



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 10/08/2024

REQUESTER: Joseph Hill, Streets Program Manager

PRESENTER: Scott Sturtz, Interim Director of Public Works

ITEM TITLE: CONSIDERATION OF ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF A DONATION VALUED AT \$7,800 FROM DENVER CEMETERY ASSOCIATION FOR FILL MATERIAL TO BE USED BY THE PUBLIC WORKS DIVISION.

BACKGROUND:

Section 12-111 of the City Code requires that the City Council accept all donations valued greater than \$250 received by the City prior to the use or disbursement of same. Therefore, it is requested that Council review and consider the following item for acceptance and use by the Public Works Streets Division.

DISCUSSION:

On August 2, 2024, staff began correspondence with representative of the Denver Cemetery located on 108th Avenue SE north of Lindsey Street. The Denver Cemetery has compiled a sizeable stockpile of excess material generated over years of ceremonial service and is offering to donate material to the City of Norman for use in general construction and maintenance activities.

The Public Works Street Division Policy S25.7 has been attached and encourages the reuse and conservation of materials whenever possible. The Denver Cemetery is offering an estimated surplus of 120 tons of fill material. This stockpile is estimated to be \$7,800.00 in market value. This offering will allow staff to remove material from Denver cemetery and stockpile the excess materials at the Lindsey Yard facility for reuse on construction and maintenance projects citywide as needed.

To collect the donated materials, City Staff will need to enter the Denver Cemetery property. City legal has prepared a right of access to accomplish this in a manner that will avoid undue legal exposure to the City.

RECOMMENDATION:

Staff recommends the acceptance of Donation from Denver Cemetery for fill material valued at \$7,800.00.
