



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 10/08/2024

REQUESTER: Katherine Coffin

PRESENTER: David Riesland, Transportation Engineer

ITEM TITLE: CONSIDERATION OF APPROVAL, ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2425-56: A PROJECT MAINTENANCE, FINANCING, AND RIGHT-OF-WAY AGREEMENT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND THE OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR PROJECT J3-6951(004)AG, STATE JOB 36951(04), TO INSTALL A TRAFFIC SIGNAL AT THE INTERSECTION OF 36TH AVENUE NW WITH BART CONNER DRIVE, RESOLUTION R-2425-45, AND BUDGET TRANSFER AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

A traffic signal at the intersection with 36th Avenue NW at Bart Conner Drive was approved for Federal Safety funds by the Association of Central Oklahoma Governments and is included in the Federal Fiscal Year 2027 Transportation Improvement Plan. The Norman City Council approved a Programming Resolution (R-2324-22) for the project on August 8, 2023. Previously, the Norman City Council had approved Contract K-1718-51 with Garver Engineers. Among other things, that Contract included the design of the traffic signal installation on 36th Avenue NW at Bart Conner Drive.

DISCUSSION:

The Oklahoma Department of Transportation requires the City to execute a project agreement and to adopt it by Resolution before letting the project to contract. The agreement addresses the responsibilities of the City and the Department during and after the construction of the project. Both the resolution and agreement have been reviewed by staff and approved by the City Attorney's Office. Based upon the preliminary cost estimates submitted with the grant application, the City's financial obligation in this agreement, shown on page 6 of the attached agreement, is \$26,210 as this is a 100% Federally-funded Safety Project. Plans for the project were designed by Garver Engineers. Funds remain in a completed capital project construction account for Classen Sidewalks that can be transferred into a capital project construction account for the 36th Avenue NW traffic signal installation at Bart Conner Drive. The funds remaining in the Classen Sidewalks Construction account total \$32,723.67.

RECOMMENDATION 1:

Staff recommends approval of Contract K-2425-56 and Resolution R-2425-45 with ODOT for the installation of a traffic signal at the 36th Avenue NW intersection with Bart Conner Drive in Norman.

RECOMMENDATION 2:

Staff recommends the following transfer, totaling \$32,723.67, between the two accounts shown in the table below.

Losing Account					Gaining Account				
Description	Project #	Org	Object	Transfer Amount	Description	Project #	Org	Object	Transfer Amount
Classen Sidewlk:Boyd-12SE CONST	TR0110	50597712	46101	-32,723.67	36 th NW:BartCnr & Cascade CONST	TR0109	50590076	46101	+\$32,723.67