



CITY OF NORMAN, OK STAFF REPORT

MEETING DATE: 03/08/2022

REQUESTER: Joseph Hill, Streets Program Manager

PRESENTER: Shawn O'Leary, Public Works Director

ITEM TITLE: CONSIDERATION OF APPROVAL, ACCEPTANCE, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF CONTRACT K-2122-105:
A CONTRACT BY AND BETWEEN THE CITY OF NORMAN, OKLAHOMA, AND COWAN GROUP ENGINEERING IN THE AMOUNT OF \$80,000 TO PROVIDE ENGINEERING SERVICES FOR THE DESIGN OF THE FYE 2023 URBAN RECONSTRUCTION PROJECTS ON FAIRFIELD DRIVE AND JUNIPER LANE AND BUDGET APPROPRIATION AS OUTLINED IN THE STAFF REPORT.

BACKGROUND:

On Tuesday, April 6, 2021, Norman residents voted to approve the issuance of \$27 million in bonds to fund the resurfacing, rehabilitation and reconstruction of neighborhood streets as part of a 5-year, 5-category program. The five categories include (1) Urban Asphalt Street Rehabilitation, (2) Urban Concrete Street Rehabilitation, (3) Urban Road Reconstruction, (4) Rural Road Rehabilitation, and (5) Preventive Maintenance. Prior to the election, the City provided a list of all streets included in the program based upon the pavement condition data from the City's current Pavement Management System. The following is the list of Road Reconstruction projects included in the program:

2022

Grover Lane – Berry Road to Hall Avenue
McCullough Street – Monnett Avenue to Front Street

2023

Juniper Lane – Chautauqua Avenue to Lahoma Avenue
Fairfield Drive – McCall Drive to Willow Lane

2024

Oakbrook Drive – Pickard Avenue to Fairfield Drive
Pickard Avenue – Imhoff Road to Lakewood Drive

2025

North Base Avenue – Main Street to Kansas Street

2026

Sherry Avenue – Main Street to Holiday Street

Danfield Lane – Danfield Drive to Brookhaven Boulevard

On December 1, 2021, City staff advertised Request for Proposal RFP 2122-42 to solicit Consulting Engineering Services for the reconstruction design of Juniper Lane and Fairfield Drive. Eleven (11) proposals were received by the 4:00 pm deadline on January 7, 2022. The selection committee consisting of three (3) City staff (Joseph Hill, Streets Program Manager; Chris Smith, Construction Manager; and Brandon Brooks, Staff Engineer) and two (2) citizens (Sara Downard, ODOT District 8 East Project Manager, and Ron LaSpisa, P.E., Retired University of Oklahoma Professor) shortlisted three (3) consultant teams for interviews held January 27, 2022. Following the interviews, the consultant team selected was Cowan Group Engineering based in Oklahoma City.

Contract K-2122-105 with Cowan Group Engineering is submitted for Council's approval for design of the Street Maintenance Bond FYE 2023 Urban Reconstruction locations at Fairfield Drive and Juniper Lane to Cowan Group Engineering (maps of the locations are attached).

DISCUSSION:

The funds for these project locations will not be available until the start of the new fiscal year. Therefore, an appropriation from the Capital Fund Balance will be necessary. Cowan is prepared to begin work immediately on this project after the Notice to Proceed is issued to ensure that the City is prepared for construction at the start of FYE 2023.

Cowan's Scope of Services includes:

- Detailed Topographic Survey
- Geotechnical Testing
- Design Plan submittals at 30%, 60%, and Final Plan stages
- Utility Investigations
- Construction support and record drawings

If approved, funding for these design services in the amount of \$80,000 will need to be appropriated from the Capital Fund Balance (50-29000) (General Obligation Bond, Series 2021) to the following Street Maintenance Bond FYE 2023 Urban Reconstruction Project accounts:

- \$40,000 to Ross's Addition, Design (Account 50593385-46201; Project BP0520)
- \$40,000 to Willowbrook Addition, Design (Account 50593385-46201; Project BP0521)

The contract, which includes a detailed scope, schedule, and fees is attached.

RECOMMENDATION 1:

Staff recommends the appropriation from the Capital Fund Balance (50-290000) bas follows:

- \$40,000 to Project BP0520, Ross's Addition, Design (50593385-46201; Project BP0520)
- \$40,000 to Project BP0521, Willowbrook Addition, Design (Account 50593385-46201)

RECOMMENDATION 2:

Staff recommends approval of Contract K-2122-105, with Cowan Group Engineering for the Street Maintenance Bond FYE 2023 – Urban Reconstruction Designs in the amount of \$80,000.