

City of Norman



Monthly Departmental Report

April 2024

MONTHLY PROGRESS

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CITY CLERK 1

CITY CLERK**MONTHLY PROGRESS REPORT****April 2024**

ACTION CENTER				
DEPARTMENT	CALLS	CALLS YTD	ADDITIONAL CONTACTS	ADDITIONAL CONTACTS YTD
Animal Welfare	16	136	2	16
Bus Service	0	0	0	0
CDBG	0	1	0	2
City Clerk	73	54	3	17
City Manager/Mayor	5	31	0	11
City Wide Garage Sale	0	0	0	0
Code Enforcement	45	425	1	17
Finance	7	31	0	0
Fire/Civil Defense	3	16	3	4
Human Resources	18	93	0	6
I.T.	1	29	0	0
Legal	4	45	0	4
Line Maintenance	25	256	2	8
Municipal Court	6	39	0	3
Noise Complaint	0	0	0	0
Norman Forward Questions	0	0	0	0
Outreach	0	3	0	3
Parks & Recreation	36	10	1	11
Permits/Inspections	51	5	1	6
Planning	28	4	1	5
Police/Parking	67	19	2	21
Public Works	14	8	0	8
Recycling	1	1	0	1
Sanitation	53	19	1	20
Sidewalks	0	1	0	1
Storm Debris	0	0	0	0
Storm Water	17	16	1	17
Streets	19	24	0	24
Streets Lights	7	24	0	24
Traffic	8	9	0	9
Utilities	37	8	2	10
WC Questions	0	0	0	0
WC Violations	0	0	0	0
April Total:	538	3897	20	228

LICENSES

14 New licenses and 0 Renewals were issued during the month of April. Following is a list of each license type and the number issued for that specific type:

LICENSE TYPE	NUMBER	FYE	LICENSE TYPE	NUMBER	FYE
	ISSUED	YTD		ISSUED	YTD
Bee Keeper	3	6	Retail Beer	29	68
Brewer	2	5	Retail Spirits Store	5	7
Coin-Operated Devices	436	640	Retail Wine	6	40
Distiller	0	0	Salvage Yard	1	1
Food	180	427	Sidewalk Dining	6	12
Game Machines	4	83	Solicitor/Peddler (30 day)	5	10
Impoundment Yard	2	4	Solicitor/Peddler (60 day)	0	4
Kennel	5	18	Solicitor/Peddler (one day)	0	0
Medical Marijuana Dispensary	7	26	Special Event	0	7
Medical Marijuana Grower	6	14	Strong Beer & Wine/Winemaker	12	23
Medical Marijuana Processor	3	14	Taxi/Motorbus/Limousine	1	4
Medical Marijuana Testing Laboratory	0	0	Temp Food (one day)	2	11
Mixed Beverage	27	59	Temp Food (30 day)	0	11
Mixed Beverage/Caterer	25	52	Temp Food (180 day)	6	23
Pawnbroker	1	4	Transient Amusement	0	0
Pedicab	0	0			
YTD License Total:	701	1352		73	221

NEW ESTABLISHMENT LICENSES

NAME	ADDRESS	LICENSE TYPE(S)
Roosters Sports Bar	13521 #67 th Street	Food/Mixed Beverage

SOLICITOR/PEDDLER LICENSE

60 DAY	30 DAY	1 DAY
	Sooner Bloomers (x2)	
	Sooner Bloomers (x2)	
	Sooner Bloomers	

TEMPORARY FOOD PERMITS

180 DAY	30 DAY	1 DAY
Tacos Jalisco		
OTH TX, LLC (dba On The Hook Fish & Chips) 920 W. Main		
OTH TX, LLC (dba On The Hook Fish & Chips) 3717 Cherrywood West Loop		
Nanay's Kitchen LLC (dba Jeepney Express)		
Mi Cocina Chapina		
Alchemy Ice Lab, Inc.		

CLAIMS FILED

DATE FILED	NAME	JUSTIFICATION	AMOUNT
04-1-24	Richard Wynn	Claimant alleges on March 30, 2024, at 1020 Montgomery Circle he was mowing the yard and did not know a man hole was there. Claimant alleges the lid was not on properly and when he stepped onto the lid it came up, hit his leg and his leg went into the hole. Claimant went to urgent care.	\$ 111.55
04/04/2024	Jacyln Jacobs	Claimant alleges that on or about March 17, 2022, the property of the claimant located at 124 E. Johnson Street was flooded with raw sewage. Claimant alleges that the sewer flood was caused by the City of Norman's negligent operation and failure to properly maintain the City's sewer lines.	\$ 1,000,000.00
04/08/2024	OG&E	Claimant alleges that on August 16, 2023, the City of Norman damaged their cable while doing work at 300 W. Johnson	\$ 10,929.37
04/12/2024	Sarah E. Luthman	Claimant alleges on February 28, 2024, that while parked in the Cleveland County YMCA parking lot, that Fire Chief, Travis King, left his business card with a note on claimant's vehicle stating that his truck rubbed the claimant's door and to please file a claim with City of Norman. Long dent and paint damage to vehicle doors. Photos included.	\$ 2,600.65
4/15/2024	Ronald K. & Rahmona A. Thompson	Claimant alleges that on January 25, 2024, he hired a plumber to fix his sewer line tap. Plumber discovered that City of Norman lateral line had multiple cracks. Line Maintenance employee was dispatched to inspect and said that they had no available manpower to fix at that time, but would provide materials if Spor Plumbing would make the repair. Claimant paid the full bill and is asking to be reimbursed for city portion.	\$ 1,900.00
04/17/2024	Julia Irwin	Claimant alleges on March 21, 2024, that sanitation knocked over the back wall of their bricked garbage enclosure located at 820 Wall Street, causing extensive damage – needing repair. 1 st Quote \$900.00, Second Quote \$9,150.00	\$ 900.00
4/29/24	Misty Dawn Dean	Claimant was traveling southbound on Porter straight through intersection at E. Rock Creek when City of Norman vehicle turned left from northbound Porter onto E. Rock Creek on flashing yellow arrow, colliding into claimant's vehicle.	\$ 25,000.00

STUDY SESSION

On April 16, 2024, City Council met in a Study Session to discuss the Proposed FYE 2025 City of Norman Budget, General Fund and Special Revenue Funds.

On April 30, 2024, City Council met in a Study Session for a presentation from Johnson and Associates on the Center City Urban Design Implementation Plan.

SPECIAL SESSION

On April 2, 2024, City Council met in a Special Session and entered into executive session to discuss the possible claim regarding the Central Library Remediation Project.

On April 9, 2024, City Council met in a Special Session to discuss the possible sale of property in the 100 Block of West Gray Street. Council entered into an executive session to discuss possible litigation regarding the acquisition of right-of-way in connection with the 60th Avenue NE Bridge Project and pending litigation in the case of Smith vs the City of Norman, Cleveland County District Court Case CIV-22-1001 JD.

FINANCE COMMITTEE

On April 18, 2024, the Finance Committee met and discussed the FYE 2025 City of Norman Budget, monthly revenue and expenditure reports and internal audit program status. Discussion was also held on the Urban Land Institute (ULI) Plan for the Griffin Property

BUSINESS AND COMMUNITY AFFAIRS COMMITTEE

On April 4, 2024, the Business and Community Affairs Committee met and discussed landscape requirements for commercial and residential developments.

COMMUNITY PLANNING & TRANSPORTATION COMMITTEE

On April 25, 2024, the Oversight Committee met and was presented with the Public Transit Report. Discussion was also held regarding City of Norman Bridges.

OVERSIGHT COMMITTEE

The meeting scheduled for April 11, 2024, was cancelled.

CITY MANAGER 2

No reports are being generated for the Monthly Department Report from the City Manager's Office, as of Jan 2023.

CITY OF NORMAN

Department of Finance
Monthly Report – April 2024

Statistics on outputs from the various divisions of the Department of Finance (DOF) are presented on the following pages. Major projects which were completed or initiated by the DOF in April are discussed below:

Treasury Division:

In the month of April, the Treasury Division processed 42,167 payments in person and over the phone, an increase of 13% from last month. Paymentus (the City's 3rd party processor of online and automated telephone payments) processed 14,848 payments in April, an increase of 12% from last month.

General Fund Revenues & Expenditures:

When comparing General Fund revenue sources versus budgeted levels, revenues are below target for the month of April by -1.6%. Revenues from the City's largest single source of revenue, sales tax, are above target by 0.1% for the year to date and -0.2% below last fiscal year. Following is a summary table regarding General Fund revenues and expenditures to-date.

	FYE 24 Budget To Date	FYE 24 Actual To Date	FYE 23 Actual To Date	FYE 22 Actual To Date
Sales Tax Revenue	\$45,983,045	\$46,036,352	\$46,173,803	\$45,339,734
General Fund Revenue	\$87,773,947	\$86,326,805	\$84,517,008	\$78,861,901
General Fund Expenses	\$95,561,493	\$91,243,513	\$79,831,477	\$69,798,130

Administration Division

	FYE 24		FYE 23	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,520.00	328.00	2,928.00
Total Comp Time Available	1.00	14.00	1.00	39.50
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	1.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	321.00	3,535.00	329.00	2,967.50
Benefit Hours Taken	35.00	524.00	24.00	369.00
TOTAL ACCOUNTABLE STAFF HOURS	286.00	3,011.00	305.00	2,598.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

ACCOUNTING 3A

Accounting Division

	FYE 24		FYE 23	
	April	YTD	April	YTD
Total Regular Hours Available	1,120.00	12,320.00	1,120.00	12,320.00
Total Comp Time Available	0.50	19.75	1.00	22.50
Total Overtime Hours	2.50	32.00	3.50	86.25
Total Bonus Hours	0.00	4.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 1,123.00	 12,375.75	 1,124.50	 12,428.75
Benefit Hours Taken	67.25	2,094.75	179.00	2,846.50
 TOTAL ACCOUNTABLE STAFF HOURS	 1,055.75	 10,281.00	 945.50	 9,582.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

CITY REVENUE REPORTS

3B

Treasury Division

	FYE 24		FYE 23	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	800.00	8,653.00	737.75	8,737.75
Total Comp Time Available	17.25	98.50	9.25	33.75
Total Overtime Hours	31.75	339.25	30.25	436.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	849.00	9,090.75	777.25	9,207.50
Benefit Hours Taken	104.50	1,790.25	143.25	2,035.00
TOTAL ACCOUNTABLE STAFF HOURS	744.50	7,300.50	634.00	7,172.50
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Budget Services Division

	FYE 24		FYE 23	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	320.00	3,200.00	320.00	3,520.00
Total Comp Time Available	0.00	1.25	0.25	1.50
Total Overtime Hours	0.00	0.25	0.00	3.25
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 320.00	 3,201.50	 320.25	 3,524.75
Benefit Hours Taken	25.75	580.75	0.50	540.50
 TOTAL ACCOUNTABLE STAFF HOURS	 294.25	 2,620.75	 319.75	 2,984.25
 PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
 TOTAL ACCOUNTABLE STAFF HOURS	 0.00	 0.00	 0.00	 0.00
 TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
 TOTAL HOURS AVAILABLE	 0.00	 0.00	 0.00	 0.00

City Revenue Report

	FYE 24 March	FYE 24 April	Plus/Minus
Total Revenue Received (\$)	\$4,295,897	\$4,895,356	\$599,459
Utility Payments - Office (#)	37,355	42,167	4,812
Utility Payments - Office (\$)	\$4,089,467	\$4,638,739	\$549,272
Paymentus (#)	13,279	14,848	1,569
Paymentus (\$)	\$1,243,948	\$1,498,112	\$254,164
Lockbox (#)	7,920	8,446	526
Lockbox (\$)	\$1,134,773	\$1,117,251	(\$17,522)
E-Lockbox (#)	3,400	3,628	228
E-Lockbox (\$)	289,385	293,156	\$3,771
Bank Draft Payments (#)	10333	12153	1,820
Bank Draft Payments (\$)	\$987,531	\$1,148,919	\$161,388
Utility Deposits (#)			\$0
Utility Deposits (\$)			\$0
Fix Payments (#)			\$0
Fix Payments (\$)			\$0
Processed Return Checks (#)	96	109	13
Processed Return Checks (\$)	(\$8,001)	(\$14,935)	(\$6,934)
Other Revenue Transactions (#)			\$0
Other Revenue Received (\$)			\$0
Accounts Receivable Payments (\$)	0	31,788	\$31,788
Municipal Court - Fines/Bonds (\$)	198,233	246,995	\$48,762
Municipal Court - Credit Card (#)	454	602	148
Municipal Court - Credit Card (\$)	97,786	126,078	28,292
Building Permits Cash Report (\$)	0	0	\$0
Building Permits Credit Card (#)	0	0	0
Building Permits Credit Card (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. (\$)	\$0	\$0	\$0
Occupational License - Bldg Insp. CC (#)	0	0	0
Occupational License - Bldg Insp. CC (\$)	\$0	\$0	\$0
Business License - City Clerk (\$)	0	0	\$0
Accounts Receivable Billed (\$)	\$0	\$342,382	\$342,382

Building Permits/Planning/City Clerk went to a new system in the beginning of November. The reporting is not matching up with the deposits. We are still trying to figure out the best way to report it and subsequently I haven't got the info to include on my daily reports.

This affects the Total Revenue Received as well.

UTILITY 3C

Utility Division

	FYE 24		FYE 23	
	April	YTD	April	YTD
PERSONNEL HOURS - FULL TIME				
Total Regular Hours Available	1,120.00	10,980.00	1,120.00	12,320.00
Total Comp Time Available	0.00	214.75	37.50	143.20
Total Overtime Hours	45.50	488.50	11.50	602.00
Total Bonus Hours	0.00	0.00	0.00	0.00
Total Furlough Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	1,165.50	11,683.25	1,169.00	13,065.20
Benefit Hours Taken	0.00	1,952.00	376.00	2,224.00
TOTAL ACCOUNTABLE STAFF HOURS	1,165.50	9,731.25	793.00	10,841.20
PERMANENT PART-TIME				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Comp Time Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
Total Bonus Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00
Benefit Hours Taken	0.00	0.00	0.00	0.00
TOTAL ACCOUNTABLE STAFF HOURS	0.00	0.00	0.00	0.00
TEMPORARY				
Total Regular Hours Available	0.00	0.00	0.00	0.00
Total Overtime Hours	0.00	0.00	0.00	0.00
TOTAL HOURS AVAILABLE	0.00	0.00	0.00	0.00

Drive-up Window and Mail Payments - FYE 2024

	24-Mar	24-Apr
Mail Payments - Lockbox	7,920	8,446
Mail Payments - E-Lockbox	3,400	3,628
Mail Payments - Office	321	315
Total Mail Payments - Subtotal	11,641	12,389
Night Deposits	127	191
Paymentus Payments	13,279	14,848
Without assistance paymnts - Subtotal	13,406	15,039
Office Payments	1,872	2,215
With assistance payments - Subtotal	1,872	2,215
Total Payments Processed - Subtotal	26,919	29,643
Bank Draft (ACH) Payments	10333	12153
Total Payments (Utility)	37,252	41,796
Total Payments	53,838	59,286

Traffic Counter at Drive-up Facility

Night Drop *	Counter is broken	
8-5 Drive-up Window Customers *	Counter is broken	
Total Traffic Counter	0	0

* These figures are included in the above Total Customer Contact Payments.

Utility Division Activity Report - FYE 2024

	FYE 24		FYE 23	
	April	YTD	April	YTD
STATUS REPORT				
Regular Utility Accounts Billed	46,924	445,864	44,631	444,603
New Deposit Ons Billed	768	6,683	599	7,128
Final Accounts Billed	625	6,487	600	6,552
TOTAL METERS READ	48,317	459,034	45,830	458,283

FIRE DEPARTMENT

4



NFD Monthly Progress Report April 2024

Incident Response Type Summary

Incident Type	Total	% of Total
1 - Fire	27	1.68%
2 - Overpressure Rupture, explosion, Overheat - No Fire	0	0.00%
3 - Rescue & emergency	969	60.41%
4 - Hazardous Conditions (No Fire)	23	1.43%
5 - Service Call	138	8.60%
6 - Good Intent Call	349	21.76%
7 - False Alarm & False Call	78	4.86%
8 - Severe Weather & Natural Disaster	1	0.06%
9 - Special Incident Type	1	0.06%
Incomplete Reports	18	1.12%
Total Incident Count (Unique Calls)	1604	100.00%
Number of Total Unit Responses	2097	

Total Fire Loss \$847,022.00

	Number of First-In Calls	Average Time/Seconds	Average Time/Minutes
Station #1	387	308	0:05:08
Station #2	230	333	0:05:33
Station #3	198	405	0:06:45
Station #4	171	348	0:05:48
Station #5	58	531	0:08:51
Station #6	45	555	0:09:15
Station #7	173	332	0:05:32
Station #8	114	352	0:05:52
Station #9	221	364	0:06:04

Community Outreach

Tours and Special Events	10	Bait & Badges, NPS Career Days, Tours, Bike Roundup, CASP Anniversary, Earth Day, NMF
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Burn Permits

Burn Permits Issued	87	Conditions were favorable for burning 3 days in April
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Training

Total Personnel Training Hours	3030	Mgmt/Supvrs, Hazmat, Wildland, Special Healthcare, Swiftwater, Peer Support
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NFD Monthly Progress Report

April 2024

Total Calls By Unit

	Total Number of Responses	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9
NFD3*	22	4	2	3	1	2	1	6		3
Chief 301	22	1	4	1	3			11	2	
Chief 302	13	2	1	3	2		1	4		
Chief 304	21	8	1	1	2			7		2
Chief 401	11	1	3				1	5		1
Chief 402	13			3	1	6	2	1		
Chief 404	21	5		1	1	4		5		5
Engine 1	381	351	2	7	1	1	1	8		10
Brush 1	4	2					1			1
Ladder 1	73	54	2	4	1			7		5
Engine 2	240	4	221	3	2			6	1	3
Brush 2	3		3							
Ladder 2	25	6	6	2	1			7		3
Engine 3	219	6	1	198		2	1	6		5
Engine 4	186	2	5		170			5	3	1
Brush 4	3				3					
Engine 5	23					21	1			1
Brush 5	65					62	2			1
Engine 6	29	3				9	14	1		2
Brush 6	57					11	44	1		1
Rescue 7	1							1		
Squad 7	201	11	4	3	4		1	171	3	4
Engine 8	123	1	1		3			5	112	1
Brush 8	1				1					
Tanker 8	6				1	2	1		2	
Engine 9	243	9	1	5		3	2	3		220
Brush 9	7	2				1	1			3
Tanker 9	7				1	4	2			
HAZMAT	2		1		1					
EM1*	18	4	2	2	1		1	5		3
EMS1*	22	4	2	3	1	2	1	6		3
Fire Marshal 1	8	1		1		1	1	2		2
Fire Marshal 2	12	3	1	1	2	1	1	1		2
Fire Marshal 3	9	2	2		1			4		
Fire Marshal 4	6			2		3		1		
	2097	486	265	243	204	135	80	279	123	282

*EM1, EMS1 and NFD3 are "notified" of certain calls. They may or may not actually go on scene.

April 2024 Fire Prevention Activity Summary

Prevention Department Update and Activities

Training	230 hours	Berchtold CLEET Academy, EMS Legal Aspects, HazMat awareness and operations
Inspection/Re-Inspection Activities	125 hours	Certificate of Occupancy, Occupancy Loads, Daycare, Fire Alarm, Fire Suppression System, General, Food Trucks, Schools
Smoke Detectors	11	Check/Install Smoke Detectors/Replace Batteries/Bed Shakers
Investigations	12	1 Joint, 8 Closed, 2 Complete, 1 Pending
Investigative Activities	40 hours	Fire Scene Investigation, reports, OSBI, Court Appearances, interviews/Interrogation, Obtain Warrant, File Charges
Department Meetings	22 (19 hours)	Shift Change Meetings, Staff Meeting
Station & Equipment Maintenance	34 hours	Daily checks, supplies replenishing, cleaning & organization
Public Service/Education & Special Events	8	Public education at Transition House, Bait and Badges, Medieval Fair

Planning Officer Activities

Fire Planning Activities	Number	Staff Hours
Building Plan Reviews	45	50
Fire Protection System Plan Reviews	14	20
Building Inspections/Re-inspections	57	25
Meetings	6	4
Training (OSU-CEAT Course)	1	24
Communication	N/A	10
Totals		133
Time Off (VAC, SICK, Holiday)	N/A	23

EMERGENCY MANAGEMENT DIVISION ACTIVITIES

Emergency Management Division

April 30, 2024

Regular Monthly Scheduled Activities	Unless otherwise noted all meetings are held at the Norman Fire Training Center 2207 Goddard Ave, Norman, OK
<p>Each morning at 7:00 am, a silent test of the outdoor warning system is conducted</p> <p>Each Monday morning at 10:00 am, the National Weather Service conducts a video call regarding the upcoming weekly weather.</p> <p>Each Tuesday evening at 6:30 pm, ELMER night with the Amateur radio club (SCARS, www.w5nor.org) at the Fire Training Center (South Canadian Amateur Radio Society)</p> <p>Each Wednesday Morning 9:15 am</p> <p>Each first Thursday evening of the month is amateur radio testing night at 6:00 pm</p>	<p>The test provides an operational snapshot of the status of the system. This information provides information if a unit needs maintenance and if it is operating properly</p> <p>This call has the option for video participation and telephone call in. It is primarily for the Emergency Management of jurisdictions, school, State offices involved in EM, Tribes and other entities tasked with severe weather operations. It is not intended for the general public nor is this just a weather forecast. This time allows for interaction with the NWS about concerns that directly affect the local jurisdiction so they may better prepare for incoming weather.</p> <p>The club mentors other HAMS, works on projects and equipment, provides general support to the City and Public on Amateur operations</p> <p>Radio test with State Emergency Management. This tests the local and statewide capability for voice communication to the State</p>

<p>Each Saturday 12:00 Outdoor Warning audible test. This test is supported by the Amateur radio club to assist in identifying and verifying units needing maintenance. Residents can assist by “Adopting a Pole” and reporting the siren status they adopt at the website www.w5nor.org</p>	<p>office and to other jurisdictions.</p> <p>Open to the public, the club provides the opportunity for the community to test for their Amateur license or upgrade a license. Note: the FCC has been directed to start charging for testing. Effective date is TBD</p> <p>Audible test of the outdoor warning system is conducted for 60 seconds. Three units are sounded for 20 seconds due to being a public park venue.</p>
<p>Second Thursday of each month is the Norman Emergency Response Team Volunteers and the Medical Reserve CORPS members to meet, network and discuss preparedness support and collaboration with the Cleveland County Health Department on use of the Medical Reserve Corps</p>	<p>The Volunteer meeting at 6:30 pm. At 6 pm we meet for social time before the meeting. Usually we have snacks and drinks. This networking allows for camaraderie and building relationships during different organizations. City staff is always welcome.</p>
<p>Each Third Thursday of the month is reserved for Division Staff duties and collaboration with the Disaster Assistance Teams (DAT) of the American Red Cross</p>	<p>Meetings are conducted at the Fire Training Center and usually held on an as needed basis.</p>
<p>Local Emergency Preparedness Committee</p>	<p>Meets quarterly (Meets at the Well) under the management of the Cleveland County Emergency Management office. The public is welcome to address any concerns regarding emergency planning or SARA Title III information. Also, the LEPC is part of the oversight for the Citizens CORPS Council of Norman. A report on</p>

	activities is provided each meeting.

Other Emergency Management Activities	
Planning Meeting for Upcoming Events each first Friday of the month	2024 is a busy year for supporting events. EM Division will conduct a planning meeting with CCHD and NERVT to plan support for a 30/60/90/ day schedule
Local Response	
Red Cross Coordination for burnouts. April resulted in 2 call out for assistance.	With the reorganization in the Red Cross and the turmoil of having an in-home fire, the volunteers or I, when called, will respond to the scene, (physically or by phone and assist the family in coordination with the Red Cross to provide immediate assistance.
The annual OU Medieval Fair was held April 5-7, 2024 at Reeves Park. This event hosted ~300,000 visitors.	Norman EM and the Cleveland County MRC supported the event with a robust medical team, transportation capability and organizational assistance. Weather operations also came to play as severe weather forced the early closing of the event on one day. More than 200 volunteers hours were provided during the event.
Norman Emergency Response Team with the CCHD supported the Bicycle Safety Round April 12, 2024 at the Well.	Parking and event support provided
Norman Response Team with CC OKMRC provide parking and traffic control for the County Wellness Center April 20, 2024	Support was provided due to the OU Red/White game
Severe weather operations conducted 25-29 April 2024	During this time frame 20 documented tornados went through the state causing various communities massive damage and loss of life. Norman had two tornado producing storms

	pass over the jurisdiction and fortunately resulted in minimal public and private damage. The largest was a private business on the street south of Research and Rockcreek with roofs damaged and one storage unit destroyed.
Norman EM supported the OU Campus Walk for the prevention of suicide on April 28, 2024.	A medical volunteer provided coverage for the walk
Norman EM along with other EM's from various counties will support the NSU-Broken Arrow second Preparedness Day camp in June 2024. The first draft of the course was submitted in Mar 2024.	Norman EM was chosen as the lead instructor and coordinator for the Camp. 30 participants will attend and go through different preparedness skills
Norman EM was asked to confer on the room design for the new EOC. Discussions were made regarding furniture and communications room needs. A budget request was submitted for the FY25 and with approval the EOC will have the ability to communication all levels of response organizations, local, state and Federal. To include high frequency and the ability to go long range.	A legal opinion was rendered regarding the PSST funds and the use of for Emergency Management. With a positive opinion, Norman EM can move forward to be a part of future project considerations.
Future Projects are being planned for PSST funding	
Community Preparedness Events	
Demand for the Medical Reserve CORPS\Norman Response Volunteers continues to increase.	Anticipation of supporting several community event venues increases the ability to enhance preparedness in the community. The addition of having a UAV pilot in the group expands the capability to the community.
The monthly volunteer meeting was conducted at the County Wellness Center. The Well has committed to providing a meeting space and this will allow for the expansion of the volunteer program. Over 30 volunteers enjoyed the presentation.	The organization Wildcare provide information regarding the care and treatment of wild animals during disaster.

Norman EM continues to work with Homeland Security on youth preparedness camps.	The Northeastern State University-Broken Arrow preparedness Day Camp will be held June 4-7, 2024 at the NSU Broken Arrow Campus
	The Murray State Camp is set for July 14-19, 2024 in Tishomingo and the Panhandle State University Youth Camp is set for July 28-August 2, 2024.
Disaster Reimbursement Status	
FEMA has instituted a new process for reimbursement claims. As with any new process there are many issues to be worked through.	It is vital for Volunteers to ensure their time has been recorded. Volunteer hours are dollars for a jurisdiction. The hours go to meeting cost share and having a value added impact for the local jurisdictions.
A long Term Recovery Committee has formed to those affected by the February 2024 tornado.	This storm was not a declared storm and the LTRC can coordinate assistance for those residents that still have unmet needs.
Mitigation Grant Status	
Many Divisions are applying for mitigation funds for various projects	Norman EM has the role of oversight in the Mitigation grant efforts of the city and will continue to support applications
Severe Weather Issues	
National Weather Service Storm Spotter Training	NWS Norman Spotter Schedule (weather.gov)

HUMAN RESOURCES 5

HUMAN RESOURCES
Monthly Report
April 2024

HUMAN RESOURCES

Total number of Employees: 1048

Orientations: 2 – 67 new hires

*All orientations require input from each area of the Human Resources Department

Terminations: 5

ADMINISTRATION

- FMLA cases – 7 new cases
- Processed invoices and reconciled expense accounts
- Coordinated Birthday/Anniversary post card mail outs
 - 71 birthday and 54 anniversary

BENEFITS

New Enrollments: 3

Benefit Participation		
	#	%
Medical	789	92%
Dental	784	91%
Vision	582	68%
Disability	426	50%
Supplemental Life	444	52%

** Total Benefit Eligible Population: 860*

Claims		
Rx Claims		\$194,572.91
	ACTIVE	\$182,563.98
	RETIREE	\$ 11,782.94
	COBRA	\$ -
	HSA	\$225.99
Medical Claims		\$ 1,232,620.00
Dental Claims		\$ 85,000.26
Death Claims		0

PERSONNEL ACTIONS

NEW HIRES – 83

Dept./Div.	Position	Number of Employees
City Clerk/Administration	Administrative Technician I	1
Parks & Rec/Golf	Golf Course Attendant	2
Parks & Rec/Recreation	Recreation Center Specialist	2
Parks & Rec/Recreation	Recreation Leader I	1

Parks & Rec/Westwood Pool	Admissions Clerk I	8
Parks & Rec/Westwood Pool	Admissions Clerk II	2
Parks & Rec/Westwood Pool	Assistant Aquatic Manager	1
Parks & Rec/Westwood Pool	Concession Cashier I	14
Parks & Rec/Westwood Pool	Concession Cashier II	3
Parks & Rec/Westwood Pool	Food & Beverage Tech I	1
Parks & Rec/Westwood Pool	Head Lifeguard	2
Parks & Rec/Westwood Pool	Lifeguard	26
Parks & Rec/Recreation	Recreation Leader I	1
Parks & Rec/Westwood Pool	Slide & Gate Attendant	8
Parks & Rec/Westwood Pool	Swim Instructor	9
Public Works/Stormwater	Stormwater Compliance Inspector	1
Utilities/Sanitation	Sanitation Worker I	1

PROMOTIONS – 3

Dept./Div.	Position	Number of Employees
Public Works/Fleet	Mechanic I	1
Utilities/Water Line Maintenance	Utility Distribution Worker I	1
Utilities/Water Reclamation Facility	Plant Mechanic	1

SEPARATIONS – 5

Dept./Div.	Position	Number of Employees
Parks & Rec/Golf	Golf Course Attendant	1
Planning/GIS	GIS Intern	1
Police/Patrol	Police Officer	1
Police/Animal Welfare	Animal Welfare Officer	1
Utilities/Water Line Maintenance	Utility Distribution Worker I	1

TURNOVER STATS

Department	No. of Employees	No. of Terminated Employees	Turnover Rate
City Manager	15		0.00%
City Clerk	6		0.00%
Finance	23		0.00%
Fire	164		0.00%
Human Resources	10		0.00%
Information Technology	17		0.00%
Legal Department	9		0.00%
Municipal Court	12		0.00%
Parks & Recreation-Total	81	1	1.24%
Planning & Comm Dev.	38	1	2.63%
Police	256	2	0.78%
Public Works	125		0.00%
Utilities	159	1	0.62%

RECRUITMENT

Positions Requisitioned for Refill by Department/Division (# of vacancies)

included positions are Full Time unless otherwise indicated as Part Time (PT) or Seasonal PT

Parks & Recreation

PT* Laborer (1)	PT All Locations – Recreation Center Specialist
PT Recreation Specialist – YFAC (1)	PT Golf Course Attendant (2)
PT Tennis Shop Attendant - (1)	PT* Concession Cashier I (4)
PT* Concession Cashier II (3)	PT* Swim Instructor - Westwood (8)
PT* Admission Clerk I - Westwood (7)	PT* Admission Clerk II - Westwood (2)
PT* Shallow Lifeguard - Westwood (8)	
PT* Aquatic Facility Maintenance I - Westwood (8)	PT* Aquatic Facility Maintenance II - Westwood (3)
PT* Lifeguard - Westwood (32)	Maintenance Worker I (1)

Police

Police Officer (2)	Animal Welfare Technician (1)
Communications Officer I (1)	Communications Officer II (6)
Animal Welfare Officer (1)	Police Records Clerk (1)
Parking Services Officer (1)	PT Parking Service Officer (1)

Public Works

Engineering - City Surveyor (1)	Traffic Management Center Engineer (1)
Maintenance Worker I (4)	Traffic Sign Fabricator (1)
Fleet Service Technician (2)	Mechanic I (1)
PT* - Mechanic Apprentice (2)	

Utilities

Sanitation - Sanitation Worker I (2)	Heavy Equipment Operator (1)
Utility Distribution Worker II (1)	Sanitation Worker II (4)
Plant Operator D (1)	PT* Laborer (2)

Human Resources

Recruiter (1)	Safety Manager (1)
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DAYS TO FILL

Full Time Position	Hire Date	Date Posted	Days to fill
Sanitation Worker I	4/26/24	2/20/2024	66
Administrative Technician III	4/5/24	1/22/24	74
Recreation Leader I	4/17/24	11/7/23	162

PT/Seasonal Position	Hire Date	Date Posted	Days to fill
Lifeguard (26)	4/27/24	1/2/24	116
Assistant Aquatic Manager	4/6/24	1/2/24	95
Head Lifeguard (2)	4/19/24	1/2/24	108
Swim Instructor (9)	4/19/24	1/2/24	108
Concession Cashier I (14)	4/19/24	1/2/24	108
Concession Cashier II (3)	4/20/24	1/2/24	109

Slide & Gate Attendant (8)	4/19/24	1/2/24	108
Admissions Clerk I (8)	4/27/24	1/2/24	116
Admissions Clerk II (2)	4/27/24	1/2/24	116
Recreation Center Specialist (2)	4/2/24	3/8/24	25
Golf Course Attendant (2)	4/3/24	2/20/24	43

*316 registrations/applications to our openings, 6 new requisitions opened.

SAFETY

Fitness for Duty Meetings

Department	Number Held
N/A	0

Return to Work Meetings

Department	Number Held
Public Works	1

Recordable Injuries – OSHA

Department/Division	Nature of Injury	How Sustained	Prognosis	Prevention Method
Fire/Suppression	Laceration to right pinky finger	Smashed finger between vacuum and dumpster	Work restrictions	Use proper PPE
Utilities/Sanitation	Strained upper right leg area	Felt pain getting out of truck and falling backwards	Off work	Take time to get proper footing
Utilities/Sanitation	Laceration to chin area	Rebar hit chin area trying to close tarp	Received stitches	Be cognizant of hazards

Current number of “at fault” Vehicle Collisions per calendar year:

2024*	2023	2022
2	11	7

*CY2024 is current YTD

Current number of “at fault” Vehicle Collisions per fiscal year:

2024	2023	2022
9	7	3

Recordable Injuries per calendar year:

2024*	2023	2022
15	78	60

*CY2024 is current YTD

Recordable Injuries per fiscal year:

2024	2023	2022
53	67	54

Complaints/Resolutions

Complaint	Resolution
0	N/A

ADA Complaints and Resolutions

Complaints	Resolution
4/30/2024: Citizen wanted to know about the sidewalk on the north side of Constitution. The down ramp on both sides needs the pedestrian crossing marked with the white stripes. In addition, the north side crossing from north to south there is a big curve from west to east which has a major blind spot for pedestrians and cars, requesting signage in that area.	4/30/24: David Riesland is working on striping and signage as a temporary fix as Constitution is going to be widened in the future.

ADA:

- Completed ADA Disability Etiquette & Best Practices for Customer Service Representatives training presented by BlueDAG.
- Represented the CoN at Autism Advocacy Day at the Capitol on April 30, 2024.

CSR:

Employee Resource Groups (ERGs):

- LGBTQ+ Alliance held a meeting and finalized upcoming participation in Norman Pride Festival & Parade for 2024.
- HOLA (Hispanic Outreach & Leadership Alliance held its first meeting to discuss goals
- Completed the 'Basic Sign Language Sessions' for CoN employees in honor of Deaf History Month (March 13th-April 15th).
- Completed a course towards the Diversity, Equity, and Inclusion certification program from Cornell University.

Committees:

Human Rights Commission (HRC) – The monthly meeting took place on Monday, April 22, 2024, at City Hall. Chair Aisha Ali led a discussion on following Robert's Rules for meeting decorum. Chair Ali will work with Commissioner Ridgeway for suggested changes and to present them at the next meeting. Chair Ali also wants to speak to the Mayor about appointing new commissioners. All ADA updates will now go through the chair of the ADA Citizen's Advisory Committee to ensure both the commission and the committee maintain their roles and responsibilities in their perspective areas. The next meeting will be held on Monday, May 20, 2024, at City Hall.

