.15	\$727,282.02	\$27,638.09	\$764,079.89
Income vs Expenditures	\$3,515.85	-\$266,011.00	\$34,584.91	-\$236,644.19
ATTENDANCE INFORMATION				
	FY 2025 MTD	FY 2025 YTD		FY 2024 YTD
Pool Attendance	0	51763	0	30941
Adult Lap Swim Morning/Night	0	125	0	219
Water Walkers	0	3851	0	200
Toddler Time	0	673	0	393
Water Fitness	0	1654	0	186
Swim Team	0	60	0	10
Scuba Rentals	0	22	0	13
Scuba Participants	0	69	0	35
Swim Lesson	0	295	0	1275
Private Swim Lessons	0	30	0	35
Special Events	0	12	0	7
Party/Rentals	0	17	0	86
TOTAL FY 2025 ATTENDANCE	0	58571	0	33400
ATTENDANCE INFORMATION MAY 2024 TO NOVEMBER 2024				
	Pool Attendance	99,996		
	Adult Lap Swim Morning/Night	127		
	Water Walkers	3,886		
	Toddler Time	1,157		
	Water Fitness	1,793		
	Swim Team	118		
	Scuba Rentals	34		
	Scuba Participants	125		
	Swim Lesson	375		
	Private Swim	61		
	Special Events	16		
	Party/Rentals	50		
	TOTAL ATTENDANCE	107,738		

FACILITY MAINTENANCE

9B



Cost by Building with Maint Type

APRIL 2025

<u>Building</u>	<u>Maint Type</u>	<u>Total Cost</u>	<u>Labor</u>	<u>Supplies</u>	<u>Equipment</u>	<u>Inventory</u>	<u>Outsourcing</u>	<u>Overhead</u>
12TH AVE REC		0.00	0.00	0.00	0.00	0.00	0.00	0.00
CENTER - 1701	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
12TH AVE NE	Totals:	77.46	77.46	0.00	0.00	0.00	0.00	0.00
A - COURTS -		0.00	0.00	0.00	0.00	0.00	0.00	0.00
321 N WEBSTER	GENERAL	258.56	258.56	0.00	0.00	0.00	0.00	0.00
	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
	Totals:	332.83	332.83	0.00	0.00	0.00	0.00	0.00
ADULT	ELECTRICAL	102.27	80.87	21.40	0.00	0.00	0.00	0.00
WELLNESS AND	GENERAL	285.53	283.03	2.50	0.00	0.00	0.00	0.00
EDUCATION	HVAC	774.85	774.85	0.00	0.00	0.00	0.00	0.00
CENTER - 602 N	PLUMBING	222.38	222.38	0.00	0.00	0.00	0.00	0.00
FINDLAY	Totals:	1,385.03	1,361.13	23.90	0.00	0.00	0.00	0.00
AGING	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
SERVICES - 329	PLUMBING	121.30	121.30	0.00	0.00	0.00	0.00	0.00
S PETERS	Totals:	198.76	198.76	0.00	0.00	0.00	0.00	0.00
ANDREWS	HVAC	37.13	37.13	0.00	0.00	0.00	0.00	0.00
PARK - 200 W	Totals:	37.13	37.13	0.00	0.00	0.00	0.00	0.00
ANIMAL	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00
WELFARE - 3428	Totals:	74.27	74.27	0.00	0.00	0.00	0.00	0.00
ANIMAL	GENERAL	80.87	80.87	0.00	0.00	0.00	0.00	0.00
WELFARE	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00
B - POLICE DEPT		0.00	0.00	0.00	0.00	0.00	0.00	0.00
-112 W DAWS	ELECTRICAL	764.98	464.98	300.00	0.00	0.00	0.00	0.00
	GENERAL	485.85	485.85	0.00	0.00	0.00	0.00	0.00
	HVAC	129.97	129.97	0.00	0.00	0.00	0.00	0.00
	PLUMBING	985.44	815.69	169.75	0.00	0.00	0.00	0.00

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C - HR, IT - 313 N WEBSTER	Totals:	2,366.24	1,896.49	469.75	0.00	0.00	0.00	0.00
	GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	HVAC	299.95	299.95	0.00	0.00	0.00	0.00	0.00
	PLUMBING	752.08	752.08	0.00	0.00	0.00	0.00	0.00
		40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	1,092.46	1,092.46	0.00	0.00	0.00	0.00	0.00
	ELECTRICAL	384.12	384.12	0.00	0.00	0.00	0.00	0.00
	Totals:	384.12	384.12	0.00	0.00	0.00	0.00	0.00
	ELECTRICAL	502.42	262.82	239.60	0.00	0.00	0.00	0.00
	GENERAL	306.97	306.97	0.00	0.00	0.00	0.00	0.00
CHRISTMAS LIGHTS CITY HALL - 201 W GRAY	HVAC	360.76	360.76	0.00	0.00	0.00	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	1,210.58	970.98	239.60	0.00	0.00	0.00	0.00
	GENERAL	60.65	60.65	0.00	0.00	0.00	0.00	0.00
	Totals:	60.65	60.65	0.00	0.00	0.00	0.00	0.00
	GENERAL	45.23	40.43	4.80	0.00	0.00	0.00	0.00
	Totals:	45.23	40.43	4.80	0.00	0.00	0.00	0.00
	D -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	ELECTRICAL	247.48	161.73	85.75	0.00	0.00	0.00	0.00
	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
DEVELOPMENT CENTER - 225 N WEBSTER	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	Totals:	368.78	283.03	85.75	0.00	0.00	0.00	0.00
	HVAC	397.10	397.10	0.00	0.00	0.00	0.00	0.00
	Totals:	397.10	397.10	0.00	0.00	0.00	0.00	0.00
	PLUMBING	185.43	40.43	145.00	0.00	0.00	0.00	0.00
	Totals:	185.43	40.43	145.00	0.00	0.00	0.00	0.00
	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
EMERGENCY COMMUNICATI ENVIRONMENT AL SERVICES - FIRE STATION 1 - 411 E MAIN FIRE STATION 2 - 2211 W BOYD	Totals:	80.87	80.87	0.00	0.00	0.00	0.00	0.00
	GENERAL	161.73	161.73	0.00	0.00	0.00	0.00	0.00
	PLUMBING							
	Totals:							
	GENERAL							
	PLUMBING							
	Totals:							
	GENERAL							
	PLUMBING							
	Totals:							

LINE	HVAC	188.87	188.87	0.00	0.00	0.00	0.00	0.00
MAINTENANCE -	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
2705 E	Totals:	229.30	229.30	0.00	0.00	0.00	0.00	0.00
LITTLE AXE REC		0.00	0.00	0.00	0.00	0.00	0.00	0.00
CENTER - 1000	ELECTRICAL	124.37	80.87	43.50	0.00	0.00	0.00	0.00
NE 168TH AVE	PLUMBING	946.73	161.73	785.00	0.00	0.00	0.00	0.00
	Totals:	1,071.10	242.60	828.50	0.00	0.00	0.00	0.00
NEIGHBORHOOD	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
D PARKS	PLUMBING	2,116.01	849.10	1,266.91	0.00	0.00	0.00	0.00
	Totals:	2,156.44	889.53	1,266.91	0.00	0.00	0.00	0.00
NORMAN	GENERAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
INVESTIGATION	HVAC	271.12	271.12	0.00	0.00	0.00	0.00	0.00
S CENTER -	PLUMBING	161.73	161.73	0.00	0.00	0.00	0.00	0.00
1507 W	Totals:	473.29	473.29	0.00	0.00	0.00	0.00	0.00
NORMAN	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	Totals:	77.46	77.46	0.00	0.00	0.00	0.00	0.00
NORMAN		0.00	0.00	0.00	0.00	0.00	0.00	0.00
PUBLIC LIBRARY	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
- EAST - 3051	GENERAL	96.83	96.83	0.00	0.00	0.00	0.00	0.00
ALAMEDA	PLUMBING	40.43	40.43	0.00	0.00	0.00	0.00	0.00
	Totals:	177.70	177.70	0.00	0.00	0.00	0.00	0.00
PARKS	HVAC	111.40	111.40	0.00	0.00	0.00	0.00	0.00
MAINTENANCE -	Totals:	111.40	111.40	0.00	0.00	0.00	0.00	0.00
POLICE	ELECTRICAL	469.30	121.30	348.00	0.00	0.00	0.00	0.00
SHOOTING	GENERAL	190.43	40.43	150.00	0.00	0.00	0.00	0.00
RANGE - 3942	HVAC	309.86	309.86	0.00	0.00	0.00	0.00	0.00
JENKINS AVE	PLUMBING	62.43	40.43	22.00	0.00	0.00	0.00	0.00
	Totals:	1,032.02	512.02	520.00	0.00	0.00	0.00	0.00
REAVES PARK -	HVAC	371.34	371.34	0.00	0.00	0.00	0.00	0.00
515 E	PLUMBING	85.53	80.87	4.66	0.00	0.00	0.00	0.00
CONSTITUTION	Totals:	456.87	452.21	4.66	0.00	0.00	0.00	0.00
ROTARY PARK -	HVAC	38.73	38.73	0.00	0.00	0.00	0.00	0.00

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1501 W BOYD	PLUMBING	60.65	60.65	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	99.38	99.38	0.00	0.00	0.00	0.00	0.00	0.00
SANTA FE	PLUMBING	60.65	60.65	0.00	0.00	0.00	0.00	0.00	0.00
RAILROAD	Totals:	60.65	60.65	0.00	0.00	0.00	0.00	0.00	0.00
SHOP TIME	GENERAL	970.40	970.40	0.00	0.00	0.00	0.00	0.00	0.00
	HVAC	167.10	167.10	0.00	0.00	0.00	0.00	0.00	0.00
	Totals:	1,137.50	1,137.50	0.00	0.00	0.00	0.00	0.00	0.00
SOONER	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
THEATRE - 101	Totals:	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
TRAFFIC	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
CONTROL -	Totals:	40.43	40.43	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFER	HVAC	74.27	74.27	0.00	0.00	0.00	0.00	0.00	0.00
STATION - 3901	Totals:	74.27	74.27	0.00	0.00	0.00	0.00	0.00	0.00
TRANSIT/PUBLI	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00	0.00
C SAFETY - 1310	Totals:	77.46	77.46	0.00	0.00	0.00	0.00	0.00	0.00
TRASH	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00	0.00
COMPACTORS -	Totals:	77.46	77.46	0.00	0.00	0.00	0.00	0.00	0.00
WARMING	GENERAL	116.20	116.20	0.00	0.00	0.00	0.00	0.00	0.00
SHELTER - 109	HVAC	77.46	77.46	0.00	0.00	0.00	0.00	0.00	0.00
W GRAY	Totals:	193.66	193.66	0.00	0.00	0.00	0.00	0.00	0.00
WATER	ELECTRICAL	121.30	121.30	0.00	0.00	0.00	0.00	0.00	0.00
RECLAMATION -	HVAC	58.10	58.10	0.00	0.00	0.00	0.00	0.00	0.00
WASTEWATER -	PLUMBING	181.95	181.95	0.00	0.00	0.00	0.00	0.00	0.00
3500 S JENKINS	Totals:	361.35	361.35	0.00	0.00	0.00	0.00	0.00	0.00
WATER	PLUMBING	330.87	80.87	250.00	0.00	0.00	0.00	0.00	0.00
TREATMENT	Totals:	330.87	80.87	250.00	0.00	0.00	0.00	0.00	0.00
WESTWOOD	PLUMBING	98.87	80.87	18.00	0.00	0.00	0.00	0.00	0.00
GOLF COURSE -	Totals:	98.87	80.87	18.00	0.00	0.00	0.00	0.00	0.00
WESTWOOD	GENERAL	1,131.37	118.00	1,013.37	0.00	0.00	0.00	0.00	0.00
POOL - 1017	HVAC	111.40	111.40	0.00	0.00	0.00	0.00	0.00	0.00
FAIRWAY DR	PLUMBING	1,106.80	808.67	298.13	0.00	0.00	0.00	0.00	0.00
	Totals:	2,349.57	1,038.07	1,311.50	0.00	0.00	0.00	0.00	0.00

WESTWOOD	ELECTRICAL	155.13	155.13	0.00	0.00	0.00	0.00	0.00
TENNIS CENTER	HVAC	116.20	116.20	0.00	0.00	0.00	0.00	0.00
- 2420	PLUMBING	80.87	80.87	0.00	0.00	0.00	0.00	0.00
WESTPORT DR	Totals:	352.20	352.20	0.00	0.00	0.00	0.00	0.00
WHITTIER REC	PLUMBING	202.17	202.17	0.00	0.00	0.00	0.00	0.00
CENTER - 2000	Totals:	202.17	202.17	0.00	0.00	0.00	0.00	0.00
YOUNG	ELECTRICAL	40.43	40.43	0.00	0.00	0.00	0.00	0.00
FAMILY	GENERAL	1,325.77	975.77	350.00	0.00	0.00	0.00	0.00
ATHLETIC	HVAC	1,830.38	1,830.38	0.00	0.00	0.00	0.00	0.00
CENTER - 2201	PLUMBING	362.82	262.82	100.00	0.00	0.00	0.00	0.00
TRAE YOUNG	Totals:	3,559.40	3,109.40	450.00	0.00	0.00	0.00	0.00



Cost by Maintenance Type

APRIL 2025

Type	Total Cost	Labor	Supplies	Equipment	Inventory	Outsourcing	Overhead
PLUMBING	8,429.09	5,364.44	3,064.65	0.00	0.00	0.00	0.00
HVAC	7,399.97	7,399.97	0.00	0.00	0.00	0.00	0.00
GENERAL	6,106.79	4,336.12	1,770.67	0.00	0.00	0.00	0.00
ELECTRICAL	4,503.84	2,763.09	1,740.75	0.00	0.00	0.00	0.00
OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00

PLANNING AND COMMUNITY DEVELOPMENT 10



April 2025 Residential Permit Activity

Residential, Carport	PRCP202501006	2025-04-15	1001 CLASSEN BLVD	789	R-1	4	CLASSEN-MILLER ADD	OKLAHOMA COATINGS & DESIGN MILIAN, LAZARO JULIAN & DELIA C	\$	22,500.00
	PRCP202501229	2025-04-22	2509 WILDWOOD LN NE	377	R-1	6	WILDWOOD ESTATES #3		\$	12,000.00
	2									
Residential, Demolition	PRDE202501261	2025-04-22	307 W TONHAWA ST		R-3	4	NORMAN, O T	MIDWEST WRECKING CO		N/A
	PRDE202501277	2025-04-18	2965 E LINDSEY ST		A-2	1	NOT SUBDIVIDED	NATIVE WRECKING SERVICES		N/A
	PRDE202501393	2025-04-21	5710 72ND AVE SE		A-2	5	NOT SUBDIVIDED	M & M WRECKING, INC.		N/A
	PRDE202501412	2025-04-23	214 S LAHOMA AVE		R-1	4	EAGLETON ADD	TOMAHAWK CONSTRUCTION		N/A
	4									
Residential, Manufactured Home	PRMF202500890	2025-04-07	2121 84TH AVE SE	1000	A-2	5	NOT SUBDIVIDED	CLINT T MCGREGOR	\$	60,000.00
	PRMF202501159	2025-04-09	13525 ROKA CIR	2000	RE	5	ROKA ESTATES	MICHAEL DAVID FINNEGAN	\$	270,000.00
	2									
Residential, New Single Family	PRSF202500202	2025-04-18	7501 E CEDAR LANE RD	5724	A-2	5	NOT SUBDIVIDED	KIMBERLY RASMUSSEN	\$	521,080.00
	PRSF202500529	2025-04-25	4203 CRITTENDEN WAY	10545	PUD	8	ASHTON GROVE ADD SEC 4	BYRD BUILDING CONSULTING	\$	1,500,000.00
	PRSF202500567	2025-04-10	4505 LAS COLINAS LN	4680	R-1	8	LAS COLINAS ADD SEC 1	DENALI HOMES, LLC	\$	936,000.00
	PRSF202501025	2025-04-07	1817 INGLENOOK DR	4449	R-1	5	SUMMIT VALLEY ADD SEC 3	DP GAMBLE HOMES, INC	\$	410,340.00
	PRSF202501118	2025-04-02	4351 PLEASANT HILL LN	2765	A-2	5	PLEASANT HILLS ESTATES	UNITED BUILT HOMES, LLC	\$	400,000.00
	PRSF202501175	2025-04-16	3604 TRADITIONS TRL	3146	PUD	6	VINTAGE CREEK ADDITION	MUIRFIELD HOMES	\$	284,200.00
	PRSF202501194	2025-04-15	740 SIENA SPRINGS DR	3394	PUD	1	SIENA SPRINGS ADD SEC 1	DP GAMBLE HOMES, INC	\$	365,000.00
	PRSF202501235	2025-04-28	2017 WOLFORD WAY	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$	181,580.00
	PRSF202501237	2025-04-28	2021 WOLFORD WAY	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$	181,580.00
	PRSF202501239	2025-04-28	2207 WOLFORD WAY	1591	PUD	1	THE VILLAGES	LENNAR HOMES OF OKLAHOMA, LLC	\$	181,580.00
	PRSF202501276	2025-04-24	2618 Highbury DR	5697	PUD	8	VILLAS AT ASHTON GROVE SEC 1	DENALI HOMES, LLC	\$	1,050,000.00
	PRSF202501426	2025-04-25	1703 ZAYDEN LN	3939	R-1	7	CEDAR LANE SEC 3	HALOKA HOMES, LLC	\$	360,000.00
	PRSF202501440	2025-04-18	4702 NORTHFIELDS LN	5055	R-1	8	CARRINGTON PLACE ADD SEC 14	LANDMARK FINE HOMES, LP	\$	670,000.00



