

October 19, 2023

Mr. Jason Murphy
City of Norman
225 N Webster
Norman, OK 73069

FY2023 BRIC Application for Flood Warning System Implementation

Dear Mr. Murphy:

Meshek appreciates the opportunity to work with the City of Norman during the FY2023 BRIC Grant application period to prepare and submit the grant application for implementation of the Flood Warning System (FWS) scoped and designed during last year's grant cycle. This work would be done as an amendment to the Flood Warning System scoping & design project. To perform this work, we propose the following tasks and accompanying fees in the table below.

Table 1: Meshek Fee Summary

FY2023 BRIC Application for Flood Warning System Implementation	
General Task Description	Cost
Phase 1: Prepare and submit the FY2023 BRIC application for state set aside funds to pay for phase II of the Flood Warning System Project.	\$7500
Total:	\$7500

This work would involve the submission of the Notice of Intent to apply, preparation, completion, and submission of the FY23 BRIC grant application utilizing the information previously compiled for the Flood Warning System Report, information provided by the City of Norman, and other readily available data/information.

This work does not include additional research for statistics, stories, or facts not already available, or response to post-application RFIs. The final deliverable would consist of a completed and submitted FY23 BRIC application for Phase II of the FWS project. The total fee would be billed on a percent complete/monthly basis.

We are excited for the opportunity to continue working with the City of Norman. Should this proposal be acceptable, we will prepare a contract document for your review and execution. If you have any questions, please do not hesitate to contact me directly via phone or email.

Sincerely,

Allison Whitsett
Planning & Grants Program Manager
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