

## CITY OF NORMAN, OK STAFF REPORT

---

**MEETING DATE:** 04/11/2024

**REQUESTER:** Geoffrey Arce

**PRESENTER:** Justin Fish, Planner I

**ITEM TITLE:** CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF ORDINANCE NO. O-2324-47: AN ORDINANCE OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, AMENDING THE PLANNED UNIT DEVELOPMENT ESTABLISHED IN ORDINANCE NO. O-2122-10, TO AMEND THE SITE PLAN AND PUD NARRATIVE FOR PART OF THE NORTH HALF (N/2) OF SECTION TWENTY-SIX (26), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST OF THE INDIAN MERIDIAN, CLEVELAND COUNTY, OKLAHOMA; AND PROVIDING FOR THE SEVERABILITY THEREOF. (3766 E. ROBINSON STREET)

---

**APPLICANT/REPRESENTATIVE** Geoffrey Arce

**WARD** 5

**CORE AREA** No

**BACKGROUND:** The applicant, Geoffrey Arce, is requesting to amend the PUD, Planned Unit Development, which was granted to the subject property as a result of a previous rezoning application in September 2021 under Ordinance No. O-2122-10. The applicant requests to modify the approved site plan by including the addition of a 30' x 70' metal building, creating an additional approach, and moving the existing dumpster enclosure. These changes do not correlate with the site plan that was approved as a part of Ordinance No. O-2122-10. For this reason, the applicant has applied to amend the original site plan and narrative to reflect the desired changes for the subject property.

**PROCEDURAL REQUIREMENTS:**

**GREENBELT MEETING:** This application was not required to go to Greenbelt.

**PRE-DEVELOPMENT:** This application was not required to go to Pre-Development.

---

**ZONING ORDINANCE CITATION:**

**SECTION 36-509, PUD, PLANNED UNIT DEVELOPMENT**

1. Statement of Purpose. It is the intent of this section to encourage developments with a superior built environment brought about through unified development and to provide for the application of design ingenuity in such developments while protecting existing and future surrounding areas in achieving the goals of the comprehensive plan of record. The "PUD" Planned Unit Development district herein established is intended to provide for greater flexibility in the design of buildings, yards, courts, circulation, and open space than would otherwise be possible through the strict application of other district regulations. In this way, applicants may be awarded certain premiums in return for assurances of overall planning and design quality, or which will be of exceptional community benefit and which are not now required by other regulations. By permitting and encouraging the use of such procedures, the Planning Commission and City Council will be able to make more informed land use decisions and thereby guide development more effectively in the best interest of the health, safety, and welfare of the City.

Specifically, the purposes of this section are to encourage:

- (a) A maximum choice in the types of environment and living units available to the public.
- (b) Provision of more usable and suitably located open space, recreation areas, or other common facilities than would otherwise be required under conventional land development regulations.
- (c) Maximum enhancement and minimal disruption of existing natural features and amenities.
- (d) Comprehensive and innovative planning and design of diversified developments which are consistent with the City's long range plan and remain compatible with surrounding developments.
- (e) More efficient and economic use of land resulting in smaller networks of utilities and streets, thereby lowering costs.
- (f) Preparation of more complete and useful information which will enable the Planning Commission and City Council to make more informed decisions on land use.

The PUD (Planned Unit Development) Regulations are designed to provide for small and large scale developments incorporating a single type or a variety of residential, commercial, industrial and related uses which are planned and developed as a unit. Such development may consist of individual lots, or it may have common building sites. Private or public common land and open space must be an essential, major element of the development which is related to, and affects, the long term value of the homes and other development. A Planned Unit Development shall be a separate entity with a distinct character that respects and harmonizes with surrounding development.