April 2025 Residential Permit Activity

	PRSF202501442	2025-04-18	3713 BEDROCK DR	2776	PUD	8	SPRINGS AT FLINT HILLS SEC 1	LANDMARK FINE HOMES, LP	\$ 370,000.00
	PRSF202501558	2025-04-30	3716 BEDROCK DR	3136	PUD	8	SPRINGS AT FLINT HILLS SEC 1	LANDMARK FINE HOMES, LP	\$ 385,000.00
	15								\$ 7,796,360.00
Residential, Pool	PRPO202500949	2025-04-09	1008 VILLAS VERDE CIR	1464	PUD	6	MONTORO RIDGE SEC 2	SPARTAN POOLS & PATIO	\$ 100,000.00
	PRPO202500984	2025-04-04	1612 OLD FARM RD	653	R-1	2	SMOKING OAKS SOUTH #2	GALAXY POOL CONSTRUCTION	\$ 60,000.00
	PRPO202501233	2025-04-11	5612 JOHN DALTON RD	2000	A-2	5	JOHN DALTON RIDGE COS	MH POOLS LLC	\$ 77,000.00
	PRPO202501246	2025-04-22	4308 DUSTY TRL	680	PUD	3	GLENRIDGE ADD SEC 3	STEVE A STILE	\$ 40,000.00
	PRPO202501300	2025-04-24	1818 TAINES TURN	319	R-1	7	CEDAR LANE SEC 3	AQUAMARINE POOLS	\$ 24,000.00
	PRPO202501320	2025-04-16	620 MILLER AVE	720	R-1	4	CLASSEN-MILLER ADD	ROCK CREEK POOLS	\$ 62,500.00
	PRPO202501350	2025-04-24	1112 MOUNT IRVING WAY	448	PUD	6	RED CANYON RANCH SEC 8	GALAXY HOME RECREATION	\$ 26,000.00
	PRPO202501417	2025-04-21	709 WATERWOOD DR	590	R-1	3	ARBOR LAKE ADD SEC 4	ARTISTIC POOLS	\$ 76,000.00
	PRPO202501474	2025-04-29	3803 ALTA VISTA DR	1200	PUD	8	FLINT HILLS SEC. 1	HR CUSTOM SWIMMING POOLS	\$ 75,000.00
	9								\$ 540,500.00
Residential, Repair	PRDB202501425	2025-04-21	520 E BOYD ST		R-1	4	SOUTHRIDGE ADD	BUNDRICK, SAMUEL S	\$ 5,500.00
	PRDB202501528	2025-04-28	206 84TH AVE SE		RE	5	NORMANDY ESTATES	COPELAND, SCOTT	\$ 83,308.09
	2								\$ 88,808.09
Residential, Solar	PRSO202501357	2025-04-17	3833 BUCKINGHAM DR		R-1	8	CASTLEROCK 6	CAGLE, KURT D & TERA S	\$ 14,642.00
	PRSO202501408	2025-04-22	7100 E INDIAN HILLS RD		A-2	5	HOPE VALLEY EST 1 & 2	TOSI, LLC	\$ 21,450.00
	2								\$ 36,092.00
Residential, Storm Shelter	PRSS202500961	2025-04-03	421 N SHERRY AVE		R-1	2	TOWN & COUNTRY ESTATES	BIGGS BACKHOE	\$ 5,300.00
	PRSS202501023	2025-04-22	705 WESTRIDGE TER		R-1	2	WESTERN HEIGHTS ADD	DOUG GUY	\$ 5,300.00
	PRSS202501067	2025-04-15	3907 ATTICUS AVE		R-1	7	CEDAR LANE SEC 3	STORM SAFE SHELTERS	\$ 3,900.00
	PRSS202501080	2025-04-01	824 TERRACE PL		R-1	2	NORMANDY MANOR	STORM SAGE SHELTERS	\$ 4,400.00
	PRSS202501098	2025-04-03	221 W MOSIER ST		R-2	4	HIGHLAND ADDITION	SUPERIOR SAFE ROOMS	\$ 3,900.00



April 2025 Residential Permit Activity

PRSS202501101	2025-04-03	1814 ROLLING STONE DR	R-1	1	OAKHURST ADD SEC 5	FLATSAGE TORNADO SHELTERS	\$	4,500.00
PRSS202501154	2025-04-02	1503 VALLEY RIDGE RD	R-1	3	BROOKHAVEN 3RD	STORM SAFE SHELTERS	\$	3,500.00
PRSS202501168	2025-04-02	3821 MUIR FOREST WAY	PUD	6	RED CANYON RANCH SEC 8	IDEAL HOMES OF NORMAN, LP (CONTRACTOR PORTAL)	\$	3,000.00
PRSS202501170	2025-04-02	3324 VALLEY HOLLOW	R-1	5	SUMMIT VALLEY ADDITION	GROUND ZERO SHELTERS	\$	2,945.00
PRSS202501173	2025-04-02	2125 VALLEY HOLLOW	R-1	5	SUMMIT VALLEY ADDITION	GROUND ZERO SHELTERS	\$	2,945.00
PRSS202501180	2025-04-16	1609 CHAMBLEE DR	R-1	1	SHILOH HEIGHTS #3	RED DIRT SEPTIC	\$	4,900.00
PRSS202501184	2025-04-03	4013 HATTERLY LN	R-1	8	WARWICK ADD #2	GROUND ZERO SHELTERS	\$	3,295.00
PRSS202501192	2025-04-07	2506 CHARLTON DR	R-1	5	ST. JAMES PARK SEC 5	GROUND ZERO SHELTERS	\$	3,500.00
PRSS202501193	2025-04-03	3721 ADDISON AVE	R-1	7	CEDAR LANE SEC. II	GROUND ZERO SHELTERS	\$	6,000.00
PRSS202501204	2025-04-16	431 GEORGE L CROSS DR	R-1	2	JENNINGS ESTATES #1	OWNER	\$	3,900.00
PRSS202501223	2025-04-07	4300 HUNTERS HILL RD	R-1	3	BROOKHAVEN 5TH	JOSH SIMPSON	\$	3,900.00
PRSS202501224	2025-04-07	3000 MONTANE DR	PUD	8	GREENLEAF TRAILS ADD SEC 9	FLATSAGE TORNADO SHELTERS	\$	3,700.00
PRSS202501247	2025-04-21	1507 ROCKRIDGE CT	R-1	6	QUEENSTON HEIGHTS SEC 2	OKLAHOMA SHELTERS	\$	4,500.00
PRSS202501272	2025-04-08	1513 OLD FARM RD	R-1	2	SMOKING OAKS SOUTH #2	STEVEN MANNING	\$	3,700.00
PRSS202501313	2025-04-11	4002 LYNFORD LN	R-1	5	BELLATONA ADD SEC 4	STORM SAFE SHELTER, LLC	\$	2,450.00
PRSS202501333	2025-04-15	605 GYRFALCON DR	R-1	7	EAGLE CLIFF 7	BIGGS BACKHOE	\$	3,500.00
PRSS202501335	2025-04-14	9410 WHITEBROOK ST	RE	5	PRIDE 31	BIGGS BACKHOE	\$	5,200.00
PRSS202501343	2025-04-14	401 N FLOOD AVE	R-1	4	KUNKEL ADD	GROUD ZERO SHELTERS	\$	5,095.00
PRSS202501344	2025-04-10	731 SIENA SPRINGS DR	PUD	1	SIENA SPRINGS ADD SEC 1	F5 STORM SHELTERS, LLC	\$	3,600.00
PRSS202501370	2025-04-14	2709 CREEKVIEW PL	R-1	5	EAST RIDGE ADD	MARK TAMANAHA	\$	5,602.00
PRSS202501381	2025-04-15	3623 TIMBERBROOK DR	PUD	6	VINTAGE CREEK ADDITION	GROUND ZERO SHELTERS	\$	3,995.00
PRSS202501410	2025-04-15	4117 PINE HILL RD	PUD	8	CASCADE ESTATES SEC 2	GROUND ZERO SHELTERS	\$	2,945.00
PRSS202501482	2025-04-21	2106 BARTON ST	R-2	2	ROLLING HILLS ESTATES #2	STORM SAFE SHELTERS	\$	3,050.00
PRSS202501488	2025-04-24	3824 ABINGDON DR	R-1	5	BELLATONA ADD SEC 1	STORM SAFE SHELTERS	\$	2,450.00




April 2025 Residential Permit Activity

PRSS202501519	2025-04-22	3022 HOLLOW CREST LN	R-1	5	SUMMIT VALLEY ADD SEC 3	STORM SAFE SHELTERS	\$	3,599.00
PRSS202501550	2025-04-24	110 ALAMEDA PLAZA	R-1A	6	ALAMEDA PLAZA SUITE ADDITION	STORM SAFE SHELTERS	\$	3,050.00
PRSS202501562	2025-04-24	3108 OLD FRISCO RD	PUD	8	GREENLEAF TRAILS ADD SEC 8	FLATSAFE TORNADO SHELTERS	\$	3,700.00
PRSS202501563	2025-04-24	2710 CLIFTON TER	R-1	1	VARENNA LANDING ADD SEC 2	GROUND ZERO SHELTERS	\$	2,945.00
PRSS202501569	2025-04-25	1311 ANN ARBOR DR	R-1	2	FUZZELLS ADD 2 - REPLAT	ROB SCHAEERER	\$	3,495.00
PRSS202501576	2025-04-25	2008 OLD CENTRAL DR	R-1	5	EAST RIDGE ADD SECTION 11	NATALIE SCHMUL T	\$	5,850.00
PRSS202501587	2025-04-30	2817 CEDARCREST ST	R-1	6	SHADOW LAKE	OZ SAFEROOMS TECHNOLOGIES, INC	\$	8,500.00
PRSS202501591	2025-04-28	501 APLOMADO ST	R-1	7	EAGLE CLIFF SOUTH SEC 5	STORM SAFE SHELTERS	\$	3,900.00
PRSS202501592	2025-04-28	1602 MOHAWK RD	RE	5	INDIAN HILLS ESTATES #2	GROUND ZERO SHELTERS	\$	2,500.00
PRSS202501594	2025-04-28	4909 PORTLAND ST	R-1	3	CAMBRIDGE ADD	LANDON ANDERSON	\$	3,300.00
PRSS202501606	2025-04-28	1808 CRESTMONT ST	R-1	2	WESTWOOD EST	GROUND ZERO SHELTERS	\$	4,395.00
40							\$	160,206.00

Total

94

\$ 12,766,931.24

 April 2025 Residential Permit Activity			
Category	Permits		Valuation
Multi-Family, Fire	1	\$	65,000.00
Multi-Family, New Multi-Unit Residential	1	\$	2,369,280.00
Multi-Family, Repair	1	\$	190,000.00
Residential, Accessory Structure	11	\$	161,685.15
Residential, Addition / Alteration	4	\$	994,500.00
Residential, Carport	2	\$	34,500.00
Residential, Demolition	4		N/A
Residential, Manufactured Home	2	\$	330,000.00
Residential, New Single Family Dwelling	15	\$	7,796,360.00
Residential, Pool	9	\$	540,500.00
Residential, Repair	2	\$	88,808.09
Residential, Solar	2	\$	36,092.00
Residential, Storm Shelter	40	\$	160,206.00
Total	94	\$	12,766,931.24



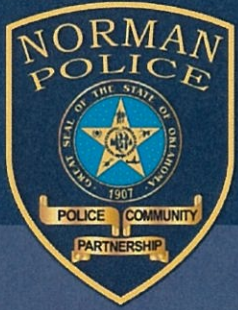
April 2025 Non-Residential Permit Activity

Category	Count	Valuation
Commercial, Addition / Alteration	10	\$ 8,672,890.00
Commercial, Fire	14	\$ 3,167,184.25
Commercial, New Commercial Building	4	\$ 11,450,000.00
Commercial, Repair	1	\$ 308,835.40
Commercial, Solar	1	\$ 125,000.00
Institutional, Fire	2	\$ 20,920.00
Total	32	\$ 23,744,829.65



Monthly Permit Activity Summary
April 2025

Group	Category	2025		2024	
		Permits	Valuation	Permits	Valuation
RESIDENTIAL	Multi-Family, Addition / Alteration			7	\$ 584,752.00
	Multi-Family, Demolition			1	\$ 13,000.00
	Multi-Family, Fire	2	\$ 253,300.00	5	\$ 50,978.21
	Multi-Family, Foundation Only			2	\$ 930,000.00
	Multi-Family, New Multi-Unit Residential	2	\$ 10,057,734.00	2	\$ 3,100,000.00
	Multi-Family, Repair	2	\$ 220,000.00	3	\$ 800,792.00
	Residential, Accessory Structure	36	\$ 1,615,142.99	104	\$ 4,329,180.27
	Residential, Accessory Dwelling Unit	3	\$ 355,000.00	8	\$ 686,000.00
	Residential, Addition / Alteration	36	\$ 3,941,884.51	113	\$ 10,060,764.27
	Residential, CarPort	4	\$ 46,800.00	35	\$ 238,739.36
	Residential, Demolition	10		38	\$ 135,500.00
	Residential, Fire	1	\$ 17,700.00	2	\$ 187,000.00
	Residential, Manufactured Home	6	\$ 894,000.00	8	\$ 818,078.00
	Residential, Manufactured Home Replacement	1	\$ 100,000.00		
	Residential, New Single Family Dwelling	85	\$ 36,048,670.00	425	\$ 163,733,278.82
	Residential, New Two Family (duplex)	2	\$ 1,228,000.00	2	\$ 1,170,000.00
	Residential, Pool	29	\$ 2,296,992.00	80	\$ 7,215,726.00
	Residential, Repair	5	\$ 228,808.09	15	\$ 1,249,221.00
	Residential, Solar	19	\$ 506,549.68	150	\$ 4,450,262.58
	Residential, Storm Shelter	142	\$ 932,440.00	282	\$ 1,197,965.00
	Residential, Water Well	5		10	
	Total	390	\$ 58,743,021.27	1,292	\$ 200,951,237.51
NON-RESIDENTIAL	Commercial, Addition / Alteration	40	\$ 16,454,268.00	118	\$ 51,016,076.00
	Commercial, Demolition			15	\$ 295,000.00
	Commercial, Fire	36	\$ 3,673,920.63	63	\$ 1,609,119.11
	Commercial, Foundation Only			3	\$ 3,200,000.00
	Commercial, New Commercial Building	12	\$ 29,604,000.00	31	\$ 60,780,677.00
	Commercial, Pool			1	\$ 250,000.00
	Commercial, RCF/RDCF			5	
	Commercial, Repair	2	\$ 328,835.40	15	\$ 8,918,929.00
	Commercial, Solar	2	\$ 139,980.00	4	\$ 777,603.00
	Industrial, Addition / Alteration			1	\$ 550,000.00
	Industrial, Fire	2	\$ 2,700.00	1	\$ 92,000.00
	Industrial, Foundation Only			1	\$ 450,000.00
	Industrial, New Commercial Building			1	\$ 200,000.00
	Institutional, Addition / Alteration			2	\$ 2,350,000.00
	Institutional, Demolition			1	
	Institutional, Fire	5	\$ 25,445.00	9	\$ 384,475.07
	Total	99	\$ 50,229,149.03	271	\$ 130,873,879.18
OTHER ACTIVITY	# of New Dwelling Units	156		457	
	All Field Inspections	6,664		22,657	
	Certificate of Completion (CC)	1,003		3,188	
	Certificate of Occupancy (CO)	219		627	
	Demo # of Dwelling Units	9		37	
	Demolition			6	
	Electrical Permit	255		1,375	
	Fire			1	
	Garage Sale	193		843	
	Mechanical Permit	227		1,330	
	Paving (PRIVATE PROPERTY)	16	\$ 1,903,214.00	93	\$ 743,735.55
	Plumbing Permit	380		1,603	
	Public Works	76	\$ 3,904,897.03	175	\$ 3,366,959.51
	Sign	41	\$ 50,350.00	242	\$ 748,765.00
	Street Closure(Not Event)			2	
	Structure Moving	12		15	
	Temporary Structure	10		22	
	Utilities WM	2			
	Total	9,263	\$ 5,858,461.03	32,673	\$ 4,859,460.06
Total		9,752	\$ 114,830,631.33	34,236	\$ 336,684,576.75