ADA Citizen's Advisory Committee –The ADA Citizen's Advisory Committee's next quarterly meeting will held be on Monday, June 10, 2024, at City Hall.

Cleveland County disABILITY Coalition – The monthly meeting took place on Tuesday, April 2, 2024. Candice Graham with OKDHS Foster Care Recruitment and Development as in attendance and discussed how we can all get more involved in spreading the word

about foster care in Oklahoma. Their website tells how to be a foster parent or to help out if not fostering. The entire process takes approximately 60-90 days. The training is 27 hours online or in person with background checks and fingerprinting being a requirement. The goal is reunification. Survey results and a recap from the 2nd Annual Disability Resource Fair were discussed. In addition, there were ongoing complaints about the City Hall bathroom accessibility. The next meeting will be held on Tuesday May 7, 2024, at United Way.

CITY OF NORMAN EMPLOYEE DEMOGRAPHICS
(Includes full-time, part-time, and temp/seasonal employees)

Gender	Total Population	% of Total Population
Female	287	27.0%
Male	757	73.0%
	1044	100.00%

Job Classification by Gender		
Job Classification	Female	Male
Full-Time	174	664
Part-Time	48	41
Permanent Part-Time	2	7
Temporary	63	45
	287	757

Ethnicity by Race		
Ethnicity	Total #	Total %
American Indian/Alaskan Native	40	3.8%
Asian	16	1.6%
Black/African American	51	4.8%
Hispanic/Latino	34	3.3%
Native Hawaiian	1	0.1%
Two or More Races	53	5.1%
White	849	81.3%
	1044	100.00%

Diversity by Gender		
Ethnicity	Female	Male
American Indian/Alaskan Native	13	27
Asian	6	10
Black/African American	12	39
Hispanic/Latino	8	26
Native Hawaiian	0	1
Two or More Races	19	34
White	229	620
	287	757

Diversity % by Gender

Ethnicity	Female	Male
American Indian/Alaskan Native	1.2%	2.6%
Asian	0.6%	1.0%
Black/African American	1.1%	3.7%
Hispanic/Latino	0.8%	2.5%
Pacific Islander	0%	0.1%
Two or More Races	1.8%	3.3%
White	21.9%	59.4%
	27.4%	72.6%

CITY OF NORMAN

Information Technology Department
Monthly Report – April 2024.

Working projects for the IT Department are as follows:

Project	Description/improvement anticipated	Status
ERP Replacement Project	Process improvements for finance, purchasing, AR/AP, Courts, HR, Payroll, Personnel, and Permits Management through newer technology, software, and business review processes.	Implementation Complete – Project refinement ongoing: The CoN team has completed implementation work on all major core software. However work continues in Finance, HR, Planning, and Parks to refine these new systems.
Main Site data center upgrades	Necessary upgrades to current infrastructure are needed to enhance capabilities and continue with power saving and cooling efforts by reducing the amount of physical servers through virtualization. New equipment is being implemented to replace the old and increase security and speed requirements.	Ongoing: IT Network staff are in implementation and testing of major networking and security appliances, as well as virtual upgrades. This includes expansion of equipment for new buildings and replacement of old switch infrastructure.
Water tower and mono-pole contract negotiations.	Increased Revenue and compliance for water tower/cellular mono-pole leases. Repair requirements.	Ongoing – taken over by Utilities Admin.

Fiber Optic Installation for redundant loop at WTP and EOC	IT and the Utilities Department will be using capital funds to connect a microwave antenna from Fire station 9 to the Water treatment plant and connect to the Emergency Operations Center once that building is complete. This will create a redundant loop for the WTP and EOC incase of lost service from the main connection.	Awaiting Approval, Working with Utilities Department, land acquisition complete, right of way in negotiation possible launch in 2024
New Building construction/renovation support.	The IT Department is involved in all new building construction planning and will be responsible to map our networking infrastructure, building air for network closets, power for equipment and battery backups, network drops, wireless network coverage, hardware installation, and physical moves of staffs computer systems in all building projects (Norman Forward Driven)	In Progress – ECOC, HR/IT Building, Building Maintenance, PD Moves, and Mary Abbot House expansion. Complete – YFAC, Sanitation, Line Maintenance Sr. Center, Development Center, Municipal Court, Bus Station
Jenkins Street Fiber Move	Move the city's fiber optics out of the way of construction during the Jenkins Street widening project.	In Progress – Finance Dept. has made funds available. Work to be complete 2024.
IT Security training efforts for all network and email users at the City of Norman.	Increase awareness and stay current on all new and rapidly changing cyber-attack methods so that the CoN network is protected by every employee who utilizes the network for business.	Ongoing frequent training continues as well as various types of PEN testing of the city network.
Endpoint Security Review	Review current endpoint security appliances and software and make upgrades as necessary.	In Progress
Print consolidation	Work with outside vendor to consolidate all print, fax, copy machines in CoN facilities.	In Progress estimated full completion in 2027

Automated Meter Infrastructure	Implement and integrate AMI for meter reading and utility billing.	In Planning – customer portal configuration in progress.
Print Shop Move to IT	Transition the Print Shop from the Finance Department in to the IT Department.	In Progress, full completion in July/August of 2023. Renovation of new space should be complete by April 2024.
Network Infrastructure Improvements	Utilize our new Network Engineer who will work closely with the Network and Infrastructure Manager, to review and improve our cabling, switching, and network configuration.	In Progress: The IT Department has been awarded 5% of the annual capital funds for business critical software and infrastructure needs.

Support Tickets:

The IT department is responsible for all technology needs throughout all city departments. Public safety is a high priority and the bulk of our support tickets come from public safety support. **IT Table 1** below represents the number of support tickets opened by each department for last month. The IT Department monitors trends in these numbers and makes adjustments as needed to assure that all departments have the appropriate amount of support for daily operations.

Users Supported:

The following statistics represent the number of network users supported by the IT Department. The city network is important for all business initiatives for the city of Norman. The number of devices supported reflects the growth in dependence on technology for daily operations (see **IT Table 2**).

Email Security Appliance:

The City of Norman's IT Department has an email filter that has enhanced reporting and filtering capabilities that protect the City's systems from malicious attacks from the outside. Email is one of the preferred methods of the delivery of malicious software and viruses. The IT department monitored 296,225 attempted incoming and 119,499 outgoing messages for the month of April 2024. Incoming messages totaling 106,269 were considered Spam or hazardous e-mails by our email-filtering appliance, and were quarantined or filtered (see **IT Table 3**). This number represents 36% of our inbound mail. This percentage has decreased from previous months for malicious email/spam and continues a trend of more scam attempts throughout the year. Our security efforts are having a positive effect on reducing the total number of malicious email inbound. The IT Department has made the decision to block inbound traffic from specific sources with known malicious traffic that constantly try to affect our network. We continue to monitor and analyze the situation on a daily basis. Inbound email messages of this nature means increased vulnerabilities and attack vectors into the city. Without the email filter appliance, our email server would have received more mail, which increases the opportunity for entrance of a virus into the network. It also creates waste, reduces productivity, and decreases valuable storage space.

Web Site:

The City of Norman's web site is hosted, updated and maintained by the IT Department. In the month of April 2024, the City of Norman's web site had 125,460 individual web sessions access the web site for 222,252 total page views. Of those sessions, 75,702 were identified as Users to view content on the City web site (see **IT Table 4a and 4b**). In July of 2019, the IT Department kicked off a project with Interpersonal Frequency to overhaul the City website. Since its completion in June 2020, the site has had a few major upgrades including a new search feature and this has contributed to more relevant search results. The site boasts a build in engine that allows it to function as an app on mobile devices and tablets.

Data Storage:

The City of Norman's infrastructure depends on system availability and uptime. An important part of system availability is data storage and usage. The pie charts below (See **IT Charts A,B, and C**) represent where the bulk of IT data storage resides. The information stored in this infrastructure is important for daily operations, and public safety. This includes data that is protected in the case of a disaster that can be recovered to keep operations functional.

ERP Project Implementation Progress:

This project began in January of 2018 and was delayed for multiple reasons by the 2020 pandemic. The projects final implementations are complete as of March 2024. The City Council approved approximately \$6 Million to replace the outdated software systems that run our daily business operations. Once fully complete the city will have enhanced automated services and web services for our citizen base as well as the employees who conduct business and track their daily work with these systems. The IT Department completed implementation of all major pieces of the ERP business systems software packages. These include Parks and Rec software, Municipal Court software, Financial Systems software, Utility Billing software, Payroll, Human Resource Management, Work Orders (Tyler EAM), Time and Attendance, and Planning and Community Services software packages. Daily work continues on these systems as well as additional training, enhancements, and configuration. We will continue to evaluate and enhance each of these systems moving forward. Our current efforts include a review of the HR Systems, post launch troubleshooting of Planning and Community Dev software, an upgraded Parks and Rec software package to help with golf management, concessions, and food carts. We Are also preparing for AMI (Automatic Meter Infrastructure), and integration with a customer portal for Utility Billing Systems software as well as a review of the current time and attendance software.

Table 1

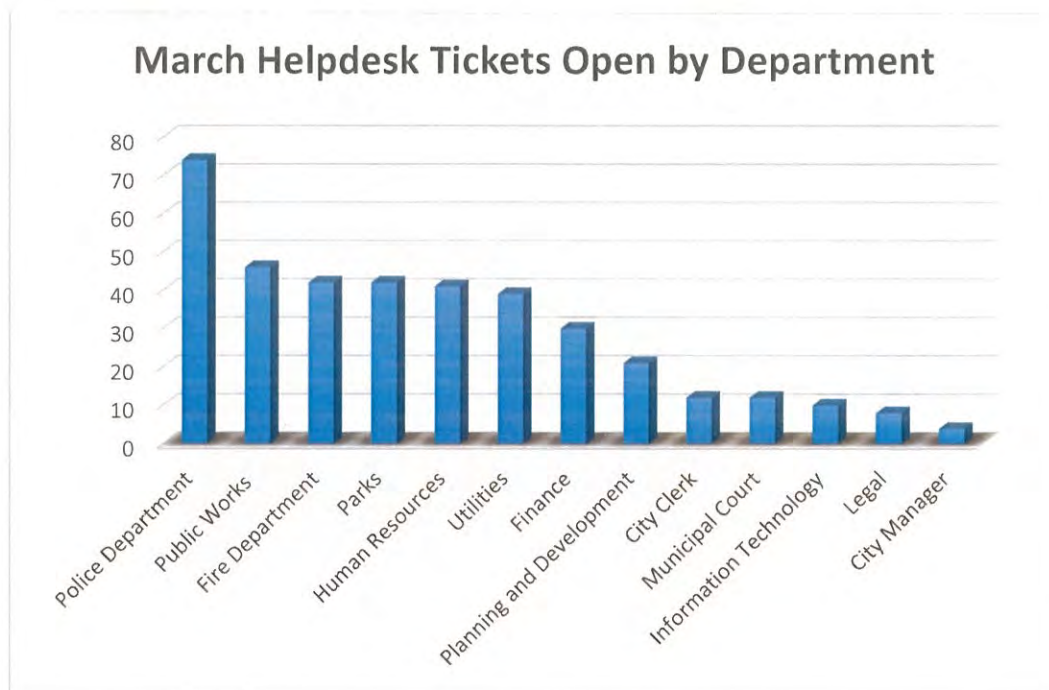
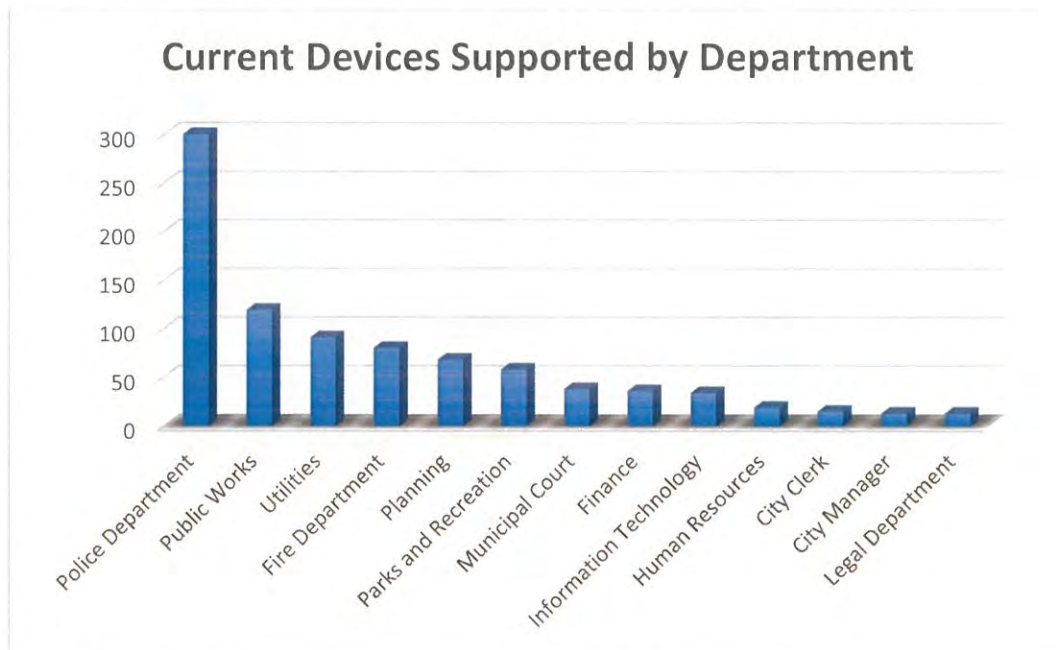


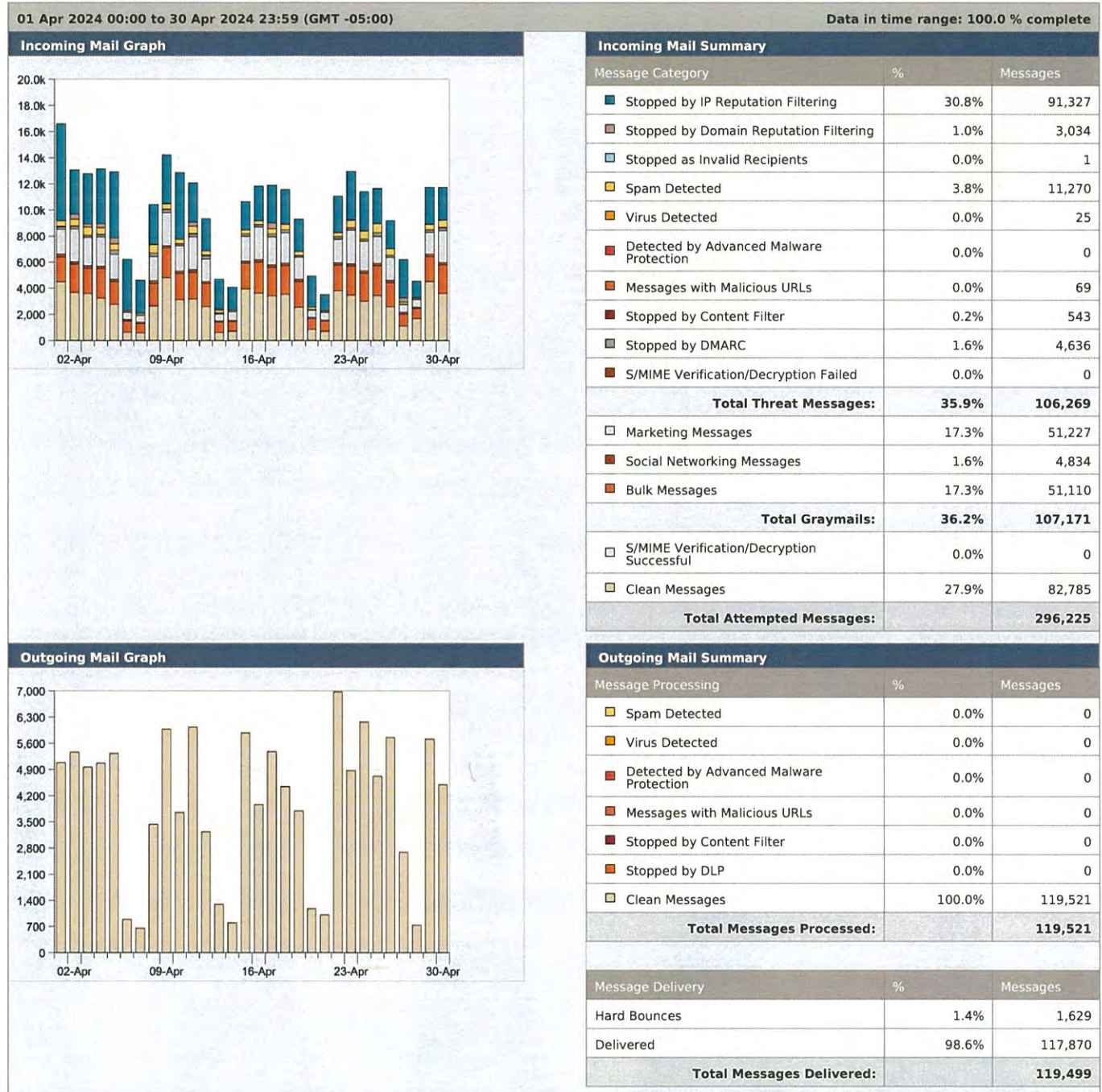
Table 2





Executive Summary

ironport.example.com



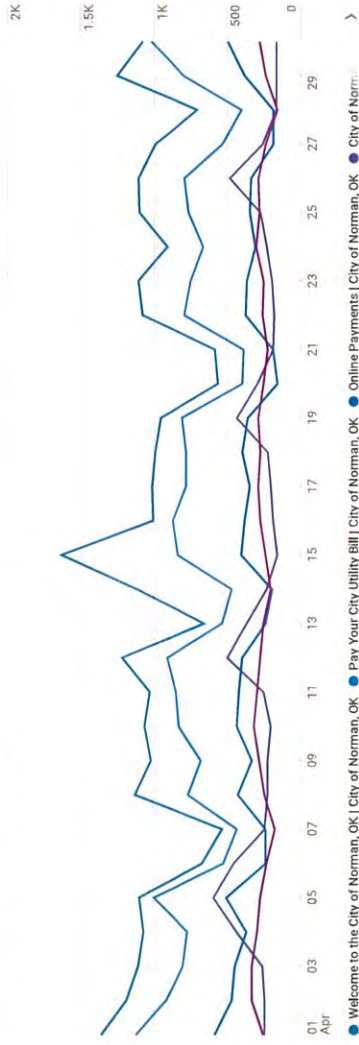
All Users Add comparison

Custom Apr 1 - Apr 30, 2024

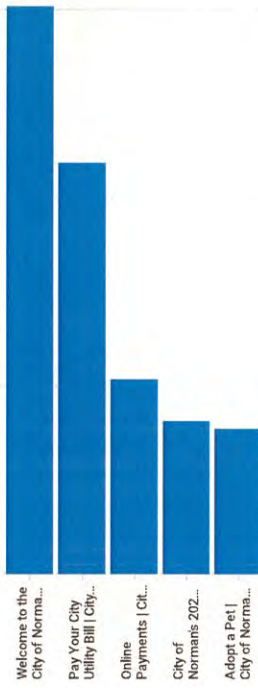
Monthly Page Views

Add filter

Views by Page title and screen class over time



Views by Page title and screen class



Search...

Page title and screen class

+

Views

Rows per page: 10 Go to: 1 1-10 of 1464

Views per user

Users

Average engagement time

Event count

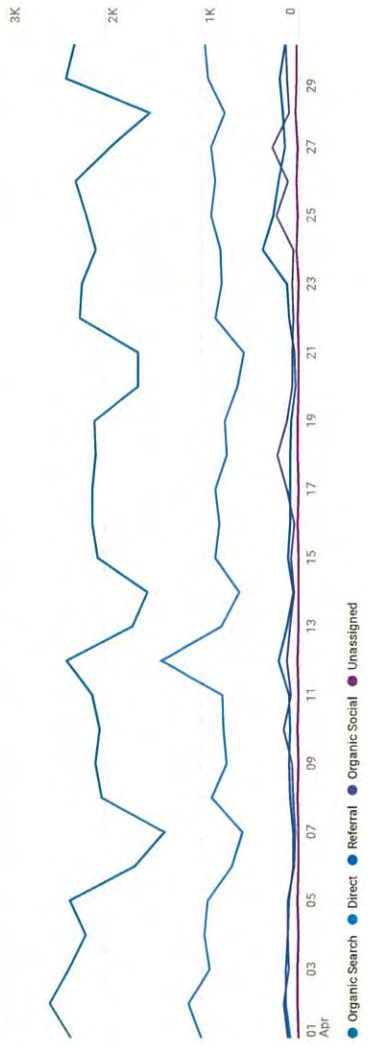
All events

1	Welcome to the City of Norman, OK City of Norman, OK	222,252 100% of total	75,702 100% of total	2.94 Avg 0%	1m 01s Avg 0%	680,665 100% of total
2	Pay Your City Utility Bill City of Norman, OK	30,175	16,811	1.79	19s	82,877
3	Online Payments City of Norman, OK	21,862	12,958	1.69	15s	77,590
4	City of Norman's 2024 Residential Spring Clean-Up Information City of Norman, OK	10,338	6,510	1.59	13s	26,497
5	Adopt a Pet City of Norman, OK	8,121	5,036	1.61	34s	22,310
6	Animal Welfare City of Norman, OK	7,718	3,883	1.99	21s	25,548
7	Job Opportunities City of Norman, OK	6,266	3,780	1.66	14s	19,655
8	Westwood Family Aquatic Center City of Norman, OK	5,108	3,048	1.68	1m 23s	15,276
9	Westwood Golf Course City of Norman, OK	5,012	3,673	1.36	16s	16,594
10	Department Activity Reports City of Norman, OK	4,190	2,374	1.76	38s	14,655
		3,789	1,960	1.93	41s	25,948

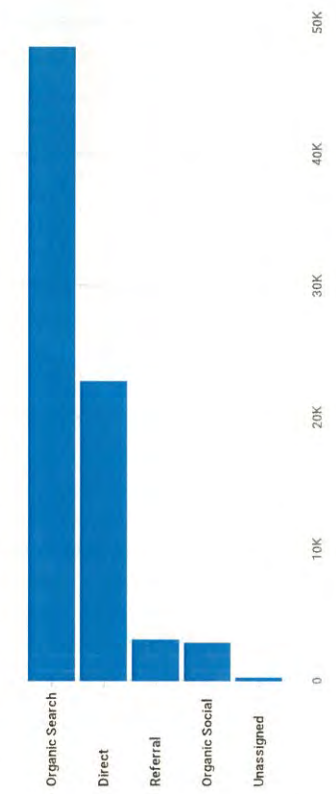
Monthly Site Traffic

Add filter

Users by Session primary channel group (Default Channel Group) over time

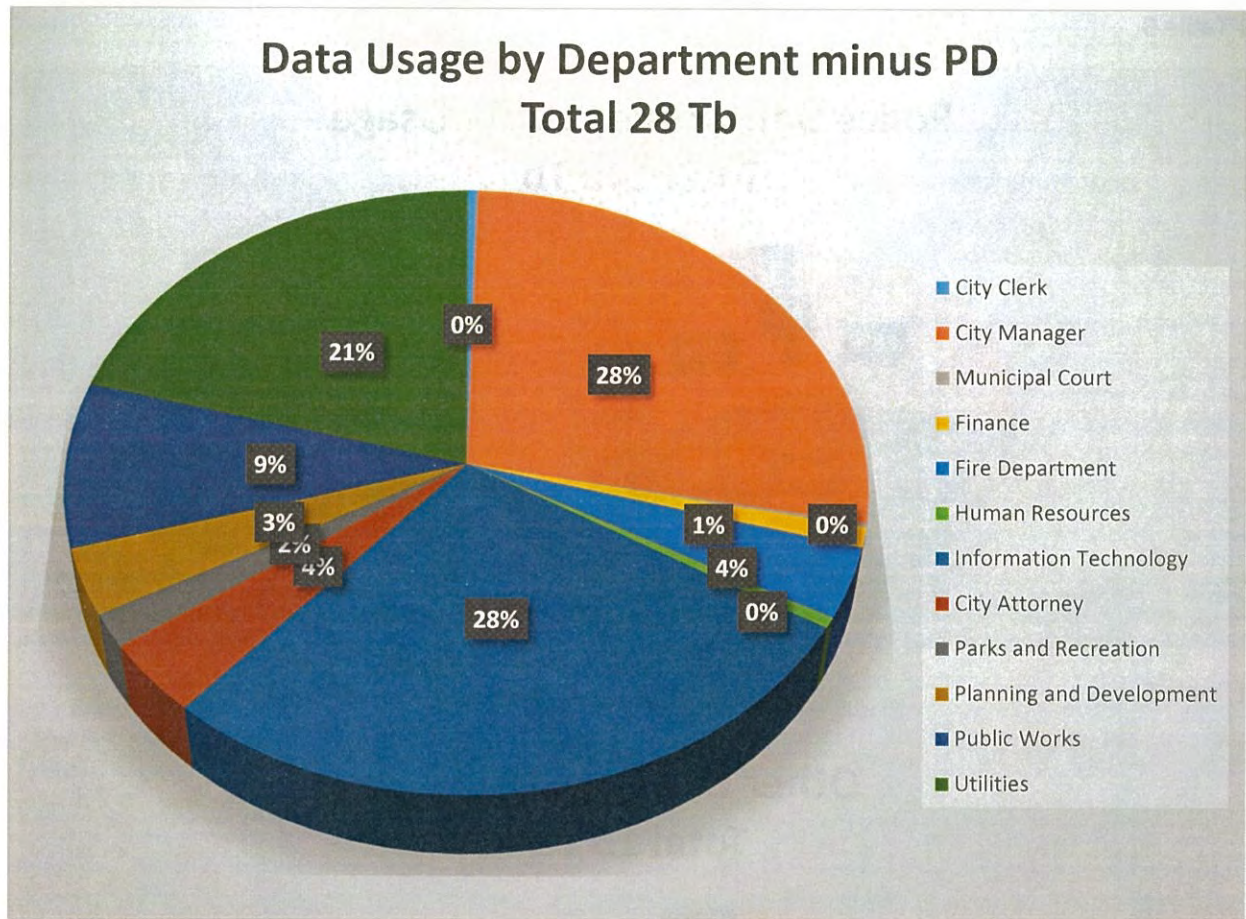


Users by Session primary channel group (Default Channel Group)

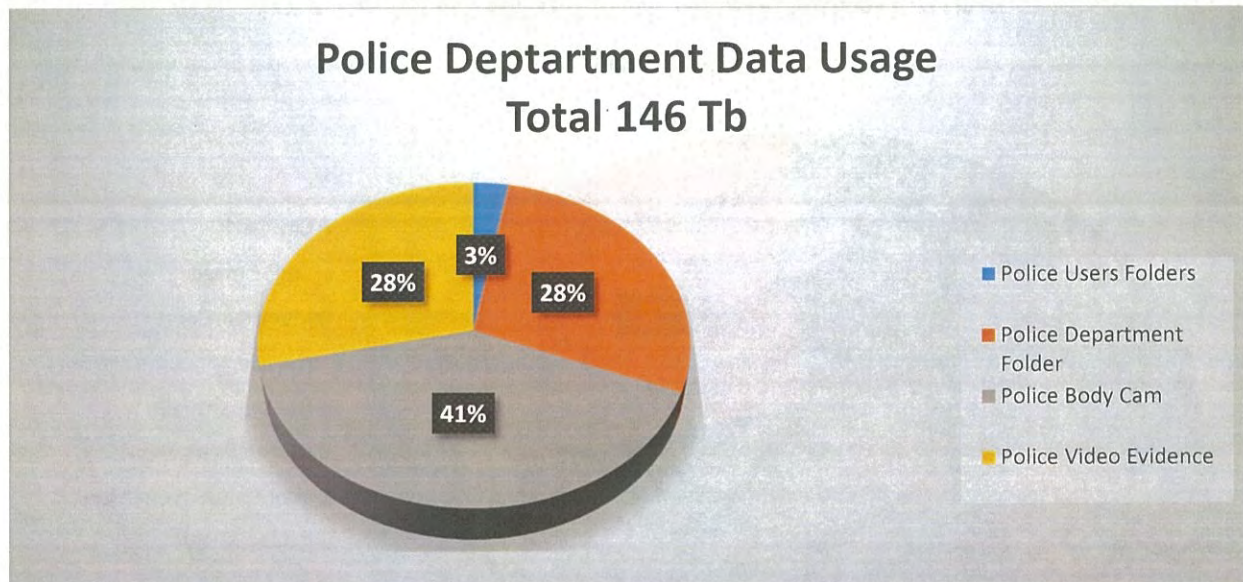


Session primary...Channel Group										Rows per page: 10	1-7 of 7
		↓ Users	Sessions	Engaged sessions	Average engagement time per session	Engaged sessions per user	Events per session	Engagement rate	Event count		
		100% of total	100% of total	100% of total	Avg 0%	Avg 0%	Avg 0%	Avg 0%	All events		
1	Organic Search	75,702	125,460	72,025	36s	0.95	5.43	57.41%	680,665	100% of total	
		48,164	85,989	53,431	42s	1.11	5.60	62.14%	481,448		
2	Direct	22,745	30,428	14,382	23s	0.63	5.13	47.27%	156,050		
3	Referral	3,147	4,604	2,121	32s	0.67	4.98	46.07%	22,921		
4	Organic Social	2,889	3,456	1,477	22s	0.51	5.08	42.74%	17,549		
5	Unassigned	246	282	17	41s	0.07	6.41	6.03%	1,809		
6	Organic Video	219	231	17	5s	0.08	3.27	7.36%	756		
7	Organic Shopping	44	44	0	0s	0.00	3.00	0%	132		

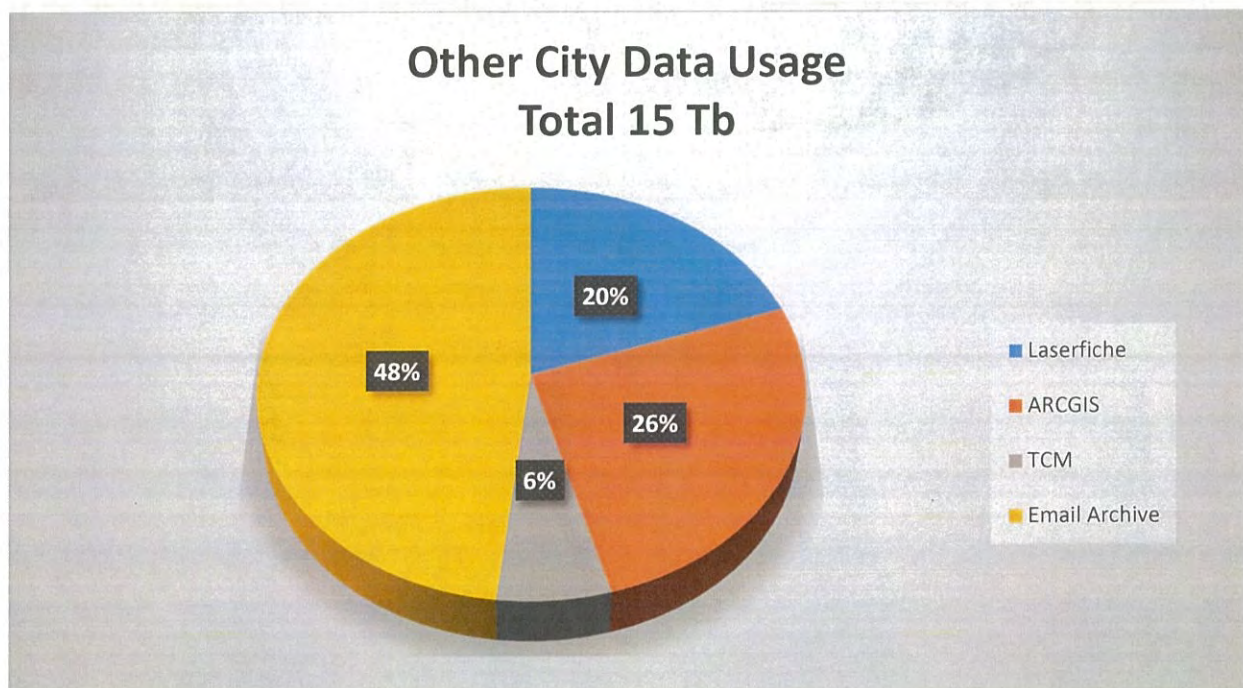
IT Table A



IT Table B



IT Table C



MONTHLY REPORT - LEGAL DEPARTMENT

April 2024 Report
(Submitted May 10, 2024)

MONTHLY HIGHLIGHTS:

Jaclyn Jacobs v. City of Norman and Norman Utilities Authority, CJ-2022-794 (K)

This case arises out of a flood in the basement of 124 E. Johnson Street. The case was set for a jury trial on April 22, 2024. On April 16, 2024, Plaintiff's attorney advised the City that he was dismissing the case without prejudice. The case was dismissed on April 17, 2024.

Raven Investments, LLC v. Board of Adjustment for the City of Norman, OK, CV-2024-839

This appeal was dismissed with prejudice on April 12, 2024.

LIST OF PENDING CASES:

UNITED STATES COURT OF APPEALS FOR THE TENTH CIRCUIT

UNITED STATES DISTRICT COURT, EASTERN DISTRICT OF NEW YORK

In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation, Case No. 05-MD-01720 (JG)(JO) (K)

UNITED STATES DISTRICT COURT, WESTERN DISTRICT OF OKLAHOMA

Smith v. City of Norman, CIV-22-1002 (K)

Dollarhide v. Dennis Dickens, Oklahoma Highway Patrol, et al, CIV-2022-642 (K)

OKLAHOMA SUPREME COURT / COURT OF CIVIL APPEALS

Walling v. Norman Regional Health System, et al, Case No. SD-121340, CJ-2014-874 (K)

COURT OF CRIMINAL APPEALS

None

CLEVELAND COUNTY DISTRICT COURT

A. *General Lawsuits*

Armstrong v. City of Norman, CJ-2012-1638 (K)

City v. Haddock, CV-2010-357 TS (K, S)

City v. IAFF, CV-2011-48 L; DF-109447 (K)

City v. Komiske, Cobblestone Creek Management Company, et al, CV-2012-748 (K, W)

Etter v. City of Norman, CJ-2021-731 (K)

FOP/IAFF/AFSCME v. Okla. Dept. of Labor and City of Norman, CJ-2005-1170 L (K)

FOP v. City of Norman, CV-2011-876 L (K)

Martin Flores v. City of Norman & John Doe, CJ-2021-1051 (K)

Kevin Hahn v. Norman Police Department, City of Norman, CJ-2021-210 (K)
DBA Doe Medical Entity, CJ-2022-1348, CJ-2020-606 (K)
City v. Loeffler & Ashford Investments, LLC, CV-2022-1182 (M)
City v. Lonnie Hodges, CV-2020-2922
The Norman Petition Initiative No. 2021-1, Case No. CV-2020-2384 (K)
McCarver v. City of Norman, CJ-2013-128 TS (K)
Oklahoma Natural Gas v. Gene Methvin et al., CV-2024-841
The City was dismissed as a party from this action on April 15, 2024.
Remy v. Hall, et al., Case No. CV-2017-1853 (K, S)
Shaz Investment Group, LLC v. City of Norman, CJ-2021-1044 (K)
West Lindsey Center Investors, LLC v. City of Norman, et al., CJ-2022-693 (K)

B. ***Condemnation Proceedings***

City of Norman v. Chastain Oil Company, a Corporation, et al., CV-2015-677 (M)
City of Norman v. West Lindsey Center Investors, LLC, et al., CV-2015-671 (M)
City of Norman v. Tietz Revocable Trust, et al., CJ-2013-775 (M)
City of Norman v. Apex Properties, LLC, et al., CJ-2021-221 (M)
City of Norman v. D&J Land, LLC, et al., CJ-2022-251 (M)
This matter had a scheduling order entered on April 16, 2024, setting deadlines in advance of a late fall 2024 trial. Discovery requests were served upon Defendant D&J Land, which responses are due May 16, 2024.
City of Norman v. Harold and Diana Hansmeyer, Jim Reynolds, Board of Commissioners, CJ-2024-498 (W)
This case is an eminent domain proceeding for 0.31 acres of permanent easement and 0.36 acres of temporary construction easement so the City can construct the replacement bridge on 60th Ave NE between E Tecumseh Rd. and E Rock Creek Rd. under the voter approved 2023 bridge bond issue. A Petition was filed April 11, 2024. Hearing to appoint the commissioners is set for May 13, 2024.

