

## Scope of work for Safety & Security Upgrades at CCFI Reaves Park facility for new Boys & Girls Club Teen Center remodel.

405 E Constitution Street Norman OK 73072

### Safety & Security Upgrades:

- **Access control system:** Key card access for all exterior doors, restrooms and Community Room to comply with BGCA standards.
  - Staff will use fobs, cards, or QR codes to access all access controlled doors indicated in the attached map. Club members will also use a fob or card to access each restroom so that only one member at a time is in either restroom. Access control door handles are recommended for the two restrooms. Guests who reserve the facility will use a temporary QR code or keypad code to gain access if needed. A CCFI staff member will also accompany reserved guests.
- **Fire Alarm:** Not required by local codes. Basic fire alarm and smoke detectors to enhance safety when occupied and improve response when unoccupied.
  - Warming ovens will primarily be used in the kitchen and occasional an electric stove, oven & indoor grill for cooking demonstrations with members. A smoke detector and heat sensor is recommended but not a fire suppression stove hood.
- **Security Cameras:** Covering each program area to meet BGCA safety recommendations.
  - The attached map with cameras indicated is expected to cover all interior and exterior program areas as well as the parking lot and entrances.
- **Burglar Alarm:** To protect assets of CCFI & City of Norman.
  - Basic glass break and motion sensors to detect intruders and sounding alarm to deter intruders.

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