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



APRIL | 2025

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2025	5-YEAR AVERAGE	2024
MURDER	0	0	0
SEXUAL ASSAULTS	16	15	9
ROBBERY	5	4	3
AGGRAVATED ASSAULTS	18	24	25
BURGLARY OF BUILDING	30	38	36
LARCENY/THEFT	187	198	151
MOTOR VEHICLE THEFT	27	30	25
ARSON	3	1	1
KIDNAPPING	1	2	2
FRAUD/FORGERY	73	74	59
DUI/APC	34	29	24
PUBLIC INTOXICATION	63	51	45
RUNAWAYS	50	35	36
DRUG VIOLATIONS	80	58	69
THREATS/HARASSMENT	36	39	39
VANDALISM	51	77	88
OTHER	712	613	637
TOTAL REPORTED OFFENSES	1,386	1,289	1,250
TOTAL ARRESTS:	814	697	702
PROTECTIVE CUSTODY:	65	89	79
TOTAL CASE REPORTS*	1,079	1,031	1,010
COLLISIONS	173	184	206
FATALITY	1	1	2
INJURY	16	19	24
NON-INJURY	156	164	180
NUMBER OF PEOPLE INJURED	22	27	41
CITATIONS & WARNINGS	3,653	2,856	3,470
TRAFFIC CITATIONS	1,050	860	1,098
TRAFFIC WARNINGS	1,951	1,393	1,887
PARKING CITATIONS & WARNINGS	652	603	485

COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 5,347

NON-EMERGENCY CALLS TAKEN: 16,441

TOTAL INCOMING CALLS: 21,788

TOTAL CALLS FOR SERVICE GENERATED: 12,010

POLICE CALLS FOR SERVICE: 8,214

OFFICER INITIATED: 3,101

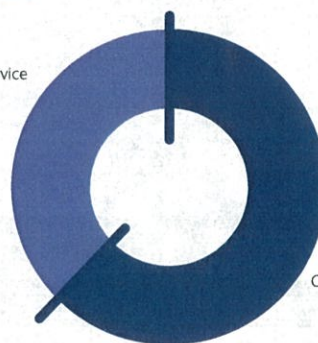
CITIZEN INITIATED: 5,113

OTHER CAD ACTIVITY:

NORMAN FIRE: 1,711

EMSSTAT: 2,085

Officer Initiated Calls for Service
3,101



Citizen Initiated Calls for Service
5,113

INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 156

CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 72

CASES CLOSED DURING REPORTING PERIOD: 504

CLEARED BY ARREST / WARRANT: 8

CLEARED BY EXCEPTION: 13

COP FOLLOW-UP: 9

DEACTIVATED: 393

DEACTIVATED DUE TO STAFFING: 36

MISSING PERSONS RECOVERED: 21

REFERRED INTERNALLY: 20

UNFOUNDED: 4

ANIMAL WELFARE

INTAKES: 226

LIVE RELEASES: 213

LIVE OUTCOME RATE: 88%

ANIMALS FOSTERED: 50

VOLUNTEER HOURS: 361

RECORDS

CUSTOMER SERVICE CONTACTS: 2,298

IN-PERSON CONTACTS: 946

PHONE CONTACTS: 694

EMAIL CONTACTS: 658

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184

ACTUAL EMPLOYED: 180

AVAILABLE FOR ASSIGNMENT: 160**

AUTHORIZED NON-COMMISSIONED: 77

ACTUAL NON-COMMISSIONED: 75

AVAILABLE FOR ASSIGNMENT: 75**

*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report

April 2025



IN SHELTER ANIMAL COUNTS

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	83	51	134	88	38	126	(8)	-6%
Ending	61	86	147	85	71	156	9	6%

ANIMAL INTAKES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	101	108	209	92	54	146	(63)	-30%
Owner Relinquish	8	17	25	20	20	40	15	60%
Owner Intended Euth	1	0	1	1	0	1	0	0%
Transfer In	1	0	1	1	0	1	0	0%
Other Intakes*	10	1	11	7	15	22	11	100%
Returned Animal	8	3	11	14	2	16	5	45%
TOTAL LIVE INTAKES	129	129	258	135	91	226	(32)	-12%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2024		2025		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0!
Dog Collected (DOA)	2	2	2	2	0	0%
Cat Collected (DOA)	1	1	2	2	1	100%
Wildlife Transferred	0	0	0	0	0	#DIV/0!
Intake Horses	0	0	0	0	0	#DIV/0!
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	0	0	0	0	0	#DIV/0!
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	2	2	0	0	(2)	-100%
Intake Pigs	0	0	0	0	0	#DIV/0!
Intake Other	4	4	2	2	(2)	-50%
TOTAL OTHER ITEMS	9	9	6	6	(3)	-33%

LENGTH OF STAY (DAYS)

	2024	2025
Dog	12.8	15
Cat	12.5	12

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	212	0	0	212

Norman Animal Welfare Monthly Statistical Report

April 2025



LIVE ANIMAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	70	43	113	67	42	109	(4)	-4%
Return To Owner	42	1	43	53	4	57	14	33%
Transferred Out	26	21	47	0	0	0	(47)	-100%
Returned to Field	0	27	27	0	28	28	1	4%
Returned to Owner in Field	12	0	12	19	0	19		
TOTAL LIVE OUTCOMES	150	92	242	139	74	213	(29)	-12%

OTHER ANIMAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	2	1	3	0	10	10	7	233%
Lost in Care	0	0	0	0	0	0	0	0%
Shelter Euth	10	2	12	14	3	17	5	42%
Owner Intended Euth	1	0	1	6	0	6	5	500%
TOTAL OTHER OUTCOMES	13	3	16	20	13	33	17	106%

TOTAL OUTCOMES

	2024			2025			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	150	92	242	139	74	213	(29)	-12%
Total Other Outcomes	13	3	16	20	13	33	17	106%
TOTAL OUTCOMES	163	95	258	159	87	246	(12)	-5%

SHELTER EUTHANASIA DATA

	Canine	Feline	Other	Total	Percentage
Medical - Sick	3	2	0	5	29%
Medical - Injured	1	1	0	2	12%
Behavior - Aggressive	7	0	0	7	41%
Behavior - Other	3	0	0	3	18%
TOTAL EUTHANASIA	14	3	0	17	

MONTHLY LIVE RELEASE RATE

2024	2025
94.2%	88.8%

Live Outcomes / (Total Outcomes - Owner Int Euth)

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
April 2025

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed one (1) Certificate of Survey and one (1) Preliminary Plat for Planning Commission; four (4) Final Plats for the Development Committee. The Development Engineer reviewed 25 sets of construction plans and three (3) punch lists. There were 159 permits reviewed and/or issued. Fees were collected in the amount of \$17,795.83.

CAPITAL PROJECTS:

Gray Street Two-Way Conversion – University Boulevard to Porter Avenue:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of 19 transportation improvement projects. The Gray Street Two-Way 2019 Bond Project consists of the conversion of Gray Street from a one-way street to a two-way street between University Avenue and Porter Avenue, and the installation of streetscape elements along Gray Street. The intersection with James Garner Avenue will be entirely reconstructed to accommodate the future James Garner Phase 3 2019 Bond Project. In addition to the roadway and streetscape work, improvements are required to the railroad crossing just east of James Garner Avenue. The total construction cost for the project is approximately \$7.5 million. Of that, approximately \$4.9 million will be paid by federal grants. The remaining \$2.6 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation (ODOT) conducted a bid opening on March 21, 2024, for the Gray Street Two-Way 2019 Bond Project. The low bidder was Ellsworth Construction, LLC of Oklahoma City, Oklahoma. ODOT awarded the project on April 1, 2024. Construction started on Monday, August 5, 2024, and there are 360 calendar days in the project. This timeframe will likely require just over a year to complete. ODOT is administering the construction of this project, with the assistance of WSB.

Proposed improvements include:

- New sidewalks
- Conversion to reverse angle parking for on-street spaces
- New decorative roadway lighting
- Landscaping
- Decorative paving elements
- New curb and gutter
- Modified decorative traffic signals
- Pedestrian safety improvements
- Revised signing and striping for two-way operation
- Reconstruction of the James Garner Avenue intersection
- New gates and controls for two-way operation of the railroad crossing

As of the last pay application on 3/31/25, 24.47% of the total contract amount has been expended. Through 3/31/25, 54.72% of the contract time has expired.

The contractor's activities this month were as follows:

- Construction of drainage structures at Webster Avenue on the north side of Gray Street.
- Completion of the work at Webster Avenue has been slowed by near constant inclement weather and was halted for several days to accommodate the Norman Music Festival
- Completed installation of decorative street light poles and street furniture on the north side of Gray Street
- Cleanup of planting beds and project site on north side of Gray Street.

Jenkins Avenue 2019 Bond Project:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of nineteen (19) transportation improvement projects. The Jenkins Avenue 2019 Bond Project consists of widening and reconstruction of Jenkins Avenue between Imhoff Road and Lindsey Street.

The total construction cost for the project is approximately \$15.52 million. Of that, approximately \$10.25 million will be paid by federal grants and the remaining \$5.27 million will come from the City of Norman 2019 Bond Program.

Monthly Progress Report

Public Works (April 2025)

The Oklahoma Department of Transportation conducted a bid opening on October 10, 2024, for the Jenkins Avenue 2019 Bond Project. The low bidder was Silver Star Construction Company, Inc. of Moore, Oklahoma. ODOT awarded the project on November 4, 2024. Construction started on Monday, March 3, 2025. There are 540 calendar days in the project, which will likely require approximately 2 years to complete, taking into account weather days. The Oklahoma Department of Transportation is administering the construction of this project.

Proposed improvements include:

- New 4-lane roadway with raised median
- Realignment of Imhoff Road and Constitution Street with a new roundabout
- Realigned Timberdell Road intersection
- New 4-legged intersection at Stinson Street
- New decorative traffic signals at Timberdell Road and Stinson Street intersections
- New 10-foot multi-use trails and sidewalks
- Landscaping
- Pedestrian safety improvements
- Improved storm drainage pipeline system

The contractor's activities this month were as follows:

- Continued grading for temporary widening along Jenkins
- Finished removal of curbs, signal footings, etc. in the way of the temporary widening along Jenkins Avenue
- Installed the temporary drainage solutions for the temporary widening along Jenkins Avenue

Sidewalk Programs:

12th Ave NE and W Brooks Street Sidewalk Project This project is 80% funded through an ACOG grant and is currently out for advertisement and is anticipated to be under construction in September of 2025. This project will include placement of sidewalks, ramps, and driveways along 12th Avenue NE from East Robinson Street to East Rock Creek Road and West Brooks Street from South Pickard Avenue to Wylie Road.

FYE 2025 Sidewalk Concrete Projects This project was awarded to Arroyo's Concrete LLC on July 23, 2024 and is currently under construction. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Sidewalks and Trails. This contract will be ongoing through June of 2025.

Flood Multimodal Path This project was awarded to Parathon Construction and is currently under construction. This contract includes a 10' wide multi use path along the west side of Flood Avenue from Robinson Street to Tecumseh Road. The contractor has completed all of the major items and is working on punch list items at this time. The contract is for 180 days the start date was 9/3/2024 and current completion date due to weather delays is May 25, 2025.

State Highway 9 Multi Use Path This project is 80% funded through an ACOG grant and is currently in design, 90% plans have been completed and are in review at this time. This project will include the construction of a 10' wide Multi Use Path from 48th Ave SE to 72nd Ave SE along the north side of State Highway 9. Construction is anticipated to start in the winter of 2025. ODOT is scheduling an August or September letting for construction.

Street Maintenance Bond Programs:

FYE 2025 Street Maintenance Bond – Urban Concrete 1

Urban Concrete 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,191,250.50. The project consists of select panel replacement on existing concrete streets. The project is anticipated to be completed by June 2025. The contractor mobilized on September 30, 2023. During the month of April, the contractor shifted crews over to the construction of Morgan Drive.

FYE 2025 Street Maintenance Bond – Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 13, 2024. 8 bids were received and the contract was awarded on July 9, 2024 to Ellsworth Construction in the amount of \$1,272,530.00. The project consists of select panel

Monthly Progress Report

Public Works (April 2025)

replacement on existing concrete streets. The project is anticipated to be completed by June 2025. During the month of April, the contractor completed work in the Westwood Estates addition on Morgan Drive.

Bridge Maintenance Bond:

60th Ave NE Bridge Replacement

The 60th Ave NE Bridge Replacement bids were opened on June 22, 2023. 3 bids were received and the contract was awarded to K&R Builders in the amount of \$3,043,805.25. The project consists of removal of the existing bridge, minor channel clean-up, construction of a new bridge, and roadway grade adjustments. The project is anticipated to be completed by February 2025. During the month of April, the contractor reached substantial completion on the 60th Avenue NE Bridge Replacement project and opened the road to traffic.

TRANSIT AND PARKING DIVISION

PUBLIC TRANSIT

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023 after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

Service Expansion Priorities

Following implementation of the new route network in October 2023, and then increasing the frequency of service on Route 112 (West Lindsey) from 60 minutes to 30 minutes (*priority 2*), City Transit staff continue to review the next priorities recommended by the Go Norman Transit Plan:

- **Priority 1: Sunday Service** – Proposed Sunday service span and trip frequencies would match current Saturday service levels. Sunday transit service is currently being offered and evaluated as part of the Norman On-Demand microtransit pilot program.
- **Priority 3: Increased Frequency on Route 110** – This service expansion upgrades the trip frequency of Route 110 (Main St/24th Ave NW) from 60 minutes to 30 minutes. Staff are re-evaluating the timing of this priority in relation to current ridership, rate of development along the route, and other transit needs.
- **Priority 4: Implementation of New Route 113** – This service expansion would add a new route in Southeast Norman operating with a 30-minute frequency. The proposed route, as recommended in the plan, would operate along Classen Blvd, Constitution St, Oak Tree Ave, 12th Ave SE, Cedar Ln and then turnaround near Cedar Ln and Classen Blvd.

Microtransit Pilot Program with Via Transportation – Norman On-Demand

On July 9, 2024, Council approved contract amendments with both Via Transportation and the University of Oklahoma to extend the expanded service through the end of summer 2025. The service entered its second year of operation on August 20, 2024. Staff are exploring options for this pilot program's future past the current, approved contract period. While funds to continue the operations of Norman On-Demand were requested in the budget process, due to budget constraints the proposed fiscal year 2026 budget does not include funding to continue this service. More details regarding operations can be found in the attached monthly performance report for this service, named Norman On-Demand.

Transit Monthly Performance Reports

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Reports for March 2024.

STREETS DIVISION

CAPITAL PROJECTS

- Streets Crew worked Boardwalk Street: Interstate Drive to Median replacing concrete panels. The repairs required 57 cubic yards of concrete and resulted in over 137 square yards repaired
- Streets Crew worked 2114 W Lindsey Street Alley repairing concrete panels. The repairs required 86.50 cubic yards of concrete and resulted in over 303 square yards repaired
- Streets Crew worked 144th Avenue NE: Bethel Road to Indian Hills Road to complete an asphalt repair. The asphalt deep patch required 974.23 tons to complete the repair.

ASPHALT PROJECTS

Monthly Progress Report

Public Works (April 2025)

- Streets paving crew worked Vista Springs to complete an asphalt repair. The asphalt deep patch required 32.24 tons to complete the repair.
- Streets paving crew worked 3500 132nd Avenue SE to complete an asphalt repair. The asphalt deep patch required 41.30 tons to complete the repair.

ROADSIDE OPERATIONS

- Routine pothole patching operations used approximately 52.76 tons of asphalt.

STORMWATER DIVISION

WORK ORDER RESPONSE

Stormwater Division received 39 work order requests and closed 37 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance Crew

- Sealed leaking joint in a pipe at 4120 Gyrfalcon Drive.
- Checked a sinkhole at 518 Rambling Oaks and determined that 380 feet of 56 inch corrugated pipe has deteriorated from the rotting floor.
- Sealed leaking joint in a pipe at 5709 Windstone Drive.
- Installed 300 feet of 48 inch HDP pipe at 36th Avenue NW and Rock Creek Road.
- Maintenance staff completed cross training with the stormwater locator.

CHANNEL MAINTENANCE

The Channel Maintenance Crew

- Removed debris blocking cross pipes in channel at 229 E Acres Street.
- Removed couch and debris from ditch at 5201 24th Avenue NE.
- Reshaped ditch and flushed 80' of 30-inch pipe at 15711 Little Axe Drive.
- Removed trash and debris from the ditch and fence line on Robinson Street between 24th and 36th Avenue.
- Installed 165 feet of safety fence in the back yard at 625 Summit Drive.
- Staff assisted Division of Environmental Resilience and Sustainability with Rain Barrel distribution.
- Assisted Sanitation Division with Spring Clean Up efforts.
- Removed drifts from the following locations, Merkle, Willow Grove, Hollywood, Eagle Cliff, and Bishop Channels, totaling 40 tons of debris removed.
- Cleaned flumes at the following locations, Saddleback, Claremont, and Midway, totaling 8.75 tons of debris removed.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

The Street Sweeping/Camera Crew

- 242 lane miles were swept in April resulting in the removal of approximately 91.92 tons of debris from various curb-lined streets throughout the city.
- Flushed 100 linear feet of pipe at Crest Place.
- Flushed 70 linear feet of pipe at Little Axe Drive.

INLET CLEARING OPERATIONS

Stormwater crews checked 3806 inlets and cleaned 917 inlets totaling 7.85 tons of debris removed in various Wards.