C. ***Lawsuits involving a City claim/interest in Property, Foreclosure Actions, and Applications to Vacate***

City of Norman v. Legacy Property Partners, LLC, CV-2018-249 (K, S)
Mortgage Clearing Corporation v. Ricky Joe Butler, et al., CJ-2016-219 (M)
Mortgage Clearing Corporation v. Doiron, et al., CJ-2014-1459 (M)

D. ***Municipal Court Appeals***

None

E. ***Small Claims Court***

None

F. *Board of Adjustment Appeals*

None

LABOR / ADMINISTRATIVE PROCEEDINGS

A. *Grievance & Arbitration Proceedings (K)*

This office has assisted with the following grievances:

AFSCME Grievance FYE 21-02 – (COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Jerry Younts and Bennie Gilmore – COVID-19 Leave)
AFSCME Grievance FYE 22-02 – (Tara Klepper – COVID-19 Leave)
AFSCME Grievance FYE 24-06 – (Ross – Discipline)
AFSCME Grievance FYE-24-09 – (Salley – Termination)

IAFF Grievance FYE 21 – Carl Shanon Smith – Improper Compensation
IAFF Grievance FYE 23 – Matt Ferris – Discipline
IAFF Grievance FYE 23 – Carl Shanon Smith Termination/Forced Retirement
IAFF Grievance FYE-23 - Mass Casualty /Active Shooter Response
IAFF Grievance FYE-24 – Non-Emergency Call Back
IAFF Grievance FYE-24 – Failure to Staff Personnel
IAFF Grievance FYE-24 – Voluntary Opt-In for Paramedics

FOP Grievance FYE-24 – Lowell Wilcoxon Termination

B. *Equal Employment Opportunity Commission (EEOC)*

None

C. *Contested Unemployment Claims (OESC)*

MUNICIPAL COURT PROSECUTIONS

This chart represents the cases prosecuted by the City Attorney’s Office in the Municipal Criminal Court through April 2024. The chart does not represent those cases disposed of prior to Court through actions of the City Attorney and the Court.

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
Month	FYE 22	FYE 23	FYE 24	FYE 22	FYE 23	FYE 24	FYE 22	FYE 23	FYE 24
JULY	275	165	464	11	7	11	7	9	10
AUG	236	241	341	9	10	7	5	13	16
SEPT	263	245	295	9	15	18	5	10	8
OCT	269	244	346	12	13	7	6	9	11

	<u>ADULT CASES</u>			<u>JUVENILE CASES</u>			<u>COURT SESSIONS</u>		
NOV	228	205	292	2	10	11	6	6	10
DEC	162	165	163	1	5	9	3	8	4
JAN	185	205	280	9	9	9	6	10	5
FEB	787	256	338	8	17	20	8	10	12
MAR	282	272	466	13	13	8	9	12	10
APR	323	322	443	12	9	11	10	9	14
MAY	582	395		21	17		12	13	
JUNE	268	344		7	31		11	9	
TOTALS / YTD	3,860	3,059	3,428	114	156	211	95	118	100

WORKERS' COMPENSATION COURT

The total number cases pending as of April 2024 are 14. There were no new workers compensation cases received during the month. The remaining cases are proceeding in active litigation in the Oklahoma Workers' Compensation Commission/Court of Existing Claims. The current breakdown of pending Workers' Compensation cases by work area have been reviewed and updated for accuracy is as follows:

DEPARTMENT	DIVISION	PENDING CASES	FYE 24 CASES	FYE 23 CASES	FYE22 CASES	FYE21 CASES
Fire	Suppression	7	1	9	4	2
Fire	Prevention				1	
Parks/Rec.	Park Maintenance	1				
Parks/Rec	Westwood Pool				1	
Planning	Development Services					
Police	Animal Welfare					2
Police	Criminal Investigation	1			1	
Police	Patrol	3	1	1	4	1
Police	Administration	0			2	
Public Works	Street Maintenance				1	1
Public Works	Vehicle Maintenance					
Public Works	Storm Water					
Public Works	Traffic Control			1		
Utilities	Line Maintenance	1		1		
Utilities	Sanitation	1		1		
TOTALS		14	2	13	14	6

List of Pending Cases

Amason, Amber v. City of Norman, WCC 2012-12306 K

(Police, Patrol, MPO, Intestinal/Parasite/Infection)

Boxford, Steven Lee v. City of Norman, CM-2022-03698 N

(Police, Patrol, MPO, L. Shoulder, Neck, L. Hand, L. Arm, L. Hip, R. Knee)

Bussell, Michael v. City of Norman, CM-2024-00740 K

_(Fire, Suppression, Fire Captain, R. Shoulder)

Faught, David L. v. City of Norman, CM-2023-03669 R

(Fire, Suppression, Firefighter, Binaural Hearing Loss)

Faught, David L. v. City of Norman, CM-2023-03668 L

(Fire, Suppression, Firefighter, Chest, Pectoral & Tricep Tendon)

Hambrick, John v. City of Norman, CM-2023-02469K

(Fire, suppression, Firefighter, BAW, Cancer)

Kizzia, Derrald v. City of Norman, WCC 2014-06995 K

(Parks & Rec, Park Maintenance, HEO, R. Knee/Reopen Request)

Kraeger, Casey W. v. City of Norman, CM-2023-00969 R

(Utilities, Sanitation, Sanitation Worker II, Head, Upper Back, Lower Back, L. Hip, L. Knee)

Lewis, Brian K. V. City of Norman, CM-2022-02245 H

(Fire/Suppression/Fire Driver Engineer, Neck, Back UNS, L Knee, L. Leg)

Newell, Richard v. City of Norman, CEC-2022-15014 H (Request to Reopen – Change in Condition for the Worse)

(PD/Narcotics/MPO/Sergeant, Right Knee)

Rayburn, Joshua L. v. City of Norman, CM-2023-00845 J

(Utilities, Line Maintenance, Utility Distribution Worker I, Back UNS)

Robertson, Kellee v. City of Norman, WCC 2010-13896 F

(Police, Narcotics, MPO, Respiratory System/Lungs, Circulatory System Organs of the Body and Whole Person)

Smith, Carl Shanon v. City of Norman, CM-23-00163 Q

(Fire, Suppression, Firefighter, Lower Back)

Wilkins, Levi v. City of Norman, CM-2019-05323 X

(Fire, Suppression, Fire Driver Engineer, BAW, Cancer)

TORT CLAIMS

The following is a breakdown of the Tort Claims activity through April 2024.

DEPARTMENT	FYE 24 Month	FYE 24 YTD	FYE 23 YTD	FYE 22 YTD	FYE 21
Animal Control			2	2	1
Finance – IT					1
Fire	1	2		2	1
Legal					2
Other		4	5	6	11
Parks	1	2	1	2	4
Planning			1	2	
Police		8	8	8	3
Public Works – other		2	5	2	2
Public Works – Stormwater				1	
Public Works – Engineering					1
Public Works – Streets	1	12	8	10	9
Utilities – other		2			
Utilities – Water		5	16	6	11
Utilities – Sanitation	1	10	7	6	12
Utilities – Sewer	2	8	3	4	5
TOTAL CLAIMS	6	55	56	51	63

CURRENT CLAIM STATUS	FYE 24 TO DATE	FYE 23	FYE 22	FYE 21
Claims Filed	55	56	51	63
Claims Open and Under Consideration	8	0	0	0
Claims Not Accepted Under Statute/Other	1	4	3	10
Claims Paid Administratively	19	25	15	11
Claims Paid Through Council Approval	3	2	2	7
Claims Resulting in a Lawsuit for FY	1	0	5	3
Claims Barred by Statute (No Further Action Allowed)	3	25	26	32
Claims in Denied Status (Still Subject to Lawsuit)	20	0	0	0

MUNICIPAL COURT

8

**MUNICIPAL COURT
MONTHLY REPORT
APRIL - FY '24**

CASES FILED

	<u>APRIL</u>	<u>FY24</u>	<u>Y-T-D</u>	<u>APRIL</u>	<u>FY23</u>	<u>Y-T-D</u>
Traffic	1,132		8,271	889		4,894
Non-Traffic	253		2,714	264		2,087
SUB TOTAL	1,385		10,985	1,153		6,981
Parking	506		7,595	703		6,993
GRAND TOTAL	1,891		18,580	1,856		13,974

CASES DISPOSED

	<u>APRIL</u>	<u>FY24</u>	<u>Y-T-D</u>	<u>APRIL</u>	<u>FY23</u>	<u>Y-T-D</u>
Traffic	1,132		7,539	704		4,220
Non-Traffic	257		2,179	252		2,219
SUB TOTAL	1,389		9,718	956		6,439
Parking	574		6,406	526		5,597
GRAND TOTAL	1,963		16,124	1,482		12,036

REVENUE

	<u>APRIL</u>	<u>FY24</u>	<u>Y-T-D</u>	<u>APRIL</u>	<u>FY23</u>	<u>Y-T-D</u>
Traffic	\$ 116,905.18		\$ 864,074.14	\$ 74,007.67		\$ 473,438.62
Non-Traffic	\$ 22,147.61		\$ 198,293.28	\$ 20,370.55		\$ 196,155.36
SUB TOTAL	\$ 139,052.79		\$ 1,062,367.42	\$ 94,378.22		\$ 669,593.98
Parking	\$ 19,847.25		\$ 202,984.00	\$ 19,010.00		\$ 204,660.00
GRAND TOTAL	\$ 158,900.04		\$ 1,265,351.42	\$ 113,388.22		\$ 874,253.98

MUNICIPAL COURT - MONTHLY REPORT
April 2024

JUVENILE COMMUNITY SERVICE PROGRAM

Due to a vacancy in program staff, juveniles located and worked community service projects on their own.

MEDIATION PROGRAM

The Early Settlement – Norman Mediation Program accepted 38 new cases and closed 28 cases during the month of April 2024. 7 Mediations were held.

PARKS AND RECREATION 9

Park Development Activities April 2024

Disc Golf Projects



Crews have worked in April to replace all 18 baskets at Griffin Park, and add 9 additional baskets, in order to allow the course to host larger tournaments, including a National Pro-Am event at the end of the month. The now-27-hole course is by far the highest-used course in Norman. We also completed a project to add Tee Signs to all 18 holes at Colonial Commons Park on east Linsey Street. Finally, we are working on a project to add a new stream crossing (bridge) over a creek at Northeast Lions Park in an area of the course where the stream bank had eroded over the years to the point where the old bridge was made un-safe. We continue to work with the local Sooner Disc Golf representatives to coordinate these and other projects to help encourage the sport. Additional work will be done

soon to improve the course at Little Axe.

Reaves Park

We have advertised for bids to build a new central restroom building in the park, which will replace the old concrete block building that was demolished last year after decades of use to the point where many parts were broken beyond repair. The new building was designed by The McKinney Partnership, Architects (TMP), and will be similar to the one built in 2020 in Rotary Park. There will be a Men's, Women's, and Family option, with adult changing tables available in both the Family and the Women's side, along with baby changing stations in each, and access control locks and heaters which will allow the new restrooms to be left open year-round (but closed each night via auto locks). Bids are due May 16.

Westwood Park

Crews are working to re-surface three of the outdoor courts at the tennis center. The four oldest courts were re-done last year and these three are the next oldest. The remaining five will be bid for completion in the new fiscal year, as we continue to make sure that the courts are maintained according to the specifications of the US Tennis Association (USTA). This level of service is what keeps Westwood Tennis certified to host sanctioned events throughout the year.

We are also working on a final contract with the design team who will work with us to masterplan the golf and tennis clubhouse and service areas. Once approved, we will begin a process that will result in a guiding design program to help us plan for a major project at the park to modernize and expand our facilities and bring those areas up to the standard set by the new Family Aquatics Center and Indoor Tennis Facility built in the early phases of Norman Forward.

Forestry

Our City Forester attended training to become a Wildfire Risk Reduction Qualified Arborist. This will be an important part of getting the Community Wildfire Protection Plan in place for Norman. We also are working to become a Fire Wise Community through that program with the State of Oklahoma Department of Agriculture, Food & Forestry (ODAFF). The training taught those in attendance to break down properties into Home Ignition Zones



([NFPA - Preparing homes for wildfire](#)), and to prioritize the things found, and then be able to do property evaluations and give training to owners about what they can do on their immediate surroundings to try to improve their ability to prevent wildfires.

Norman Forward Neighborhood Parks



We are continuing the work at Bentley Park to get it ready for a grand opening this spring. The walking trails, playground, site furniture and basketball areas are all in-progress. The park sign and memorial plaque for Lionel Bentley (former director of Norman Parks and Recreation) is being prepared for the park; and the tennis and pickleball courts will be ready for play when the park opens. Crews worked last week to install several sections of split rail fence to help mark the property boundary and to separate the un-mowed natural landscape areas from the more manicured areas to highlight our approach to park development that includes more native areas alongside the man-made features.

John Saxon Memorial Community Park

We held our first Norman Forward Saxon Park Ad-hoc Committee meeting on April 5. Those in attendance included the design team from Wallace Engineering, who have acquired the services of Howell & VanCuren, Landscape Architects (the firm who produced the existing Masterplan for Saxon Park a few years ago). Once we have refined the design details for the project, we will proceed with construction documents and bid this project in 2024. This phase of park development will include another inclusive playground area, restrooms, additional parking and road segment, trail enhancements, park signs and improved fences and lighting in the parking and play areas.

APRIL 2024 PARK MAINTENANCE DIVISION

	FY24 MTD	FY24 YTD		FY23 MTD	FY23 YTD
SAFETY REPORT					
On-The-Job Injuries	0	5		0	6
Vehicle Accidents	0	1		0	0
Employee responsible	0	0		0	0
ROUTINE ACTIVITIES	Total Man Hours			Total Man Hours	
Big Mowing	141.00	706.25		126.00	944.50
Trim Mowing	991.50	4404.25		685.50	5376.00
Chemical Spraying	150.25	1661.50		78.00	1027.00
Fertilization	65.00	87.00		2.00	18.00
Park Tree Work	35.50	824.75		59.00	735.00
Street Tree Work	0.00	8.00		0.00	91.00
Trash Maintenance	316.75	3872.75		421.00	2447.75
Sprinkler Maintenance	175.25	1299.00		183.75	1052.75
Watering	12.00	64.00		10.00	279.00
Painting	1.00	130.00		0.00	415.00
Landscape Maintenance	149.50	2666.75		175.00	1708.75
Seeding/Sodding	0.00	45.50		0.00	613.00
Ballfield Maintenance	12.00	69.00		0.00	341.00
Fence Repairs	6.00	312.75		6.00	269.50
Equipment Repairs/Maintenance	262.50	1987.25		312.00	1374.50
Material Hauling	60.00	582.75		3.00	497.25
Snow/Ice Removal	0.00	297.00		0.00	520.27
Christmas Setup	0.00	1146.00		0.00	264.75
Vector Control	0.00	99.00		0.00	114.00
Events	50.00	442.00		58.00	201.00
Vandalism Repair	35.00	363.25		32.50	210.50
Trail Maintenance	0.00	150.00		0.00	8.00
Playground Maintenance	178.00	1142.75		70.75	891.75
Restroom Maintenance	80.00	774.00		4.50	622.50
Carpentry/Welding	48.50	1450.50		0.00	441.00
Shop Time	34.00	517.25		40.00	493.00
Special Projects	79.00	1359.75		194.50	2481.00
Miscellaneous	29.00	938.25		132.75	1881.25

**APRIL 2024
RECREATION DIVISION
MONTHLY REPORT**

Little Axe Community Center: The Center served 704 meals to the Little Axe Community with our Meals on Wheels program and served 82 community members with our small food pantry held at the center on Mondays. The Center's after-school program had 83 kids for the month of April and the Children in the afterschool celebrated birthdays with an ice cream party and kids bingo with prizes. We partnered OEC Round-Up to have Mobile Smiles offer free dental needs to the community. The PLS came out to do cooking class with our teen community and provided all the items.

12th Avenue Recreation Center: The 12th Avenue Recreation Center averaged 36 students for the month of April and offered a day camp to 17 students who were out of school on April 19th for a Professional Day. Students were able to relax on their day off and even had a guest come in to do a Japanese Cherry Blossom tree craft!

Irving Recreation Center: This month at Irving, the After School Program continued with 29 children. The average daily attendance was 21 children. This month CASP ended tutoring for our children. New outside toys such as balls, chalk, and kites were acquired for the children's use now that the weather is warmer. This month we saw a large increase in people attending open gym during the evening.

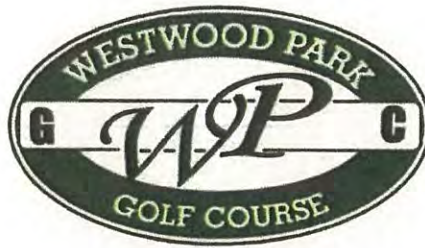
Whittier Recreation Center: The 12th Avenue Recreation Center After School Program continued this month with 27 children and the average daily attendance was 24 children. This month we celebrated Earth Day by creating a salt dough earth craft.

FACILITY ATTENDANCE:	Month	Year to Date
Norman Senior Center	0	3,253
Little Axe Community Center	1,901	18,339
12th Avenue Recreation Center	1,151	12,152
Irving Recreation Center	500	3,988
Whittier Recreation Center	548	4,672
Reaves Center	300	3,000
Tennis Center	3,490	33,780

APRIL 2024 YOUNG FAMILY ATHLETIC CENTER MONTHLY REPORT

	FYE 2024 MTD	FYE 2024 YTD
YFAC Memberships	\$4,830.00	\$9,900.00
YFAC Day Passes	\$118.00	\$118.00
YFAC Gym Passes	\$696.00	\$696.00
YFAC Aqua Class/Camp	\$0.00	\$0.00
YFAC GYM Class/Camp	\$0.00	\$0.00
YFAC Misc Class/Camp	\$0.00	\$0.00
YFAC POOL Rental	\$5,820.00	\$5,820.00
YFAC GYM Rental	\$2,530.00	\$12,203.00
YFAC MISC Rental	\$0.00	\$0.00
YFAC POOL Tournament	\$0.00	\$0.00
YFAC GYM Tournament	\$53,400.00	\$95,590.00
YFAC Leases	\$0.00	\$0.00
YFAC Other Revenue/Advertising	\$0.00	\$0.00
TOTAL INCOME	\$67,394.00	\$124,327.00
YFAC GYM Expenditures	\$15,965.64	\$40,623.31
YFAC POOL Expenditures	\$33,541.95	\$58,768.28
EXPENDITURES	\$49,507.59	\$99,391.59
Income vs. Expenditures	\$17,886.41	\$24,935.41

WESTWOOD/NORMAN MUNICIPAL AUTHORITY 9A



APRIL 2024

Westwood Golf Course Division Monthly Progress Report

ACTIVITY	APR FYE'24	APR FYE'23
Regular Green Fees	876	934
Senior Green Fees	468	390
Junior Fees	503	246
School Fees (high school golf team players)	54	0
Advanced Fees (high school golf team pre-pay)	0	0
Annual Fees (Regular, Senior & Junior Members)	1016	854
Employee Comp Rounds	358	309
Golf Passport Rounds	0	0
9-Hole Green Fee	316	286
2:00 Fees	312	345
4:00 Fees	0	0
Dusk Fees or 5:00 Fees	100	135
PGA Comp Rounds	6	7
*Rainchecks (not counted in total round count)	30	17
Misc Promo Fees (birthday, players cards, OU student)	147	116
Green Fee Adjustments (fee difference on rainchecks)	21	30
Total Rounds (*not included in total round count)	4177	3652
% change from FY '23	14.38%	
Range Tokens	3715	4635
% change from FY '23	-19.85%	
18 - Hole Carts	128	240
9 - Hole Carts	52	48
1/2 / 18 - Hole Carts	1198	1151
1/2 / 9 - Hole Carts	331	310
Total Carts	1709	1749
% change from FY '23	-2.29%	
18 - Hole Trail Fees	0	0
9 - Hole Trail Fees	0	0
18 - Hole Senior Trail Fees	0	0
9-Hole Senior Trail Fees	0	0
Total Trail Fees	0	0
% change from FY '23	0.00%	
TOTAL REVENUE	\$130,889.61	\$96,857.23
% change from FY '23	35.14%	

APRIL 2024
WESTWOOD GOLF DIVISION
MONTHLY PROGRESS REPORT

SAFETY REPORT	FY 2024	FY 2024	FY 2023	FY 2023
	MTD	YTD	MTD	YTD
Injuries On The Job	0	0	0	0
City Vehicles Damaged	0	0	0	0
Vehicle Accidents Reviewed	0	0	0	0

FINANCIAL INFORMATION

	FYE 2024	FYE 2024	FY 2023	FYE 2023
	MTD	YTD	MTD	YTD
Green Fees	\$51,122.39	\$440,594.98	\$43,656.67	\$437,309.47
Driving Range	\$13,207.50	\$105,586.09	\$12,590.27	\$117,544.40
Cart Rental	\$24,950.92	\$221,947.99	\$23,958.71	\$232,161.52
Golf Classes	\$0.00	\$0.00	\$0.00	\$720.00
Golf Shop Rentals	\$338.94	\$2,656.66	\$202.80	\$1,079.83
USGA Handicap Fees	\$0.00	\$0.00	\$183.90	\$459.76
Golf Cart Capital	\$1,847.28	\$13,966.86	\$0.00	\$0.00
Golf Merchandise	\$16,770.90	\$151,667.20	\$0.00	\$0.00
Restaurant	\$16,488.74	\$132,467.02	\$10,222.71	\$149,373.65
Insufficient Check Charge	\$0.00	\$0.00	\$0.00	\$0.00
Interest Earnings	\$799.55	\$130,592.57	\$6,042.17	\$36,339.46
TOTAL INCOME	\$130,889.61	\$1,199,479.37	\$96,857.23	\$974,988.09
Expenditures	\$113,095.23	\$1,153,627.84	\$131,784.88	\$1,193,843.68
Income vs Expenditures	\$21,858.37	\$45,851.53	(\$34,927.65)	-\$218,855.59
Rounds of Golf	3674	30693	2934	29591

The following is a list of Tasks and Goals for Golf Maintenance.

Greens are doing well and came out of winter in good shape. We have been busy cleaning up storm damage consisting of tree limbs around the course and hanging in the trees. Pond renovation on #7, enlarging it and using the soil to build a back tee on 2. This is eliminating the greenside bunker on #7. The removal of tree logs from last years storm remains a priority as weather allows. We have started weed spraying in the roughs for broadleaf weeds.

APRIL 2024
WESTWOOD POOL
MONTHLY REPORT

FINANCIAL INFORMATION

	FYE 2024 MTD	FYE 2024 YTD	FYE 2023 YTD	FYE 2022 TOTAL
Swim Pool Passes	\$26,005.00	\$31,855.00	\$2,425.00	\$410,413.50
Swim Pool Gate Admission	\$0.00	\$186,635.00	\$0.00	\$269,113.00
Swim Lesson Fees	\$13,088.00	\$21,213.15	\$0.00	\$82,874.00
Pool Rental	\$1,000.00	\$48,927.56	\$0.00	\$41,515.00
Locker Fees	\$0.00	\$0.00	\$0.00	\$0.00
Pool Classes	\$11,380.00	\$14,437.00	\$0.00	\$27,333.00
Pool Merchandise Sales	\$0.00	\$236.44	\$0.00	\$0.00
Concessions	\$0.00	\$104,250.55	\$0.00	166,989.10
TOTAL INCOME	\$51,473.00	\$407,554.70	\$2,425.00	\$998,237.60
Expenditures	\$25,635.24	\$734,428.09	\$11,907.94	\$406,410.58
Income verses Expenditures	\$25,837.76	-\$326,873.39	-\$9,482.94	\$591,827.02

ATTENDANCE INFORMATION

	FYE 2024 MTD Apr-24	2023 YTD	2022 YTD	2021 YTD
a. Pool Attendance	0	114,679	58,459	75,468
b. Adult Lap Swim Morning/Night	0	950	65	1,802
c. Water Walkers	0	1,124	970	4,923
d. Toddler Time	0	4,328	1,578	5,421
e. Water Fitness	0	2,610	775	2,826
f. Swim Team	0	1,435	1,325	4,423
g. Scuba Rentals	0	514	488	54
h. Scuba Participants	0	282	52	100
i. Swim Lessons	0	1,465	860	1,697
j. Private Swim Lessons	0	73	34	51
g. Movie Night/Special Events	0	2156	1,604	1,298
h. Party / Rentals	0	259	65	116
TOTAL ATTENDANCE	0	129,875	66,275	98,179

FACILITY MAINTENANCE 9B

	Labor hours	Labor cost	MATERIAL	TOTAL COST
CUSTODIAL	\$ 304.00	\$ 7,308.80	\$ 19,668.00	\$ 26,976.80
DOORS	\$ 24.50	\$ 931.24	\$ 21,955.66	\$ 22,886.90
ELECTRICAL	\$ 207.50	\$ 7,915.08	\$ 4,830.98	\$ 12,746.06
ELEVATORS	\$ 6.00	\$ 223.44	\$ 683.98	\$ 907.42
HVAC	\$ 116.50	\$ 4,160.22	\$ 6,479.50	\$ 10,639.72
MISC	\$ 67.00	\$ 2,508.20	\$ 11,842.39	\$ 14,350.59
PEST	\$ -	\$ -	\$ -	\$ -
PLUMBING	\$ 184.00	\$ 7,056.34	\$ 9,258.01	\$ 16,314.35
ROOFS	\$ 6.00	\$ 226.72	\$ -	\$ 226.72
INDIRECT	\$ 188.00	\$ 7,051.23	\$ 559.35	\$ 7,610.58
MISC	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,103.50	\$ 37,381.26	\$ 75,277.87	\$ 112,659.13

	Labor hours	Labor cost	Material Cost	TOTAL COST
Indirect	492	14360.025	14122.22	28482.245
12th Ave Rec	2	74.59	0	74.59
718 Porter	0	0	0	0
Adult Wellness	10.5	389.71	414.11	803.82
Andrews Park	2	71.42	0	71.42
Animal Welfare	3	116.64	4398.23	4514.87
Bldg A - Courts	26.5	952.545	1903.58	2856.125
Bldg B - Police	17.5	660.23	1903.58	2563.81
Bldg C - HR/IT	38	1416.87	1968.9	3385.77
Bldg D - Development Center	36.5	1350.96	2198.75	3549.71
Bus Turnaround	0	0	0	0
Central Library	13	464.23	0	464.23
City Hall	30.5	1136.265	2242.56	3378.825
CNG Station	0	0	0	0
Compactors	0	0	0	0
Compost	1	38.88	0	38.88
Container Maintenance	0	0	0	0
Dumpster Barn	0	0	0	0
East Library	3	111.72	0	111.72
ECOC	0	0	0	0
Environmental Services	2	71.42	0	71.42
Facility Maintenance	0	0	5141	5141
Fire Admin	0	0	0	0
Fire Station 1	1	37.24	0	37.24
Fire Station 2	5.5	204.82	15	219.82
Fire Station 3	1	37.24	2490.1	2527.34
Fire Station 4	0	0	0	0
Fire Station 5	9	329.04	0	329.04
Fire Station 6	0	0	0	0
Fire Station 7	1	37.24	0	37.24
Fire Station 8	4	152.24	10782.99	10935.23
Fire Station 9	8	294.86	10979.3	11274.16
Firehouse Art	11	418.17	741.16	1159.33
Fleet	10.5	389.49	0	389.49
Griffin Park	8	304.48	262.67	567.15
Historical House	0	0	0	0
Household Hazardous Waste	1	37.24	0	37.24
Irving Rec	6	230.11	220.61	450.72
Legacy Park	8	304.48	343.85	648.33
Legacy Trail	18.5	719.28	3483.89	4203.17
Lift Stations	0	0	0	0
Line Maintenance	1.5	53.565	57.66	111.225
Lions Memorial Park	0	0	0	0
Lions NE Park	1.5	55.86	0	55.86
Lions Park	4.5	167.58	0	167.58
Little Axe Rec	6.5	235.94	0	235.94
Moore-Lindsay Historical House Museum	1.5	53.565	38.56	92.125
Neighborhood Parks	38	1477.44	1900.92	3378.36
NIC - Norman Investigation Center	9	325.215	0	325.215
Normandy Park	0	0	0	0
Park Maintenance	0.5	18.62	0	18.62

Parks	0	0	0	0
Radio Towers	0	0	0	0
Reaves Garden Center	0	0	0	0
Reaves Park	13.5	519.14	0	519.14
Rotary Park	8	297.92	0	297.92
Ruby Grant Park	15	570.9	0	570.9
Sanitation	0	0	0	0
Santa Fe Depot	5	194.4	0	194.4
Senior Center	36.5	1408.68	61.2	1469.88
Shooting Range	3	111.72	30	141.72
Sooner Theater	2	74.48	7.99	82.47
Special Ops	0	0	0	0
Stormwater	0	0	0	0
Streets	3	111.72	0	111.72
Traffic Controls	1.5	55.86	29.3	85.16
Transfer Station	0	0	0	0
Transit	0	0	0	0
Transit/EVT	8	291.8	0	291.8
Warming Shelter	20	740.21	996.89	1737.1
Water Reclamation Facility	13	482.7	32.53	515.23
Water Towers	0	0	0	0
Water Treatment Plant	0	0	995	995
Water Wells	0	0	0	0
Westwood Golf	17.5	658.26	0	658.26
Westwood Pools	75	2905.34	6373.31	9278.65
Westwood Tennis	17.5	651.81	734.58	1386.39
Whittier Rec	11	413.36	346.63	759.99
YFAC	21	793.74	60.8	854.54
TOTAL	1103.5	37381.26	75277.87	112659.13

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ELECTRICAL ELEVATORS HVAC MISC PEST PLUMBING ROOFS SPECT MISC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
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PLANNING AND COMMUNITY DEVELOPMENT 10



APRIL 2024 Residential Permit Activity

Reporting Code	Permit Number	Date Issued	Valuation	Address	Sq Ft	Zoning	Ward	Subdivision	Contractor / Tenant
Residential, New Construction	PRSF202400982	2024-04-01	\$297,000.00	3913 LYNFORD LN	2120	R-1	5	BELLATONA SEC 4	HOME CREATIONS, INC.
	PRSF202401038	2024-04-01	\$288,000.00	4010 LYNFORD LN	2057	PUD	5	BELLATONA SEC 4	HOME CREATIONS, INC.
	PRSF202401030	2024-04-01	\$287,980.00	3917 LYNFORD LN	2057	PUD	5	BELLATONA SEC 4	HOME CREATIONS, INC.
	PRSF202401106	2024-04-01	\$303,000.00	3628 ABINGDON DR	2163	R-1	5	BELLATONA SEC 3	HOME CREATIONS, INC.
	PRSF202401107	2024-04-01	\$334,320.00	4015 LYNFORD LN	2338	R-1	5	BELLATONA SEC 4	HOME CREATIONS, INC.
	PRSF202401108	2024-04-01	\$321,000.00	4014 LYNFORD LN	2292	R-1	5	BELLATONA SEC 4	HOME CREATIONS, INC.
	PRSF202401247	2024-04-02	\$360,000.00	1309 WILMOT ST	3254	PUD	8	SPRINGS AT FLINT HILLS SEC. #1	LANDMARK FINE HOMES, LP.
	PRSF202400887	2024-04-05	\$1,500,000.00	2512 HIGHBURY DR	4994	PUD	8	VILLAS AT ASHTON GROVE	TOWNSEND, REED
	PRSF202401116	2024-04-08	\$2,000,000.00	4504 ASHTON CIR	13295	PUD	8	ASHTON GROVE SEC. 3	BRAUCKMANN, DAVID M-TRTEE
	PRSF202401396	2024-04-08	\$222,740.00	717 OZARK LN	2283	PUD	8	GREENLEAF TRAILS 12	IDEAL HOMES OF NORMAN, LP
	PRSF202401384	2024-04-09	\$248,500.00	2737 CLIFTON TER	1775	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC
	PRSF202401366	2024-04-09	\$248,500.00	2729 CLIFTON TER	1775	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC
	PRSF202401371	2024-04-09	\$248,500.00	2725 CLIFTON TER	1775	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC
	PRSF202401457	2024-04-09	\$253,260.00	2721 CLIFTON TER	1809	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC
	PRSF202401368	2024-04-09	\$248,500.00	2733 CLIFTON TER	1775	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC
	PRSF202401458	2024-04-09	\$253,260.00	2713 CLIFTON TER	1809	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC
	PRSF202401463	2024-04-09	\$253,260.00	2709 CLIFTON TER	1809	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC
	PRSF202401459	2024-04-10	\$253,260.00	2722 CLIFTON TER	1809	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC
	PRSF202401461	2024-04-10	\$253,260.00	2717 CLIFTON TER	1809	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC
	PRSF202401391	2024-04-10	\$375,000.00	104 E JOHNSON ST	2479	R-2	4	HIGHLAND (NORMAN)	RIVERSTONE HOMES
	PRSF202401446	2024-04-10	\$234,640.00	3009 RED CEDAR WAY	2440	PUD	8	GREENLEAF TRAILS 12	IDEAL HOMES OF NORMAN, LP
	PRSF202401478	2024-04-10	\$252,980.00	3719 CASSIDY DR	1807	PUD	8	FLINT HILLS SEC. 1	IDEAL HOMES OF NORMAN, LP
	PRSF202401232	2024-04-10	\$795,000.00	3341 DRAGONFLY RD	5447	PUD	6	FROST CREEK	TUCKER, DAVID/TUCKER HOUSE
	PRSF202401309	2024-04-11	\$238,280.00	2705 CLIFTON TER	1702	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC
	PRSF202401312	2024-04-11	\$238,280.00	2706 CLIFTON TER	1702	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC
	PRSF202401006	2024-04-12	\$450,000.00	6435 ALAMEDA ST	4473	A-2	5	NOT SUBDIVIDED	SWM & SONS, INC.
	PRSF202401148	2024-04-12	\$206,920.00	221 W MOSIER ST	1567	R-2	4	HIGHLAND (NORMAN)	BECKER, JOHN