**STAFF ANALYSIS:** The particulars of this PUD include:

**USE:** The PUD Narrative lists the following uses as allowed on site:

- 1. Vehicle Sales (Used or Unused) of the following types (definitions in PUD Narrative):
    - a. All-Terrain Vehicle
-

- b. Motorcycle
  - c. Low-Speed Electrical Vehicle
  - d. Medium-Speed Electrical Vehicle
  - e. Off-Road Motorcycle
  - f. Recreation Vehicle
  - g. Personal Watercraft
2. Parts & Accessories (for the above vehicle types) Sales
  3. Detached one family dwelling
  4. Church, temple or other place of worship
  5. Public school or school offering general educational courses the same as ordinarily given in the public schools and having no rooms regularly used for housing or sleeping
  6. Agricultural crops
  7. The raising of farm animals
  8. All of the following uses:
    - a) Country club.
    - b) Family day care home.
    - c) Golf course (excluding miniature golf courses).
    - d) Home occupation.
    - e) Library.
    - f) Park or playground.
    - g) Plant nursery.
  9. Accessory buildings, including barns, sheds and other farm buildings which are not part of the main building. One guest house may be utilized provided (a) it is clearly secondary to the larger main dwelling; (b) the structure is not rented or leased, nor used as a permanent dwelling; and (c) is not a mobile home.
  10. Type 2 mobile home.
  11. Medical Marijuana Commercial Grower, as allowed by state law. (O-1920-4)
  12. Medical Marijuana Education Facility (cultivation activities only), as allowed by state law. (O-1920-4)
  13. Short-term rentals. (O-1920-56)
  14. Only one main dwelling permitted.

**PARKING:** There will be 6 available concrete parking spots in front of the commercial building, with existing (overflow) parking available south of building, as described in the Narrative. Staff is unsure what is intended regarding a structure or pavement as this was not shown on the proposed Site Plan. The existing PUD states there will be 8 gravel parking spots for customer use (utilizing existing residential parking area). This is a decrease of 2 parking spots for the business.

**LANDSCAPING:** The PUD Narrative does not address landscaping requirements. The applicant is requesting an exemption from landscaping requirements for their commercial development.

**SIGNAGE:** All signage shall comply with City of Norman sign requirements for office uses in Chapter 28. The Narrative also states signage will be mounted on a commercial building; this is implied on the Site Plan. The applicant did not provide further information regarding proposed signage. The existing PUD allowed for a 4'x5' plywood sign and the location was depicted on the previous Site Plan. The sign was never installed and a wall sign has been installed on a building on the property instead of the approved ground sign.

---

**LIGHTING:** The PUD Narrative states all lighting will meet the requirements of Section 36-549, Commercial Outdoor Lighting Standards. All new fixtures will be full cut-off, and all lights will be adequately shielded to avoid glare and light spillover on adjacent properties.

**SANITATION/UTILITIES:** Trash and recycling shall comply with City of Norman standards for commercial pick-up. Trash receptacle and enclosure will be placed in a location approved by Sanitation staff. The Site Plan will have to be updated to show needed details as denoted in Utilities comment below.

**EXISTING ZONING:** The existing zoning for this property is PUD, Planned Unit Development, Ordinance No. O-2122-10.

**ALTERNATIVES/ISSUES:**

**IMPACTS:** The new/additional buildings proposed with the update to the existing PUD create a more intense business use on this property. The majority of the surrounding properties are used as single-family residential. There is an existing eating disorder treatment center in a residential setting to the east of this proposal; this was approved as a PUD (Ordinance No. O-1617-30) in 2017. The patients are rarely outside due to the nature of the facility. There is a church to the west of this proposal at the intersection of 36<sup>th</sup> Ave. N.E and E. Robinson St. The zoning in the area is RE, Residential Estates Dwelling District, A-2, Rural Agricultural District and a PUD, Planned Unit Development for the mentioned facility. The applicant indicated there has been higher business traffic recently, which has created the need for new/additional buildings.

**OTHER AGENCY COMMENTS:**

**FIRE DEPARTMENT AND BUILDING PERMIT REVIEW:** Items regarding fire hydrants and fire/building codes will be considered at the building permit stage.