STORMWATER OKIE LOCATES

During the month of April 2,499 Call 811 Okie Spots were received. Of those requests, 210 were marked Stormwater pipe locates.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into three subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Monthly Progress Report

Public Works (April 2025)

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into AssetWorks system. The AssetWorks program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities. Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

APRIL 2025
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2025 Associated Fees

Planning Commission/Dev Comm Review:

This Month

Last Month

FY Total

*Norman Rural Cert of Survey... 1
 *Final Plats..... 1
 *Preliminary Plats..... 1
 *Short Form Plat..... 0
 *Center City Form Based Code.. 0
 *Concurrent Constr. Request... 0

City Council Review:

Certificate of Survey..... 0
 Preliminary Plat..... 3
 Final Plats 4
 Certificate of Plat Correction..... 0
 Encroachment..... 0
 Easements..... 0
 Closure..... 0
 Release of Deferral..... 0

\$5,110.00

Development Committee:

Final Plats..... 4

Fee-In-Lieu of Detention..... 0

\$0.00

Subtotal:

\$5,110.00

\$1,984.00

\$60,629.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family..... 15
 ***Commercial..... 32
 Multi-Family..... 3
 Addition/Alteration..... 4
 House Moving..... 6
 Paving Only..... 10
 Storage Building..... 11
 Swimming Pool..... 9
 Storm Shelters..... 40
 Public Improvements..... 3
 Temporary Encroachments..... 7
 Fire Line Pits/Misc..... 0
 Franchise Utilities 17

Other revenue \$0.00

Flood Plain (@\$100.00 each)..... 2

Total Permits.....

Grand Total..... 159

\$0.00	\$0.00	
\$200.00	\$0.00	\$0.00
\$12,685.83	\$1,999.30	\$48,062.05
\$17,795.83	\$3,983.30	\$91,682.48
25	35	245
3	2	22

***Construction Plan Review Occurrences

*****Punch Lists Prepared.....

* All Final Plat review completed within ten days..... PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days..... PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

APRIL 2025

DEVELOPMENT COORDINATION, ENGINEERING, AND PERMIT REVIEW

KEN DANNER/TODD McLELLAN/LANDON GUM

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	3	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	15	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	32	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	25	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	4	100%

PERFORMANCE REPORT

Summary of Services Table: March 2025

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP Mar FY25	FY25 YTD	FY24 YTD	Service Profile	Mar FY25	Mar FY24
Fixed Routes (M-F)	1,854	323,664	259,071	Weekdays	21	21
Fixed Routes (Sat)	859	32,162	26,675	Saturdays	5	5
PLUS (M-F)	77	16,055	16,449	Gamedays	0	0
-Zone 1*	53	11,482	12,149	Holidays	0	0
-Zone 2**	25	4,573	4,300	Weather	5	1
PLUS (Sat)***	17	637	808	Fiscal YTD Days	229	230
				Cal. YTD Days	76	77

*Requires ¾ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Note: Plus data is currently unavailable for Mar 2025 as of April 8, 2025. FEB 2025 data is shown in italicized font.

Strategic Performance Measures

MEASURE	FY 25 YTD	FY 25 Targets	
# of Norman fixed-route passenger trips provided	312,648	400,000	■
# of Norman paratransit trips provided	16,692	23,800	●
% of on-time Norman paratransit pick-ups	97.30%	98.58%	●
# of Norman bus passengers per service hour, cumulative	20.01	21.14	▲
# of Norman bus passengers per day, average	1,545*	800*	●
% of Norman required paratransit pick-ups denied due to capacity	0.85%*	0.00%	●
% of on-time fixed-route arrivals	68.90%	75.00%	▲

*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.



Performance Report

Microtransit Pilot Program Performance Report

March 2025

Purpose

This report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The key performance indicator goals were outlined in the request for proposals (RFP) and include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests picked up within 20 minutes.

Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-Demand app is available on the Apple App Store and the Google Play Store. This service provides access to safe and affordable public transportation through technology, particularly during evening hours and on Sundays when other public transit options are limited. Through a collaboration with the University of Oklahoma, the Norman On-Demand Program also operates the University's SafeRide

Service Hours		Pricing	
Monday-Wednesday	7pm – 1am	First Passenger	\$2.00
Thursday-Saturday	7pm – 3am*	Each Additional Passenger	\$1.00
OU SafeRide: Thursday-Saturday	10pm – 3am*	OU SafeRide (OU Students using OU email address during SafeRide hours)	Free
Sunday	10am – 6pm		

ADA/Wheelchair Accessible Vehicles available upon request.

*Outside of the OU fall and spring semesters, Thursday-Saturday service ends at 1am

Program, which is designed to provide safe and free late night transportation to OU students. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Key Performance Indicator Measures

Measure	Target	Fiscal Year to Date (7/01/24 – 3/31/25)	March		Year Over Year Service
			2025	2024	
Average Walking Distance	<0.10 miles	0.06 miles	0.06 miles	0.06 miles	0% (no change)
Maximum Walking Distance	0.25 miles	0.37 miles	0.35 miles	0.25 miles	+28.57%
Average Rider Wait Time*	<15 min	24.1 min	29.1 min	25.4 min	+12.72%
Maximum Rider Wait Time*	20 min	79.8 min*	47.0 min*	86.7 min*	-45.79%
Percent of Ride Requests Picked Up in 20min	>80%	42.94%**	31.97%**	46.73%**	-31.59%

*OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.

**Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.

Additional Performance Measures

Ridership

Norman On-Demand completed 3,838 rides in March 2025, which is a 4.55% decrease from the February 2025 total of 4,021. There were a total of 59 completed trips requesting a WAV or wheelchair accessible vehicle in March 2025. Ridership per service hour

(RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Ridership	Fiscal Year to Date (7/01/24 – 3/31/25)	March		Year Over Year Service
		2025	2024	
Total Number of Riders	34,997	3,838	2,662	+30.64%
Total # of Completed Trips	22,969	2,546	1,759	+30.91%
# of Completed Trips Requesting WAV	314	59	26	+55.93%
Ridership Per Service Hour (RPSH)	6.1	6.0	N/A	N/A

Rider Experience

Approximately 12.6% of all completed rides during FYE25 received a rating, of which 96.7% were rated five out of five stars. The system includes an

automated feed-back process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings alone are not categorized as complaints. Nine complaints were reported to Via in the month of March, representing 2.3 complaints per 1000 rides provided. Four complaints were disputing the amount charged, four complaints were regarding routing or pick-up/drop-off issues and one complaint was regarding the cleanliness/smell of the vehicle/driver.

Rider Experience	Fiscal Year to Date (7/01/24 – 3/31/25)	March		Year Over Year Service
		2025	2024	
Average Ride Duration (in minutes)	11.1 minutes	10.8	8.7	+24.14%
Average Ride Distance (in miles)	3.3 miles	3.2	2.7	+15.63%
Average Ride Rating (5 stars scale)	4.9 stars	4.9	4.8	+2.04%

Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 16, 2023, a total of 11,048 individual accounts have been created, which is a 4.11% increase over the February 2025 service to date total of 10,594 and a 60.24% increase over the March 2024 service to date total of 4,393. Of these accounts more than half of them (53.01%) have utilized the service at least once and almost a third of active accounts (3,331 accounts or 30.15%) have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/16/23 – 3/31/2025)		
App Accounts Created Since Launch	11,048	
OU Accounts	N/A	N/A
Active Accounts*	7,818	70.76%
Rider Accounts**	5,856	53.01%
Repeat Rider Accounts***	4,773	43.20%
*accounts with user engaging w/ ride requests at least once		
**accounts with at least 1 completed ride		
***accounts with at least 2 completed rides		

Accidents and Vehicles

No accidents or incidents were reported in the month of March. Five of seven vehicles were in active service during the month of March, which meets the target fleet availability. Due to the lease cycle of the vehicles, four of the vehicles were replaced with new vehicles on the lease during the month of March.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

STREET DIVISION					
	FYE 2025 April 2025	FYE 2025 April 2025	Year to Date	Year to Date	FYE 2025
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	52.76		284.43		
Overlay/pave 10 miles per year.	3.00	30%	5.80	58%	100%
Replace 2,000 square yards of concrete pavement panels	475.00	24%	4,050.57	203%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	-	0%	22.00	5%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	1,701,315.00	13%	16,892,565.00	133%	100%
Mow 148 miles of Rural Right-of-way three times per year	138.00	31%	1,626.00	366%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	0%	100%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	0%	100%
Bridge - Maintain 5 non-deficient bridges in a year	5	180%	9	180%	100%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	100%
Bridge - Replace one functionally obsolete bridge per year	-	50%	-	0%	100%
Bond Program - Contract all selected projects for the bond year within the same fiscal year				65%	100%
Capital Program – Complete all selected projects within the same fiscal year			-	40%	100%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2025

STORMWATER DIVISION					
	FYE 2025 APRIL, 2025	FYE 2025 APRIL, 2025	Year to Date	Year to Date	FYE25
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (6,000 Annually)	242.00	48%	3,678.00	61%	85%
Inspect and clean 100% of the urban drainage inlets three times per year. (5000 inlets)	3,806.00	304%	9,647.00	64%	65%
Mow 2,271,548 square-feet (52 acres) of open drainage ways, six times per year.	-	0%	5,772,500.50	42%	70%
Permit all floodplain activities as appropriate.	2.00	100%	24.00	100%	95%
Camera stormwater infrastructure to inspect and identify. (4 map grids per month)	-	0%	5.25	11%	85%
*Camera truck has been out for repairs for the entirety of April					
*Camera map grids identified in FY24 and program transitioning to proactive inspection.					

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

April 2025

IN GALLONS		FYE 2025	FUEL REPORT		
		<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>	
Internal pumps		18,952.00	23,255.00	22,298.81	
Outside - sublet		697.00	520.00	2,041.99	
TOTAL		19,649.00	23,775.00	24,340.80	
TOTAL		<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption		22,976.50	24,864.80	22,298.81	2,041.99

FYE 2025 TO DATE CONSUMPTION				
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>	<u>PUBLIC CNG CONSUMED</u>
Consumption	214,970.13	231,768.24	306,856.52	12,948.70

INTERNAL PRICE PER GALLON:					EXTERNAL PRICE PER GALLON:				
UNLEADED	High	\$2.39	Low	\$2.18	UNLEADED	High	\$2.45	Low	\$2.27
DIESEL	High	\$2.47	Low	\$2.23	DIESEL	High	\$2.53	Low	\$2.31
CNG	High	\$0.17	Low	\$0.17	CNG	High	\$2.10	Low	\$2.10

CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$194,005.43	Month Total Public CNG Sales	\$4,202
OILS/FLUIDS	\$8,237.20	FYE 2025 To Date Public Sales	\$25,522
TIRES	\$31,386.29	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
SUBLET REPAIRS	\$48,219.70	Total Sold Gallons Life To Date	1,136,541
		Total Gross Sales Life To Date	\$1,708,367
TOTAL SPENT ALL Parts/Sublet	\$281,848.62	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Station:	3,892,546

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	1	1	3	13
EMERGENCY ROAD CALLS	15	7	9	131
PM SERVICES	84	105	64	829
INCLEMENT WEATHER	0	0	0	1
WORK ORDERS	184	179	119	2,189
SCHEDULED REPAIRS	121	126	69	1,129
NON SCHEDULED REPAIRS	47	53	50	824

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	7	14	21	72
EMERGENCY ROAD CALLS	14	19	0	52
PM SERVICES	38	51	40	484
INCLEMENT WEATHER	4	2	1	6
WORK ORDERS	158	131	110	1,700
SCHEDULED REPAIRS	49	65	37	751
NON SCHEDULED REPAIRS	84	66	73	871

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	1	1
EMERGENCY ROAD CALLS	3	3	0	7
PM SERVICES	4	8	9	110
INCLEMENT WEATHER	0	0	1	1
WORK ORDERS	43	48	93	513
SCHEDULED REPAIRS	38	46	89	557
NON SCHEDULED REPAIRS	1	2	4	29

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	0	0
EMERGENCY ROAD CALLS	1	1	1	5
PM SERVICES	4	5	7	99
INCLEMENT WEATHER	0	0	0	0
WORK ORDERS	34	33	23	366
SCHEDULED REPAIRS	31	27	17	330
NON SCHEDULED REPAIRS	2	6	9	94

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	8	15	25	76
EMERGENCY ROAD CALLS	33	30	10	315
PM SERVICES	130	169	120	1,266
INCLEMENT WEATHER	4	2	2	4
WORK ORDERS	419	391	345	4,907
SCHEDULED REPAIRS	239	264	212	2,917
NON SCHEDULED REPAIRS	134	127	136	1,910

**FLEET DIVISION
INVENTORY
April 2025**

FUEL

WESTWOOD GOLF	567.4	gallons	UNLEADED	@	2.520	\$	1,429.85
WESTWOOD GOLF	516.2	gallons	DIESEL	@	2.640	\$	1,362.77
NORTH BASE	2,892.9	gallons	UNLEADED	@	2.280	\$	6,595.79
NORTH BASE	2,654.1	gallons	DIESEL	@	2.300	\$	6,104.48
FIRE STATION #5	161.0	gallons	UNLEADED	@	2.450	\$	394.45
FIRE STATION #5	219.6	gallons	DIESEL	@	2.520	\$	553.39
FIRE STATION #6	321.7	gallons	UNLEADED	@	2.360	\$	759.21
FIRE STATION #6	227.8	gallons	DIESEL	@	2.370	\$	539.89
BULK TANKS	1,200.0	gallons	DIESEL	@	2.300	\$	2,760.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	3,943.0	\$ 9,179.30
DIESEL	4,817.7	\$ 11,320.52

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT**

APRIL FYE 2025

Industry Standard Compliance: Not To Exceed 5%

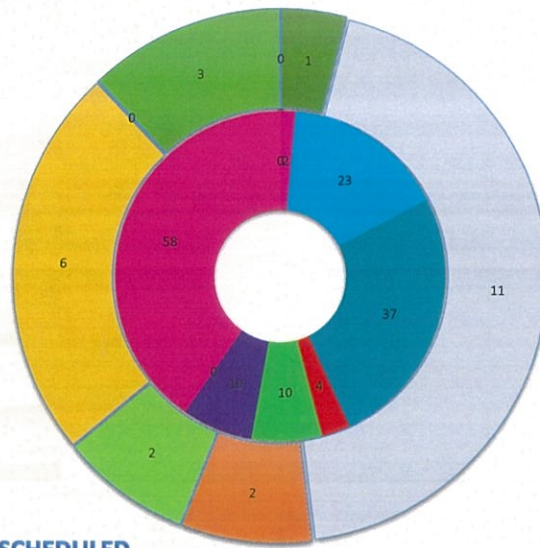
Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	Year To Date Non-Compliance Trend
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION					0%	0%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	0%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY					0%	0%
HUMAN RESOURCES					0%	0%
HUMAN RESOURCES					0%	0%
PLANNING					0%	0%
PLANNING	1	1			0%	0%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE	1	1			0%	200%
PUBLIC WORKS						
PW ADMIN	1	1			0%	0%
ENGINEERING					0%	0%
STREETS	11	10	1		0%	27%
STORMWATER	8	8			0%	25%
TRAFFIC	1	1			0%	200%
STORMWATER QUALITY					0%	0%
FLEET	2	2			0%	0%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	5	4	1		0%	60%
POLICE ADMINISTRATION					0%	0%
POLICE STAFF SERVICES	1		1	1	100%	500%
POLICE CRIMINAL INVESTIGATIONS	5	5			0%	120%
POLICE PATROL	23	17	2	4	17%	135%
POLICE SPECIAL INVESTIGATIONS	3	2	1	1	33%	100%
POLICE EMERGENCY COMMUNICATIONS					0%	0%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING	1	1			0%	0%
FIRE PREVENTION	1			1	100%	300%
FIRE SUPPRESSION	2	1		1	50%	50%
FIRE DISASTER PREPAREDNESS					0%	0%
PARKS & RECREATION						
PARK MAINTENANCE	8	7		2	25%	50%
PARKS & RECREATION	1	1			0%	0%
CUSTODIAL					0%	0%
FACILITY MAINTENANCE	1	1			0%	200%
PARKS FORESTRY					0%	0%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	7	7	2	2	29%	129%
PSST POLICE CRIMINAL INVESTIGATIONS					0%	0%
PSST FIRE SUPPRESSION					0%	0%
PSST SRO	3	2	1	1	100%	0%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	0%
WATER TREATMENT PLANT	1	1			0%	0%
WATER PLANT	1	1			0%	0%
WATER PLANT WELLS	1	1			0%	0%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	0%
WATER LINE MAINTENANCE	12	10		2	17%	17%
UTILITIES INSPECTOR					0%	0%
METER SERVICES					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	0%
WRF INDUSTRIAL					0%	0%
WRF BIOSOLIDS					0%	0%
WRF OPERATIONS	1		1	1	100%	200%
SEWER LINE MAINTENANCE	10	10			0%	0%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	6	5	1		0%	17%
SANITATION COMMERCIAL	3	2	1		0%	33%
SANITATION TRANSFER	8	7		1	13%	25%
SANITATION COMPOST	2	2			0%	200%
SANITATION RECYCLE	8	8			0%	0%
SANITATION YARD WASTE	5	5			0%	0%
UTILITIES EVIROMENTAL					0%	0%
ENVIROMENTAL & SUSTAINABILITY					0%	0%
CITYWIDE TOTAL	144	124	12	17	12%	24%