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PRSF202401532	2024-04-15	\$450,000.00	4220 WINDSTONE DR	3832	PUD	3	GLENRIDGE 1	BROOKFIELD CUSTOM HOMES
PRSF202401526	2024-04-15	\$301,700.00	2501 BIRMINGHAM DR	3265	R-1	5	ST JAMES PARK 5	R & R HOMES, LLC
PRSF202401600	2024-04-15	\$550,000.00	1900 BURNING TREE	4136	R-1	6	HALLBROOKE 6	C.A. MCCARTY CONSTRUCTION
PRSF202401546	2024-04-15	\$260,000.00	2509 BIRMINGHAM DR	2856	R-1	5	ST JAMES PARK 5	R & R HOMES, LLC
PRSF202401430	2024-04-16	\$299,550.00	3030 HOLLOW CREST LN	3050	R-1	5	SUMMIT VALLEY 3	REMINGTON ENTERPRISES, LLC.
PRSF202401431	2024-04-16	\$299,550.00	3018 HOLLOW CREST LN	3050	R-1	5	SUMMIT VALLEY 3	REMINGTON ENTERPRISES, LLC.
PRSF202401432	2024-04-16	\$288,150.00	3014 HOLLOW CREST LN	2852	R-1	5	VARENNA LANDING ADD. SEC. 2	REMINGTON ENTERPRISES, LLC.
PRSF202401434	2024-04-16	\$288,150.00	3010 HOLLOW CREST LN	2852	R-1	5	SUMMIT VALLEY 3	REMINGTON ENTERPRISES, LLC.
PRSF202401549	2024-04-17	\$297,000.00	4019 LYNFORD LN	2120	R-1	5	BELLATONA SEC 4	HOME CREATIONS, INC.
PRSF202401630	2024-04-17	\$288,000.00	4022 LYNFORD LN	2057	R-1	5	BELLATONA SEC 4	HOME CREATIONS, INC.
PRSF202401354	2024-04-17	\$308,000.00	15500 E FRANKLIN RD	6050	A-2	5	NOT SUBDIVIDED	SELLERS, BILLY WAYNE
PRSF202401651	2024-04-18	\$366,000.00	5909 ALAMEDA ST	2588	A-2	5	NOT SUBDIVIDED	STONEWALL HOMES, LLC.
PRSF202401648	2024-04-19	\$299,040.00	3016 RED CEDAR WAY	2786	PUD	8	GREENLEAF TRAILS SEC 12	IDEAL HOMES OF NORMAN, LP
PRSF202401456	2024-04-22	\$189,420.00	2723 VARENNA CT	1809	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC
PRSF202401346	2024-04-22	\$182,420.00	2719 VARENNA CT	1613	R-1	1	VARENNA LANDING ADD. SEC. 2	FOC
PRSF202401673	2024-04-23	\$206,360.00	3726 CASSIDY DR	2112	PUD	8	FLINT HILLS SEC. 1	IDEAL HOMES OF NORMAN, LP
PRSF202401660	2024-04-23	\$255,640.00	3630 CASSIDY DR	1826	PUD	8	FLINT HILLS SEC. 1	IDEAL HOMES OF NORMAN, LP
PRSF202401585	2024-04-23	\$325,500.00	4023 LYNFORD LN	2324	R-1	5	BELLATONA SEC 4	HOME CREATIONS, INC.
PRSF202401569	2024-04-23	\$282,000.00	4018 LYNFORD LN	2018	R-1	5	BELLATONA SEC 4	HOME CREATIONS, INC.
PRSF202401707	2024-04-24	\$450,000.00	1712 ATTICUS AVE	3330	R-1	7	CEDAR LANE SEC 3	TABER BUILT HOMES, LLC.
PRSF202401703	2024-04-24	\$282,000.00	3911 LLEYTON DR	1810	R-1	7	CEDAR LANE SEC 3	TABER BUILT HOMES, LLC.
PRSF202401705	2024-04-24	\$390,000.00	1800 ZAYDEN LN	2845	R-1	7	CEDAR LANE SEC 3	TABER BUILT HOMES, LLC.
PRSF202401744	2024-04-25	\$380,000.00	1218 FLINT HILLS ST	2841	PUD	8	SPRINGS AT FLINT HILLS SEC 1	LANDMARK FINE HOMES, LP.
PRSF202401745	2024-04-25	\$370,000.00	3703 HARDY DR	2546	PUD	8	SPRINGS AT FLINT HILLS SEC 1	LANDMARK FINE HOMES, LP.
PRSF202401748	2024-04-26	\$321,000.00	4027 LYNFORD LN	2291	R-1	8	BELLATONA SEC 4	HOME CREATIONS, INC.
PRSF202401711	2024-04-26	\$550,000.00	1716 ATTICUS AVE	4585	R-1	7	CEDAR LANE SEC 3	TABER BUILT HOMES, LLC.
PRSF202401729	2024-04-26	\$360,500.00	4026 LYNFORD LN	2574	R-1	5	BELLATONA SEC 4	HOME CREATIONS, INC.
54		\$19,805,420.00						



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Residential Duplex, New Construction	PRDU202401492	2024-04-29	\$445,000.00	2812 SHORERIDGE AVE	3522	R-2	2	ROLLING HILLS 2	PROVIDENCE DEVELOPMENT GR
	1		\$445,000.00						
Residential, Storm Shelter	PRSS202401365	2024-04-03	\$3,900.00	4201 HARROGATE DR	35	R-1	3	BROOKHAVEN 21B	DAVID LAMBERT
	PRSS202401387	2024-04-03	\$4,250.00	5409 FRONTIER TRL	24	PUD	3	GLENRIDGE 2	BROWN, ANTHONY J & LINDSA
	PRSS202401320	2024-04-03	\$5,000.00	1515 OAKCREST AVE	35	R-1	1	OAKHURST 5	BE SAFE STORM SHELTERS LL
	PRSS202401373	2024-04-03	\$4,250.00	924 VILLAVERDE DR	24	PUD	6	MONTORO RIDGE 2	ALLEY, ZACHARY SAWYER
	PRSS202401412	2024-04-04	\$2,500.00	3721 ALTA VISTA DR	21	PUD	8	FLINT HILLS SEC. 1	IDEAL HOMES OF NORMAN, LP
	PRSS202401415	2024-04-05	\$5,000.00	4405 SHERBURNE RD	24	R-1	3	QUAILBROOK ADD 5	CONNI ECKSTEIN
	PRSS202401455	2024-04-08	\$13,575.00	3200 BLUE RIDGE DR	25	RE	5	BLUE RIDGE ACRES	SUMMERS, JAMES J
	PRSS202305592	2024-04-08	\$6,000.00	6151 CHLOE LN	24	A-2	5	HIDDEN MEADOWS ESTATES	JEFF HAYS
	PRSS202401487	2024-04-09	\$4,250.00	4208 HACKNEY WICK RD	24	R-1	8	CARRINGTON PLACE ADD 7	AKTAS, LEVENT & DENIZ
	PRSS202401419	2024-04-09	\$4,500.00	1123 WHISPERING PINES DR	32	R-1	4	WHISPERING PINES	DEBRA SMITH
	PRSS202401453	2024-04-10	\$9,875.00	417 BOULDER CT	25	R-1	3	WESTERN VIEW 1	MAHAFFEY, CLYDE L & NAOMI
	PRSS202401564	2024-04-11	\$3,000.00	405 SONORA LN	24	PUD	6	LITTLE RIVER TRAILS SEC. 3	JONATHAN BATCHELDER
	PRSS202401552	2024-04-11	\$3,500.00	3109 WISTER RD	29	PUD	8	GREENLEAF TRAILS 5	PARKER KEONIG
	PRSS202401588	2024-04-12	\$8,850.00	4725 PINON CT	24	R-1	3	ROCK CREEK POLO CLUB	HANSON, THERESA LOUISE
	PRSS202401575	2024-04-12	\$11,850.00	1309 SALSBUURY ST	32	R-1	2	WESTFIELD MANOR	JOHNSON FAMILY REV TRT
	PRSS202401597	2024-04-12	\$2,995.00	601 ALOMADO ST	32	R-1	7	EAGLE CLIFF SOUTH SEC 5	KATIE ROWLEY
	PRSS202401659	2024-04-16	\$2,645.00	1709 ATTICUS AVE	32	R-1	7	CEDAR LANE SEC 3	GROUND ZERO SHELTERS
	PRSS202401510	2024-04-16	\$4,000.00	1421 KINGSTON RD	35	R-1	6	QUEENSTON HEIGHTS	JOSHUA L FONSECA
	PRSS202401612	2024-04-16	\$4,500.00	1811 CRESTMONT ST	32	R-1	2	WESTWOOD ESTATES	JANA STERLING
	PRSS202401706	2024-04-18	\$2,500.00	1800 ZAYDEN LN	24	R-1	7	CEDAR LANE SEC 3	TABER BUILT HOMES, LLC.
	PRSS202401712	2024-04-18	\$2,500.00	1716 ATTICUS AVE	24	R-1	7	CEDAR LANE SEC 3	TABER BUILT HOMES, LLC.
	PRSS202401704	2024-04-18	\$2,500.00	3911 LLEYTON DR	24	R-1	7	CEDAR LANE SEC 3	TABER BUILT HOMES, LLC.
	PRSS202401747	2024-04-19	\$2,500.00	4420 TROPHY DR	32	R-1	3	TROPHY CLUB	ALEXIS BRENDENMIHL
	PRSS202401710	2024-04-22	\$2,500.00	1712 ATTICUS AVE	24	R-1	7	CEDAR LANE SEC 3	TABER BUILT HOMES, LLC.
	PRSS202401787	2024-04-23	\$3,300.00	3117 WINDWARD CT	21	R-1	8	CROSSROADS WEST 6	ERIC ROSS
	PRSS202401576	2024-04-25	\$13,575.00	4610 168TH AVE NE	40	A-2	5	INDIAN VALLEY EST (SURVEY)	LAMARRE, RAYMOND G II & D
	PRSS202401764	2024-04-26	\$2,900.00	3149 WISTER RD	22	PUD	8	GREENLEAF TRAILS 5	JANINE CANNON



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Residential, Addition/ Alteration	PRSS202401872	2024-04-29	\$2,850.00	3317 PINEHURST DR	24	RM-6	2	CANADIAN TRAILS SEC 6	CARA WORTHAM
	PRSS202401865	2024-04-29	\$3,000.00	4515 36TH AVE NE	21	A-2	5	NOT SUBDIVIDED	DYLAN ROBERTS
	PRSS202401880	2024-04-29	\$4,500.00	709 TRISHA LN	32	R-1	3	ARBOR LAKE 2	KEVIN WALOS
	PRSS202401876	2024-04-29	\$3,695.00	6435 ALAMEDA ST	24	A-2	5	NOT SUBDIVIDED	GROUND ZERO SHELTERS
	PRSS202401885	2024-04-30	\$2,995.00	513 APLOMADO ST	22	R1	7	EAGLE CLIFF SOUTH SEC 5	BROWN, KEITH BRIAN
	PRSS202401884	2024-04-30	\$4,600.00	734 WESTRIDGE TER	24	R-1	2	WESTERN HEIGHTS ADD	TYLER BENJAMIN MILLER
	33		\$158,355.00						
	PRAD202401103	2024-04-03	\$60,000.00	613 TULSA ST	656	R-1	4	SOUTHRIDGE	URBAN KITCHENS
	PRAD202401484	2024-04-08	\$60,000.00	11201 RED FERN LN	2318	A-2	5	NOT SUBDIVIDED	DOERNEMAN, RANDALL
	PRAD202401577	2024-04-12	\$50,000.00	803 W BROOKS ST	3209	R-1	4	LANDT'S 2 REP	DAVIS, GEORGE ALLEN
Residential, Carport	PRAD202401650	2024-04-22	\$30,000.00	717 E FRANK ST	667	R-1	4	COLLEYS 2ND	NGUYEN, YEN THU
	PRAD202401403	2024-04-22	\$80,000.00	1703 VALLEY RIDGE RD	465	R-1	3	BROOKHAVEN 2	URBAN KITCHENS
	5		\$280,000.00						
	PRCP202401402	2024-04-08	\$3,500.00	1726 CADDELL LN	288	R-1	2	HETHERINGTON HEIGHTS 3	SUSIE KIESEWETTER
	PRCP202401161	2024-04-17	\$3,000.00	10255 E LINDSEY ST	500	A-2	5	WINDMERE HTS SURVEY	ROBERT PAWELEK
	2		\$6,500.00						
	PRSTOR202304820	2024-04-01	\$150,000.00	530 W EUFAULA ST	1878	R-1	4	WAGGONER'S FIRST	SWIFTCO DEVELOPMENT
	PRAB202400429	2024-04-02	\$150,000.00	816 S LAHOMA AVE	1243	R-1	4	PARSONS	LAW CONSTRUCTION
	PRAD202401295	2024-04-03	\$160,000.00	752 DEANS ROW AVE	3700	CCFB	4	LARSH'S UNIVERSITY	BAUMAN, SEAN
	PRAB202401405	2024-04-08	\$30,000.00	11406 E POST OAK RD	1600	A-2	5	NOT SUBDIVIDED	JOEL WILCOX
Residential, Storage Building	PRAB202401390	2024-04-10	\$1,500.00	805 KETTLE RD	160	PUD	8	GREENLEAF TRAILS 10	ZANE GRUVER
	PRAB202401437	2024-04-10	\$50,000.00	3300 CRYSTAL SPRING DR	1200	RE	3	CRYSTAL SPRING	WESLEY DEAN HUBERT
	PRAD202401294	2024-04-11	\$50,000.00	1245 MOUNTAIN BROOK DR	150	R-1	3	MOUNTAIN BROOK	MICHAEL SHANE STANDLEE
	PRAB202401203	2024-04-11	\$75,000.00	4101 E TECUMSEH RD	2356	A-2	5	NOT SUBDIVIDED	CAHILL, SEAN M & MELISSA
	PRAD202401498	2024-04-15	\$180,000.00	337 FOREST DR	2300	R-1	2	WESTWOOD ESTATES	THE PROVIDENCE COMPANY
	PRAB202401639	2024-04-16	\$10,000.00	7312 LANDSAW DR	450	RE	5	REDBUD EST	JOLEEN PEREZ
	PRAD202401267	2024-04-16	\$75,000.00	3825 CARRINGTON LN	284	R-1	8	CARRINGTON PLACE ADD 3	LG CONTRACTING
	PRAD202401398	2024-04-16	\$41,000.00	3305 VALLEY MEADOW	476	R-1	5	SUMMIT VALLEY	DAVID SCOTT PHILLIPS
	PRAD202401603	2024-04-17	\$113,362.50	2525 MCGEE DR	220	R-3	2	SMOKING OAK 1-REPLAT	SWIFTCO DEVELOPMENT



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	PRAD202401223	2024-04-18	\$83,000.00	750 IOWA ST	566	R-1	4	NORMAN HEIGHTS	WHITE, RICK
	PRAB202401656	2024-04-22	\$45,000.00	216 TISBURY RD	601	PUD	6	THE VINEYARD PHASE 2	MARK J DRUCKENMILLER
	PRAB202401534	2024-04-24	\$35,000.00	1520 CRUCE ST	1217	R-1	2	HETHERINGTON HEIGHTS 3RD ADD	JON LANE BEANLAND
	PRAB202401616	2024-04-24	\$28,500.00	6825 E LINDSEY ST	1200	A-2	5	NOT SUBDIVIDED	RADEBAUGH, JONATHAN
	PRAB202401480	2024-04-25	\$27,400.00	4202 FARM HILL RD	528	R-1	8	FOUNTAIN VIEW SEC 1	SPLASH ME POOLS
	18		\$1,304,762.50						
Residential, Fire Repair	PRDB202401605	2024-04-17	\$244,114.00	308 TOWN PARK RD	3047	RM-5	3	HERITAGE PLACE II SEC 2	SERVICEMASTER RESTORE BY
	PRDB202401735	2024-04-23	\$80,000.00	1309 E BOYD ST	500	R-1	1	SUNRISE HEIGHTS SEC 1	SCISSORTAIL ROOFING & CON
	2		\$324,114.00						
Residential, Swimming Pool	PRPO202401075	2024-04-08	\$80,000.00	3109 SUNCREST DR	740	R-1	8	FOUNTAIN VIEW SEC 1	ARTISTIC POOLS
	PRPO202401494	2024-04-11	\$70,000.00	13400 NORRIS CIR	646	A-2	5	PRIDE 5	BLUE HAVEN POOLS OF OK
	PRPO202401255	2024-04-11	\$100,000.00	6720 W TECUMSEH RD	580	A-2	3	NOT SUBDIVIDED	ARTISTIC POOLS
	PRPO202401392	2024-04-17	\$185,000.00	4415 BELLINGHAM LN	2053	R-1	8	CARRINGTON PLACE 14	BECKHAM, MICHAEL & HEATHE
	PRPO202401641	2024-04-19	\$80,000.00	3113 SUNCREST DR	815	R-1	8	FOUNTAIN VIEW SEC 1	ARTISTIC POOLS
	PRPO202401631	2024-04-19	\$74,000.00	2501 SUMMIT CROSSING PKWY	1146	R-1	1	SUMMIT LAKES SEC 11	SPARTAN POOLS & PATIO
	PRPO202401719	2024-04-23	\$45,000.00	7300 VISTA SPRINGS DR	1598	RE	5	VISTA SPRINGS SEC 1	THUNDER POOLS & SPAS, LLC
	PRPO202401633	2024-04-30	\$72,000.00	1413 ASPEN LN	100	R-1	2	FOREST HILLS	SIGNATURE CUSTOM POOLS
	8		\$706,000.00						
Residential, Solar	PRSO202401307	2024-04-02	\$39,314.21	14105 PERRY DR		A-2	5	PRIDE	RICHARD SMITH
	PRSO202401319	2024-04-03	\$70,000.00	3001 TRAILS END		A-2	5	LAKESIDE ESTATES	OKIE SOLAR
	PRSO202401306	2024-04-03	\$15,585.23	208 OVERTON DR		R-1	6	LAKEVIEW TERRACE SEC 3	PENICK, JEFFREY SCOTT
	PRSO202401323	2024-04-03	\$52,170.77	405 ALPINE DR		R-1	3	CHERRY CREEK 3	SUNTRIA
	PRSO202401321	2024-04-05	\$28,625.82	901 SIENA SPRINGS DR		PUD	1	SIENA SPRINGS 1	SUNTRIA
	PRSO202401514	2024-04-12	\$18,512.61	4617 OSPREY DR		R-1	7	COBBLESTONE WEST II	MICHAEL WARD
	PRSO202401751	2024-04-29	\$17,000.00	2315 ARCADY AVE		R-1	5	BELLATONA ADD SEC 3	TIDWELL, BRUCE & BRIDIE
	PRSO202401790	2024-04-29	\$75,930.00	13600 E FRIENDSHIP RD		A-2	5	NOT SUBDIVIDED	GREEN LIGHT SOLAR
	8		\$317,138.64						
Residential, Paving	PRPV202401268	2024-04-02	\$2,500.00	3007 ISABELLA RD	600	R-1	8	LAS COLINAS 1	STONEWALL HOMES, LLC.
	PRPV202305736	2024-04-15	\$2,050.00	1022 CANTERBURY AVE	0	R-1	2	WOODSLAWN 2	HERITAGE FINE HOMES, LLC.



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PRPV202401601	2024-04-16	\$6,000.00	410 E BROOKS ST	536	R-1	4	SOUTHRIDGE	FLOYD, MARK E
PRPV202401746	2024-04-26	\$5,100.00	417 N JONES AVE	560	R-3	4	NORMAN OT	DERRICK, ARIEL
PRPV202401708	2024-04-29	\$8,400.00	217 E RIDGE RD	650	R-1	8	TULL'S ADD #2	A & L CONCRETE
PRPV202401799	2024-04-29	\$25,000.00	4104 W ROCK CREEK RD	1620	A-2	3	NOT SUBDIVIDED	TREVOR HAWKINS
6		\$49,050.00						
PRDB202401500	2024-04-16	\$15,000.00	1616 ALAMEDA ST	200	RM-6	1	SHILOH HEIGHTS	GOJ CONSTRUCTION, LLC.
1		\$15,000.00						
Multi-Family, Fire Repair								
Total		138	\$23,699,340.14					



Residential Permit Activity by Date Range

Reporting Code	Count	Valuation
Residential, New Construction	54	\$19,805,420.00
Residential Duplex, New Construction	1	\$445,000.00
Residential, Storm Shelter	33	\$158,355.00
Residential, Addition/Alteration	5	\$280,000.00
Residential, Carport	2	\$6,500.00
Residential, Storage Building	18	\$1,304,762.50
Residential, Fire Repair	2	\$324,114.00
Residential, Swimming Pool	8	\$706,000.00
Residential, Solar	8	\$317,138.64
Residential, Paving	6	\$49,050.00
Multi-Family, Fire Repair	1	\$15,000.00
Total	138	\$23,699,340.14



April 2024 Non-Residential Permit Activity

Reporting Code	Permit Number	Date Issued	Valuation	Address	Sq Ft Zoning	Ward	Subdivision	Contractor	Tenant
Commercial, New Construction	PRNR202400894	2024-04-24	\$900,000.00	2921 ADAMS RD	7982 C-2	8	FRANKLIN BUSINESS PARK 3	LANDMARK FINE HOMES, LP.	LANDMARK FINE HOMES
	PRNR202401143	2024-04-24	\$3,765.00	5889 72ND AVE NE	0 A-2	5	NOT SUBDIVIDED	B-C WALKER INC.	SCI WIRELESS
	2		\$903,765.00						
Commercial, Addition / Alteration	PRAD202401150	2024-04-03	\$25,000.00	996 ED NOBLE DR	50 C-2	3	NORMCO 2	MASTEC NETWORK SOLUTIONS	MASTEC NETWORK SOLUTIONS
	PRAD202401099	2024-04-05	\$150,000.00	3201 W ROBINSON ST	1482 C-2	8	CROSSROADS BLVD	WURZER CONSTRUCTION	JIMMY JOHN'S SANDWICHES
	PRAD202401224	2024-04-10	\$400,000.00	215 N PONCA AVE	975 A-2	4	ORIGINAL TOWN	NORMAN PUBLIC SCHOOLS	NORMAN PUBLIC SCHOOLS
	PRAD202401350	2024-04-10	\$46,000.00	3219 W ROCK CREEK RD	2315 C-2	8	LEGACY BUSINESS PARK 1	BROOKFIELD CUSTOM HOMES	OLD REPUBLIC TITLE
	PRAD202401347	2024-04-12	\$59,000.00	3219 W ROCK CREEK RD	2951 C-2	8	LEGACY BUSINESS PARK 1	BROOKFIELD CUSTOM HOMES	NEW OFFICE BLD
	PRAD202401422	2024-04-15	\$1,000.00	3300 DESKIN DR	50 I-1	8	NORTHBRIDGE IND PARK 7	RHINO LABS, LLC	RHINO LABS
	PRAD202401479	2024-04-16	\$4,900.00	8323 120TH AVE NE	800 CR	5	NOT SUBDIVIDED	HIGH GRADE PODS & CONSTRUCTION	OUTBACK CANNABIS
	PRNAL T202302819	2024-04-19	\$1,500,000.00	1000 INTERSTATE DR	99362 C-2	3	REPLAT SPRING BROOK SEC 8	PREMIER HOSPITALITY	DELTA HOTEL
	PRAD202400466	2024-04-23	\$310,000.00	351 E ROBINSON ST	3476 C-2	8	NORMAN ACRES REPLAT OF PRT OF LT 1 BLK 1 AND S 7.5	RIOS, JASMINE	MCDONALDS
	PRAD202401482	2024-04-24	\$10,000.00	760 JENKINS AVE	50 CCFB	4	LARSH'S UNIVERSITY ADD	COMFORT WAVE	BAKERY
	PRAD202401604	2024-04-24	\$38,500.00	4101 CLASSEN BLVD	25786 I-1	5	SOUTH LAKE INDUSTRIAL PARK	JOHN KFFURI	STANDARD SUPPLY
	PRAD202401700	2024-04-24	\$500.00	4204 28TH AVE NW	15648 I-1	8	PEPCO INC PARK PHASE I	BELLWOODE, LLC	FANCY EMERALD LLC
	PRAD202401548	2024-04-29	\$60,000.00	550 24TH AVE SW	390 RM-6	2	WILLIAMS & SPURGEON AMENDED	KEL-CO CONSTRUCTION	SOONER BOWLING ALLEY
Commercial, Temporary Bldg./Const Trailer	13		\$2,604,900.00						
	PRTN202401281	2024-04-16	\$2,800.00	3110 W FRANKLIN RD	1500 PL	8	CITY PROPERTY	CONVENTIONS & MORE	RUBY GRANT PARK
	PRTN202401709	2024-04-25	\$22,546.00	2501 TECHNOLOGY PL	720 PUD	5	NORMAN BUSINESS PARK	GOLDSBY CONSTRUCTION	GOLDSBY CONST.
	PRTN202401793	2024-04-25	\$2,500.00	311 E MAIN ST	600 C-3	4	NORMAN OT	RED BRICK BAR	RED BRICK BAR
	3		\$27,846.00						
TOTAL			18	\$ 3,536,511.00					



April 2024 Non-Residential Permit Activity

Reporting Code	Count	Valuation
Commercial, New Commercial Building	2	\$903,765.00
Commercial, Addition / Alteration	13	\$2,643,400.00
Commercial, Temporary Bldg./Const Trailer	3	\$27,846.00
Total	18	\$3,536,511.00



Monthly Permit Activity Summary

April 2024 From: (1/1/2024 to: 4/30/2024)

Group	Category	2024		2023	
		Permits	Valuation	Permits	Valuation
RESIDENTIAL	Multi-Family, Addition / Alteration	2	\$108,900.00	33	\$448,916.00
	Multi-Family, Demolition	1	\$13,000.00		
	Multi-Family, Foundation Only	1	\$680,000.00	1	\$50,000.00
	Multi-Family, New Multi-Unit Residential	1	\$2,000,000.00	4	\$8,940,000.00
	Multi-Family, Repair	4	\$700,892.00	1	\$619,021.00
	Residential, Accessory Structure	39	\$1,923,874.00		
	Residential, Addition / Alteration	35	\$2,586,039.70	107	\$7,422,804.00
	Residential, Car Port	12	\$114,929.51	32	\$226,425.57
	Residential, Demolition	11	\$102,500.00	31	
	Residential, Fire Repair			46	\$4,417,476.00
	Residential, Manufactured Home	3	\$50,000.00	10	\$1,488,826.00
	Residential, Manufactured Home Replacement			5	\$464,900.00
	Residential, New Single Family Dwelling	141	\$55,575,246.00	364	\$142,749,195.00
	Residential, New Two Family (duplex)	2	\$1,170,000.00	8	\$1,334,512.00
	Residential, Pool	29	\$2,925,112.00		
	Residential, Repair	8	\$649,721.00		
	Residential, Solar	37	\$1,244,342.41	238	\$7,860,681.83
	Residential, Storage Building			139	\$5,695,401.96
	Residential, Storm Shelter	92	\$388,890.00	340	\$1,369,648.00
	Residential, Swimming Pool			97	\$8,675,680.00
	Total	418	\$70,233,446.62	1,456	\$191,763,487.36
NON-RESIDENTIAL	Commercial, Addition / Alteration	43	\$7,336,900.00	125	\$60,201,370.00
	Commercial, Demolition	7	\$295,000.00	7	
	Commercial, Fire Repair			4	\$2,375,000.00
	Commercial, New Commercial Building	11	\$10,831,765.00	33	\$110,625,200.00
	Commercial, New Foundation			3	\$1,930,000.00
	Commercial, New Shell Building			3	\$1,965,000.00
	Commercial, Parking Lot			5	\$438,700.00
	Commercial, Pool	1	\$250,000.00		
	Commercial, Repair	30	\$9,484,604.86		
	Commercial, Solar	1	\$524,405.00		
	Commercial, Temporary Bldg./Const Trailer			25	\$326,580.00
	Institutional, Fire	2	\$33,330.00		
	Total	95	\$28,756,004.86	205	\$177,861,850.00
OTHER ACTIVITY	# of New Dwelling Units	154			
	All Field Inspections	8,715		25,516	
	Certificate of Occupancy (CO)	107		1,116	
	Demo # of Dwelling Units	17			
	Demolition	2	\$33,000.00		
	Electrical Permit	136		1,730	
	Garage Sale	176		683	
	Mechanical Permit	215		1,716	
	Paving (PRIVATE PROPERTY)	22	\$186,542.00	92	\$945,375.00
	Plumbing Permit	312		1,837	
	Public Works	60	\$687,116.49		
	Sign	109	\$230,140.00	503	
	Structure Moving			23	
	Temporary Structure	5			
	Variances - PD	1			
	Water Well			29	
	Total	10,031	\$1,136,798.49	33,245	\$945,375.00
Total		10,544	\$100,126,249.97	34,906	\$370,570,712.36

*Updated reporting-some categories combined and some fields added

POLICE 11



NORMAN POLICE DEPARTMENT

MONTHLY DEPARTMENT OVERVIEW



@normanokpd

APRIL | 2024

MONTHLY ACTIVITY OVERVIEW

SUMMARY OF REPORTED OFFENSES	2024	5-YEAR AVERAGE	2023
MURDER	0	0	0
SEXUAL ASSAULTS	9	14	11
ROBBERY	3	4	8
AGGRAVATED ASSAULTS	24	24	34
BURGLARY OF BUILDING	35	41	34
LARCENY/THEFT	144	197	199
MOTOR VEHICLE THEFT	20	29	31
ARSON	1	1	0
KIDNAPPING	2	2	1
FRAUD/FORGERY	58	75	99
DUI/APC	24	29	25
PUBLIC INTOXICATION	47	44	59
RUNAWAYS	35	30	35
DRUG VIOLATIONS	67	53	54
THREATS/HARASSMENT	38	37	51
VANDALISM	70	75	81
OTHER	626	557	570
TOTAL REPORTED OFFENSES	1,203	1,212	1,292
TOTAL ARRESTS:	687	631	704
PROTECTIVE CUSTODY:	78	94	98
TOTAL CASE REPORTS*	988	975	1,018
COLLISIONS	195	160	192
FATALITY	0	1	0
INJURY	58	49	55
NON-INJURY	137	110	137
NUMBER OF PEOPLE INJURED	91	75	78
CITATIONS & WARNINGS	2,131	1,996	2,709
TRAFFIC CITATIONS	1,003	695	861
TRAFFIC WARNINGS	675	834	1,148
PARKING CITATIONS & WARNINGS	453	467	700

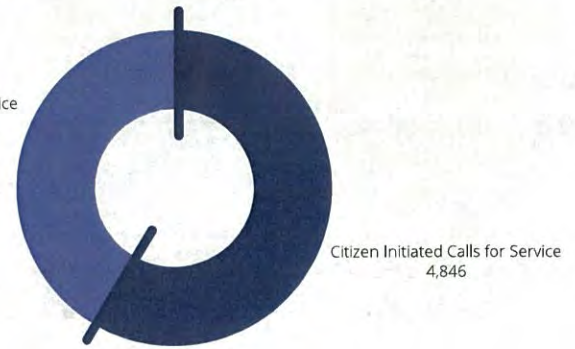
COMMUNICATIONS CENTER ACTIVITY OVERVIEW

911 CALLS TAKEN: 6,077
NON-EMERGENCY CALLS TAKEN: 21,317
TOTAL INCOMING CALLS: 30,818
TOTAL CALLS FOR SERVICE GENERATED: 12,055

POLICE CALLS FOR SERVICE: 8,270
OFFICER INITIATED: 3,424
CITIZEN INITIATED: 4,846

OTHER CAD ACTIVITY:
NORMAN FIRE: 1,596
EMSSTAT: 2,189

Officer Initiated Calls for Service
3,424



INVESTIGATIONS ACTIVITY

CASES OPEN DURING REPORTING PERIOD: 198
CASES ASSIGNED DURING THE CURRENT REPORTING PERIOD: 78
CASES CLOSED DURING REPORTING PERIOD: 515
CLEARED BY ARREST / WARRANT: 12
CLEARED BY EXCEPTION: 21
COP FOLLOW-UP: 4
DEACTIVATED: 373
DEACTIVATED DUE TO STAFFING: 22
MISSING PERSONS RECOVERED: 31
REFERRED INTERNALLY: 51
UNFOUNDED: 1

ANIMAL WELFARE

INTAKES: 258
LIVE RELEASES: 242
LIVE OUTCOME RATE: 94%
ANIMALS FOSTERED: 73
ANIMALS LICENSED: 76
VOLUNTEER HOURS: 219

RECORDS

CUSTOMER SERVICE CONTACTS: 1,989
IN-PERSON CONTACTS: 738
PHONE CONTACTS: 668
EMAIL CONTACTS: 583

DEPARTMENT STAFFING

AUTHORIZED COMMISSIONED: 184
ACTUAL EMPLOYED: 169
AVAILABLE FOR ASSIGNMENT: 142**

AUTHORIZED NON-COMMISSIONED: 76
ACTUAL NON-COMMISSIONED: 68
AVAILABLE FOR ASSIGNMENT: 64**

*This number is less than reported crime due to multiple offenses occurring or being reported as part of one case report.

**This number reflects personnel available for assignment. This does not include individuals on non-discretionary leave, in the police academy, or in field training.

ANIMAL CONTROL 11A

Norman Animal Welfare Monthly Statistical Report

April 2024



IN SHELTER ANIMAL COUNTS

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Beginning	79	51	130	83	51	134	4	3%
Ending	108	65	173	61	86	147	(26)	-15%

ANIMAL INTAKES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Stray at Large	133	83	216	101	108	209	(7)	-3%
Owner Relinquish	26	12	38	8	17	25	(13)	-34%
Owner Intended Euth	1	0	1	1	0	1	0	0%
Transfer In	0	0	0	1	0	1	1	#DIV/0!
Other Intakes*	0	0	0	10	1	11	11	#DIV/0!
Returned Animal	11	3	14	8	3	11	(3)	-21%
TOTAL LIVE INTAKES	171	98	269	129	129	258	(11)	-4%

*Confiscate, Protective Custody, Born in Shelter, and all other infrequent entries

OTHER STATISTICS

	2023		2024		Comparisons	
	Total		Total		Difference	Percent
Wildlife Collected (DOA)	0	0	0	0	0	#DIV/0!
Dog Collected (DOA)	0	0	2	2	2	#DIV/0!
Cat Collected (DOA)	0	0	1	1	1	#DIV/0!
Wildlife Transferred	0	0	0	0	0	#DIV/0!
Intake Horses	0	0	0	0	0	#DIV/0!
Intake Cows	0	0	0	0	0	#DIV/0!
Intake Goats	0	0	0	0	0	#DIV/0!
Intake Sheep	0	0	0	0	0	#DIV/0!
Intake Rabbits	2	2	2	2	0	0%
Intake Pigs	0	0	0	0	0	#DIV/0!
Intake Other	4	4	4	4	0	0%
TOTAL OTHER ITEMS	6	6	9	9	3	50%

LENGTH OF STAY (DAYS)

	2023	2024
Dog	12.5	12.5
Puppy	12.8	12.8
Cat	12.5	12.5
Kitten	2.1	2.1

OWNER SURRENDER PENDING INTAKE

	Canine	Feline	Other	Total
Animals	164	4	0	168

Norman Animal Welfare Monthly Statistical Report

April 2024



LIVE ANIMAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Adoption	59	44	103	70	43	113	10	10%
Return To Owner	53	2	55	42	1	43	(12)	-22%
Transferred Out	5	2	7	26	21	47	40	571%
Returned to Field	0	6	6	0	27	27	21	350%
Returned to Owner in Field	N/A	N/A	N/A	12	0	12		
TOTAL LIVE OUTCOMES	117	54	171	150	92	242	71	42%

OTHER ANIMAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Died in Care	1	6	7	2	1	3	(4)	-57%
Lost in Care	1	0	1	0	0	0	(1)	-100%
Shelter Euth	12	5	17	10	2	12	(5)	-29%
Owner Intended Euth	0	0	0	1	0	1	1	NDW/0%
TOTAL OTHER OUTCOMES	14	11	25	13	3	16	(9)	-36%

TOTAL OUTCOMES

	2023			2024			Comparisons	
	Canine	Feline	Total	Canine	Feline	Total	Difference	Percent
Total Live Outcomes	117	54	171	150	92	242	71	42%
Total Other Outcomes	14	11	25	13	3	16	(9)	-36%
TOTAL OUTCOMES	131	65	196	163	95	258	62	32%

SHELTER EUTHANASIA DATA

	2023			2024	
	Canine	Feline	Other	Total	Percentage
Medical - Sick	3	1	0	4	33%
Medical - Injured	1	1	0	2	17%
Behavior - Aggressive	5	0	0	5	42%
Behavior - Other	1	0	0	1	8%
TOTAL EUTHANASIA	10	2	0	12	

MONTHLY LIVE RELEASE RATE

2023	2024
87.2%	94.2%

Live Outcomes / (Total Outcomes - Owner Int Euth)

DEPARTMENT OF PUBLIC WORKS
MONTHLY PROGRESS REPORT
CITY OF NORMAN, OKLAHOMA
April 2024

ENGINEERING DIVISION

DEVELOPMENT

The Development Manager processed one (1) Rural Certificate of Survey, two (2) Preliminary Plats and one (1) Short Form Plat for Planning Commission; one (1) Release of Deferral to City Council. The Development Engineer reviewed 30 sets of construction plans and five punch lists. There were 100 permits reviewed and/or issued. Fees were collected in the amount of \$8,259.80.

