



700 N. Berry Road, Norman, OK 73069

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"Affordable Housing...with Vision"

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October 26, 2023

City of Norman  
P.O. Box 370  
Norman, OK 73070

Dear Mayor Heikkila:

The purpose of this letter is to request the waiver of the Norman Housing Authority's Payment In lieu of Taxes (PILOT) for fiscal year ended 06/30/23; but I would first I want to thank the City Norman for their continuing support and for the waiver of our PILOT over the past several years. Please know the PILOT assists in paying the utilities and insurance for our properties; and as you know those costs have skyrocketed each year.

The PILOT is based on our rental income and utility expenses. As per the Cooperation Agreement signed in March 1979 between the City of Norman and the Housing Authority, one half of the payment goes to the City of Norman and the other half to the Norman Public Schools.

I have attached a copy of the Computation of Payments in Lieu of Taxes for your information. You will notice the full PILOT is \$46,141.52. Of the full PILOT, \$23,070.76 is owed to the City of Norman. The remaining \$23,070.76 is owed and will be paid to the Norman Public School system.

We are requesting the City of Norman waive the \$23,070.76 owed by the Norman Housing Authority.

Your favorable consideration of our request will be greatly appreciated by the NHA Board of Commissioners, Staff, and the families, elderly, and disabled population we serve.

Sincerely,

A handwritten signature in blue ink, appearing to read "Karen Canavan", with a long horizontal flourish extending to the right.

Karen Canavan  
Executive Director

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**Board of Commissioners**

Jeff Cummins, Chairperson, Marianne Ratliff, Vice-Chairperson

Peggy Stockwell, Commissioner, Lee Lawrence, Commissioner, Rick McKinney, Commissioner

Karen S. Canavan, Executive Director