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT
APRIL FYE 2025**

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
FIRE										
0016	2019 Ford F150	Fire Prevention	5/1/2025	4/17/2024	-379	Days	4/23/2025	Light Repair	PM-B	4/17/2024
PARKS										
0410	2016 Ford F150	Park Maintenance	5/1/2025	4/1/2025	-30	Days	11/21/2024	Light Repair	PM-N	4/3/2023
POLICE										
221148	2022 Ford Interceptor	PD Patrol	17051	15768	-1283	Miles	3/7/2025	Light Repair	PM-C	3/28/2024
1122	2014 Ford Interceptor	PD Patrol	61246	61628	382	Miles	3/7/2025	Light Repair	PM-C	8/8/2024
1180	2016 Ford Interceptor	PD Patrol	136220	135449	-771	Miles	4/28/2025	Light Repair	PM-C	2/11/2025
UTILITIES										
0239	2016 Peterbilt 320	Sanitation Commercial	5/1/2025	11/21/2024	-161	Days	11/21/2024	Heavy Repair	PM-N	8/2/2023
291T	2024 Travis Trailer	Sanitation Waste Disposal (transfer)	5/1/2025	4/15/2025	-16	Days	4/17/2025	Heavy Repair	PM-A	11/15/2024
292T	2018 Titan 48-2TWWF	Sanitation Waste Disposal (transfer)	5/1/2025	3/1/2025	-61	Days	4/28/2025	Heavy Repair	PM-A	10/2/2024
328A	2021 Ingersoll Air Compressor	Waterline Maintenance	5/1/2025	5/13/2025	12	Days	4/28/2025	Heavy Repair	PM-A	5/13/2024

**PM Compliance Report April
FYE 2025**



- City Clerk
- Municipal Court
- Information Technology
- Human Resources
- Planning
- Public Works
- Police
- Fire
- Parks & Rec.
- PSST
- CDBG
- Utilities

**INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE**

Department	Scheduled	Missed/Late	% Late
City Clerk	0	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	0	0	0.0%
Human Resources	0	0	0.0%
Planning	2	0	0.0%
Public Works	23	1	4.3%
Police	37	11	29.7%
Fire	4	2	50.0%
Parks & Rec.	10	2	20.0%
PSST	10	6	60.0%
CDBG	0	0	0.0%
Utilities	58	3	5.2%
Citywide Total	144	25	17.4%

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2025

April 2025

MECHANIC	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY		
	DIRECT LABOR HOURS	GOAL	ACTUAL	DIFFERENCE	TOTAL HOURS
497	140.12	72%	76.3%	4.3%	183.75
1554	135.89	72%	77.2%	5.2%	176.00
1676	103.93	72%	55.8%	-16.2%	186.25
2098	152.19	72%	82.8%	10.8%	183.75
2495	148.05	72%	80.5%	8.5%	184.00
2745	152.50	72%	82.8%	10.8%	184.25
3001	91.12	72%	51.8%	-20.2%	176.00
3151	163.03	72%	92.6%	20.6%	176.00
3167	129.21	72%	73.4%	1.4%	176.00
3502	136.34	72%	73.1%	1.1%	186.50
3572	167.02	72%	89.6%	17.6%	186.50
3843	49.96	72%	28.4%	-43.6%	176.00
3968	147.01	72%	83.5%	11.5%	176.00
4033	138.51	72%	76.7%	4.7%	180.50
4303	162.31	72%	88.2%	16.2%	184.00
4310	145.41	72%	77.0%	5.0%	188.75
4316	103.16	72%	57.0%	-15.0%	181.00

DIRECT LABOR HOURS

2265.76

TOTAL AVAILABLE HOURS

3085.25

PRODUCTIVITY GOAL

72.0%

ACTUAL PRODUCTIVITY

73.4%

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

APRIL 2025		PROJECTED GOAL	THIS MONTH			YEAR TO DATE		
		Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days		100%	119	119	100%	1131	1131	100%
Provide information requested by citizens within 7 days		95%	119	119	100%	1131	1131	100%
Complete traffic engineering studies within 45 days.		99%	2	2	100%	26	23	88%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.		95%	63	63	100%	307	307	100%
Worker Hours Per Gallon of Paint Installed.		0.80	Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
			7	6.5	0.93	865	487	0.56
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%		Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
			3	40	13.33	23.69	183	7.72
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%		Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
			14	14	100%	146	146	100%
Response to reports on traffic signal malfunctions within one hour.	99%		Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
			18	18	100%	150	150	100%
Response to reports of sign damage:	Percentage							
High Priority Stop or Yield Signs within one hour	99%		12	12	100%	169	169	100%
Lower Priority all other signs within one day	90%		124	124	100%	658	658	100%
Street Name Signs within two weeks	90%		35	35	100%	256	256	100%
Percent of work hours lost due to on the job injuries.	<.01%		Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
			3344	0	0.00	31833	0	0.00

Monthly Report

April 2025

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 100%
- 1357 12th NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%
- Page Street – 100%
- Crail Drive – 0% Hold – Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove project has been completed. Sutton Place project has been completed. Park Hill lift station pumps have been installed.

Water Line Breaks Total – 9 in April

Water Lines Hit by Contractors – 6

Sewer Line Data

- Total obstruction service requests – 33
- Private Plumbing: 29
- City Infrastructure: 4
- Sanitary Sewer Overflows: 2 on private side, 3 on city side

Lift Station D Flows:

- Days – 30
- Average daily flow: 1.810 MGD
- Total Monthly flow: 54.300 MG

UTILITIES ENGINEERING:

AIM Water and Wastewater Master Planning Effort: In combination with the overall comprehensive land use plan, Water and Wastewater master planning efforts are being done to evaluate the current infrastructure, provide input on future development locations, and determine infrastructure needed to support the selected land use alternative(s). RDG, with Garver performing the engineering for water and wastewater efforts, was selected as the consultant for the project. Contract K-2324-46 was awarded to RDG (with Garver as a subconsultant) in July 2023. The W/WW Subcommittee approved the overall plan concepts during the final meeting January 28, 2025. RDG/Garver is finalizing the plans with future acceptance in June 2025 along with other plans.

Tangentially, staff worked with Garver and RJN to complete the wastewater collection system flow monitoring necessary for proper calibration of the wastewater model being developed and updated by Garver.

WASTEWATER PROJECTS:

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot

study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, and on March 18, 2024, ODEQ issued a letter of "support" for the results of the pilot study. Upon receiving ODEQ's letter and as per their Contract, Garver submitted their draft final report to an "Independent Advisory Panel" consisting of independent industry experts who will review results and recommendations, deliberate among themselves, and, finally, issue recommendations regarding the report and its conclusions. A technical orientation with the panel members, NUA, and Garver convened on August 28, 2024. This was followed by a half-day workshop on December 17, 2024 during which Garver described the finer details of the pilot test, the data obtained, and their conclusions, and ended with an extended question and answer session. On March 4, 2025, NWRI submitted their final report in the form of a technical memorandum. The report generally concurred with Garver's conclusions but included some recommendations for making any future IPR process as robust as practical. Neither Garver nor NUA had any comments on NWRI's final report so this project is now considered complete.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed in September 2021. As of March 2023, all funds authorized by this Grant have been received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 through 2024 for research and investigations, and grant can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. The project was officially kicked off in early November 2021, and work (research and data gathering) is ongoing. A workshop to review alternatives and select the best convened in August 2024. No additional funding has authorized for FYE 2025 so project work will not progress to a pilot sized wetland or a wetland design, but some funding in the original grant has not yet been exhausted and compilation of deliverables including a final report and conclusions is still ongoing so the team continues to meet on a semi-regular basis to discuss and coordinate.

In April 2022, NUA learned that a third grant from BOR associated with possible IPR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data and forecasts and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. During the remainder of 2023 and continuing into the Spring of 2024, Garver and their subconsultants completed research and created the PLOT, and, on June 11, 2024, they convened a workshop presenting the preliminary conclusions. Based on the workshop, Norman requested that additional information and analysis be provided to clarify some minor questions. Once these questions were resolved, an additional workshop with Bureau of Reclamation (BOR) and Central Oklahoma Master Conservancy District (COMCD) staff convened on August 15, 2024. Garver addressed all questions raised in this workshop and made a standing offer to BOR and COMCD for them to use the PLOT tool to

analyze historical droughts that are part of an unrelated grant project on which they are working. All direct work on this project is complete, and the PLOT tool remains available for NUA use as needed.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussions, an additional concern arose based on the fact that until funding is approved by Congress, exact details of grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, for grants issued up to and including Fiscal Year 2024, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has applied for and received a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request was worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects as well. OWRB has advised that, as with the EPA Community Grant, the project could start before the loan was granted. Then, once approved, NUA could immediately start seeking reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raffelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant and CWSRF loan processes and timing and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF when those financial instruments were approved. As a result, project was advertised on August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing approval and procurement processes commenced immediately thereafter.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. However, the grant included a strict Buy America Build America (BABA) clause

while the project bidding documents and thus the resultant contract with Crossland Heavy Contractors did not include this requirement. Between April and June 2024, NUA convened numerous meetings with EPA and Garver to determine the appropriate path forward that would allow NUA to accept this grant. Based on EPA input, NUA requested a "Technical Correction" from EPA that would allow some or all funding from the grant to be expended on other critical projects at the WRF, and, in September 2024, EPA officially approved the "Technical Correction". This will allow the grant funds to be expended on the WRF Blower Replacement and WRF Laboratory Renovation, and New Maintenance Facility projects (details on both projects are updated elsewhere in this report), while this project will now be funded using a combination of internally-generated funds and the CWSRF loan.

During April 2025, work continued on wiring and piping up Centrifuge No. 1. In addition, the control panel that had been delayed was delivered ahead of its previous schedule. As a result, the manufacturer was able to do a final checkout and leveling of the equipment during the last week of April 2025. At this time, functional testing is scheduled for early May 2025 with operational testing to follow in June 2025. Once Centrifuge No. 1 is in full service, Centrifuge No. 2 will be demolished and the second new Centrifuge will be installed, tested and commissioned. Both Centrifuges should be operational and project complete in August 2025.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Storage Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision was made to defer construction of this project for two additional years, until FY 2026. However, as noted above in the discussion for WRF Dewatering Centrifuge Replacement (WW0326) project, NUA received an EPA Community Grant in the amount of \$5,000,000 for that project. However, for several reasons, a request for a "Technical Correction" was made to EPA that would allow for the grant funds to be used for this project (and the WRF Blower Replacement project which is discussed elsewhere in this report). This request was approved by EPA in September 2024, which means that funds for the construction of this project are now available and project can be advertised and awarded as soon as practical.

During April 2025, Greeley and Hansen continued updating and finalizing plans and specifications for permitting and EPA approval (as part of Community Funding Grant award process) and for bidding. Current tentative schedule calls

for bidding and awarding this project this summer. Construction would then continue through the rest of 2025 and should be complete during the third quarter of 2026.

Also in April 2025, review and negotiation of Greeley and Hansen's proposed Amendment No. 2 to their design contract for additional services associated with changes to Construction Administration requirements, which were not covered by Amendment No. 1 continued, and are nearly complete. A final negotiated version of Amendment No. 2 is likely to be submitted to City Council for approval in May or June 2025.

Engineer: TYLin (formerly Greeley and Hansen LLC) (John Schmidt)

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation is ongoing. As of the end of April 2025, current contract price after two amendment/change orders is \$5,420,990.50 and 95% of that amount has been completed. Project remains on schedule for final completion by the Contract Completion Date of August 18, 2025.

Engineer: Parkhill (Sara Senyondo)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

As of May 2024, there will no longer be an exterior plate of metal welded over the leak in the roof of the digester due to safety concerns with respect to the gases escaping the leak. Garver, a consulting engineering firm, is preparing a work order for the internal assessment of the digester.

As of July 2024, the contractor onsite cleaning out another digester will be moving on to removing solids from the storm holding pond at the WRF after the current project, as they were the winning bidder for that project. In June 2024, we were going to solicit a quote for cleaning out Digester #3 after their current project concluded (cleaning out the digester they were originally contracted to clean). This Digester #3 cleanout would have been followed by an internal assessment of the structure's floating roof.

Instead, the WRF has hired staff who are experienced in welding. To save significant costs, we are currently developing a plan to drain the digester over the course of a week. Once the digester is drained, a minimum of two hydrogen sulfide and methane gas detectors (one interior near the proposed welding area and one exterior near the proposed welding area) would be placed as a safety precaution prior to any welding. Once the weld site is deemed safe from hazardous gases, WRF staff would then weld a steel plate on the exterior of the floating roof's crack to seal the roof again. Sealing the roof would allow for it to be repressurized and "float" once again.

This would be considered a temporary solution with an anticipated lifespan through 2028, when it is anticipated that more funds will be available to develop a more permanent solution, such as a roof replacement.

Following CIP discussions in January 2025, Digester #3 has been moved ahead of Digester #1 in digester cleanout projects. Digester #3 will be cleaned out as early as July 2025 for internal structural assessment of the digester and its roof, as well as to prepare the interior portion of the roof for a temporary fix. July 2025 is the beginning of FY 2026, which is when the next digester cleanout is scheduled. The temporary fix will be welding a metal plate over the exterior portion of the crack in the roof. The permanent roof replacement will likely happen in 2028 when more funds are available for the WRF to execute the full replacement for this CIP project. No changes were made in February with regard to executing the repair. Digester #3 will be cleaned out instead of Digester #1 as early as July. It will not happen earlier than July as the next digester cleanout project is budgeted for FY 26.

In April 2025, a scope and fee for the condition assessment of Digester No. 3's roof was received from Garver. The condition assessment includes an internal visual assessment of the digester roof, and will be used to determine the extent of the repair required.

Engineer: Garver – On-Call services

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east.

From an email from Parkhill on 12-05-24 the preliminary SMP-18 plans for review are expected before January 1, 2025.

NUA staff had a meeting with the new engineering team assigned to this project at Parkhill on January 30, 2025. From this meeting, plans are expected to be in-hand by mid-February 2025.

This project is now expected to go out for bid in late May 2025.

Engineer: Staff with assistance from Lemke Surveying

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used).

The project Kickoff Meeting occurred 7/11/24 at the WRF. Garver to develop a sampling plan based on data received by WRF staff. NUA is also holding meetings with the USGS in August and September to explore additional CEC sampling at no cost to the NUA.

As of the end of November 2024, the sampling plan is in development. Equipment for the biosolids holding bins and plumbing to be acquired in February, after sampling plan review.

In August, NUA staff organized a meeting with USGS Research Hydrologists Michelle Lorah and Jason Masoner, and OU Professor of Civil Engineering and Environmental Sciences Bob Nairn regarding sampling.

As of December 2024, the WRF land application permit and soil testing is being reviewed by Garver to begin finalizing the sampling plan. A review of sampling needs will take place in January 2025.

An onsite meeting with Garver was conducted in January 2025. During this meeting, Garver announced plans to conduct baseline sampling for the liquid and solid treatment trains at the WRF in February 2025. Also occurring in February 2025, NUA staff will begin mixing biosolids and yard clippings to create Class-A compost, specifically for use in the biosolids troughs that will be created and regularly sampled throughout the duration of this project.

Delays in receiving sampling bottles have pushed sampling of the liquid and solid treatment trains to mid April. Materials for the class-A compost sampling troughs are being procured as the compost develops.

Initial sampling of the solid and liquid trains began in late April and is expected to conclude in May. The Class-A compost being developed for this project is near completion and should be fully developed by the end of May, which is also when the equipment for the Class-a compost troughs is expected to arrive on-site.

Engineer: Garver (Bryce Callies)

Water Reclamation Facility (WRF) Aeration Blower Replacements: The WRF has been in need of replacing two turbo blowers and outdated centrifugal blowers that supply the aeration basin with air for multiple years. The current turbo blowers have significant issues operating during the hottest portion of the year, and their replacements are already on-site. It is expected for the winning contractor to quickly install the new turbo blowers, but it could take upwards of a year or more to procure the other centrifugal blowers being replaced. This project also includes intake improvements for the turbo blowers and point repairs for leaks along the aeration main. Garver is the consultant on this project, and as of May 30 2024 bid opening, Crossland Heavy submitted the lowest bid, but bid award is still pending review.

In June 2024, EPA funding was authorized for this project. The authorization of the funding source is significant as this project must now meet all of the EPA requirements for funding. The project was bid with anticipation of using these funds, and now that funding is secured the project may proceed as anticipated.

Preconstruction meeting occurred on July 30, 2024 at the WRF. Crossland Construction Contractors produced a schedule of work beginning in late Fall for the install of the Turbo Blowers. Lead times for electrical components for the centrifugal blowers are a driving factor for their installation not beginning until Winter of 2025. Crossland will be onsite at the WRF in August to verify measurements and confirm their construction sequence planning.

As of August 2024, installation of the turbo blowers is expected to begin in late November or early December in 2024.

This project is expected to be funded with EPA funds and a Resolution before the Norman City Council on October 8, 2024 will be presented to convert this project to be fully funded by the EPA (80% EPA, 20% City fund match required).

On October 14, 2024 Crossland Heavy repaired the leak in the blower main line, which was a base bid item. This was originally expected to be done in November, and this expedient repair has put them ahead of schedule. Crossland is currently working on removal and replacement of the first turbo blower, which may be completed in November instead of December.