CAPITAL PROJECTS:

James Garner Phase 2 – Acres Street to Flood Avenue:

The Oklahoma Department of Transportation conducted a bid opening on October 20, 2022, for the James Garner Avenue Norman Forward Project. The low bidder was Redlands Contracting, LLC of Warr Acres, Oklahoma, with a construction cost of \$7,820,000. Approximately \$4.8 million of this will be paid from federal grant funds. The remainder is paid for with Norman Forward funding.

ODOT awarded the project on November 7, 2022. This project has a 460-calendar day construction schedule, which will likely result in summer 2024 completion. The Oklahoma Department of Transportation is administering the construction of this project, with the assistance of Smith Roberts Baldischwiler.

The project involves the following items:

- Construction of a new roadway extension of James Garner Avenue beginning from just north of Acres Street adjacent to the Norman Municipal Library and extending north of Robinson Street to connect to Flood Avenue.
- New multilane roundabout intersection between the Flood Avenue and the new James Garner extension
- A new vehicular and pedestrian bridge over Robinson Street with aesthetics honoring James Garner as the roadway's namesake.
- Reconstruction and extension of the Legacy Trail with improved pedestrian lighting.
- Low Impact Development such as plantings and landscaping in the roadway medians and at bridge abutments to filter runoff and help prevent erosion.
- Reconfigured connections between local streets from Johnson Street to Himes Street.
- Decorative roadway lighting and landscaping.

As of the last pay application on 4/15/2024, 76% of the total contract amount has been expended. Through 4/15/24, 68% of the contract time had expired.

The contractor's activities this month were as follows:

- *Began paving on the west side of the roundabout*
- *Completed installing light poles along James Garner Avenue*
- *Completed construction of terraced landscaping beds near bridge*
- *Stabilized subgrade for bridge approach paving*
- *Began ornamental fence construction along railroad right of way*
- *Artist has received the foundation design for the roundabout sculpture and the sculpture design has been sent to the fabricator*

Porter Avenue Streetscape – Alameda Street to Robinson Street:

On April 2, 2019, the citizens of Norman voted in favor of a Bond Issue to finance the local share of nineteen transportation improvement projects. Two of the nineteen 2019 bond projects are the Porter Avenue and Acres Street Intersection Bond Project and the Porter Avenue Streetscape 2019 Bond Project. The Porter Avenue Streetscape 2019 Bond Project consists of design and construction of streetscape elements along the Porter Avenue corridor between Robinson Avenue on the north and Alameda Street on the south. The total construction cost for the project is approximately \$5.1 million. Of that, approximately \$2.8 million will be paid by federal grant. The remaining \$2.3 million will be paid for through the City of Norman 2019 Bond Program.

The Oklahoma Department of Transportation conducted a bid opening on October 20, 2022, for the Porter Avenue Streetscape 2019 Bond Project. The low bidder was SAC Services, Inc. of Oklahoma City, Oklahoma. ODOT awarded the project on November 7, 2022. *The project is expected to be complete in June 2024.* The

Monthly Progress Report

Public Works (April 2024)

Oklahoma Department of Transportation is administering the construction of this project, with the assistance of Atkins.

Proposed improvements include:

- New sidewalks
- Driveway consolidation or elimination (access management)
- Decorative roadway and pedestrian lighting
- Landscaping
- New curb and gutter
- New Decorative Traffic Signals
- Pedestrian safety improvements

As of the last pay application on 3/31/2024, 89% of the total contract amount has been expended. Through 3/31/2024, 136% of the contract time has been expended.

The city has imposed a number of restrictions on the contractor in an effort to reduce the impact of the construction on local businesses and traffic along Porter Avenue. Although these restrictions have been successful in mitigating disruption to individual property owners and have allowed larger portions of the roadway to stay open at a given time, they have resulted in extending the overall project duration beyond what was expected at bidding. City staff and ODOT are working together with the contractor to determine a reasonable way to extend the allowable contract time to compensate for these added restrictions to the work. Once that change is implemented, the time used percentage will more closely align with the contract completion. Furthermore, many of the larger cost items in this project, such as lighting, traffic signals, landscaping and roadway paving, are not scheduled to be completed until the very end of the project. This too, helps to account for a portion of the lag between amount spent and time spent. Now that the signal and lighting poles have been delivered, it is expected that over the next month multiple major cost items will be completed bringing the completion percentage more in line with the construction time.

The contractor's activities this month were as follows:

- All light fixtures for roadway lighting installed by OG&E and lights are operational
- Replaced damaged or deficient paving identified in preliminary walkthrough
- Installed concrete collars around valves and manholes in pavement
- Installed electrical and lighting for planting beds and monuments
- Began cleanup of planting beds throughout project

Sidewalk Programs:

FYE 2024 Sidewalk Concrete Projects. This project was awarded to Arroyo's Concrete LLC and is under construction. This contract includes Citywide Sidewalk Reconstruction Projects, Sidewalk Accessibility Projects, Sidewalk Program for Schools and Arterials Projects, Downtown Area Sidewalks and Curbs and Sidewalks and Trials. This contract will be on going through June of 2024. This project has been updated to include 54 bus stop installations and/or modifications. As of 5/1/2024, 96% of the total contract amount has been expended and 80% of the contract time has been expended.

Rock Creek and Ward 7 Sidewalks. This project was awarded to Arroyo's Concrete LLC and is currently under construction. This contract includes sidewalk repairs and installation along W Rock Creek, College Avenue, George Street and US 77/Classen Boulevard. Construction is expected to be on going through June of 2024.

Lindsey Street Sidewalk Repair Project. This project is 80% funded through an ACOG grant and is currently in design with EST, 30% plans have been completed and a Plan In Hand meeting has been held to review the plans. This project will include removal and replacement of sidewalks, ramps, driveways and pedestrian push button actuators along Lindsey Street from 12th Avenue SE to 24th Avenue SE on the north and south sides of Lindsey Street. Construction is anticipated to start in the winter of 2024.

12th Ave NE and W Brooks Street Sidewalk Project. This project is 80% funded through an ACOG grant and is currently in design with Garver, 30% plans are expected in late May of 2024 which will be turned over to ODOT for review and to move the project along to the next phase. This project will include placement of sidewalks, ramps, and driveways along 12th Avenue NE from E Robinson Street to E Rock Creek Road and W Brooks Street from S Pickard Avenue to Wylie Road. Construction is anticipated to start in the fall of 2024.

Street Maintenance Bond Programs:

FYE 2024 Street Maintenance Bond – Urban Concrete 1

Urban Concrete Bid 1 bids were opened on June 22, 2023. Seven bids were received and the contract was awarded on July 25, 2023 to Nash Construction Company in the amount of \$1,340,825.00. The project consists of select panel replacement on existing concrete streets. The project should be completed by June 2024.

The contractor mobilized on October 12, 2023. During April, the contractor completed work on 24th Ave NE between Robinson and Rock Creek and the intersection of Rock Creek and 24th Ave NE. The detour for the intersection worked well and no complaints were received from citizens. Work was also performed on Highland Parkway and South Pickard Avenue.

FYE 2024 Street Maintenance Bond – Urban Concrete 2

Urban Concrete Bid 2 bids were opened on June 22, 2023. Seven bids were received and the contract was awarded on July 25, 2023 to Arroyo's Concrete LLC in the amount of \$1,337,100.00. The project consists of select panel replacement on existing concrete streets. The project should be completed by June 2024.

The contractor mobilized on October 13, 2023. During April, work was completed on Camden Way. The contractor started work on Boyd Street. This work required closure of the eastbound lane and a posted detour. When the eastbound lane is complete, a similar closure and detour will be posted for the westbound lane.

TRANSIT AND PARKING DIVISION

PUBLIC TRANSIT

Go Norman Transit Plan (City of Norman Transit Long Range Plan Update)

The Go Norman Transit Plan was approved by resolution by Council on June 22, 2021. On December 13, 2022 Council approved a resolution to alter transit bus service as recommended in the Plan. The route changes were effective October 16, 2023 after many months of implementation work, including the remodel of 320 E. Comanche into the Norman Transit Center. Staff are continuing to move forward on the next steps as recommended in the plan. Recent work includes:

Go Norman Transit Plan: Vehicle Procurement

- The City is finalizing the purchase of 5 paratransit vans. After multiple delays due to supply chain issues, corrections to items that failed inspections, and warranty repair items, the first of these vehicles went into service on Monday April 29, 2024. The remaining vehicles are expected to be put into service one by one during the month of May. Below is background on this purchase:
 - On December 14, 2021 the City Council passed and adopted resolution R-2122-72 transferring \$346,703 from the Capital Fund Balance to be matched with \$122,812 available in the Public Transit and Parking Fund to be used to replace 5 paratransit vehicles in the Transit Fleet for a total of \$469,515. Due to ongoing supply chain issues the price of the vehicles had increased, however staff were able to identify additional FTA grant funding allocated to Norman to supplement the cost increase and decrease the amount of local match that was provided from the Public Transit and Parking Fund. Resolution R-2122-98 was approved by Council on March 8, 2022 transferring an additional \$149,454 to cover the cost increase. FTA grant OK-2020-026 was amended to \$496,157 leaving a local match of \$88,508 (a reduction in the local matching funds of \$34,304 for a total cost of \$584,655.)
- The City is currently in the early stages of purchasing 6 CNG cutaway transit buses for the paratransit fleet. Staff are currently working on developing specifications for these vehicles and anticipate bringing a request to Council this spring for acceptance of the grant and procurement of these vehicles. Below is background on this purchase:
 - On April 11, 2023, Council approved Resolution R-2223-117 authorizing an application to the FTA's Bus and Bus Facilities (5339b) and Low- or No-Emissions Grants program to purchase 6 CNG cutaway transit buses for the paratransit fleet. The proposed cost share per bus is \$129,452 federal (75%) and \$43,151 local match (25%), resulting in \$172,603 total per bus. Thus the proposed cost share for 6 cutaway buses is \$776,714 federal (75%) and \$258,904 local (25%), resulting in a \$1,035,618 total cost for 6 units. On June 26, 2023, the FTA awarded the City's grant application to purchase 6 CNG cutaway buses for fleet replacement without any changes.

Microtransit Pilot Program with Via Transportation – Norman On-Demand

- Following a study to determine the best plan for establishing a microtransit pilot program in the City of Norman, staff conducted a competitive bid process for a turnkey pilot program. The proposal from Via Transportation was determined to be the best suited to the needs of Norman. Contract K-2223-164 with Via Transportation was approved unanimously by council on June 27, 2023.
- After discovering the University of Oklahoma was interested in collaborating on microtransit services with the renewal of their SafeRide program, staff worked to amend the agreement with Via to include that collaboration. On August 8, 2023 Council approved both Amendment 1 to contract K-2223-164, and Contract K-2324-50 with the University of Oklahoma for microtransit services. Website updates and the end user app both went live on August 16, 2023 and the microtransit service, named Norman On-Demand, launched as planned on August 21, 2023.
- Staff presented an overview of the program with options for expansion and continuation to Councilmembers at the City Council Conference held on February 27, 2024.
- On April 23, 2024 Council approved amendments to contracts K-2223-164 (AMD2) and K-2324-50 (AMD1) providing for expansion of the existing program for the remainder of the current contract, through August 21, 2024. The expanded zone will enable riders to access areas west to 36th Avenue NW/SW from Tecumseh Road to Lindsey Street. This includes Ed Noble Parkway, Sooner Mall, Robinson Crossing, and more. This decision was made based on an evaluation of the most-requested new destinations by riders. These changes are expected to go into effect on May 1, 2024.
- Staff are also beginning the preliminary work to continue and possibly expand the program for the 2025 fiscal year. More details can be found in the monthly performance report for this service, which is attached.

Texas Parking and Transit Association Conference – April 9-11, 2024

- Staff attended the annual TPTA conference which was held in Thackerville, OK, this year. There is not a prominent parking association in the state of Oklahoma, making this the closest regional opportunity for networking, vendor demonstrations, and training.
- Each attendee earned 8 points toward a CAPP (Certified Administrator of Public Parking) credential through the International Parking & Mobility Institute, of which staff are also members.
- Staff worked to optimize seminar session attendance and covered a wide variety of topics including: EV charging, company culture, ethical leadership, how to resolve common parking issues, Artificial Intelligence (AI) in parking, effective communication, policy changes, marketing, and staffing efficiencies.

Transit Monthly Performance Reports

Attached are both the EMBARK Norman Performance Report and the Norman On-Demand Performance Report for March 2024.

STREETS DIVISION

CAPITAL PROJECTS:

48TH AVENUE NE: ROBINSON STREET TO ROCK CREEK ROAD

Streets crews worked deep patch at 48th Avenue NE: Robinson Street to Rock Creek Road and required 2,555.08 tons of asphalt for the repair.

CASTLE ROCK ADDITION – BRIDGE PORT LANE

Streets crews replaced damaged concrete panels at in Castle Rock Addition – Bridge Port Lane. This repair required 5 cubic yards of concrete and resulted in over 17 square yards repaired.

ASPHALT PROJECTS:

HIGHLAND HILLS DRIVE – DEEP PATCH

Streets crews worked a deep patch at Highland Hills Drive and required 40.72 tons of asphalt for the repair.

3312 KIMBALL DRIVE – DEEP PATCH

Streets crews worked a deep patch at 3312 Kimball Drive and required 31.02 tons of asphalt for the repair.

2406 RISING HILL DRIVE – DEEP PATCH

Streets crews worked a deep patch at 2406 Rising Hill Drive and required 35.91 tons of asphalt for the repair.

Monthly Progress Report

Public Works (April 2024)

CONCRETE PROJECTS:

1917 ROSEBROOK COURT

Streets crews replaced concrete panels at 1917 Rosebrook Court. This repair required 50 cubic yards of concrete and resulted in over 213 square yards repaired.

2406 RISING HILL DRIVE

Streets crews replaced curb & gutter at 2406 Rising Hill Drive. This repair required 2.50 cubic yards of concrete and resulted in over 23 square yards repaired.

ROADSIDE OPERATIONS:

ROUTINE POTHOLE PATCHING OPERATIONS

This month approximately 32.52 tons of asphalt was utilized in routine pothole patching operations.

MOWING OF ROADSIDE RIGHTS-OF-WAY

Streets Roadside Mowing crew continued their summer mowing schedule. During April, 2024, 284 miles of rural rights-of way and 5,263,425 sq. ft. of urban rights-of-way were mowed.

STORMWATER DIVISION

CAPITAL PROJECTS:

WORK ORDER RESPONSE

Stormwater Division received 28 work order requests and closed 28 work orders.

INFRASTRUCTURE MAINTENANCE

The Infrastructure Maintenance Crew

- Sealed a leaking pipe joint on Summit Crossing Parkway
- Repaired french drain cleanouts on Burlington Drive
- Flushed stormwater lines at Crawford Street
- Day lighted a pipe at the intersection of 36th Ave and Rock Creek
- Fixed a broken grate at 24th SW and Osborne Drive
- Filled sinkholes at Dove Crossing Drive and scheduled inspection by the camera crew
- Back filled yards with top soil and added plastic grates for drainage at Summit Crossing Parkway
- Inlet and pipe replacement project at 4200 Rolling Meadows Place
- Checked 1193 inlets and cleaned 188 inlets totaling 1 tons of debris removed in Ward 7 and Main Streets

CHANNEL MAINTENANCE

The Channel Maintenance Crew

- Assisted Stormwater Quality with Artful Inlets
- Removed drifts from Hollywood, Mocking Bird, Brooks, Wood creek, Colonial, Chisolm Cattle Trail Park, and Bishop Channels totaling 23 tons of debris
- Cleaned flumes at Sundance Court, Midway, and Shadow Ridge totaling 8 tons of debris removed
- Shopping cart removed from Normandy Channel
- Repaired washouts along Merkel Channel
- Retrieved a set a keys that had fallen in an inlet on Campus Corner
- Mowed 1,003,860 square feet of stormwater channels during the month of April.

URBAN STREET SWEEPING/CAMERA VAN OPERATIONS

- 609 lane miles were swept in April resulting in the removal of approximately 161 tons of debris from various curb-lined streets throughout the city
- The Camera Crew completed 5,958 linear feet of pipe inspection.
- Checked 143 inlets and cleaned 39 inlets totaling .75 tons of debris removed in Ward 3, 4, and 7.

INLET CLEARING OPERATIONS

Stormwater crews checked 1,336 inlets and cleaned 225 inlets totaling 1.35 tons of debris removed in Wards 2, 3, 4 and 7.

STORMWATER OKIE LOCATES

During the month of April 2,720 Call 811 Okie Spots were received. Of those requests, 88 were marked stormwater pipe locates.

STORMWATER MISC

Stormwater called for hazardous clean up at Bishop Creek under Alameda Street when crews attempted to clean up unhoused debris and came across used needles.

FLEET DIVISION

The Fleet Management Division Activity Report shows a comprehensive summary of the activity during the month, broken down into 3 subgroups: Fuel Report, Maintenance Report, and Productivity Report.

FUEL REPORT

Purchases: The Inventory fuel and Outside fuel purchases are added together for each category of fuel - Unleaded gasoline, Diesel fuel, and CNG.

Amount Sold: The amount of Inventory fuel and Outside fuel disbursed to city divisions are shown.

Price Per Gallon: For Inventory Purchases, each time a purchase is made the invoice information, such as quantity and total price is receipted into the Faster system. The Faster program then tallies the information and decides on a price-per-gallon for that purchase. The monthly high and the monthly low price-per-gallon for unleaded gasoline and diesel fuel are shown.

MAINTENANCE REPORT

Repair Parts Sold: This shows the amount of money spent on repair parts for vehicles during the month.

Tires Sold: This shows the amount of money spent on tires for city vehicles during the month.

Total Parts Sold: This is the sum of Repair Parts and Tires Sold added together.

Sublet Repairs: This is the amount spent on outside repairs during the month.

Road Calls: This is the amount of times Fleet was called out to retrieve/repair a vehicle.

Preventative Maintenance Services: This is the amount of times a vehicle failed to make the appointed preventative maintenance service and had to be rescheduled.

Total Work Orders: This is the amount of work orders for the entire month.

Year to Date Work Order Total: This is the amount of work orders for the entire year.

PRODUCTIVITY REPORT

Direct Labor Hours: Each mechanic's total direct labor hours are shown. Then the direct labor hours are tallied together. After that the total available hours are shown to assess productivity.

Productivity Goal: When mechanics are productive at 70%, meaning that 70% of their day was spent actually working on vehicles, the City of Norman is in equilibrium. We are able to use the money generated from their direct labor to pay wages, benefits and the utilities.

Actual Productivity: This is the average percent of all the mechanics' total productivity during the available working hours for the month.

April 2024
DEVELOPMENT COORDINATION, ENGINEERING
AND PERMIT REVIEW

Subdivision Development:

FYE 2024 Associated Fees

Planning Commission/Dev Comm Review: This Month Last Month FY Total

*Norman Rural Cert of Survey... 1
 *Final Plats..... 2
 *Preliminary Plats..... 2
 *Short Form Plat..... 1
 *Center City Form Based Code.. 0
 *Concurrent Constr. Request... 0

City Council Review:

Certificate of Survey..... 0
 Preliminary Plat..... 0
 Final Plats 0
 Certificate of Plat Correction.... 0
 Encroachment..... 0
 Easements..... 0
 Closure..... 0
 Release of Deferral..... 1

\$ 5,660.00

Development Committee:

Final Plats..... 0

Fee-In-Lieu of Detention..... 0

\$0.00

Subtotal:

\$5,660.00

\$4,625.00

\$46,390.00

Permits Reviewed/Issued:

(includes Offsite Construction fees)

**Single Family..... 44
 ***Commercial..... 3
 Multi-Family..... 2
 Addition/Alteration..... 9
 House Moving..... 0
 Paving Only..... 4
 Storage Building..... 7
 Swimming Pool..... 5
 Storm Shelters..... 19
 Public Improvements..... 1
 Temporary Encroachments..... 0
 Fire Line Pits/Misc..... 0
 Franchise Utilities 4

Other revenue \$0.00

Flood Plain (@\$100.00 each)..... 0

Total Permits.....

Grand Total.....

\$0.00	\$0.00	
\$0.00	\$200.00	\$2,400.00
\$2,599.80	\$2,234.00	\$65,772.38
\$8,259.80	\$7,059.00	\$113,582.38
30	24	262
5	4	49

****Construction Plan Review Occurrences

*****Punch Lists Prepared.....

* All Final Plat review completed within ten days..... PI # 13

** All Single Family Permits were reviewed and completed within three days.....PI # 10

*** All Commercial Permits were reviewed and completed within seven days..... PI # 11

**** All Construction Plans were reviewed within ten days.....PI # 12

*****All Punch Lists prepared within one day of Final Inspection.....PI # 8

April 2024

**DEVELOPMENT COORDINATION,
ENGINEERING, AND PERMIT REVIEW**

KEN DANNER/TODD McLELLAN/JACK BURDETT

	NUMBER OF INSTANCES	PERCENTAGE ACHIEVED
<i>PI #8</i> PREPARE DEVELOPMENT PUNCH LIST WITHIN 1 DAY OF FINAL INSPECTION	5	100%
<i>PI #10</i> SINGLE FAMILY BLDG PERMIT REVIEW W/I 3 DAYS	44	100%
<i>PI #11</i> COMMERCIAL BLDG PERMIT REVIEW W/I 7 DAYS	3	100%
<i>PI #12</i> CONSTRUCTION PLAN REVIEW W/I 10 DAYS	30	100%
<i>PI #13</i> FINAL PLAT REVIEW COMPLETED WITHIN 10 DAYS	2	100%

PERFORMANCE REPORT

Summary of Services Table: March 2024

The table below provides daily averages for the number of passengers carried by many of the services offered by EMBARK Norman. The year-to-date (YTD) figures are cumulative totals.

EMBARK Norman Service Summary	ADP Mar FY24	FY24 YTD	FY23 YTD	Service Profile	Mar FY24	Mar FY23
Fixed Routes (M-F)	1,368	259,071	203,291	Weekdays	21	23
Fixed Routes (Sat)	660	26,675	19,172	Saturdays	5	4
PLUS (M-F)	85	16,449	16,384	Gamedays	0	0
-Zone 1*	62	12,149	13,796	Holidays	0	0
-Zone 2**	23	4,300	2,588	Weather	1	3
PLUS (Sat)***	24	808	891	Fiscal YTD Days	230	230
				Cal. YTD Days	77	76

*Requires ¾ mile

**Operates only on Weekdays until 7:00 pm

***Operates only in Zone 1

Strategic Performance Measures

MEASURE	FY 24 YTD	FY 24 Targets	
# of Norman fixed-route passenger trips provided	285,746	251,881	■
# of Norman paratransit trips provided	17,257	21,000	■
% of on-time Norman paratransit pick-ups	97.21%	98.58%	●
# of Norman bus passengers per service hour, cumulative	18.68	13.04	■
# of Norman bus passengers per day, average	1,232	800*	●
% of Norman required paratransit pick-ups denied due to capacity	0.00%**	0.00%*	●
% of on-time fixed-route arrivals	65.72%	80.94%	◆

*These targets are not being tracked in LFR but can be found in the KPI spreadsheet.

**One denial due to capacity was recorded for FY23



Performance Report

Microtransit Pilot Program Performance Report

March 2023

Purpose

The Microtransit Pilot Program Performance Report provides a summary of service performance measures used to evaluate the performance of the Norman On-Demand microtransit transportation system for the City of Norman. The performance measures used by staff may change over the course of the pilot program. Initially we will be comparing the key performance indicator goals that were outlined in the request for proposals (RFP) to the data provided from Via for the Norman On-Demand program. These indicators and performance measures include average walking distance, maximum walking distance, average rider wait time, maximum rider wait time, and the percentage of ride requests completed within 20 minute wait time.

Service Profile, Hours, and Pricing

Norman On-Demand is a pilot microtransit service which launched for late night and Sunday service in core Norman on August 21, 2023. Norman On-Demand is a turnkey service provided by TransitTech provider Via. The Norman On-Demand app is available on the Apple App Store and the Google Play Store. This service compliments existing public transit service by extending service into the late night hours and during the day on Sundays for a small fee. Because this is a pilot program, there may be changes to service area, hours of operations, or other aspects of the service while the City focuses the program to efficiently serve the needs and desires of our community.

Service Hours		Pricing	
Monday-Wednesday	7pm – 1am	First Passenger	\$2.00
Thursday-Saturday	7pm – 3am	Each Additional Passenger	\$1.00
OU SafeRide: Thursday-Saturday	10pm – 3am	OU SafeRide (OU Students using OU email address during SafeRide hours)	Free
Sunday	10am – 6pm		
ADA/Wheelchair Accessible Vehicles available upon request.			

Key Performance Indicator Measures

Measure	Target	March	Service to Date (8/21/23 – 3/31/24)
Average Walking Distance	<0.10 miles	0.06 miles	0.07 miles
Maximum Walking Distance	0.25 miles	0.25 miles	0.32 miles
Average Rider Wait Time*	<15 min	25.4 min	22.7 min
Maximum Rider Wait Time*	20 min	86.7 min*	86.7 min*
Percentage of Ride Requests Completed Within 20min. Wait Time	>80%	46.73%**	53.7%**

*OU has requested longer available wait times for OU students during SafeRide hours (up to a 2 hour max). This affects the original goal of 20 minutes that was identified in the original Request for Proposals.

**Number of ride requests with 'Completed' status that have a wait time of 20 minutes or less as a percentage of the total number of ride requests with 'Completed' status. This data is skewed by longer available wait times for OU students during SafeRide hours.

Additional Performance Measures

Ridership

Norman On-Demand completed 2,662 rides in March 2024, which is a 1.6% increase from the February 2024 total of 2,619. There were a total of 26 completed trips that

requested a wheelchair accessible vehicle (WAV) in the month of March. Ridership per service hour (RPSH) is a ratio of the number of riders making use of the service in relation to how much service is being provided (i.e. one vehicle providing one hour of service would be one 'service hour').

Ridership	March	Service to Date (8/21/23 – 3/31/24)
Total number of passengers	2,662	18,532
Total number of Trips Completed	1,759	11,603
# of Completed Trips Requesting WAV	26	143
Ridership Per Service Hour (RPSH)	5.7	5.8

Rider Experience

The system includes an automated feedback process where all ride ratings with four stars or fewer that have actual written feedback attached are reviewed by customer support agents. Poor ride ratings

alone are not categorized as complaints. Two rider complaints were reported to Via in the month of March both regarding driver behavior.

Rider Experience	March	Service to Date (8/21/23 – 3/31/24)
Average Ride Duration	8.7 min	8.9 min
Average Ride Distance	2.7 miles	2.9 miles
Average Ride Rating	4.8 (out of 5 stars)	4.9 (out of 5 stars)

Program Engagement and Rider Growth

Since the Norman On-Demand App launched on August 21, 2023, 4,393 individual accounts have been created, which is a 2.9% increase over the February 2024 service to date total of 4,268. Of these accounts a little more than two in five, or 45.9%, have utilized the service at least once. Approximately 22.4% or 984 active accounts have completed more than five rides. Riders are also able to call 405-643-8638 to schedule rides without using the App.

Engagement – Service to Date (8/21/23 – 3/31/24)		
App Accounts Created Since Launch	4,393	
OU Accounts	N/A	N/A
Active Accounts*	2,827	64.4%
Rider Accounts**	2,016	45.9%
Repeat Rider Accounts***	1,566	35.6%
*accounts where user has engaged with ride requests at least once		
**accounts with at least 1 completed ride		
***accounts with at least 2 completed rides		

Accidents and Vehicles

No accidents were reported in the month of March. All incidents are reported to City of Norman Transit staff in a timely manner by our provider Via.

Four out of five vehicles were in active service during the month of February, which meets the target fleet availability.

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2024

STREET DIVISION					
	FYE 2024 April 2024	FYE 2024 April 2024	Year to Date	Year to Date	FYE 2024
PERFORMANCE INDICATORS	ACTUAL	PERCENT	ACTUAL	PERCENT	PROJECTED
Distribute work order requests to field personnel within one day.	99%	99%	99%	100%	100%
Patch potholes smaller than one cubic foot within 24 hours	100%	100%	100%	100%	95%
(tons of material used)	32.52		111.34		
Overlay/pave 10 miles per year.	-	0%	3.00	30%	100%
Replace 2,000 square yards of concrete pavement panels	253.00	13%	3,138.88	157%	100%
Grade all unpaved alleys two (2) times per year. (approximately 210 blocks)	-	0%	23.00	5%	100%
Mow 15 ROW-miles (1,584,000 sf) of Urban right-of-way, eight times per year	5,263,425.00	42%	24,421,609.00	193%	100%
Mow 148 miles of Rural Right-of-way three times per year	284.00	64%	1,645.00	370%	100%
Debris Removal – pre-positioned contractor on notice 24 hours prior to storm event	-	0%	-	100%	0%
Debris Removal - Issue Notice to Proceed/Task Order with 48 hours of storm event	-	0%	-	100%	0%
Bridge - Maintain 5 non-deficient bridges in a year	-	0%	-	0%	0%
Bridge - Rehab 7 structurally deficient bridges per year through outside contract	-	0%	-	0%	0%
Bridge - Replace one functionally obsolete bridge per year	-	0%	-	0%	0%
Bond Program - Contract all selected projects for the bond year within the same fiscal year		0%	-	100%	0%
Capital Program – Complete all selected projects within the same fiscal year		0%	-	95%	0%

SERVICE EFFORTS AND ACCOMPLISHMENTS FYE 2024

STORMWATER DIVISION					
	FYE 2024 Aptil, 2024	FYE 2024 Aptil, 2024	Year to Date	Year to Date	FYE24
PERFORMANCE INDICATORS	ACTUAL	PER CENT	ACTUAL	PER CENT	PROJECTED
Respond to stormwater complaints and drainage concerns within 24 hours of the time reported.	99%	99%	99%	99%	99%
Mechanically sweep 500 curb miles per month (lane miles)	609.00	122%	3,863.87	64%	85%
Inspect and clean 100% of the urban drainage inlets three times per year. (approximately 5,000 locations)	136.00	1%	12,012.00	120%	65%
Mow 2,271,548 sq.feet of open drainage ways, six times per year	1,009,037.00	7%	5,874,563.00	43%	70%
Collect 60 tons of litter annually from drainage channels and R-O-W in Urban and Rural areas	-	0%	-	0%	100%
*Program was transferred to Utilities 7/23	0%				
Permit all floodplain activities as appropriate.	-	0%	12.00		100%

**PUBLIC WORKS
FLEET DIVISION
ACTIVITY REPORT**

April 2024

IN GALLONS	FYE 2024	FUEL REPORT	
	<u>UNLEADED PURCHASED</u>	<u>DIESEL PURCHASED</u>	<u>CNG PURCHASED</u>
Internal pumps	18,967.00	21,779.00	27,752.78
Outside - sublet	916.00	427.00	2,909.85
TOTAL	19,883.00	22,206.00	30,662.63
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>
Consumption	22,218.20	24,844.30	27,752.78
			<u>PUBLIC CNG CONSUMED</u>
			2,909.85

FYE 2024 TO DATE CONSUMPTION			
TOTAL	<u>UNLEADED CONSUMED</u>	<u>DIESEL CONSUMED</u>	<u>CITY CNG CONSUMED</u>
Consumption	196,553.22	198,380.74	306,687.87
			<u>PUBLIC CNG CONSUMED</u>
			34,897.53

INTERNAL PRICE PER GALLON:			
UNLEADED	High	\$2.72	Low \$2.65
DIESEL	High	\$2.76	Low \$2.57
CNG	High	\$1.28	Low \$0.23

EXTERNAL PRICE PER GALLON:			
UNLEADED	High	\$2.80	Low \$2.73
DIESEL	High	\$2.80	Low \$2.63
CNG	High	\$2.10	Low \$2.10

CONSUMABLE PARTS PURCHASED		PUBLIC CNG SALES	
REPAIR PARTS	\$123,541.34	Month Total Public CNG Sales	\$6,079
OILS/FLUIDS	\$9,881.20	FYE 2024 To Date Public Sales	\$73,376
TIRES	\$27,467.65	LIFE TO DATE CNG GAS GALLON EQUIVALENT	
SUBLET REPAIRS	\$27,053.24	Total Sold Gallons Life To Date	1,118,381
		Total Gross Sales Life To Date	\$1,672,005
TOTAL SPENT ALL Parts/Sublet	\$187,943.43	Life To Date CNG Gas Gallon Equivalent	
		Total Public/City Through-Put CNG Gallons @ Station:	3,522,517

Light Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	1	2	7	79
EMERGENCY ROAD CALLS	6	5	10	143
PM SERVICES	81	81	76	1,995
INCLEMENT WEATHER	0	0	0	9
WORK ORDERS	161	170	162	4,937
SCHEDULED REPAIRS	97	81	76	2,213
NON SCHEDULED REPAIRS	64	89	86	1,772

Heavy Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	7	1	54
EMERGENCY ROAD CALLS	16	6	12	392
PM SERVICES	40	46	30	820
INCLEMENT WEATHER	0	0	0	4
WORK ORDERS	170	134	130	3,489
SCHEDULED REPAIRS	56	46	30	889
NON SCHEDULED REPAIRS	114	88	100	1,786

Transit Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	1	1	18
EMERGENCY ROAD CALLS	1	0	0	17
PM SERVICES	17	16	23	267
INCLEMENT WEATHER	0	0	0	1
WORK ORDERS	84	87	88	1,688
SCHEDULED REPAIRS	81	16	23	385
NON SCHEDULED REPAIRS	3	71	65	947

EVT Shop	CURRENT MONTH	LAST MONTH	Two Months Ago	YEAR TO DATE
ROAD SERVICE	0	0	2	159
EMERGENCY ROAD CALLS	0	0	1	18
PM SERVICES	5	3	2	104
INCLEMENT WEATHER	0	0	0	1
WORK ORDERS	55	17	21	640
SCHEDULED REPAIRS	32	3	2	227
NON SCHEDULED REPAIRS	23	14	19	171

COMBINED SHOPS	CURRENT MONTH	LAST MONTH	TWO MONTHS AGO	YEAR TO DATE
ROAD SERVICE	1	10	11	295
EMERGENCY ROAD CALLS	23	11	23	564
PM SERVICES	143	146	131	3068
INCLEMENT WEATHER	0	0	0	19
WORK ORDERS	470	408	401	10464
SCHEDULED REPAIRS	266	146	131	3647
NON SCHEDULED REPAIRS	204	262	270	4274

**FLEET DIVISION
INVENTORY
April 2024**

FUEL

WESTWOOD GOLF	153.6	gallons	UNLEADED	@	2.430	\$	373.25
WESTWOOD GOLF	180.1	gallons	DIESEL	@	3.140	\$	565.51
NORTH BASE	5,171.0	gallons	UNLEADED	@	2.690	\$	13,909.99
NORTH BASE	5,833.0	gallons	DIESEL	@	2.670	\$	15,574.11
FIRE STATION #5	374.8	gallons	UNLEADED	@	2.740	\$	1,026.95
FIRE STATION #5	350.8	gallons	DIESEL	@	2.800	\$	982.24
FIRE STATION #6	365.0	gallons	UNLEADED	@	2.750	\$	1,003.75
FIRE STATION #6	276.6	gallons	DIESEL	@	2.720	\$	752.35
BULK TANKS	1,200.0	gallons	DIESEL	@	2.670	\$	3,204.00