**PUBLIC WORKS/ENGINEERING:** This property is part of Pecan Heights Addition. The southern portion of the subject property is in the floodplain; any development in this area would require a Floodplain Permit. No Traffic Impact Analysis was required for this project because it was already platted.

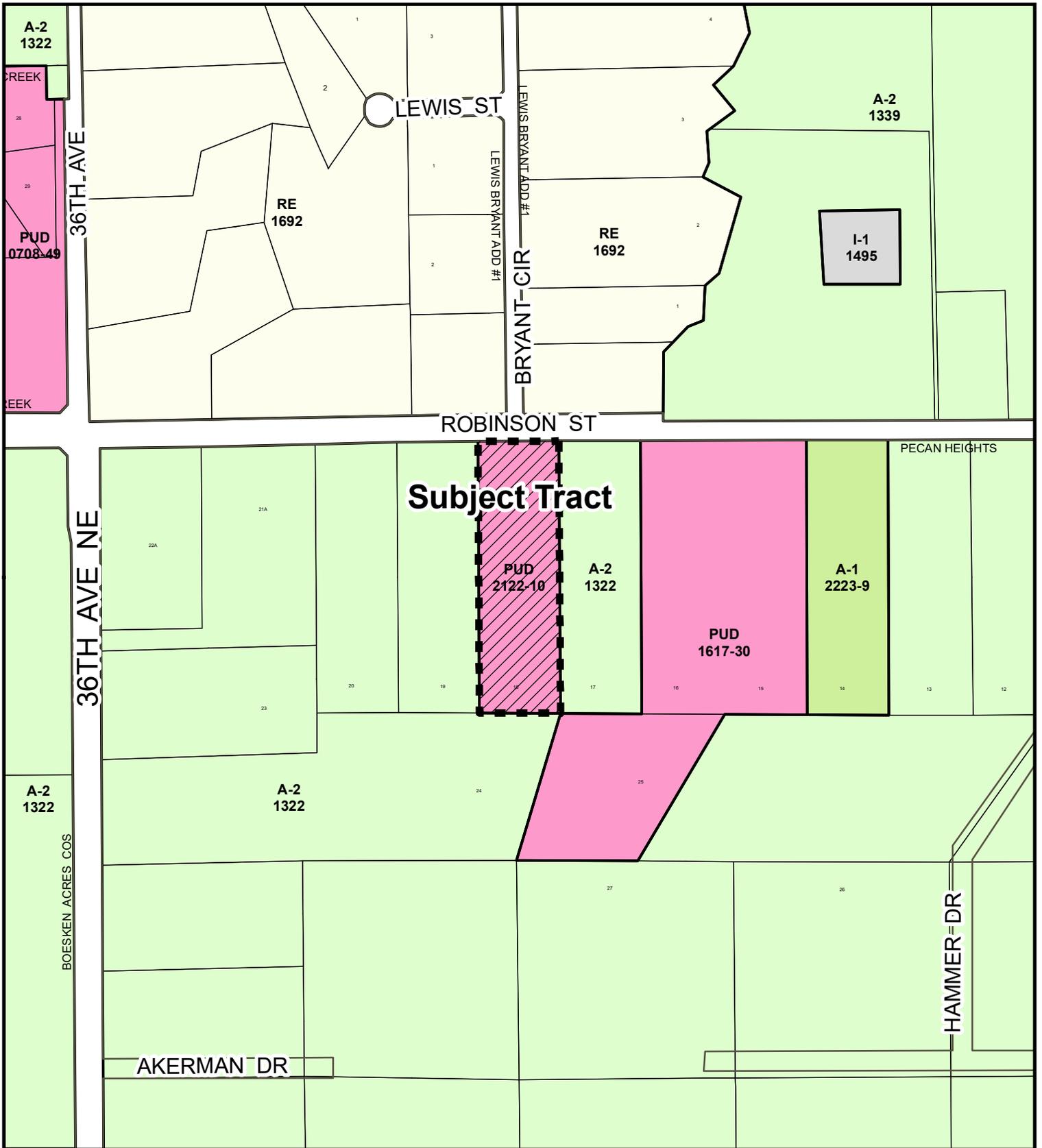
**TRAFFIC ENGINEER:** Staff is unable to approve this Site Plan submitted with this request; the driveway spacing on Robinson Street will violate the Engineering Design Criteria requirements, thus creating a safety issue. The existing PUD was approved by Council with only one driveway in the middle of the property. The existing driveway and added driveway, which were not previously approved, must be removed. Any drives installed will need to be installed according to City standards.