As of the end of November 2024, the first turbo blower has been placed on its concrete pedestal and delays in electrical equipment has prevented finalization of the installation of the blower. Even with this delay, the project is still expected to be on schedule, with both turbo blowers installed by the end of February 2025.

As of December 2024, the project has experienced no further delays and the first turbo blower is still on pace to have its installation completed by the end of February 2025.

As of January 2025, the complete installation of the first turbo blower and WRF staff blower training is expected to occur in mid to late February 2025.

As of March 2025, installation of Turbo Blower No. 5 is nearly complete. Turbo Blowers No. 5 and 6 will be tied into the WRF's Supervisory Control and Data Acquisition System (SCADA) in April 2025, and will be followed by testing, training, and then release.

As of April 2025, the network tie-in of Turbo Blowers No. 5 and 6 require an additional site visit from Atlas Copco to complete the work. Once this work is performed, Garver will then perform a site visit to connect Turbo Blowers No. 5 and 6 to the WRF's SCADA system.

Engineer: Garver (Michael Nguyen)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All assessments and field work completed in May 2024. During the 60-day iTracker period, the City has experienced several heavy rainfall events and will only need a 60-day period for the study instead of a 90-day period to gather sufficient inflow data.

As of July 18, all field work has been completed and iTrackers collected. Project report anticipated in late August or early September.

As of August 2024, deliverables are expected in early September with a follow-up deliverables presentation by Duke's soon after in September.

Deliverables presentation occurred on September 24, 2024. Deliverables presentation included SLRAT, manhole inspection, and iTracker results. City Staff to review deliverables and identify future actions for identified problem areas in October 2024.

During the Southwest American Water Works Association Conference, Peter met with Brian Conroy from Duke's in regard to inadequate data produced from several iTrackers in the project period. A follow-up meeting will be held in November to discuss what Duke's will do to resolve the gap in data.

Following discussion with Duke's staff, NUA produced a spreadsheet detailing the data issues with specific iTracker units. A follow-up meeting will be held with Duke's to determine how this issue may be compensated.

In a discussion regarding the meeting needs, a discrepancy between the Duke's iTracker flow out of the Ashton Grove Basin and NUA flow monitoring devices very near to the Ashton Grove Basin was discussed. The NUA flow values are to be given to Duke's for their evaluation and included in a January 2025 meeting.

Following the January 2025 meeting, Duke's reviewed the provided flow data and requested a February follow-up meeting so they can provide more details on the data provided and the study's performance. The goal of a more detailed data analysis is to identify specific areas in Ashton Grove for smoke testing to detect infiltration and inflow issues. In the second meeting with Duke's they identified two keys areas that are candidates for smoke testing.

Smoke testing areas to be evaluated and scheduled in May 2025.

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows. The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff has placed this project on hold as they work through new Comp Plan.

WATER PROJECTS:

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24thAve NE to 12thAve NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until at least Fiscal Year 2023/24. From that point, it was agreed that Jacobs could schedule final design work and easement acquisition at a pace intended to

synchronize completion of final design, receipt of permit, and purchase of all easements with this revised construction schedule. However, Jacobs encountered issues with their chosen alignment, largely associated with a previously-identified and currently-unused OG&E easement along Robinson Avenue in front of large, adjacent properties owned by the United States Department of Veterans Affairs and J.D. McCarty. OG&E has now given formal authorization for Norman Utilities to encroach on their easement as needed for this project so preparation of final plans and easement acquisitions can now proceed.

Due to the critical nature of the project and the delayed progress in finalizing design for bid, meetings convened between NUA and Jacobs on January 6 and February 20, 2025. In these meetings, Jacobs and NUA committed to close coordination and working together toward the goal of completing final design as well as obtaining easements and permits in order to advertise the project in Summer of 2025. During April 2025, engineering and line maintenance staff reviewed current design documents and a review meeting convened on April 18, 2025. The major recommendation arising from this review was to move as much of the alignment as practical and acceptable into Robinson Avenue. As a result, a meeting has tentatively been scheduled with Public Works in mid-May 2025 to review the current design and the proposal to move more of alignment into Robinson. After meeting with Public Works, final comments will be transmitted to Jacobs and, once Jacobs can incorporate comments resulting from these two meetings into the design, Jacobs will proceed with easement acquisition and permit applications. Assuming Summer 2025 bid advertisement date is met, Contract Award and Notice to Proceed with Construction would follow thereafter in late summer/early autumn 2025. Construction should then continue until summer 2026.

Engineer: Jacobs Engineering (Arun Srinivasan)

Robinson Water Tower Resurfacing (WA0382), Lindsey Water Tower Resurfacing or Demolition (WA0182), and Non-Potable Water Expansion Study: Lindsey Tower was decommissioned approximately 10 years ago because it is not tall enough to act as viable potable water system storage at current system operating pressures. However, before receiving bids to demolish the tank, Norman Utilities Authority (NUA) received its *2060 Strategic Water Supply Plan*, which included a recommendation that, in the future, NUA evaluate the economics of a recycled water system for irrigation clients that could potentially use Lindsey Tower as dedicated storage. For this reason, demolition of Lindsey Tower was deferred until a future recycled water system could be evaluated. In 2020, the coatings on the tower began to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA has decided to await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a scope and fee proposal to analyze the possibility of constructing a recycled water system using treated effluent from the Norman Water Reclamation Facility (WRF) to supply irrigation water to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves Park, generally on or near Highway 9, as described Norman's *2060 Strategic Water Supply Plan*. This recycled water system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer was also directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for this new non-potable water system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. In March 2023, City of Norman furnished additional requested data to Plummer to assist in finalizing their analysis, and on September 29, 2023, a draft report was submitted for City of Norman review. During the fall of 2024, there were multiple meetings and conference calls between Plummer and NUA to clarify details of report. Final conclusion was that neither the repurposing of Lindsey Tower for a future Non-Potable Recycled Water System nor returning Lindsey Tower to service as potable water storage were financially viable. As a result, the only option left to NUA was the demolition of Lindsey Tower.

The conclusions of Plummer's report were presented to City Council in the March 12, 2024 Conference Meeting. In response, City Council indicated that, because of its visibility and proximity to OU's stadium, the tower may have value to the City as a landmark with City of Norman logo (and possibly an OU logo paid for by OU). For this reason, City Council indicated that, depending on costs and possible contributions by others, they may be interested in City of Norman taking

possession of Lindsey Tower and using General Funds (and other contributions) to paint just the exterior of the tank so it could serve as a landmark. After further discussion, NUA noted that, unrelated to Lindsey Water Tower, funding has been budgeted in FY 2025 for Project WA0382, Robinson Tower Resurfacing. Consequently, NUA could prepare a single bid package that would include both Robinson Tower Resurfacing and two alternates for Lindsey Tower: (1). Demolition of Lindsey Tower; and (2). Resurfacing of Exterior of Lindsey Tower (so it could serve as a landmark). By combining the work on two water towers, NUA could expect to receive the most competitive bids. After bids are received, City Council could determine, based on actual costs, if they want to proceed with funding the exterior resurfacing of Lindsey Tower from the General Fund with a contribution from NUA equal to the cost of the demolition alternative or if they will simply direct NUA to accept the demolition alternative and demolish Lindsey Tower. City Council directed that NUA proceed with this option. Based on this direction, a contract was negotiated with Coastal Windforce, Inc. (formerly Dunham Engineering) to prepare a single set of Bidding Documents covering Robinson Tower Resurfacing and the two alternates for Lindsey Tower (Demolition or Exterior Resurfacing Only) and to perform construction administration and management services for the Work at both towers, and Engineering Contract No. K-2324-169 was approved at the May 14, 2024 City Council Meeting.

On March 21, 2024, the combined bid package for Robinson Tower Resurfacing and the two alternates for Lindsey Tower were advertised. These bids were opened on April 18, 2024. The actual costs for the two alternatives were presented to City Council at the April 23, 2024 Conference Meeting. During that meeting, City Council deferred a decision until they could further investigate options and implications for funding the alternative to preserve Lindsey Tower. In mid-May, NUA was directed to proceed with the resurfacing of Robinson Tower, but to defer any work on Lindsey Tower for at least 6 months to allow for further time to investigate possible funding sources to preserve it. NUA determined that most sensible path forward entailed awarding a contract to the lowest and best bidder, G&L Tank Sandblasting & Painting of Shelbyville, Tennessee (G&L), for the combined Robinson Tower Resurfacing/Lindsey Tower Demolition alternate with added contract language requiring G&L to defer demolition of Lindsey Tower for a minimum of 6 months after Contract Award. If at the end of the 6-month deferral, City Council decides to proceed with preservation of Lindsey Tower or if they wish to further defer their decision, the demolition portion of the Contract would be deleted by Change Order. Then, once a final decision is made, either the demolition or rehabilitation of Lindsey Tower would be rebid.

On May 28, 2024, City Council approved award of Contract K-2324-143 in the amount of \$816,200.00 (\$504,200.00 for the resurfacing of Robinson Tower and \$312,000.00 for the demolition of Lindsey Tower). As noted above, the awarded Contract included a requirement that demolition of Lindsey Tower be deferred a minimum of 6 months with the understanding that, at the end of that time, City of Norman will decide to either proceed with the demolition or delete that work in its entirety from the Contract. In late November 2024, a final determination was made to pursue options to resurface Lindsey Tower. As a result, the final change order for this project deleted this work from G&L's contract.

This project is now complete. The aforementioned final change order along with final acceptance and final payment for this project were approved by City Council on April 22, 2025. There will be no further updates on this project.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Jonathan McCarthy) for Non-potable Water System Study.

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. Proposed alignment was reviewed and comments sent back to Plummer in May 2024. Next steps are to meet with Public Works on the timing of Tecumseh Road Widening Project from 24th to Flood, in an effort to determine the best window to replace the waterline along that section of road.

A meeting with ODOT occurred in June 2024, with ODOT accepting the proposed alignment. The next steps in this project are to execute the alignment survey and begin geotechnical assessment of the soil near I-35.

As of July 2024, the alignment survey is to be scheduled in September, with 30% plan development to follow the survey.

The alignment survey was completed in September 2024, and the 30% plans are currently in development. The survey yielded no unexpected findings.

In October 2024, Peter was informed that the Plummer engineers on the project, Alan Swartz and Tayler Kent, were leaving Plummer. A follow-up meeting was held to discuss the status of the project, and Robert Weinert, the engineer replacing Alan Swartz as the lead was introduced. Robert is a seasoned engineer and has worked on large projects for NUA in the past (Robinson Phase I and II WL Replacement).

A technical memorandum is expected in late November, with the 30% plans pushed back to early December.

The technical memorandum was received in December with 35% plans, and is being reviewed by NUA staff.

As of January 2025, the 35% plans are still under review. Utilities staff met with Public Works in February 2025 to ensure there are no future conflicts with projects Public Works has planned in the same area.

NUA staff to meet with Plummer in early April to review Plummer's response to NUA's comments on 30% plans. Following this meeting, Plummer will begin working on 60% plan set.

As of April 2025, Plummer continues to work on the 60% plans.

Engineer: Plummer (*Robert Weinert*)

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late April 2024. Follow-up with Parkhill on May 7, 2024 has design phase expected completion on May 17.

Plans were received on Monday October 7, 2024 and are currently under review by Norman Utilities Staff.

Staff has completed review of plans and bid documents are being prepared while Parkhill addresses NUA comments on the design.

From a 12-5-24 update email, NUA expects to receive the completed plans by January 1, 2025.

The Parkhill engineer on this project has moved to a different company and a meeting with the new project manager at Parkhill will take place in January 2025. As the initial plans were already received by NUA and returned to Parkhill with NUA comments to address, the final plans are expected to come in January or February 2025. NUA staff will meet with the new project manager in January to determine how close Parkhill is to tendering final plans.

During the meeting with the new Parkhill team assigned to this project, Parkhill determined the final plans will be ready by mid-February. Bid specifications are being prepared and bidding is slated to be advertised in March.

Bids were received and opened on May 1, 2025. The lowest bid received was from Southwest Water Works, LLC in the amount of \$1,585,350. The contract is expected to be awarded at the City Council regular meeting in late May or early June.

Engineer: Parkhill (*Sean Price*)

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under

the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff was held in June. Radio network is installed and meters are communicating and reading on the system. Integration work for software is ongoing. The Initial Deployment Area is complete and work is still ongoing to allow for testing of systems and integrations. Meter upgrades are over 25 percent complete and approximately 12,000 meters have been upgraded to-date.

Consultant: E Source (Alyssa Pourciau)

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed. Line Maintenance has continued to complete service line inventories and, based on the results of the surveys and discussions with the ODEQ, the estimated number of unknowns was reduced to approximately 4,500 services. The final inventory was submitted to the DEQ on October 16, 2024. Service line verification was completed for Norman schools and is currently ongoing for locations recommended by Voda.AI.

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A kick-off meeting was held on February 15, 2022 after 60% streetscape plans were completed. Additional items were added to the project so an amendment will be brought to City Council for approval. This project will be completed in combination with the Public Works project to reduce overall restoration costs and impacts to the public. Project was bid but was over budget for the roadway portion of the work. Staff will work to amend the contract with the Engineer to bid the water line portion separately.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water meter plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. ODOT has bid the project and awarded contract. The Pre-Work meeting was held on February 12, 2025. Work began in March though the water line portion is expected to start in May.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their

model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year. Staff have been working with the consultant to provide data and working through data cleanup. Initial results were provided in November. Staff reviewed the information in December and had modifications/corrections. Updated information provided and staff will complete an additional review in April.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. A pre-construction meeting was held on August 29, 2023. All punch list items have been completed at the apartment complex. Contractor has completed the installation of all the lines within the Southlake development. Remaining items of work will be cleanup as weather conditions permit.

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. An additional sum of \$49,286 was added to the contract for work needed to improve the design following public comments. The Planning Committee approved the revised platting/zoning for the location. Staff are reviewing the 90% submittal and staff is working on revisions to proposed Amendment 2 of the engineering contract.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)

Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

SANITATION CAPITAL PROJECTS:

Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergent) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. As of the first week in March 2024, City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project.

A discussion with Tricore took place on October 2, 2024 and they requested for Norman Utilities Staff to begin compiling bid documents. Bid documents are expected to be completed in November with the bidding process beginning in December. This project doesn't have the same priority as projects with federal or state funding window constraints such as the WRF Aeration Blowers and Biosolids CEC project, or projects that will have a greater impact on Norman residents such as the Danfield WL Replacement and SMP-18, which have all required significant input from the NUA in the period originally designated for producing the bid documents in October.

This project is expected to go out for bid in January or early February 2025. A request was made for Tricore to tender plans to Development Services for review while the bidding documents are finalized and the bidding process begins.

The project went out for bid in January and bid opening will be on March 20, 2025. As of March 2025, received bids are being evaluated before proceeding.