TOTAL	GALLONS:	DOLLAR:
UNLEADED	6,064.4	\$ 16,313.94
DIESEL	7,840.5	\$ 21,078.22

**PUBLIC WORKS FLEET DIVISION
PM COMPLIANCE REPORT**

April FYE 2024

Industry Standard Compliance: Not To Exceed 5%

Department/Division	Number of PMs Scheduled	Number of PMs Completed On Time	Number of PMs Completed LATE	Number of PMs Missed	Current % PENDING	YearTo Date Non-Compliance Trend
CITY CLERK						
CITY COUNCIL					0%	0%
BUILDING ADMINISTRATION	1	1			0%	50%
MUNICIPAL COURT						
MUNICIPAL COURT					0%	50%
INFORMATION TECHNOLOGY						
INFORMATION TECHNOLOGY	2	2			0%	3%
HUMAN RESOURCES						
HUMAN RESOURCES					0%	0%
PLANNING						
PLANNING	4	4			0%	84%
BUILDING INSPECTIONS					0%	0%
CODE COMPLIANCE					0%	140%
PUBLIC WORKS						
ENGINEERING					0%	83%
STREETS			1		0%	83%
STORMWATER	5	4		1	20%	85%
TRAFFIC	3	3			0%	97%
STORMWATER QUALITY					0%	100%
FLEET	10	10			0%	85%
TRANSIT					0%	0%
POLICE						
ANIMAL CONTROL	2			2	100%	84%
POLICE ADMINISTRATION	2	2			0%	64%
POLICE STAFF SERVICES	3	3			0%	76%
POLICE CRIMINAL INVESTIGATIONS	2	2	1	1	50%	106%
POLICE PATROL	9	12	5	5	56%	33%
POLICE SPECIAL INVESTIGATIONS	2		1	1	50%	87%
POLICE EMERGENCY COMMUNICATIONS					0%	100%
FIRE						
FIRE ADMINISTRATION					0%	0%
FIRE TRAINING	2	2			0%	100%
FIRE PREVENTION	5	2		3	60%	67%
FIRE SUPPRESSION	5	3		2	40%	91%
FIRE DISASTER PREPAREDNESS	1	1			0%	100%
PARKS & RECREATION						
PARK MAINTENANCE	10	9	1	1	10%	90%
PARKS & RECREATION	1	1			0%	75%
CUSTODIAL					0%	100%
FACILITY MAINTENANCE					0%	57%
PARKS FORESTRY					0%	100%
PUBLIC SAFETY SALES TAX (PSST)						
PSST POLICE PATROL	6	6	4	3	50%	91%
PSST POLICE CRIMINAL INVESTIGATIONS					0%	75%
PSST FIRE SUPPRESSION					0%	100%
CDBG						
PLANNING CDBG					0%	0%
UTILITIES WATER						
UTILITIES ADMINISTRATION					0%	100%
WATER TREATMENT PLANT	1	1			0%	100%
WATER PLANT					0%	63%
WATER PLANT WELLS	1	1			0%	86%
WATER PLANT LAB					0%	0%
LINE MAINTENANCE ADMIN.					0%	100%
WATER LINE MAINTENANCE	13	16	3	3	23%	93%
UTILITIES INSPECTOR	2			2	100%	50%
METER SERVICES					0%	0%
UTILITIES WRF						
WRF ADMIN					0%	100%
WRF INDUSTRIAL					0%	100%
WRF BIOSOLIDS					0%	100%
WRF OPERATIONS					0%	91%
SEWER LINE MAINTENANCE	1	3			0%	107%
UTILITIES SANITATION						
SANITATION ADMINISTRATION					0%	0%
SANITATION RESIDENTIAL	8	4	2	3	38%	87%
SANITATION COMMERCIAL	8	8			0%	75%
SANITATION TRANSFER	4	4			0%	91%
SANITATION COMPOST	2	2			0%	93%
SANITATION RECYCLE					0%	100%
SANITATION YARD WASTE	3	3			0%	70%
UTILITIES EVIROMENTAL						
ENVIROMENTAL & SUSTAINABILITY					0%	3900%
CITYWIDE TOTAL	139	129	18	27	19%	63%

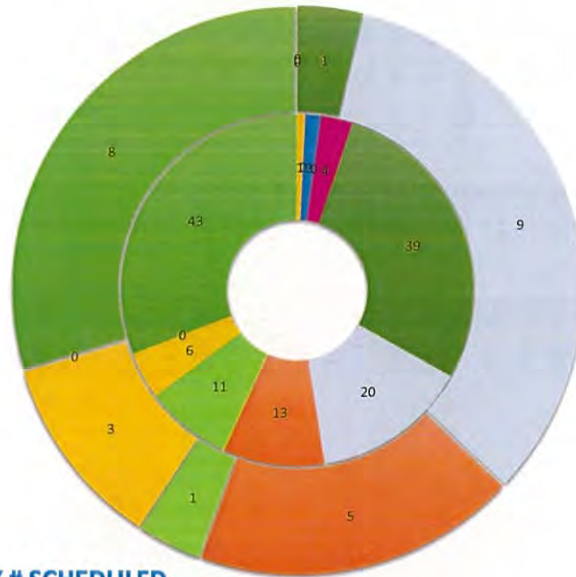
PUBLIC WORKS FLEET DIVISION PM COMPLIANCE REPORT

April FYE 2024

Currently Past Due:

Unit #	Unit Description	Department Division	Current Odometer Reading	Meter or scheduled date	Meter Past		ORIGINAL Scheduled DATE	SHOP	Type of SERVICE	LAST PM DONE
Public Works										
0861	2016 Deweze Mower	Stormwater Maintenance	5/1/2024	4/1/2024	-30	Days	4/16/2024	Light Repair	PM-D	5/14/2023
Police										
0990	2014 Ford F250	Animal Control	97407	94131	-3276	Miles	4/26/2024	Light Repair	PM-N	2/2/2023
988T	2001 W&W 5X12 Trailer	Animal Control	5/1/2024	4/1/2024	-30	Days	4/29/2024	Light Repair	PM-A	3/15/2023
Fire										
0001	2018 Ford F150	Fire Prevention	74119	63934	-10185	Miles	4/22/2024	Light Repair	PM-D, PM-G, & PM-N	10/4/2024
0008	2018 Ford F250	Fire Suppression	54175	53506	-669	Miles	4/24/2024	Light Repair	PM-D & PM-G	3/22/2021
Utilities										
22266	2022 Peterbilt 520 Sideload	Sanitation Residential	4940	4632	-308	Hours	4/18/2024	Heavy Repair	PM-D, PM-T, & PM-SL	6/28/2023
0580	2013 Ford F150	Utilities Inspector	88670	88763	93	Miles	4/26/2024	Light Repair	PM-C & PM-G	8/16/2023

PM Compliance Report April FYE 2024



INNER RING - MONTHLY # SCHEDULED
OUTER RING = MONTHLY # MISSED/LATE

Department	Scheduled	Missed/Late	% Late
City Clerk	1	0	0.0%
Municipal Court	0	0	0.0%
Information Technology	2	0	0.0%
Human Resources	0	0	0.0%
Planning	4	0	0.0%
Public Works	39	1	2.6%
Police	20	9	45.0%
Fire	13	5	38.5%
Parks & Rec.	11	1	9.1%
PSST	6	3	50.0%
CDBG	0	0	0.0%
Utilities	43	8	18.6%
Citywide Total	136	27	19.9%

**PUBLIC WORKS
FLEET DIVISION**
Technician Productivity
Report

FYE 2024

April 2024

MECHANIC	DIRECT LABOR HOURS	PRODUCTIVITY		INDIVIDUAL PRODUCTIVITY	
		GOAL	ACTUAL	ACTUAL	DIFFERENCE
497	140.55	72%		79.2%	7.2%
642	143.66	72%		80.9%	8.9%
1554	127.36	72%		69.7%	-2.3%
1676	44.03	72%		88.9%	16.9%
2098	111.75	72%		80.9%	8.9%
2300	158.10	72%		91.2%	19.2%
2495	152.42	72%		62.2%	-9.8%
2745	145.76	72%		95.6%	23.6%
3001	129.89	72%		70.8%	-1.2%
3134	0.00	72%		#DIV/0!	#DIV/0!
3151	141.91	72%		87.5%	15.5%
3167	130.66	72%		87.0%	15.0%
3470	171.77	72%		87.0%	15.0%
3487	161.58	72%		93.4%	21.4%
3502	153.60	72%		87.5%	15.5%
3572	150.41	72%		79.8%	7.8%
3800	130.60	72%		48.1%	-23.9%
3843	136.39	72%		83.7%	11.7%
3968	113.90	72%		93.8%	21.8%
4033	154.96	72%		89.4%	17.4%
DIRECT LABOR HOURS			2599.30		
TOTAL AVAILABLE HOURS			3255.76		
PRODUCTIVITY GOAL			72.0%		
ACTUAL PRODUCTIVITY			79.8%		

CITY OF NORMAN
DEPARTMENT OF PUBLIC WORKS-TRAFFIC CONTROL DIVISION
MONTHLY PROGRESS REPORT

APRIL 2024	PROJECTED GOAL	THIS MONTH				YEAR TO DATE		
		Percentage	Number of Requests	Goal Met	Percentage Met	Number of Requests	Goal Met	Percentage Met
Provide initial response to citizen inquiries within 2 days	100%		78	78	100%	877	877	100%
Provide information requested by citizens within 7 days	95%		78	78	100%	871	871	100%
Complete traffic engineering studies within 45 days.	99%		6	6	100%	32	33	103%
Review subdivision plats, construction traffic control plans, traffic impact statements, and other transportation improvement plans within 7 days.	95%		25	25	100%	211	211	100%
Worker Hours Per Gallon of Paint Installed.	0.80		Gallons	Worker Hours	Percentage	Gallons	Worker Hours	Percentage
			0	0	1.75	1208	368.75	0.31
Thermoplastic legend, arrows, stop bars & crosswalks installed.	4-6 Installations per day per 2 person crew. 100%		Crew Work Days	Total Installations	Average	Crew Work Days	Total Installations	Average
			8.34	67	8.03	24.49	197	8.04
Preventative Maintenance on each traffic signal once a year. Approximately 11 will be performed each month.	100%		Number Performed	Goal Met	Percentage Met	Number Performed	Goal Met	Percentage Met
			14	14	100%	145	145	100%
Response to reports on traffic signal malfunctions within one hour.	99%		Number of Reports	Goal Met	Percentage Met	Number of Reports	Goal Met	Percentage Met
			21	21	100%	180	180	100%
Response to reports of sign damage: High Priority Stop or Yield Signs within one hour	99%							
			20	20	100%	117	117	100%
Lower Priority all other signs within one day Street Name Signs within two weeks	90%							
			71	71	100%	474	474	100%
Percent of work hours lost due to on the job injuries.	<.01%							
			68	68	100%	242	242	100%
			Total Work Hours	Work Hours Lost	Percentage Met	Total Work Hours	Work Hours Lost	Percentage Met
			3168	0	0.00	31912	0	0.00

Monthly Report

April 2024

LINE MAINTENANCE:

Waterline Capital Projects

- Beaumont Drive – 100%
- 1357 12th NE Avenue – 100%
- Crest Court – 100%
- Barb Court – 100%
- Page Street – 100%
- Crail Drive – 0% Hold – Pending Lead Survey

Staff has completed the Crest Court project. Staff has completed the 12th AVE NE project. Staff has completed the Beaumont project. Staff has completed the Page Street project. Crail Project materials have been ordered – project on hold pending lead surveys. Ashton Grove project generator was installed and project closed out. Sutton Place project generator was installed pending scada completion.

Water Line Breaks Total – 6 in April

Water Lines Hit by Contractors – 0

Sewer Line Data

- Total obstruction service requests - 28
- Private Plumbing: 24
- City Infrastructure: 4
- Sanitary Sewer Overflows: 1 on private side, 0 on city side

Lift Station D Flows:

- Days - 30
- Average daily flow: 1.564 MGD
- Total Monthly flow: 46.920 MG

UTILITIES ENGINEERING:

Line Maintenance Building: Project will construct new building for Line Maintenance Division consisting of 60 staff; the existing 11,000 SF building is currently located on North Base property adjacent to the Fleet offices and vehicle servicing areas. This project assumes construction of a new 20,000 SF facility NW of the water treatment plant to house administrative offices, the employee breakroom, fire hydrant/meter repair area as well as areas for numerous water and sewer line repair parts, pump repair parts and a work area for pump repairs and testing. A preliminary meeting was held with City staff to discuss the project and what variances may be required. Additional funding will also be necessary due to the increased cost for the project to meet actual division needs now and into the future. Due to other department priorities, funding for the project was pushed back to FYE 23 so the project has essentially been pushed back one year. Contract K-2122-115 was approved by Council and the Architect and Contractor are working through the process with GMP expected in September 2022. Bid Opening was held on September 7, 2022. 61 bidders submitted bids across the 30 categories of construction work. The total of the Base Bid was approximately \$7.7 Million, including contingencies, insurance, allowances, and other project requirements. Special-use permits were approved by Council on September 27, 2022. Approval of the GMP was held on the October 11, 2022 Council docket. Line Maintenance staff officially moved into the new building on January 4, 2024. A meeting was held on January 11, 2024 to discuss repairs and design changes to the road as a lot of the drainage is not being captured by the stormwater controls. These repairs have been completed and will be paid from the ECOC project. A grand opening was held for the facility on January 29, 2024. A claim for retainage was received in March, but staff is waiting on the final word regarding whether the light shields should be installed or not. In addition, final as-built documents are still needed from the architect. All warranties and O&M manuals (both physical and electronic have been received).

As-Built Linking Project: Project is an engineering effort to develop a system for linking as-built records to a GIS interface to allow for staff to more efficiently find as-built records. Contract K-2021-72 was awarded to Meshek & Associates on December 1, 2020. The project will allow users to click on a water or sanitary sewer asset in a GIS viewer which will then provide the as-built record document in a new window for viewing or downloading. Additional internal staff discussion was required to determine naming conventions for the consultant to use that would create a standardized system that could be used for this project and any future projects. As such, the project deadlines were set back a couple of months. All existing as-built information was provided to the consultant for their use. Pilot area information has been received and reviewed by staff. Meshek's work has progressed through Area 1 and they are almost complete with Area 2.

AIM Water and Wastewater Master Planning Effort: In combination with the overall comprehensive land use plan, Water and Wastewater master planning efforts are being done to evaluate the current infrastructure, provide input on future development locations, and determine infrastructure needed to support the selected land use alternative(s). RDG, with Garver performing the engineering for water and wastewater efforts, was selected as the consultant for the project. Contract K-2324-46 was awarded to RDG (with Garver as a subconsultant) in July 2023. Initial work has begun by Garver and the first Water and Wastewater Subcommittee meeting was held.

Tangentially, staff worked with Garver and RJN to complete the wastewater collection system flow monitoring necessary for proper calibration of the wastewater model being developed and updated by Garver. Completion of the Baseline Technical Memoranda is expected in March 2024. The Water/Wastewater Subcommittee met April 12, 2024 and had John Harrington of ACOG as a speaker regarding groundwater. The subcommittee is meeting again May 14, 2024 at COMCD to learn more about the lake.

WASTEWATER PROJECTS:

WRF Reuse Pilot Study (WW0317) – Project is a pilot study designed to consider treatment alternatives to produce highly treated effluent at the WRF suitable for Indirect Potable Reuse (IPR) by discharging it into Lake Thunderbird to supplement Norman's available raw water supply. NUA approved a contract with Garver LLC on February 11, 2020 to design the pilot project for various alternative treatment processes to determine if reuse is feasible and, if so, to recommend the best and most economic treatment technologies for the implementation of a reuse program. In July 2020, NUA approved Amendment No. 1 to Garver's contract which consolidated all pilot study tasks, including procurement/rental of treatment equipment for alternative treatment trains, temporary construction/installation of pilot study equipment and eventual removal of all pilot study equipment, into Garver's contract. During the remainder of 2020, Garver completed pilot study design, and during winter 2020/2021 and spring 2021, temporary construction of Phase I treatment trains, which consisted of one train using an Aqua Nereda patented process and one train using a modified University of Cape Town (mUCT) process was completed. By June 2021, both trains had been commissioned and were operating as intended. As a result, WRF and Garver staff were able to commence the Phase I testing and sampling regimens. In November 2021 and February 2022, skids and trailers containing advanced tertiary processes that were to be pilot tested as part of Phase II and Phase III, respectively, were delivered; temporary construction needed to place them into service was completed; and Phase II and Phase III testing and sampling regimens commenced. Phases I, II, and III and all associated testing and sampling were completed as of June 1, 2022, and Garver's construction subcontractor completed removal of all temporary process equipment by late summer 2022. A first draft copy of the engineering report was submitted for review in December 2022. A second draft was submitted to NUA and, informally, to Oklahoma Department of Environmental Quality (ODEQ) in March 2023. For the rest of 2023, Garver convened regular meetings with ODEQ to review the draft report findings and conclusions in detail, **and on March 18, 2023, ODEQ issued a letter of "support" for the results of the pilot study. As per their Contract, Garver has now submitted the report** to a team of independent industry experts who will review and also approve the report's conclusions, at which point, the report will be considered final. This review is expected to require several more months.

In December 2019, NUA learned that Bureau of Reclamation (BOR) had approved a grant of up to \$700,000 that would pay up to 25% of all costs incurred on this project. Grant contract was approved by NUA and BOR and fully executed

in September 2021. As of March 2023, all funds authorized by this Grant have been required and received by City of Norman.

In October 2021, NUA learned that it has been awarded a second grant from BOR, a green infrastructure grant to evaluate what role a constructed wetland could play in further improving quality of stormwater and/or effluent water entering Lake Thunderbird as part of the future reuse program that is the subject of the pilot study. This grant includes \$209,824 worth of in-kind funds from various federal agency resources to be expended in (Federal) Fiscal Years 2022 and 2023 for research and investigations and can be extended with additional funds added in future years as conclusions are reached and recommendations made based on the work done during the initial years' funding. A kick-off meeting for the Green Infrastructure grant convened in early November 2021 and work (research and data gathering) is ongoing. Initial conclusions and recommendations are expected to be reached by June 2024. If, based on initial conclusions and recommendations, additional funds are authorized, work will continue through the remainder of 2024 and possibly beyond.

In April 2022, NUA learned that a third grant associated with possible IPR from BOR had been authorized. The third grant was an applied science grant for \$148,339 to create a Predictive Lake Optimization Tool (PLOT) for Lake Thunderbird. The PLOT will use weather and climatological data, weather and seasonal weather forecasts, and data specific to Lake Thunderbird and its watershed to create a preliminary model that will furnish predictions on the theoretical best times, quantities, and manner for adding supplemental IPR flows to the lake. This would allow both for the best possible economic evaluation of infrastructure alternatives for a future IPR program but also for the efficient management of such a future IPR program if/when one is implemented. A resolution authorizing acceptance of the grant was approved by City Council in September 2022, and a Contract with Garver in the amount of \$196,190 (of which \$148,339.00 would be reimbursable from BOR Applied Science Grant) was approved by City Council on March 14, 2023. Project is ongoing and scheduled to be completed by Summer 2024.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF Dewatering Centrifuge Replacement (WW0326) – Project will replace dewatering centrifuges at WRF. Existing centrifuges are approaching the end of their useful lives, and, consequently, they need excessive maintenance, regular major repairs and increasing polymer feed rates to achieve necessary sludge quality. Moreover, poor service provided by manufacturer often results in extended downtime before necessary repairs are completed. NUA approved a Contract with Garver, LLC on December 8, 2020 to prepare a design to replace centrifuges, and design for this project commenced immediately thereafter. Throughout 2021, manufacturers of several different dewatering technologies ran demonstration tests that were observed by Garver, WRF and NUA Engineering staff, and WRF and NUA Engineering staff also made several site visits to wastewater treatment plants in the region to observe equipment by other manufacturers/technologies in operation. Based on these demonstrations and site visits, Garver issued a Final Version of the Preliminary Engineering Report in November 2021 recommending hydraulic drive centrifuges as the technology for this project. During winter and spring 2022, Garver and NUA met with representatives from most of the reputable centrifuge manufacturers in the industry to learn more about their equipment and, just as importantly, to learn about their manufacturing and service infrastructure. Based on these meetings, three (3) manufacturers were approved for inclusion in the bidding documents.

Garver completed and submitted 60% design documents for review in August 2022 and 90% design documents in January 2023 with design review meetings convening two weeks after each submission. In March 2023, ODEQ Permit to Construct application was submitted to ODEQ and the permit was issued in April 2023. Also, in April 2023, NUA learned that it has been approved for a federal community funding grant for FYE September 30, 2024 in the amount of \$5,000,000.00 for this project. However, because the Federal Budget for FY 2024 is not yet approved, funds for the grant have not been earmarked and EPA has not allocated them, and there is no certainty on when or if these funds will be approved. Because of the critical nature of this project and based on conversations with EPA and with grant experts at Garver, it has been determined that the best course of action for Norman Utilities Authority is to bid the project now and include all requirements for EPA Community Grant projects in the bidding documents. EPA has advised that, as long as the contract meets their requirements for the grant, we can apply for the funds at whatever time in the future they are officially allocated. EPA should then be able to approve "after the fact" and Norman Utilities can seek reimbursement for funds already spent at that point.

Based on further discussion, an additional concern arose based on the fact that until funding is approved by Congress, exact details in grant requirements will remain uncertain. Garver advised and EPA Community Grant staff affirmed that, if project is receiving funding via another Federal Program and project meets requirements of that program, EPA Community Grants will approve project on that basis. As a result, NUA has commenced process of seeking a Clean Water State Revolving Fund (CWSRF) loan from Oklahoma Water Resources Board (OWRB). The loan request will be worded to also cover other planned projects at the WRF so, assuming EPA Community Grant is eventually made, the CWSRF loan funds will be directed to those other projects. OWRB has advised that, as with the EPA Community Grant, the project may start before the loan is granted. Then, once approved, NUA can immediately seek reimbursement for all work completed on the project prior to loan approval. It should also be noted that the use of CWSRF loans for upcoming capital projects at the WRF was recommended by the Raftelis report for upcoming wastewater capital spending.

Based on the above-described EPA Community Grant process and timing, the ongoing CWSRF loan process, and the critical nature of this project, NUA chose to proceed with bidding and obtain reimbursement from EPA and/or CWSRF if/when those financial instruments are approved. As a result, project was advertised on Thursday, August 30, 2023 and bids were opened on Thursday, October 19, 2023. Crossland Heavy Contractors were deemed the lowest and best Bidder with a base bid in the amount of \$3,320,000, and Contract was awarded at the November 28, 2023 Council Meeting. Pre-Work Meeting convened in December 2023. Notice to Proceed was issued in January 2024, and shop drawing review and procurement processes are ongoing. Based on current lead times for dewatering equipment, construction should be complete in July 2025.

In March 2024, NUA received confirmation that the EPA Community Funding Grant in the amount of \$5,000,000 had been officially authorized and funded. NUA is currently gathering required documentation which is necessary before funding can be released, and will submit to EPA by June 2024. It should be noted that the Congressional authorization for the grant included revisions to the contractual requirements including a firm Buy America Build America (BABA) clause. NUA is currently in talks with EPA to confirm what additional steps, if any, must be taken to ensure the project, as bid and awarded, will meet the requirements for the grant.

Engineer: Garver LLC (Michael "Cole" Niblett)

WRF New Maintenance Building (WW0318) and WRF Main Control Building Renovation (WW0325): - These two projects are being designed under a single design contract and are anticipated to be bid as a single project, so they will be updated as a single project as well. Due to plant improvements projects over the past two decades, space formerly used for spare part storage and maintenance work has gradually been incorporated into plant operations space, leaving a shortage of viable storage and work space. Project WW0318 will cover the construction of a new pre-engineered Maintenance Building for spare part storage and other critical maintenance activities to offset space lost in existing facilities since the main building was commissioned.

The Main Control Building at the WRF was constructed in 1982 and, while some building systems have been replaced and/or upgraded since then, many of the original interior and exterior finishes and fixtures as well as the main laboratory have not been replaced, updated, or renovated since original construction and are now nearing the end of their useful lives. Project WW0325 will renovate existing building and update layout and building systems as well as expand and renovate the laboratory to meet current standards.

Greeley Hansen was selected as the Architect for these two projects, and their Contract was approved on June 8, 2021. A design kickoff meeting convened in late June 2021. Greeley Hansen submitted a draft Preliminary Engineering Report (PER) in November 2021 and, after a review meeting later in November 2021, they submitted a final PER in late January 2022.

In March 2022, NUA elected to defer construction of this project for one fiscal year to FY 2023 for budgetary reasons. For this reason, while Construction Manager at Risk (CMaR) was originally being considered as the project delivery method, the project will instead be delivered by a traditional Design/Bid/Build method with Greeley Hansen completing a bid-ready final design during the remainder of 2022 but project will not bid until Spring 2023.

During August 2022, Greeley Hansen submitted 95% design documents. At time of submittal, it was agreed that a design review meeting would convene in February/March 2023 so that all comments and corrections noted can be addressed at one time just prior to advertisement, which was then projected to occur in May 2023. Since that time, the decision has been made to defer construction of this project until fiscal year FYE26. Assuming the project is not deferred again, bidding documents will be finalized in time to advertise in May 2025. Bids would then be opened in June 2025, and Contracts Awarded at the first Council Meeting in July 2025. Construction would then take one calendar year to June 2026.

In June 2023, Greeley and Hansen submitted a request for Contract Amendment based on delays in bidding the project, change from CMAR to traditional Design/Bid/Build project delivery along with several other perceived changes that occurred during design. Final costs were negotiated in November and December 2023 and Amendment No. 1 was approved by City Council on January 9, 2024.

Engineer: Greeley and Hansen LLC (Ana Stagg)

WRF Digester #3 Roof Replacement (WW0336): The existing roof for Digester 3 has reached the end of its useful life and has experienced high rates of failure that warrant a project to upgrade the existing facility. Funding in FYE 24 is for an evaluation of Digester 3 and the roof. Future funding will be used to upgrade and rehabilitate the digester to extend the useful life of the asset. The operating impact of this project is that a full rehabilitation or replacement of the digester roof will more efficiently use funds rather than reactively repairing the roof when it fails.

Prior to proceeding with evaluation and cleanout, the digester will be drained and a metal plate will be welded over the leak in the roof that is preventing the digester from pressurizing. Preparation for this weld, is expected to take a full week and will be performed in May 2024. If this measure is successful, the Digester 3 roof replacement may be tabled for the near future in favor of more pressing concerns at the WRF.

Engineer: Garver – On-Call services

Lift Station D Force Main Replacement (WW0091): Another portion of the Lift Station D 16" ductile iron force main along 12th Ave N.E. is severely deteriorated and in need of replacement. Approximately 3,500 feet of this force main to just south of Rock Creek Road was replaced with 20-inch PVC in 2009. The area needing replacement because of continued breaks is on the west side of 12th from the end of the previous project to the point where it begins to gravity flow near the 12th Avenue Recreation Center. The project is expected to require 2,300 feet of new 20-inch piping, three air release vaults, and a new receiving manhole. After discussions with the Parks Department, the City of Norman will continue to lease the property needed for this project and will not purchase the property outright. Therefore, the project was kicked back off to identify the best alignment and then move forward to final design, easement acquisition (as necessary), bidding and construction. The pipe has been completely installed and is currently in service. Final acceptance occurred on January 23, 2024. This will be the final report for this item.

Engineer: PEC, Inc. (Chris Grizer)

Class A Sludge / Co-Composting (WW0312): This Project includes evaluation of biosolids co-composting via the windrow method to achieve Class A Biosolids for the Norman Utilities Authority (Owner) in Norman, Oklahoma. An evaluation of sites near the Water Reclamation Facility (WRF) will be evaluated as well. This scope of services also includes modification and update to Norman Water Reclamation Facility's existing Sludge Management Plan. Technologies were screened and Windrow Composting was determined by the Engineer to be the best alternative due to capital cost and operational familiarity considerations. The project was put on hold pending further discussions with landowners for land application of bio-solids that is a lower cost option than co-composting. Staff have located additional lands to allow for the continued land application of digested and dewatered biosolids which is more cost-efficient than co-composting. As such, this project will be closed out until a future need arises necessitating the project.

Engineer: Garver, Inc. (Steve Rice)

Septage Receiving Facility (WW0319): The Water Reclamation Facility (WRF) is often contacted regarding the possibility of taking trucked wastewater from hauling companies. Delivery of trucked wastes is not typically approved due to the undocumented quality of the trucked waste. Oklahoma City is currently the only municipal location in the metropolitan area for haulers to dispose of septage. The WRF could potentially generate revenue from companies hauling septage (septic tank clean-outs) and other acceptable wastes. Additionally, City of Norman residents utilizing a private sewage system could benefit through their private haulers having a closer disposal solution. To allow for the new facility, the current WRF treatment processes must be protected which may require temporary storage of the trucked wastes delivered to the WRF while water quality testing is performed to verify its acceptability. Preparation of an engineering study and design is budgeted for FYE19 while construction is budgeted for FYE20. This project is not a high priority for service reliability and has been deferred due to funding availability. This project will be closed out until the project is moved forward.

Engineer: Olsson, Inc. (Kevin Rood)

Sewer Maintenance Project FYE18 (WW0316): Annual project will replace about 27,800 feet of deteriorated sewer lines with High Density Polyethylene (HDPE) pipe and rehabilitate or replace about 108 manholes. Project area is bounded by Westbrook Terrace to the north, McGee to the west, Highway 9 to the south and Berry Road to the east. Staff completed review of plans and final plans. Line Maintenance staff requested 4 small areas be added to the scope of work. Final plans including additional areas will be complete by May 2024.

Engineer: Staff with assistance from Lemke Surveying

Sewer Maintenance Project FYE19 (WW0321): In 2001, the citizens of Norman approved a five-dollar per month sewer maintenance fee to provide for the systematic replacement of aged and deteriorating neighborhood sewer lines. The FYE 2019 study area is generally bounded by Lindsey Street and Timberdell Road and 24th Avenue SW and South Berry Road. Project will replace approximately 31,000 LF of 8" and 12" sanitary sewer lines using pipe-bursting techniques, and rehabilitate an additional 1,000 LF of 8" sanitary sewer lines using cast-in-place pipe lining techniques along with rehabilitation or replacement of 160 manholes and 610 services.

On November 30, 2021, City Council approved the use of on-call Contracts of Parkhill and Lemke Land Surveying to prepare bidding documents for this project. During May 2023, a preliminary set of plans was submitted for City of Norman review and a review meeting convened and in July 2023, 95% plans were submitted and a review meeting convened. Final Plans and Bidding Documents were completed and project was advertised on September 14, 2023. Bids were opened on October 5, 2023, and Krapff-Reynolds Construction Co. (KRCC) has been deemed the lowest and best bidder with a base bid plus bid alternate cost of \$5,468,900.50. City Council approved Contract Award on November 14, 2023. A Pre-Work Meeting convened in January 2024. After an extended procurement process, KRCC mobilized to the project in late March 2024, and sanitary sewer replacement and manhole rehabilitation in the project has now commenced. Work should be completed in the Summer of 2025.

Engineer: Parkhill

SE Norman Lift Station Payback (WW0306): Staff has recently updated the wastewater model to project flows generated from full build-out of the Destin Landing Development in SE Norman. A series of interceptors as well as one large lift station with flow equalization can eliminate one existing and three proposed lift stations in southeast Norman. This project will estimate project costs, assign wastewater generation estimates to undeveloped properties to be serviced, and prorate payback costs per parcel based on wastewater generation projections. Developers might initially fund the lift station and/or the NUA with a portion of the funding paid back as additional areas develop. RFP issued 06/12/18 for this work with proposals due 07/15/18. On 08/07/18, staff selected Search, Inc. to prepare the sewer service area study and evaluate its potential as a payback project. Staff has placed this project on hold as they work through new Comp Plan and the outcome effects of a possible turnpike.

Bishop Creek Interceptor Project (WW0174): Project will replace or parallel approximately 20,600 feet of existing sewer interceptors in the in the Bishop Creek wastewater basin to accommodate the full build-out wastewater flows.

The project area generally lies between Highway 9 and Constitution and between Jenkins and Classen Boulevard. Staff will soon prepare an RFP to select design consultant for this and other water/sewer projects.

Water Reclamation Facility (WRF) PFAS and Microplastics Fate and Transport: New regulations for PFAS are being promulgated by the EPA for drinking water but future regulations for wastewater effluent and biosolids are envisioned as well. To get information ahead of future rules for wastewater, this project will sample for PFAS and microplastics at locations throughout the WRF to determine levels through each process, PFAS formation or removal, and percentages of materials within liquid effluent or biosolids. Funding for this work will be from a loan from the Oklahoma Water Resources Board with 100 percent loan forgiveness (i.e., no ratepayer funds to be used). Staff is finalizing scope and contract with Garver and will bring it forward for NUA consideration May 2024.

Engineer: Garver (Bryce Callies)

Ashton Grove Lift Station Basin Study (WW0341): On April 9, 2024, the Norman Utilities Authority approved Contract K-2324-168 with Dukes Root Control, Inc. for \$118,794.72 to assess sewer line conditions in the Ashton Grove Lift Station Basin, located east of 48th Avenue NW and south of West Rock Creek Road. The study includes several forms of assessment, including utilizing a sewer line rapid assessment tool (SLRAT) for line assessment, manhole inspections, and flow tracking using 36 iTrackers to be placed in manholes throughout the project area. All iTrackers are expected to be installed by May 10. Line condition assessment is nearly complete and final completion date is May 10. Manhole condition assessment is also nearly complete and expected to be complete by May 10.

WATER PROJECTS:

Jenkins Avenue Waterline Replacement (WA0353): This project will replace approximately 2,500 feet of existing 6-inch waterline with new 12-inch waterline in concert with the planned widening of Jenkins Avenue through the City of Norman Public Works Department. This project will also design a 1,000-foot extension of the Segment D transmission line recommended by the 2003 water master plan. In addition, this project will install a non-potable reuse line from Imhoff Road to Constitution Street. Freese and Nichols, Inc. is currently under contract with Public Works to design the widening on Jenkins Avenue and also the intersection improvements at Jenkins Avenue/Constitution Street/Imhoff Street, so staff determined that it would be in the best interest of the NUA to contract with Freese and Nichols, Inc. for this waterline project in order to ensure a cohesive design for both street improvements and the new water lines in this area. The contract with Freese and Nichols was approved by council on April 27, 2021 in the amount of \$95,740. Staff had a project kick-off meeting with engineers on May 27, 2021. Public Works will be combining the waterline work into the ODOT streetscape project. This will save money in restoration costs and allow for a shorter construction period for the entire project. Public Works is reviewing the current waterline plans before sending to engineers for revisions. Final plans, bidding, and construction dates will be determined based on the schedule for the rest of the project. ROW issues have now been resolved.

Well Field Blending and Future Groundwater Treatment Site (WA0214):

This project will determine the best location, layout, and treatment processes for blending and treating the 41 active groundwater wells utilized by the City of Norman. All active wells are currently in compliance with the standards set forth in the Safe Drinking Water Act and Public Water Supply Operations are not required to provide treatment and residual disinfectant under Oklahoma Administrative Code 252:631. However, the NUA also treats and distributes surface water from Lake Thunderbird. Since the water from the surface water source and the groundwater wells is blended in the distribution system piping, ODEQ has indicated that the system will need to be modified such that a minimum disinfectant residual of 1.0 mg/L of total chloramines (NHCL₂) should be found throughout all parts of the system in the future. In addition, maximum contaminant levels (MCLs) of total chromium and arsenic may be lowered by EPA, and a new MCL for hexavalent chromium may be established in the future, thus requiring additional treatment for the groundwater wells. NUA entered into a contract with Carollo Engineering, Inc. on June 22, 2021 in the amount of \$95,090 to develop preliminary layouts for the future build-out of the facility including immediate needs and future

treatment processes. The Notice to Proceed date was set for June 29, 2021 and a kick-off meeting and site field investigations are scheduled to be held on July 21, 2021. Staff met with SRB, LLC this month to obtain assistance for acquiring the land needed for the blending location which includes review of property records, survey and map, and negotiation assistance. A Purchase Order was created for \$16,200 for these services, and a 28-acre parcel of land was approved to be purchased by Council on February 22, 2022 in the amount of \$800,000. This 28-acres, which became for sale in 2021, is located near a potential site that was evaluated as being in a more favorable location based on the layout of our wellfield, as indicated by a hydraulic model conducted by Plummer Associates, LLC. A final Technical Memo was received from Carollo in August 2022 and was sent to Plummer. This memo will be utilized by Plummer to determine the layout and modeling needed for the preliminary disinfection system. The engineering contract with Plummer for design of the disinfection system was approved by Council on October 11, 2022 in the amount of \$528,900. Staff had a kick-off meeting on November 1, 2022 with engineers. Staff held the chlorine demand and disinfection byproducts testing on December 19, 2022 at the WTP. No DBPs were detected and demand was very low, as expected. Engineers are working on completing 90% plans and incorporation of some additional design elements following the public meeting held in December. Architects are working on getting renderings from the street view and nearby properties to show a more accurate depiction of what nearby homeowners would see when the berms are added around the facility. An additional sum of \$49,286 was added to the contract this week for work needed to improve the design following public comments.

