



CITY OF NORMAN, OK SOCIAL AND VOLUNTARY SERVICES COMMISSION MEETING

Development Center, Conference Room B, 225 N. Webster Avenue,
Norman, OK 73069

Monday, February 09, 2026 at 5:30 PM

MINUTES

The Social and Voluntary Services Commission of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Session in Conference Room B at the Development Center, on Monday, February 09, 2026 at 5:30 PM and notice of the agenda of the meeting was posted at the Norman Municipal Building at 201 West Gray, Development Center at 225 N. Webster, and on the City website at least 24 hours prior to the beginning of the meeting.

ROLL CALL

Present

Marc Bonge
Sandra Duncan
Jennifer Newell
Heidi Smith

Absent

Fallon Burleson
Scott Meier

Staff

Tara Reynolds, CDBG Financial Management Analyst

MINUTES

1. CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE MINUTES FROM JULY 14, 2025.
Motion by Heidi Smith to approve the minutes as submitted; **Second** by Sandra Duncan. All approve.

REPORTS

2. UPDATE ON FYE26 AGENCY EXPENDITURES & FYE27 SVSC BUDGET

<u>Agency</u>	<u>Purpose</u>	<u>Awarded</u>	<u>Remainder as of 2/9</u>
Abbott House	Client Assistance	\$5,000.00	\$5,000.00
ABLE	Fire sprinkler system	\$10,000.00	\$0.00
Aging Services	Special Assistance, utilities, housekeeping	\$7,500.00	\$7,500.00
Among Friends	Scholarships	\$9,600.00	\$4,800.00

Antioch Church	Assistant Director salary for tutor program	\$6,000.00	\$6,000.00
Assistance League	Operation School Bell shoes	\$5,000.00	\$0.00
Beacon Project	food pantry program	\$10,000.00	\$0.00
Big Brothers Big Sisters	21 matches	\$10,000.00	\$10,000.00
Bridges	Student Utility Bills	\$9,600.00	\$4,400.00
Care A Vans	Car, general liability, and payroll insurance	\$10,000.00	\$5,812.66
CASA	Gas cards, gifts, meals, activities	\$9,000.00	\$5,264.77
Catholic Charities	Sanctuary Day Shelter	\$10,000.00	\$0.00
CCFI	Therapist Salaries	\$10,000.00	\$10,000.00
City Care	Administrative & operational oversight	\$10,000.00	\$0.00
Food & Shelter	Food/Operational Cost of Share Center	\$10,000.00	\$0.00
Fostering Futures	Beds	\$9,000.00	\$3,727.27
Full Circle	Scholarships	\$8,500.00	\$6,799.28
Healthy Living Norman	Fitness Instructor Salaries	\$3,500.00	\$0.00
HeartLine	211 Staff, software, outreach	\$10,000.00	\$10,000.00
Infant Crises	Baby Mobile Program	\$10,000.00	\$10,000.00
Legal Aid	Office rent	\$10,000.00	\$0.00
Little Read Wagon	Books, activity books, reading glasses	\$7,500.00	\$4,201.09
Loveworks	After school program salary, insurance	\$7,992.00	\$7,992.00
McFarlin	Food pantry toilet paper	\$9,360.00	\$6,998.96
Meals on Wheels	Meals	\$10,000.00	\$0.00
Mission Norman	Scale, mailbox, warehouse position	\$9,000.00	\$2,215.42
Salvation Army	Salaries	\$10,000.00	\$10,000.00
Share & Grow	Zoom, prizes, equipment, location rentals, admin cost, office supplies	\$1,000.00	\$1,000.00
St Francis	Storage Unit, deliveries	\$9,948.00	\$5,145.16
Thunderbird Clubhouse	Staff healthcare	\$10,000.00	\$0.00
Transition House	Apartment flooring	\$7,500.00	\$7,500.00
Virtue Center	family support group/parenting classes for Family Pathways program	\$10,000.00	\$10,000.00
<u>Total</u>		<u>\$275,000.00</u>	<u>\$144,356.61</u>

The Commission asked for \$275,000 for the FYE27 fiscal year.

3. FYE27 APPLICATION TIMELINE

The application for funding will be open May 4-May 29, 2026 for agencies to apply for FYE27 funding.

DISCUSSION ITEMS

4. ASSIGN AGENCY MONITORING VISITS

<u>Agency</u>	<u>Visit</u>
Abbott House	Jennifer
ABLE	Heidi
Aging Services	Scott
Among Friends	Fallon
Antioch Church	Marc
Assistance League	Scott
Beacon Project	Sandy
Big Brothers Big Sisters	Fallon
Bridges	Jennifer
Care A Vans	Sandy
CASA	Scott
Catholic Charities	Heidi
CCFI	Jennifer
City Care	Heidi
Food & Shelter	Heidi
Fostering Futures	Fallon
Full Circle	Sandy
Healthy Living	
Norman	Heidi
HeartLine	Scott
Infant Crises	Sandy
Legal Aid	Marc
Little Read Wagon	Fallon
Loveworks	Scott
McFarlin	Sandy
Meals on Wheels	Heidi
Mission Norman	Marc
Salvation Army	Marc
Share & Grow	Fallon
St Francis	Sandy
Thunderbird Clubhouse	Jennifer
Transition House	Jennifer
Virtue Center	Marc

ACTION ITEMS

5. ELECTION OF CHAIR & VICE CHAIR

This item was postponed to the April 6, 2026 meeting.

MISCELLANEOUS COMMENTS

Heidi Smith let the Commission know that on April 7th there will be vote for a bond for a new homeless shelter.

ADJOURNMENT

This meeting was adjourned at 5:57pm.