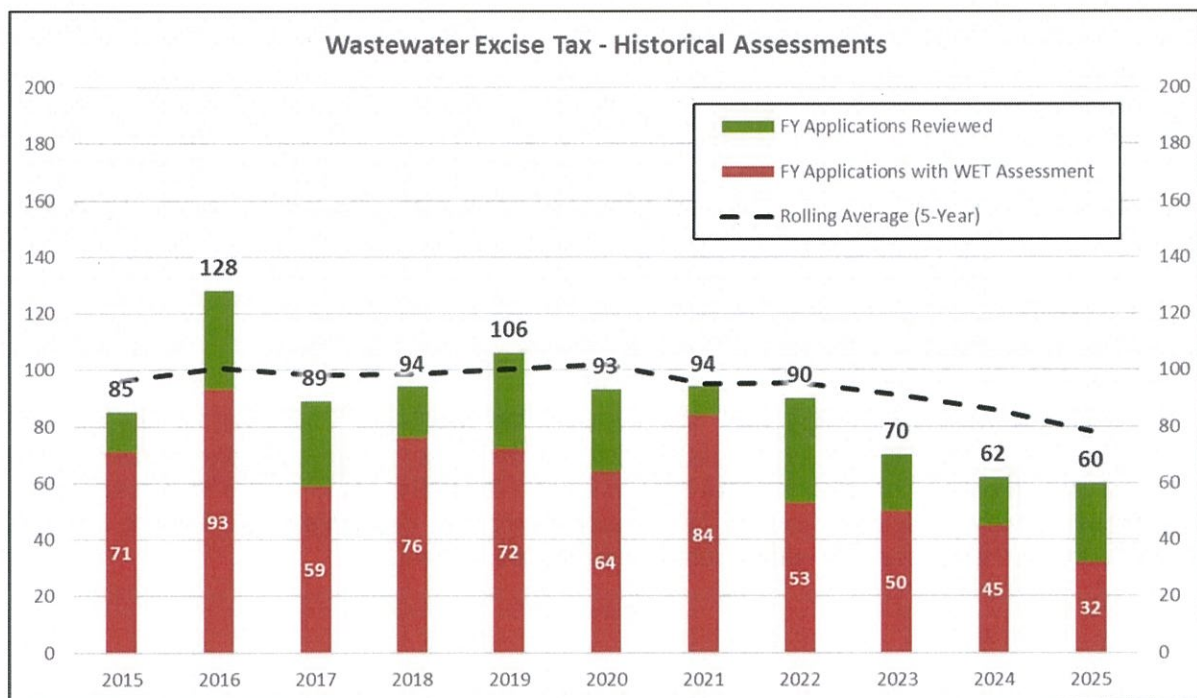
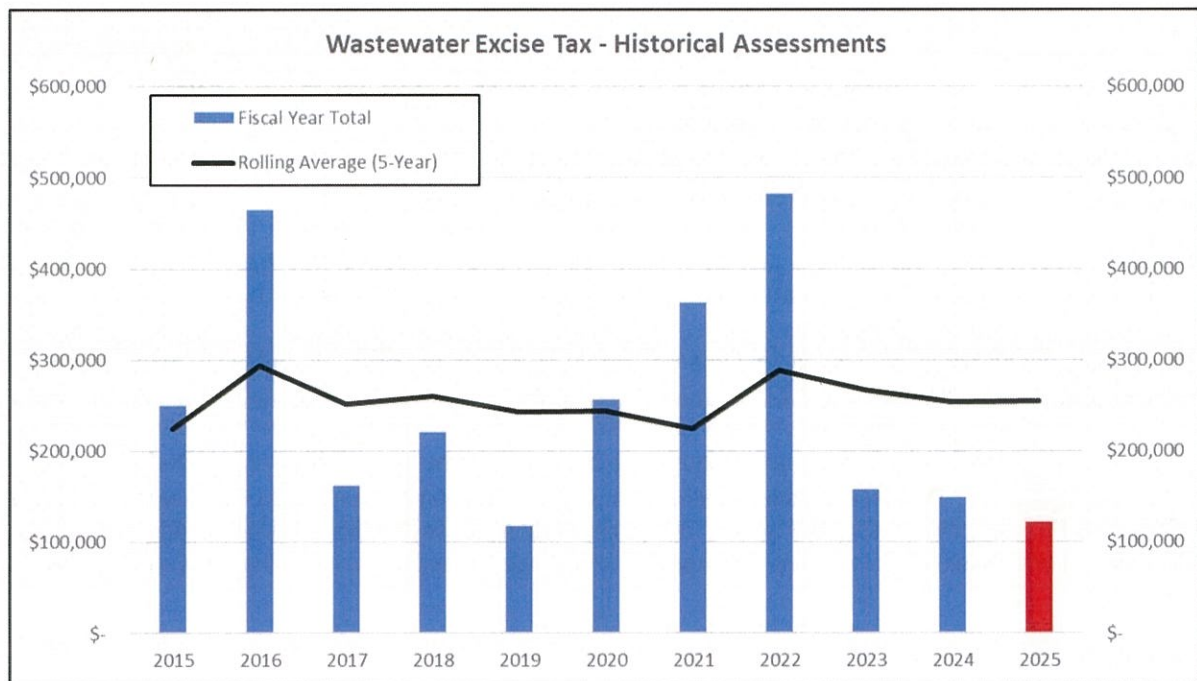
Following the evaluation of bids, Contract and Bonds have been sent to the lowest bidder WL McNatt & Company in the amount of \$1,787,506. This exceeds the budget for this project, and a change order has been negotiated and sent to WL McNatt & Co., reducing the scope of work on this project to bring costs into alignment with budgetary constraints. The contract and change order for this project is expected to be awarded and approved in the last City Council regular meeting in May.

Engineer: TriCore Group, LLC (Greg Vance)

Sanitation Cost-of-Service Study (SA0025): This study will complete a financial evaluation of the Sanitation Fund. Raffelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raffelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Staff are compiling information through FYE2024 to provide the most accurate data to the consultant along with updated contract costs for solid waste disposal, comingled recycling, and drop center recycling.

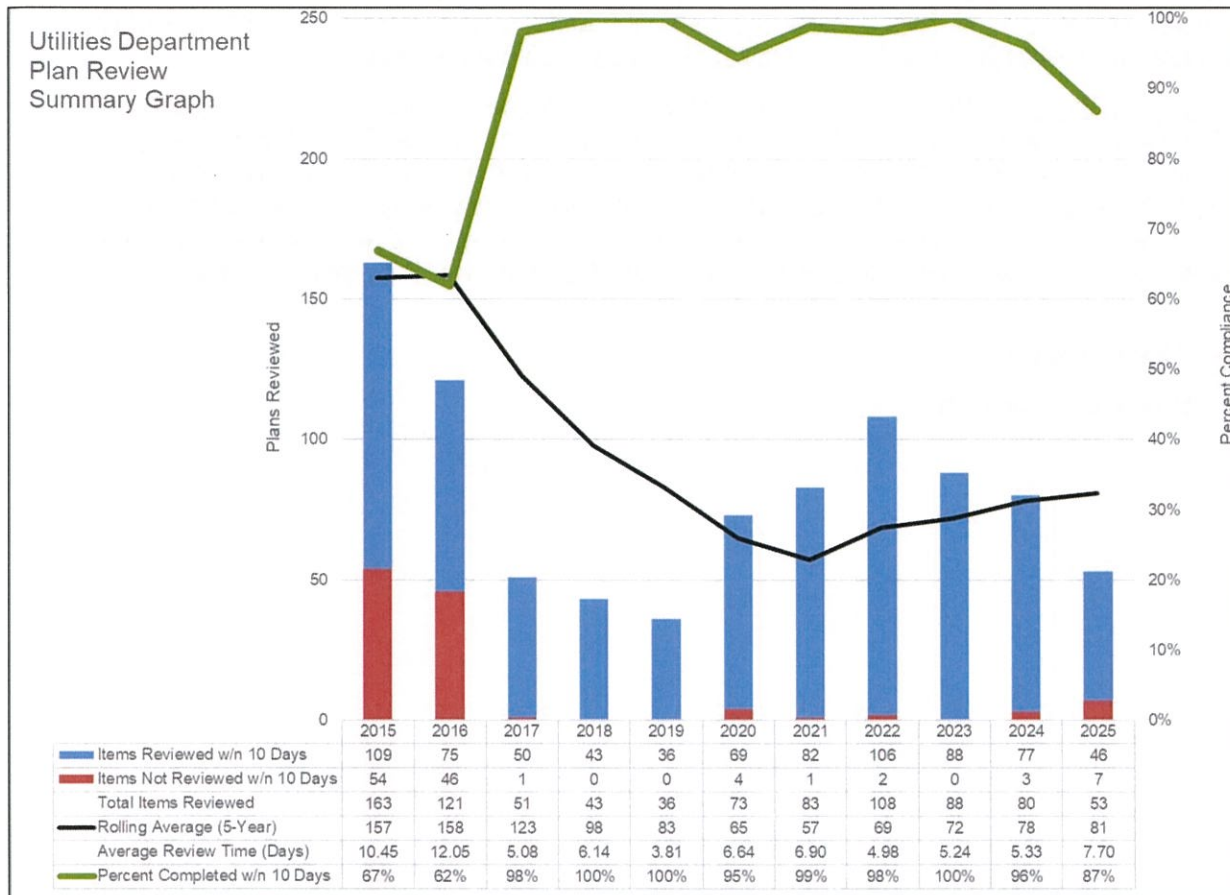
Wastewater Excise Tax – Non-Residential:

WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on nine commercial entities last month. Eight applications were determined to increase wastewater flows over the previous use of the site. For the fiscal year, 60 commercial properties have been reviewed and a total of \$121,772. has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed (current through date of report preparation).



PLAN REVIEW:

Four plan sets were reviewed this past month. Staff has reviewed 46 plans for the current fiscal year with an average review time of 6.4 days and with 100 percent of plans reviewed within 10 days. *Graph current through date of report generation.*



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.

6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015. Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.
8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

0 water well permits were issued for the month of April.

DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY APRIL 2025
SUMMARY

	MONTHLY	YEAR-TO-DATE
STORMWATER CONSTRUCTION SW		
INSPECTIONS	87	845
ACTIVE SITES	87	811
CITATIONS	0	0
NOVS	0	0
CDOS	0	0
SWOS	0	0
ECPS	6	28

STORMWATER MS4 OPERATIONS		
ACTION CENTER	0	16
PWSTORMWATER	0	6
CALLS	4	52
OTHER	7	69
TOTAL INQUIRIES	11	129
OUTFALL INSPECTIONS	0	56
MCM 5 INSPECTIONS	0	122
MCM 6/P2 INSPECTIONS	0	13

PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM		
FOG INSPECTIONS	16	192
FOOD LICENSE APPROVAL	2	28
SIU INSPECTIONS	0	9
SIU SITES SAMPLED	0	26
TABLE II MONITORING (%)	100%	100%
TABLE III MONITORING (%)	50%	50%

HOUSEHOLD HAZARDOUS WASTE		
HHWF: CARS SERVED	73	609
SWAP SHOP VISITS	6	54
OIL DISPOSED	5470	42262
ANTIFREEZE DISPOSED	0	4770
TIRES DISPOSED	8145	106650
HHW MATERIAL COLLECTED	6519.5	37636
E-WASTE: CARS SERVED	0	370
E-WASTE COLLECTED	0	20089
TOTAL CARS SERVED	73	1003
TOTAL MATERIAL COLLECTED	6519.5	58309

REVENUE		
FOG PROGRAM	\$ 5,802.00	\$ 29,652.00
SURCHARGE	\$ 7,863.84	\$ 108,402.47
LAB ANALYSIS RECOVERY	\$ -	\$ -
IND. Dischg. Permit fee	\$ -	\$ 36,554.52
TOTAL	\$ 13,665.84	\$ 174,608.99

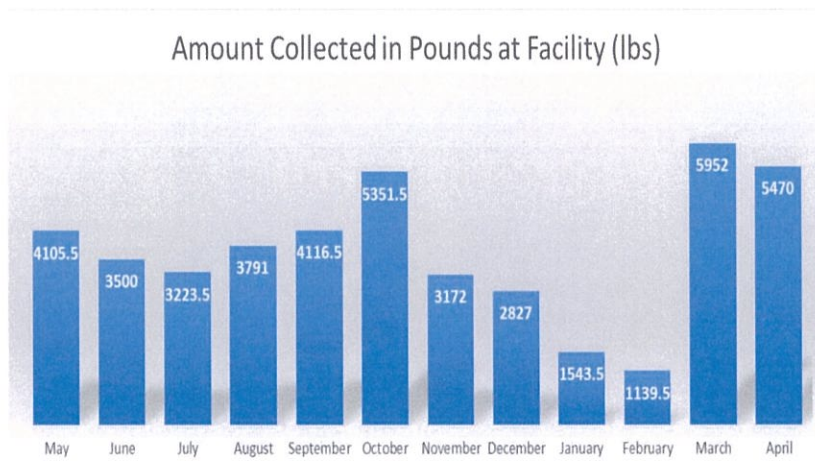
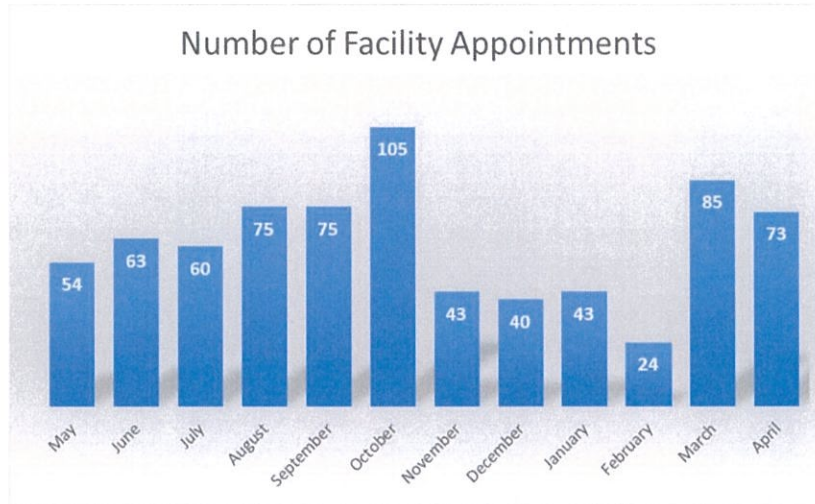
ACTIVITIES
<i>ECAB</i>
Provided staff liaison support including attending meetings, preparation of minutes, speaker scheduling and issue research.
Participated in Earth Day Festival
Continuing meetings about MCPA
Working on efforts to reduce contamination in recycling
<i>DoERS</i>
On April 1, Chao and Loudenback attended the Transportation and Extreme Weather Symposium at the NWC.
On April 3, Loudenback attended the OFMA Spring Workshop
On April 4-5, Boteler and Epperson facilitated the annual Rain Barrel distribution - 139 composters and rain barrels
On April 5, Loudenback, Chao and Billings facilitated the Big Event at HHWF where OU students planted over 600 new pollinator plant plugs
On April 9, Loudenback attended the combined PC/Council demonstration session
On April 10-11, the entire division along with PW stormwater maintenance crews in partnership with NAC implemented the 7th Annual Artful Inlets installation on Campus Corner
On April 15, Boteler and Billings facilitated a cleanup with Hitachi Green Team members
On April 16, Gates and Loudenback facilitated the April ECAB meeting.
On April 22, Billings and Epperson facilitated a watershed cleanup at Ruby Grant Park
On April 22, Chao accepted the Arbor Day proclamation at Council
On April 24, Loudenback and Chao participated in Reagan Elementary's Reading Night
On April 26, Loudenback and Chao facilitated part 1 of the two-part Hugelkultur workshop
On April 27, DoERS facilitated the 25th Annual Earth Day Festival
On April 28, Loudenback participated in the WQS Triennial review meeting

Upcoming Events:

3-May Ewaste collection
4-May Pt 2 Hugelkultur
9-May Operator Certification Renewal
9-May ABWOK Photo Op
18-May Bee Workshop
18-May St. Stephen's Presentation
20-May OREC Meeting
12-Jul Habitat and All That

Projects

1-Jun ABWOK
13-May HHWF Panels



CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2025		FYE 2024	
April 2025	MONTH	YTD	MONTH	YTD
New Meter Sets:	18	336	39	315
Number Short Sets	18	318	37	305
Number Long Sets	0	18	2	10
Average Meter Set Time	8.36	6.21	7.91	6.25
Number of Work Orders:				
Service Calls	481	5,213	554	4,803
Meter Resets	0	4	0	4
Meter Removals	0	28	3	38
Meter Changes	20	489	84	607
Locates Completed	626	5,596	468	4,101
Number of Water Main Breaks	9	153	6	122
Average Time Water Off	1.33	1.51	0.75	1.58
Number of Water Leaks	44	479	40	477
Fire Hydrants:				
New	0	1	0	0
Replaced	1	9	0	4
Maintained	24	440	56	494
Number of Valves Exercised	112	1,125	28	824
Feet of Main Construction	0	0	0	500
Hours of Main Construction	0	0	0	1,631
Meter Changeovers	0	0	0	5
OJI's	0	0	0	1
Hours Flushing/Testing New Mains	10.27	110	5	143
Hours Worked Outside of Division	0.00	0.00	0	0

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2025		FYE 2024	
April 2025	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	6	21	4	17
Property Owner Responsibility	27	204	24	203
TOTAL	33	225	28	220
Number of Feet of Sewer Cleaned:				
Cleaned	114,223	1,039,665	90,794	833,742
Rodded	4,650	40,167	3,103	30,016
Foamed	26,373	86,857	0	101,572
SL-RAT	9,543	26,696	16,161	26,767
TOTAL	154,789	1,193,385	110,058	992,097
Sewer Overflows:				
Rainwater	2	2	0	0
Grease/Paper/Roots	1	3	0	1
Obstruction	0	1	0	0
Private	2	3	1	11
Other (Lift Station, Line Break, etc.)	0	0	0	0
Total Overflows	5	9	1	12
Feet of Sewer Lines Televised	40,973	373,387	26,640	249,350
Locates Completed	261	2,638	325	3,087
Manholes:				
Inspected	1,362	11,934	1,331	11,525
New	0	0	0	0
Raised	0	21	2	17
Repaired	0	20	8	21
Feet of Sewer Lines Replaced/Repaired	2.50	29.50	32	106
Hours Worked at Lift Station	71.67	541.43	41	414
Hours Worked for Other Departments	22.08	66.16	1.67	39.63
OJI's	0	2	0	0
Square Feet of Concrete	0	0	0	0
Average Response Time (Minutes)	26.00	21.90	24.00	26.63
Number of Claims	1.00	0.00	1.00	4.00

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
April 1-30, 2025
Flow Statistics

	FYE 2025		FYE 2024	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	461.0	3464.6	348.6	3451.4
Total Effluent Flow (M.G.)	456.8	3401.2	343.7	3248.8
Influent Peak Flow (MGD)	40.5	40.5	17.0	28.3
Effluent Peak Flow (MGD)	42.3	42.3	16.2	27.7
Daily Avg. Influent Flow (MGD)	15.4	11.5	11.6	11.3
Daily Avg. Effluent Flow (MGD)	15.2	11.1	11.5	10.6
Precipitation (inches)	26.8	78.8	3.4	34.6

