



## CITY OF NORMAN, OK STAFF REPORT

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**MEETING DATE:** 5/28/2024

**REQUESTER:** James Briggs, Park Development Manager

**PRESENTER:** Jason Olsen, Director of Parks and Recreation

**ITEM TITLE:** CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF THE FINAL ACCEPTANCE OF CONTRACT K-2324-47: BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND CAN DO, L.L.C., FOR THE SUTTON WILDERNESS PARK TRAIL UPGRADE AND PARKING LOT ADDITION PROJECT AND FINAL PAYMENT OF \$22,500.00.

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### **BACKGROUND:**

On August 8, 2023, the City Council approved Bid Number 2223-79 for the Sutton Wilderness Park Trail Upgrade and Parking Lot Addition Project. This project was funded in part through a 2020 Recreational Trails Grant from the Oklahoma Tourism and Recreation Department (OTRD). Other funding sources for the total project costs were approved to be paid from existing projects for trail improvements at Griffin Park (where part of this trail improvement was done to connect the two parks), the annual trail maintenance account, and an appropriation of funds from the Community Park Land Development account. The project scope included the construction of a 12-car parking lot expansion at the trailhead parking off 12th Avenue NE and repairing and surfacing a spur of walking trail in the park that travels through both Sutton Wilderness Park and Griffin Park (south of Sutton). The old path section was re-graded and topped with crushed granite to match the rest of the trails in Sutton Wilderness. Improvements were also made to the trailside drainage structures.

### **DISCUSSION:**

City Council approved Contract Number K-2324-47 for the Sutton Wilderness Park Trail Upgrade and Parking Lot Addition Project to Can Do, L.L.C., in the amount of \$187,000, and work began in August 2023. Monthly progress payments were made during the project construction, as work could be done during good weather in winter and spring.

On May 12, 2024, the City of Norman Parks and Recreation Staff inspected the project at Sutton Wilderness Trail and Parking Lot and found it completed per specifications.

**RECOMMENDATION:**

It is recommended the City Council accept the Sutton Wilderness Park Trail Upgrade and Parking Lot Addition Project as complete and authorize final payment in the amount of \$22,500.00 to Can Do, L.L.C. Funding is available for this project in the Sutton Wilderness Special Grant Funding (project PC0025--\$85,700); the Griffin Park Trails and Parking Lots Improvements (project PR0169--\$29,533); the Facility Maintenance Park Trails and Sidewalks (project EF0012--\$27,800); and the Sutton Wilderness Trail (Parkland) (project PC0019--\$43,967).