



office memorandum

DATE: August 26, 2026

TO: Darrel Pyle, City Manager

THROUGH: Scott Sturtz, Director of Public Works 

FROM: Joseph Hill, Streets Program Manager

SUBJECT: Permission to Transfer Funds in the amount of \$667,000.00 from Account No. 10-29000 to Account No. 10550221-44004 and approval of Task order #4 with TFR Enterprises, Inc. for emergency debris removal program.

Background:

Natural disasters commonly occur in Oklahoma including wind storms, ice storms, flooding and tornados. When faced with natural disasters, planning is the key to preparedness. A Debris Management Plan ensures a quicker, more thorough and calculated response to a disaster. The Debris Management Plan updated and adopted by City Council in January 2025 recommends pre-positioned agreements with Debris Removal contractors in order to expedite response times.

On January 14, 2025, City Council approved contract K-2425-79 for disaster clearance and removal services with TFR Enterprises, Inc. Pursuant to Article 1 of Contract K-2425-79, the agreement shall remain in place for a three (3) year period, with option to extend the agreement for two additional one-year periods upon mutual agreement of the parties.

The Disaster Debris Management Plan establishes a strategic framework for providing debris removal assistance in support of a Presidential-declared emergency or major disaster and helps qualify a city for additional Federal Emergency Management Agency (FEMA) dollars, in some cases.

On Saturday July 4, 2026, the City of Norman endured a severe weather outbreak that included a high wind event within the city limits. Upon initial damage assessment, Public Works staff along with representatives from TFR identified a wide range of damage throughout the City limits with pockets varying in levels of intensity. Debris encountered to this point are generally vegetative.

On July 6, 2026 the City of Norman approved Task Order #1 with TFR Enterprises Inc. in the amount of \$620,500.00. This estimate included \$436,500.00 for hourly rate debris collection, tree hazard removal and debris disposal. An additional \$184,000.00 was included in the task order to account for direct haul at the Oklahoma Landfill under the City of Norman account. This landfill is located at 7600 SW 15th Street, Oklahoma City, OK. 73128. These rates average \$23.00 per ton for both vegetative and construction and demolition debris.

During a leadership meeting on July 7, 2026 staff discussed a potential debris disposal site located on Ladd Road and 290th Street in McClain County. This property is a permitted ODEQ site managed by Bergen Enterprises. This agreement was approved on July 9, 2026 allowing staff to reduce and recycle vegetative debris from storm event in a singular location. This location also provides substantial improvement to hauling efficiency based upon the geographic location. Since the City of Norman does not have the ability to perform debris reduction in house, TFR Enterprises Inc. received Task Order #2 in conjunction with the approval of DMS site agreement to reduce vegetative debris for \$114,000.00 bringing the total of Task Orders approved to \$734,900.00.

On July 24, 2026 Task Order #3 was issued and an additional \$830,000.00 was committed to the debris program to extend debris removal operations and reduction site operations. This approval brought the cumulative total for debris removal to \$1,564,900.00

Discussion:

Debris removal operations initially began on July 9, 2026. The four(4) debris removal units in operation have been running 10 hours per day and recently shifted to a 7 day/ week schedule. Every debris generating event is different, and as such requires regular monitoring and adjustment to ensure efficiency in operation and quality of service to the public. Over the initial 13 days of operation, TFR produced over 16,000 Cubic Yards of debris material. This volume of material was expected based upon the number of units in service at the time. Due to the high volume and continued generation of debris, It was determined that the initial assessment would not be sufficient to service the entire City of Norman, and Task Order #3 was issued to allow for doubling of the debris removal units in service. To date, over 75,000 cubic yards of debris have been generated. Although progress is moving along well and in line with past debris events in the city, there is need for additional time to complete the debris removal citywide. Attached is a quote from TFR Enterprises Inc. in the amount of \$567,000.00. Approval of this task order will allow contractor to continue debris removal operations for an additional 20 days. Staff is requesting additional time to allow for service of construction and demolition debris, as well as treatment of "hotspot" locations that will need a second pass due to the high volume of damage. Staff would also request that second pass be isolated to the sections of Wards 2, 3, 4 and 8 west of the BNSF railway corridor as this area suffered the most extensive damage.

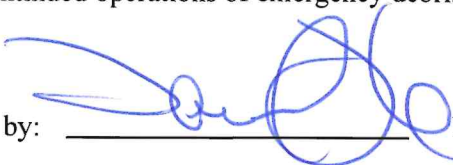
In addition to the \$567,000.00 for continued debris removal service, staff is requesting \$100,000.00 for additional fees associated with the amended agreement at debris management site in which the owner of site has requested \$2.50 per cubic yard delivered beyond the initial 40,000 cubic yard estimate. The debris site is capped at a limit of 80,000 cubic yards of tree debris which would equate to a cost of \$100,000.00 for "tipping fees" based on agreement.

On August 21, 2026, staff reassigned the debris removal operations to begin offloading debris at the City operated Franklin Road Debris Management Site located on the northwest corner of Franklin Road and 12th Avenue NE. This site is permitted for Debris storage and reduction. At this time, staff has not determined the means or methods in which debris at Franklin DMS will be reduced which will require additional funding once determined.

Recommendation:

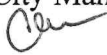
The Streets Division is requesting a Transfer Funds in the amount of \$667,000.00 from Account No. 10-29000 to Account No. 10550221-44004 and approval of Task order #4 with TFR Enterprises, Inc. for continued operations of emergency debris removal program.

Approved by: _____



Not Approved: _____

8-27-26

CC: Shannon Stevenson, Assistant City Manager 
Clint Mercer, Finance Director 
Rick Knighton, City Attorney
Jamie Meyer, City Clerk 

DATE: 08/26/2026

 601 Leander Drive, Leander, Texas 78641
 (512) 260-3322 or (512) 565-0710
 tiffany@tfrinc.com

 TO Joe Hill
 City of Norman

CONTACT PERSON	JOB	PAYMENT TERMS	DUE DATE
Tiffany Jean	Hauling of Vegetative Waste	Net 10	

QTY	DESCRIPTION	Hourly	LINE TOTAL
1600	(8) Knuckleboom Haul Units with Operators	\$290.00	\$464000.00
1600	(8) laborers with small hand tools, Traffic Controls	\$55.00	\$88000.00
200	Crew Foreman with Cell Phone and Truck	\$75.00	\$15000.00

Tipping fees will be the City's responsibility.

SUBTOTAL	\$ 567,000.00
SALES TAX	
TOTAL	

Quotation prepared by: Tiffany Jean, Contract Manager (512) 565-0710

To accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!