Site Evaluation Engineer: Carollo Engineering, Inc. (Tom Crowley & Rebecca Poole)
Land Acquisition: Smith Roberts Baldischwiler (Bryan Mitchell)
Disinfection System Engineer: Plummer Associates (Alan Swartz)

James Garner Ave Waterline Replacement from Main to Duffy (WA0338): This project will replace the aging 6, 8, 12, and 16-inch waterlines between Main Street and Duffy Street along James Garner Avenue in conjunction with the Public Works Department James Garner Avenue Streetscape project currently being designed by Cowan Group Engineering, LLC. The waterlines in this area are over 50 years old and have experienced failures that disrupt water service and traffic flows. Replacement of these waterlines prior to the surface improvements would ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacements work. NUA entered into a contract with Cowan Group Engineering, LLC in the amount of \$93,800 on June 22, 2021. A contract transmittal was sent with a start date of June 29, 2021. A kick-off meeting was held February 15, 2022 after 60% streetscape plans were completed. Funding for the streetscape work has still not been determined. This funding will determine when the waterline project needs to begin and end. The waterline will need to be completed before the roadway work begins.

Engineer: Cowan Group Engineering, LLC (Jeff Cowan)

Phase II – Porter Avenue Waterline Replacement (WA0354):

This project will replace approximately 1,500 feet of aging 8-inch and 5,000 feet of 12-inch waterline along Porter Avenue from Robinson Street to Alameda Street in conjunction with the Public Works Department Porter and Avenue Streetscape project. Part of this project (Main Street to Rich Street) was already completed as part of Public Work's ODOT funded Transportation Bond project. Replacement of these waterlines prior to the surface improvements will ensure good infrastructure and reduce the likelihood that the surface improvements have to be removed and replaced for future water line replacement work. NUA entered into a contract with Cabbiness Engineering, LLC (Garver Engineering) in February 2021 in the amount of \$58,100. Staff received final design plans and sent an invitation to bid to the *Norman Transcript* for publication on December 23, 2021 and December 30, 2021. A mandatory pre-bid was held on January 4, 2022 and the bid opening will be held on January 20, 2022. Bids were opened on February 3, 2022 and four contractors submitted bids. Cimarron Construction Company, LLC submitted the lowest and best bid for the Base Bid and Alternate B at \$2,039,328. The Contract and Bonds were signed and approved by Council on February 22, 2022. A kick-off meeting was held on March 4, 2022. City staff and the Engineer are in the process of reviewing submittals provided by the Contractor. The Engineer is also working on getting a final conformed set of plans together showing the alternate bid that was awarded. Construction start date for the Notice-to-Proceed was March 14, 2022. Rather than a number of days for construction completion, this project has an end date for construction of July 15, 2022. This is to ensure the waterline work is finished prior to the streetscape work. Work began on March 14, 2022. A final change order and pay app was approved by Council on November 22, 2022. As-builts were recently received from the Engineer who noticed the new waterline conflicted with a few future light poles and future storm drain that will be constructed by

Public Works. Adjustments will be made to the light pole design by Public Works. Line Maintenance potholed and took accurate elevations of the waterline in these areas. Utilities staff attended the pre-work meeting for the streetscape project, which has a start date of April 3, 2023. Their contractors will start on the south end and move their way north. They will let us know when they have the far west lane close at Himes so that we can contact Cimarron to install the missing bends needed for a new storm drain. The light poles that will be in conflict with our waterline will be moved a few feet in the field to accommodate these conflicts. Staff was notified by Public Works that their contractors will be at Porter and Himes this month and they were wanting our bends installed before they get there. A field meeting was held on November 28, 2023 and contractors started excavating the waterline on December 4, 2023. A conversation was held as to what kind of replacement Public Works would want from us since they'll be coming back and milling and laying asphalt in addition to addition of a new storm sewer. Staff and contractors had a field meeting on December 5, 2023 and it was determined that our waterline is actually deep enough that bends will not be necessary, even though the Engineer drew the asbuilts showing out waterline going through the future stormwater pipe. Our contractors were instructed that the bends will not be needed and are installing full depth asphalt for most of the area per Public Works instruction. Staff is waiting on the invoice from the contractors for work they did excavating and refilling the trench for the bends that were ultimately not installed. Once an invoice is received, staff will close out the project.

Engineer: Garver Engineering (Bret Cabiness/Sean Price)

Water Treatment Plant Carbon Dioxide Tank Replacement (WA0374):

The existing carbon dioxide tank at the City's Water Treatment Plant is aging and vendors are not able to supply replacement parts to the model any longer. Carbon Dioxide is used to adjust the pH of the drinking water which effects its scaling and corrosivity potential, so a new tank is necessary. This project will involve removal of the existing 30-ton carbon dioxide tank at the water treatment plant, complete installation of new tank 30-ton tank of correct make and model specified or approved equal, demonstrating correct operation and dosages both manually and remotely, and training water treatment staff on operation and maintenance. Staff awarded the removal and installation to Wynn Construction Co. for \$75,000. Staff awarded the purchase and delivery of the tank to Tomco Systems in the amount of \$228,975 in December 2021. The purchase authorization was approved by Council on January 18, 2022. Tomco moved forward with ordering the tank on April 25, 2022. The new tank was shipped on September 28, 2022 and it was delivered to the WTP on October 3, 2022. The apparatus on top of the tanks has been leaking since installation. It was installed for the tank and the threads did not fit properly. So, a new apparatus arrived to plant on January 24, 2023. Replacement and shut down of the plant occurred on January 26, 2023. Tomco informed staff that this new apparatus was quality control checked against the appropriate pressure. However, Tomco staff noticed one of the heating elements was not working properly during installation of the new apparatus. A 1-year mechanical warranty is required for this tank and Tomco was notified that they need to provide replacement of this as well. The heating element was repaired on 3/10/2023 and all components of the tank are working properly. A final payment was made to Tomco on 3/13/2023.

Water Treatment Plant Clarifier 1 and 2 Rehabilitation (WA0375):

Clarifiers 1 and 2 at the Water Treatment Plant (WTP) were installed in 1965 and have experienced deterioration warranting replacement of gearboxes and motors, in addition to new coats of paint. After 55 years in service, it's expected that the structural integrity of these clarifiers will have decreased. In July 2021, staff hired Suez Water Technology Solutions Services, Inc., who currently own the "Accelerator" technology employed by these two clarifiers, to perform a visual inspection on one of the clarifiers. They found pitting and corrosion of steel and indicated the need to repair/replace the launder and outer wall brackets, in addition to realignment for the hood structure and circular deckplate, and re-painting the structure. This project will first entail a more in-depth condition assessment of both clarifiers 1 and 2 by Carollo Engineers, Inc, including visual and non-destructive testing of the concrete to determine areas of possible concern and ultrasonic thickness testing for metal structures. A final technical memorandum will be provided with their findings in addition to estimated costs for needed repairs in order to obtain reliable capacity from the clarifiers for the next 20-40 years. A contract with schedule, scope, and fee of \$73,991.00 was obtained with Carollo and was awarded on December 14, 2021. Staff held a kickoff meeting with Carollo on December 22, 2021. An inspection and metal thickness testing was held on January 27, 2022. Paint samples were collected on February 8, 2022 for lead testing. A final Technical Memo was received in June 2022 which explained the most necessary repairs needed on clarifiers 1 and 2 are structural and electrical elements. To repair these elements only, the cost would be about \$551,096. In addition, alternates were provided for additional repair/replacements that aren't as dire. Alternate 1 consists of structural and electrical repairs in addition to metal repairs and recoating. Alternate 2 consists of structural and electrical repairs in addition to replacing both clarifiers with new carbon steel tanks. Alternate 3 consists of

structural and electrical repairs in addition to replacing both clarifiers with stainless steel tanks. Cost for these alternates are \$2,306,254, \$2,742,868, and \$2,887,684, respectively. Life cycle costs decrease with each alternate. In addition, repairs and recoating to clarifier 3 were included at a cost of \$502,695. WTP staff are reviewing what they would like to do moving forward based on funding and timeline. Staff has determined that clarifier 3 is in most dire need for recoating/potential metal repairs and would like this to be accomplished with funds for this project. Repairs to clarifiers 1 and 2 would be completed at a later date if funding allows. Staff met with Carollo on July 19, 2023 to discuss combining this work with other WTP projects that need to be completed.

Southlake Addition Waterline Replacement (WA0352):

This project will replace approximately 7,500 linear feet of aging waterlines within the Southlake Addition, which is located between Cedar Lane and State Highway 9, just east of Classen Blvd (SH 77). The existing lines are ductile iron pipe that were installed in the 1980s and have experienced a significant amount of corrosion, causing a significant number of breaks impacting water service to the neighborhood. This project will install replacement 8-inch mains to replace the existing lines, along with minimal amounts of 6-inch for small streets and short dead-end lines, and will then reconnect services for the residents. A Request for Proposals (RFP) for this project was published in the Norman Transcript on July 15, 2021. Staff received 18 proposals on August 5, 2021. Staff reviewed each proposal and selected a firm using the ranking criteria listed in the RFP. Smith Roberts Baldischwiler (SRB) ranked the highest and was selected for the project and a contract in the amount of \$59,000 was awarded on November 9, 2021. Line Maintenance potholed 27 locations (approximately 20%) in this neighborhood to determine if lead service line replacement will be necessary. All service lines potholed were found to be made of copper. Bids were opened on July 13, 2023 where Cimarron Construction Company was the low bidder at \$2,631,347.00. This number includes replacement of Southlake Addition waterlines as well as waterlines at 1932 E Lindsey Street that have had frequent breaks in the last fiscal year, for which Line Maintenance has had to temporarily repair. A contract with Cimarron Construction Co. was approved by City Council on August 8, 2023. A pre-construction meeting was held on August 29, 2023. All punch list items have been completed at the apartment complex. Contractors have pulled off for another project but will be back in May to start work on the Southlake addition. Staff is still working on getting easements acquired from the Cervi properties nearby the Southlake addition.

Water Line Replacement, Parsons Addition Phases I and II (WA0246): Contract (K-1819-87) with Cabiness Engineering, LLC (now part of Garver) was approved by NUA 12/11/18 to design the replacement of approximately 4,500 lineal feet of water line in the Parsons addition. Due to the project's close proximity to campus, the design process included public input from University of Oklahoma (OU), OU's sororities and fraternities, homeowners and landlords, and, based on that input and discussions with consultant and potential contractors, it was determined that the best of course of action would be to divide the project into two phases that would proceed generally during summer months when OU is not in regular session. As part of this process, it was also decided to install replacement mains in the streets rather than sidewalks wherever possible. Phase I was scheduled to begin July 1, 2019, and Phase II was originally scheduled for the summer of 2020.

Bids were opened for Phase I on June 13, 2019 and SW Water Works was low bidder at \$828,112. NUA approved contract June 25, 2019 and construction began July 8, 2019. Crews completed last concrete pours November 5, 2019. A final walk through by staff was performed on November 8, 2019, and NUA approved final as-bid to as-built quantities change order on January 28, 2020.

In March 2020, 2021, 2022, and 2023, Phase II was delayed until the following Spring each year. Phase II was advertised on March 7, 2024 and bids were opened on March 28, 2024. Southwest Water Works (SWWW) of Oklahoma City, Oklahoma was the apparent low bidder with a base bid of \$3,250,256. City Council authorized Contract Award on April 9, 2024, and immediately after Contract Award, Notice to Proceed with shop drawings and material procurement was issued. As per Contract, Notice to Proceed with Construction will be issued as of May 13, 2024, which is the Monday after OU's Spring 2024 Graduation Weekend, and SWWW has confirmed that they will be prepared to commence work as of that date. Construction is expected to continue through the summer and be complete no later than August 4, 2024, which is the day before the start of OU sorority and fraternity rush for the Fall 2024 semester.

Engineer: Garver/Cabiness Engineering, LLC (Sean Price)

Robinson Water Line: 24th Ave NE to 12th Ave NE – Jacobs Engineering was selected as the consultant for the 30-inch water line project from 24th Ave NE to 12th Ave NE. The contract was approved by NUA on November 26, 2019, and project kickoff meeting was held January 14th, 2020. On May 6, 2020, a preliminary plan review meeting convened with NUA and Jacobs staff in attendance, and updated preliminary plans were approved in August 2020. In February 2021, 65% plans and specifications were submitted, and, after review by NUA and additional investigations by Jacobs, the 65% plans were approved in late 2021 with a revised alignment that included 900 LF of pipeline being installed in the southernmost traffic lane of E. Robinson Avenue.

During April 2022, the decision was made to defer construction on this project until Fiscal Year 2023/24. From that point, final design work and easement acquisition was scheduled at a pace intended to synchronize completion of final design, permit application/receipt, and all easement purchases with a scheduled advertisement date of early May 2023. However, while preparing easement documents during Summer 2022, Jacobs determined that there was a potential issue with a long segment of their alignment that was intended to be in easements on property owned by the United States Department of Veterans Affairs (VA) and J.D. McCarty (McCarty). There were existing easements owned by Oklahoma Gas & Electric (OG&E) on both properties (seemingly much larger than needed to accommodate OG&E's overhead power lines in the area) extending into the area Jacobs intended to use for their current alignment for this project. After consideration of several alternatives, it was agreed to determine if OG&E would allow encroachment in their easement as long as it was a reasonable distance from their overhead lines, and in December 2022, OG&E furnished authorization to encroach on their easements on the VA and McCarty properties. As a result, Jacobs is now able to proceed with final design and acquisition of easements so project may be readied for bid.

As noted above, two of the easements required for the project must be purchased from the VA and McCarty who both own large properties fronting on the south of side of E. Robinson Avenue. VA and McCarty are also two of the large property owners in Norman who have multiple meters that NUA would like to replace with a single master meter. Now that negotiations for these two easements can begin again, NUA will work to negotiate master meter agreements concurrently with Jacobs' easement negotiations and incorporate the meter replacement work into this project.

In May 2023, Jacobs advised that they were preparing a request for a contract amendment for various perceived extras encountered during design to date, and they expected to submit this request within a few weeks. NUA agreed to review the details of the request upon receipt, but did not necessarily agree that an amendment of any amount was merited. To date, this request has not been submitted. If, upon receipt and review, NUA finds an amendment is merited, final costs would likely be negotiated during December 2023 and the Amendment submitted for City Council approval in January 2024.

Assuming project is not deferred, project is expected to advertise as soon as easements can be completed and Permits issued. Finalizing easements and master meter agreements and obtaining permits is likely continue through Spring 2024 with Bidding and Contract Award to follow in Summer 2024. Construction would then continue until Summer 2025.

Engineer: Jacobs Engineering (Arun Srinivasan)

Robinson Water Tower Resurfacing (WA0382), Lindsey Water Tower Resurfacing or Demolition (WA0182), and Non-Potable Water Expansion Study: Lindsey Tower was decommissioned approximately 10 years ago because it is not tall enough to act as viable potable water system storage at current system operating pressures. However, before receiving bids to demolish the tank, In 2020, the coatings on the tower began to show signs of deterioration. For this reason, Dunham Engineering evaluated the condition of the tank in the Fall of 2020, and they determined that the underlying steel was in good condition and the tank could be repainted and recommissioned for many years of additional service if needed. In July 2021, NUA requested that Dunham provide a proposed scope and fee for Lindsey Water Tower rehabilitation. Dunham submitted their proposed scope and fee in early October 2021. Scope and fees were negotiated, However, before submitting Contract for City Council approval, NUA has decided to await outcome of ongoing study being performed by Plummer Engineering, which is described in the following paragraphs and will directly impact future usage, if any, for Lindsey Tank.

In October 2021, NUA requested that Plummer Engineering furnish a scope and fee proposal to analyze the possibility of extending a non-potable water system from the Norman Water Reclamation Facility (WRF) to Reaves Park on the University of Oklahoma (OU) campus and to 10 to 15 other potential customers to the east of the WRF and Reaves

Park, generally on or near Highway 9, as described Norman's 2060 *Strategic Water Supply Plan*. This reuse system would necessarily run in close proximity to Lindsey Tower so, as part of their analysis, Plummer has also been directed to assess the possibility of repurposing Lindsey Tower as dedicated storage for this new non-potable water system. Plummer's scope and fee was finalized in November 2021 and their Contract was approved by City Council on December 14, 2021. In March 2023, City of Norman furnished additional requested data to Plummer to assist in finalizing their analysis, and on September 29, 2023, a draft report was submitted for City of Norman review. During the fall of 2024, there were multiple meetings and conference calls between Plummer and NUA to clarify details of report. Final conclusion was that neither the repurposing of Lindsey Tower for a future Non-Potable Recycled Water System nor returning Lindsey Tower to service as potable water storage were financially viable. As a result, the only option left to NUA was the demolition of Lindsey Tower. .

The conclusions of Plummer's report were presented to City Council in the March 12, 2024 Executive Session. In response, City Council indicated that, because of its visibility and proximity to OU's stadium, the tower may have value to the City as a landmark with City of Norman logo (and possibly an OU logo paid for by OU). For this reason, City Council indicated that, depending on costs and possible contributions by others, they may be interested in City of Norman taking possession of Lindsey Tower and using General Funds (and other contributions) to paint just the exterior of the tank so it could serve as a landmark. After further discussion, NUA noted that, unrelated to Lindsey Water Tower, funding has been budgeted in FY 2025 for Project WA0382, Robinson Tower Resurfacing. Consequently, NUA could prepare a single bid package that would include both Robinson Tower Resurfacing and two alternates for Lindsey Tower: (1). Demolition of Lindsey Tower; and (2). Resurfacing of Exterior of Lindsey Tower (so it could serve as a landmark). By combining the work on two water towers, NUA could expect to receive the most competitive bids. After bids are received, City Council could determine, based on actual costs, if they want to proceed with funding the exterior resurfacing of Lindsey Tower from the General Fund with a contribution from NUA equal to the cost of the demolition alternative or if they will simply direct NUA to accept the demolition alternative and demolish Lindsey Tower. City Council directed that NUA proceed with this option.

Based on this direction, a proposal was requested from Coastal Windforce, Inc. (formerly Dunham Engineering) to prepare a single set of Bidding Documents covering Robinson Tower Resurfacing and the two alternates for Lindsey Tower (Demolition or Exterior Resurfacing Only) and to perform construction administration and management services for the Work at both towers. This Engineering Contract, No. K-2324-169, has been negotiated and will be submitted to City Council for approval at the May 14, 2024 City Council Meeting.

On March 21, 2024, the combined bid package for Robinson Tower Resurfacing and the two alternates for Lindsey Tower were advertised. These bids are currently scheduled to be opened on April 18, 2024. The actual costs for the two alternatives were presented to City Council at the April 23, 2024 Conference Meeting. During that meeting, City Council deferred a decision until they could further investigate options and implications for funding the alternative to preserve Lindsey Tower. workMay who will make a determination on which Lindsey Tower alternative will be pursued. A single contract should then be awarded for Robinson Tower Resurfacing and for the selected alternative for Lindsey Tower in May 2024. The construction schedule will driven by which alternate is selected by City Council and by weather and market conditions at time of Contract Award. Based on best available information, either alternate for Lindsey Tower is expected to be completed during late spring and early summer of 2024. However, by the time Contract is awarded, it may be too close to the summer peak-demand period to take Robinson Tower out of service for the resurfacing work so it is reasonably likely that Work on Robinson Tower will not commence until Fall 2024.

Engineer: Dunham Engineering for Lindsey Tower (Joe Seiter) and Plummer (Jonathan McCarthy) for Non-potable Water System Study.

Advanced Metering Infrastructure (WA0351): The City of Norman has an aged water meter population and current and improvement technology have improved such that advanced metering infrastructure would provide significant benefits for the City and its customers. The implementation of this technology will reduce staff requirements for the reading of meters and will ensure more timely and accurate readings. With daily water usage information accessible for staff and the customer, customers will be able to be notified of leaks and better understand how water is used at their property. This will also help with water conservation efforts and billing resolutions. In addition to water metering improvements, the system and technology will also be leveraged to the maximum extent possible for monitoring the water system and other City needs. The consultant has completed the assessment phase of the project. The procurement phase, specifically the generation of the Request for Proposal, began in November. In May 2022, the Bureau of Reclamation

notified staff that the City was awarded a \$500,000 grant under the Watersmart program or a \$2,000,000 grant under the Bipartisan Infrastructure Law program. Upon direction from City Council, staff is moving forward with this project to fully implement the project. Request for Proposal (RFP) 2223-13 was issued on August 25, 2022. Proposals were received. Three vendors were short-listed and interviews were completed November 15-17, 2022. The top-ranked vendor was selected and contract negotiations are underway. A waiver from the BOR was received and the project is now moving forward with contracts awarded on April 9, 2024. The formal implementation kickoff will begin in June.

Consultant: E Source (Alyssa Pourciau)

Master Meter Project – Bids to install 10 master meters were opened 7/24/14. An agenda item was taken to Council but suspended until written documentation was obtained from USPS, MNTC, JD McCarty, and Veterans Center. On 6/19/17, staff received approval from USPS to install one meter and vault to accommodate a water line project they had underway. This project was completed 7/27/17. The permission letter they provided allows staff to complete the two other sites for USPS. Staff has made contact with MNTC and is scheduling a meeting in April 2018 to obtain similar written documentation to allow for the 3 new meter vaults to be installed on their property. Staff contacted the State of Oklahoma to obtain similar letter for JD McCarty and Veterans Center which have 2 new meter vaults each to be installed. Staff met with State of Oklahoma Real Estate officials and they requested additional information but seem amenable to our project. Additional documents were sent for their review. They emailed they are currently reviewing documents as of 6/6/18. Staff is designing a project along Robinson that will front the J.D. McCarty Center and the Veteran's Center. Staff is planning to meet with State officials as part of that effort. Staff has been unable to establish a meeting with MNTC. Though MNTC, JD McCarty, and Veterans Center are not onboard with installing master meters at this time, staff will work with USPS to install 2 additional meters at their facility. Our consultants for the Robinson water line project 24th NE to 12th NE have begun discussion with OMES and Department of Mental health regarding easements for both water line and meter vaults. These two large property owners with whom easement agreements must be negotiated, are also customers with multiple meters with whom NUA intends to negotiate an agreement on master metering. The current intent is to negotiate both easement purchase and master metering agreement concurrently and to incorporate master meter installation for both into this project. Staff will continue to work on obtaining these agreements. In addition, staff is evaluating meter locations at the USPS with in-house forces.

Tecumseh Water Line Replacement (WA0380): The existing 24-inch water line along Tecumseh Road is a vital component of the Norman water distribution system. The crossing of Interstate 35 is a portion that is extremely deep and is not able to be worked on by City staff due to this depth. This project will replace the pipe generally from Flood Avenue to Journey Parkway to provide more reliable and maintainable water service to the area and for transmission of water under Interstate 35. This project will also replace several ductile iron laterals along this corridor. Contract was executed on February 27, 2024. A project site walkthrough was completed with consultant March 2024. Project will enter design phase in May 2024.

Danfield Water Line Replacement (WA0379): This project will replace the existing 6 and 8-inch lines running along Danfield from where it intersects Brookhaven Blvd on the south the north to where it intersects the same street to the north. The existing lines are ductile iron pipe that are 40-50 years old and have experienced a significant amount of corrosion that have impacted water service to the development. The project is approximately 4,000 linear feet. The final design will also include waterline replacement of all five cul-de-sacs located in this section of Danfield. As of the first week in February, design for the Master Alignment has been completed. As of the first week in March 2024, design is underway. Design phase completion is expected in late May 2024. Bidding in June 2024.

Lead Service Line Inventory and Replacement (WA0384): The recent Lead and Copper Rule Revision will require new measures for utilities to comply with the rule. Specifically included within this proposed funding are 1) Inventory of approximately 5,000 service lines, 2) Distribution of pitchers to 20,000 locations, and 3) testing of 20,000 locations resulting from any disturbance. Costs for the inventory continue until completed. Reduced costs for the pitchers and testing are proposed in later years since the Advanced Water Metering project will be completed.

Water Line Desktop Condition Assessment (WA0337): This contract provides for our consultant, Voda.AI, to complete a desktop condition assessment of the water lines within the distribution system. Each segment of water line within the City's database will be evaluated and scored for both likelihood and consequence of failure using information from GIS databases such as pipe age, material, soil conditions, and other factors relevant to pipe reliability. To prove their model's validity for our system, the model will be set up using historical data and the analysis will then be performed and compared against actual results for a test year.

SANITATION CAPITAL PROJECTS:

SA0025 – Sanitation Cost-of-Service Study: This study will complete a financial evaluation of the Sanitation Fund. Raftelis, who has performed several financial studies for the Utilities Department, was selected to complete this work. Under this contract, Raftelis will evaluate the overall financial condition of the Sanitation fund amidst increasing costs. In summary, this study will develop a financial plan based on historical revenues and anticipated operating and capital expenditures, assess costs for service for various customer classes and services provided to sanitation customers, evaluate the current rate structure and prepare recommended modifications or increases to eliminate customer class subsidies and/or meet requirements for the financial plan; and present information to City Council. Contract was awarded by City Council on January 23, 2024. Requests for proposal for disposal and recycling commodities will be issued and received this June which could significantly impact the cost-of-service study.

Compost Facility Scale House (SA0019):

This project will modify the existing City compost facility layout located at Bratcher Minor Road, west of Jenkins, to facilitate a more efficient operation for the public and facility, install scales used for weighing large loads of compost, and construction of a modular building with potable water and sanitary sewer for staff in charge of coordinating with customers. This building will also replace the prefabricated building purchased in 2003 that has become severely deteriorated and inadequate. Based on the project scope, staff appointed TriCore Group, LLC as the engineer responsible for design and bidding services. City Council approved the contract with TriCore Group in the amount of \$30,500 on May 11, 2021. Staff met with Engineers on March 4, 2022 to discuss preliminary plans. It was determined that a permanent building be built, rather than a prefabricated building, to better accommodate operations. In order to do this, Engineers had to subcontract an architect for the design of the building. An amendment to the contract for architectural services was approved by Council on April 12, 2022, which increased the cost of engineering services to \$39,000. The engineer requested an increase of \$4,000 to the contract in order to pay for redesign of the architectural plans. Staff is working on revisions to the contract to approve a final contract amount of \$43,000. Staff received final plans and specifications from the engineers on September 6, 2022 and are reviewing before starting the bid process. Planning reviewed the current set of plans and sent their comments on June 23, 2023. These were forwarded to the Engineer for incorporation to the final plan set. A quote for access control and cameras (Convergint) and low voltage (TransTel) was obtained by IT in June. The Engineer sent a revised set of plans this month. Upon review, there are pay items missing for concrete and asphalt work, as well as details and specifications missing for the storm shelter and other important components. Comments from Planning were not incorporated and a revised specifications book has not been sent. Updated plans and specifications are currently being prepared by TriCore. City of Norman comments on the plans and specifications are currently being addressed by TriCore prior to entering the bidding phase of this project. TriCore is still in the process of addressing comments as of the first week in May 2024.

Engineer: TriCore Group, LLC (Greg Vance)

Transfer Station Renovations (SA005):

The Transfer Station has several elements that have deteriorated since its installation in 2008 due to its heavy use. This project will repair the Transfer Station floor install fire suppression system, truck parking area, and improvements to the building exterior. Repair of the floor and installation of the fire suppression system will be expedited and the Transfer Station will be required to stay in operation during the entire construction. Request for Qualifications were sent on September 29, 2022 and an optional on-site meeting was held on October 11, 2022. Qualifications were due Thursday, October 20, 2022 and one firm, Parkhill Engineering, submitted qualifications. Staff approved the qualifications submitted by Parkhill Engineering after reviewing their qualifications. A scope was received by Parkhill on December 19, 2022. Staff is still reviewing before Council approval. This project has been tabled due to the received cost estimate exceeding the funds allotted for the project. Sanitation would rather move forward with a longer term plan for a new facility. This project will be removed from future monthly updates June, 2024.

Truck Wash Facility (SA0015)/ Container Maintenance Facility (SA0009) / Household Hazardous Waste Facility (SA0012): Project will provide an automated truck wash facility at the sanitation storage yard north of the WRF and will provide a new enlarged maintenance, and regulatory compliant welding and painting facility for solid waste collection containers. The Truck Wash Facility will be available to all City vehicles, but designed primarily for large equipment. For the container maintenance facility, the proposed location is adjacent to the Truck Wash Facility to allow for efficient operations by staff. Upon learning of the potential bus wash facility to be constructed at the North Base Campus, Utilities and Public Works have begun coordination of the facilities and the potential to combine efforts into facility capable of meeting needs for both departments and the City.

A Household Hazardous Waste Facility will also be included within this project. This Facility is necessary to allow for City residents a timely disposal option for household wastes that cannot be disposed using their normal polycart service. Currently, an annual collection day is held for City residents to dispose of their items but this has proven to be challenging in recent years.

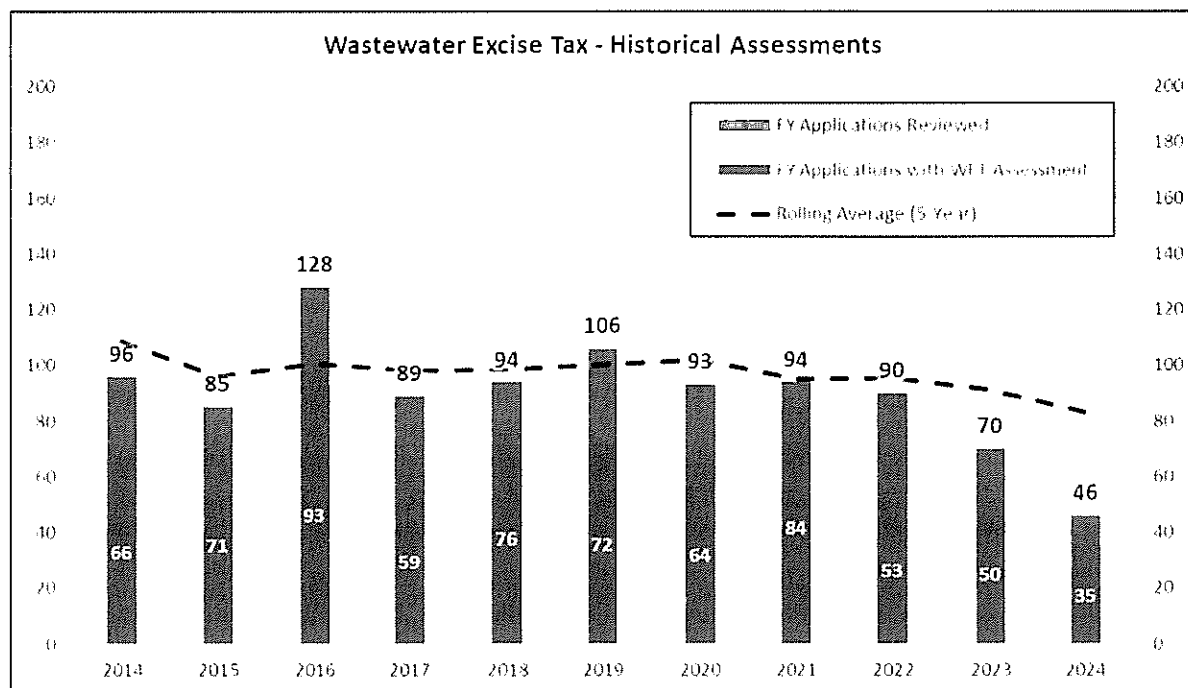
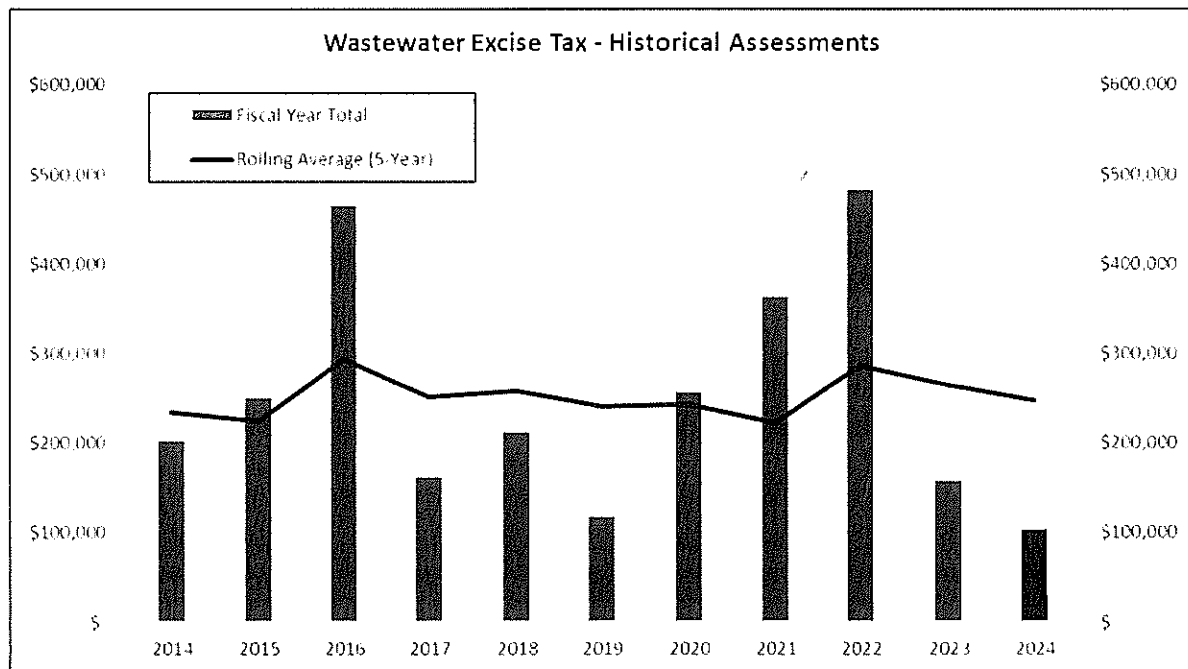
Preliminary design efforts have identified potential improvements to the final product that warrant modifications to the project scope that required a contract amendment with the Architect. Amendment No. 1 was approved by City Council in February 2020 and included changes to the site for the Household Hazardous Waste and Container Maintenance facilities and entry drive modifications to the Transfer Station facility to improve accessibility and safety for vehicles entering and leaving the facility.

The property has been rezoned to add Municipal Use for the property to meet current code requirements. The final plans were completed and advertised. Bids were opened and contract K-2021-10 was awarded to the Landmark Construction Group on January 12, 2021. The Household Hazardous Waste building is complete and the ribbon cutting was held on February 1, 2022. All finals have been obtained for the Container Maintenance building and the Certificate of Occupancy should be issued in February. Both projects are complete and in operation. All work is complete. Staff will have the final acceptance on the second docket in March.

