



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 9/08/2026

REQUESTER: Joe Taylor, Staff Engineer

PRESENTER: Scott Sturtz, Public Works Director

ITEM TITLE: CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF AUTHORIZATION OF WORK ORDER ONE FOR ON-CALL CONTRACT K-2526-73: A CONTRACT BY AND BETWEEN THE CITY OF NORMAN AND GARVER L.L.C., IN THE AMOUNT OF \$305,951.00 TO PROVIDE ENGINEERING DESIGN SERVICES FOR THE FRANKLIN ROAD AND PORTER AVENUE ROUNDABOUT PROJECT AND BUDGET TRANSFER. (WARD 6)

BACKGROUND:

The Absentee Shawnee Tribe has coordinated with the City of Norman in selecting this project from the Transportation Improvement Program, as required under 23 U.S.C. § 202(e)(2). The Absentee Shawnee Tribe and the City of Norman have prioritized roundabout installation at this intersection due to high traffic volumes, and the nature and volume of crashes documented at this site. Support for this project from a safety perspective is included in the Absentee Shawnee Tribe Transportation Safety Plan, the Porter Avenue Franklin Road and Broadway Intersection Collision History Report, the City of Norman Comprehensive Transportation Plan (CTP) Roundabout Evaluation Matrix, and the 2014 Adopted Comprehensive Transportation Plan.

On March 19, 2026, the City of Norman was notified that the Absentee Shawnee Tribe was awarded a Tribal Transportation Safety Program Fund grant from the Federal Highway Administration (FHWA) for use in the design and construction of this project in the amount of \$1,299,820.20.

Staff issued a Request for Qualifications RFQ-2425-45 to numerous firms providing right-of-way, engineering, surveying, architectural, and environmental services during Fiscal year 2025. Qualifications were submitted by multiple firms, each identifying the categories of service for which they requested consideration.

These consultants are being assigned the various projects by City staff based on capacity, performance on their current projects and capabilities of their firm to complete a specific project.

On January 27th, 2026, the Norman City Council approved Contract K-2526-73 for On-Call engineering and environmental services on an as-needed basis performed by Garver, L.L.C.

This agenda item is to award the design engineering services for the Franklin Road and Porter Avenue Roundabout project to Garver, L.L.C. of Norman in the amount of \$305,951.00.

DISCUSSION:

The Franklin Road and Porter Avenue Roundabout Project located at the Franklin Road and Porter Avenue intersection will include reconfiguring and widening of the existing convention North Porter Avenue at Franklin Road and Broadway intersection into a new multi-leg roundabout intersection. The project shall minimize any encroachments into private property when possible. The project includes reconstruction of approximately 600 feet south, 1,200 feet north, 600 feet west, and 1,200 feet east of the intersection for a total project length of approximately 3,600 feet, or 0.68 miles. Included will be an additive alternate to include an additional approximately 900 feet of roadway improvements south along North Porter Avenue to tie into the proposed North Porter Avenue bridge improvement project, making the total project length 4,500 feet, or 0.85 miles.

Garver, L.L.C. was selected from the pool of on-call consultants based on firm capability, project workload, and past performance.

Garver's Scope of Services includes:

- Detailed Topographic Survey
- Traffic and Design Analysis
- Storm Sewer Design
- Design Plan submittals at 30%, 60%, 90% and Final Plan stages
- Preparing right-of-way acquisition documents
- Bidding and Construction support and record drawings

City staff were pleasantly surprised to receive the grant for this roundabout about project. The intent was to fund the City's share of the various project costs from excess funds of recently completed projects. Funding for these design services in the amount of \$305,951.00 are proposed to be transferred to the Franklin Road and Porter Avenue Roundabout Project (No. TR0132, Design Account Number 50595552-46201) from the following accounts in the table below.

Project	Account	Appropriation Amount
Franklin Road and Porter Avenue Roundabout Project	SC0766 Account 50595511-46301	\$59,927.44
	SC0768 Account 50595511-46301	\$14,559.74
	SC0769 Account 50595511-46301	\$4,435.20
	SC0778 Account 50595511-46201	\$100,000.00
	SC0778 Account 50595511-46301	\$127,028.62
	Total:	\$305,951.00

If approved, Garver will begin work immediately on the critical path items. The design work is scheduled to be completed in June 2027.

RECOMMENDATION No. 1:

Staff recommends transfer of the design funds in the amount of \$305,951.00 from the specific accounts provided in the table above to the Franklin Road and Porter Avenue Roundabout (Project No. TR0132, Design Account Number 50595552-46201).

RECOMMENDATION No. 2:

Staff further recommend approval of Work Order No. 1 of Contract K-2526-73, between the City of Norman and Garver, L.L.C., for design engineering of the Franklin Road and Porter Avenue Roundabout project in the amount of \$305,951.00.