



CITY OF NORMAN, OK
HISTORIC DISTRICT COMMISSION MEETING
Development Center, Room A, 225 N. Webster Ave., Norman, OK 73069
Monday, September 08, 2025 at 5:30 PM

MINUTES

AMENDED

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room A at the Development Center, on Monday, September 08, 2025 at 5:30 PM and notice of the agenda of the meeting was posted at the Development Center at 225 N. Webster Ave, the Norman Municipal Building at 201 West Gray, and on the City website at least 24 hours prior to the beginning of the meeting.

Vice Chair Gregory Heiser called the meeting to order at 5:35 p.m.

ROLL CALL

PRESENT

Karen Thurston
Taber Halford
Jo Ann Dysart
Kendel Posey
Gregory Heiser
Michael Zorba*
Susan Skapik

*Michael Zorba arrived at 5:37 p.m.

ABSENT

Mitch Baroff

STAFF PRESENT

Anais Starr, Planner II/Historic Preservation Officer
Jeanne Snider, Assistant City Attorney III
Whitney Kline, Admin Tech IV

GUEST PRESENT

Joel & Kara Young, 6810 E. Lindsey, Norman, OK
Stacy Pattillo & J.S. Williams, 315 Castro, Norman, OK
Catherine Gilarranz & Chirstopher Perry (Krittenbrink Architecture), 119 W. Main, Norman, OK

MINUTES

1. CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES AS FOLLOWS:

HISTORIC DISTRICT COMMISSION MEETING MINUTES OF AUGUST 4, 2025.

Motion by Commissioner Thurston to approve the minutes from the August 4, 2025 Historic District Commission Meeting; **Second** by Commissioner Dysart.

The motion passed unanimously with a vote of 6-0.

CERTIFICATE OF APPROPRIATENESS REQUESTS

2. PUBLIC HEARING FOR THE CONSIDERATION OF A RECOMMENDATION OF NOMINATION TO THE NATIONAL REGISTER OF HISTORIC PLACES (NRHP) FOR THE SPANN HOUSE, LOCATED AT 6810 E LINDSEY STREET, NORMAN, OKLAHOMA.

Motion by Commissioner Heiser to recommend nomination to the Nation Register of Historic Places (NRHP) for the Spann House; **Second** by Commissioner Halford.

Staff Presentation

Anais Starr, Planner II/Historic Preservation Officer, presented the staff report.

Applicant Presentation

Mike Mayes, SHPO, and Joel Young, Owner, explained the proposed nomination of the Spann House.

Public Comments

Scott Williams, 315 S. Castro, Norman, OK (Support)

Commission Discussion

Commissioners discussed the importance of listing the Spann House on the National Register of Historic Places and its architectural significance. Commissioners found the proposed canopy and shutters met the Preservation Guidelines.

The motion passed unanimously with a vote of 7-0.

3. (HD 25-26) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE CERTIFICATE OF APPROPRIATENESS REQUEST FOR THE PROPERTY LOCATED AT 485 COLLEGE AVENUE FOR THE FOLLOWING MODIFICATIONS: A) REPLACEMENT OF THE FRONT STOOP CANOPY ON THE PRINCIPAL STRUCTURE; AND B) INSTALLATION OF WOOD SHUTTERS ON THE FRONT AND REAR ELEVATIONS OF THE PRINCIPAL STRUCTURE. *(These requests were postponed from the August 4, 2025, meeting)*

Motion by Commissioner Halford to approve HD 25-26 as submitted; **Second** by Commissioner Thurston.

Staff Presentation

Anais Starr, Planner II/Historic Preservation Officer, presented the staff report.

Applicant Presentation

Catherine Gillaranz, representative of the applicant, explained the proposed project.

Commissioners discussed the proposed modifications, including the size of the windows and the design of the canopy.

Public Comments

There were no public comments.

Commission Discussion

Commissioners discussed the proposed modifications, including the compatibility with the existing structure and the district guidelines.

The motion passed unanimously with a vote of 7-0.

4. (HD 25-25) CONSIDERATION OF APPROVAL, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE CERTIFICATE OF APPROPRIATENESS REQUEST FOR THE PROPERTY LOCATED AT 315 CASTRO STREET FOR THE CONSTRUCTION OF A GARAGE.

Motion by Commissioner Thurston to approve HD 25-25 as submitted; **Second** by Commissioner Heiser.

Staff Presentation

Anais Starr, Planner II/Historic Preservation Officer, presented the staff report.

Applicant Presentation

Scott Williams & Stacy Patillo, property owners, explained the proposed project.

Commissioners discussed the proposed design, including the size of the garage, the placement of windows, and the compatibility with the existing structure.

Public Comments

There were no public comments.

Commission Discussion

Commissioners asked questions regarding the proposed design, including the potential impact on the neighborhood and the historical structure.

The commissioners suggested the applicants postpone the request to provide revisions.

Commissioners provided feedback on the proposed design and suggested further modifications to address their concerns, including a single-car garage and shotgun-style garage with access from the alley and front driveway.

Motion by Commissioner Posey to postpone HD 25-25 to a future Historic District Commission meeting; **Second** by Commissioner Dysart.

The motion passed unanimously with a vote of 7-0.

REPORTS/UPDATES

5. STAFF REPORT ON ACTIVE CERTIFICATES OF APPROPRIATENESS AND ADMINISTRATIVE BYPASS ISSUED SINCE AUGUST 4, 2025.

Anais Starr reported on active COAs as follows:

- 549 S. Lahoma Avenue - Applicant is in the process of submitting a COA request for the north windows.
- 904 Classen Avenue - Applicant is in the process of installing windows and siding on the north side of the house.
- 607-609 S. Lahoma Avenue - New wood front windows installed. They have until 6/5/2028 to install remaining windows.
- 1320 Oklahoma Avenue - Demolition completed.
- 505 Chautauqua Avenue - Work continues.
- 643 Okmulgee Street - Work on the house is complete. Expansion of the driveway with an additional parking space has not started. The rear fence is complete.
- 424 College Avenue - Work has started.
- 800 Miller Avenue - Work is in progress on siding, doors, and windows.
- 514 Shawnee Street - Work has not started.
- 510 Shawnee Street - Work has not started.
- 315 Castro Street - Work has not started.
- 467 College Avenue - Work is in progress.

6. DISCUSSION OF PROGRESS REPORT REGARDING FYE 2025-2026 CLG GRANT PROJECTS.

Anais Starr explained the approved contract and the allocation of funds for educational training, membership dues, and tour application maintenance fee. Ms. Starr also mentioned upcoming lunch and learn sessions on window repair.

MISCELLANEOUS COMMENTS

Commissioner Halford promotes the Miller neighborhood's Porch Fest, highlighting its community impact.

Chair Commissioner Zorba announced that this was Commissioner Halford's last meeting.

Anais Starr acknowledged Commissioner Halford's five-year commitment to the commission, and expressed her gratitude and contributions for his services.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

Passed and approved this _____ day of _____ 2025.

Michael Zorba, Historic District Commission Chair