



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 11/14/23

REQUESTER: Veronica Tracy, Recreation Manager

PRESENTER: Jason Olsen, Director of Parks and Recreation

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2324-74: AN AGREEMENT BETWEEN THE CITY OF NORMAN AND THE CENTER FOR CHILDREN AND FAMILIES TO OPERATE AND PROVIDE BOYS AND GIRLS CLUB PROGRAMMING AT THE REAVES PARK CENTER.

BACKGROUND: In July 2023, the Parks and Recreation Department released Request for Proposal #2324-8 to solicit proposals for community programming within the Reaves Park Center located at 121 East Constitution Street. The Reaves Park Center most recently served as a construction office for the construction company working on the Reaves Park Norman Forward Renovation. When the construction company vacated the facility in Spring of 2023, the Parks and Recreation Department desired to solicit an operator to activate the area and bridge programming gaps in the Norman community.

DISCUSSION: The City received one proposal for operations at the Reaves Park Center from the Center for Children and Families, Inc. (CCFI). CCFI has served families in Norman since 1969 and currently operates youth programming at numerous locations in Norman.

CCFI's proposal included operations of a Boys and Girls Club site for teens at the Reaves Park Center. Within the Reaves Park Center, CCFI intends to create a teaching kitchen, while also providing high school students with recreational and quiet spaces that will allow them to have a separate space from school age children to have a meal, complete their homework, and socialize with friends.

The City Attorney's Office has worked with the Parks and Recreation Department as well as CCFI to draft a contract with an initial term of one year. Per the contract, the term may be automatically renewed up to four additional years. CCFI will pay for electricity for the facility, except during April and July due to the City's use of the area. The City will pay for water usage. Any alterations to the facility desired by CCFI will be funded by CCFI after approval by the City.

RECOMMENDATION: Staff recommends approval of Contract K-2324-74, an agreement between The City of Norman and The Center for Children and Families to operate and provide Boys and Girls Club programming at the Reaves Park Center.