Architect: Studio Architects, LLC (George Winters)

Wastewater Excise Tax – Non-Residential:

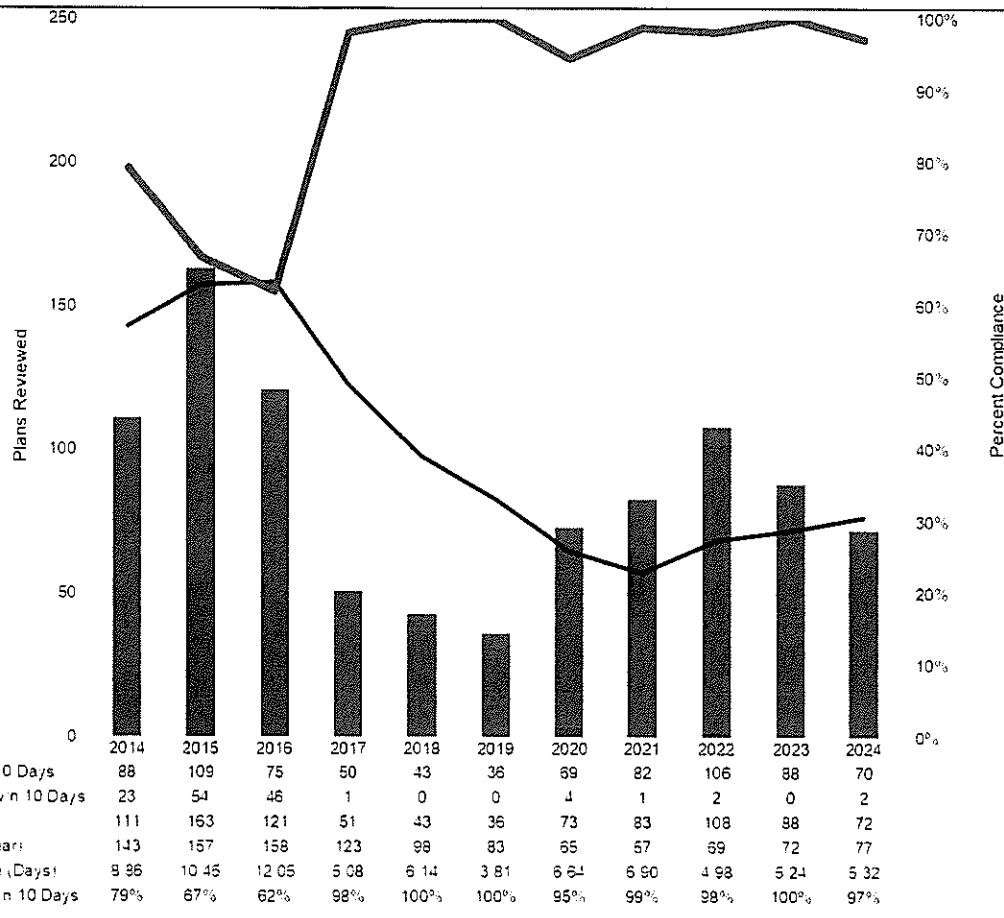
WRF Investment Fee/Wastewater Excise Tax: Staff evaluated the Wastewater Excise Tax on 12 commercial entities last month. Of the 12 applications, nine applications were assessed since they were determined to increase wastewater flows over the previous use of the site. For the fiscal year, 46 commercial properties have been reviewed and a total of \$103,830.59 has been assessed to the entities that will increase wastewater flows for their respective property. Below are graphs showing the amount assessed and the number reviewed (current through date of report preparation)).



PLAN REVIEW:

Fourteen plan sets were reviewed this past month. Staff has reviewed 72 plans for the current fiscal year with an average review time of 5.32 days and with 97 percent of plans reviewed within 10 days. *Graph below shows current reviews as of the date of this report.*

Utilities Department Plan Review Summary Graph



RECOUPMENT PROJECTS:

1. NW Sewer Study: 36th Interceptor & Force Main Payback projects established in 1998/1999: Because of abandonment of Carrington LS, two resolutions reducing number of parcels requiring payback approved 01/10/12. Releases for many properties now served by North interceptor system projects were filed of record in 2012. NUA approved appropriation of payback funds on 12/05/17. Collected payback fees of \$697 for Jolley Addition on 03/23/18. NUA approved appropriation of payback funds 12/10/19 allowing staff to issue payback checks to developers in late December 2019.
2. Sewer Service Area 5 Payback: Payback project established by R-0304-13 for NUA share of sewer improvements along Highway 9 from the Summit Valley Lift Station to the USPS.
3. North Porter Waterline Payback: Payback project established 04/12/05 for 12-inch waterline constructed by Calvary Free Will Baptist Church along Porter Avenue from Tecumseh Road north. Total payback to date is \$0.00 of potential \$61,177.
4. 36th Avenue NW Waterline Payback: Payback project established 08/24/99 for 24-inch waterline along 36th Avenue NW from Tecumseh Road to SE 34th in Moore. Total payback to date is \$65,123.
5. 24th Avenue NW Waterline Payback: Payback project established 04/22/08 for 24-inch waterline along 24th Avenue NW from convention center to Tecumseh Road. Medcore billed \$27,212 on 04/15/20; total payback to date is \$87,074 of original project cost of \$346,134.
6. Post Oak Lift Station Payback: Payback project approved 04/14/09 for sewer and lift station improvements to serve the Links development and other properties in SE Norman. Construction complete and final payback costs approved 01/25/11. Parcel 5 payback of \$15,717.09 paid 12/15/15; total of \$15,717.09 paid to date and will be returned to Links at end of fiscal year. Payback funds returned to Links in January 2018. Links check reissued in July 2019 as previous check was never cashed.
7. Interstate Drive Waterline Payback: NUA approved payback project on 04/22/14 for waterline improvements in University North Park in conjunction with the extension of Interstate Drive. Construction was complete in late 2015.

Staff has finalized project costs, payback amounts and the Final Payback resolution approved 12/10/19. Hudiburg Subaru billed \$28,540 on 04/24/20 and UNP was billed \$32,963 for detention pond on 04/24/20.

8. Ruby Grant Waterline Payback: NUA will soon consider a new waterline payback project for waterline improvements along Franklin Road in conjunction with the Ruby Grant Park Improvements. Norman Forward through the Parks Department will fund 50% and the NUA will fund the remaining costs to be paid back over 20 years as property to the north develops. Design plans are complete and project will bid 07/25/19. Ruby Grant Waterline Payback project approved by Council 12/10/19; construction of 12-inch waterline is nearing completion. Battison Honda is considering new development along Interstate Drive north of Franklin Road that will connect to the Ruby Grant Waterline.

Private Water Well Permits Issued

Two permits (PRSF202401006, PRPL202400040) were issued for April.

DIVISION OF ENVIRONMENTAL RESILIENCE AND SUSTAINABILITY APRIL 2024 SUMMARY

	MONTHLY	YEAR-TO-DATE
STORMWATER CONSTRUCTION SW		
INSPECTIONS	53	827
ACTIVE SITES	81	887
CITATIONS	0	0
NOVS	0	0
CDOS	0	1
SWOS	0	0
ECPS	2	8

STORMWATER MS4 OPERATIONS		
ACTION CENTER	5	49
PWSTORMWATER	1	9
CALLS	17	99
OTHER	25	123
TOTAL INQUIRIES	48	270
OUTFALL INSPECTIONS	0	16
MCM 5 INSPECTIONS	0	147
MCM 6/P2 INSPECTIONS	1	13

PRETREATMENT/FATS, OILS, AND GREASE (FOG) PROGRAM		
FOG INSPECTIONS	19	204
FOOD LICENSE APPROVAL	3	20
SIU INSPECTIONS	0	8
SIU SITES SAMPLED	0	3
TABLE II MONITORING (%)	0%	100%
TABLE III MONITORING (%)	25%	50%

HOUSEHOLD HAZARDOUS WASTE		
HHWF: CARS SERVED	74	630
SWAP SHOP VISITS	8	99
OIL DISPOSED	4200	23558
ANTIFREEZE DISPOSED	531	1925
TIRES DISPOSED	480	3051
HHW MATERIAL COLLECTED	3997.5	40427
E-WASTE: CARS SERVED	652	952
E-WASTE COLLECTED	37504	58074
TOTAL CARS SERVED	726	1582
TOTAL MATERIAL COLLECTED	41501.5	98501

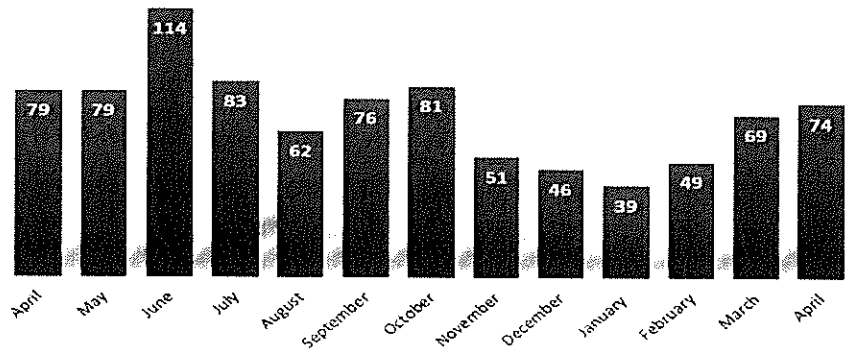
REVENUE		
FOG PROGRAM	\$ 3,270.00	\$ 22,870.00
SURCHARGE	\$ 3,106.69	\$ 64,964.39
LAB ANALYSIS RECOVERY	\$ -	\$ -
IND. Dischg. Permit fee	\$ 1,500.00	\$ 6,000.00
TOTAL	\$ 7,876.69	\$ 93,834.39

ACTIVITIES
ECAB
Provided staff liaison support including attending meetings, preparation of minutes,
Participated in Earth Day Festival
Continuing meetings about MCPA
Working on efforts to reduce contamination in recycling
DoERS
Participating in planning for SW-AWWA conference - on Transportation, Meet and greet and
LTWA Board Member - very active
COSWA Board Member - very active
OCASA Board Member - very active
State Pretreatment Coordinators - very active
Active member on AIM Stormwater Subcommittee and General Steering committee
On April 2, Loudenback facilitated videoing of Compost by OKRA
On April 3, artist meetings with AI artists were held.
On April 3, Norman Solar initiative kicked off.
Coordinating with Ginna Dowling and Jason Wells (through P&R and NAC) to do a pollinator
Member of TX/OK resiliency cohort
Coordinating with Mr. Pyle, NREL and Legal to negotiate the OG&E franchise agreement
On April 4, Gates and Loudenback attended the Pretreatment Quarterly Meeting
On April 5 and 6, almost 100 rain barrels were distributed.
On April 9, Loudenback attended OFMA Spring Technical Workshop
On April 10, Haynes recertified as a Certified Stormwater Inspector
On April 10, Chao, Boteler, and Loudenback joined Rachel Croft, WTP, at Lakeview
On April 11 and 12, 6th annual On April 14, Bondy and Haynes facilitated a Reaves Park clear
On April 15, the Artful Inlets celebratory walkthrough and toast was held.
On April 16, Boteler and Loudenback facilitated a cleanup at Crestland Park
ECAB met on April 17
On April 18 and 19, Artful Inlet, "Ribbit", was renovated
On April 19, Boteler, Gates and Loudenback facilitated a cleanup at LEAF
On April 20, Loudenback tabled at Midwest City Earth Day Festival
On April 20, Loudenback helped facilitate the end of a Clean Neighborhood Project cleanup

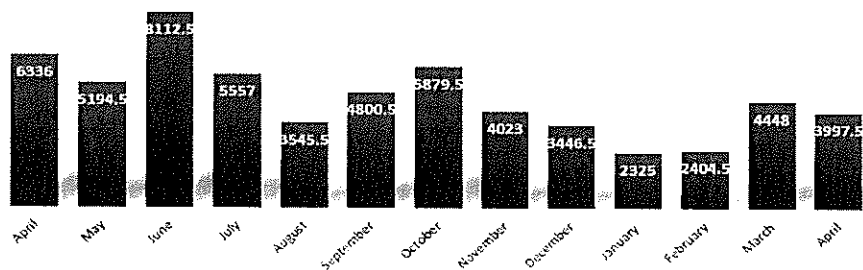
Upcoming Events:

5/4/2024 Electronics Waste
5/4/2024 Container Gardening at LEAF
5/6/2024 OCASA/OKRA Lunch and Learn in Room B
5/6-8/2024 APWA
5/8/2024 Taste Test in Dev Center
5/9/2024 WTP Tour
5/11/24 Blue Thumb Bug Picking
5/11/24 Compost Festival
5/14/24 Operator Certification Class - Line Maintenance
5/15/24 Irving Middle School Solar Agrivoltaic project kickoff
5/16/24 Wine in the Watershed - LTWA and Norman Next
5/18/24 Creekside Bike Park Cleanup
5/19/24 Blue Neighborhood Workshop
5/30/24 Operator Certification Class - Council Chambers

Number of Facility Appointments



Amount Collected in Pounds at Facility (lbs)



CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
SEWER MAINTENANCE				
	FYE 2024		FYE 2023	
April 2024	MONTH	YTD	MONTH	YTD
Obstructions:				
City Responsibility	4	17	1	20
Property Owner Responsibility	24	203	22	209
TOTAL	28	220	23	229
Number of Feet of Sewer Cleaned:				
Cleaned	90,794	833,742	91,190	928,866
Rodded	3,103	30,016	2,805	39,350
Foamed	0	101,572	0	77,694
SL-RAT	16,161	26,767	0	0
TOTAL	110,058	992,097	93,995	1,045,910
Sewer Overflows:				
Rainwater	0	0	0	0
Grease/Paper/Roots	0	1	0	6
Obstruction	0	0	0	3
Private	1	11	1	7
Other (Lift Station, Line Break, etc.)	0	0	0	1
Total Overflows	1	12	1	17
Feet of Sewer Lines Televised	26,640	249,350	38,839	232,416
Locates Completed	325	3,087	311	3,555
Manholes:				
Inspected	1,331	11,525	1,178	11,827
New	0	0	0	3
Raised	2	17	0	13
Repaired	8	21	0	19
Feet of Sewer Lines Replaced/Repaired	32.00	105.50	0	71
Hours Worked at Lift Station	41.05	414.17	44	671
Hours Worked for Other Departments	1.67	39.63	3.75	28.79
OJI's	0	0	1	3
Square Feet of Concrete	0	0	0	81
Average Response Time (Minutes)	24.00	26.63	21.00	26.98
Number of Claims	1.00	4.00	1.00	3.00

CITY OF NORMAN				
DEPARTMENT OF UTILITIES				
LINE MAINTENANCE DIVISION				
MONTHLY PROGRESS REPORT				
WATER MAINTENANCE				
	FYE 2024		FYE 2023	
April 2024	MONTH	YTD	MONTH	YTD
New Meter Sets:	39	315	47	288
Number Short Sets	37	305	46	282
Number Long Sets	2	10	1	6
Average Meter Set Time	7.91	6.25	5.25	5.62
Number of Work Orders:				
Service Calls	554	4,803	402	4,942
Meter Resets	0	4	0	8
Meter Removals	3	38	7	54
Meter Changes	84	607	23	295
Locates Completed	468	4,101	456	3,892
Number of Water Main Breaks	6	122	13	184
Average Time Water Off	0.75	1.58	1.54	1.75
Number of Water Leaks	40	477	34	497
Fire Hydrants:				
New	0	0	0	5
Replaced	0	4	0	3
Maintained	56	494	47	1,004
Number of Valves Exercised	28	824	159	2,299
Feet of Main Construction	0	500	915	5,553
Hours of Main Construction	0	1,631	619	3,133
Meter Changeovers	0	5	0	3
OJI's	0	1	0	4
Hours Flushing/Testing New Mains	4.88	143	25	523
Hours Worked Outside of Division	0.00	0.00	138	138

City of Norman, Oklahoma
Department of Utilities

Monthly Progress Report
Water Reclamation Facility
April 1-30, 2024

Flow Statistics

	FYE 2024		FYE 2023	
	<u>This Month</u>	<u>YTD</u>	<u>This Month</u>	<u>YTD</u>
Total Influent Flow (M.G.)	348.6	3451.4	355.5	3186.0
Total Effluent Flow (M.G.)	343.7	3248.8	334.8	2998.8
Influent Peak Flow (MGD)	17.0	28.3	20.3	20.3
Effluent Peak Flow (MGD)	16.2	27.7	20.1	20.1
Daily Avg. Influent Flow (MGD)	11.6	11.3	11.8	10.6
Daily Avg. Effluent Flow (MGD)	11.5	10.6	11.0	10.0
Precipitation (inches)	3.4	34.6	4.8	24.1

Discharge Monitoring Report Stats

5 day BOD:

EPA minimum percentage removal 85%

Avg.

Avg.

Influent Total (mg/l)	142	190
Effluent Carbonaceous Total	2	2
Percent Removal	98.6	98.9

Total Suspended Solids:

Influent (mg/L)	222	325
Effluent (mg/L)	6.7	5
Percent Removal	97.5	98.5

Dissolved Oxygen:

Influent (min)	0.9	0.7
Effluent (min)	6.3	5.9

pH

Influent (Low)	7	6.9
(High)	7.3	7.6
Effluent (Low)	6.9	7.2
(High)	7.2	7.5

Ammonia Nitrogen

Influent (mg/L)	31.1	27.5
Effluent (mg/L)	0.9	0.07
Percent Removal	97.1	99.7

Utilities

Electrical

Total kWh Used (Plant wide)	362,300	4,411,500	384,640	4,789,480
Aeration Blowers	108,400	1,224,700	131,500	1,596,500
UV Facility	36,800	612,000	21,800	427,800

Natural Gas

Total cubic feet/day (plant wide)	372,000	3,061,000	349,000	3,395,000
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Public Education (Tours)

0	0	0	0
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Total Attendees for FYE 24

202	101
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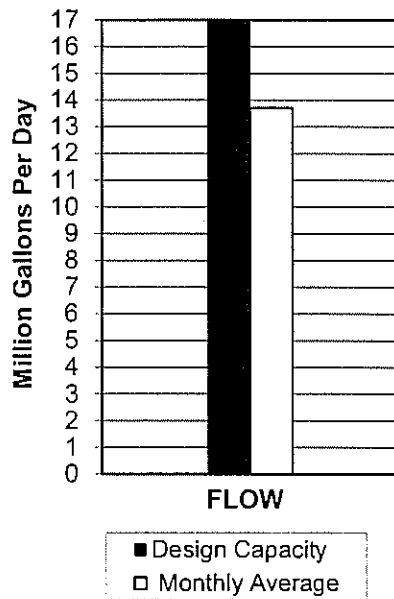
OU Golf Course (Pumped)

3.6	83.8	7.0	59.2
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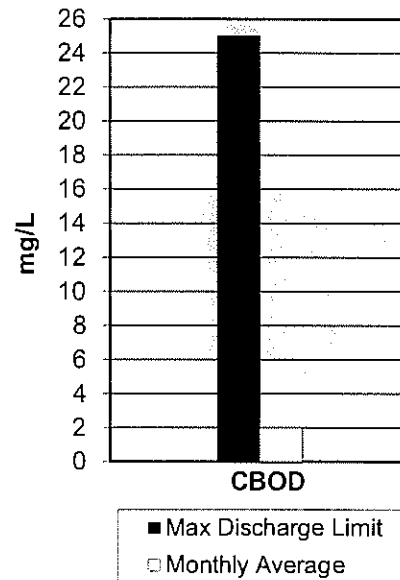
E. coli average for April 2024 80 MPN (Limit is 630)

CITY OF NORMAN
WATER RECLAMATION FACILITY
April 2024

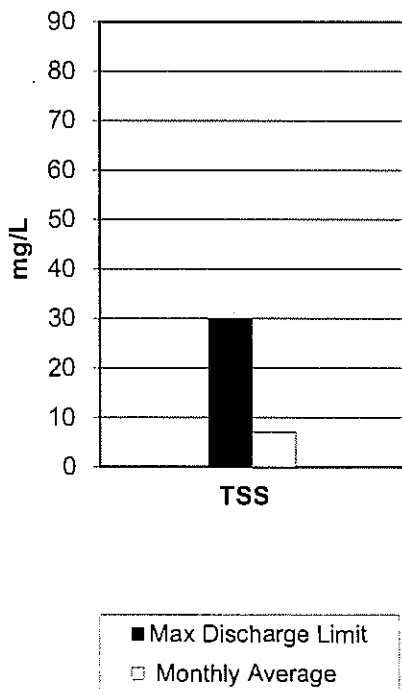
Influent Flow
Volume Treated



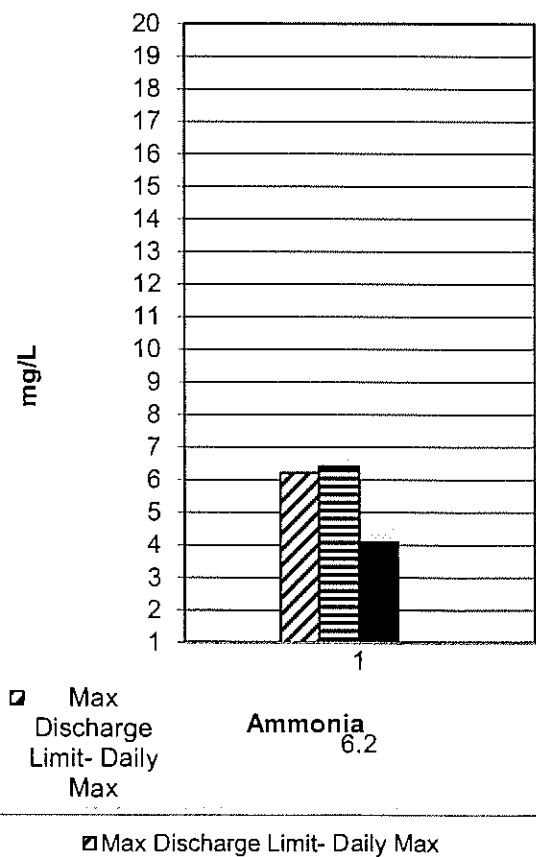
Effluent CBOD:
Strength of Wastewater



Effluent
Total Suspended Solids



Effluent Ammonia- Nitrogen



Comments here

**CITY OF NORMAN, OKLAHOMA
DEPARTMENT OF UTILITIES
MONTHLY PROGRESS REPORT**

WATER TREATMENT DIVISION

MONTH: April-2024

	FYE 2024		FYE 2023	
	<u>This month</u>	<u>Year to date</u>	<u>This month</u>	<u>Year to date</u>
Water Supply				
Plant Production (MG)	338.52	3113.39	215.99	2856.49
Well Production (MG)	57.57	1125.50	170.61	1402.05
Oklahoma City Water Used (MG)	29.96	304.03	32.13	303.48
Total Water Produced (MG)	426.05	4542.92	418.73	4562.03
Average Daily Production	14.20	14.89	13.96	15.06

Peak Day Demand

Million Gallons	16.45	23.32	17.07	25.52
Date	4/17/2024	9/4/2023	4/17/2023	7/27/2022
System Capacity (see note 1)	25.78	25.78	25.78	25.78
Demand Above Capacity (Peak Day)	0.00	0.00	0.00	0.00

Note 1: Beginning June 2016 the System Capacity includes the Oklahoma City water line. (Plant + Wells + OKC)

Costs

Plant	\$667,474.76	\$6,848,877.77	\$655,842.06	\$6,699,789.25
Wells	\$208,392.59	\$2,460,274.16	\$226,460.10	\$2,510,012.63
OKC	\$93,982.57	\$954,293.62	\$89,378.59	\$912,304.94
Total	\$969,849.92	\$10,263,445.55	\$971,680.75	\$10,122,106.82

Cost per Million Gallons

Plant	\$1,971.74	\$2,199.81	\$3,036.40	\$2,345.46
Wells	\$3,619.81	\$2,185.95	\$1,327.39	\$1,790.24
OKC	\$3,137.35	\$3,138.78	\$2,781.69	\$3,006.17
Total	\$2,276.40	\$2,259.22	\$2,320.54	\$2,218.78

Water Quality

Bacterial Samples in Compliance	100	1,008	100	996
Bacterial Samples out of Compliance	0	2	0	4
Total number of inquiries (Note 2)	0	19	9	36
Total number of complaints (Note 2)	1	49	4	59
Number of complaints per 1000 service connections	0.02	1.19	0.10	1.53

Note 2: Prior to April 2016 complaints and inquiries were grouped together, listed as complaints, and not distinguished.

Safety

Hours lost to OJI	0	0	0	0
Hours lost to TTD	0	0	0	0
Total Hours Lost	0	0	0	0
Safety Training Sessions Held	1	9	1	3

Public Education

Number of tours conducted	2	14	5	11
Number of people on tours	9	174	56	174

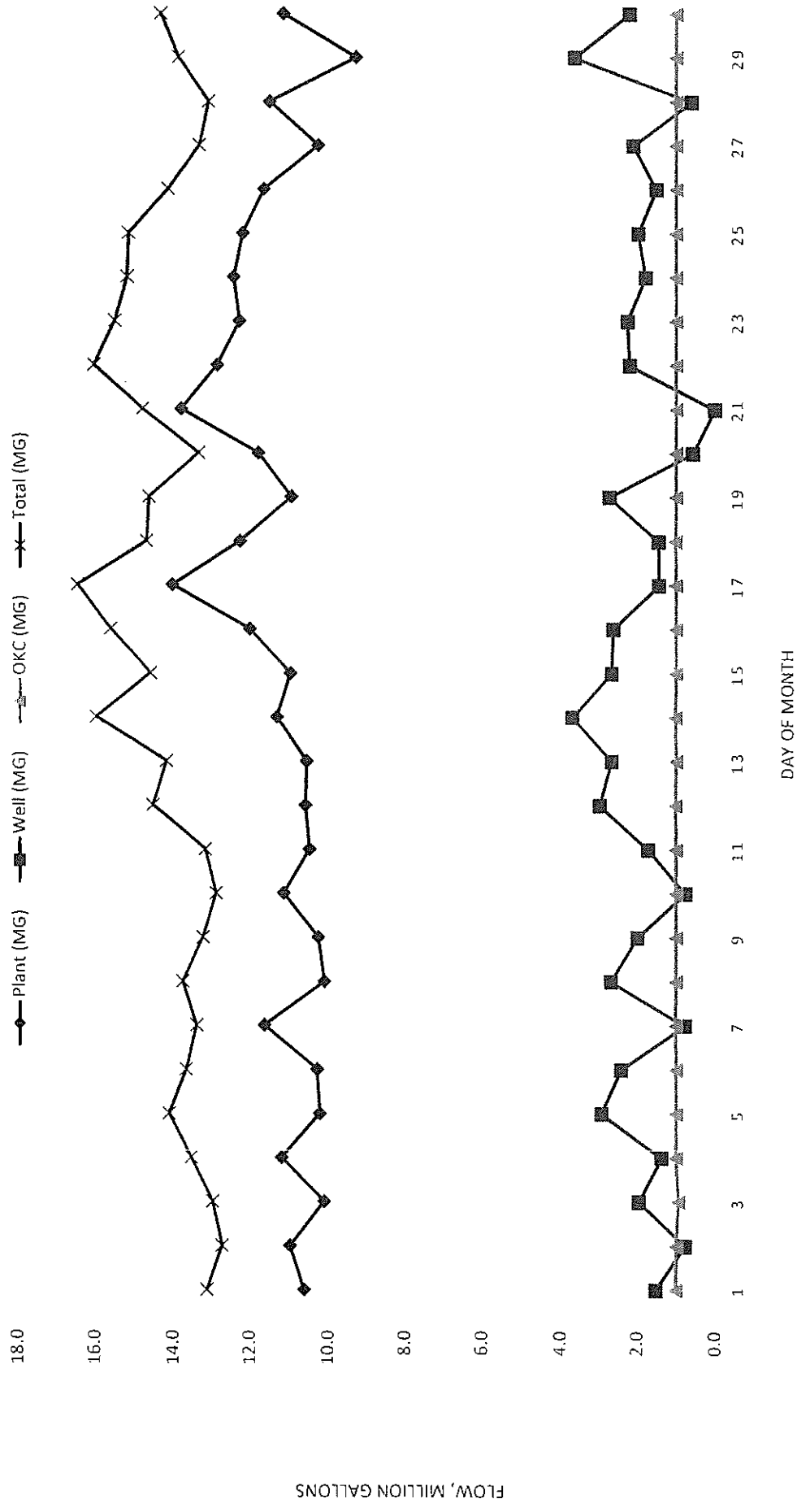
Notes:

Installed effluent valves on filters 5 and 6. Started SCC 2. Installed temporary header for SH feeders.

Re-installed motor for backwash pump. Installed Onyx pinch valve on SCC 1.

Starr replace section of SH temporary feed line. Staff replaced slurry discharge valve on lime slaker 2

WATER PRODUCTION FOR APRIL 2024



MONTHLY TRANSFER STATION REPORT

April

	TONS PER MONTH	REVENUE PER MONTH
O.U.	422.54	\$23,129.88
STANDARD GATE	1,450.42	\$122,409.68
RESIDENTIAL	677.78	\$19,964.80
TOTALS:	2,550.74	\$165,504.36

	MONTH
# OF LOADS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	585.00

# OF TONS TRANSPORTED TO OKC LANDFILL BY TRANSFER STATION TRUCKS.	10648.63
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# OF LOADS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS.	0.00
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# OF TONS TRANSPORTED TO OKC LANDFILL BY INDIVIDUAL SANITATION TRUCKS:	0.00
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TOTAL LOADS BROUGHT TO LANDFILLS:	585.00
GRAND TOTAL TONS TO LANDFILLS	10,648.63

DISPOSAL COST PER TON (OKC)	\$22.91
TIPPING FEE'S FOR DUMPING AT OKC:	\$243,960.11
GRAND TOTAL TIPPING FEE'S	\$243,960.11

# OF LOADS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	684.00
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# OF TONS BROUGHT TO TRANSFER STATION COMMERCIAL SANITATION TRUCKS:	4156.59
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# OF LOADS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	857.00
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# OF TONS BROUGHT TO TRANSFER STATION RESIDENTIAL SANITATION TRUCKS:	4035.75
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TOTAL LOADS BROUGHT TO TRANSFER STATION:	1541.00
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TOTAL TONS BROUGHT TO TRANSFER STATION:	8192.34
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MISCELLANEOUS TONS BROUGHT BY OTHER DEPTS.:	178.90
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TOTAL TONS RECEIVED AT TRANSFER STATION	10921.98
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SANITATION DIVISION PROGRESS REPORT
SUMMARY 2024

	FYE 23		FYE 24	
	MONTH	YR-TO-DATE	MONTH	YR-TO-DATE
<u>Vehicle Accidents</u>	1	24	0	10
<u>On The Job Injuries</u>	1	6	1	1
<u>Bulk Pickups</u>	0	206	0	270
<u>Refuse Complaints</u>	102	640	96	623
<u>New Polycarts Requests</u>	55	494	79	330
<u>Polycarts Exchanges</u>	5	88	3	28
<u>Additional Polycart Requests</u>	64	558	58	344
<u>Replaced Stolen Polycarts</u>	63	202	16	104
<u>Replaced Damaged Polycarts</u>	59	870	45	295
<u>Polycarts Repaired</u>	33	404	24	172

COMPOST MONTHLY REPORT

APRIL

MONTH

TONS BROUGHT IN BY COMPOST CREWS:	278.27
LANDFILL TIPPING FEE'S	\$ 22.91
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 6,375.17

TONS BROUGHT IN BY PUBLIC:	2,200.00
TONS BROUGHT IN BY CONTRACTORS :	2,600.00
TONS BROUGHT IN BY OTHER CITY DEPARTMENTS:	200.00
LANDFILL TIPPING FEE'S	\$ 22.91
SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 114,550.00

TOTAL SAVINGS FROM NOT DUMPING AT LANDFILL:	\$ 120,925.17
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REVENUE COLLECTED FROM COMPOST SALES:	\$0.00
REVENUE COLLECTED FROM GATE SALES:	\$11,480.00

TOTAL TONS COLLECTED	5,278.27
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MULCH CUBIC YDS
MONTH

PARKS DEPT.	
ROAD & CHANNEL	
LINE MAINTENANCE	
STREET DEPT.	
WATER TREATMENT	
MURPHY PRODUCTS OKC	
SELF LOADING BIN	36
DRYING BEDS	5,000
COMPOST SOLD BY CUBIC YARDS	
MULCH SOLD BY CUBIC YARDS	3,300
TOTAL:	8,336

COMPOST CUBIC YDS
MONTH

0
0

CURBSIDE MONTHLY RECYCLING REPORT**APRIL****PROGRAM STATISTICS**

	AVERAGE
	MONTH
SET OUT/PARTICIPATION RATE:	85%
AVERAGE TONS PER DAY :	10.93
POUNDS PER HOME:	9.3

COMMODITY BY TON

	% of Total	TONS
ALUMINUM BEVERAGE CAN	2.10%	6.88
#1 PET	5.50%	18.02
NEWS	0.00%	0
GLASS CONTAINERS	5.72%	18.75
MIX PAPER	33.40%	109.46
PLASTIC FILM	0.57%	1.87
#2 NATURAL	0.90%	2.95
#2 COLOR	1.10%	3.6
#3-#7	0.00%	0
METAL	0.82%	2.69
RIGIDS	0.89%	2.92
TIN-STEEL SCRAP	3.30%	10.81
TRASH	28.30%	92.74
OCC	17.40%	57.02
TOTAL	100.00%	327.71

	MONTH
SERVICE CALLS (MISSES)	41
HOUSESIDE	3
REMINDER	2
SCATTERED	0
MISC.	0
REPAIR	24
NEW	48
ADD	3
MISSING	9
EXCHANGE	0
REPLACE	9
PICK UP	21
TOTAL CALLS	160.00

	MONTH
LANDFILL COST AVOIDANCE	\$6,472.27

Drop Center Report April

MONTHLY UNIT PRICES	Revenue per ton	Proc. Fee	Lbs Rejected	Tons Rejected	%	LNDFL Fee	Tons Diverted	\$ Diverted
ALUMINUM:	\$1,050.00	\$0.00		0	0	\$22.91	177.04	\$4,055.99
PLASTICS:	\$5.00	\$0.00						
STEEL CANS:	\$0.00	\$0.00						
MIXED OFFICE PAPER:	\$0.00	\$0.00						
CARDBOARD:	\$100.00	\$0.00						

RECYCLING CENTER DATA:	#9	Westwood	Hollywood	Transfer
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	TONS	TONS	TONS	Total Tons	PRO/FEE	Revenues	Net
ALUMINUM:	0.2	0.06	0.28	0.02	0.56	\$0.00	\$588.00
PLASTICS:	3.9	0.94	5.32	0.45	10.61	\$0.00	\$53.05
STEEL CANS:	0.2	0.06	0.28	0.02	0.56	\$0.00	\$0.00
MIXED OFFICE PAPER:	2.41	1.14	6.23	1.39	11.17	\$0.00	\$0.00
CARDBOARD:	17.18	8.61	27.12	1.17	54.08	\$0.00	\$5,408.00
RECYCLING CENTER TOTALS:	23.89	10.81	39.23	3.05	76.98	\$0.00	\$6,049.05

Commercial Cardboard Containers	Compactors	Wood	Glass	Metal
TONS	TONS	TONS	TONS	TONS
Revenues	Revenues	Revenues	Revenues	Revenues
41.75	\$4,175.00	6.06	\$606.00	0
				2.22
				\$248.00
				Cost
				\$0.00
				Profit
				\$248.00

Expenses

Average hrly+ benefits \$26.78

Cage Rolloff	Cardboard	Occ Compact	MXD Office	Total
Hours	56	196.25	6	18
Labor \$	\$1,499.68	\$5,255.58	\$160.68	\$482.04
Vehicle cost	\$0.00	\$0.00	\$0.00	\$0.00
				\$7,397.98
				\$0.00

Customer Revenue
\$12,150.38

Total All Recycle and Cardboard	Revenues
127.01	\$11,078.05

Total Recycle Only	Revenues
25.12	\$889.05

Total Cardboard	Revenues
101.89	\$10,189.00

Revenue	Income	Expense	Net
	\$23,228.43	\$7,397.98	\$ 15,830.46