**UTILITIES:**

1. Driving surface will need to meet City of Norman requirements and be designed to handle sanitation truck weights.
  2. Need to see proposed drive access widths, radii, etc. that will allow sanitation vehicles to make the required turning movements.
  3. Dumpster enclosure size and orientation needs to be shown.
-

**CONCLUSION:** Staff forwards this request for a PUD, Planned Unit Development, as Ordinance No. O-2324-47, to Planning Commission for consideration and recommendation to City Council.





# Location Map



Map Produced by the City of Norman  
 Geographic Information System.  
 The City of Norman assumes no  
 responsibility for errors or omissions  
 in the information presented.



March 19, 2024



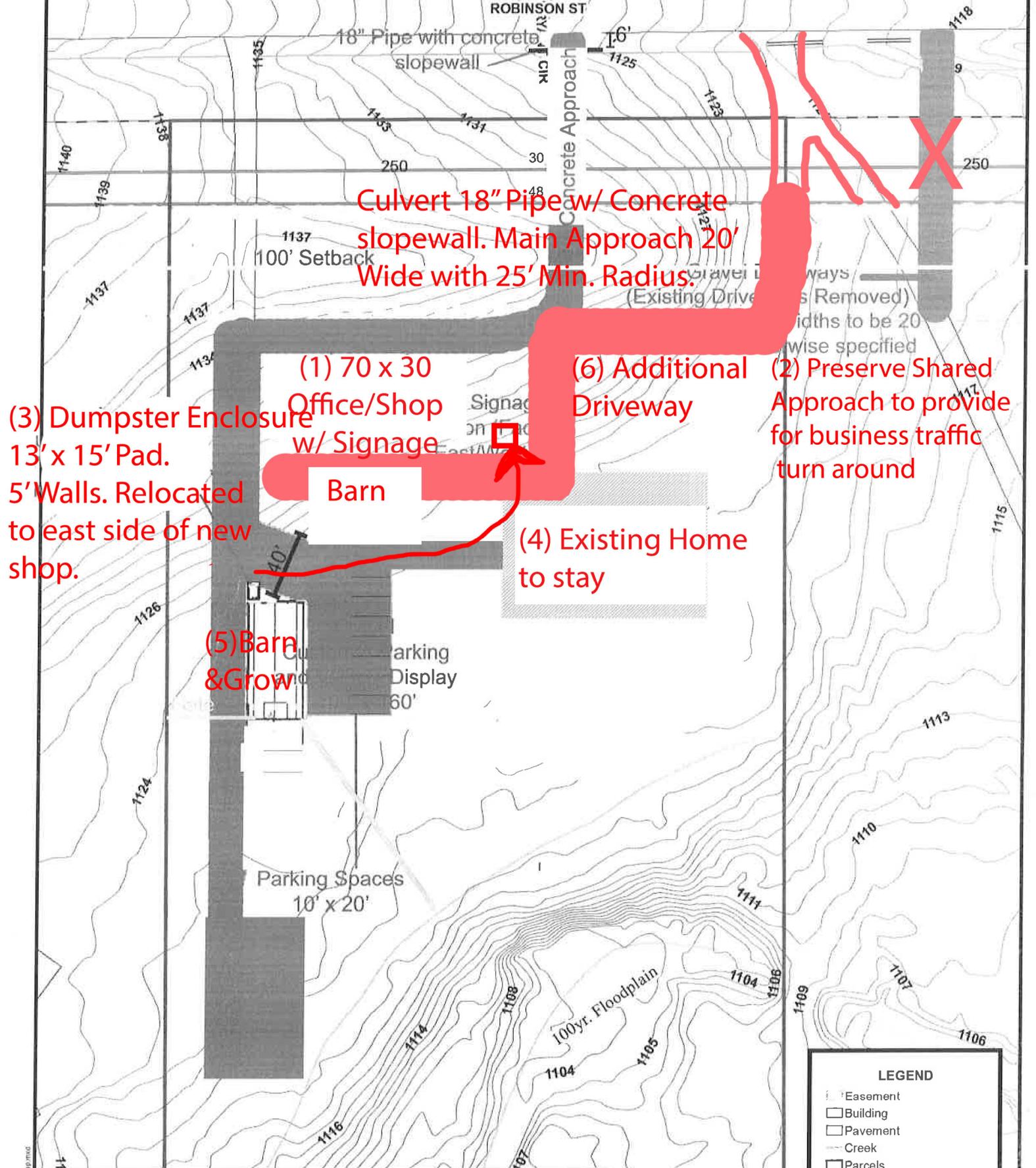
 Subject Tract

## Summary Of Project:

### **All existing uses to stay the same.**

This is an amendment to modify driveway and building arrangement and will consist of the following specific changes to plan as depicted in new site plan.

1. A New 30 ft by 70 ft metal building to fulfill current office, shop and inventory storage needs. Signage to be affixed to front (North) face of building. Up to two separate signs taking up no more than 4' x 8' each. If signage is to utilize lighting it must be inward lit (nothing directed outwards).
2. An additional approach to create turn around for large trucks while preserving the existing residential approach is a necessary safety measure for drivers and to keep business traffic away from children playing outside residence.
3. Dumpster Enclosure to be moved next to new building. Gate/Frontside of dumpster to face east inline with driveway to east approach or as coordinated with sanitation.
