CITY OF NORMAN, OK

STAFF REPORT

MEETING DATE: 09/08/2026

REQUESTER: Joseph Hill, Streets Program Manager

PRESENTER: Scott Sturtz, Director of Public Works

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT AND/OR POSTPONEMENT OF RATIFICATION OF CONTRACT TASK ORDER NUMBER FOUR TO CONTRACT K-2425-79: TO COLLECT STORM DEBRIS BETWEEN THE CITY OF NORMAN OKLAHOMA AND T.F.R ENTERPRISES, INC., AND BUDGET TRANSFER AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

Natural disasters commonly occur in Oklahoma including wind storms, ice storms, flooding and tornados. When faced with natural disasters, planning is the key to preparedness. A Debris Management Plan ensures a quicker, more thorough and calculated response to a disaster. The Debris Management Plan updated and adopted by City Council in January 2025 recommends pre-positioned agreements with Debris Removal contractors in order to expedite response times.

On January 14, 2025, City Council approved contract K-2425-79 for disaster clearance and removal services with TFR Enterprises, Inc. Pursuant to Article 1 of Contract K-2425-79, the agreement shall remain in place for a three (3) year period, with option to extend the agreement for two additional one-year periods upon mutual agreement of the parties.

The Disaster Debris Management Plan establishes a strategic framework for providing debris removal assistance in support of a Presidential-declared emergency or major disaster and helps qualify a city for additional Federal Emergency Management Agency (FEMA) dollars, in some cases.

On Saturday July 4, 2026, the City of Norman endured a severe weather outbreak that included a high wind event within the city limits. Upon initial damage assessment, Public Works staff along with representatives from TFR identified a wide range of damage throughout the City limits with pockets varying in levels of intensity. Debris encountered to this point are generally vegetative.

DISCUSSION:

The Contract Task Orders to K-2425-79 approved by the City Manager are summarized as follows:

Task Order No. 1 On July 6, 2026, the City of Norman approved Task Order #1 with TFR Enterprises Inc. in the amount of $620,500.00. This estimate included $436,500.00 for hourly rate debris collection, tree hazard removal and debris disposal. An additional $184,000.00 was included in the task order to account for direct haul at the Oklahoma Landfill under the City of Norman account. This landfill is located at 7600 SW 15th Street, Oklahoma City, OK. 73128. These rates average $23.00 per ton for both vegetative and construction and demolition debris.

Task Order No. 2 During a leadership meeting on July 7, 2026, staff discussed a potential debris disposal site located on Ladd Road and 290th Street in McClain County. This property is a permitted ODEQ site managed by Bergen Enterprises. This agreement was approved on July 9, 2026, allowing staff to reduce and recycle vegetative debris from storm events in a singular location. This location also provides substantial improvement to hauling efficiency based upon the geographic location. Since the City of Norman does not have the ability to perform debris reduction in house, TFR Enterprises Inc. received Task Order #2 in conjunction with the approval of DMS site agreement to reduce vegetative debris for $114,400.00 bringing the total of Task Orders approved to $734,900.00.

Task Order No. 3 On July 24, 2026 the City Manager authorized Task Order #3 totaling $987,400.00. This task order covers the cost of doubling removal truck operation from 4 trucks to 8 and allowing an additional 30 days of removal operations for $873,000.00, as well as an additional $114,400.00 for reducing the debris volume down to specified mulch size at vegetative debris site. Staff expect a reduction in “tipping fees” and requested a transfer in the amount of $830,000 for issuance of Task Order #3. This reduced funding available for Tipping Fees down to $27,000.00 available to support tipping at landfill site for disposal of construction debris.

Transfers totaling $1,070,443 representing all of Task Order Numbers 1 and 2, $620,500 and 114,400, respectively, and $335,543 from Task Order Number 3 were approved by the City Manager from the General Fund’s budgeted 1% reserve (Account Number 10110101-44097) to Street Division, Professional Services Debris Removal (Account Number 1050221-44004) as allowed by policy.

Ratification of task orders one through three was approved by council on August 25, 2026.

Task Order No. 4 On August 26, 2026 the City Manager authorized Task Order #4 totaling $667,000.00. This task order covers the cost of maintaining debris removal operations for an additional 20 days for $567,000.00, as well as an additional $100,000.00 for “tipping Fees” as agreed upon at the Ladd Road vegetative debris site.

RECOMMENDATION 1:
Staff recommend ratification of the City Manager’s Approval of Task Orders Numbers 4 to contract K-2425-79.

RECOMMENDATION 2:
It is recommended that the City of Norman City Council approve an appropriation from General Fund Balance (Account Number 10-29000) to the Streets Division, Professional Services Debris Removal (Account Number 1050221-44004) in the amount of $667,000.00 to cover the cost of Task Order No. 4.