Discharge Monitoring Report Stats

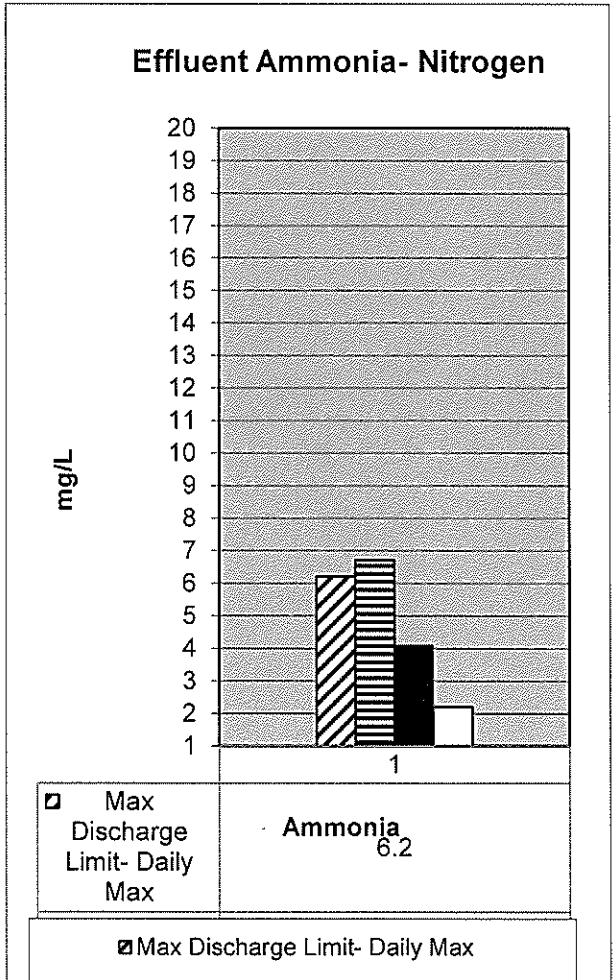
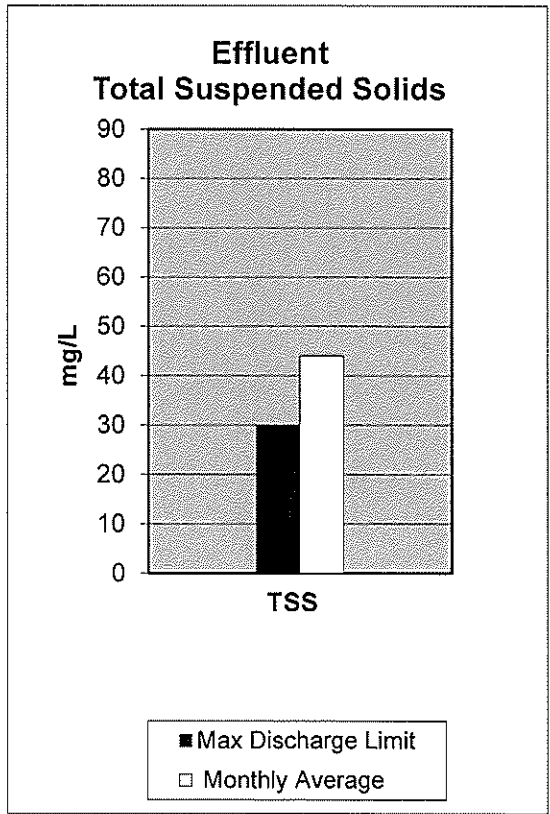
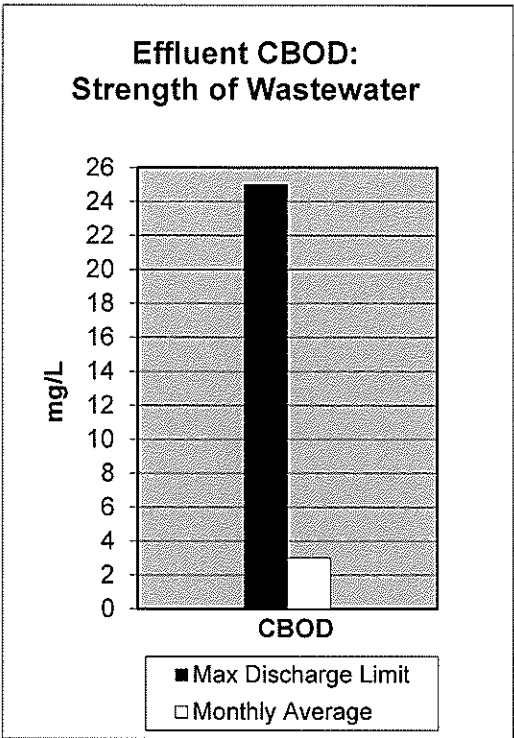
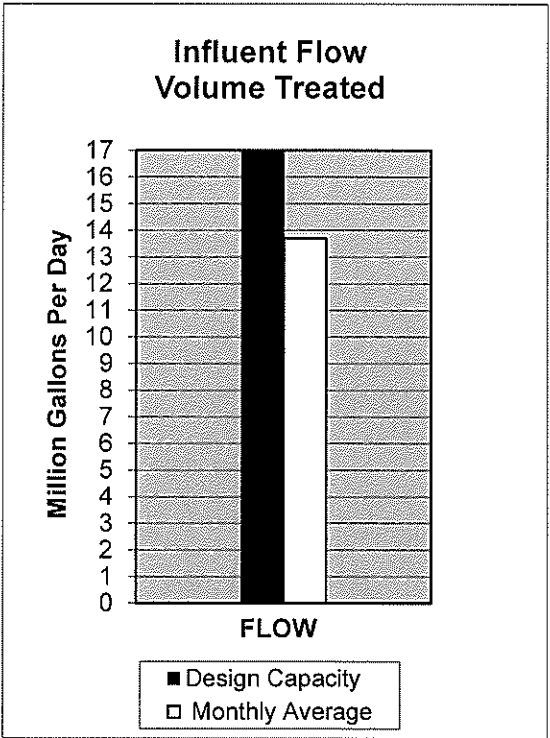
EPA minimum percentage removal 85%

5 day BOD:	Avg.	Avg.
Influent Total (mg/l)	123	142
Effluent Carbonaceous Total	3	2
Percent Removal	97.6	98.6
Total Suspended Solids:		
Influent (mg/L)	188	222
Effluent (mg/L)	44	6.7
Percent Removal	76.8	97.5
Dissolved Oxygen:		
Influent (min)	0.6	0.9
Effluent (min)	6.2	6.3
pH		
Influent (Low)	7.0	7
(High)	7.4	7.3
Effluent (Low)	6.7	6.9
(High)	7.4	7.2
Ammonia Nitrogen		
Influent (mg/L)	24.7	31.1
Effluent (mg/L)	2.2	0.9
Percent Removal	91.9	97.1

Utilities

Electrical				
Total kWh Used (Plant wide)	444,280	4,991,380	362,300	4,411,500
Aeration Blowers	135,700	1,278,200	108,400	1,224,700
UV Facility	56,800	702,000	36,800	612,000
Natural Gas				
Total cubic feet/day (plant wide)	552,000	4,623,000	372,000	3,061,000
Public Education (Tours)	2	16	0	0
Total Attendees for FYE 25	203		202	
OU Golf Course (Pumped)	9.3	94.4	3.6	83.8
E. coli average for April 2025	84 MPN (Limit is 630)			

CITY OF NORMAN
WATER RECLAMATION FACILITY
April 2025



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: April-2025

	FYE 2025		FYE 2024	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	336.20	3394.28	338.52	3113.39
Well Production (MG)	32.22	819.25	57.57	1125.50
Oklahoma City Water Used (MG)	30.00	300.05	29.96	304.03
Total Water Produced (MG)	398.42	4513.58	426.05	4542.92
Average Daily Production	13.28	14.85	14.20	14.89

Peak Day Demand

Million Gallons	15.96	23.15	16.45	23.32
Date	4/13/2025	8/6/2024	4/17/2024	9/4/2023
System Capacity (see note 1)	30.34	30.34	30.34	30.34
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00

Note 1: 2024- system capacity updated to reflect actual firm capacity from all sources

Costs

Plant	\$685,863.90	\$6,967,176.23	\$667,474.76	\$6,848,877.77
Wells	\$215,298.84	\$2,322,838.10	\$208,392.59	\$2,460,274.16
OKC	\$110,017.99	\$1,010,146.17	\$93,982.57	\$954,293.62
Total	\$1,011,180.73	\$10,300,160.50	\$969,849.92	\$10,263,445.55

Cost per Million Gallons

Plant	\$2,040.03	\$2,052.62	\$1,971.74	\$2,199.81
Wells	\$6,682.77	\$2,835.33	\$3,619.81	\$2,185.95
OKC	\$3,667.39	\$3,366.57	\$3,137.35	\$3,138.78
Total	\$2,537.98	\$2,282.04	\$2,276.40	\$2,259.22

Water Quality

Bacterial Samples in Compliance	100	1,001	100	1,008
Bacterial Samples out of Compliance	0	2	0	2
Total number of inquiries (Note 2)	0	11	0	19
Total number of complaints (Note 2)	3	33	1	49
Number of complaints per 1000 service connections	0.07	0.77	0.02	1.19

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

Safety

Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	0	0	1	9

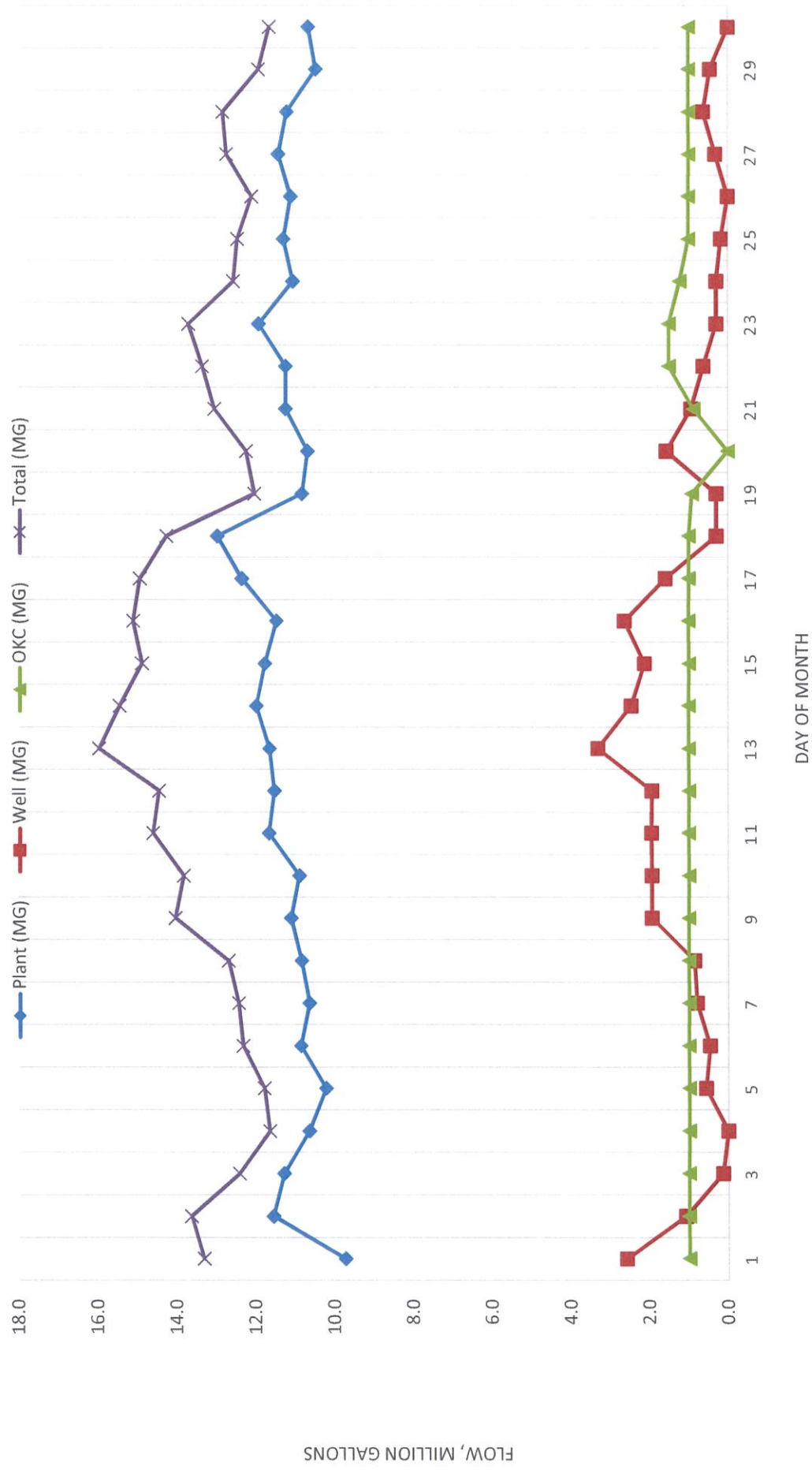
Public Education

Number of tours conducted	2	18	2	14
Number of people on tours	17	191	9	174

Notes:

Installed Onyx pinch valve on SCC 3. Staff serviced lower cell of Sodium Hypochlorite generator 2.
Contractor created a barrier to avoid lift station overflow to creek. Staff completed annual well disinfection.
Staff repaired VFD at well 31. Staff started SCC 2.

WATER PRODUCTION FOR APRIL 2025



MONTHLY TRANSFER STATION REPORT

April 2025

	TONS PER MONTH	REVENUE PER MONTH
O.U.	413.55	\$23,503.00
STANDARD GATE	1,097.43	\$127,274.88
RESIDENTIAL	259.74	\$7,987.00
MATTRESS		\$1,925.00
TOTALS:	1,770.72	\$160,689.88

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	512.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	9985.57
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
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TOTAL LOADS BROUGHT TO LANDFILLS:	512.00
GRAND TOTAL TONS TO LANDFILLS	9,985.57

DISPOSAL COST PER TON (OKC)	\$21.75
TIPPING FEE'S FOR DUMPING AT OKC:	\$217,186.15
GRAND TOTAL TIPPING FEE'S	\$217,186.15

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	648.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	4333.13
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# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	855.00
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# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	4053.99
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TOTAL LOADS BROUGHT TO TRANSFER STATION:	1503.00
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TOTAL TONS BROUGHT TO TRANSFER STATION:	8387.12
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	
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TOTAL TONS RECEIVED AT TRANSFER STATION	1770.72
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SANITATION DIVISION PROGRESS REPORT

SUMMARY 2025

	FYE 24		FYE 25	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	1	24	2	19
<u>On The Job Injuries</u>	1	6	1	8
<u>Bulk Pickups</u>	0	206	53	579
<u>Refuse Complaints</u>	102	640	100	1097
<u>New Polycarts Requests</u>	55	494	68	521
<u>Polycarts Exchanges</u>	5	88	7	50
<u>Additional Polycart Requests</u>	64	558	85	744
<u>Replaced Stolen Polycarts</u>	63	202	46	309
<u>Replaced Damaged Polycarts</u>	59	870	53	591
<u>Polycarts Repaired</u>	33	404	43	308

COMPOST MONTHLY REPORT

APRIL 2025

MONTH

TONS BROUGHT IN BY COMPOST CREWS:	241.79
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 5,258.93

TONS BROUGHT IN BY PUBLIC:	1,100.00
TONS BROUGHT IN BY CONTRACTORS :	1,250.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	150.00
LANDFILL TIPPING FEE'S	\$ 21.75
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 54,375.00

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 59,633.93
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REVENUE COLLECTED FROM COMPOST SALES:	\$1,840.00
REVENUE COLLECTED FROM GATE SALES:	\$11,880.00

TOTAL TONS COLLECTED	2,741.79
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MULCH CUBIC YDS
MONTH

COMPOST CUBIC YDS
MONTH

PARKS DEPT.	
ROAD & CHANNEL	
LINE MAINTENANCE	
STREET DEPT.	
WATER TREATMENT	
MURPHY PRODUCTS OKC	
SELF LOADING BIN	
DRYING BEDS	
COMPOST SOLD BY CUBIC YARDS	
MULCH SOLD BY CUBIC YARDS	
TOTAL:	0

21
21

CURBSIDE MONTHLY RECYCLING REPORT**Apr-25****PROGRAM STATISTICS**

	AVERAGE MONTH
SET OUT/PARTICIPATION RATE:	70%
AVERAGE TONS PER DAY :	16.46
POUNDS PER HOME:	19.44

COMMODITY BY TON

	% of Total	TONS
ALUMINUM BEVERAGE CAN	2.10%	12.42
#1 PET	5.50%	32.54
NEWS	0.00%	0
GLASS CONTAINERS	5.72%	33.84
MIX PAPER	33.40%	197.58
PLASTIC FILM	0.57%	3.37
#2 NATURAL	0.90%	5.32
#2 COLOR	1.10%	6.51
#3-#7	0.00%	0
METAL	0.82%	4.85
RIGIDS	0.89%	5.26
TIN-STEEL SCRAP	3.30%	19.52
TRASH	28.30%	167.41
OCC	17.40%	102.93
TOTAL	100.00%	591.55

	MONTH
SERVICE CALLS (MISSES)	12
HOUSESIDE	1
REMINDER	0
SCATTERED	0
MISC.	1
REPAIR	5
NEW	48
ADD	2
MISSING	11
EXCHANGE	0
REPLACE	12
PICK UP	17
TOTAL CALLS	109.00

	MONTH
LANDFILL COST AVOIDANCE	\$12,866.21