4. Previously the plan was to build a new home, instead the existing residence has been remodeled and is now in good condition with no need to remove.
5. Shop/Barn with growing facility on second story.
6. Main Approach to be constructed using 3000 PSI concrete with 6" Minimum Thickness, and 10' Minimum width, in accordance with Norman Engineering Design Standards. The Main approach (directly across from Bryant in center of site) shall have a minimum width of 20 ft, and radius of northern drive running east/west that connects main approach to shared residential drive shall be 25 ft minimum where connecting to Robinson approaches to provide for large truck passage. The remaining driveways shall be 10 ft minimum.



**Culvert 18" Pipe w/ Concrete  
sloped wall. Main Approach 20'  
Wide with 25' Min. Radius.**

**(3) Dumpster Enclosure  
13' x 15' Pad.  
5' Walls. Relocated  
to east side of new  
shop.**

**(1) 70 x 30  
Office/Shop  
w/ Signage**

**Barn**

**(6) Additional  
Driveway**

**(2) Preserve Shared  
Approach to provide  
for business traffic  
turn around**

**(4) Existing Home  
to stay**

**(5) Barn  
& Grow**

Parking Spaces  
10' x 20'

Parking  
Display  
60'

**3766 E. Robinson St.**

March 12, 2021

Map Produced by the City of Norman  
Geographic Information System.  
The City of Norman assumes no  
responsibility for errors or omissions  
in the information presented.



LEGEND	
	Easement
	Building
	Pavement
	Creek
	Parcels
	1ft. Contours 2019
	Hydrants
	Water Mains
	Storm Sewer
	Stream Planning Corridor
	Floodway
	100yr. Floodplain